



## MINUTES

### Public Services

August 6, 2019  
1:30 p.m.  
Annex Conference Room  
Marinette County Courthouse

MEMBERS PRESENT: Supervisors Glenn Broderick, Ginger Deschane, Laura Frea, Chris Gromala, Ken Keller, and George Kloppenburg

MEMBERS EXCUSED:

OTHERS PRESENT: Deputy County Clerk Bobbie Borkowski, County Administrator John Lefebvre, Corporation Counsel Gale Mattison, Medical Examiner Kalynn Van Ermen, Lt. Chris Lesperance, Lt. Jason Ducane, Chief Deputy Jim Hansen, Jail Administrator Bob Majewski, Highway Commissioner Eric Burmeister, Communications Director Kirsten Burmeister, Child Support Director Sue Hinch, Eagle Herald and Bay Cities Radio

#### 1. Call to order

Chair Keller called the meeting to order at 1:30 p.m.

#### 2. Agenda

Motion (Kloppenburg/Deschane) to approve agenda. Motion carried. No negative vote.

#### 3. Minutes

Motion (Gromala/Frea) to approve minutes of July 9, 2019. Motion carried. No negative vote.

#### 4. Public Comment - None

#### 5. Correspondence - None

#### 6. Reports of Outside Agencies and Others - None

#### 7. Reports of Internal Staff

Overtime Report  
Budgeted Overtime per pay period - \$9,130.19  
July Overtime - \$25,090.76  
Year to Date Overtime - \$153,707.27  
Under/(Over) to date - (\$126,316.69)  
Budget Remainder Year - \$83,677.73

Activity Report  
211 Offense Records  
173 Arrest Charges  
16 Juvenile Charges  
35 Accident Records  
310 Citation Records

Jail Report  
Daily Population – 108.74  
Average Daily Head Count – 109.97

Recreation Report – Exhibit A

## **8. Sheriff's Office Financial Report**

Motion (Gromala/Deschane) to recommend Administrative Committee approve appropriating funds for 2019 anticipated revenues and expenses for the HS/FEMA/WEM grant, which is currently in the second year of a three year grant. Motion carried. No negative vote. Exhibit B

Committee reviewed July Schedule of Paid Invoices totaling \$197,931.50

Motion (Gromala/Kloppenburg) to approve August write-off of uncollectable accounts totaling \$7,938.00. Motion carried. No negative vote.

Motion (Deschane/Frea) to approve August write-off of, and turn over to the Finance Department for collections, accounts totaling \$20,460.12. Motion carried. No negative vote.

Payments received for accounts turned over to collections - \$8,218.14.

## **9. Severe Storm – July 19, 2019**

Met federal threshold for public sector loss, FEMA is currently reviewing damage assessment. Meeting with Village of Pound, Village of Coleman and City of Marinette – Marinette County is above the federal threshold.

Private sector loss and damage is not covered under Stafford Act. Still going through Wisconsin Disaster Fund but also having FEMA look at it.

ATV – moving forward with ATV trails on county roads without involving government – getting speed limit signs for highway routes.

## **10. 2020 Budgets – discussion only.**

## **11. Sheriff Deputy Recreation Patrol Deputy**

Motion (Deschane/Frea) to recommend the Infrastructure Committee support creating a second Sheriff Deputy Recreation Patrol Deputy effective January 2, 2020. Motion carried. Voting no – Supervisor Kloppenburg Exhibit C

## **12. Future Agenda Items – Tour LEC/Jail**

### **13. Adjournment**

Motion (Gromala/Kloppenbug) to adjourn at 2:17 p.m. Motion carried. No negative vote.

Next meeting date: September 10, 2019 at Law Enforcement Center

Bobbie Borkowski  
Deputy County Clerk

Date approved/corrected:

## JULY 2019 RECREATION REPORT

### ENFORCEMENT

ATV: 20 CITATIONS

13 WARNINGS

APPROXIMATELY OF 280 MILES RIDDEN ON ATV IN JULY.

BOAT: 16 CITATIONS

10 WARNINGS

ACCIDENTS: 1 FATAL ATV CRASH, 4 OTHER REPORTED ATV PI CRASHES

I ATTENDED 3 DIFFERENT CLUB MEETINGS. THESE HAVE BEEN USEFUL AS IT IS A GREAT PLACE TO SPEAK WITH RESIDENTS ABOUT PROBLEM AREAS AND CONCERNS. I ALSO WAS ASKED TO SPEAK AT THE MARINETTE COUNTY TOWNS ASSOC MEETING, WHICH I DID .

MARINETTE COUNTY HOSTED THE WATVA (WISCONSIN ATV ASSOCIATION) REGIONAL CONFERENCE ON JULY 27TH. THE PUBLIC AND OFFICIALS GOT TO SHARE IDEAS, CONCERNS AND ISSUES. THIS EVENT WENT VERY WELL.

JULY HAS BEEN MY BUSIEST MONTH BY FAR IN COMPLAINTS. THERE ARE CONSTANT ATV'S RIDING ON ROADWAYS NOT OPEN TO ATV'S, SPEEDING AND RECKLESS DRIVING COMPLAINTS. 29 COMPLAINTS TOTAL AND MANY OTHER VERBAL COMPLAINTS.

BOATING HAS HAD ISSUES WITH MOVED OR STOLEN BUEYS AT TWIN BRIDGE COUNTY PARK AND NO WAKE COMPLAINTS FROM DIFFERENT WATERWAYS AS WELL.

I ASSISTED WITH DIFFERENT FIREWORK SHOWS IN JULY CREATING SAFE ZONE BARRIER ON THE WATER.

