



## AGENDA HEALTH AND HUMAN SERVICES BOARD

Wednesday, March 11, 2020

1:30 P.M.

Marinette County Health & Human Services Department

2500 Hall Ave, Marinette WI 54143

Basement Conference Room G

1. Call meeting to order.
2. Introduce New Staff, if any
3. Employee Recognition, if any
4. Approval of agenda and amendment
5. Approval/correction of minutes February 5, 2020, action if any.
6. Public Comment – Speaker will be limited to 5 minutes
7. Correspondence - Correspondence, if not specifically listed as a discuss/consider/action item, will be for information only.
8. Reports of outside agencies and others ~
9. Reports of internal staff
  - Public Health Officer Report
    - Influenza
    - Coronavirus
    - 140 Review
  - Director's Report. Discussion only.
    - Organization Chart and current vacancies
    - Update on the Share Academy
  - Deputy Director's Report.
    - Inpatient Data Trends
10. Discuss/Consider Department's Financial Report, action if any.
  - A. Review of Paid Invoices.
  - B. Discuss/consider Schedule of Appropriation Entries
  - C. Act on Uncollectible Accounts
  - D. Act on Accounts to write off and turn over to the Finance Department for Collections
  - E. Update Status of accounts turned over for Collections
  - F. Update Status on High Cost Purchase of Service Accounts
  - G. Discuss/Consider Approval of New/Revised Contracts ~

- i. 2019 ~ Advocates – Contract decrease in the amount of \$12,483.65 for actual services provided/billed. New total amount of \$564,480.40. *CC Approved 2/26/2020. Action if any.*
  - ii. 2020 ~ Exceptional Equestrians – New Contract in the amount of \$2,860.00, for Equine Assisted Therapy (Hippotherapy) for CLTS consumer; *CC Approved 3/5/20, action if any.*
  - iii. 2020 – Options for Independent Living – New Contract in the amount of \$9,000.00, for Residential Accessibility and Assistive Technology Assessments; *CC Approved 3/5/20, action if any.*
11. Discuss/consider recommend Administrative Committee approve changing the FLSA classification for Child and Family Social Worker positions from salaried exempt to hourly non-exempt effective April 5, 2020, action if any.
  12. Future agenda items
  13. Identify Next Meeting Date – Wednesday, April 8, 2020
  14. Adjournment

Attachments

- 2020 Meeting Calendar

Addendum(s) when applicable

Mike Behnke  
Paul Gustafson  
Bob Hoyer

Tom Mailand  
Jillian Schutte  
Gail Wanek

Brandon Jeske  
Kelly Christian  
Vacant

In the event there is not a quorum present, information will be presented, but no action will be taken.

**NOTE:** AGENDA ITEMS MAY NOT BE CONSIDERED AND ACTED UPON IN THE ORDER LISTED

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans With Disabilities Act", please notify Bobbie Dolliver, Marinette County Health & Human Services (715-732-7778) at least 48 hours prior to the meeting in order to make suitable arrangements. Thank you.

2500 Hall Avenue, Marinette, WI 54143-1717

**PUBLIC COMMENT PROCEDURE:** Public Comment Procedure: Any person not a member of the Health & Human Services Board, desirous of addressing the Board on any subject, shall first obtain permission from the Health & Human Services Board Chair, Paul Gustafson. All such addresses shall be limited to five minutes unless otherwise extended by the Board Chairperson. Please contact Kathy Brandt, Marinette County Clerk (715) 732-7406 or Paul Gustafson, Chair of the Health & Human Services Board prior to the meeting to participate in the Public Comment.

Marinette County Code of Ordinances  
Chapter 2 – COUNTY GOVERNMENT

**Section 2.04 - COUNTY BOARD RULES OF PROCEDURES**

**(7)(k) Rules of Order.** Any person not a member of the Board/Committee, desirous of addressing the Board/Committee under public comment on any subject, shall first obtain permission from the Board/Committee Chairperson. All such addresses shall be limited to 5 minutes unless otherwise extended by the Board/Committee Chairperson.

**(10)(a) Suspending, Changing and Interpreting the Rules.** These rules may be suspended by affirmative vote of two-thirds of the members present. The vote on any motion to suspend the rules shall be taken by roll call vote.



## MINUTES HEALTH AND HUMAN SERVICES BOARD

Wednesday, February 5, 2020

1:30 P.M.

Marinette County Health & Human Services Department

2500 Hall Ave, Marinette WI 54143

Basement Conference Room G

**Members Present:** Mike Behnke, Kelly Christian, Bob Hoyer, Brandon Jeske, Tom Mailand, and Gail Wanek

**Members Excused:** Paul Gustafson and Jillian Schutte

**Others Present:** Molly Bonjean, Robin Elsner, Stacy Strasler & Eagle Herald

1. **Call meeting to order.**

Meeting called to order by Vice Chair Behnke at 1:32 p.m.

2. **Introduce New Staff** ~ None

3. **Employee Recognition** ~ None

4. **Approval of agenda and amendment**

Motion (HOYER/JESKE) to approve amending Agenda item 10. G to strike out "None".

Motion carried no negative votes.

5. **Approval/correction of minutes**

Motion (JESKE/MAILAND) to approve the minutes of the January 8, 2020 meeting. Motion carried no negative votes.

6. **Public Comment** ~ None

7. **Correspondence** ~ None

8. **Reports of outside agencies and others** ~ None

9. **Reports of internal staff**

➤ Public Health Officer Report

- 140 Review ~ As a level II Health Department a 140 Review is required every 5 years. The HHSD Board is invited to attend this review that will be held on May 18<sup>th</sup>, 2020. Overlooked process.
- Coronavirus ~ The first case in Wisconsin was just identified. This is rapidly evolving and it is being closely watched and monitored. There are weekly teleconferences being held and there is a 24/7 phone number available to Public Health Offices to contact.

- Director's Report. Discussion only.
  - Organization Chart and current vacancies ~ Overviewed, noted that the TAD Case Manager is not yet listed on the Org. Chart, but the position should be posted soon.
  - Update on the Share Academy  
Currently have 5 residents.
  - Update on Northwest Connections  
Generated just over \$9,500 in Revenue from billable calls.  
Overviewed pages 8-10
  - TAD Data Report  
Overviewed page 11  
Federal drug court graduation average is 50%  
Marinette County graduation success rate is 64%

**10. Discuss/Consider Department's Financial Report.**

- A. Review of Paid Invoices.
- B. Schedule of Appropriation Entries –  
Motion (JESKE/HOYER) to approve Schedule of 2020 Appropriation Entries as presented – total amount of \$169,620.00. Motion carried no negative votes. *Exhibit A*  
Motion (HOYER/MAILAND) to approve Schedule of 2019 Appropriation Entries as presented – total amount of \$1,000.00. Motion carried no negative votes. *Exhibit B*
- C. Act on Uncollectible Accounts ~ Motion (MAILAND/WANEK) to approve the write off of the February 2020 Uncollectible Accounts in the amount of \$39,505.80. Motion carried no negative votes. ~ *Exhibit C*
- D. Act on Accounts to write off and turn over to the Finance Department for Collections. Motion (MAILAND/HOYER) to approve the write off and turnover of the February 2020 Accounts to Write Off and Turn Over to the Finance Department for collections, in the amount of \$4,738.35. Motion carried no negative votes. ~ *Exhibit D*
- E. Update Status of accounts turned over for Collections. ~
  - Reviewed HHSD Collections report. The total collections for the payment period of January 2020 are \$1,412.86 ~ *Exhibit E*
  - Reviewed Account Summary Report prepared by Finance Systems of Green Bay, Inc. The total collections for the payment period of January 2020 are \$20.00 with \$14.00 being paid to HHSD after \$6.00 commission. ~ *Exhibit F*
- F. Update Status on High Cost Purchase of Service Accounts ~ *Exhibit G*
  - 1a. Lincoln Hills (#54559000-52320) – 1 placement in January.  
Favorable for the year by \$10.00.
  - 1b. Copper Lake (#54559000-52320) – 1 placement in January.  
Unfavorable for the year by \$8,241.00.

