



## MINUTES

### INFRASTRUCTURE COMMITTEE

May 6, 2020

9:00 a.m.

Jury Assembly Room

Marinette County Courthouse

**MEMBERS PRESENT:** Supervisors Roger Allen, Karl Jaeger, Shirley Kaufman – participated via phone, Al Mans, Al Sauld and Bill Stankevich

**OTHERS PRESENT:** County Administrator John Lefebvre, Corporation Counsel Gale Mattison, County Clerk Kathy Brandt, County Board Chair John Guarisco, Forestry Administrator Pete Villas, Highway Commissioner Eric Burmeister, Facilities & Parks Director Martin Keyport, Assistant Facilities & Parks Director Beverly Ruether, Dave Sanicki Pemenee River Riders, Facilities & Parks Administrative Specialist Kellie Hartman, Peshtigo Times and Bay Cities Radio

#### 1. Call to Order

Clerk Kathy Brandt called the meeting to order at 9:00 a.m.

#### 2. Introduction of Committee Members

Brandt introduced the Committee members which included the two new members.

#### 3. Elect Chair

Stankevich nominated Mans for Chair and Kaufman supported the nomination.

Brandt called for any other nominations and upon receiving no other nominations asked for a motion to close nominations.

**Motion** (Stankevich/Kaufman) to close the nominations and cast a unanimous ballot for Mans as Committee Chair. Motion carried. No negative votes.

Supervisor Mans assumed the Chair position.

#### 4. Elect Vice Chair

Stankevich nominated Sauld for Vice Chair and Allen supported the nomination.

Mans called for any other nominations and upon receiving no other nominations asked for a motion to close nominations.

**Motion** (Kaufman/Stankevich) to close the nominations and cast a unanimous ballot for Sauld as Vice Chair. Motion carried. No negative votes.

## **5. Agenda**

**Motion** (Sauld/Kaufman) to approve agenda. Motion carried. No negative votes.

## **6. Minutes**

**Motion** (Kaufman/Sauld) to approve minutes of March 11, 2020. Motion carried. No negative votes.

## **7. Recommendation for committee member appointments**

**Motion** (Sauld/Kaufman) to recommend County Board appoint Al Mans to the Traffic Safety Committee and the Wisconsin Counties Forest Association. Motion carried. No negative votes.

## **8. Public Comment**

Dave Sanicki - Pemenee River Riders – requested intersection of CTH O & CTH N on next agenda as an action item.

## **9. Correspondence**

None

## **10. Reports of Forestry activities**

- Forestry's revenue report - Exhibit A
- Oak Wilt – no cutting April 1<sup>st</sup> – July 15<sup>th</sup>
- Spring Timber Sale advertisement posted. Award sales at June's meeting.
- Grading and patching forest roads
- DNR time standards – 2,737 hours or 92.25%

## **11. Split parcel #032-03212.002 Town of Stephenson**

**Motion** (Sauld/Stankevich) to set the minimum bid price at \$2,500 and to accept sealed bids for Parcel #032-03212.002 further described as Part of the Southwest Quarter of the Northeast Quarter, Section 4, T33N-R18E, Town of Stephenson, Marinette County, Wisconsin described as: Commencing at the East Quarter Corner of said Section 4, as marked by a 2 ½ inch pipe with Brass Cap; thence N85°58'58" W 1213.08 feet to a 1 inch pipe; thence continuing N85°46'49" W 99.73 feet to a 4 inch concrete monument with aluminum cap at the Center 1/16<sup>th</sup> Corner, also being the point of beginning of this

description; thence N85°58'03" W along the south line of said SW ¼ - NE ¼ , 4.85 feet to a 1 ¼ inch pipe; thence N02°28'01" E 97.49 feet to a 1 inch pipe; thence S69°13'21" E 6.01 feet to a 1 inch pipe; thence S02°58'48" W 95.74 feet to the point of beginning. Parcel contains 0.01 acres. Motion carried. Roger Allen – voting no Exhibit B

## 12. Reports of Maintenance and Parks

- Park's Monthly Revenue Report Exhibit C
- Parks project update
  - Staff continues to work during COVID-19
  - Hazard trees removed – stump grinding completed on 3000" of trees – over 100 tree stumps
  - Docks in – Little River, Lake Noquebay Park, Cox Boat Landing
  - 2 park caretakers assisted the DNR with dock installation at DNR boat landing on Lake Noquebay.
  - 6 electric pods moved and 4 fire rings moved at Morgan Park
  - 2 campsites at Morgan Park to be leveled with gravel
  - 2 new bathrooms built – Lake Noquebay and Goodman Park
  - All campsites cleaned up from winter
  - 2 park caretakers – painted at HHS in Marinette
  - Park employees to begin mowing Harmony Gardens – No volunteers allowed until after COVID-19
  - Kayak rack installed at Twin Bridge. One to be installed at Morgan Park.
  - All batteries replace in smoke alarms and carbon monoxide detectors
  - Camp Bird – major cleaning/disinfecting all cabins and mess hall, tree stump removal, cutting firewood, painting cabins
- Maintenance project update
  - Former LEC building – Ella Court
    - 2<sup>nd</sup> floor demo almost complete
    - 2<sup>nd</sup> floor framing continues
    - 1<sup>st</sup> floor demo to begin next week
    - Electrical & plumbing work continues
    - October 31<sup>st</sup>, 2020 completion date
    - RFP – furniture to post soon
    - Staff continues to work during COVID-19
    - 6 alternative work stations set up at the Library

