



**Marinette County**  
**HEALTH AND HUMAN SERVICES DEPARTMENT**  
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## **HEALTH AND HUMAN SERVICES COMMITTEE**

### **MINUTES**

October 9, 2013

1:00 P.M.

2500 Hall Avenue

Marinette, WI 54143

Basement Conference Room G

**Members present:** Kathy Just, Cindy Barrette, Russ Bauer, Brandon Jeske, Mike Cassidy, Mike Behnke, Marilyn Lawson and Alfred Sauld.

**Members absent:** Dr. Sandra MacArthur

**Staff present:** Robin Elsner, Glenn Sartorelli, Mary Rosner, Lindsay Arcand, Stacy Strasler, Kris Parkansky, Kelly Bruette, Pam Daye, Mary Jo Ruleau and Bobbie Dolliver.

**Others present:** Bob Beltrame of Wausaukee Enterprises and Shirley Prudhome of the Peshtigo Times.

1. **Call to order.** Meeting called to order by Kathy Just at 1:00 p.m.
2. **Introduce new staff, if any.** Kelly Bruette, new Economic Support Worker
3. **Recognition:** None
4. **Approve/Amend agenda items. MOTION (CASSIDY/BEHNKE)** to approve. Motion carried. No negative vote.
5. **Public Comment.**  
None at this time.
6. **Approve the minutes from the September 11, 2013 HHSD Committee Meeting. MOTION (BEHNKE/CASSIDY)** to approve the minutes of the September 11<sup>th</sup>, 2013 meeting. Motion carried. No negative vote.
7. **Discuss/Consider Department's Financial Report, Action, if any.**  
**A) Review of paid invoices.**  
The Committee reviewed the paid invoices.

**B) Approve Budget Adjustments (Transfers). None at this time.**

**C) MOTION (BAUER/JESKE)** to approve write off of September 2013 Uncollectible Accounts in the amount of \$28,973.91. Motion carried. No negative vote.

**D) Motion (JESKE/BEHNKE)** to Act on September 2013 Accounts to turn over to Collection Agency in the amount of \$22,283.91. Motion carried. No negative vote.

**E) Update Status of Valley Credit Collections.** Reviewed Account Summary Report prepared by Valley Credit Services, Inc. The total collections for the payment period of 09/01/13-09/30/13 are \$230.00. After deducting a commission of \$66.60, the balance of \$163.34 was paid to Health and Human Services.

**F) Update Status on High Cost Purchase of Service Accounts**

1) Lincoln Hills (#205-54-54559-320) – no placements in September. Unfavorable for the year by - \$5620.00.

2) Child Care Institute Placements (#205-54558-320) – no placements in September. Favorable for the year by - \$6,655.50.

3) Purchase of Services (Inpatient Services) – (#205-62-54310-291). Favorable for the year by \$35,426.72 *Estimated*.

4) Purchase of Services (Institute for Mental Disease) (#205-62-54310-291-053); placements in September = \$8,250.00. Favorable for the year by \$14,125.00

**G) Contract Revision(s).**

1) **MOTION (BEHNKE/CASSIDY)** to approve the contract. Rescare - increase in the amount of \$23,284.82. Motion carried. No negative vote.

2) **MOTION (BEHNKE/LAWSON)** to approve the contract. Northland Lutheran - increase in the amount of \$6,612.00 Motion carried. No negative vote.

3) **MOTION (BARRETTE/SAULD)** to approve the contract. MVHS Lakeview – increase in the amount of \$40,587.82. Motion carried. No negative vote.

**8.** Report by Pam Daye, ADRC Supervisor on the Department's Aging & Disability Resources program. Discussion only. Pam Daye overviewed the ADRC of Marinette County Contact Chart ~ Exhibit A. Pam reported the three top subjects for contacts were: 1. Public benefits. 2. In-Home Services. 3. Housing. Pam also reported that the ADRC Loan closet was fully operational and noted recent activities. Mary Jo Ruleau, Disability Benefits Specialist, overviewed Open Enrollment for the Affordable Care Act.

9. Update/Report on the Northeastern Wisconsin Long Term Care District. Discussion only. Robin Elsner overviewed the recent CEO report received and reported that The Northeastern Family Care District continues to move forward.
10. Discuss/Consider supporting the submission of the TAD (Treatment Alternatives and Diversion) & Drug Court grants to address treatment for heroin and opiate abuse. Action if any. Requesting \$245,918.82 in funding, with in-kind match of \$81,683.00. Drug Court funding request is expected to be approximately \$50,000.00. Submissions are due October 17<sup>th</sup> 2013. **MOTION (SAULD/CASSIDY)** to support the submission of the grants and approve of funding if received. Move to County Board.
11. Public Health Activity Report for September 2013.

- Communicable Disease Report. Mary Rosner reported the following:

1	Campylobacteriosis	16	Lyme Disease
4	Chlamydia	6	Animal Bites
2	Cryptosporidiosis	207	Vaccines Given
2	Hepatitis C	763	WIC Clients Served (average)
1	West Nile Virus		

- Raw Milk Advocacy Letter overviewed by Mary Rosner.
- Northwoods Shared Services Project update by Mary Rosner.

14. Director's Report. Discussion only.

- Organization Chart and current vacancies. Robin Elsner overviewed.

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| ➤ Finance: Fully Staffed                             | ➤ Long-term Services: One vacancy with staff accepting vacancy in Adapt. |
| ➤ Economic Support: 1 vacancy – energy receptionist. | ➤ Adapt Clinic: 1 vacancy – Niagara, Mental Health Therapist.            |
| ➤ ADRC: Fully Staffed                                | ➤ Community Support Program (CSP): Fully Staffed                         |
| ➤ Public Health: Fully Staffed                       |  |
| ➤ Child/Family: Fully Staffed                        |  |

15. Schedule Next Meeting Date. November 6, 2013 with adjusted start time of 1:30pm

16. Adjournment **MOTION (SAULD/CASSIDY)** to adjourn the meeting at 2:09 pm. Motion carried. No negative vote.

Respectfully submitted: *Bobbie Dolliver, Recorder*