2. Child Care Institute Placements (Chileda) (#54558000-52320). Favorable for the year by \$344.19.
- 2b. Child Care Institute Placements (Family Services) (#54558000-52320) – 0 placements in January.
- 3a. Purchase of Services (Inpatient Services) (#54310000-52291) Estimated unfavorable for the year by \$2,604.17.
- 3b. Purchase of Services (Inpatient Services – Winnebago /Mendota) (#54310000-52292). Unfavorable for the year by \$59,457.71.
4. Purchase of Services (Institute for Mental Disease) (#54310000-52291) Favorable for the year by \$10,217.50

G. Discuss/Consider Approval of New/Revised Contracts: ~ *Exhibit H*

- i. Motion (JESKE/HOYER) to approve – Penny Gregg #2019-07 – Increase in the amount of \$9,467.99; subject to Corporation Counsel Review. Motion carried no negative votes.
- ii. Motion (WANEK/MAILAND) to Recommend County Board approve – Bellin Psychiatric Center #2019-08 – Increase in the amount of \$37,690.15; subject to Corporation Counsel Review. Motion carried no negative votes.
- iii. Motion (JESKE/WANEK) to approve Maria Knepel #2019-17 – Increase in the amount of \$5,866.90; subject to Corporation Counsel Review. Motion carried no negative votes.
- iv. Motion (Jeske/Mailand) to approve Shad Brown – Increase in the amount of \$200.00; subject to Corporation Counsel Review. Motion carried no negative votes.
- v. Motion (HOYER/JESKE) to approve Northwest Counseling and Guidance # 2019-41 – Increase in the amount of \$340.00; subject to Corporation Counsel Review. Motion carried no negative votes.
- vi. Motion (JESKE/MAILAND) to approve Arbor Village #2019-45 – Increase in the amount of \$8,855.00; subject to Corporation Counsel Review. Motion carried no negative votes.
- vii. Motion (HOYER/JESKE) to approve Justice Point – Increase in the amount of \$6,703.22; subject to Corporation Counsel Review. Motion carried no negative votes.  
(Discovered after the meeting that this was an error and no contract revision is needed)

11. **ALDI Smart Kids Grant**

Motion (HOYER/WANEK) authorizing Public Health Officer to apply, accept if awarded and administer the ALDI Smart Kids Grant up to an amount of \$2,000 to purchase approximately 200 bike helmets. Motion carried no negative votes.

12. **Overdose Data to Action Program**

Motion (WANEK/MAILAND) recommend County Board authorize Public Health Officer to apply, accept if awarded and administer the Overdose Data to Action Program – Overdose Fatality Review Grant up to an amount of \$30,000, with the potential for two years of additional funding. Motion carried no negative votes.

13. Future agenda items – Financial Report – Inpatient Data Trends

14. Identify Next Meeting Date – Wednesday, March 11, 2020

15. **Adjournment**

Motion (WANEK/MAILAND) to adjourn at 2:30 pm.  
Motion carried no negative votes.

*Bobbie Dolliver, Recorder*

*Date approved/corrected:*

# Coronavirus: Officials offer input

## Local experts calm nerves, point out that the flu is a larger concern

JOHN LIESVELD, EagleHerald staff writer

Thursday, March 5, 2020 12:21 AM

MARINETTE — The outbreak of the coronavirus, which causes a disease called COVID-19, continues to lead national news with reports that paint a broad scope of infection and mortality rates in the United States coupled to its impacts on national economies, healthcare systems and government reactions.

To weed past the sensationalism, fear and misunderstandings, the EagleHerald checked in with officials and resources at local and state levels in an effort to add perspective and provide the weapon of knowledge as area residents try to gauge the concern they devote to the virus.

According to the Marinette County Department of Health and Human Services (DHHS), the risk posed by COVID-19 to the general Wisconsin population remains low. Moreover, no person-to-person spread of COVID-19 has occurred in the state. Also of importance, officials at the Marinette County DHHS emphasize that many other respiratory illnesses, including influenza, are circulating through the county at the moment. However the county health officials continue close monitoring for COVID- 19.

“The Wisconsin Department of Health Services (WDHS) holds weekly webinars with local public health officers and, tribal directors, local public health emergency preparedness planning officials,” said Molly Bonjean, a registered nurse and the Marinette County Public Health Officer. “Those webinars keep us up to date on the most recent developments in the COVID-19 situation.”

Bonjean explained that the WDHS recently established the webinars specifically for addressing

### Prevention tips

#### How it spreads:

! Through coughing and sneezing. The virus can travel in droplets from the throat and nose. When someone coughs or sneezes, nearby people can breathe in those droplets.

! The virus can spread through objects that come in contact with infected individuals. If a healthy person then touches that object and rubs their eyes or mouth without washing their hands, infection can occur.

#### Signs and symptoms:

! Fever

! Cough

! Shortness of breath

If you have symptoms, call your doctor if:

! You have been to an affected country\* in the past two weeks or have had close contact with someone who has a confirmed COVID-19 infection.

! You have symptoms of fever, cough, or shortness of breath.

the COVID-19 situation in Wisconsin. Additionally, she pointed out that almost on a daily basis, DHS distributes emails to local DHHS experts to inform of new or vital developments that arise.

“I feel the state is doing a very good job keeping the local health department informed,” Bonjean said.

\*To learn which countries are affected visit:  
[www.cdc.gov/coronavirus/2019-ncov/travelers/index.html](http://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html)

## FLU BURDEN ADDS PERSPECTIVE

According to Bonjean and other experts with the WDHS, at this moment in time, odds of infection and illness by the influenza virus are greater than the odds of infection and illness by COVID-19.

“Influenza is far worse right now in the U.S. than COVID-19,” Bonjean said with regard to the number of infections.

Additionally, Bonjean provided information regarding the impact of influenza infection at the local, state and national level that adds perspective and assurance on the level of warranted alarm from area residents when it comes to catching COVID-19 versus catching the flu.

Since Oct. 1, 2019, Marinette County reported 27 hospitalizations due to cases of illness associated with influenza.