## 13. Reports of Highway activities – information only

- Winter Operations
  - Winter Operations cost through March of 2020 was \$631,191
  - 2019 Special Revenue Fund – total cost \$1,774,145 - budget amount was \$1,000,00 - \$774,146 over budget
- CTH G project update
  - NE Asphalt to begin section didn't complete in 2019 – Miles Rd to Spur Rd

- CTH BB (Shore Drive) erosion control
  - Concerned section didn't erode as anticipated
  - Next parcel down eroding into right of way – Riprap to be installed – cost \$38,00 not budgeted
- Summer maintenance projects
  - Pulverize with 3" overlay – CTH BB, CTH O, CTH R, & CTH B (budget depending)
- Equipment purchase – used 2018 Tract Cat Skid Steer
- Highway involvement COVID-19 response
  - Cost to County as of April 17, 2020 was \$170,000
  - Highway Finance Manager submitting application to FEMA – recoup cost under Stafford Act

#### **14. Invoices**

Committee reviewed Schedule of Paid Invoices for Facilities and Parks, Highway and Forestry in the amount of \$1,171,133.78.

#### **15. Future agenda items**

- Committee Road Tour
- Intersection CTH O & CTH N
- Construction of an OHV Trail near Shrine Road in the Town of Goodman

#### **16. Adjournment**

**Motion** (Kaufman/Sauld) to adjourn 10:27 a.m. Motion carried. No negative votes.

Kellie Hartman  
Administrative Specialist

Date approved/corrected:

**MARINETTE COUNTY FORESTRY**  
***Timber Contract Revenue***

Year 2019			Year 2020		
Month	Revenue	Year-to-Date	Month	Revenue	Year-to-Date
January	\$ 277,631.66	\$ 277,631.66	January	\$ 345,267.41	\$ 345,267.41
February	\$ 201,209.98	\$ 478,841.64	February	\$ 216,997.42	\$ 562,264.83
March	\$ 289,029.67	\$ 767,871.31	March	\$ 228,722.52	\$ 790,987.35
April	\$ 168,305.06	\$ 936,176.37	April	\$ 62,865.99	\$ 853,853.34
May	\$ 196,865.37	\$ 1,133,041.74	May		\$ 853,853.34
June	\$ 322,333.84	\$ 1,455,375.58	June		\$ 853,853.34
July	\$ 604,640.48	\$ 2,060,016.06	July		\$ 853,853.34
August	\$ 484,684.12	\$ 2,544,700.18	August		\$ 853,853.34
September	\$ 243,885.14	\$ 2,788,585.32	September		\$ 853,853.34
October	\$ 247,869.09	\$ 3,036,454.41	October		\$ 853,853.34
November	\$ 172,652.74	\$ 3,209,107.15	November		\$ 853,853.34
December	\$ 228,807.25	\$ 3,437,914.40	December		\$ 853,853.34

Current Status: \$ (82,323.03)  
less than last year

# Rob Kamps Land Surveying

Jeffrey Lieuwen, PLS

P.O. Box 303, Crivitz, Wisconsin 54114-0303

(715) 854-2200

robkampslandsurveying@gmail.com

Date: April 13<sup>th</sup>, 2020 A.D.

Bobbie & Jeremy Heagle

357 S. Grant Street

Seymour, Wisconsin 54165-1448

RE: Heagle Parcel

Description:

Part of the Southwest Quarter of the Northeast Quarter, Section 4, T33N-R18E, Town of Stephenson, Marinette County, Wisconsin described as: Commencing at the East Quarter Corner of said Section 4, as marked by a 2 ½ inch pipe with Brass Cap; thence N85°58'58"W 1213.08 feet to a 1 inch pipe; thence continuing N85°46'49"W 99.73 feet to a 4 inch concrete monument with aluminum cap at the Center-East 1/16<sup>th</sup> Corner, also being the point of beginning of this description; thence N85°58'03"W along the south line of said SW ¼ - NE ¼, 4.85 feet to a 1 ¼ inch pipe; thence N02°28'01"E 97.49 feet to a 1 inch pipe; thence S69°13'21"E 6.01 feet to a 1 inch pipe; thence S02°58'48"W 95.74 feet to the point of beginning. Contains 0.01 Acres.

