



Marinette County
HEALTH AND HUMAN SERVICES DEPARTMENT
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HEALTH AND HUMAN SERVICES COMMITTEE
MINUTES

August 12, 2015 @ 1:00 P.M.
2500 Hall Avenue
Marinette, WI 54143
Basement Conference Room G

Members present: Kathy Just, Chair, Mike Cassidy, Mike Behnke, C.J. Barrette, Marilyn Lawson, Brandon Jeske and VickieMarie Cloutier.

Staff present: Robin Elsner, Glenn Sartorelli, Mary Rosner, Rob Valentine, Kris Parkansky, Jessica Beauchamp, Jessica Cline and Callie Bertrand.

Others present: William Clyma – Peshtigo times, Bob Bertrand

1. **Call to order.** Meeting called to order by Kathy Just at 1:00 p.m.
2. **Introduce new staff, if any.**
Jessica Cline~Mental Health Therapist / Jessica Beauchamp~CCS Manager / Callie Bertrand~Mental Health Case Manager
3. **Recognition:** None
4. **MOTION (GUSTAFSON/BEHNKE)** to approve agenda. Motion carried.
5. **Public Comment.** ~ None
6. **MOTION (JESKE/BARRETTE)** to approve the minutes of the July 8th, 2015 meeting. Motion carried.
7. **Discuss/Consider Department's Financial Report, Action, if any.**
 - A) **Review of paid invoices.** The Committee reviewed the paid invoices.
 - B) **MOTION (BEHNKE/CASSIDY)** to Approve Budget Adjustments (**Transfers**).
 - C) **MOTION (LAWSON/GUSTAFSON)** to approve the write off of the July 2015 Uncollectible Accounts in the amount of \$ 32,090.97. Motion carried.
 - D) **Motion (JESKE/BARRETTE)** to approve the write off and turn-over of the July 2015 Accounts to Write Off and Turn Over to the Finance Department for collections, in the amount of \$ 26,109.82. Motion carried.

E) Update Status of Credit Collections. – Reviewed Account Summary Report prepared by Valley Credit Services, Inc. The total collections for the payment period of 7/1/15 -7/31/15 are \$155.15. After deducting a commission of \$39.64, the balance of \$115.51 was paid to Health and Human Services.

Reviewed HHSD Collections Summary Report. The total collections for the payment period of 7/1/15 -7/31/15 are \$1,059.83. Current amount active for collections is \$109,576.02.

F) Update Status on High Cost Purchase of Service Accounts

- 1) Lincoln Hills (#205-54-54559-320) – No placements in July.
Favorable for the year by \$32,527.25.
- 2) Child Care Institute Placements (#205-54558-320) – No placements in July.
Favorable for the year by \$19,057.50.
- 3) Purchase of Services (Inpatient Services) – (#205-62-54310-291). Favorable for the year by \$39,655.74.
- 4) Purchase of Services (Institute for Mental Disease) (#205-62-54310-291-053);
Favorable for the year by \$6,058.19.

G) Discuss/Consider Approval of new revised contracts.

1. **MOTION (BEHNKE/CASSIDY)** to approve the contract – R&K Adult Family Home – Increase in the amount of \$58,319.81. Motion carried.
2. **MOTION (JESKE/GUSTAFSON)** to approve the contract – N.E.W. Curative Rehab – New in the amount of \$8,108.50. Motion carried.
3. **MOTION (BEHNKE/CASSIDY)** to approve the contract – REM – Increase in the amount of \$10,990.08. Motion carried.
4. **MOTION (CASSIDY/LAWSON)** to approve the contract – Weber Maas Adult Family Home – Increase in the amount of \$31,271.52. Motion carried.

8. Presentation by Robin Elsner and Glenn Sartorelli on the department's budget challenges for the 2016 departmental budget. Discussion only

- State and Federal funding – Status Quo
- WIPFLI Study – leveling out
- \$265,000 Annual contribution/payment to Family Care
- Low Fund Balance
- Department paying rent; asking for relief from Administrator due to Family Care implementation.
- Departments budget share for I.S. services.

9. Update/Report on the Northeastern Wisconsin Family Care Implementation process. Discussion only.
 - Unit staff resignations and transitions due to Family Care.
 - Continuing to maintain services for those affected.
 - Looking to add 65-70 additional LTE Personal Care Workers
 - Enrollment Counseling ~ Majority have chosen Care Wisconsin, due to a local office in Marinette. Others have chosen Lakeland while 8 have chosen IRIS.
10. **MOTION (CASSIDY/BEHNKE)** to approve and recommend County Board approve the Lakeland Care District – Service Provider Evergreen Contract with Marinette County Health and Human Services. Motion carried.
11. **MOTION (BEHNKE/CASSIDY)** to approve and recommend County Board approve the Memorandum of Understanding (MOU) between Marinette County Health and Human Services and the Lakeland Care District. Motion carried.
12. Public Health Activity Report for July 2015. Mary Rosner reported they are keeping watch of the Blastomycosis outbreak and she has been busy with environmental complaints. Mary also overviewed the success of the Seal a Smile program and noted flu clinic schedules are being developed along with school vaccination clinics.
 - Communicable Disease Report
13. Director's Report. Discussion only.
 - Organization Chart and current vacancies.
 - Bay Lake Consortium Award – Payment Accuracy
14. Schedule Next Meeting Date. September 9, 2015
15. **MOTION (CASSIDY/JESKE)** to adjourn @ 1:51pm. Motion carried. No negative vote.

Respectfully submitted:

Bobbie Dolliver, Recorder