



## MINUTES

### Public Services

July 10, 2018  
1:30 p.m.  
County Board Room  
3<sup>rd</sup> Floor, Courthouse

MEMBERS PRESENT: Supervisors Joshua Anderson, Glenn Broderick, Ginger Deschane, Chris Gromala, Ken Keller, and George Kloppenburg

MEMBERS EXCUSED:

OTHERS PRESENT: County Clerk Kathy Brandt, Corporation Counsel Gale Mattison, County Administrator John Lefebvre, Bay Cities Radio, Eagle Herald and Peshtigo Times, public

#### 1. Call to order

Chair Keller called the meeting to order at 1:30 p.m.

Supervisor Anderson arriving at 1:40 p.m.

#### 2. Agenda

Motion (Kloppenburg/Gromala) to approve agenda. Motion carried.

#### 3. Minutes

Motion (Deschane/Kloppenburg) to approve minutes of June 5, 2018. Motion carried.

#### 4. Public Comment - None

#### 5. Correspondence - None

#### 6. Aramark Agreement for Inmate Food Services

Motion (Deschane/Gromala) to recommend County Board approve entering into an agreement with Aramark for Inmate Food Services beginning January 1, 2019 through December 31, 2022, pricing schedule based on meals per day, contingent upon Corporation Counsel's approval. Motion carried. Exhibit A

Supervisor Anderson arriving at 1:40 p.m.

#### 7. Reports of Outside Agencies and Others - None

## **8. Reports of Internal Staff**

- FBI agents presentation of letters of appreciation for arrest of bank robber to:
  - Sgt. Lance Lincoln
  - Sgt. Randy Miller
  - Sgt. Robert Amundson
  - Deputy David Oginski
  - Detective Dan Miller
  - Deputy Steve Schmidt
  - Deputy Spencer Elias and K-9 “Cash”
  - Investigator William Swanson
  - Officer Robert Hulce – City of Peshtigo P.D.
- Sheriff Sauve presentation of life saver award to Deputy Zak Albrecht
- Coroner George Smith annual report to committee – Exhibit B
- Overtime report

## **9. Sheriff’s Office Financial Report**

Motion (Broderick/Kloppenburger) to approve Sheriff’s Office July 2018 financial report and the write-off of \$3,254.84 as presented. Motion carried. Exhibit C

Motion (Broderick/Gromala) to approve write-off, and forwarding to the Finance Department for collections, accounts totaling \$17,220.30. Motion carried. Exhibit C

## **10. Future Agenda Items**

- Recreation Patrol Officer
- Medical Examiner Salary
- 2019 User Fees
- Tour of Law Enforcement Center

## **11. Adjournment**

Motion (Kloppenburger/Broderick) to adjourn at 2:00 p.m. Motion carried.

Next meeting date: Tuesday, August 7<sup>th</sup>, 1:30 p.m. – at the Law Enforcement Center due to scheduled tour of facility

Kathy Brandt  
County Clerk

Date approved/corrected:

**RFP#18-021-30**  
**MARINETTE COUNTY JAIL - INMATE FOOD SERVICE**  
**ATTACHMENT A - TABULATION PRICING**

	Aramark	Consolidated	Summit
86-100 Meals/Day	\$ 5.0100	\$ 7.1700	\$ 5.6670
101-120 Meals/Day	\$ 4.6140	\$ 6.4500	\$ 5.0910
121-140 Meals/Day	\$ 4.2480	\$ 5.9100	\$ 4.5810
Special Diet	\$ -	Addnl \$5.50	\$ 0.2000