Dated this 13<sup>th</sup> day of April, 2020 A.D.

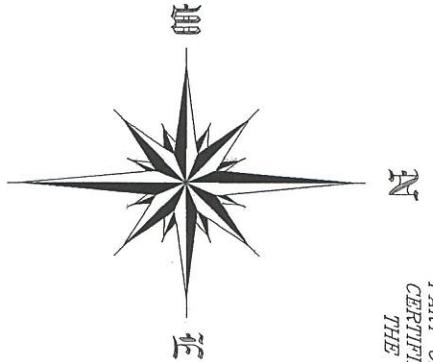
Jeffrey M. Lieuwen

PLS 2617

CERTIFIED SURVEY MAP NUMBER \_\_\_\_\_  
 RECORDED IN VOLUME \_\_\_\_\_, PAGE \_\_\_\_\_

PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER, PART OF THE LOT 4, CERTIFIED SURVEY MAP, VOLUME 1, PAGE 7, LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER, ALL IN SECTION 4, T33N-R18E, TOWN OF STEPHENSON, MARINETTE COUNTY, WISCONSIN

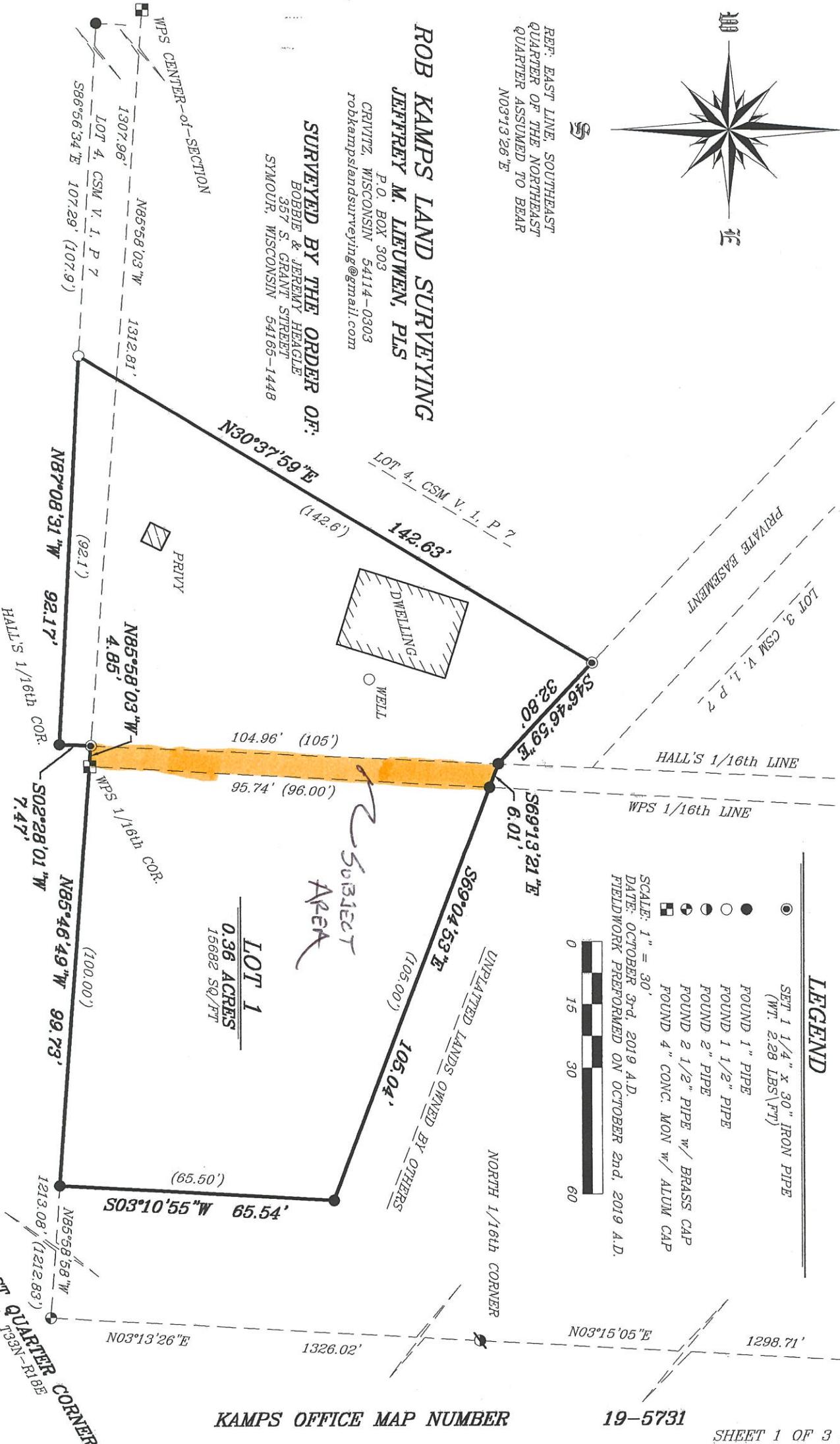
NORTHEAST CORNER  
 SEC. 4, T33N-R18E



REF. EAST LINE, SOUTHEAST QUARTER OF THE NORTHEAST QUARTER ASSUMED TO BEAR N03°13'26"E

**ROB KAMPS LAND SURVEYING**  
**JEFFREY M. LIEUWEN, PLS**  
 P.O. BOX 303  
 CRITTZ, WISCONSIN 54114-0303  
 robkampslandsurveying@gmail.com

**SURVEYED BY THE ORDER OF:**  
**BOBBIE & JEREMY HEAGLE**  
 357 S. GRANT STREET  
 SYMOUR, WISCONSIN 54185-1448



**LEGEND**

- SET 1 1/4" x 30" IRON PIPE (WT. 2.28 LBS/FT)
- FOUND 1" PIPE
- FOUND 1 1/2" PIPE
- FOUND 2" PIPE
- FOUND 2 1/2" PIPE w/ BRASS CAP
- FOUND 4" CONC. MON w/ ALUM CAP



SCALE: 1" = 30'  
 DATE: OCTOBER 3rd, 2019 A.D.  
 FIELDWORK PERFORMED ON OCTOBER 2nd, 2019 A.D.

**LOT 1**  
 0.36 ACRES  
 15682 SQ/FT

*SUBJECT AREA*

KAMPS OFFICE MAP NUMBER

19-5731

SHEET 1 OF 3 SHEETS

**MARINETTE COUNTY PARKS*****Camping Fees, Day Use, & Violation Revenue***

<b>Year 2020</b>						
<b>Month</b>	<b>46720 Camping Fees</b>	<b>46722 Day Use</b>	<b>45110 Violations</b>	<b>Total Revenue</b>	<b>Year-to-Date</b>	