I ALSO ASSISTED WITH PEMBINE BANK ROBBERY AND OTHER CALLS OF SERVICE THROUGH OUT THE MONTH. FORESTRY HAS BEEN VERY BUSY AS WELL WITH A NUMBER OF ACTIVE JOBS. I'VE ASSISTED IN SETTING UP DIFFERENT TRAIL CAMERAS ON CERTAIN JOBS.





**MARINETTE COUNTY  
POSITION REQUEST FORM**

**Administration Completes and returns to the Department**

Applicable dates: 8-6-19 Public Services  
 Governing Committee: 8-7-19 Infrastructure  
 Administrative Committee: 8-15-19  
 County Board: 8-27-19

Permission to proceed:

(County Administrator Initials and dates)

**Department Completes and submits to Human Resources**

Department: Sheriff  
 Department Head: Sheriff  
 Supervisor: Lieutenant  
 Position Title: Patrol Deputy (Assigned to Recreation)  
 Old Position Title: (2) Forest Patrol Officer - Forestry & Parks  
 Hours per Week/Year: \_\_\_\_\_  
 Effective Date: 01 / 02 / 2020

New Positions: <small>(check all that apply)</small>	<input checked="" type="checkbox"/> Permanent
	<input type="checkbox"/> Seasonal
	<input type="checkbox"/> Project
	<input type="checkbox"/> LTE
	<input checked="" type="checkbox"/> Addition of Current Position
	<input checked="" type="checkbox"/> Eliminate/Create
Changes to Existing:	<input type="checkbox"/> Hours of Work
	<input type="checkbox"/> Title Change
	<input type="checkbox"/> Location Change

Account Number(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Funding taken from: \_\_\_\_\_ (i.e. salaries with or without fringes)

Justification for request: Please attach

**Human Resources Completes and submits to Finance**

Wage Scale: WPPA  
 Pay Rate/Salary: \$ 27.18  
 Pay Level: Deputy

Human Resources Initials: KQ

**Finance Completes and returns to Administration**

Cost of Request:  
 Wages: \$ See attached      Workers Comp: \$ \_\_\_\_\_  
 FICA: \$ \_\_\_\_\_      Life Insurance: \$ \_\_\_\_\_  
 Retirement: \$ \_\_\_\_\_      Longevity: \$ \_\_\_\_\_  
 Other (explain): \_\_\_\_\_

Total Cost: \$ \_\_\_\_\_      Finance Initials: LM

**Approval\***

Department Head:  
 County Administrator:

8/1/19  
07/31/19  
7/31/19

\* Minutes from the applicable Governing Committee, Administrative Committee, and County Board meeting must be attached.

**Justification**  
**Create 2<sup>nd</sup> Sheriff Deputy Position Assigned to Recreation Patrol**  
**and**  
**Eliminate Two (2) Forest Patrol Officer Positions (Forestry/Parks Department)**

The creation of a Sheriff Deputy Position assigned to Recreation Patrol in 2019 has resulted in positive outcomes however this position is only available to work four (4) days out of a week and every other weekend. The addition of a second Sheriff Deputy Position assigned to Recreation would allow for 7 day a week coverage. The Sheriff Deputies assigned to Recreation Patrol in addition to carrying out their recreation patrol responsibilities are also available to respond to other non-recreation related incidents on an as the need basis. The County has two (2) Forestry Patrol Officers who patrol the County Forest Lands on a part-time basis throughout the summer and fall. These positions have the authority to write citations for violations of the County Forestry and Parks Ordinance. The County Forestry Patrol Officers have little to no authority to stop vehicles and lack the adequate personal protection if confronting a potential violator if things were to ever go bad. Having a trained and equipped law enforcement officer enforcing the various rules and regulations is highly preferred.

**Position Request - Eliminate (2) Forest Patrol and Create (1) Recreation Patrol  
Based on 2020 Salaries and Fringes**

	Grade	Hours	Per Hour	111 SALARY	Longevity	7.65% 151 *FICA	6.55% 152 WRS	154 **H&D & HRA	155 Life Insurance	2.50% 159 W/C	2.08% Total Benefits	Total Salary & Benefits
<b>Proposed 2020 Budget:</b>												
Forest Patrol Officer - Eliminate	E-7	471.43	20.8690	\$ 9,838.27	\$ -	\$ 752.63	\$ -	\$ -	\$ -	\$ 204.64	\$ 957.26	\$ 10,795.54
Forest Patrol Officer - Eliminate	E-7	599.04	20.8690	\$ 12,501.37	\$ 64.80	\$ 961.31	\$ -	\$ -	\$ -	\$ 261.38	\$ 1,222.69	\$ 13,788.85
Patrol Deputy - Create	L100-0	2184	27.8600	\$ 60,846.24	\$ -	\$ 4,493.14	\$ 3,985.43	\$ 18,924.23	\$ 50.40	\$ 1,521.16	\$ 28,974.36	\$ 89,820.60
										Position Savings (Cost):		\$ (65,236.21)
										Less Anticipated WI DNR Salary Reimbursement:		\$ 45,634.68
										Less Anticipated WI DNR Fringe Reimbursement:		\$ 14,487.18
State of Wisconsin DNR Salary at 75% reimbursement Finges at 50% reimbursement										Total Fiscal Impact Savings (Cost):		\$ (5,114.35)

\*FICA percentage calculated by salary plus longevity minus employee share of health and dental/125 Flex

\*\*Employer H&D Vacant positions: Priority Employee/Spouse Health, Family Dental, HRA \$600