



MINUTES

INFRASTRUCTURE COMMITTEE

October 7, 2020

9:00 a.m.

Jury Assembly Room

Marinette County Courthouse

MEMBERS PRESENT: Supervisors Roger Allen, Karl Jaeger, Al Mans, Al Sauld and Shirley Kauffman by phone

MEMBERS EXCUSED: Supervisor Bill Stankevich

OTHERS PRESENT: County Administrator John Lefebvre, Corporation Counsel Gale Mattison, County Chair John Guarisco, Forestry Administrator Pete Villas, Highway Commissioner Eric Burmeister, Facilities & Parks Director Martin Keyport, Facilities & Parks Administrative Specialist Kellie Hartman, Development/Tourism Director Jennifer Short, Development/Tourism Program Assistant Autumn Rockhill, Bay Cities Radio and Eagle Herald

1. Call to Order

Chair Mans called the meeting to order at 9:00 a.m.

2. Agenda

Motion (Sauld/Allen) to approve agenda. Motion carried. No negative votes.

3. Minutes

Motion (Sauld/Jaeger) to approve minutes of September 9, 2020. Motion carried. No negative votes.

4. Public Comment – None

5. Correspondence – None

6. Reports of outside agencies and others

- DNR time standards - 880 hours of 2,916 support hours – 29.97%
- Cedarville Fire Tower – no bids received, State to possibly tear down
- Annual Partnership September Meeting
 - Time Standards
 - Forest Certification
 - County Grants
 - Silvicultural Projects
 - Deer management
 - General wildlife management on county forests

7. County Forest Administrator call Timber Sale Performance Bonds

Motion (Sauld/Jaeger) to authorize County Forest Administrator to call performance bond for contract #3706 in the amount of \$ 4,166.26. Motion carried. No negative votes.

Motion (Allen/Sauld) to authorize County Forest Administrator to call performance bond for contract #3754 in the amount of \$17,046.75. Motion carried. No negative votes.

Motion (Sauld/Roger) to authorize County Forest Administrator to call 50% of the performance bond for contract #3805 in the amount of \$6,679.97. Motion carried. No negative votes.

Motion (Kauman/Sauld) to authorize County Forest Administrator to call performance bond for contract #3826 in the amount of \$14,341.25. Motion carried. No negative votes.

Motion (Sauld/Jaeger) to authorize County Forest Administrator to call performance bond for contract #3839 in the amount of \$18,781.58. Motion carried. No negative votes.

Motion (Kaufman/Sauld) to authorize County Forest Administrator to call performance bond for contract #3852 in the amount of \$18,067.50. Motion carried. No negative votes.

Motion (Allen/Sauld) to authorize County Forest Administrator to call performance bond for contract #3854 in the amount of \$81,239.90 with \$43,820.99 of bond to pay for stumpage owed. Motion carried. No negative votes.

Motion (Kaufman/Jaeger) to authorize County Forest Administrator to call performance bond for contract #3861 in the amount of \$21,179.75. Motion carried. No negative votes.

Motion (Sauld/Jaeger) to authorize County Forest Administrator to call performance bond for contract #3872 in the amount of \$98,833.88. Motion carried. No negative votes.

8. Timber sale contract extension #3838

Motion (Sauld/Jaeger) to approve extension request from R. Buechler Forest Products for timber sale contract #3838 for one year with no stumpage rate increase or performance bond increase. Motion carried. No negative vote.

9. 2020 Land sale sealed bids

Motion (Kaufman/Sauld) to approve minimum bids and set November 12, 2020 as the date to accept sealed bids for 2020 land sale, action if any. Exhibit A

10. Reports of Forestry activities – information only

- Forestry's Monthly Revenue Report – Exhibit B
- Second round of grading forest roads
- Replacing forest road culverts
- Hauled screen pit run on forest roads
- Veteran's Memorial Park – dozer operator created walking trail to river complete
- Future projects: Widen Four Foot Falls parking area and improve road; prepare for spring tree planting
- One open equipment operator position

11. Reports of Highway activities – information only

- County Highway Maintenance
 - Spray patching county highways complete
 - Repair double chip seal breakup on CTH I
 - Reclaim shoulder on CTH C & CTH W
 - Centerline painting complete
 - Started brush cutting on county highways
- State Maintenance Activities
 - Commissioner developing a Mutual Aid Agreement with Brown County, Oconto County and Door County for additional operators to help combat major winter storms not impacting their counties as severely.
 - Six operators – replace cement panels - STH 141 in Oconto County
- Municipal Work
 - Spray patched in the City of Peshtigo and the Village of Pound
 - Installed guardrail in the Town of Silvercliff
- Winter Operations – COVID -19 changes
 - 4 – 10 hour work days will continue into winter operations
 - 2 crews
 - Crew A – work Monday through Thursday
 - Crew B – work Tuesday through Friday
 - Operator assigned to highway shop

- Attack light participation storm with ½ crew – using salt in place of mixed sand
- Commissioner – develop Winter Storm Operation training to present to law enforcement and dispatch
- Commissioner – working with state - High Capacity Brine Program

12. Amending the General Code of Ordinances – Chapter 7 ATV/UTV Routes

Motion (Allen/Sauld) to forward the amended General Code of Ordinances 437-20 to County Board.