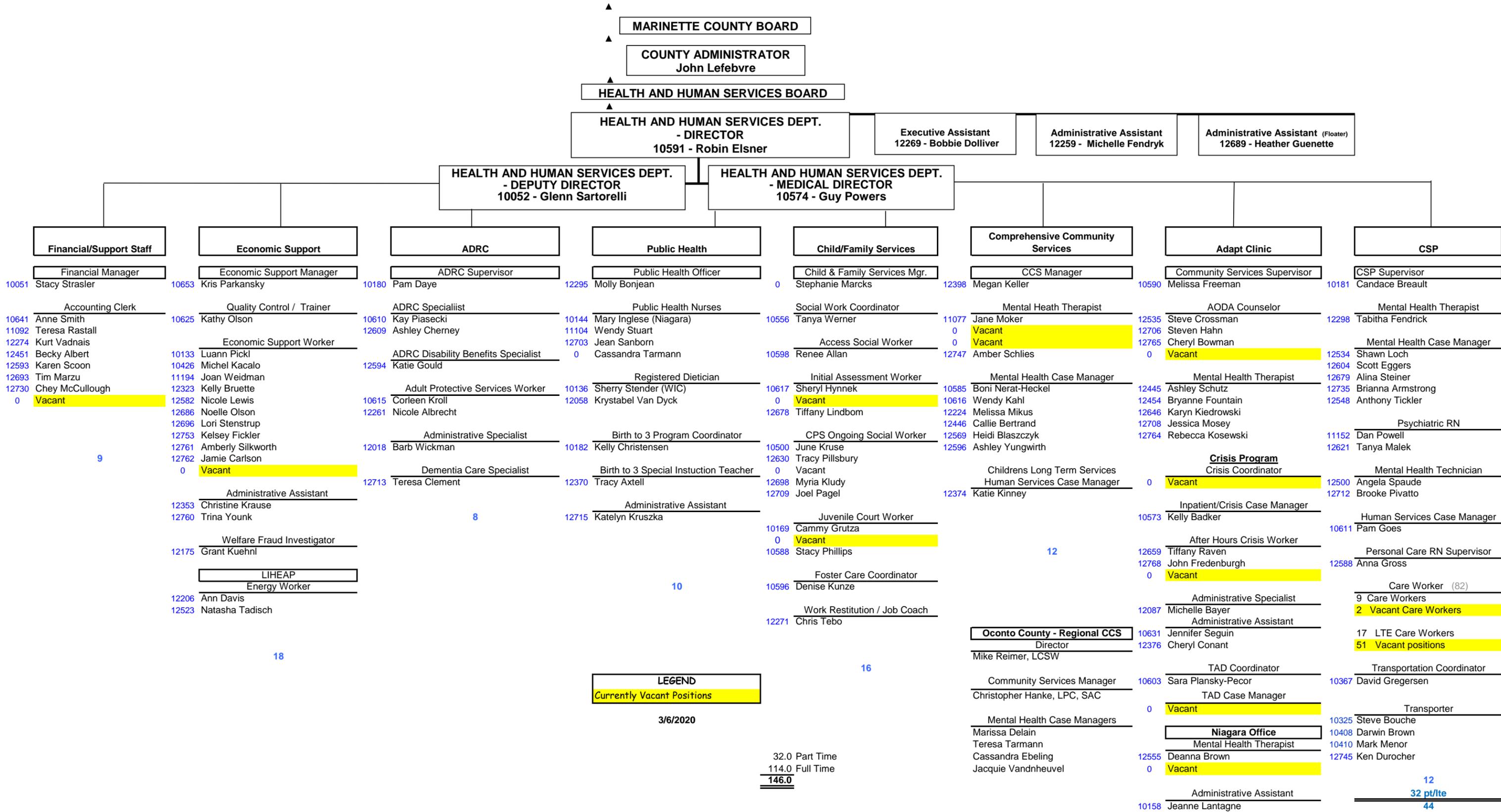
At the state level, testing showed 19,496 people have returned positive results for the various subtypes of influenza (i.e. influenza A and B) since Sept. 1 of 2019. Additionally, at the state level, Wisconsin has experienced 44 influenza-associated deaths during the 2019-2020 influenza season.

At the national scale, the Centers for Disease Control and Prevention (CDC) report that during the 2019-20 flu season between 310,000 and 560,000 hospitalizations occurred due to influenza and anywhere from 18,000 to 46,000 flu-related deaths.

“We are at very high activity (in Wisconsin) for influenza — probably near or at peak,” said Tom Haupt, the Wisconsin Department of Health Services influenza surveillance coordinator, during a COVID 19 press conference Monday. “The hospitalizations over the last week (across the state) have been over 500 which is amazing for this time of year.”

The CDC also points out that when considering the flu's impact, it must be noted that those most at risk of influenza infection and associated complications include people 65 years and older, people of any age with certain chronic medical conditions (such as asthma, diabetes, or heart disease), pregnant women, and children younger than 5 years.

# MARINETTE COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT ORGANIZATIONAL CHART



**LEGEND**  
Currently Vacant Positions

3/6/2020

32.0 Part Time
114.0 Full Time
<b>146.0</b>

**Schedule of Monthly Paid Invoices - Human Services**

From 1/16/2020 to 2/15/2020

Vendor Name	Vendor Total	Full Description
ACTIVSTYLE, INC	\$ 340.00	AW- 112.55- Wipes; CC- 112.55- Wipes; CP- 112.55- Wipes; DP- 112.55- Wipes; FP- 112.55- Wipes; LA- 112.55- Wipes; SM- 112.55- Wipes; TA- 112.55- Wipes
ADVOCATES FOR HEALTH	\$ 54,361.72	0008038182 EWISACWIS; 8 beds x 31 days x \$185; Respite Services 1/10-1/12 & 1/17-1/22
AMAZON - PCARD VENDO	\$ 2,225.78	AH- 112.55- Sleep Trainer, Alarm, Sound Machine; AMW- 112.55- Pill Crusher; AMW- 112.55- Pill cutter; AW- 112.55- Fiber Supplements; BOOK STORES; BOOK STORES - batteries for Jabra Pro 9400; BOOK STORES - jabra headset hookswitch cable; BOOK STORES - Speech Exec Pro Version - 2 - Marin; BOOK STORES - usb hub for surface pro; CST Therapy Supplies; DM- 112.47- iMac desktop; DM- 112.55- Bean Bag Chair; DM- 112.55- Electric shaver, power toothbrush; DM- 112.55- Power toothbrush, electric shaver; DM- 112.55- Power toothbrush, electric shaver retu; EP- 112.47- iPad case return; IW- 112.47- iPad; IW- 112.47- iPad Case; JB- 112.55- iPad mini; Kneeling chair; Laptop bag; Portable PA system; Sit-stand desk converter- Return; Sit-stand work station
ANDERSON, KARIE	\$ 1,675.00	0008028291 EWISACWIS
ANDERSON, STEPHEN	\$ 10.00	1 hr shred 1/21
ANGELSENSE	\$ 429.27	AO- 112.46- Guardian Kit + February Monitoring Ser; EN- 112.46- February Monitoring Service; EN- 112.46 - January Monitoring Service; FP- 112.46- January Monitoring Service; GP- 112.46- January Monitoring Service; MC- 112.46- January Monitoring Service; SM- 112.46- January Monitoring Service; XD- 112.46- January Monitoring Service
ARBOR VILLAGE	\$ 2,883.00	DS- January
ARLOWS SMALL ENGINE	\$ 5.80	Snowblower repair
ARNESON, MARY	\$ 8.75	
AUTOMATED MERCH	\$ 353.32	12/01-31/19 MERCH#317730290397; 12/01-31/19 MERCH#317730290407; 12/1-31/19 MERCH#317730290384
BATTERIES PLUS BULBS	\$ 303.65	MISCELLANEOUS AND SPECIAL
BAUER, TIMOTHY	\$ 50.00	1 hr shred 1/15; 1 hr shred 10/9; 1 hr shred 11/14; 1 hr shred 12/5, 1 hr shred 12/18
BAXTER, KATIE	\$ 2,829.58	0008089662 EWISACWIS
BAY AREA MEDICAL CEN	\$ 1,880.00	December Drug Court Tests; December Drug Testing
BAYER, ROBIN	\$ 670.00	AN- 2019 Care
BEAUDO, TINA	\$ 452.00	0008043294 EWISACWIS
BECKER-NIELSON, KRIS	\$ 2,518.00	0008090220 EWISACWIS
BEHNKE, JEANNIE MAE	\$ 254.00	0008020555 EWISACWIS
BELLIN PSYCHIATRIC C	\$ 12,529.40	JS- 1/10/20 to 1/20/20
BELL-SMALLS, NAKIVA	\$ 288.00	VN- 103.26- 18 hrs Respite
BERNARD, ASHLEY	\$ 396.10	AM- 1/17- 1 hr & 10 mi; BN- 1/20, 1/24- 2.75 hr & 9 mi; XH- 1/17- 1 hr & 9 mi
BERTRAND, ROBERT L	\$ 10.00	1 hr shred 1/28
BIEHL, DIANE	\$ 270.00	0008051635 EWISACWIS
BRAIN INJURY ASSOCIA	\$ 110.00	Brain Injury Guides



