



## AGENDA HEALTH AND HUMAN SERVICES BOARD

Wednesday, May 6, 2020

1:30 P.M.

Marinette County Courthouse  
Jury Assembly Room (A027)

1. Call meeting to order.
2. Introduction of Committee members
3. Elect Chair
4. Elect Vice Chair
5. Approval of agenda and amendment
6. Approval/correction of minutes April 8, 2020, action if any.
7. Discuss/consider recommendation for committee member appointment, action if any
  - Mississippi Valley Health Services, Inc. Commission
8. Reports of internal staff
  - Public Health Officer Report
    - Coronavirus
    - M&M Foundation Grant
  - Director's Report. ~
    - Organization Chart and current vacancies
9. Discuss/Consider Department's Financial Report, action if any.
  - A. Review of Paid Invoices.
  - B. Discuss/consider Schedule of Appropriation Entries
  - C. Act on Uncollectible Accounts ~ *Handout*
  - D. Act on Accounts to write off and turn over to the Finance Department for Collections ~ *Handout*
  - E. Update Status of accounts turned over for Collections
  - F. Update Status on High Cost Purchase of Service Accounts
  - G. Discuss/Consider Approval of New/Revised Contracts ~ None
  - H. Special Revenue Fund Statement - 2019
10. Discuss/Consider recommend County Board approve of the Grant County Department of Social Services Contract, for Share Academy services provided to their clients in the amount of \$82,716.00; subject to Corporation Counsel review, action if any.
11. Future agenda items

12. Identify Next Meeting Date – Wednesday, June 10, 2020

13. Adjournment

Attachments

- 2020 Meeting Calendar

Addendum(s) when applicable

Mike Behnke  
Paul Gustafson  
Bob Hoyer

Tom Mailand  
Jillian Schutte  
Ginger Deschane

Brandon Jeske  
Kelly Christian  
Vacant

In the event there is not a quorum present, information will be presented, but no action will be taken.

**NOTE:** AGENDA ITEMS MAY NOT BE CONSIDERED AND ACTED UPON IN THE ORDER LISTED

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans With Disabilities Act", please notify Bobbie Dolliver, Marinette County Health & Human Services (715-732-7778) at least 48 hours prior to the meeting in order to make suitable arrangements. Thank you.

2500 Hall Avenue, Marinette, WI 54143-1717

**PUBLIC COMMENT PROCEDURE:** Public Comment Procedure: Any person not a member of the Health & Human Services Board, desirous of addressing the Board on any subject, shall first obtain permission from the Health & Human Services Board Chair, Paul Gustafson. All such addresses shall be limited to five minutes unless otherwise extended by the Board Chairperson. Please contact Kathy Brandt, Marinette County Clerk (715) 732-7406 or Paul Gustafson, Chair of the Health & Human Services Board prior to the meeting to participate in the Public Comment.

Marinette County Code of Ordinances  
Chapter 2 – COUNTY GOVERNMENT

**Section 2.04 - COUNTY BOARD RULES OF PROCEDURES**

**(7)(k) Rules of Order.** Any person not a member of the Board/Committee, desirous of addressing the Board/Committee under public comment on any subject, shall first obtain permission from the Board/Committee Chairperson. All such addresses shall be limited to 5 minutes unless otherwise extended by the Board/Committee Chairperson.

**(10)(a) Suspending, Changing and Interpreting the Rules.** These rules may be suspended by affirmative vote of two-thirds of the members present. The vote on any motion to suspend the rules shall be taken by roll call vote.



## MINUTES HEALTH AND HUMAN SERVICES BOARD

Wednesday, April 8, 2020  
1:30 P.M.  
Marinette County Courthouse  
Jury Assembly Room (A027)

**Members Present:** Mike Behnke, Kelly Christian, Paul Gustafson, Bob Hoyer & Brandon Jeske  
**Members Excused:** Tom Mailand, Jillian Schutte & Gail Wanek  
**Others Present:** Molly Bonjean, Robin Elsner, John Lefebvre, Glenn Sartorelli, Stacy Strasler, Bay Cities Radio & Eagle Herald

1. **Call meeting to order.**  
Meeting called to order by Chair Gustafson at 1:31p.m.
2. **Introduce New Staff** ~ None
3. **Employee Recognition** ~ None
4. **Approval of agenda and amendment**  
Motion (JESKE/BEHNKE) to approve Agenda. Motion carried no negative votes.
5. **Approval/correction of minutes**  
Motion (BEHNKE/JESKE) to approve the minutes of the March 11, 2020 meeting. Motion carried no negative votes.
6. **Public Comment** ~ None
7. **Correspondence** ~ None
8. **Reports of outside agencies and others** ~ None
9. **Reports of internal staff**
  - Public Health Officer Report
    - Noted it is National Public Health Week
    - The 140 Review evaluation has been postponed
    - Coronavirus ~ COVID-19:
      - Marinette County as of 4/7/2020 3:45pm; 141 Tested, 120 Negative, 3 positive, 18 pending.
      - Laboratory-confirmed cases of COVID-19 only account for approximately 10% of the cases that are actually circulating.
      - No longer doing press releases for new cases.
      - Public Health response activities: Contract Tracing, Calling all who tested, Fielding public calls, Employer questions, Outreach to at risk populations such as nursing home/care facilities, the Jail and high risk populations
      - Lots of planning and Logistics behind the scenes
      - Collaboration with Emergency Management and Health Care systems.
      - Discussion on closure of county boat launches, campgrounds and ATV trails.

10. **Discuss/Consider Department's Financial Report.**

- A. Review of Paid Invoices.
- B. Schedule of Appropriation Entries - None
- C. Act on Uncollectible Accounts ~ Motion (BEHNKE/HOYER) to approve the write off of the April 2020 Uncollectible Accounts in the amount of \$77,514.79 Motion carried no negative votes.
- D. Act on Accounts to write off and turn over to the Finance Department for Collections. Motion (CHRISTIAN/BEHNKE) to approve the write off and turnover of the April 2020 Accounts to Write Off and Turn Over to the Finance Department for collections, in the amount of \$9,849.09. Motion carried no negative votes.
- E. Update Status of accounts turned over for Collections. ~
  - o Reviewed HHSD Collections report. The total collections for the payment period of March 2020 are \$8,948.95
  - o Reviewed Account Summary Report prepared by Finance Systems of Green Bay, Inc. The total collections for the payment period of March 2020 are \$6,924.80 with \$5,261.64 being paid to HHSD after \$1,663.16 commission.
- F. Update Status on High Cost Purchase of Service Accounts ~
  - 1a. Lincoln Hills (#54559000-52320) – 1 placement in March. Favorable for the year by \$1,094.00.
  - 1b. Copper Lake (#54559000-52320) – 1 placement in March. Unfavorable for the year by \$23,659.00.
  - 2. Child Care Institute Placements (Chileda) (#54558000-52320). Favorable for the year by \$2,182.43.
  - 2b. Child Care Institute Placements (Family Services) (#54558000-52320) – 0 placements in March.
  - 3a. Purchase of Services (Inpatient Services) (#54310000-52291) Estimated unfavorable for the year by \$16,702.44.
  - 3b. Purchase of Services (Inpatient Services – Winnebago/Mendota) (#54310000-52292). Unfavorable for the year by \$102,188.30.
  - 4. Purchase of Services (Institute for Mental Disease) (#54310000-52291) Favorable for the year by \$30,652.50
- G. Discuss/Consider Approval of New/Revised Contracts: ~ None

11. **Vernon County**

Motion (BEHNKE/JESKE) to recommend County Board approve – Vernon County Department of Human Services revenue contract, for Share Academy services provided to their clients in the amount of \$67,122.00. Motion carried no negative votes.