Motion (Allen/Sauld) to postpone addressing the Town of Stephenson’s request for designated ATV/UTV route on CTH A until such a time the ATV/UTV General Code of Ordinances can be reviewed. Motion carried. No negative votes. Exhibit C

Supervisor Allen – left 10:30 a.m.

13. Variance setback request Marty Macco

Motion (Sauld/Jaeger) to deny the request for variance from setback requirement from Marty Macco, N7520 CTH R, Pembine, WI. Motion Carried. Kaufman - abstained

14. Reports of Facilities and Parks

- LEC Renovation Project update
 - Facilities & Parks Director Keyport provided interior and exterior pictures of the new Resource Center
 - October 14, 2020 – generator training for courthouse maintenance staff
- Parks project update
 - Facilities and Park Director Keyport reiterated last’s months future waterfall and park trail improvements
 - Twin Bridge Halloween event
 - Tourism – Fall Color Tour
 - Parks caretakers winter projects – one to work at Highway Shop with remaining to work at various project at the courthouse
- Parks Revenue Report – Exhibit D

15. Amendment to proposed 20121 Parks User Fees

Motion (Jaeger/Kaufman) to recommend County Board approve the amendment to the proposed 2021 Parks User Fees under the jurisdiction of the Infrastructure Committee. Motion carried. No negative votes. Exhibit E

16. Invoices

Committee reviewed Schedule of Paid Invoices in the amount of \$1,135,133.36.

17. Future agenda items - none

18. Adjournment

Motion (Jaeger/Kaufman) to adjourn 11:15 a.m. Motion carried. No negative votes.

Kellie Hartman
Administrative Specialist

Date approved/corrected:

Next meeting – Wednesday, November 4, 2020 at 9:00 a.m.

Exhibit A

<u>PARCEL #</u>	<u>LEGAL DESCRIP.</u>	<u>ACRES</u>	<u>DESCRIPTION</u>	<u>MINIMUM BID (\$)</u>
Town of Beaver				
006-01218.001	T31-R20 S. 22	0.29	Vacant lot	250
Town of Beecher				
008-00148.002	T36-R20 S. 16	0.70	Vacant, narrow strip	750
Town of Dunbar				
010-00391.000	T36-R19 S. 2	0.43	Vacant, partially wooded	500
010-01906.001	T37-R19 S. 25	5.94	Vacant, landlocked strips	1,500
Town of Goodman				
012-01066.001	T37-R17 S.6	0.60	Vacant strip water frontage	1,000
012-01586.002	T37-R17 S.30	1.11	Vacant narrow strip	1,000
Town of Pembine				
022-00101.000	T36-R20 S. 4	0.28	Vacant lot	150
Town of Peshtigo				
024-00512.002	T30-R22 S. 1	2.00	Vacant, wooded, low	1,500
Town of Silver Cliff				
030-01391.001	T34-R18 S. 24	0.26	Vacant	250
Town of Stephenson				
032-01876.000	T32-R19 S. 31	0.99	Wooded, old camper poor condition	1,200
032-04212.000	T33-R18 S. 34	0.75	N9117 Sheik Lane. Wooded lot	1,000
032-00523.001	T32-R18E S. 15	1.14	Narrow, wooded strip	1,250

<u>PARCEL #</u>	<u>LEGAL DESCRIP.</u>	<u>ACRES</u>	<u>DESCRIPTION</u>	<u>MINIMUM BID (\$)</u>
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City of Marinette

251-03632.000	City of Marinette	0.20	800 Pierce Ave. Vacant lot	500
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This parcel was identified, in the past, as having contaminated soils. The Wisconsin DNR monitored this site and has since closed the site. As a result, there are impervious surface maintenance and reporting requirements required by the Wisconsin DNR. Copies of this paperwork can be obtained from the Forestry & Parks Department.