Vendor Name	Vendor Total	Full Description
EGGENER, CHRISTINA	\$ 304.11	0008067498 EWISACWIS
ELIAS, BARB	\$ 254.00	0008053105 EWISACWIS
ERIN KUSTKA	\$ 441.94	0008079101 EWISACWIS
EVANS, KARY	\$ 10.00	1 hr shred 1/17
EVENTBRITE.COM	\$ 134.24	2020 WALC Breastfeeding Conf- KV
FEGER, KRISTI	\$ 25.00	Reimburse DAR registration for HD
FENDRYK, CECELIA	\$ 1,412.00	0008087301 EWISACWIS
FLYNN, MICHELLE	\$ 240.00	Refund- Mediation
FORENSIC FLUIDS LABO	\$ 60.00	6 Transport Bags
FOUNDATIONS	\$ 2,385.45	0008004685 EWISACWIS
FREELANCE REPORTING	\$ 53.35	FW- Telephonic deposition
FUCHS, CHRIS	\$ 400.00	0008066592 EWISACWIS
GIANNUNZIO, PAULA	\$ 200.00	ED- 101.0- 20 hrs sibling care
GILLESPIE, CAYSE	\$ 589.00	0008084055 EWISACWIS
GLAXOSMITHKLINE PHAR	\$ 840.60	Energix-B, Havrix
GOODWILL INDUSTRIES	\$ 1,693.13	January Prevocational Service
GREGG, PENNY LYNN	\$ 840.83	AM- 1/3- 1.5 hr & 39 mi; BN- 1/20, 1/26- 2.5 hr & 15 mi; CG- 1/9, 1/15, 1/29- 5 hr & 117 mi
GRETZON, BRITTNEY	\$ 235.48	0008090744 EWISACWIS
HARDING, SARAH A	\$ 511.00	0008082309 EWISACWIS
HASHIMOTO ENTERPRISE	\$ 185.00	Share Academy Sewer Services
HEATLEY, DELLA	\$ 55.00	Reimburse Public Health services administered 10/7
HELMRICH, LEANNE	\$ 150.00	AB- 1/23/20 1 hr appt + 2 hr travel
HEURION, SUSAN J	\$ 39.02	ADRC Board Meeting 1/28/20; ADRC Board Meeting 1/28/20
HOLDAWAY, GENEVIEVE	\$ 7.50	0.75 hr shred 1/24
HOLT, JILL	\$ 1,534.83	0008081573 EWISACWIS
HOULE, TAVIA	\$ 250.00	Refund- Mediation
HUBERT, DAWN M	\$ 254.00	0008044247 EWISACWIS
HUMANA HEALTH CARE P	\$ 33.40	Payment Error. Confirmed WIR 1/20/20
IHANDER, JONATHAN	\$ 254.00	0008052345 EWISACWIS
INTERNATIONAL TRANSL	\$ 219.58	Nov interpreter- JT
JESKE, BRANDON	\$ 75.60	HHS Board Meeting 2/5/20; HHS Board Meeting 2/5/20
JOHNSON, CARRIE	\$ 1,681.42	0008064527 EWISACWIS
JOHNSON, LISA	\$ 508.00	0008042318 EWISACWIS
JONET, CINDY	\$ 508.00	0008087934 EWISACWIS

Vendor Name	Vendor Total	Full Description
JUSTICEPOINT, INC	\$ 617.52	DA, AWJ, MG, DW- Dec- Attenti GPS- 124 days
KACALO, MICHEL	\$ 180.00	0008086118 EWISACWIS
KEENE, THERESA	\$ 1,731.00	0008024423 EWISACWIS
KLAVER, FAWN	\$ 254.00	0008082684 EWISACWIS
KLUKAS, AMANDA	\$ 1,204.65	0008054527 EWISACWIS
KNEPEL, MARIA	\$ 565.40	AC- Dec- 2.5 hr & 90 mi; AC- Nov- 2.5 hrs & 90 mi; ED- Dec- 2 hrs & 40 mi
KREJCAREK, TRACI	\$ 254.00	0008051745 EWISACWIS
KRIST OIL 5*	\$ 250.00	Child welfare travel incentives
KROPIDLOWSKI, NICOLE	\$ 568.00	0008061644 EWISACWIS
LANGER, DENNIS P	\$ 5.00	0.5 hr shred 1/21
LANGUAGE LINE SERVIC	\$ 278.18	January Interpretation Services
LE CLAIR, STANLEY	\$ 10.00	0.5 hr shred 1/16; 0.5 hr shred 2/6
LEMENSE, HEATHER	\$ 400.00	0008058836 EWISACWIS
LESPERANCE, SANDY	\$ 254.00	0008039410 EWISACWIS
LITHOCRAFTERS PRINTI	\$ 235.50	#9 return envelopes; B3 Program Sheets
LOPEZ, CHERYL	\$ 508.00	0008080881 EWISACWIS
LUND, SANDRA	\$ 254.00	0008086046 EWISACWIS
MAGEROWSKI, DANIELLE	\$ 375.90	0008054996 EWISACWIS
MALDONADO, MARIA A.	\$ 508.00	0008084212 EWISACWIS
MARGIS, MARY	\$ 35.00	ADRC Board Meeting 1/28/20
MARINETTE CO GRP HOM	\$ 67,322.08	Mar 12 beds x 31 days x \$143.63; KE- January; LG- January; MW- January; TW- January
MARINETTE COUNTY - A	\$ 15.00	Refund D.C. rep payee fee Jan 2020
MASKE, SANDY	\$ 5.00	0.5 hr shred 1/27
MATRIXTELECOM	\$ 31.49	Niagara phones- December
MAULICK, JUSTIN	\$ 254.00	0008065509 EWISACWIS
MCDONALD'S F10882	\$ 45.00	CCS/CST survey incentive
MCGINNIS, DENISE	\$ 1,717.00	0008024832 EWISACWIS
MCKESSON GENERAL ME	\$ 90.59	Sponges, kleenex; zipper bags, kleenex
MCMAHON, LISA	\$ 508.00	0008054003 EWISACWIS
MIDAMERICA ADMIN & R	\$ 1,100.00	FEB HRA DEPOSIT-PLAN ID: MARINETTEG5; FEB HRA DEPOSIT-PLAN ID: MARINETTEG5

Vendor Name	Vendor Total	Full Description
MIGALI INDUSTRIES IN	\$ 5,078.45	Medical refrigerator, drawers
MILAN, DEANNA	\$ 1,016.00	0008091063 EWISACWIS
MILBACH, RICHARD	\$ 5.00	0.5 hr shred 1/22
MITCHLER, JULIE	\$ 3,025.00	0008063568 EWISACWIS
MONAHAN, JENNIFER	\$ 763.07	0008080147 EWISACWIS
NATIONAL PEN CO LLC	\$ 282.85	Hand Sanitizer (150)
NELEZEN, TINA	\$ 14.06	0008078917 EWISACWIS
NELSON, JEANNE K	\$ 254.00	0008055864 EWISACWIS
NEUZIL, STACEY	\$ 254.00	0008051587 EWISACWIS
NEVEAU, NANCY	\$ 1,369.00	0006497822 EWISACWIS
NIAGARA FOODS LLC	\$ 39.19	1-11-20 Transaction- Purchase cleaning products; 1-27-20 Transaction- Cleaning Products
NIAGARA SENIOR CITIZ	\$ 45.32	12/2/19-1/6/20- 11% Gas and Electric
NIAGARA WATER DEPART	\$ 142.02	11/2/19 to 1/2/20 - Niagara Water 4th Qtr
NICKEL, EMILY	\$ 625.00	0008089230 EWISACWIS
NOWAK, JULAINE	\$ 913.00	0008088547 EWISACWIS
NSIGHT TELSERCICES	\$ 338.13	Niagara phones- January
NWTC	\$ 23,446.74	1st Qtr Rent- Job Center
OCONTO COUNTY	\$ 11.75	18FA163- GK
OHARA, ROSE MARY C	\$ 35.00	ADRC Board Meeting 1/28/20
OLSON, JOEL	\$ 5.00	0.5 hr shred 1/21
OLSON, STACEY	\$ 604.00	0008038416 EWISACWIS
OPTIONS LAB, INC	\$ 975.00	December- Drug Court Tests
P-CARD ONE TIME PAY	\$ 68.70	AMW- 112.55- BP Monitor; Ice cube trays- Refund
PETERSON, TRISHA	\$ 508.00	0008031030 EWISACWIS
PETTY, ALYXUS	\$ 210.00	PB- 101.0- 21 hrs sibling care
PIOTROWSKI, PAMELA	\$ 508.00	0008035850 EWISACWIS
PLAK SMACKER	\$ 107.48	Toothbrushes
PLANET FITNESS	\$ 23.04	DM- 403.01- January Gym Membership
PLEUSS, ERIN	\$ 1,025.00	0008080327 EWISACWIS
PLOSCZYNSKI, MICHAEL	\$ 5.00	0.5 hr shred 2/7
POSTMASTER OF NIAGAR	\$ 165.00	3 rolls of stamps
POTTRATZ, BONNIE	\$ 254.00	0008090746 EWISACWIS
POWELL, BARBARA	\$ 650.00	0008086644 EWISACWIS
PRINT SHOP, THE	\$ 56.90	Busines Cards- SM; Business cards (KG)

