



Marinette County
HEALTH AND HUMAN SERVICES DEPARTMENT

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HEALTH AND HUMAN SERVICES
COMMITTEE MEETING

MINUTES

June 10, 2010
2500 Hall Avenue
Marinette, WI 54143
(Basement Conference Room G)

Members Present: Kathy Just, Marilyn Lawson, Melissa Christiansen, Russ Bauer, Robert Fraik, Alfred Sauld, Brandon Jeske, and Mike Cassidy

Members Absent: Dr. L. V. Kuran

Staff Present: Robin Elsner, Mary Mursau, Rob Valentine, Gale Mattison, and Stacy Strasler

Staff Absent: Glenn Sartorelli

Others Present: Bob Beltrame; David Thibodeau from the Peshtigo Times, Bill Drier and Matthew Woodworth, UWGB Nursing Student

1. Call to Order.

Meeting called to order by Chairperson Kathy Just at 1:02 p.m.

2. Introduce New Staff, if any.

Robin introduced Rob Valentine as the new Community Services Supervisor. Rob has worked as a mental health therapist for the past three years in the Adapt Clinic.

3. Employee Recognition, if any.

None at this time.

4. Approve/Amend Agenda items.

MOTION (Lawson/Cassidy) to approve the Agenda, subject to adding at the end of Paragraph 15(C), the words "Action if any". Motion carried. No negative vote.

5. Public Comment

None at this time.

6. Approve/Amend Minutes of May 6, 2010 Meeting.

MOTION (Christiansen/Bauer) to approve the Minutes of the May 6, 2010 meeting, subject to correcting Paragraph 8(B)(1) to read as follows:

- A) Increase in Revenue from the State of Wisconsin by \$21,843.00 to pay for child care eligibility funding and to allocate for IM staff wages;

Motion carried. No negative vote.

7. Finance Committee Report

A) Approval of Bills

MOTION (Sauld/Cassidy) to approve the payment of bills totaling \$71,086.13, as submitted. Motion carried. No negative vote.

B) Approval of the following Adjustments (Transfers)

MOTION (Bauer/Lawson) to approve the transfer of funds in the amount of \$6,720.00 from the general utilities account to the Public Health utilities account to correct budgeted allocation of utilities for 2010. Motion carried. No negative vote.

C) Act on Uncollectible Accounts

MOTION (Cassidy/Sauld) to approve writing off a total of \$163,613.44. Motion carried. No negative vote.

D) Act on Accounts to Turn Over to Collection Agency

MOTION (Lawson/Sauld) to approve sending \$26,970.42 of Adapt Clinic Accounts, \$1,915.56 of Alternate Care Accounts and \$360.00 of "Birth to Three" Accounts for a total of \$29,245.98, as submitted, to Valley Credit Services for collection. Motion carried. No negative vote.

E) Update Status of Valley Credit Collections

Reviewed *Account Summary Report* prepared by Valley Credit Services, Inc. The total collections for the payment period of 05/01/10 – 05/31/10 are \$2,414.58. After deducting a commission of \$584.00, the balance of \$1,830.58 was paid to Health and Human Services.

F) Update Status on High Cost Purchase of Services Accounts.

- 1) Lincoln Hills (#205-54-54559-320) – currently there are no placements and is favorable for the year by \$81,000.00.
- 2) Child Care Institute Placements (#205-54-54558-320) – currently unfavorable for the year by (\$5,530.81).
- 3) Purchase of Services (Inpatient Services) (#205-62-54310-291) – currently unfavorable for the year by (\$81,329.90)
- 4) Purchase of Services (Institute for Mental Disease) – currently favorable for the year by \$27,628.45

G) Contract Revisions

MOTION (Bauer/Christiansen) to revise and increase the REM contract from \$866,510.66 to \$985,604.92 to provide for additional consumers and to make adjustments for respite care. Motion carried. No negative vote.

MOTION (Jeske/Lawson) to transfer the balance of the Nancy Bartels AFH contract in the amount of \$19,274.48 to the Tammy Schwind AFH contract. Motion carried. No negative vote.

H) Report on the total of ARRA Funds received, to date

The total ARRA funds received by the Public Health Department was \$39,439: 1) \$9,082 - Immunizations; 2) \$18,357 - Birth to Three program for expanding or enhancing services to children with special health care needs; and 3) \$12,000 - Birth to Three Program coalition work with Oconto County. Budget reports are submitted quarterly and include a narrative on the number of jobs created or maintained.

8. Report on the WALHDAB (Wisconsin Association of Local Health Departments and Boards) Convention from May 25 to 27. Discussion only.

The theme of the Convention was “Achieving Health Equity through Policy and Partnerships”. WPHA and WALHDA support creative initiatives to achieve health equity. Keynote sessions addressed disparities that are avoidable, unfair or unjust and are the result of social or economic conditions or policies. By achieving health equity all persons living in Wisconsin will have an equal opportunity to live healthy and productive lives. Information on Wisconsin’s Smoke Free Law taking effect July 5th was shared. Other recent rulings like the expedited therapy policy allowing physicians to treat partners with sexually transmitted diseases will assist public health professionals in preventing disease spread.