12. **2020 CLST Modification**  
Motion (BEHNKE/HOYER) to recommend County Board approve of the DHS – 2020 CLST Modification increase of \$188,412.00 – new total amount of \$386,421.00; Motion carried no negative votes.
13. Future agenda items – None noted
14. Identify Next Meeting Date – Wednesday, May 6, 2020
15. **Adjournment**  
Motion (JESKE/GUSTAFSON) to adjourn at 2:15 pm.  
Motion carried no negative votes.

*Bobbie Dolliver, Recorder*

*Date approved/corrected:*

**APPOINTING AUTHORITY**  
Committee Recommendation  
to Administrator and/or Board Chair  
with County Board approval

**COMMITTEE**

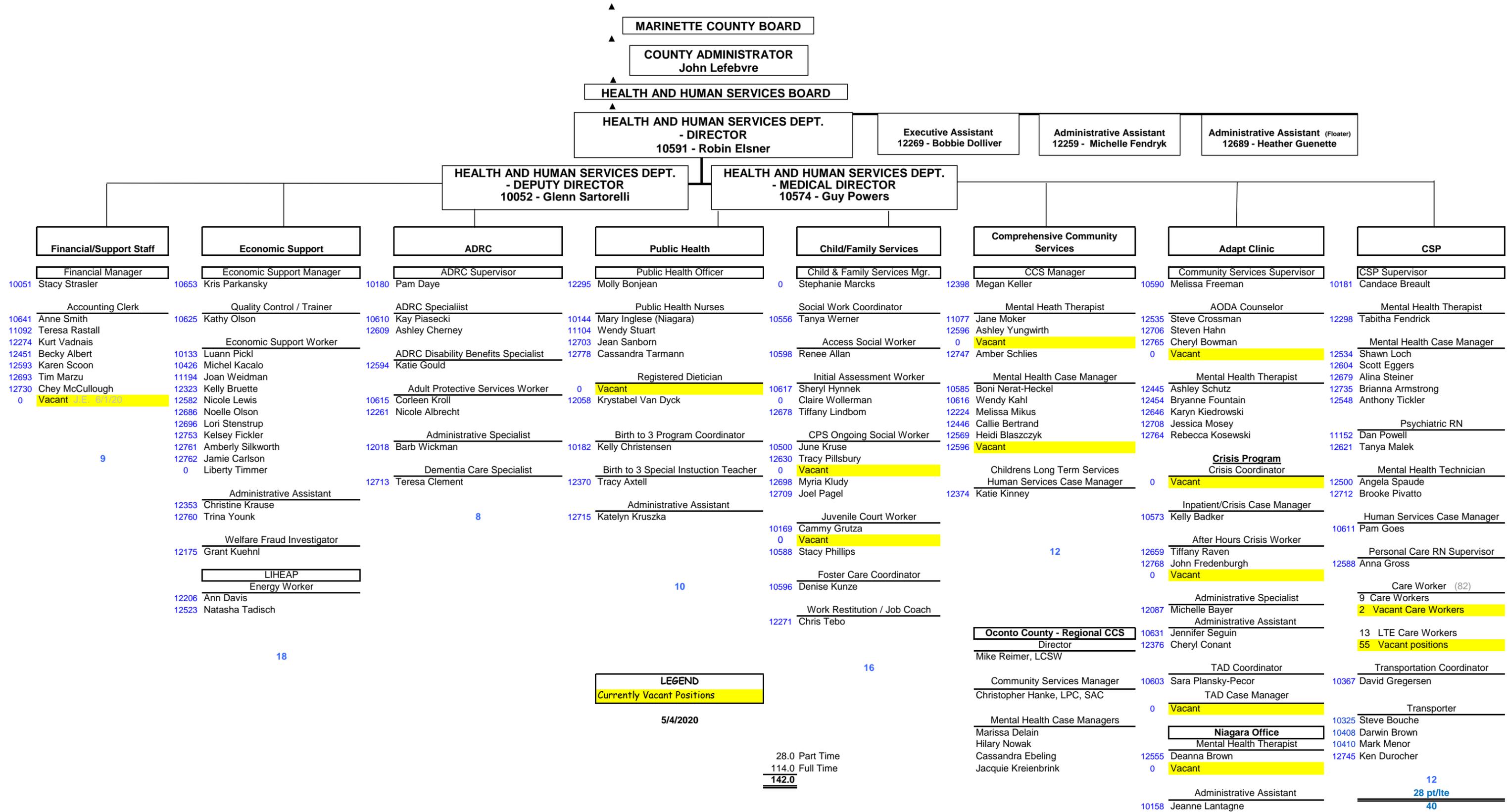
**Mississippi Valley Health Services, Inc.**  
Health & Human Services Board Member

