



MINUTES

PUBLIC SERVICES

May 8, 2018
1:30 p.m.
Annex Conference Room
1st Floor Courthouse

MEMBERS PRESENT: Supervisors Joshua Anderson, Glenn Broderick, Ginger Deschane, Chris Gromala, Ken Keller, and George Kloppenburg

MEMBERS EXCUSED:
OTHERS PRESENT: County Clerk Kathy Brandt, County Administrator John Lefebvre, County Board Chair Mark Anderson, Sheriff Jerry Sauve, Chief Deputy Jim Hansen, Deputy Chris Lesperance, Child Support Director Sue Hinch, Emergency Management Director Eric Burmeister, Jail Administrator Bob Majewski, Coroner George Smith, Clerk of Court Sheila Dudka, District Attorney DeShae Morrow, Eagle Herald and Peshtigo Times

1. Call to order

County Clerk Kathy Brandt called the meeting to order at 1:30 p.m.

2. Elect Chair

Supervisor Kloppenburg nominates Keller. No other nominations. Motion (Broderick/Kloppenburg) to cast a unanimous ballot. Motion carried.

Supervisor Keller assumes the Chair position.

3. Elect Vice-Chair

Chair Keller nominates Supervisor Kloppenburg. No other nominations. Motion (Deschane/Anderson) to cast a unanimous ballot. Motion carried.

4. Agenda

Motion (Kloppenburg/Gromala) to approve agenda. Motion carried.

5. Minutes

Motion (Kloppenburg/Keller) to approve Law Enforcement Committee minutes of April 9, 2018. Motion carried.

6. **Public Comment - None**
7. **Correspondence - None**
8. **Reports of Outside Agencies and Others - None**
9. **Reports of Internal Staff**

Discussion held regarding report content to be presented to the Committee. Written reports will be accepted.

Office of the Sheriff:

- 04/28/18 – Drug collection of 563 pounds, assisted by members of the Sheriff Auxiliary
- Canine Response Unit is in operation with new dog
- National Corrections Officer Week – May 6 through 12th, 2018
- Law Enforcement Memorial Service – May 15, 2018, County Board Room
- Community Service – roadside trash collection utilizing inmates
- Squad car delivery expected late June or early July
- Training of new deputy

District Attorney:

- Department will have full staffing levels by the end of the month, still a significant backlog of 400+ cases

Clerk of Courts:

- New Deputy starting employment on Monday, May 14th

Child Support:

- Department receives 66.66% government reimbursement of expenses
- The elimination of one Financial Specialist position and replacement with a Child Support Specialist position, with training of three existing specialist positions on financial reporting is working well
- Hosting statewide training here at the Courthouse in the training room

Coroner:

- One Deputy Coroner resigning effective in June, two deputies remaining

Emergency Management:

- Emergency Proclamation for April snowstorm – figures compiled and submitted, waiting for State approval

Dispatch:

Jail:

- Written report showing occupancy, type of crimes being committed, etc. included with agenda
- Facility maintenance - will require review of separation of inmates by classifications, use of electronic monitoring and requesting delayed sentences to complete replacement of flooring in sections of the Jail

Internal Staff reports, written or oral, will be staggered for future meetings.

10. Committee Member Appointments

Motion (Broderick/Deschane) to recommend to the Administrator and/or County Board Chair the following committee appointments. Motion carried.

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|---------------------------------|------------------------|--------------------------|
| • 911 User | Supervisor Gromala | term expiring 04/20/2020 |
| • Chapter 5 Grievance | Supervisor Keller | term expiring 04/20/2020 |
| | Supervisor Kloppenburg | term expiring 04/20/2020 |
| • Criminal Justice Coordinating | Supervisor Broderick | term expiring 04/20/2020 |

11. Financial Report

Committee reviewed April Schedule of Paid Invoices totaling \$122,559.68.

Motion (Borderick/Kloppenburg) to approve May 2018 report of write off/collection of uncollectable accounts and payments received as follows. Motion carried. Exhibit A

12. Future Agenda Items

Location of committee meeting

13. Adjournment

Motion (Gromala/Kloppenburg) to adjourn at 2:25 p.m. Motion carried.

Next meeting date: June 5, 2018, 1:30 p.m.

Kathy Brandt
County Clerk

Date approved/corrected:

Marinette County
Sheriff's Office

May 2018

Uncollectable Accounts
under \$50 to be Written Off

Alarms	\$	-
Civil Process	\$	-
Inmate Reimbursements	\$	-
Report Fees	\$	-
Total under \$50	\$	-

Uncollectable Accounts Returned from
Finance Systems Collection Agency
to be Written Off

Alarms	\$	-
Civil Process	\$	-
Inmate Reimbursements	\$	4,823.00
Report Fees	\$	-
Total Finance Systems Returns	\$	4,823.00

Uncollectable Accounts
Other Reasons to be Written Off

Alarms	\$	-
Civil Process	\$	-
Inmate Reimbursements	\$	-
Report Fees	\$	-
Total Other	\$	-

Total All to Write Off	\$	4,823.00
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**Marinette County
Sheriff's Office**

May 2018

**Accounts to Write Off and
Turn Over to the Finance Department
for Collections**

Alarms	\$ -
Civil Process	\$ 105.00
Inmate Reimbursements	\$ 21,049.99
Report Fees	\$ -
Total Sent to Finance Dept	\$ 21,154.99