



MINUTES

Public Services

March 10, 2020
1:30 p.m.
Annex Conference Room
Marinette County Courthouse

MEMBERS PRESENT: Supervisors Glenn Broderick, Ginger Deschane, Laura Frea, Ken Keller, and George Kloppenburg
MEMBERS EXCUSED: Supervisor Chris Gromala
OTHERS PRESENT: Deputy County Clerk Bobbie Borkowski, Sheriff Jerry Sauve, Jail Administrator Bob Majewski, Medical Examiner Kalynn Van Ermen, Child Support Director Brian Barrette, Lt. Chris Lesperance, Communications Director Kirsten Burmeister, Chair Mark Anderson, EMS – Mike Orlando, Greg Loll, and James Brien, Eagle Herald, Bay Cities Radio and Peshtigo Times

1. Call to order

Chair Keller called the meeting to order at 1:30 p.m.

2. Agenda

Motion (Deschane/Frea) to approve agenda with addendum. Motion carried. No negative vote.

3. Minutes

Motion (Deschane/Frea) to approve minutes of February 4, 2020. Motion carried. No negative vote.

4. Public Comment - None

5. Correspondence – None

6. Challenges Emergency Medical Service Entities are Experiencing – Discussion only.

7. Reports of Outside Agencies and Others – None

8. Reports of Internal Staff

Sheriff

- Still working with the new software update with Spillman

- Black ice causing accidents, motorists need to take caution when driving during the months of March and April.
- Two patrol trucks for Rec Patrol Deputies are in and getting ready for use.
- Additional security at national democratic convention in July will not happen.
- CO's – last of 3 in training now, jail is at full staff.
- Kitchen floor in jail needs repair, look for place to prepare meals elsewhere.
- Sickness/illness been bad this winter for staff/employees – how to provide services, reduction in services, etc. with coronavirus
- Sheriff's conference – very informative presentations: Colorado Sheriff's department regarding recreational marijuana; Sheriff from Mexican border regarding immigration – picking up dead bodies

Jail

- 2 new officers in step 3 and 1 in step 1, no fill-in staff for sick/vacations.
- All staff training for medical, mental health, fire, and strip search.
- Jail floor – middle school kitchen may be used temporarily while kitchen floor is being repaired.
- Demos for video visitation and video calls - try to go paperless with new system.
- Jail population around 112 in February. Right now almost 130 inmates.
- Contract medical company - looking for local doctor to be hired on for advanced health care to prevent travel from current health care providers.

Overtime Report

Budgeted Overtime per pay period - \$9,852.38
 February Overtime - \$21,710.81
 Year to Date Overtime – \$35,795.93
 Under/(Over) to date – (\$29,557.15)
 Budget Remainder Year - \$220,366.07

Activity Report

126 Offense Records

Jail Report

Daily Population – 111
 Average Daily Head Count – 112

8. Sheriff's Office Financial Report

Committee reviewed January Schedule of Paid Invoices totaling \$232,385.07.

Motion (Deschane/Kloppenborg) to approve March write-off of uncollectable accounts totaling \$14,864.50. Motion carried. No negative vote.

Motion (Frea/Kloppenborg) to approve March write-off, and forward to the Finance Department for collections, accounts totaling \$26,420.66. Motion carried. No negative vote.

Payments received for accounts turned over to collections - \$13,632.70.

9. Medical Examiner Report – Exhibit A

10. Marinette County District Attorney Report

- Changes/developments in office – both assistants have moved; two retirees - Allen Brey and Bob Mraz are filling in; 2 new assistants will start in June.
- Staff is learning the Spillman program and adapting to the new software.
- Back-log is eliminated – hard work from staff, victim witness coordinator and attorneys has helped with this process.
- Much of the work load is drug related.

11. Marinette County Dispatch

- Fully staffed with two employees currently in training which should be completed by the end of April.
- Currently working to standardize practices within the new Spillman software.

**12. Future Agenda Items
None**

13. Adjournment

Motion (Deschane/Kloppenburger) to adjourn at 2:45 p.m. Motion carried. No negative vote.

Next meeting date: April 7, 2020 at 1:30 p.m.

Bobbie Borkowski
Deputy County Clerk

Date approved/corrected:

2020 Marinette County Medical Examiner Activity Spreadsheet - as of 02/24/2020

	<u>Investigations</u>	<u>Autopsy</u>	<u>Cremations</u>	<u>MVA</u>	<u>Homicide</u>	<u>Suicide</u>	<u>Pending</u>	<u>Off-Road</u>	<u>Overdose</u>	<u>Fire</u>	<u>Hunting</u>	<u>Infants</u>	<u>Misc</u>
January	25	0	42	0	0	1	0	0	0	0	0	0	24
February	17	0	51	0	0	1	0	0	0	0	0	0	16
March													
April													
May													
June													
July													
August													
September													
October													
November													
December													
Totals	42	0	93	0	0	2	0	0	0	0	0	0	40

*2019 monthly totals are listed to show comparison to current year

YTD 2019 Totals	49	6	79	0	1	2	0	0	1	0	0	0	46
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