251-04963.000	City of Marinette	0.04	Vacant lot	25
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251-05475.000	City of Marinette	0.28	Vacant lot	100
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251-06118.000	City of Marinette	0.08	814 Wells Street, Vacant lot	500
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DEMO BUILDINGS AND/OR OFFER TO LOCAL MUNICIPALITY FOR HOUSING DEVELOPMENT

Town of Beecher

08-00393.000	T36-R20 S. 28	0.78	W8119 Arndt Road Small cabin, poor condition	
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Town of Grover

014-00033.005	T29-R21 S.2	2.03	N1380 Behnke School Road House, garage in poor condition	
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Town of Lake

016-00541.000	T31-R21 S. 24	3.97	W4802 Mud Brooke Road House, garage in poor condition	
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Town of Pembine

022-01290.000	T37-R20 S. 34	0.29	W8050 Minnie Street House, poor condition	
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Town of Silver Cliff

030-00868.013	T34-R17 S. 36 House, fair condition	2.88	W14342 Beverly Lane	
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City of Marinette

251-03527.000	City of Marinette	0.14	1000 Pierce Avenue Commercial building in fair condition
251-03782.000	City of Marinette	0.16	1350 Armstrong Street House, poor condition
251-03885.000	City of Marinette	0.16	50 W. Russell Street House, poor condition
251-03946.000	City of Marinette	0.18	Vacant lot
251-04635.000	City of Marinette	0.70	Vacant lot
251-04640.000	City of Marinette	0.17	324 Carney Blvd House, fair condition
251-05053.000	City of Marinette	0.16	Vacant lot
251-05900.000	City of Marinette	0.13	1007 Blaine Street. House, garage poor condition
251-06503.000	City of Marinette	0.16	1313 Armstrong Street House, poor condition

City of Niagara

261-00388.000	City of Niagara	0.17	1500 Cedar Street Old home, poor condition
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MARINETTE COUNTY FORESTRY

Timber Contract Revenue

Year 2019			Year 2020		
Month	Revenue	Year-to-Date	Month	Revenue	Year-to-Date
January	\$ 277,631.66	\$ 277,631.66	January	\$ 345,267.41	\$ 345,267.41
February	\$ 201,209.98	\$ 478,841.64	February	\$ 216,997.42	\$ 562,264.83
March	\$ 289,029.67	\$ 767,871.31	March	\$ 228,722.52	\$ 790,987.35
April	\$ 168,305.06	\$ 936,176.37	April	\$ 62,865.99	\$ 853,853.34
May	\$ 196,865.37	\$ 1,133,041.74	May	\$ 183,088.75	\$ 1,036,942.09
June	\$ 322,333.84	\$ 1,455,375.58	June	\$ 245,109.20	\$ 1,282,051.29
July	\$ 604,640.48	\$ 2,060,016.06	July	\$ 462,131.27	\$ 1,744,182.56
August	\$ 484,684.12	\$ 2,544,700.18	August	\$ 239,328.42	\$ 1,983,510.98
September	\$ 243,885.14	\$ 2,788,585.32	September	\$ 397,116.36	\$ 2,380,627.34
October	\$ 247,869.09	\$ 3,036,454.41	October		\$ 2,380,627.34
November	\$ 172,652.74	\$ 3,209,107.15	November		\$ 2,380,627.34
December	\$ 228,807.25	\$ 3,437,914.40	December		\$ 2,380,627.34

Current Status: \$ (407,957.98)
less than last year



Request for ATV/UTV Route on a Marinette County Highway

Non-Refundable Permit Fee: \$100.00

Read all instructions to ensure a complete application

Date: August 13, 2020

Name of Club/Association/Municipality: Town of Stephenson

Point of Contact Name: Jim Stradal, Supervisor

Daytime phone number: 715-927-2793

- Reason for Request: (Check all that apply)
- To connect a trail to a trail or a trail to route with no alternate options.
 - To resolve safety issues
 - To provide access to businesses or services
 - Provide the minimum necessary for a local municipality to connect local routes within the community or to an adjoining community

Specific explanation of reason: People on these roads have no access to Town of Stephenson roads that are open for ATV use.

List all Municipalities within proposed route: Town of Stephenson

Road Name & Location: County Rd. A from (southern) Horseshoe Court to County X (about 1.5 miles)
(highlight route on map)
and continue on County X to Newton Lake Road (about 1 mile)

Starting at: (Southern) Horseshoe Court south on County A to County X (about 1.5 miles)

Ending at: then west on County X to Newton Lake Road (about 1 mile)

Proposed ATV/UTV speed limit: 45 Alternative Route Available: Yes No

What alternatives have been considered? Private property

Name and Title of authorizing person: Jim Stradal, Town of Stephenson (JimStradal342@gmail.com)

This request has been approved by the above named Club/Association/Municipality and I am authorized to expend funds on their behalf for required materials/signs:

Signature of authorizing person

Attachments:

Maps (quantity)

