



Marinette County
HEALTH AND HUMAN SERVICES DEPARTMENT

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HEALTH AND HUMAN SERVICES COMMITTEE

MINUTES

June 13, 2012

1:00 P.M.

2500 Hall Avenue
Marinette, WI 54143
Basement Conference Room G

Members present: Kathy Just, Cindy Barrette, Brandon Jeske, Mike Behnke, and Mike Cassidy, Russ Bauer, and Alfred Sauld.

Members absent: Dr. L.V. Kuran, Marilyn Lawson

Staff present: Glenn Sartorelli, Robin Elsner, Judy Drier, Mary Rosner, June Kruse, Corleen Rhode, Donna Andrist, and Courtney Nicklaus.

Others present: Bill Drier, Bob Beltrame, and Dave Zahn from the Peshtigo Times.

1. Call to order.

Meeting called to order by Kathy Just at 1:02 p.m.

2. Introduce new staff, if any.

Robin Elsner introduced Courtney Nicklaus, who is the new Adapt Receptionist.

3. Employee Recognition:

Judy Drier

Is hereby recognized for her exceptional professionalism, generosity, and leadership portrayed through her service with the Marinette County Health and Human Services Department. Judy has worked as a case manager and as the Elderly/Physically Disabled Manager during her career and has demonstrated respect and compassion toward consumers and staff alike throughout her career. Her commitment to providing the highest quality of services to consumers has allowed them to reside in the least restrictive setting possible, with dignity and self-respect.

Our gratitude is hereby expressed for her 28.5 years of dedication in delivering the highest quality of services to the elderly and disabled throughout Marinette County.

4. Approve/Amend agenda items.

MOTION (CASSIDY/SAULD) to approve the Agenda. Motion carried. No negative vote.

5. Public Comment.

Mike Cassidy thanked Judy Drier for her many years of service.

6. **Approve the minutes from the May 9, 2012 HHSD Committee Meeting. MOTION (CASSIDY/BEHNKE)** to approve the minutes of the May 9, 2012 meeting. Motion carried. No negative vote.

7. **Discuss/Consider Department's Financial Report, Action, if any.**

A) Review of paid invoices.

The Committee reviewed the paid invoices.

B) Approve Budget Adjustments (Transfers)

MOTION (BEHNKE/CASSIDY) to approve transfer from account # 205-00-34290-000-000 to account # 205-55-54510-980-000, increasing equipment and materials acquisition expense account by \$15,000.00 for cost overrun (asbestos) associated with ADRC building renovation from fund balance. Motion carried. No negative vote.

C) Act on Uncollectible Accounts.

MOTION (SAULD/JESKE) to approve writing off a total of \$74,102.96. Motion carried. No Negative vote.

D) Act on Accounts to turn over to Collection Agency.

MOTION (JESKE/CASSIDY) to approve sending \$9,285.78 of Adapt Clinic accounts, \$6,556.74 of Alternate Care Accounts for a total of \$15,842.52, as submitted, to Valley Credit Services for collection. Motion carried. No negative vote.

E) Update Status of Valley Credit Collections.

Reviewed Account Summary Report prepared by Valley Credit Services, Inc. The total collections for the payment period of 1/1/2012 – 1/31/2012 are \$2,632.34. After deducting a commission of \$358.46, the balance of \$2,273.88 was paid to Health and Human Services.

F) Update Status on High Cost Purchase of Service Accounts

- 1) Lincoln Hills (#205-54-54559-320) – No placements in May. Favorable for the year by \$86,336.00.
- 2) Child Care Institute Placements (#205-54558-320) – no placements in May. Favorable for the year by \$332.80
- 3) Purchase of Services (Inpatient Services) – (#205-62-54310-291). Favorable for the year by \$52,478.59.
- 4) Purchase of Services (Institute for Mental Disease) (#205-62-54310-291-053) no placements to date. Favorable for the year by \$9,350.83.

The combined total for the High Cost Placements, to date, is favorable at \$148,498.23.

G) Contract Revision(s).

MOTION (CASSIDY/BAUER) to approve the contract revisions: Visions of NEW contract revision from \$9,940.00 to \$17,176.00. Motion carried. No negative vote.

8. **Report by June Kruse, Child and Family Manager, on the Department's Child Protective Services Program.**

June handed out information on Mandated Reporters and how to know what abuse is. Physical abuse is injury inflicted that is not accidental, even if it is not intentional.

Emotional damage may show substantial changes in child's behavior—anxiety, depression, they may be withdrawn, or exhibit aggressive behavior.

Sexual abuse is any inappropriate, unwanted sexual touching.

