



MARINETTE COUNTY

LOCAL EMERGENCY PLANNING COMMITTEE

Nathan Pennington
Chairperson

Dan Nyman
Vice-Chairperson

MINUTES

Marinette County

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Monday, October 23, 2017 at 3:00 pm.

Members Present: Mark Anderson, Marinette County Board
Eric Burmeister, Marinette County Emergency Mgt.
Michael Elliott, TYCO Safety Products Ansul
Robin Elsner, Marinette County HHSD
Ron Gerbyshak, Farmer's Rep.
Chief Jay Heckel, Marinette FD/Hazmat Team
Mike Kitt, Citizen
Lt. Joe Nault, Marinette PD
Nathan Pennington, Marinette County EMS Association
Ted Sauve, Citizen Rep.
Rich Seils, Marinette County Fire Association
Kevin Solway, Marinette County EMS Association (Alt)
Karen Stacy, Kimberly-Clark Corp
Char Staffeldt, Bay Area Medical Center
Tom Willis, ChemDesign

Members Excused: Steve Anderson, BPM, Inc.
Lt. Jason Ducane, Marinette County Sheriff Office
Jeff Lautenslager, WI DNR
Dan Nyman, Waupaca Foundry
Don Schmidt, United Cooperative
Scott Stacy, Tyco Fire Products
Rep. John Nygren, 89th Assembly Dist. (Assoc.)
Rep. Jeff Mursau, 36th Assembly Dist. (Assoc.)

Members Absent: Dennis Greil, KS Kolbenschmidt US, Inc. (Alt)
Wendy Kabacinski, Marinette Marine Corp. (Alt)

Others Present: Kathy Frank, LEPC Secretary
Lynette Brosig, Peshtigo Times
Jon Walding, Bay Cities Radio

- 1. Call to order by Chair**
Chair Pennington called the meeting to order at 3:00 pm. Quorum present.
- 2. Approve/amend agenda items.**
Motion (Sauve/Gerbyshak) to approve the agenda as presented. Motion carried.

3. **Approve/amend minutes of April 24, 2017.**
Motion (Heckel/Elsner) to approve the minutes of April 24, 2017 as presented.
Motion carried.
4. **Public comment period. (Speakers will be limited to 5 minutes)**
None
5. **Emergency Management Report**
 - Planning Facility Off-Site HazMat Response Plans. Information only
First half Plan of Work facilities to update are Niagara Water Well #3, Niagara Water Pollution Control, Pound Water Works
 - 2017 Computer/Hazmat Equipment Grant. Information only
Equipment purchased and reimbursement request has been submitted.
 - WHOPRS upgrade and new reporting requirements. Information only
WHOPRS training being developed for users.
 - Fire Department email from WHOPRS. Information only
WEM requesting assistance in updating emails.
6. **Discuss/consider appointment of Lynette Brosig as the Member representing the Peshtigo Times, replacing William Clyma. Action if any.**
Motion (M. Anderson/Heckel) to recommend approval to the County Administrator of LEPC membership for Lynette Brosig as the Member representing the Peshtigo Times, replacing William Clyma. (Att. A) Motion carried.
7. **Discuss/consider appointment of Shirley Prudhomme as Alternate Member representing the Peshtigo Times. Action if any.**
Motion (Gerbyshak/Heckel) to recommend approval to the County Administrator of LEPC Membership for Shirley Prudhomme as the Alternate Member representing the Peshtigo Times. (Att. A) Motion carried.
8. **Discuss/consider appointment of Assistant Chief John Pennings as the Alternate Member representing Marinette City Fire Department, replacing Assistant Chief Randy Pecard. Action if any.**
Motion (M.Anderson/Elsner) to recommend approval to the County Administrator of LEPC membership for Assistant Chief John Pennings as the Alternate Member representing Marinette City Fire Department, replacing Assistant Chief Randy Pecard. (Att. B) Motion carried.
9. **Discuss/consider appointment of Richard Rickaby as the Member representing Marinette County Highway Department, replacing Ray Palonen. Action if any.**
Motion (M. Anderson/Heckel) to recommend approval to the County Administrator of LEPC membership for Rick Rickaby as the Member representing Marinette County Highway Department, replacing Raymond Palonen. (Att. C) Motion carried.

10. **Discussion on possible planning for Aquila Back Forty Mine. Information only.**
Discussion only.
11. **Updates from Committee members regarding training, equipment, processes or membership. Action if any.**
 - Letter of Appreciation to Philip Everhart (Att. D)
 - Membership vacancies
 - Mary Rosner, Marinette County Health & Human Services
 - Darin Bellile, WI Public Service
 - Wendy Kabacinski, Marinette Marine Corp.
12. **Identify future items to be placed on the agenda.**
By-Laws and SOP
13. **Set next meeting date**
January 22, 2018 at 3:00 pm
14. **Adjournment**
Motion (Heckel/Staffeldt) to adjourn at 3:21

Kathy Frank
EM Program Assistant/LEPC Secretary

Date approve/corrected:

841 Maple Street
P.O. Box 187
Peshtigo, WI 54157-0187

Telephone (715) 582-4541
FAX (715) 582-4662

April 26, 2017

Eric Burmeister
Marinette Co. Director of Emergency Management

Dear Eric,

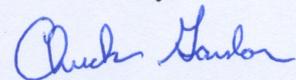
The Peshtigo Times would like to nominate Lynette Brosig as a representative on the LEPC committee.