**APPOINTMENTS**

**TERM EXPIRATIONS**

**PREVIOUS MEMBER**

# MARINETTE COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT ORGANIZATIONAL CHART



**Schedule of Monthly Paid Invoices - Human Services**

**From 3/16/2020 to 4/15/2020**

<b>Vendor Name</b>	<b>Vendor Total</b>	<b>Full Description</b>
4IMPRINT	\$ 706.58	Scratch pads (500), Power clips (500)
ACTIVSTYLE, INC	\$ 340.00	CC- 112.55- Wipes; DP- 112.55- Wipes; FP- 112.55- Wipes; LA- 112.55- Wipes; MA- 112.55- Wipes; SM- 112.55- Wipes; TA- 112.55- Wipes
ADVOCATES FOR HEALTH	\$ 57,238.72	0008038182 EWISACWIS; 0008038183 EWISACWIS; 8 beds x 31 days x \$185; CANCEL INV#2407031620201
ALZHEIMERS ASSOCIATI	\$ 225.00	WI State Conference- TC
AMAZON - PCARD VENDO	\$ 1,413.66	AW- 112.55- Gummy Bear Supplements; Birthday Cards; BOOK STORES - headset replacement; Chairs (6); Chewy Tube; HD- 112.55- Swing Set; KL- 112.55- Compression Clothes; KL- 112.55- Fidget/Sensory Toys, Weighted Vest; KL- 112.55- Foam Roller Massager; KL- 112.55- Rain Stick; MA- 112.55- Medical Scissors; MA- 112.55- Pedi Wrap; PH- 112.55- Weighted Blankets; Phone Case; RF- 403.01- Tricycle; RR- 112.55- Fitness Trampoline; XD- 112.55- Visual Timer
ANDERSON, KARIE	\$ 1,915.00	0008028291 EWISACWIS
ANGELSENSE	\$ 199.95	AO- 112.46- April Monitoring Service; FP- 112.46- March Monitoring Service; GP- 112.46- March Monitoring Service; GP- 112.46- Refund of Taxes Paid; MC- 112.46- March Monitoring Service; SM- 112.46- March Monitoring Service
ANIMAL CARE EQUIP ON	\$ 699.66	Animal control equipment- County Side Vet- care of
ARBOR VILLAGE	\$ 5,580.00	DS- February; DS- March
AUTOMATED MERCH	\$ 311.59	02/01/20-02/28/20 MERCH# 317730290384 ADAPT; 02/01/20-02/28/20 MERCH# 317730290397 HHSD MAIN; 02/01/20-02/28/20 MERCH#317730290407 PH
BATTERIES PLUS BULBS	\$ 25.95	Batteries for AED machine- PH
BAXTER, ANGEL	\$ 225.00	0008064286 EWISACWIS
BAXTER, KATIE	\$ 2,627.00	0008089662 EWISACWIS
BEAUDO, TINA	\$ 452.00	0008043294 EWISACWIS
BECKER-NIELSON, KRIS	\$ 2,518.00	0008090220 EWISACWIS
BEHNKE, JEANNIE MAE	\$ 254.00	0008020555 EWISACWIS
BELL-SMALLS, NAKIVA	\$ 336.00	VN- 103.26- 21 hrs respite
BERNARD, ASHLEY	\$ 922.55	AM- 2/5, 2/26- 2.25 hrs & 15 mi; AM- 3/13- 1.25 hrs & 8 mi; BN- 2/5, 2/13, 2/27- 3.75 hrs & 24 mi; BN- 3/17- 1.25 hrs & 8 mi; XH- 2/12, 2/26- 2.25 hrs & 13 mi; XH- 3/13- .25 hrs & 6 mi
BIEHL, DIANE	\$ 210.00	0008051635 EWISACWIS
BRALEY, TONYA	\$ 508.00	0008054343 EWISACWIS
BRAULT, SHANNON	\$ 254.00	0008042182 EWISACWIS
BRETL, DENISE	\$ 442.00	0008078916 EWISACWIS
BUNISH, MARION JR	\$ 10.00	1 hr shred 3/10
CANNON, GEORGE	\$ 260.00	Refund- OWI Fee
CARTER, JERI L	\$ 1,328.00	0008080642 EWISACWIS

Vendor Name	Vendor Total	Full Description
CASSELBURY, JORI	\$ 1,575.88	0008085840 EWISACWIS
CE4LESS COM	\$ 314.95	Unlimited Courses- CB; Unlimited Courses- JM; Unlimited Courses- KK; Unlimited Courses- MF; Unlimited Courses- SC
CELLCOM	\$ 911.59	3/6-4/5/20 Cell Service; 3/6-4/5/20 Cell Service
CENTURYLINK	\$ 2,161.42	ACCT# 301526089 2/17/20 BILL DATE; ACCT# 301525991 03/17/20 BILL; ACCT# 85447735 INV# 1489220998; ACCT# 301525991 03/17/20 BILL; ACCT# 85447735 INV# 1487311033 02/29/20 BILL; ACCT# 85447735 INV# 1489220998; ACCT# 85447735 INV# 1487311033 02/29/20 BILL; ACCT# 85447735 INV# 1489220998; ACCT# 85447735 INV# 1487311033 02/29/20 BILL
CHACON, SHAWNEE	\$ 762.00	0008091262 EWISACWIS
CHARLIER, SHERRY	\$ 508.00	0008026726 EWISACWIS
CHARTRAND, DEBRA	\$ 762.00	0008051672 EWISACWIS
CHILEDA INSTITUTE, I	\$ 17,822.83	0008020561 EWISACWIS
CHRISMAN, CINDY	\$ 2,103.00	0008046401 EWISACWIS
CHRISTIAN, KELLY	\$ 35.00	HHS Board Meeting 3/11/20
CLEARCARE, INC.	\$ 390.00	Homecare Client Software System
CLINICAL DATA SOLUTI	\$ 1,455.16	Provider Annual Fee- GP; Updates
CODDINGTON, RACHEL	\$ 254.00	0008086590 EWISACWIS
COMMUNITY RESOURCE	\$ 8,263.51	326.25 hrs - 1906 miles - 3 phones
COOK, CATHY	\$ 254.00	0008037888 EWISACWIS
COURNEY, JACALYN	\$ 254.00	0008059447 EWISACWIS
CRIVITZ YOUTH INC	\$ 42.00	DP- 403.01- Membership C# 7014
DHS WPS CLTS REFUND	\$ 479.56	Refund request for overpayment by WPS for KO
DIGI INTERNATIONAL I	\$ 14.95	March Continuous Monitoring Plan
DIONNE, JESSICA	\$ 254.00	0008052741 EWISACWIS
DWD-UI	\$ 1,332.66	FEB 2020 WI UNEMPLOYMENT TAX; FEB 2020 WI UNEMPLOYMENT TAX
EGGENER, CHRISTINA	\$ 590.00	0008067498 EWISACWIS
ELIAS, BARB	\$ 254.00	0008053105 EWISACWIS
EXCEPTIONAL EQUESTRI	\$ 165.75	BK- 507.03- Hippotherapy; BK- 507.04- Hippotherapy
FAMILY SERVICES	\$ 8,000.00	Child Advocacy Center Annual Contract Amount
FEDEX 431256706	\$ 54.14	Shipment for rabies testing
FEGER, KRISTI	\$ 752.00	0008090470 EWISACWIS
FENDRYK, CECELIA	\$ 1,412.00	0008087301 EWISACWIS
FOUNDATIONS	\$ 2,685.45	0008004685 EWISACWIS; 0008035844 EWISACWIS
FUCHS, CHRIS	\$ 400.00	0008066592 EWISACWIS