How to report? Call Child Protective Services (CPS) or Law Enforcement. If the child is in immediate danger, contact law enforcement. If you are not sure, you can call CPS to talk to someone to figure out if it's abuse or not. The intake person will take your report if it is determined to be abuse. Persons making reports in good faith are protected from criminal or civil liability. The identity remains confidential with CPS, however, this information may need to be given to an investigating agency.

The most frequently asked questions are:

1. "Why don't you people do something?" If it doesn't meet State statute, CPS cannot intervene.
2. "If a report is confidential, how do they know who reported it?" (CPS cannot confirm the reporter's name, however, it may be obvious.)
3. "Why are the kids given back?" Once safety issues are resolved, the law states that the children are returned. It's all about safety. CPS works with families to enhance and support caregivers while keeping children safe.

There are 4 misconceptions on what CPS can do.

1. State statute defines when CPS can intervene; CPS is not "all powerful".
2. There is a limit to what information can be given back to the person who reported the abuse.
3. Parents have the right to raise their children as they see fit, without neglecting or abusing them.
4. "Doing something" may mean placing the children into foster care. Placement out of the home is the last option and returning children to the home is the goal.

9. Update/Report on the Northeastern Wisconsin Long Term Care District. Discussion only. Robin Elsner will be attending a Director's meeting at the end of June. There is still discussion about moving into Family Care. There are concerns about deliverables. Directors want to make sure that each district takes care of their own crises.

10. Update/report on the Income Maintenance Consortia development. Discussion only.

The Change and Information Center (CIC) continues to lead the state with an answer rate of 98.41% and calls are answered under a minute. There are still Statewide issues with dropped calls. It is expected that the CIC call volume will increase dramatically starting this week and continue well into July due to a change in policy for BadgerCare+ recipients.

The Central Document Processing Unit (CDPU) is moving operations and is hoping not to have any interruption of business flow. Document processing tends to get behind the end of the month into the beginning of the next month and they are looking at staffing levels to alleviate this.

There are still Systems issues; there have been a few crashes recently. There are too many IT issues and will take time to resolve. The Consortium needs time to stabilize before moving into Phase 2 projects.

11. **Discuss/consider per diem and mileage for HHSD Committee members to attend The Public Hearing held on June 27, 2012 at 4:30 p.m. Action, if any.**
MOTION (SAULD/BAUER) to approve per diem and mileage for any HHSD Committee Members to attend the hearing. Bring annual report with for the meeting. Motion carried. No negative vote.
12. **Discuss/consider approving the change order of \$3,800.00 for Zeise Construction to Replace the sewer pipe to the ADRC with a 12 inch sewer pipe. Action, if any.**
MOTION (CASSIDY/SAULD) to approve the change order. Motion carried. No negative vote.
13. **Public Health Activity Report for December 2011.**

Communicable Disease Report

Mary Rosner reported there was one Brucellosis case, which is contracted through unpasteurized dairy products and infected animals. This disease is rare with 1 or 2 cases occurring in Wisconsin per year.

Pertussis has settled down some now that school is out for the summer.

This year's flu vaccine will be different from last year.

Mary Rosner and Glenn Sartorelli participated in an exercise at High Falls Dam on June 7. This exercise was to learn what to do in case the dam fails and there is massive flooding.

14. **Director's report. Discussion only.**

Organization chart and vacancies.

These are the current vacancies: first floor Receptionist, an Economic Support Worker, the Work Restitution vacancy, 2 Developmental Disability Case Managers and one Elderly/Physically Disabled Case Manager. There is a preliminary offer for the Adolescent Mental Health Therapist in Adapt. The Executive Assistant position has to go to the Job Study Committee to be rated, before the position can be posted.

15. **Schedule Next Meeting Date.**

Next Meeting: Wednesday, July 11, 2012, commencing at 1:00 p.m.

16. Adjournment

MOTION (CASSIDY/JESKE) to adjourn the meeting at 2:33 p.m.
Motion carried. No Negative vote.

Respectfully submitted:

Gail Damaschke

Gail Damaschke, Recorder

June 13, 2012
HEALTH AND HUMAN SERVICES COMMITTEE MEETING
APPROPRIATION ENTRIES
 Agenda Item - B (2012)

HHSD:	CARRYFORWARD ENTRIES 2012	AMOUNT	FROM	AMOUNT	TO
HHSD:	2012 ENTRIES				
	To increase equipment & materials acquisition expense account by \$15,000 for cost over run (asbestos) associated with ADRC building renovation from fund balance.	15,000.00	205-00-34290-000-000	15,000.00	205-55-54510-980-000
	Total	15,000.00		15,000.00	
(Note: Shaded items use contingency funds.)					