



## AGENDA

### PUBLIC SERVICES COMMITTEE

Tuesday, January 14, 2020

8:15 a.m.

Third Floor Conference Room C314

Marinette County Courthouse

1926 Hall Ave

Marinette, WI 54143

1. Call the meeting to order.
2. Approval of agenda/amendment.
3. Approval/correction of January 7, 2020 minutes.
4. Public Comment – Speaker will be limited to 5 minutes.
5. Discuss/consider recommending County Board approve Marinette County Child Support/Wisconsin Dept. of Children and Families 2020 agreement in the amount of \$326,507.00, subject to Corporation Counsel review, action if any.
6. Discuss/consider reconsideration of 1/7/2020 Public Services Committee motion to fund up to \$90,000 for the joint ownership with the City of Marinette for a refurbished Lenco Armored Rescue Vehicle, action if any.
7. Discuss/consider County Board support Administrative Committee recommendation to approve purchase up to \$180,000 to be taken out of the Contingency fund for the purchase of a refurbished Lenco Armored Rescue Vehicle, action if any.
8. Discuss/consider amendments of the MOU with the City of Marinette for joint ownership and operation of a Lenco Armored rescue Vehicle, subject to Corporation Counsel approval, action if any.
9. Future agenda items.
10. Identify next meeting date.
11. Adjournment.

#### Addendum(s) when applicable

Glenn Broderick  
Ginger Deschane  
Laura Frea  
Chris Gromala  
Ken Keller  
George Kloppenburg

In the event there is not a quorum present, information will be presented, but no action will be taken.

**NOTE: AGENDA ITEMS MAY NOT BE CONSIDERED AND ACTED UPON IN THE ORDER LISTED.**

If you are an individual with a disability and need any accommodations to attend the meeting, as required by the Americans With Disabilities Act, please notify the Marinette County Clerk at 715-732-7406 at least 48 hours prior to the meeting in order to make suitable arrangements. Thank you.

**PUBLIC COMMENT PROCEDURE**  
**Marinette County Code of Ordinances**  
Chapter 2 – COUNTY GOVERNMENT  
Section 2.04 – COUNTY BOARD RULES OF PROCEDURES

(7)(k) Rules of Order. Any person not a member of the Board/Committee, desirous of addressing the Board/Committee under public comment on any subject, shall first obtain permission from the Board/Committee Chairperson. All such addresses shall be limited to 5 minutes unless otherwise extended by the Board/Committee Chairperson.

(10)(a) Suspending, Changing and Interpreting the Rules. These rules may be suspended by affirmative vote of two-thirds of the members present. The vote on any motion to suspend the rules shall be taken by roll call vote.



## MINUTES

### Public Services

Friday, January 7, 2020

1:30 p.m.

Jury Assembly Room

Marinette County Courthouse

**MEMBERS PRESENT:** Supervisors Glenn Broderick, Ginger Deschane, Laura Frea, Chris Gromala, Ken Keller, and George Kloppenburg

**MEMBERS EXCUSED:**

**OTHERS PRESENT:** Deputy County Clerk Bobbie Borkowski, County Administrator John Lefebvre, Corporation Counsel Gale Mattison, Sheriff Jerry Sauve, Child Support Director Brian Barrette, Chief Deputy Jim Hansen, Lt. Chris Lesperance, Lt. Jason Ducane, Highway Commissioner Eric Burmeister, Marinette County Detective Craig Kasten, Deputy Spencer Elias with K-9 Officer Lobo Von Sparr, Marinette City Police Justin Fischer and Mike Kahles, Supervisor John Guarisco, Supervisor Thomas Mandli, Wendell Johnson, Andrea Rich, Ken Holdorf, Eagle Herald, Peshtigo Times and Bay Cities Radio

#### 1. Call to order

Chair Keller called the meeting to order at 1:30 p.m.

#### 2. Agenda

Motion (Gromala/Frea) to approve agenda. Motion carried. No negative vote.

#### 3. Minutes

Motion (Frea/Gromala) to approve minutes of December 10, 2019. Motion carried. No negative vote.