9. Report on the WCHSA Conference from May 12 to 14. Discussion only.

Robert Fraik prepared and distributed a copy of his notes from the 5/12/10 - 5/14/10 Wisconsin Counties Human Services Association (WCHSA) Conference held at Elkhart Lake, Wisconsin. The conference was summed up by “*How to do more with less through collaboration, consolidation, partnerships, coordination, and cooperation.*”

10. Establish meeting time for the HHS Planning Committee on June 23, 2010 prior to the 4:00 p.m. Public Hearing and approve per diem for any committee member to attend.

MOTION (Cassidy/Sauld) to approve the HHS Planning Committee meeting starting at 3:45 p.m. on June 23, 2010, followed by the Public Hearing at 4:00 p.m. and to approve per diem and mileage for any committee member to attend. Motion carried. No negative vote.

11. Update/Report on the Northeastern Wisconsin Long Term Care District and report on the Family Care Briefing held on May 24, 2010. Discussion only.

At the May 24, 2010 “Family Care Briefing” it was anticipated that the entire State of Wisconsin would be enrolled in Family Care within the next biennium (2011-2013), with Marinette County hoping to roll out sometime in 2012. Those counties currently enrolled presented their experiences. This knowledge will benefit Marinette County and the NEW Long Term Care District during its planning stages. There will be an audit of Family Care to

look into funding and rates involved to see how much can be saved and how much will be needed to put into Family Care. A full report of the May 24, 2010 “Family Care Briefing” is available on the Family Care web page.

Attorney Andy Philips gave a power point and brief presentation to the full County Board on May 25th. Planning Director Rolf Hanson also presented to the Board. Robin intends to return to the County Board in June to talk further and to answer questions regarding Family Care and the ADRC. Robin will give the Board the same power point presentation that will subsequently be shown to Marinette County providers and consumers over the next few months.

Rolf also met with HHS staff on May 25th to give direction and to answer questions regarding their employment concerns.

12. Discuss/consider participation in the Marsh Country Health Alliance and approve the Intergovernmental Agreement and Resolution to enter into the commission. Action, if any.

MOTION (Cassidy/Sauld) to decline recommending that Marinette County participate in the Marsh Country Health Alliance Commission at this time. Motion carried. No negative vote.

13. Approve participation at the Wisconsin Counties Association “Health Care Reform and the Effect on Local Government” and per diem for any committee member to attend. Action, if any.

MOTION (Bauer/Jensen) to approve recommending that Marinette County participate at the Wisconsin Association “*Health Care Reform and the Effect on Local Government*” seminar scheduled for June 28, 2010 at Stevens Point, WI and to pay per diem and mileage for any committee member to attend. Motion carried. No negative vote.

14. Discuss/consider Paul Atkins, In-Home Therapist, to travel to Louisiana with a juvenile consumer for re-unification with his mother and approve expenses up to \$2,500.00. Action, if any.

MOTION (Sauld/Jensen) to approve Paul Atkins, In-Home Therapist, travel to Louisiana with a juvenile consumer for re-unification with his mother and to approve expenses up to \$2,500.00. Roll call taken. Motion carried. Russ Bauer cast a negative vote.

15. Public Health Activity Report for May 2010.

- A) **Communicable Disease Report** – The May Activity Report was reviewed with special note about two human health hazard investigations: one involving lead base paint and another involving an individual living in deteriorating conditions.

One case of Anaplasmosis (tick borne infection from deer ticks, similar to Lyme Disease) was reported.

B) Request to change Nutrition Educator position from 50% to 80% effective July 1, 2010 to December 31, 2010. Action, if any.

MOTION (Bauer/Cassidy) to approve the change of the Nutrition Educator position from 50% to 80% effective July 1, 2010 to December 31, 2010 and forward to the Personnel Committee and County Board for approval. Motion carried. No negative vote.

C) Request to approve entering into the Mutual Aid Agreement with Florence County and Iron-Dickinson Counties.

MOTION (Bauer/Lawson) to approve Marinette County Health Department entering into the “*Wisconsin/Michigan Border County Mutual Aid Agreement for Public Health Emergency Response and Recovery*” agreement with the Florence County Health Department and with the Dickinson-Iron District Health Department . Motion carried. No negative vote.

16. Director’s Report.

A) Update on Child & Family Unit changes. Discussion only.

Robin emphasized that Marinette County is taking Child Protective Services very seriously and is working closely with the Department to increase screening standards. Staff training and case monitoring is ongoing.

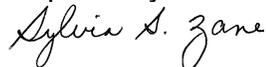
17. Schedule Next Meeting Date.

Next Meeting: Thursday, July 8, 2010, commencing at 1:00 p.m.

18. Adjourn

MOTION (Cassidy/Lawson) to adjourn the meeting at 2:33 p.m. Motion carried. No negative vote.

Respectfully submitted,



Sylvia S. Zane, Recorder