Vendor Name	Vendor Total	Full Description
RADIO PLUS, INC.	\$ 520.00	December Ads; December Ads
RAINBOW HOUSE DOMEST	\$ 4,231.80	15.25 hrs Elder Abuse and Shelter Services; 15.25 hrs Elder Abuse and Shelter Services
RAYLYN COMPANY LLC	\$ 396.00	December Niagara Cleaning- 18 hrs; January Niagara Cleaning- 18 hrs
REEVES, PATRICIA	\$ 508.00	0008017506 EWISACWIS
REHAB RESOURCES	\$ 7,105.96	AB- 1/15/20; AB- 11/04/19; AB- 12/02, 12/16, 12/30/19; AB- 12/16/19; AB- 12/2/19; AB- 12/30/19; AC- 1/21/20; AC- 12/03/19; AD- 1/6, 1/15/20; AD- 1/6/20; AD- 12/04, 12/13/19; AN- 1/21/20; AN- 12/17, 12/31/19; AW- 1/20/20; BB- 1/15, 1/27/20; BB- 12/01, 12/10/19; BB- 12/06/19; BB- 12/10/19; BG- 1/8, 1/22/20; BG- 12/03, 12/17/19; BR- 12/16/19; BT- 1/13/20; BW- 1/15, 1/28/20; BW- 12/04, 12/18/19; CB- 1/13/20; CB- 11/15/19; CB- 12/26/19; CG- 1/2, 1/7, 1/14/20; CG- 1/2/20; CG- 12/05/19; CM- 1/16/20; CM- 1/28/20; CM- 1/30/20; CM- 12/06, 12/27/19; CM- 12/06/19; CM- 12/10, 12/31/19; CO- 12/16/19; EA- 1/23/20; EB- 1/2, 1/22/20; EB- 1/29/20; ED- 1/15/20; ED- 12/04, 12/18/19; FE- 11/18/19; HS- 1/10, 1/24/20; HS- 12/13/19; IK- 1/3/20; IK- 12/03/19; IK- 12/31/19; JS- 1/21/20; JS- 12/03/19; JT- 1/29/20; KB- 12/09/19; KC- 1/28/20; KC- 12/05/19; KK- 1/8, 1/23/20; KK- 12/12/19; KM- 1/3/20; KS- 1/21/20; KS- 12/16/19; LJ- 1/15/20; LJ- 1/2, 1/16/20; LJ- 12/04, 12/18/19; LJ- 12/09/19; LL- 12/04/19; LO- 12/20/19; LS- 1/8, 1/29/20; LT- 1/15/20; LT- 12/18/19; LT- 12/31/19; MM- 1/3, 1/29/20; MM- 10/23/19; MM- 11/06/19; MM- 11/18/19; MM- 12/03, 12/16/19; MM- 12/04, 12/26/19; MT- 1/21/20; MT- 12/16/19; MW- 1/6, 1/20/20; MW- 12/05/19; OR- 12/05/19; SA- 1/8, 1/29/20; SA- 1/8/20; SG- 1/3, 1/10, 1/31/20; SG- 1/3, 1/10/20; SG- 12/06, 12/13/19; SG- 12/06/19; SM- 1/9, 1/29/20; SM- 12/16/19; ST- 1/13/20; Team- 1/21/20; Team- 12/17/19; TG- 1/22/20; TG- 1/3/20; TG- 12/03, 12/17/19; TM- 1/16/20; TM- 1/30/20; TM- 12/10, 12/31/19; TR- 1/8/20; WG- 1/29/20; ZK- 12/20/19
ROBINSON, LYNN	\$ 254.00	0008066543 EWISACWIS
RYAN DIAGNOSTICS, IN	\$ 789.00	Lead test kits
RYERSON, SHANNON	\$ 1,402.00	0008084201 EWISACWIS
SAULD, ANNMARIE	\$ 254.00	0008037826 EWISACWIS
SCHRECK, VALERIE	\$ 420.00	0007247977 EWISACWIS
SCHULTZ, LINDA	\$ 35.00	ADRC Board Meeting 1/28/20
SEVERSON, LAURIE	\$ 508.00	0008022874 EWISACWIS
SEYMOUR, DEBRA K	\$ 5.00	0.5 hr shred 1/29
SHANKS, SHEILA	\$ 463.00	0008079247 EWISACWIS
SHEHOW, BEVERLY	\$ 254.00	0008066586 EWISACWIS
SHOOBYS TROPHIES AND	\$ 14.50	Nameplate- SM
STAPLES INC	\$ 311.95	Office Supplies
STEINBRECHER, KERRIE	\$ 100.00	0008083080 EWISACWIS
STEINFATH, JOSHUAH	\$ 240.00	Refund- Mediation
STEVENS, JOHN M.	\$ 10.00	1 hr shred 1/16
STORY, BRIDGETTE	\$ 1,917.80	0008031212 EWISACWIS
SWANSON, CAROL	\$ 1,928.00	0008087360 EWISACWIS
TEBO, CASSIE	\$ 300.00	0008057386 EWISACWIS

Vendor Name	Vendor Total	Full Description
THE ADVERTISER	\$ 140.00	Placemat ads
TIPLER, ANNETTE	\$ 20.00	1 hr shred 1/15; 1 hr shred 2/10
TRINOSKEY, CHRISTIE	\$ 2,196.77	0008065364 EWISACWIS
UMENTUMISABLE, KARLA	\$ 1,388.77	0008084664 EWISACWIS
UNGER, ROSANNAH	\$ 3,302.33	0008086219 EWISACWIS
UNITED MAILING SERVI	\$ 2,193.92	JAN MAILING INV#174798 CUST#MARINET001; JAN MAILING INV#174798 CUST#MARINET001
UNIVERSITY OF WI	\$ 15.00	Ethics & Boundaries Training Registration- HB
VERIZON	\$ 56.36	TELECOM SVC/CRED CRD CALL verizon invoice
VOLLMER, ALAN	\$ 508.00	0008048000 EWISACWIS
WALHDAB	\$ 400.00	WPHA/WALHDAB Conference Registration- MI
WAL-MART #2545	\$ 146.26	CSP Group Supplies; EAN RF snacks; Soda for vending machine
WATKINS, LEANNE	\$ 633.00	0008079127 EWISACWIS
WATSON, MARYKAYE	\$ 254.00	0008090359 EWISACWIS
WAUGEN, HANNAH	\$ 272.40	0008081852 EWISACWIS
WEDDEL, PATRICIA	\$ 45.35	ADRC Board Meeting 1/28/20; ADRC Board Meeting 1/28/20
WI CORRECTIONS, DPT	\$ 23,940.00	2019 12 JCI- OS, DJ
WI DEPT OF JUSTICE	\$ 40.00	December Background Checks & Fingerprinting
WI DSPS	\$ 235.62	DSPS Renewal- DP; DSPS Renewal- DP Convenience Fee; DSPS Renewal- MB; DSPS Renewal- MB Convenience Fee; DSPS Renewal- TM; DSPS Renewal- TM Convenience Fee
WILLOW CREEK BEHAVIO	\$ 525.00	AS- 12/23-12/25/19
WITT'S PIGGLY WIGGLY	\$ 45.20	1/28/20 purchase- EAN Supplies
YMCA	\$ 50.00	Registration fee- L Family (BL); Registration Fee- L Family (CL)
ZERATSKY EXTREME HEA	\$ 178.00	Refrigerator Repair
ZIEMER, CINDY	\$ 254.00	0008023891 EWISACWIS
<b>Grand Total</b>	<b>\$ 325,295.94</b>	