Vendor Name	Vendor Total	Full Description
GIANNUNZIO, PAULA	\$ 480.00	ED- 101.0- 20 hrs sibling care; ED- 101.0- 28 hrs sibling care
GILLESPIE, CAYSE	\$ 1,531.00	0008084055 EWISACWIS
GLAXOSMITHKLINE PHAR	\$ 1,512.60	Shingrix Vac
GOODWILL INDUSTRIES	\$ 1,332.45	Prevocational Service
GREGG, PENNY LYNN	\$ 652.75	AM- 3/16, 3/29- 2.5 hrs & 14 mi; BN- 3/12, 3/17, 3/26- 1.25 hr & 39 mi; CG- 3/11, 3/26- 1.5 hr & 39 mi; IM- 3/4, 3/11, 3/25- 2 hrs & 14 mi
GRETZON, BRITTNEY	\$ 1,585.00	0008090744 EWISACWIS
GROLEAU, EUGENE	\$ 12.50	1.25 hr shred 3/9
HARDING, SARAH A	\$ 511.00	0008082309 EWISACWIS
HELMRICH, LEANNE	\$ 150.00	AB- 3/13/20 1 hr appt + 2 hr travel
HENDRICKS, DIANNA	\$ 128.00	MT- 103.26- 8 hrs respite
IHANDER, JONATHAN	\$ 254.00	0008052345 EWISACWIS
INTERNATIONAL TRANSL	\$ 1,330.30	Feb Interpretor- AV, JT, SAR, LS; Feb Interpretor- AV, JT, SAR, LS
JACOB, PAUL	\$ 574.10	0008040969 EWISACWIS
JESKE, BRANDON	\$ 75.60	HHS Board Meeting 3/11/20; HHS Board Meeting 3/11/20
JOHNSON, CARRIE	\$ 1,563.87	0008064527 EWISACWIS
JOHNSON, LISA	\$ 508.00	0008042318 EWISACWIS
JUSTICEPOINT, INC	\$ 657.36	AT, DA, MB, MG, AW, DW- Attenti GPS- 132 days
KACALO, MICHEL	\$ 2,888.00	0008086118 EWISACWIS
KALAHARI RESORT CONV	\$ 492.00	Refund on QPR Training/Conference- WS; Refund on WAPAF stay- GK; Refund on WAPAF stay- KB; WAPAF stay- GK; WAPAF stay- KB; WATCP Stay- BS; WATCP Stay- LN; WATCP Stay- NC; WATCP Stay- PM; WATCP Stay- SC; WATCP Stay- SPP; WATCP Stay-CP
KEENE, THERESA	\$ 1,692.29	0008024423 EWISACWIS
KLAVER, FAWN	\$ 254.00	0008082684 EWISACWIS
KLUKAS, AMANDA	\$ 1,556.00	0008054527 EWISACWIS
KNEPEL, MARIA	\$ 652.80	ED- Feb- 4 hrs & 80 mi; ED- Jan- 4 hrs & 80 mi
KRAEMER, BRENDA	\$ 4.00	Refund
KREJCAREK, TRACI	\$ 254.00	0008051745 EWISACWIS
KROPIDLOWSKI, NICOLE	\$ 568.00	0008061644 EWISACWIS
KUSTKA, ERIN	\$ 1,370.00	0008079101 EWISACWIS
LAMP RECYCLERS INC	\$ 127.49	Biohazard waste pickup
LANGUAGE LINE SERVIC	\$ 612.05	February Interpretation Services; March Interpretation Services; February Interpretation Services
LEMENSE, HEATHER	\$ 400.00	0008058836 EWISACWIS
LESPERANCE, SANDY	\$ 254.00	0008039410 EWISACWIS
LEXISNEXIS RISK DAT	\$ 16.67	MARCH COMMITMENT



Vendor Name	Vendor Total	Full Description
OFFICEFURNITURE.COM	\$ 585.28	Office Chairs (2)
OLSON, STACEY	\$ 2,443.00	0008038416 EWISACWIS
OPTIONS LAB, INC	\$ 1,310.50	February- Drug Court Tests
PADA, CHRISTINE	\$ 50.00	Laughter Yoga 2/26
PAYPAL - PCARD ONLY	\$ -120.00	Refund for QPR Training and Conference registratio
P-CARD ONE TIME PAY	\$ 50.43	Documents; Scrub jacket
PERKET, JON	\$ 176.00	AL- Rent March
PETERSON, TRISHA	\$ 508.00	0008031030 EWISACWIS
PHOENIX THEATRE - CA	\$ 13.50	CST Group
PIOTROWSKI, PAMELA	\$ 508.00	0008035850 EWISACWIS
PLEUSS, ERIN	\$ 1,065.29	0008080327 EWISACWIS
POMEROY, DANIEL	\$ 120.00	0008088341 EWISACWIS
POTTRATZ, BONNIE	\$ 254.00	0008090746 EWISACWIS
POWELL, BARBARA	\$ 180.00	0008086644 EWISACWIS
RAINBOW HOUSE DOMEST	\$ 121.60	8 hrs Elder Abuse Services
RAYLYN COMPANY LLC	\$ 198.00	March Niagara Cleaning- 18 hrs
REEVES, PATRICIA	\$ 508.00	0008017506 EWISACWIS
REGROUP	\$ 3,148.00	February Child Psychiatry Services; February Child Psychiatry Services
REM OF WISCONSIN	\$ 8,502.48	TT- Feb R&B & Residential Service; WR- Feb R&B & Residential Service
ROBINSON, LYNN	\$ 254.00	0008066543 EWISACWIS
RYERSON, SHANNON	\$ 632.52	0008084201 EWISACWIS
SAULD, ANNMARIE	\$ 254.00	0008037826 EWISACWIS
SAWINSKI, CHRISTINE	\$ 125.00	0008062882 EWISACWIS
SCHILLER, SUSAN	\$ 1,016.00	0008063663 EWISACWIS
SCHRECK, VALERIE	\$ 420.00	0007247977 EWISACWIS
SECKINGER, STEFANIE	\$ 250.00	Refund- Mediation
SEVERSON, LAURIE	\$ 508.00	0008022874 EWISACWIS
SHANKS, SHEILA	\$ 463.00	0008079247 EWISACWIS
SHEBOYGAN COUNTY	\$ 120.00	RV- 1 day x \$120
SHEHOW, BEVERLY	\$ 254.00	0008066586 EWISACWIS
SHERWIN WILLIAMS COM	\$ 18.24	Paint
SHOOBYS TROPHIES AND	\$ 116.05	RN Identification for Emergency Response
SMITH, LYNN	\$ 15.00	Refund
STAPLES INC	\$ 929.77	Office Supplies