January	\$ 64,876.81	\$ 218.02	\$ 10.00	\$ 65,104.83	\$	65,104.83
February	\$ 15,061.65	\$ 293.86		\$ 15,355.51	\$	80,460.34
March	\$ 12,033.18	\$ 587.72		\$ 12,620.90	\$	93,081.24
April				\$ -	\$	93,081.24
May				\$ -	\$	93,081.24
June				\$ -	\$	93,081.24
July				\$ -	\$	93,081.24
August				\$ -	\$	93,081.24
September				\$ -	\$	93,081.24
October				\$ -	\$	93,081.24
November				\$ -	\$	93,081.24
December				\$ -	\$	93,081.24
	<u>\$ 91,971.64</u>	<u>\$ 1,099.60</u>	<u>\$ 10.00</u>	<u>\$ 93,081.24</u>	<u>\$</u>	<u>1,076,377.57</u>

<b>Year 2019</b>						
<b>Month</b>	<b>46720 Camping Fees</b>	<b>46722 Day Use</b>	<b>45110 Violations</b>	<b>Total Revenue</b>	<b>Year-to-Date</b>	
January	\$ 64,388.62	\$ 104.27	\$ -	\$ 64,492.89	\$	64,492.89
February	\$ 14,545.08	\$ 137.45	\$ -	\$ 14,682.53	\$	79,175.42
March	\$ 15,227.59	\$ 497.68	\$ -	\$ 15,725.27	\$	94,900.69
April	\$ 18,824.25	\$ 1,507.29	\$ -	\$ 20,331.54	\$	115,232.23
May	\$ 22,696.68	\$ 8,786.00	\$ 50.00	\$ 31,532.68	\$	146,764.91
June	\$ 31,005.42	\$ 25,572.45	\$ 260.00	\$ 56,837.87	\$	203,602.78
July	\$ 31,714.99	\$ 29,564.46	\$ 950.00	\$ 62,229.45	\$	265,832.23
August	\$ 26,902.60	\$ 29,754.03	\$ 525.00	\$ 57,181.63	\$	323,013.86
September	\$ 17,700.52	\$ 14,746.98	\$ 400.00	\$ 32,847.50	\$	355,861.36
October	\$ 7,882.83	\$ 12,224.82	\$ 405.00	\$ 20,512.65	\$	376,374.01
November	\$ 340.52	\$ 4,111.10	\$ 140.00	\$ 4,591.62	\$	380,965.63
December				\$ -	\$	380,965.63
	<u>\$ 251,229.10</u>	<u>\$ 127,006.53</u>	<u>\$ 2,730.00</u>			

**Revenue status**

**\$ 611.94 Less than more year**