Lynette has been a member of our staff in various capacities since 2013. She is a lifelong resident of Marinette County and currently resides in the Town of Peshtigo. Lynette is married to Joseph Brosig for the past 32 years and they have four grown children. She enjoys spending time with family, crafting and being a grandmother as well as traveling. Her contact information is Lynette Brosig %Peshtigo Times 841 Maple Street PO Box 187 Peshtigo, WI 54157. Phone 715 582 4541. email news@peshtigotimes.com. Her home information Lynette Brosig W2291 Jenny Lane Marinette WI 54143. Email L_brosig@hotmail.com 715 732 0319

I would also like to name Shirley Prudhomme as an alternate. Shirley has been on our staff for over 40 years. She is a former Marinette County supervisor and is a current member of Marinette County Tourism Alliance. She was born and raised in Marinette County and currently lives on the family homestead in the Town of Stephenson. Her contact information is the same as Lynette's for our office. Shirley's home information is W8299 Chickadee Lane, Crivitz WI 54114 Phone number is 715 291 9002. Email shirleyprudhommechickadee@yahoo.com

If you have any questions feel free to contact me.

Sincerely,



Chuck Gardon
Peshtigo Times





Marinette Fire Department

Chief Jay Heckel

July 14, 2017

Marinette County LEPC
c/o Marinette County Emergency Management
2161 University Drive
Marinette, WI 54143

RE: Proposed changes to the Local Emergency Planning Committee members representing the
Marinette Fire Department.

To Whom It May Concern:

The Marinette Fire Department is requesting the following change to the LEPC members representing
the Marinette Fire Department as follows:

- Remove Assistant Chief Randy Pecard as the Alternate LEPC Committee Member representing
the Marinette Fire Department.
- Nominate Assistant Chief John Pennings as the Alternate LEPC Committee Member
representing the Marinette Fire Department. A professional biography for John Pennings is
enclosed.

Please include Assistant Chief Pennings in all future LEPC correspondence at:

John Pennings
Assistant Chief
715.732.5216
jpennings@marinette.wi.us

Sincerely,

A handwritten signature in black ink that reads "Chief Jay Heckel".

Chief Jay Heckel
Marinette Fire Department

Career Bio – John Pennings

John started with the Marinette Fire Department as a fire fighter May 17, 2004. John also served on the Town of Peshtigo Fire Department as a fire fighter and officer prior to joining Marinette. John is certified as Wisconsin State Fire Fighter I & II, Fire Officer I & II, Hazardous Materials Technician, Fire Inspector I, Medical First Responder, Confined Space Rescue Technician, Hi/Lo Rope Rescue trained, and PADI certified diver. He also holds certificates from FEMA for ICS 100,200,300,400,and 700.

John was promoted to the rank of Lieutenant January 1, 2013 and then to the rank of Assistant Chief in charge of Special Operations June 1, 2017. As Assistant Chief John is responsible for overseeing Special Operations for the department and training.

John is a graduate of Peshtigo High School and received his technical training in the fire service through NWTC, Nicolet Technical College, and FEMA/National Fire Academy.



OFFICE OF
COUNTY ADMINISTRATOR

JOHN LEFEBVRE
COUNTY ADMINISTRATOR

KARI LACOUNT
ADMINISTRATIVE ASSISTANT

October 16, 2017

Marinette County Local Emergency Planning Committee
C/O Marinette County Emergency Management
2161 University Drive
Marinette, WI 54143

RE: Nomination of Marinette County Highway Commissioner, Richard Rickaby to Serve as a Member of Group II, Local Emergency Planning Commission

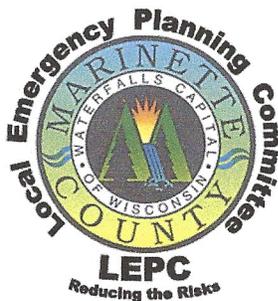
Mr. Pennington, I am writing to request the Local Emergency Planning Commission members consider accepting Mr. Richard Rickaby as a member of the LEPC Group II representing the transportation field.

Mr. Rickaby is employed as the Marinette County Highway Commissioner. Prior to being hired as the Highway Commissioner, Mr. Rickaby was employed by the Marinette County Highway Department as a Construction Maintenance Supervisor for 4 years. In addition, to his experience with Marinette County Mr. Rickaby was employed by a private consultant who specialized in construction materials and soil testing. It is my belief that Mr. Rickaby would be a great addition to the LEPC.

Sincerely,

John Lefebvre
County Administrator

Cc: Richard Rickaby, Marinette County Highway Commissioner



MARINETTE COUNTY

LOCAL EMERGENCY PLANNING COMMITTEE

Nathan Pennington
Chairperson

Dan Nyman
Vice-Chairperson

August 2, 2017

Mr. Philip R. Everhart
W1375 Autumn Wood Lane
Marinette, WI 54143

Dear Phil:

With your retirement this month, the Marinette County Local Emergency Planning Committee would like to recognize your 21 years of service and dedication to improving the emergency preparedness of Marinette County.

Your history with the LEPC started in February 1996 when you were nominated by Dr. Leonard Moore to represent SpecialtyChem Products Corporation. In July 1999 you became Chairperson and served in that role until September 30, 2016 when you chose to step down, due to your upcoming retirement, and become a Member.

The LEPC has seen many changes and challenges under your leadership. National events such as Y2K, 9-11, and anthrax mail; drills, full-scale exercises, and real events; the County HazMat Response Team change from a local CAT Team to a Type III Team in the Statewide Response Network; and the creation of the first Marinette County Hazard Mitigation Plan and subsequent update.

Your many years of service as a member of the LEPC has been invaluable and is greatly appreciated. Thank you for your time and dedication to this committee and the residents of Marinette County, and best wishes on your retirement.

Sincerely,

A handwritten signature in blue ink, appearing to read "Nathan Pennington".

Nathan Pennington, Chair
Marinette County Local Emergency Planning Committee

Cc: Administrator, file