				Aramark/Summit Difference	
<b>2017 Annual Avg Population:</b>	<b>43,697.80</b>	<b>43,697.80</b>	<b>43,697.80</b>		
(119.72 x 365 days = 43,697.80)	86-100 Meals/Day	\$ 218,925.98	\$ 313,313.23	\$ 247,635.43	\$(28,709.45)
	101-120 Meals/Day	\$ 201,621.65	\$ 281,850.81	\$ 222,465.50	\$(20,843.85)
	121-140 Meals/Day	\$ 185,628.25	\$ 258,254.00	\$ 200,179.62	\$(14,551.37)
<b>January 2018 Avg Population:</b>					
		<b>3,206.02</b>	<b>3,206.02</b>	<b>3,206.02</b>	
(103.42 x 31 days = 3,206.02)	86-100 Meals/Day	\$ 16,062.16	\$ 22,987.16	\$ 18,168.52	\$(2,106.36)
	101-120 Meals/Day	\$ 14,792.58	\$ 20,678.83	\$ 16,321.85	\$(1,529.27)
	121-140 Meals/Day	\$ 13,619.17	\$ 18,947.58	\$ 14,686.78	\$(1,067.60)
<b>February 2018 Avg Population:</b>					
		<b>3,263.12</b>	<b>3,263.12</b>	<b>3,263.12</b>	
(116.54 x 28 days = 3,263.12)	86-100 Meals/Day	\$ 16,348.23	\$ 23,396.57	\$ 18,492.10	\$(2,143.87)
	101-120 Meals/Day	\$ 15,056.04	\$ 21,047.12	\$ 16,612.54	\$(1,556.51)
	121-140 Meals/Day	\$ 13,861.73	\$ 19,285.04	\$ 14,948.35	\$(1,086.62)
<b>March 2018 Avg Population:</b>					
		<b>3,631.96</b>	<b>3,631.96</b>	<b>3,631.96</b>	
(117.16 x 31 days = 3,631.96)	86-100 Meals/Day	\$ 18,196.12	\$ 26,041.15	\$ 20,582.32	\$(2,386.20)
	101-120 Meals/Day	\$ 16,757.86	\$ 23,426.14	\$ 18,490.31	\$(1,732.44)
	121-140 Meals/Day	\$ 15,428.57	\$ 21,464.88	\$ 16,638.01	\$(1,209.44)
<b>April 2018 Avg Population:</b>					
		<b>3,496.20</b>	<b>3,496.20</b>	<b>3,496.20</b>	
(118.70 x 30 days = 3,561.00)	86-100 Meals/Day	\$ 17,515.96	\$ 25,067.75	\$ 19,812.97	\$(2,297.00)
	101-120 Meals/Day	\$ 16,131.47	\$ 22,550.49	\$ 17,799.15	\$(1,667.69)
	121-140 Meals/Day	\$ 14,851.86	\$ 20,662.54	\$ 16,016.09	\$(1,164.23)
<b>January - April Totals</b>					
		<b>13,597.30</b>	<b>13,597.30</b>	<b>13,597.30</b>	
	86-100 Meals/Day	\$ 68,122.47	\$ 97,492.64	\$ 77,055.90	\$(8,933.43)
	101-120 Meals/Day	\$ 62,737.94	\$ 87,702.59	\$ 69,223.85	\$(6,485.91)
	121-140 Meals/Day	\$ 57,761.33	\$ 80,360.04	\$ 62,289.23	\$(4,527.90)

Exhibit A

**RFP#18-021-30 - MARINETTE COUNTY AIL - INMATE FOOD SERVICE  
PROPOSALS REVIEW**

<b>Mandatory Proposal Requirements:</b>		<b>Aramark</b>	<b>Consolidated</b>	<b>Summit</b>
Completed: Attachment A - Tabulation Sheet		X	X	X
Completed: Attachment B - Statement of Understanding of Proposal		X	X	X
Completed: Attachment C - Addendum Sheet		X	X	
Insurance Requirements		X	X	X
Proposal Submitted by Due Date		X	X	X
Submitted: Brief History of Firm		X	X	X
Submitted: Transition Plan		X	X	X
Submitted: Staff & Inmate Training Plan		X	X	X
Submitted: Contingency Plan		X	X	X
Submitted: Security Procedures		X	X	X
Submitted: Complaint Resolution Policy & Procedures		X	X	X
Submitted: Validated Proposal through 1/2/19		X	X	X
Submitted: Key Personnel Information		X	X	X
Submitted: Staff Scheduling		X	X	X
Submitted: Client List - 4 Years		X	X	X
Submitted: At Least 4 References		X	X	X
Submitted: List of Lawsuits and Claims Last 48 Calendar Months		X	X	X
Submitted: Vendor Standard Contract Sample		-	X	X
Submitted: 4 Week Meal Menu		X	X	X
<b>Evaluation Criteria:</b>	<b>Total Points</b>	<b>Aramark</b>	<b>Consolidated</b>	<b>Summit</b>
Proposal Content and Approach to Project	15	10	15	15
Proposed Cost Per Meal	25	25	15	22
Proposed Menu Quality	20	15	10	20
Proposed Staffing Schedules & Services	10	7	10	7
Experience of proposed on-site management	5	5	5	5
Experience and References	15	15	15	15
Proposed training Program for Staff & Inmate Workers	5	5	5	5
Contingency Plan for Unforeseen Events	5	5	3	5
	<b>100</b>	<b>87</b>	<b>78</b>	<b>94</b>