#### 4. Public Comment

Oppose Resolution #523-19 - Right to Bear Arms

- Wendell Johnson
- Andi Rich
- Ken Holdorf
- Supervisor Tom Mandli

#### 5. Correspondence - None

#### 6. Reports of Outside Agencies and Others - None

## 7. Reports of Internal Staff

### Sheriff's Office

- Introduction of Deputy Spencer Elias & New K-9 Officer Lobo Von Sparr
- Software changeover from AS400 to Spillman Technologies, Inc
- Corrections officers – currently two offers pending, interview for last position starts tomorrow
- Deputy Charles Hawes – 2<sup>nd</sup> Recreation Patrol Officer began employment on January 3, 2020
- 20 inmates in sober links – 10 working huber, 10 on electronic monitoring

County Administrator introduced Brian Barrette, Child Support Director – employment started January 2, 2020

### Overtime Report

Budgeted Overtime per pay period - \$9,130.19

December Overtime - \$43,002.03

Year to Date Overtime – \$340,070.05

Under/(Over) to date – (\$312,679.47)

Budget Remainder Year – \$102,685.05

### Activity Report

228 Offense Records

93 Arrest Charges

15 Juvenile Charges

49 Accident Records

164 Citation Records

### Jail Report

Daily Population – 94

Average Daily Head Count – 98

## 8. Sheriff's Office Financial Report

Committee reviewed December Schedule of Paid Invoices totaling \$71,085.59.

Motion (Frea/Deschane) to approve January write-off of uncollectable accounts totaling \$2,467.00. Motion carried. No negative vote.

Motion (Kloppenborg/Deschane) to approve January write-off of, and turn over to the Finance Department for collections, accounts totaling \$23,799.84. Motion carried. No negative vote.

Payments received for accounts turned over to collections - \$5,436.22.

**9. Resolution No. 523-19 Opposing the Enactment of any Legislation that Would Infringe Upon the Right of the People to Keep and Bear Arms**

Motion (Kloppenburg/Frea) to not forward to County Board Resolution No. 523-19. Motion carried. Voting no – Supervisor Deschane

**10. MOU with City of Marinette – Joint Ownership and Operation of Lenco Armored Rescue Vehicle**

Motion (Deschane/Gromala) to recommend County Board approve entering into a MOU with the City of Marinette for joint ownership and operation of a refurbished Lenco Armored Rescue Vehicle with the County's share of the cost not to exceed \$90,000, subject to Corporation Counsel's approval of MOU. Motion carried. No negative vote. Exhibit A

**11. Contingency Funds for Purchase of Lenco Armored Rescue Vehicle**

Motion (Frea/Deschane) to recommend Administrative committee approve transfer of \$90,000 from 2020 Contingency Fund for the purchase of the refurbished Lenco Armored Rescue Vehicle, subject to County Board approval of the MOU with the City of Marinette. Motion carried. No negative vote.

**12. Future Agenda Items**

**13. Adjournment**

Motion (Broderick/Kloppenburg) to adjourn at 2:22 p.m. Motion carried. No negative vote.

Next meeting date: February 4, 2020 at 1:30 p.m.

Bobbie Borkowski  
Deputy County Clerk

Date approved/corrected:

## Memorandum of Understanding

This Memorandum of Understanding is made by and between the City of Marinette Police Department (City) and the Marinette County Sheriff's Office (County) for the purpose of joint ownership (50/50) and operation of the Lenco Armored Rescue Vehicle (ARV), a.k.a. Bearcat.

### Concept of Operations

It is understood and agreed between the above named parties the City and County will share the use of the Lenco ARV and related equipment for the purpose of training, public relations and response to emergency law enforcement situations.