Vendor Name	Vendor Total	Full Description
STORY, BRIDGETTE	\$ 1,700.00	0008031212 EWISACWIS
SUNDBERG, JOURNEY	\$ 250.00	0008091669 EWISACWIS
SWANSON, CAROL	\$ 1,928.00	0008087360 EWISACWIS
TEBO, CASSIE	\$ 180.00	0008057386 EWISACWIS
THE ADVERTISER	\$ 355.00	Medical Directory Ads (4); Placemat Ads
THE GOTTMAN INSTITUT	\$ 149.00	Couples and Addiction Recovery- KK
TIGER CLAW	\$ 111.98	MA- 112.55- Credit for headguard not available.; MA- 112.55- Head Guard and Face Shield; MA- 112.55- Spar Head Guard
TRINOSKEY, CHRISTIE	\$ 2,538.00	0008065364 EWISACWIS
UMENTUMISABLE, KARLA	\$ 1,332.00	0008084664 EWISACWIS
UNGER, ROSANNAH	\$ 1,672.00	0008086219 EWISACWIS
UNIVERSITY OF WI	\$ 155.00	Assessing & Managing Suicide Risk Training- CB; Compassion Resilience Training- MM; Crisis Training- AY
VERIZON	\$ 56.36	TELECOM SVC/CRED CRD CALL - verizon invoice
VOLLMER, ALAN	\$ 508.00	0008048000 EWISACWIS
WALGREENS #2925	\$ 14.96	General Supplies; Refund on overcharge
WATCP REGISTRATION	\$ 1,800.00	WATCP Registrations- SPP, SC, PM, LN, NC, CP
WATKINS, LEANNE	\$ 633.00	0008079127 EWISACWIS
WATSON, MARYKAYE	\$ 254.00	0008090359 EWISACWIS
WAUGEN, HANNAH	\$ 50.00	0008081852 EWISACWIS
WE ENERGIES	\$ 633.02	February Electric- Niagara Office; February Gas- Niagara Office; March Electric- Niagara Office; March Gas- Niagara Office
WI CORRECTIONS, DPT	\$ 30,856.00	OS, DJ- February JCF
WI DEPT OF JUSTICE	\$ 143.75	March Background Checks & Fingerprinting
WI PUBLIC SERVICE	\$ 3,722.63	ACCT# 0426629380-00006 02/26/20 BILL DATE; ACCT# 0426629380-00006 02/26/20 BILL DATE
WILLOW CREEK BEHAVIO	\$ 11,179.38	JB- 2/11-2/14/20; LY- 12/17-12/21/19; TC- 1/30-2/4/20; VH- 12/6-12/12/19
ZIEMER, CINDY	\$ 254.00	0008023891 EWISACWIS
<b>Grand Total</b>	<b>\$ 327,027.85</b>	



**MARINETTE COUNTY FINANCE DEPARTMENT  
 HHSD COLLECTIONS SUMMARY REPORT  
 ACCOUNTS THROUGH 4/30/20**

DATE	# OF ACCTS PLACED	AMOUNT PLACED	# OF ACCTS PAID IN FULL	# OF ACCTS RETURNED TO HHSD	# OF ACCTS WRITTEN OFF BY SDC	AMOUNT RETURNED TO HHSD	AMOUNT WRITTEN OFF BY SDC	TOTAL COLLECTIONS FROM STATE	TOTAL COLLECTIONS FROM CLIENTS	TOTAL COLLECTIONS	ACTIVE ACCTS	ACTIVE AMOUNT
2014 Balance	226	\$ 98,643.67	14	13	2	\$ 11,423.18	\$ 19.14	\$ 3,195.64	\$ 250.00	\$ 3,445.64	197	\$ 83,755.71
2015 Balance	284	\$ 123,741.95	98	6	13	\$ 9,872.62	\$ 2,118.76	\$ 18,411.01	\$ 2,825.87	\$ 21,236.88	364	\$ 174,269.40
2016 Balance	221	\$ 148,168.06	140	9	13	\$ 8,294.94	\$ 7,110.44	\$ 28,138.71	\$ 4,858.49	\$ 32,997.20	423	\$ 274,034.88
2017 Balance	186	\$ 117,956.96	117	25	11	\$ 44,019.02	\$ 1,330.51	\$ 32,238.44	\$ 3,966.00	\$ 36,204.44	456	\$ 310,437.87
2018 Balance	237	\$ 103,562.52	137	2	23	\$ 199.50	\$ 5,506.34	\$ 55,106.11	\$ 2,383.83	\$ 57,489.94	531	\$ 350,804.61
2019 Balance	286	\$ 131,563.40	117	3	78	\$ 2,325.92	\$ 35,459.11	\$ 57,857.64	\$ -	\$ 57,857.64	619	\$ 386,725.34
Jan-20	28	\$ 13,112.14	2	0	5	\$ -	\$ 507.00	\$ 1,412.86	\$ -	\$ 1,412.86	640	\$ 397,917.62
Feb-20	23	\$ 5,354.83	6	1	0	\$ 75.00	\$ -	\$ 2,251.43	\$ -	\$ 2,251.43	656	\$ 400,946.02
Mar-20	17	\$ 15,553.36	22	1	3	\$ 165.80	\$ 667.07	\$ 8,948.95	\$ -	\$ 8,948.95	647	\$ 406,717.56
Apr-20	21	\$ 9,849.09	22	1	0	\$ 200.20	\$ -	\$ 7,913.74	\$ -	\$ 7,913.74	645	\$ 408,452.71
										\$ -	645	\$ 408,452.71
										\$ -	645	\$ 408,452.71
										\$ -	645	\$ 408,452.71
										\$ -	645	\$ 408,452.71
										\$ -	645	\$ 408,452.71
										\$ -	645	\$ 408,452.71
										\$ -	645	\$ 408,452.71
										\$ -	645	\$ 408,452.71
<b>Totals:</b>	<b>1529</b>	<b>\$ 767,505.98</b>	<b>675</b>	<b>61</b>	<b>148</b>	<b>\$ 76,576.18</b>	<b>\$ 52,718.37</b>	<b>\$ 215,474.53</b>	<b>\$ 14,284.19</b>	<b>\$ 229,758.72</b>		

# Finance Systems, Inc. - Account Summary

Client: MARINETTE COUNTY

Accounts Listed Between: 1/1/2005 to 4/30/2020

Collection Range: 4/1/2020 to 4/30/2020

Date	Number Placed	Amount Placed	Average Balance	PIF	Period Collections	Total Collections	% Coll	# Ret	Amount Returned	Number Active	Amount Active	Commission Paid
2005	3	\$465.08	\$155.03	1	\$0.00	\$77.58	16.7%	2	\$387.50	0	\$0.00	\$53.80
2006	61	\$201,085.76	\$3,296.49	21	\$0.00	\$27,579.16	13.7%	40	\$173,506.60	0	\$0.00	\$6,669.76
2007	175	\$275,608.12	\$1,574.90	67	\$0.00	\$79,499.02	28.8%	108	\$196,109.10	0	\$0.00	\$19,611.75
2008	227	\$272,099.34	\$1,198.68	99	\$0.00	\$67,608.97	24.8%	127	\$203,893.65	1	\$596.72	\$16,765.53
2009	198	\$232,155.11	\$1,172.50	103	\$0.00	\$58,512.87	25.2%	94	\$173,217.74	1	\$424.50	\$14,484.46
2010	175	\$186,388.81	\$1,065.08	73	\$0.00	\$57,257.57	30.7%	47	\$64,627.18	55	\$64,504.06	\$14,648.46
2011	209	\$199,792.91	\$955.95	88	\$130.00	\$38,247.26	19.1%	9	\$1,930.63	112	\$159,615.02	\$9,613.38
2012	216	\$168,068.85	\$778.10	90	\$211.00	\$30,582.40	18.2%	9	\$21,669.51	117	\$115,816.94	\$7,570.97
2013	280	\$208,361.12	\$744.15	108	\$55.00	\$46,881.07	22.5%	5	\$1,072.00	167	\$160,408.05	\$11,466.35
2014	85	\$100,844.23	\$1,186.40	25	\$122.13	\$5,824.24	5.8%	3	\$740.00	57	\$94,279.99	\$1,426.92
<b>Total:</b>	<b>1,629</b>	<b>\$1,844,869.33</b>	<b>\$1,132.52</b>	<b>675</b>	<b>\$518.13</b>	<b>\$412,070.14</b>	<b>22.3%</b>	<b>444</b>	<b>\$837,153.91</b>	<b>510</b>	<b>\$595,645.28</b>	<b>\$102,211.38</b>

-125.55 Commission  
\$392.58 Paid to HHS

Marinette County Health and Human Services Department  
 Summary of 2020 Lincoln Hills Charges  
 Account 54559000-52320  
 Agenda Item - F (2020)

\$198,024.00/12

Month	Number of Juveniles in placement	Days in placement	Cost/Day	Actual \$'s Spent	Budget \$'s Allocated	Monthly Favorable/ (Unfavorable)	YTD Total Favorable/ (Unfavorable)
January	1	31	532.00	16,492.00	16,502.00	10.00	10.00
February	1	29	532.00	15,428.00	16,502.00	1,074.00	1,084.00
March	1	31	532.00	16,492.00	16,502.00	10.00	1,094.00
April	1	30	532.00	15,960.00	16,502.00	542.00	1,636.00
May	-	-	532.00	-	-	-	-
June	-	-	532.00	-	-	-	-
July	-	-	550.00	-	-	-	-
August	-	-	550.00	-	-	-	-
September	-	-	550.00	-	-	-	-
October	-	-	550.00	-	-	-	-
November	-	-	550.00	-	-	-	-
December	-	-	550.00	-	-	-	-
<b>Total</b>	<b>4</b>	<b>121</b>		<b>64,372.00</b>	<b>66,008.00</b>	<b>1,636.00</b>	<b>1,636.00</b>

	Budgeted No. Juvenile's	Budgeted Days	Ave. Rate	2020 Budget	Actual Spent	2020 Transfer	Remaining Bal. after Transfer
<b>Budget for 2020</b>	<b>1</b>	<b>366</b>	541.05	<b>198,024.00</b>	64,372.00	-	<b>133,652.00</b>
January - June	1	182.00	532.00	96,824.00			
July - December	1	184.00	550.00	101,200.00			
Total Days		366.00	-	198,024.00			

Total High cost placement savings after budget transfers (164,581.34)

Copy:

Robin Elsner	121	Budget Transfers Lincoln Hills	-
Laura Mans	0	Budget Transfers CCI	-
John Lefebvre		Budget Transfers Inpatient	-
		Budget Transfers IMD	-
		Total Budget Transfers out of High Cost Budget accounts	-

549 Total High cost placment savings after adding back budget transfers (164,581.34)

Marinette County Health and Human Services Department  
 Summary of 2020 Copper Lake Charges  
 Account 54559000-52320  
 Agenda Item - F (2020)

\$99,012.00/12

Month	Number of Juveniles in placement	Days in placement	Cost/Day	Actual \$'s Spent	Budget \$'s Allocated	Monthly Favorable/ (Unfavorable)	YTD Total Favorable/ (Unfavorable)
January	1	31	532.00	16,492.00	8,251.00	(8,241.00)	(8,241.00)
February	1	29	532.00	15,428.00	8,251.00	(7,177.00)	(15,418.00)
March	1	31	532.00	16,492.00	8,251.00	(8,241.00)	(23,659.00)
April	1	30	532.00	15,960.00	8,251.00	(7,709.00)	(31,368.00)
May	-	-	532.00	-	-	-	-
June	-	-	532.00	-	-	-	-
July	-	-	550.00	-	-	-	-
August	-	-	550.00	-	-	-	-
September	-	-	550.00	-	-	-	-
October	-	-	550.00	-	-	-	-
November	-	-	550.00	-	-	-	-
December	-	-	550.00	-	-	-	-
<b>Total</b>	<b>4</b>	<b>121</b>		<b>64,372.00</b>	<b>33,004.00</b>	<b>(31,368.00)</b>	<b>(31,368.00)</b>

	Budgeted No. Juvenile's	Budgeted Days	Ave. Rate	2020 Budget	Actual Spent	2020 Transfer	Remaining Bal. after Transfer
<b>Budget for 2020</b>	<b>1</b>	<b>183</b>	541.05	<b>99,012.00</b>	64,372.00	-	<b>34,640.00</b>
January - June	1	121.00	532.00	64,372.00			
July - December	1	-	550.00	-			
Total Days		121.00	-	64,372.00			

Copy:  
 Robin Elsner  
 Laura Mans  
 John Lefebvre

Marinette County Health and Human Services Department  
 Summary of 2020 Child Care Institute Placements (Chileda)  
 Account 54558000-52320  
 Agenda Item - F (2020)

\$218,004.24/12

Month	Number of Juveniles in placement	Days in placement	Cost/Day	Actual \$'s Spent	Budget \$'s Allocated	Monthly Favorable/ (Unfavorable)	YTD Total Favorable/ (Unfavorable)																																																
January	1	31	574.93	17,822.83	18,167	344.19	344.19																																																
February	1	29	574.93	16,672.97	18,167	1,494.05	1,838.24																																																
March	1	31	574.93	17,822.83	18,167	344.19	2,182.43																																																
April	1	30	574.93	17,247.90	18,167	919.12	3,101.55																																																
May	-	-	574.93	-	-	-	-																																																
June	-	-	574.93	-	-	-	-																																																
July	-	-	574.93	-	-	-	-																																																
August	-	-	574.93	-	-	-	-																																																
September	-	-	574.93	-	-	-	-																																																
October	-	-	574.93	-	-	-	-																																																
November	-	-	574.93	-	-	-	-																																																
December	-	-	574.93	-	-	-	-																																																
Total	4	121		69,566.53	72,668.08	3,101.55	3,101.55																																																
<table border="1"> <thead> <tr> <th></th> <th>Budgeted No. Juvenile's</th> <th>Budgeted Days</th> <th>Ave. Rate</th> <th>2020 Budget</th> <th>Actual Spent</th> <th>2019 Transfer</th> <th>Remaining Bal. after Transfer</th> </tr> </thead> <tbody> <tr> <td><b>Budget for 2020</b></td> <td><b>1</b></td> <td><b>366</b></td> <td><b>190.07</b></td> <td><b>69,566.53</b></td> <td>69,566.53</td> <td>-</td> <td>-</td> </tr> <tr> <td>January - June</td> <td>1</td> <td>182</td> <td>595.64</td> <td>108,406.48</td> <td></td> <td></td> <td></td> </tr> <tr> <td>July - December</td> <td>1</td> <td>184</td> <td>595.64</td> <td>109,597.76</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Administration fee</td> <td></td> <td></td> <td></td> <td>-</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Days</td> <td></td> <td>366</td> <td>-</td> <td>218,004.24</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>									Budgeted No. Juvenile's	Budgeted Days	Ave. Rate	2020 Budget	Actual Spent	2019 Transfer	Remaining Bal. after Transfer	<b>Budget for 2020</b>	<b>1</b>	<b>366</b>	<b>190.07</b>	<b>69,566.53</b>	69,566.53	-	-	January - June	1	182	595.64	108,406.48				July - December	1	184	595.64	109,597.76				Administration fee				-				Total Days		366	-	218,004.24			
	Budgeted No. Juvenile's	Budgeted Days	Ave. Rate	2020 Budget	Actual Spent	2019 Transfer	Remaining Bal. after Transfer																																																
<b>Budget for 2020</b>	<b>1</b>	<b>366</b>	<b>190.07</b>	<b>69,566.53</b>	69,566.53	-	-																																																
January - June	1	182	595.64	108,406.48																																																			
July - December	1	184	595.64	109,597.76																																																			
Administration fee				-																																																			
Total Days		366	-	218,004.24																																																			

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 Robin Elsner  
 Laura Mans

Marinette County Health and Human Services Department  
 Summary of 2020 Child Care Institute Placements (Family Services)  
 Account 54530000-52320  
 Agenda Item - F (2020)

0/12

Month	Number of Juveniles in placement	Days in placement	Cost/Day	Actual \$'s Spent	Budget \$'s Allocated	Monthly Favorable/ (Unfavorable)	YTD Total Favorable/ (Unfavorable)
January	-	-	357.36	-	0	-	-
February	-	-	357.36	-	0	-	-
March	-	-	357.36	-	0	-	-
April	-	-	357.36	-	0	-	-
May	-	-	357.36	-	0	-	-
June	-	-	357.36	-	0	-	-
July	-	-	357.36	-	0	-	-
August	-	-	357.36	-	0	-	-
September	-	-	357.36	-	0	-	-
October	-	-	357.36	-	0	-	-
November	-	-	357.36	-	0	-	-
December	-	-	357.36	-	0	-	-
Total	-	-	-	-	-	-	-
	<b>Budgeted No. Juvenile's</b>	<b>Budgeted Days</b>	<b>Ave. Rate</b>	<b>2020 Budget</b>	<b>Actual Spent</b>	<b>2020 Transfer</b>	<b>Remaining Bal. after Transfer</b>
<b>Budget for 2020</b>	0	0	-	-	-	-	-
January - June		-	-	-			
July - December		-	-	-			
Administration fee				-			
Total Days		-	-	-			

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 Robin Elsner  
 Laura Mans

Marinette County Health and Human Services Department  
 Summary of 2020 Purchase of Service (Inpatient Services)  
 Account 54310000-52291  
 Agenda Item - F (2020)

\$ 130,150/12

Month	Actual \$'s Inpatient Nicolet & Bellin	Estimated \$'s Inpatient Nicolet & Bellin	Actual \$'s Inpatient Willow Creek	Estimated \$'s Inpatient Willow Creek	Total Expected Inpatient Liability	Actual MSV Inpatient Expenses	Child Psychiatrist Expenses	Actual Other Expenses	Budget \$'s Allocated	Monthly Favorable / (Unfavorable)	YTD Total (Unfavorable)
January	12,529.40	-	-	1,100.00	13,629.40	-	2,074.00	459.27	10,845.83	(5,316.84)	(5,316.84)
February	-	-	1,400.00	5,500.00	6,900.00	-	1,324.00	623.39	10,845.83	1,998.44	(3,318.39)
March	2,505.88	-	-	19,250.00	21,755.88	-	2,074.00	400.00	10,845.83	(13,384.05)	(16,702.44)
April	-	11,902.93	-	28,050.00	39,952.93	-	2,075.00	351.24	10,845.83	(31,533.34)	(48,235.78)
May	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-	-	-
Total	15,035.28	11,902.93	1,400.00	53,900.00	82,238.21	-	7,547.00	1,833.90	43,383.33	(48,235.78)	(48,235.78)

Copy:  
 Robin Elsner  
 Laura Mans  
 John Lefebvre

Marinette County Health and Human Services Department  
 Summary of 2020 Purchase of Service (Inpatient Services)  
 Account 54310000-52292  
 Agenda Item - F (2020)

\$ 150,000/12

Month	Actual \$'s Inpatient Charges Winnebago & Mendota	Expected Liability	Budget \$'s Allocated	Monthly Favorable / (Unfavorable)	YTD Total (Unfavorable)
January	120,546.00	48,341.61	12,500.00	(35,841.61)	(35,841.61)
February	54,301.00	28,975.50	12,500.00	(16,475.50)	(52,317.11)
March	82,712.00	49,823.50	12,500.00	(37,323.50)	(89,640.61)
April	63,304.00	53,444.50	12,500.00	(40,944.50)	(130,585.11)
May	-	-	-	-	-
June	-	-	-	-	-
July	-	-	-	-	-
August	-	-	-	-	-
September	-	-	-	-	-
October	-	-	-	-	-
November	-	-	-	-	-
December	-	-	-	-	-
Total	320,863.00	180,585.11	50,000.00	(130,585.11)	(130,585.11)

Copy:

Robin Elsner  
 Laura Mans  
 John Lefebvre

**Marinette County Health and Human Services Department**  
**Summary of 2020 Purchase of Service (Institute for Mental Disease) Trempealeau**  
**Account 5431100-52293**  
**Agenda Item - F (2020)**

\$ 122,610.00/12

Month	Actual \$'s Spent	Budget \$'s Allocated	Monthly Favorable/ (Unfavorable)	YTD Total Favorable/ (Unfavorable)
January	-	10,217.50	10,217.50	10,217.50
February	-	10,217.50	10,217.50	20,435.00
March	-	10,217.50	10,217.50	30,652.50
April	-	10,217.50	10,217.50	40,870.00
May	-	-	-	-
June	-	-	-	-
July	-	-	-	-
August	-	-	-	-
September	-	-	-	-
October	-	-	-	-
November	-	-	-	-
December	-	-	-	-
Total	-	40,870.00	40,870.00	40,870.00

Copy:

Robin Elsner  
 Laura Mans  
 John Lefebvre

**County of Marinette**  
**Health and Human Services Department**  
**Special Revenue Fund**  
**Statement of Revenue, Expenditures**  
**and Changes in Fund Balance**  
**For the Year Ending December 31, 2019**  
**With Comparative Totals for the Year Ending December 31, 2018**  
**(Unaudited)**