**Marinette County  
Health and Human Services**

**3/11/2020**

Uncollectable Accounts  
under \$50 to be Written Off

	<b>\$ AMT OWED</b>
Various	\$ 116.50
<b>Total under \$50</b>	<b>\$ 116.50</b>

Alternate Care Uncollectable Accounts  
to be Written Off

<b>Numbers</b>	<b>\$ AMT OWED</b>	
330699	\$ 1,508.19	Statute of Limitations Expired
<b>Total Alternate Care</b>	<b>\$ 1,508.19</b>	

Adapt Uncollectable Accounts  
to be Written Off

<b>Client Account Numbers</b>	<b>\$ AMT OWED</b>	
3494	\$ 135.00	Statute of Limitations Expired
<b>Total Adapt</b>	<b>\$ 135.00</b>	

<b>Third Party/Full Cost</b>	<b>\$ 44,779.06</b>
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<b>Total All</b>	<b>\$ 46,538.75</b>
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**Marinette County  
Health and Human Services**

**Accounts to Write Off and  
Turn Over to to the Finance Department  
for Collections  
3/11/2020**

<b>Adapt</b>	<b>\$</b>	<b>2,437.02</b>
<b>Alternate Care</b>	<b>\$</b>	<b>12,716.34</b>
<b>Drug Court</b>	<b>\$</b>	<b>400.00</b>
<b>Total</b>	<b>\$</b>	<b>15,553.36</b>



# Finance Systems, of Green Bay, Inc. - Account Summary

Client: MARINETTE COUNTY

Accounts Listed Between: 1/1/2004 to 2/29/2020

Collection Range: 2/1/2020 to 2/29/2020

Date	Number Placed	Amount Placed	Average Balance	PIF	Period Collections	Total Collections	% Coll	# Ret	Amount Returned	Number Active	Amount Active	Commission Paid
2005	3	\$465.08	\$155.03	1	\$0.00	\$77.58	16.7%	2	\$387.50	0	\$0.00	\$53.80
2006	61	\$201,085.76	\$3,296.49	21	\$0.00	\$27,579.16	13.7%	40	\$173,506.60	0	\$0.00	\$6,669.76
2007	175	\$275,608.12	\$1,574.90	67	\$0.00	\$79,409.07	28.8%	108	\$196,199.05	0	\$0.00	\$19,590.16
2008	227	\$272,099.34	\$1,198.68	99	\$475.70	\$66,821.97	24.6%	123	\$200,934.54	5	\$4,342.83	\$16,576.65
2009	198	\$232,155.11	\$1,172.50	100	\$619.00	\$57,142.56	24.6%	52	\$81,123.10	46	\$93,889.45	\$14,155.58
2010	175	\$186,388.81	\$1,065.08	73	\$0.00	\$57,257.57	30.7%	21	\$35,305.23	81	\$93,826.01	\$14,648.46
2011	210	\$204,667.41	\$974.61	87	\$1,061.00	\$40,688.39	19.8%	9	\$1,930.63	114	\$162,148.39	\$10,075.25
2012	216	\$168,068.85	\$778.10	88	\$292.27	\$30,317.52	18.0%	10	\$21,794.51	118	\$115,956.82	\$7,505.00
2013	280	\$208,361.12	\$744.15	106	\$477.03	\$45,326.66	21.8%	4	\$650.00	170	\$162,384.46	\$11,093.29
2014	85	\$100,844.23	\$1,186.40	24	\$185.00	\$5,702.11	5.7%	2	\$665.00	59	\$94,477.12	\$1,397.61
<b>Total:</b>	<b>1,630</b>	<b>\$1,849,743.83</b>	<b>\$1,134.81</b>	<b>666</b>	<b>\$3,110.00</b>	<b>\$410,222.59</b>	<b>22.2%</b>	<b>371</b>	<b>\$712,496.16</b>	<b>593</b>	<b>\$727,025.08</b>	<b>\$101,765.56</b>

(\$747.60) Commission  
\$2,362.40 Paid to HHS

\$ 130,150/12

Month	Actual \$'s Inpatient Nicolet & Bellin	Estimated \$'s Inpatient Nicolet & Bellin	Actual \$'s Inpatient Willow Creek	Estimated \$'s Inpatient Willow Creek	Total Expected Inpatient Liability	Actual MSV Inpatient Expenses	Child Psychiatrist Expenses	Actual Other Expenses	Budget \$'s Allocated	Monthly Favorable / (Unfavorable)	YTD Total (Unfavorable)
January	12,529.40	-	-	2,200.00	14,729.40	-	2,074.00	459.27	10,845.83	(6,416.84)	(6,416.84)
February	-	-	-	10,450.00	10,450.00	-	2,074.00	450.00	10,845.83	(2,128.17)	(8,545.00)
March	-	-	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-	-	-
Total	12,529.40	-	-	12,650.00	25,179.40	-	4,148.00	909.27	21,691.67	(8,545.00)	(8,545.00)

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- Robin Elsner
- Laura Mans
- John Lefebvre

Marinette County Health and Human Services Department  
 Summary of 2020 Lincoln Hills Charges  
 Account 54559000-52320  
 Agenda Item - F (2020)

\$198,024.00/12

Month	Number of Juveniles in placement	Days in placement	Cost/Day	Actual \$'s Spent	Budget \$'s Allocated	Monthly Favorable/ (Unfavorable)	YTD Total Favorable/ (Unfavorable)
January	1	31	532.00	16,492.00	16,502.00	10.00	10.00
February	1	29	532.00	15,428.00	16,502.00	1,074.00	1,084.00
March	-	-	532.00	-	-	-	-
April	-	-	532.00	-	-	-	-
May	-	-	532.00	-	-	-	-
June	-	-	532.00	-	-	-	-
July	-	-	550.00	-	-	-	-
August	-	-	550.00	-	-	-	-
September	-	-	550.00	-	-	-	-
October	-	-	550.00	-	-	-	-
November	-	-	550.00	-	-	-	-
December	-	-	550.00	-	-	-	-
<b>Total</b>	<b>2</b>	<b>60</b>		<b>31,920.00</b>	<b>33,004.00</b>	<b>1,084.00</b>	<b>1,084.00</b>

	Budgeted No. Juvenile's	Budgeted Days	Ave. Rate	2020 Budget	Actual Spent	2020 Transfer	Remaining Bal. after Transfer
<b>Budget for 2020</b>	<b>1</b>	<b>366</b>	541.05	<b>198,024.00</b>	31,920.00	-	<b>166,104.00</b>
January - June	1	182.00	532.00	96,824.00			
July - December	1	184.00	550.00	101,200.00			
Total Days		366.00	-	198,024.00			

	Total High cost placement savings after budget transfers	(62,415.06)
Copy:		
Robin Elsner	60 Budget Transfers Lincoln Hills	-
Laura Mans	0 Budget Transfers CCI	-
John Lefebvre	Budget Transfers Inpatient	-
	Budget Transfers IMD	-
	Total Budget Transfers out of High Cost Budget accounts	-
	549 Total High cost placment savings after adding back budget transfers	(62,415.06)