Parties agree as follows:

1. All costs associated with the purchase, maintenance, insurance, equipment installed on or stored in the Lenco ARV, and fuel for mutual training/public relation events shall be shared equally. Fuel for response to emergency situations is the responsibility of the agency having jurisdiction of the emergency event.
2. The Lenco ARV shall be stored inside the County LEC garage and be available for immediate deployment at all times.
3. In the event an emergency arises requiring the Lenco ARV, a trained operator from either City or County will respond to the County LEC and drive the Lenco ARV to the scene or staging area.
4. All use of the Lenco ARV for any purpose including but not limited to maintenance, training, public relations, emergency response, and/or mutual aid will be coupled with immediate notice given to tactical commanders and on duty shift supervisors for both City and County indicating the reason for use, location and expected duration.
5. All costs associated with personnel operating the Lenco ARV shall be covered by mutual aid agreements.
6. City shall provide insurance coverage of the Lenco ARV and provide a copy of the invoice to the County for reimbursement of County share of the cost. Any damage resulting from the use of the Lenco ARV or equipment not covered by insurance shall be the responsibility of the primary agency or requesting agency utilizing the Lenco ARV at the time the damage occurred.
7. Primary requesting agency shall return Lenco ARV and all related equipment to the County LEC in its original condition, including but not limited to being fully fueled, clean, road worthy, and ready for immediate deployment. In the event primary agency does not do so, primary will be notified and immediately arrange for the same.
8. City shall be responsible for worker compensation costs in regard to City employees. County shall be responsible for worker compensation cost in regard to County employees, pursuant to WI Statute 66.0313.
9. City and County shall provide adequate training to anyone to be designated as a Lenco ARV operator / spotter. Consideration shall be given to selecting training locations that are in reasonable proximity to the City limits in order to maintain minimal response times to the City.

10. All operations of the Lenco ARV during emergency deployments and training operations shall require a trained operator and spotter seated while the vehicle is occupied or maneuvering around personnel.
11. County shall schedule vehicle readiness checks and provide annual maintenance to the Lenco ARV with a qualified mechanic. County will provide City a copy of the invoice for 50 percent reimbursement of the cost.
12. Reimbursement for costs associated with the Lenco ARV shall be made within a timely fashion not to exceed 60 days.
13. County shall hold City and its employees, officers, agents and volunteers harmless and shall indemnify City for any and all liability that may result from the negligent utilization of the Lenco ARV or equipment by County. City shall hold County and its employees, officers, agents and volunteers harmless and shall indemnify County for any and all liability that may result from the utilization of the Lenco ARV or equipment by City.
14. Nothing contained within this Agreement is intended to be a waiver or estoppel of the City or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin Statutes Sections 345.05 and 893.80. To the extent that indemnification is available and enforceable, the City or its insurer shall not be liable in indemnity, contribution or otherwise for an amount greater than the limits of liability of City claims established by law.
15. Nothing contained within this Agreement is intended to be a waiver or estoppel of the County or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin Statutes Sections 345.05 and 893.80. To the extent that indemnification is available and enforceable, the County or its insurer shall not be liable in indemnity, contribution or otherwise for an amount greater than the limits of liability of County claims established by law.

Marinette County

City of Marinette

\_\_\_\_\_  
Kathy Brandt, County Clerk

\_\_\_\_\_

Marinette County Sheriff's Office

City of Marinette Police Department

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## MINUTES

### Administrative

January 09, 2020  
Jury Assembly Room  
Marinette County Courthouse

MEMBERS PRESENT: Supervisors Mark Anderson, Tricia Grebin, John Guarisco, Don Pazynski, Rick Polzin, and Vilas Schroeder

MEMBERS EXCUSED:

OTHERS PRESENT: Deputy County Clerk Bobbie Borkowski, County Administrator John Lefebvre, Corporation Counsel Gale Mattison, IT Director Kevin Solway, Finance Director Laura Mans, Assistant Finance Director Hollie Viestenz, Supervisor Al Sauld, Sheriff Jerry Sauve, Lt. Jason Ducane, City Police Chief John Mabry, City Mayor Steve Genisot, Eagle Herald and Peshtigo Times

#### 1. Call to Order

Chair Schroeder called the meeting to order at 9:00 am.

#### 2. Agenda

Motion (Polzin/Grebin) to approve agenda. Motion carried. No negative votes.

