



**Marinette County
HEALTH AND HUMAN SERVICES DEPARTMENT**

2500 Hall Avenue, Suite B
Marinette, Wisconsin 54143-1604
Voice (715) 732-7700 Fax (715) 732-7766
Internet: www.marinettecounty.com

**HEALTH AND HUMAN SERVICES
COMMITTEE MEETING**

MINUTES

May 6, 2010
2500 Hall Avenue
Marinette, WI 54143
(Basement Conference Room G)

Members Present: Kathy Just, Dr. L.V. Kuran, Marilyn Lawson, Branden Jeske, Russ Bauer, Robert Fraik, Alfred Sauld, Melissa Christiansen, and Mike Cassidy
Staff Present: Robin Elsner, Mary Mursau, Judy Drier, and Karen Everson
Others Present: Bob Beltrame; and David Thibodeau from the Peshtigo Times

1. Call to Order. Roll call.

Meeting called to order by Chairperson Kathy Just at 1:02 p.m. Roll call taken.

2. Introduce New Committee Board Member.

Melissa Christiansen, Marinette County Board Supervisor from Wausaukee, was welcomed and introduced as the newest member to serve on the Health and Human Services Committee.

3. Introduce New Staff, if any.

None at this time.

4. Employee Recognition, if any.

Robin Elsner presented Karen Everson with a certificate, which reads as follows:

Karen Everson is hereby recognized for her service to residents of Marinette County as a Medicaid Personal Care Worker R.N. Supervisor. Her ability to accurately assess individuals' needs, coordinate care plans with Long Term Services care managers for all target groups, and to work effectively with MA Personal Care Workers has enabled Marinette County Health & Human Services to expand it's Personal Care Program which has benefited hundreds of Marinette County residents, as well as the Department. Karen's caring nature, positive attitude, attention to detail, and willingness to "go the extra mile" make her an outstanding asset to Marinette County Health & Human Services and those we serve.

Our gratitude is hereby expressed for her dedication and commitment to enhancing the lives of elderly and disabled individuals receiving MA Personal Care services through Marinette County.

5. Approve/Amend Agenda items.

MOTION (Lawson/Jeske) to approve the Agenda. Motion carried. No negative vote.

6. Public Comment – Speakers will be limited to 5 minutes.

Russ Bauer demonstrated a Hamilton Beach smooth can opener (and pop top puller) that the elderly, handicapped, and/or special needs consumers could easily operate, even without using fingers if necessary. He recommended sharing the information with anyone who might be in need of such an appliance.

7. Approve/Amend Minutes of April 8, 2010 Meeting.

MOTION (Cassidy/Sauld) to approve the Minutes of the April 8, 2010 meeting. Motion carried. No negative vote.

8. Finance Committee Report

A) Approval of Bills

MOTION (Sauld/Cassidy) to approve the payment of bills totaling \$13,290.84, as submitted. Roll call taken. Motion carried. No negative vote.

B) Approval of the following Budget Adjustments (Transfers)

MOTION (Jeske/Lawson) to approve the following two budget transfers. Motion carried. No negative vote.

1. Increase in Revenue from American Recovery and Reinvestment Act (AARA) funds by \$21,843.00 to pay for child care eligibility funding and to allocate for IM staff wages; and
2. Increase in Revenue and corresponding expenses by \$6,000 for AARA consortium funding for the Birth to 3 Program for a total of \$12,000 for the Birth to 3 Program.

C) Update Status of Valley Credit Collections

Reviewed *Account Summary Report* prepared by Valley Credit Services, Inc. The total collections for the payment period of 04/01/10 – 04/30/10 are \$10,803.12. After deducting a commission of \$2,622.20, the balance of \$8,180.92 was paid to Health and Human Services.

D) Update Status on High Cost Purchase of Services Accounts.

- 1) Lincoln Hills (#205-54-54559-320) – Currently, there is a favorable balance of \$64,800.00. (The cost for one Marinette County juvenile placed at Lincoln Hills is being fully funded by the State.)
- 2) Child Care Institute Placements (#205-54-54558-320) – Currently, there is a favorable balance of \$1,375.35.
- 3) Purchase of Services (Inpatient Services) (#205-62-54310-291) – Currently, there is an unfavorable balance of (\$62,599.45).
- 4) Purchase of Services (Institute for Mental Disease) – Currently, there is a favorable balance of \$27,628.45.

E) Contract Revisions

MOTION (Sauld/Lawson) to revise and increase by \$32,749.60 the Dungarvin, Inc. contract from \$747,909.58 to \$780,659.18. Motion carried. No negative vote.

MOTION (Cassidy/Sauld) to revise and increase by \$642.00 the Agatone Adult Family Home contract from \$27,927.00 to \$28,569.00. Motion carried. No negative vote.

MOTION (Jeske/Lawson) to revise and increase by \$1,296.00 the Kristine McClellan contract from \$13,008.00 to \$14,304.00. Motion carried. No negative vote.

MOTION (Sauld/Lawson) to revise and increase by \$43,549.44 the REM contract from \$822,960.62 to \$866,510.06. Motion carried. No negative vote.

MOTION (Jeske/Lawson) to revise and increase by \$14,175.00 the Landmark/JagAnn contract from \$9,660.00 to \$23,835.00. Motion carried. No negative vote.

F) Review of unaudited 2009 Financial Statements.

Copies of the County of Marinette Health and Human Services Department *Special Revenue Fund Balance Sheet as of December 31, 2009 (with Comparative Amounts for December 31, 2008)* and the *Special Revenue Fund Statement of Revenue, Expenditures and Changes in Fund Balance for the Year Ending December 31, 2009 (with Comparative Totals for the Year Ending December 31, 2008 – unaudited)* were distributed and reviewed by the Committee.

Because of AARA funds and WIMCR funds (approximately \$100,000) received by the County, and because of three staff vacancies in the HHS Department, the year ended in a favorable financial condition. The (unaudited) Fund Balance as of December 31, 2009 was \$1,265,241 compared with \$1,149,232 as of December 31, 2008.

9. Discuss/consider Membership for Planning Sub-Committee. Action, if any.

MOTION (Sauld/Cassidy) to appoint Marilyn Lawson to serve as a member of the Planning Sub-Committee to serve along with current members consisting of: Russ Bauer, Robert Fraik, Mike Cassidy, and Al Sauld. Motion carried. No negative vote. (Note: All HHS Committee members are welcome to attend any of the Planning Sub-Committee meetings.)

10. Discuss /consider Setting Dates and Times for the Annual Public Hearing.

MOTION (Sauld/Jeske) to conduct the Annual Public Hearing at 2500 Hall Avenue, Marinette, WI on Wednesday, June 23, 2010, commencing at 4:00 p.m. with the Committee conducting its meeting first and immediately thereafter convening the Public meeting. Motion carried. No negative vote.

11. Discuss/consider Setting Dates and Time and for the Planning Sub-Committee Meetings for July, August and September 2010. Action, if any.

MOTION (Lawson/Cassidy) to conduct Planning Sub-Committee Meetings on July 8, August 12, and September 9, 2010. Motion carried. No negative vote.

12. Appointment of Robert Fraik and Kathy Just to the NEW Family Care District Elected Officials Committee and approval of per diem and mileage for those committee members for all scheduled elected officials district meetings. Action, if any.

MOTION (Cassidy/Bauer) to appoint Robert Fraik and Kathy Just to the NEW Family Care District Elected Officials Committee and to approve per diem and mileage for them to attend all scheduled elected officials district meetings. Motion carried. No negative vote.

13. Update/Report on the Northeastern Wisconsin Long Term Care District. Discussion only.

The County Coordination Work Group Committee consisting of the directors and managers of the seven counties in the District met April 19, 2010 to discuss items that need to be done to move into Family Care. The main issues are: 1) care management (staff and nurses and how that will roll out); 2) fiscal impact of each county; and 3) which services stay with each county and which ones will go into Family Care.

Robin Elsner expressed that his main concerns are: 1) the fiscal impact on the county and the existing staff; 2) whether or not the District will provide representative payee services for the 120 Marinette County consumers or if those services will be contracted back to the County; and 3) that Family Care is currently under funded.

A “Family Care Briefing” session will be held May 24, 2010 at the Rock Gardens in Green Bay. Robin invited all Committee members to attend the informational meeting.

Both Attorney Andy Phillips and the Planning Director Rolf Hanson will address the Marinette County Board on May 25, 2010. A resolution to approve forming both a Board and a district needs to be entertained by August or September 2010. A second resolution will need to be addressed by the County Board by the end of 2011 committing to financing the district.

14. Update/Report on the Mississippi Valley Health Services (MVHS) meeting held on April 21, 2010 to discuss the admission policy for Lakeview Health Care Center. Discussion only.

Robin Elsner and Robert Fraik attended a teleconference meeting April 21, 2010. Both Outagamie and Winnebago Counties recently joined MVHS. Ways of keeping the bed levels up was discussed. Graduated rates apply to various levels of care and/or the need for a private room. Counties may need to pay a monthly rate to hold a room for a potential placement. Assembly Bill 951 and companion Senate Bill 684 have passed committees, which validates MVHS as a legal, governmental entity.

15. Public Health Activity Report for April 2010.

Robin Elsner distributed a letter dated April 16, 2010 addressed to County Board Chair George Bousley from Seth Foldy, MD, MPH with the Wisconsin Department of Health Services which read, in part, “*Congratulations to Marinette County Health and Human Services – Public Health for demonstrating the infrastructure and program capacity to be confirmed as a Level II Health Department.*” Further, “*I want to acknowledge the work of Mary Mursau, Health Officer . . . and her staff for an excellent job in providing quality evidence to support statutory compliance.*”

- A) **Communicable Disease Report** – The April Activity Report was reviewed with special note of two cases of Chlamydia and four cases of Lyme Disease. A press release from the Division of Public Health entitled “*Lyme Disease Remains a Health Threat in Wisconsin*” was distributed. In addition, there were 7 dog bites reported and investigated,
- B) The Health Department is finishing school based clinics at public schools to catch up students in need of a second dose of Chicken Pox and a first dose of Tetanus, diphtheria, and pertussis.

- C) For the sake of new board members, Mary Mursau reviewed the basics of the state immunization program and the reportable disease list. Each month, communicable diseases reported are presented to the board with a discussion of the health risk for the public. The number of AIDS cases in Marinette County is a cumulative total at 37 from the onset of reporting in 1990.
- D) As of March 31, 2010, 1.26 Million doses of the H1N1 vaccine was administered in the State of Wisconsin. The free H1N1 shots are still available to anyone requesting one. Only 11 H1N1 shots were given by our Health Department in April. The CDC has announced that the regular 2010 fall flu vaccine will contain H1N1-like as one of the three strains. ARRA (stimulus) funding will also allow our Health Department to give free flu shots to students in the school setting with parental approval.
- E) Upon an inquiry from the audience, Mary Mursau stated the Wisconsin Legislature passing of a law allowing for the sale of unpasteurized (raw) milk, is not viewed well by public health professionals. We probably will see an increase of gastro-intestinal illnesses. Food and water borne illness investigations already include a 24 hr food recall and the consumption of raw milk is a question routinely asked. Individuals consuming raw milk might be more forthcoming in reporting with the sale being legalized.

16. Directors' Report.

- A) If any Committee member has an issue or has received a complaint from a constituent related to the Health and Human Services Department, he/she should promptly contact either Robin Elsner or Glenn Sartorelli so they can address it as quickly as possible and report back to the Committee member.
- B) If any Committee member has an item to be placed on the Agenda, he/she should contact Robin Elsner one to two weeks prior to the meeting so that it can be included on the next Agenda.
- C) There are four vacancies in the HHS Department: 1) Community Services Supervisor, 2) In-home Social Worker, 3) CSP Case Manager, and 4) full-time Nurse position.

17. Schedule Next Meeting Date

Next Meeting: Thursday, June 10, 2010, commencing at 1:00 p.m.

18. Adjourn

MOTION (Sauld/Lawson) to adjourn the meeting at 2:33 p.m. Motion carried. No negative vote.

Respectfully submitted,



Sylvia S. Zane, Recorder