Marinette County Health and Human Services Department  
 Summary of 2020 Copper Lake Charges  
 Account 54559000-52320  
 Agenda Item - F (2020)

\$99,012.00/12

Month	Number of Juveniles in placement	Days in placement	Cost/Day	Actual \$'s Spent	Budget \$'s Allocated	Monthly Favorable/ (Unfavorable)	YTD Total Favorable/ (Unfavorable)
January	1	31	532.00	16,492.00	8,251.00	(8,241.00)	(8,241.00)
February	1	29	532.00	15,428.00	8,251.00	(7,177.00)	(15,418.00)
March	-	-	532.00	-	-	-	-
April	-	-	532.00	-	-	-	-
May	-	-	532.00	-	-	-	-
June	-	-	532.00	-	-	-	-
July	-	-	550.00	-	-	-	-
August	-	-	550.00	-	-	-	-
September	-	-	550.00	-	-	-	-
October	-	-	550.00	-	-	-	-
November	-	-	550.00	-	-	-	-
December	-	-	550.00	-	-	-	-
<b>Total</b>	<b>2</b>	<b>60</b>		<b>31,920.00</b>	<b>16,502.00</b>	<b>(15,418.00)</b>	<b>(15,418.00)</b>
<b>Budgeted No. Juvenile's</b>							
<b>Budgeted Days</b>		<b>Ave. Rate</b>	<b>2020 Budget</b>	<b>Actual Spent</b>	<b>2020 Transfer</b>	<b>Remaining Bal. after Transfer</b>	
<b>Budget for 2020</b>	<b>1</b>	<b>183</b>	541.05	<b>99,012.00</b>	31,920.00	-	<b>67,092.00</b>
January - June	1	60.00	532.00	31,920.00			
July - December	1	-	550.00	-			
Total Days		60.00	-	31,920.00			

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 John Lefebvre

Marinette County Health and Human Services Department  
 Summary of 2020 Child Care Institute Placements (Chileda)  
 Account 54558000-52320  
 Agenda Item - F (2020)

\$218,004.24/12

Month	Number of Juveniles in placement	Days in placement	Cost/Day	Actual \$'s Spent	Budget \$'s Allocated	Monthly Favorable/ (Unfavorable)	YTD Total Favorable/ (Unfavorable)																																																
January	1	31	574.93	17,822.83	18,167	344.19	344.19																																																
February	1	29	574.93	16,672.97	18,167	1,494.05	1,838.24																																																
March	-	-	574.93	-	-	-	-																																																
April	-	-	574.93	-	-	-	-																																																
May	-	-	574.93	-	-	-	-																																																
June	-	-	574.93	-	-	-	-																																																
July	-	-	574.93	-	-	-	-																																																
August	-	-	574.93	-	-	-	-																																																
September	-	-	574.93	-	-	-	-																																																
October	-	-	574.93	-	-	-	-																																																
November	-	-	574.93	-	-	-	-																																																
December	-	-	574.93	-	-	-	-																																																
<b>Total</b>	<b>2</b>	<b>60</b>		<b>34,495.80</b>	<b>36,334.04</b>	<b>1,838.24</b>	<b>1,838.24</b>																																																
<table border="1"> <thead> <tr> <th></th> <th>Budgeted No. Juvenile's</th> <th>Budgeted Days</th> <th>Ave. Rate</th> <th>2020 Budget</th> <th>Actual Spent</th> <th>2019 Transfer</th> <th>Remaining Bal. after Transfer</th> </tr> </thead> <tbody> <tr> <td><b>Budget for 2020</b></td> <td><b>1</b></td> <td><b>366</b></td> <td><b>94.25</b></td> <td><b>34,495.80</b></td> <td>34,495.80</td> <td>-</td> <td>-</td> </tr> <tr> <td>January - June</td> <td>1</td> <td>182</td> <td>595.64</td> <td>108,406.48</td> <td></td> <td></td> <td></td> </tr> <tr> <td>July - December</td> <td>1</td> <td>184</td> <td>595.64</td> <td>109,597.76</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Administration fee</td> <td></td> <td></td> <td></td> <td>-</td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Total Days</b></td> <td></td> <td><b>366</b></td> <td><b>-</b></td> <td><b>218,004.24</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>									Budgeted No. Juvenile's	Budgeted Days	Ave. Rate	2020 Budget	Actual Spent	2019 Transfer	Remaining Bal. after Transfer	<b>Budget for 2020</b>	<b>1</b>	<b>366</b>	<b>94.25</b>	<b>34,495.80</b>	34,495.80	-	-	January - June	1	182	595.64	108,406.48				July - December	1	184	595.64	109,597.76				Administration fee				-				<b>Total Days</b>		<b>366</b>	<b>-</b>	<b>218,004.24</b>			
	Budgeted No. Juvenile's	Budgeted Days	Ave. Rate	2020 Budget	Actual Spent	2019 Transfer	Remaining Bal. after Transfer																																																
<b>Budget for 2020</b>	<b>1</b>	<b>366</b>	<b>94.25</b>	<b>34,495.80</b>	34,495.80	-	-																																																
January - June	1	182	595.64	108,406.48																																																			
July - December	1	184	595.64	109,597.76																																																			
Administration fee				-																																																			
<b>Total Days</b>		<b>366</b>	<b>-</b>	<b>218,004.24</b>																																																			

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Marinette County Health and Human Services Department  
 Summary of 2020 Child Care Institute Placements (Family Services)  
 Account 54530000-52320  
 Agenda Item - F (2020)

0/12

Month	Number of Juveniles in placement	Days in placement	Cost/Day	Actual \$'s Spent	Budget \$'s Allocated	Monthly Favorable/ (Unfavorable)	YTD Total Favorable/ (Unfavorable)
January	-	-	357.36	-	0	-	-
February	-	-	357.36	-	0	-	-
March	-	-	357.36	-	0	-	-
April	-	-	357.36	-	0	-	-
May	-	-	357.36	-	0	-	-
June	-	-	357.36	-	0	-	-
July	-	-	357.36	-	0	-	-
August	-	-	357.36	-	0	-	-
September	-	-	357.36	-	0	-	-
October	-	-	357.36	-	0	-	-
November	-	-	357.36	-	0	-	-
December	-	-	357.36	-	0	-	-
Total	-	-	-	-	-	-	-
	<b>Budgeted No. Juvenile's</b>	<b>Budgeted Days</b>	<b>Ave. Rate</b>	<b>2020 Budget</b>	<b>Actual Spent</b>	<b>2020 Transfer</b>	<b>Remaining Bal. after Transfer</b>
<b>Budget for 2020</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
January - June		-	-	-			
July - December		-	-	-			
Administration fee				-			
Total Days		-	-	-			

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**Marinette County Health and Human Services Department**  
**Summary of 2020 Purchase of Service (Inpatient Services)**  
**Account 54310000-52292**  
**Agenda Item - F (2020)**

\$ 150,000/12

<b>Month</b>	<b>Actual \$'s Inpatient Charges Winnebago &amp; Mendota</b>	<b>Expected Liability</b>	<b>Budget \$'s Allocated</b>	<b>Monthly Favorable / (Unfavorable)</b>	<b>YTD Total (Unfavorable)</b>
January	120,546.00	52,304.30	12,500.00	(39,804.30)	(39,804.30)
February	57,008.00	34,505.00	12,500.00	(22,005.00)	(61,809.30)
March	-	-	-	-	-
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
July	-	-	-	-	-
August	-	-	-	-	-
September	-	-	-	-	-
October	-	-	-	-	-
November	-	-	-	-	-
December	-	-	-	-	-
<b>Total</b>	<b>177,554.00</b>	<b>86,809.30</b>	<b>25,000.00</b>	<b>(61,809.30)</b>	<b>(61,809.30)</b>