Exhibit B



Office of  
**Marinette County Coroner**

**George F. Smith**  
P.O. Box 207, Wausau, WI 54177  
Office: 715-923-4611 • Home: 715-856-5878 • Fax: 715-856-6555



MARINETTE CO. CORONER 3 YEAR DEATH COMPARISON

Table 1

Type of Case	2016	2016	2017
MALES	197	201	224
FEMALES	187	166	210
TOTAL CASES	384	367	434
NATURALS	349	334	405
ACCIDENTAL	20	17	15
HOMICIDES	1	2	1
SUICIDES	13	7	13
UNDETERMINED	0	2	0
AUTOPSY	11	13	13
MVA	4	3	2
SNOW/ATV	1	2	2
ALCHDRUGS	7	6	6
FIREARMS	12	3	6
D/C	200	197	225
CREMATIONS	308	294	360
DISINTERMENT	1	5	0

Deputy Coroner  
Patrick Barker  
N3904 County RW  
Peshtigo, WI 54157  
715-923-4783

Chief Deputy Coroner  
Nancy Tessmer  
W9440 Davis Road  
P.O. Box 88  
Athelstane, WI 54104  
715-856-5802

Deputy Coroner  
Charlotte L. Staffeldt  
W4034 Vista Drive  
Porterfield, WI 54159  
715-923-1619

*Agenda Item #9  
07-10-18  
Meeting*

**Marinette County Sheriff's Office  
July 2018**

**Uncollectable Accounts  
under \$50 to be Written Off**

Alarms	\$ -
Civil Process	\$ 30.00
Inmate Reimbursements	\$ -
Report Fees	\$ -
<b>Total under \$50</b>	<b>\$ 30.00</b>

**Accounts to Write Off and  
Turn Over to the Finance Department  
for Collections**

Alarms	\$ 100.00
Civil Process	\$ 145.00
Inmate Reimbursements	\$ 16,975.30
Report Fees	\$ -
<b>Total Sent to Finance Dept</b>	<b>\$ 17,220.30</b>

**Payments Received from  
Finance Systems Collection Agency**

Alarms	\$ -
Civil Process	\$ 29.40
Inmate Reimbursements	\$ 2,374.22
Reports Fees	\$ -
<b>Total from Collection Agency</b>	<b>\$ 2,403.62</b>

**Uncollectable Accounts Returned from  
Finance Systems Collection Agency  
to be Written Off**

Alarms	\$ -
Civil Process	\$ -
Inmate Reimbursements	\$ 2,543.50
Report Fees	\$ -
<b>Total Finance Systems Returns</b>	<b>\$ 2,543.50</b>

*↓  
Needs  
Approval*

**Payments Received from  
Marinette County Finance Department**

Alarms	\$ -
Civil Process	\$ 50.00
Inmate Reimbursements	\$ 9,305.16
Report Fees	\$ -
<b>Total from Finance Dept</b>	<b>\$ 9,355.16</b>

**Uncollectable Accounts  
Other Reasons to be Written Off**

Alarms	\$ -
Civil Process	\$ -
Inmate Reimbursements	\$ 681.34
Report Fees	\$ -
<b>Total Other</b>	<b>\$ 681.34</b>

2 files - deceased

**Total All \$ 11,758.78**

*↓  
Just for  
info*

**Total All to Write Off \$ 3,254.84**

*↓  
Needs  
Approval.*

*Exhibit D*