	2,019	2018
<b>Revenue</b>		
County Tax Levy	4,277,684	3,741,457
State & Federal Aid	6,089,720	6,103,085
Client/Third Party Fees/Misc	3,752,120	3,683,086
<b>Total Revenue</b>	<b>14,119,524</b>	<b>13,527,628</b>
<b>Expenses</b>		
Health and Human Services		
Income Maintenance Programs	1,812,072	1,921,619
Human Services Programs	12,242,877	11,420,161
Board Administration	416,719	401,406
<b>Total Expenditures</b>	<b>14,471,668</b>	<b>13,743,187</b>
<b>Excess (Deficiency) of Revenues</b>		
<b>Over Expenditures</b>	<b>(352,143)</b>	<b>(215,558)</b>
<b>Other Financing Sources (Uses)</b>		
Operating Transfer - In		742,918
Operating Transfer - Out		
<b>Total Other financing sources (uses)</b>	<b>-</b>	<b>742,918</b>
<b>Excess (Deficiency) of Revenues</b>		
<b>and Other Financing Sources over</b>		
<b>Expenditures and Other Financing</b>		
<b>Uses</b>	<b>(352,143)</b>	<b>527,360</b>
<b>Fund Balance - January 1</b>	<b>72,286</b>	<b>(455,074)</b>
<b>Fund Balance - December 31</b>	<b>(279,857)</b>	<b>72,286</b>

**County of Marinette**  
**Health and Human Services Department**  
**Special Revenue Fund**  
**Balance Sheet**  
As of December 31, 2019  
With Comparative Amounts for December 31, 2018  
(Unaudited)

	2019	2018
<b>Assets</b>		
Cash	650	650
Receivables		
Accounts	731,568	552,751
Aids Due from State of WI	664,438	874,831
Prepaid Expenses	149,814	770
<b>Total Assets</b>	<u>1,546,471</u>	<u>1,429,001</u>
<b>Liabilities</b>		
Advance from General Fund	1,003,110	605,804
Accounts Payable	613,666	623,975
Deferred Revenue	200,927	176,123
Other Accounts Due State	8,626	-
<b>Total Liabilities</b>	<u>1,826,329</u>	<u>1,405,901</u>
<b>Fund Balance</b>		
Unreserved		
Designated for Subsequent Years Budget	<u>(279,857)</u>	<u>(352,143)</u>
<b>Total Fund Balance</b>	<u>(279,857)</u>	<u>(352,143)</u>
<b>Total Liabilities and Fund Balance</b>	<u>1,546,471</u>	<u>1,053,758</u>

(Unaudited)

# Purchase of Service Contract

## Parties and Contract Period

This contract is between **Grant County Department of Social Services** whose business address is **8820 Hwy 35 & 61 South, PO Box 447, Lancaster WI 53813** hereinafter referred to as Purchaser and **Marinette County** whose business address is **2500 Hall Avenue, Marinette, WI 54143** hereinafter referred to as Provider. This contract is to be effective for the period **May 1, 2020 to October 31, 2020**.

The Provider employee responsible for day-to-day administration of this contract will be **Robin Elsner, Director**, whose business address is **2500 Hall Avenue, Marinette, WI 54143**. In the event that the administrator is unable to administer this contract, Provider will contact Purchaser and designate a new administrator.

The Purchaser employee responsible for day-to-day administration of this contract will be **Fred Naatz** whose business address is **PO Box 447, Lancaster WI 53813**, phone **(608) 723-2136**. In the event that the administrator is unable to administer this contract, Purchaser will contact Provider and designate a new administrator.

## Article 1 Audit

### Section 1.1 Type of Audit

The Provider shall submit an annual agency-wide audit to the Purchaser if the total amount of annual funding provided by the Purchaser through this and other contracts is \$100,000 or more.

### Section 1.2 Audit Standards

The audit shall be in accordance with the requirements of OMB Circular A-133 “Audits of States, Local Governments, and Non-Profit Organizations” (online at [www.whitehouse.gov/omb/circulars](http://www.whitehouse.gov/omb/circulars)) if the Provider meets the criteria of that Circular for needing an audit in accordance with the Circular. The audit shall also be in accordance with the following department standard:

- a. The *State Single Audit Guidelines* (online at [www.ssag.state.wi.us](http://www.ssag.state.wi.us)) if the Provider is a local government that meets the criteria of OMB Circular A-133 for needing an audit in accordance with that Circular, or
- b. The *Provider Agency Audit Guide* (online at [www.dhs.state.wi.us/grants](http://www.dhs.state.wi.us/grants)) for all other Providers.

### Section 1.3 Audit Schedules

In addition to the schedules required under the *State Single Audit Guidelines* or the *Provider Agency Audit Guide*, the reporting package sent to the Purchaser shall include a supplemental schedule showing revenue and expenses for this contract.

Audits of for-profit agencies shall include a profit computation following the guidelines of the State of Wisconsin’s *Allowable Cost Policy Manual*.

Audits of not-for-profit agencies shall include a supplementary schedule identifying reserves by funding source and by program. This schedule shall be presented on the State of Wisconsin’s form entitled “Incorporated Group Home/Child Caring Institution Supplemental Schedule.”

**Section 14.1 Staffing**

The Provider shall ensure that staff providing services are properly supervised and trained and that they meet all of the applicable licensing and certification requirements.

**Article 15 Liquidated Damages**

No liquidated damages requirement.

**Article 16 Matching, Level of Effort, and Earmarking**

No matching, level of effort, or earmarking requirement.

**Article 17 Payment and Allowable Costs**

**Section 17.1 Amount paid under contract**

The maximum payment under this contract is \$82,716, any amounts authorized by client-specific addendums to this contract (Section 17.1) and amounts earned for HealthCheck Services if applicable (Section 17.2.1.1). Actual total payment will be based upon the amount of service authorized by the Purchaser and the amount of service performed by the Provider. It is understood and agreed by all parties that the Purchaser assumes no obligation to purchase from the Provider any minimum amount of services as defined in the terms of this contract.

**Section 17.1 Basis for payments**

Provider shall be paid, for each child placed by Purchaser with Provider, on the basis of units of authorized service provided and at the rates indicated in Section 17.2.1 below. Purchaser shall issue a contract addendum to Provider authorizing service for each child placed with Provider. Final settlement of the contract will be based on audit. (See Article 1 “Audit”)

**Section 17.2.1 Units and prices**

The units and prices for each service purchased from the Provider are included in the following table:

SPC	Service	# of Units	Unit Rate Per Client	Total Dollar Amount
	Group Home – SHARE Academy	183 days (child 1)	\$185 per day	\$67,710
		183 days (child 2)	\$185 per day	
	Administrative Rate	183 days (Child 1)	\$41.00 per day	\$15,006
		183 days (Child 2)	\$41.00 per day	

The Purchaser shall determine the type of services provided and the number of units of services for each client. The Purchaser will not reimburse the Provider for any unit of service not previously authorized by the client.

2019 - 2020

May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		