



MINUTES HUMAN SERVICES BOARD

Thursday, May 10, 2018
1:30 P.M.
Annex Conference Room
Marinette County Courthouse
1926 Hall Ave, Marinette, WI 54143

Members Present: Mike Behnke, Paul Gustafson, Bob Hoyer, Tom Mailand, Jillian Schutte, Gail Wanek, Brandon Jeske and Marilyn Lawson.
Members Excused: VickieMarie Cloutier
Others Present: Kathy Brandt, Gale Mattison, Robin Elsner, Glenn Sartorelli, Molly Bonjean, Stacy Strasler, John Lefebvre, Eagle Herald and Peshtigo Times.

1. **Call meeting to order.**
Meeting called to order by County Clerk Kathy Brandt at 1:31 p.m.
2. **Election of Chair**
Committee Member Brandon Jeske nominates Paul Gustafson. Supervisor Tom Mailand nominates Mike Behnke. County Clerk Kathy Brandt closes nominations. Supervisor Paul Gustafson elected as Chair by paper ballot. Gustafson 6, Behnke 2, Absent 1. Supervisor Paul Gustafson assumes the Chair position.
3. **Election of Vice Chair**
Supervisor Gustafson nominates Mike Behnke. Supervisor Gustafson requests to close nominations and cast a unanimous ballot. Supervisor Mike Behnke assumes the Vice Chair position.
4. **Introduce New Staff ~ None**
5. **Employee Recognition ~ None**
6. **Approval of agenda and amendment**
MOTION (BEHNKE/HOYER) to approve agenda. Motion carried.
7. **Approval/correction of minutes**
MOTION (LAWSON/JESKE) to approve the minutes of the April 11, 2018 meeting. Motion carried.
8. **Public Comment ~ None**
9. **Correspondence ~ None**
10. **Reports of outside agencies and others ~ None**
11. **Reports of internal staff**

Public Health Activity Report for April 2018 by Public Health Officer Molly Bonjean.

- Communicable Disease Report ~ Overviewed
- Community Health 5-year Implementation Plan ~ Overviewed

Director's Report. Discussion only.

- Organization Chart and current vacancies ~ Overviewed
- Set date for Public Hearing and select Planning committee members. Public Hearing date set for June 27th immediately following the Planning Committee meeting which begins at 4:30pm. 5 Volunteer members of the Planning Committee are: Mike Behnke, Gail Wanek, Jillian Schutte, Marilyn Lawson and Brandon Jeske.
- Health and Human Services Director, Robin Elsner, overviewed the History of Health and Human Services regarding statutes and requirements.

12. Discuss/Consider Department's Financial Report.

A. Review of Paid Invoices.

B. Approve Budget Adjustments (Transfers)

MOTION (BEHNKE/HOYER). Transfer of funds to increase revenue and expense accounts for MIPPA Grant in the amount of \$600.00. Motion carried.

C. Act on Uncollectible Accounts

MOTION (JESKE/LAWSON) to approve the write off of the April 2018 Uncollectible Accounts in the amount of \$27,169.17. Motion carried.

D. Act on Accounts to write off and turn over to the Finance Department for

Collections. MOTION (BEHNKE/JESKE) to approve the write off and turn-over of the April 2018 Accounts to Write Off and Turn Over to the Finance Department for collections, in the amount of \$24,883.42. Motion carried.

E. Update Status of accounts turned over for Collections.

Reviewed HHSD Collections report. The total collections for the payment period of 4/01/18 – 4/30/18 are \$6,653.43.

Reviewed Account Summary Report prepared by Finance Systems of Green Bay, Inc. The total collections for the payment period of 4/01/18 – 4/30/18 are \$4,924.86 with \$3,741.69 being paid to HHSD after \$1,183.17 commission.

F. Update Status on High Cost Purchase of Service Accounts

1a. Lincoln Hills (#54559000-52320) – 1 placement in April. Unfavorable for the year by \$1,444.33

1b. Copper Lake (#54559000-52320) – 1 placement in April. Unfavorable for the year by \$41,430.00

2. Child Care Institute Placements (#54558000-52320) – 1 placement in April at "Chileda". Favorable for the year by \$601.03.

3a. Purchase of Services (Inpatient Services) - (#54310000-52291) - Favorable for the year by estimated \$10,682.23.

- 3b. Purchase of Services (Winnebago/Mendota Inpatient Services) – (#54310000-52292). Favorable for the year by \$13,036.45
4. Purchase of Services (Institute for Mental Disease) (#54310000-52291); Favorable for the year by \$0

G. Discuss/Consider Approval of New/Revised Contracts:

- a. 2017 Shawano County ~ Increase of \$12,716.33 for Anthony House Diversion. MOTION (BEHNKE/MAILAND). Motion Carried
- b. 2018 REM – Recommend County Board approve Increase of \$46,505.00 for consumer placement. MOTION (BEHNKE/LAWSON). Motion Carried.

13. **Update/Report on the Northeastern Wisconsin Family Care Implementation process.** 0 on wait list.
14. **Amendment to Agreement between Racine County Human Services Department and Marinette County Health and Human Services Department.** MOTION (BEHNKE/HOYER) approval of the Amendment to Agreement between Racine County Human Services Department and Marinette County Health and Human Services Department. Motion Carried
15. **Committee member appointment to Mississippi Valley Health Services, Inc. Commission.**
 - Mississippi Valley Health Services, Inc. Commission ~ Mike Behnke
16. **Fit Families Grant**
MOTION (MAILAND/JESKE) authorizing Molly Bonjean, Public Health Officer to apply, accept if awarded and administer the Fit Families Grant for the 2019-2021 Cycle; in the amount of \$10,700 per year. Motion Carried
17. **Crossroads Schacht Road Property**
MOTION (WANEK/BEHNKE) recommendation to Administrative Committee and County Board for the tentative purchase of Crossroads Schacht Road property for fair market value contingent of reaching an acceptable agreement with the Group Home Association related to juvenile placements. Motion carried.
18. **Future agenda items**
Meeting days
19. **Identify Next Meeting Date.** June 7, 2018
20. **Adjournment**
MOTION (BEHNKE/MAILAND). Time: 3:04 pm. Motion Carried

Bobbie Dolliver, Recorder