#### 3. Minutes

Motion (Grebin/Polzin) to approve Administrative minutes of December 12, 2019. Motion carried. No negative votes.

#### 4. Public Comment - None

#### 5. Correspondence – None

#### 6. Reports of Outside Agencies and Others - None

#### 7. IT Report – Exhibit A

#### 8. NACo Membership

Motion (Polzin/Anderson) to approve continuing NACo membership. Voting yes – Chair Schroeder, Supervisors Anderson and Polzin; Voting no Supervisors Grebin, Guarisco, and Pazynski – Exhibit B. Tie vote refers item County Board for discussion.

**9. Renewal of Storage Area Network Devices**

Motion (Anderson/Grebin) to approve renewal of hardware and software support on the Storage Area Network devices and associated components at a cost of \$20,469.13. Motion carried. Exhibit C

**10. Annual Renewal of CDW Cisco Hardware and Software**

Motion (Grebin/Pazynski) to recommend County Board approve annual renewal of CDW Cisco hardware and software support effective February 15, 2020 at a cost not to exceed \$51,711. Motion carried. No negative vote.

**11. Agreement with Cellcom**

Motion (Polzin/Guarisco) to recommend County Board approve a one year agreement with Cellcom, subject to same terms and costs as the existing agreement, estimated cost of \$30,000, pending Corporation Counsel's approval. Motion carried. No negative vote. Exhibit D

**12. Transfer of Funds from Contingency Fund - Lenco Armored Rescue Vehicle**

Motion (Anderson/Polzin) to refer Public Service Committee recommend County Board approve transfer up to \$180,000 from Contingency Fund for the purchase of a refurbished Lenco Armored Rescue Vehicle. Motion carried. No negative vote.

**13. Create One TAD Case Manager Position**

Motion (Polzin/Pazynski) to recommend County Board approve the creation of one (1) Treatment Alternatives and Diversion (TAD) Case Manager position effective immediately. Motion carried. No negative vote. Exhibit E

**14. Designation of County's CDBG Close Funds Projects**

Motion (Guarisco/Anderson) to recommend County Board approve the designation of the county's CDBG-Close funds for the Village of Wausaukee to purchase and remodel the vacated SNBT building for use as a Community Center, Library, and Village Offices and the City of Niagara USH 141 street reconstruction and sidewalk/lighting improvements with both projects subject to the CDBG Close Funding eligibility. Motion carried. No negative vote. Exhibit F

**15. Partner with NEWCAP and Establish Revolving Loan Fund – Housing**

Motion (Polzin/Guarisco) to authorize County Administrator to assemble additional information for Administrative Committee to approve partnering with NEWCAP and establishing a revolving loan fund for the purpose of acquisition, rehabilitation,

reconstruction and resale of housing properties throughout the county. Motion carried. No negative vote. Exhibit G

**16. Renewal of Fidelity & Deposit Company of Maryland – 2020 Crime Policy**

Motion (Grebin/Pazynski) to approve renewal of 2020 Fidelity & Deposit Company of Maryland Government Crime Policy with Option 2 at annual premium of \$1,570.00. Motion carried. No negative vote. Exhibit H

**17. Finance Director’s Report**

Investment Summary Report – Exhibit I  
Loan Summary Report – Exhibit J  
Revenue to Expense Analysis – Exhibit K

**18. Appropriation Entries**

Motion (Anderson/Polzin) to approve Schedule of Appropriation Entries as presented. Motion carried. No negative vote. Exhibit L

**19. Schedule of Paid Invoices**

Committee reviewed December Schedule of Paid Invoices totaling \$318,763.84

**20. Future Agenda Items**

NEWCAP, Inc. – Housing with in Marinette County  
Create of Positions  
Per Diem for Supervisors attending other committee meetings

**21. Adjournment**

Motion (Polzin/Guarisco) to adjourn 10:55 a.m. Motion carried. No negative vote.

Next meeting date – Thursday, February 13, 2020 – 9:00 a.m.

Bobbie Borkowski  
Deputy County Clerk

Date approved/corrected: