



## MINUTES HEALTH AND HUMAN SERVICES BOARD

Wednesday, April 8, 2020  
1:30 P.M.  
Marinette County Courthouse  
Jury Assembly Room (A027)

**Members Present:** Mike Behnke, Kelly Christian, Paul Gustafson, Bob Hoyer & Brandon Jeske  
**Members Excused:** Tom Mailand, Jillian Schutte & Gail Wanek  
**Others Present:** Molly Bonjean, Robin Elsner, John Lefebvre, Glenn Sartorelli, Stacy Strasler, Bay Cities Radio & Eagle Herald

1. **Call meeting to order.**  
Meeting called to order by Chair Gustafson at 1:31p.m.
2. **Introduce New Staff** ~ None
3. **Employee Recognition** ~ None
4. **Approval of agenda and amendment**  
Motion (JESKE/BEHNKE) to approve Agenda. Motion carried no negative votes.
5. **Approval/correction of minutes**  
Motion (BEHNKE/JESKE) to approve the minutes of the March 11, 2020 meeting. Motion carried no negative votes.
6. **Public Comment** ~ None
7. **Correspondence** ~ None
8. **Reports of outside agencies and others** ~ None
9. **Reports of internal staff**
  - Public Health Officer Report
    - Noted it is National Public Health Week
    - The 140 Review evaluation has been postponed
    - Coronavirus ~ COVID-19:
      - Marinette County as of 4/7/2020 3:45pm; 141 Tested, 120 Negative, 3 positive, 18 pending.
      - Laboratory-confirmed cases of COVID-19 only account for approximately 10% of the cases that are actually circulating.
      - No longer doing press releases for new cases.
      - Public Health response activities: Contract Tracing, Calling all who tested, Fielding public calls, Employer questions, Outreach to at risk populations such as nursing home/care facilities, the Jail and high risk populations
      - Lots of planning and Logistics behind the scenes
      - Collaboration with Emergency Management and Health Care systems.
      - Discussion on closure of county boat launches, campgrounds and ATV trails.

10. **Discuss/Consider Department's Financial Report.**

- A. Review of Paid Invoices.
- B. Schedule of Appropriation Entries - None
- C. Act on Uncollectible Accounts ~ Motion (BEHNKE/HOYER) to approve the write off of the April 2020 Uncollectible Accounts in the amount of \$77,514.79 Motion carried no negative votes.
- D. Act on Accounts to write off and turn over to the Finance Department for Collections. Motion (CHRISTIAN/BEHNKE) to approve the write off and turnover of the April 2020 Accounts to Write Off and Turn Over to the Finance Department for collections, in the amount of \$9,849.09. Motion carried no negative votes.
- E. Update Status of accounts turned over for Collections. ~
  - o Reviewed HHSD Collections report. The total collections for the payment period of March 2020 are \$8,948.95
  - o Reviewed Account Summary Report prepared by Finance Systems of Green Bay, Inc. The total collections for the payment period of March 2020 are \$6,924.80 with \$5,261.64 being paid to HHSD after \$1,663.16 commission.
- F. Update Status on High Cost Purchase of Service Accounts ~
  - 1a. Lincoln Hills (#54559000-52320) – 1 placement in March. Favorable for the year by \$1,094.00.
  - 1b. Copper Lake (#54559000-52320) – 1 placement in March. Unfavorable for the year by \$23,659.00.
  - 2. Child Care Institute Placements (Chileda) (#54558000-52320). Favorable for the year by \$2,182.43.
  - 2b. Child Care Institute Placements (Family Services) (#54558000-52320) – 0 placements in March.
  - 3a. Purchase of Services (Inpatient Services) (#54310000-52291) Estimated unfavorable for the year by \$16,702.44.
  - 3b. Purchase of Services (Inpatient Services – Winnebago/Mendota) (#54310000-52292). Unfavorable for the year by \$102,188.30.
  - 4. Purchase of Services (Institute for Mental Disease) (#54310000-52291) Favorable for the year by \$30,652.50
- G. Discuss/Consider Approval of New/Revised Contracts: ~ None

11. **Vernon County**

Motion (BEHNKE/JESKE) to recommend County Board approve – Vernon County Department of Human Services revenue contract, for Share Academy services provided to their clients in the amount of \$67,122.00. Motion carried no negative votes.

12. **2020 CLST Modification**  
Motion (BEHNKE/HOYER) to recommend County Board approve of the DHS – 2020 CLST Modification increase of \$188,412.00 – new total amount of \$386,421.00; Motion carried no negative votes.
13. Future agenda items – None noted
14. Identify Next Meeting Date – Wednesday, May 6, 2020
15. **Adjournment**  
Motion (JESKE/GUSTAFSON) to adjourn at 2:15 pm.  
Motion carried no negative votes.

*Bobbie Dolliver, Recorder*

*Date approved/corrected:*