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 John Lefebvre

**Marinette County Health and Human Services Department**  
**Summary of 2020 Purchase of Service (Institute for Mental Disease) Trempealeau**  
**Account 5431100-52293**  
**Agenda Item - F (2020)**

\$ 122,610.00/12

Month	Actual \$'s Spent	Budget \$'s Allocated	Monthly Favorable/ (Unfavorable)	YTD Total Favorable/ (Unfavorable)
January	-	10,217.50	10,217.50	10,217.50
February	-	10,217.50	10,217.50	20,435.00
March	-	-	-	-
April	-	-	-	-
May	-	-	-	-
June	-	-	-	-
July	-	-	-	-
August	-	-	-	-
September	-	-	-	-
October	-	-	-	-
November	-	-	-	-
December	-	-	-	-
Total	-	20,435.00	20,435.00	20,435.00

Copy:

Robin Elsner  
 Laura Mans  
 John Lefebvre

**Subject: RE: 2019 Contract Revisions for March's Board Meeting  
Agenda Item - G (2019)**

	<b>Budgeted/Original</b>	<b>New</b>	<b>Revised</b>	<b>Total</b>
<b>Provider</b>	<b>Contract Amount</b>	<b>Contract Amount</b>	<b>Contract Difference</b>	<b>Contract Amounts</b>
Advocates	\$576,964.05	\$0.00	(\$12,483.65)	\$564,480.40
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$576,964.05	\$0.00	(\$12,483.65)	\$564,480.40
				\$564,480.40

**Subject: RE: 2020 Contract Revisions for March's Board Meeting  
Agenda Item - G (2020)**

	<b>Budgeted/Original</b>	<b>New</b>	<b>Revised</b>	<b>Total</b>
<b>Provider</b>	<b>Contract Amount</b>	<b>Contract Amount</b>	<b>Contract Difference</b>	<b>Contract Amounts</b>
Exceptional Equestrians	\$0.00	\$2,860.00	\$0.00	\$2,860.00
Options for Independent Living	\$0.00	\$9,000.00	\$0.00	\$9,000.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$11,860.00	\$0.00	\$11,860.00
				\$11,860.00



# MARINETTE COUNTY POSITION REQUEST FORM

### Administration Completes and returns to the Department

Applicable dates:

Governing Committee HHSB 3-11-2020  
Administrative Committee 3-19-2020  
County Board 3-31-2020

Permission to proceed:

(County Administrator initials and dates)

### Department Completes and submits to Human Resources

Department: Health and Human Services  
Department Head: Robin Elsner  
Supervisor: Stephanie Marcks  
Position Title: Child and Family Social Work positions  
Old Position Title: Same  
Hours per Week/Year: 40  
Effective Date: 04 / 05 / 20

New Positions:	<input type="checkbox"/> Permanent
(check all that apply)	<input type="checkbox"/> Seasonal
	<input type="checkbox"/> Project
	<input type="checkbox"/> LTE
	<input type="checkbox"/> Addition of Current Position
	<input type="checkbox"/> Eliminate/Create
Changes to Existing:	<input checked="" type="checkbox"/> Hours of Work / <i>FLSA classification</i>
	<input type="checkbox"/> Title Change
	<input type="checkbox"/> Location Change

Account Number(s): 54502000-50111  
54554000-50111  
54555000-50111  
55119000-50111

Funding taken from: \_\_\_\_\_ (i.e. salaries with or without fringes)

Justification for request: Please attach

### Human Resources Completes and submits to Finance

Wage Scale \_\_\_\_\_  
Pay Rate/Salary: \$ Pay Grades remain the same  
Pay Level: \_\_\_\_\_

Human Resources Initials: KA 03/03/2020

### Finance Completes and returns to Administration

Cost of Request:  
Wages: \$ \_\_\_\_\_ Workers Comp: \$ \_\_\_\_\_  
FICA: \$ \_\_\_\_\_ Life Insurance: \$ \_\_\_\_\_  
Retirement: \$ \_\_\_\_\_ Longevity: \$ \_\_\_\_\_  
Other (explain): \_\_\_\_\_ \$ \_\_\_\_\_

Total Cost: \$ See attached Finance Initials: LM 3-4-20

### Approval\*

Department Head: Robin Elsner  
County Administrator: [Signature]

2/27/20  
3/4/2020

\* Minutes from the applicable Governing Committee, Administrative Committee, and County Board meeting must be attached.

Justification for Request: The Health and Human Services Department is recommending moving the Child and Family Unit social workers to hourly non-exempt status, due to the shortage covering after-hour crisis for child welfare. Social Workers will be scheduled for after-hours crisis coverage to fulfill this function after normal work hours. Crisis coverage for child welfare is a statutory 24/7 per day requirement. Hourly non-exempt staff can be paid for hours worked in excess of 40 hours per week, which cannot occur under the workers current exempt status. Therefore, the department is requesting to move the social workers to hourly non-exempt status from their current exempt salaried status. This change will allow better control over the child welfare crisis schedule to meet statutory requirements. Changing the staff status from exempt to non-exempt will move all unit social workers to 40 hours per week. Currently, there are 2 unit social workers that work a 35-hour work week.

These two unit social workers hourly rate will be based on their annual salary divided by 2080 hours per year. This hourly rate will be used to place them in the step in their current pay grade, which is closest to the calculated pay rate but not below. Since these two employees, as 35 hour per week employees, were not eligible for a 2020 pay grade increase, effective upon being classified as a 40 hour/week non-exempt employee they shall receive a 2020 step increase.

The positions affected by this change include: 1 Social Work Coordinator, 1 Access Social Worker, 3 Initial Assessment Social Workers, 5 CPS Ongoing Social Workers, 3 Juvenile Court Social Workers, and 1 Foster Care Coordinator.

**Marinette County Health & Human Services  
Fiscal Impact - 2 C&F SW's from 35 to 40  
Using 2020 Budget Figures**

Staff	Current Rate	Revised Grade/Step	Revised Rate	111 SALARY	151 S.S.	6.75% 152 RET	154 H&D	155 LIFE	.17% or 2% 159 W/C	Total Benefits	Total S&B
SP-40 Hours		H/8	\$ 28.07	\$ 58,385.60	\$ 4,466.50	\$ 3,941.03			\$ 1,167.71	\$ 9,575.24	\$ 67,960.84
SP-35 Hours	30.99			\$ (56,402.71)	\$ (4,314.81)	\$ (3,807.18)			\$ (1,128.05)	\$ (9,250.04)	\$ (65,652.75)
				\$ 1,982.89	\$ 151.69	\$ 133.85	\$ -	\$ -	\$ 39.66	\$ 325.19	\$ 2,308.08
SH-40 Hours		H/6	\$ 26.74	\$ 55,619.20	\$ 4,254.87	\$ 3,754.30			\$ 1,112.38	\$ 9,121.55	\$ 64,740.75
SH-35 Hours	29.42			\$ (53,539.85)	\$ (4,095.80)	\$ (3,613.94)			\$ (1,070.80)	\$ (8,780.54)	\$ (62,320.39)
				\$ 2,079.35	\$ 159.07	\$ 140.36	\$ -	\$ -	\$ 41.59	\$ 341.01	\$ 2,420.36

**Total Fiscal Impact(Levy Increase) \$ 4,728.45**

**Assumptions:**

- Move two Child & Family Unit Social Workers from 35 hours per week to 40 hours per week.
- Use Current Salary divided by 2080 to establish rate.
- Place in closest step in Grade H(no decrease)
- Increase one step further for 2020

	Priority	Preferred	HRA
Single/Single	\$ 8,465.74	\$ 8,679.69	\$ 300.00
Family/Family	\$ 25,365.51	\$ 26,011.43	\$ 600.00
Emp/Sp	\$ 18,324.23	\$ 18,782.18	\$ 300.00
Emp/Ch	\$ 14,641.32	\$ 15,001.04	\$ 600.00

2019 - 2020

May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		