Meeting minutes

check from Iron Snow Shoe

Mailing Address:
W12563 Ranch Rd. Crivitz, WI 54114

For Use by Highway Dept. only: Insert date and attach safety reviews, minutes, correspondence			
<input checked="" type="checkbox"/> Safety Review Approved	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Rejected/Approval Notice Sent to Requestor
<input type="checkbox"/> Infrastructure Committee	<input type="checkbox"/> County Board		

Safety Review of Reasonable Requests for ATV/UTV Route Establishment

Has the Route Application Been submitted to the Highway Department for Review? Yes ✓

Requesting Party: Jim Strahan, Town of Stonington

1. Location of Requested Segment: Horseshoe Ct (CTA) - CTX - Newton Lk Rd.

2. Length of Requested Segment: 2.64 miles

3. Reason for Request (e.g. connecting trails or access to service): RESIDENTS DO NOT HAVE ACCESS TO TOWN ROADS.

4. Posted speed limit of segment: 55 mph.

5. Traffic volume (ADT) on requested segment: 480 - 1,000 (CTA); 450 - 800 (CTX)

6. Pavement Condition (PASER Rating): 5

7. Vertical or Horizontal alignment safety concerns (e.g. hills or curves): CTX Hills

8(a) Pavement Width on requested segment: 22 FEET (11' LANES)

8(b) Shoulder Width: 3'

8(c) Ditch Slope: 3:1

9. Fixed Objects in Right-of-Way Clearzone (Culverts, streams, trees, rock outcroppings, etc...):

10. Proximity to Residential Areas (Urban, Rural, etc...): Rural

11. Accident History in the Requested Segment: _____

12. Any Other Safety Concerns On Requested Segment: (CTA) Traffic Density & Presence Trucks, Moonshine Hill Rd Intersection, - Hills and Limited Emergency Bailout Areas, Deep Ditches (CTX)

Scoring Key: 0 = Hazard of grave concern - 10 = No known safety concern
Add scores 1-12, using only one score for 8(abc): _____ Out of 120

Possible solutions to any safety concerns: CTH A - From Moonshine to
Southern Entrance of Horseshoe Cove - Approved -

CTH X - Due to hills, deep ditches and limited areas for
Emergency, Bail out this segment is denied for safety concerns.

Forward request to County Board with recommendation? Yes No

CTH A - Moonshine Hill RD to Southern Entrance
Horseshoe Cove.

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ORDINANCE No. 437-20

**AMENDING THE GENERAL CODE OF ORDINANCES OF
MARINETTE COUNTY - COUNTY GOVERNMENT
CHAPTER 7 – TRAFFIC CODE**

The County Board of Supervisors of the County of Marinette does ordain as follows:

Section One: Section 7.09(2) of the Marinette County Code of Ordinance shall be amended to read as follows:

...

7.09 ALL TERRAIN VEHICLES UTILITY TERRAIN VEHICLES.

...

(2) Designation of ATV/UTV Highway Routes

...

(b) The following roads in the County of Marinette, Wisconsin, are hereby designated as daylight ATV/UTV routes during the period commencing May 1 and ending December 1 unless designated otherwise:

(1) County Highway A

...

(b) County Highway A beginning at Moonshine Hill Road and ending at the southern entrance of Horseshoe Court all in the Town of Stephenson

...

Section Two: This ordinance shall be effective immediately upon passage, publication and placement of appropriate signage.

Approved by a majority of a quorum of the Marinette County Board of Supervisors on October 27, 2020.

John Guarisco, Chairperson

Kathy Brandt, County Clerk

Recommended by the Infrastructure Committee on October 7, 2020

MARINETTE COUNTY PARKS**Camping Fees, Day Use, & Violation Revenue**

Year 2020						
Month	46720 Camping Fees	46722 Day Use	45110 Violations	Total Revenue	Year-to-Date	
January	\$ 64,876.81	\$ 218.02	\$ 10.00	\$ 65,104.83	\$	65,104.83
February	\$ 15,061.65	\$ 293.86		\$ 15,355.51	\$	80,460.34
March	\$ 12,033.18	\$ 587.72		\$ 12,620.90	\$	93,081.24
April	\$ 1,341.23	\$ 2,355.49	\$ 160.00	\$ 3,856.72	\$	96,937.96
May	\$ 14,551.40	\$ 16,407.86	\$ 691.00	\$ 31,650.26	\$	128,588.22
June	\$ 56,127.83	\$ 40,186.20	\$ 720.00	\$ 97,034.03	\$	225,622.25
July	\$ 52,781.21	\$ 44,384.87	\$ 1,377.00	\$ 98,543.08	\$	324,165.33
August	\$ 41,790.94	\$ 35,840.60	\$ 950.00	\$ 78,581.54	\$	402,746.87
September				\$ -	\$	402,746.87
October				\$ -	\$	402,746.87
November				\$ -	\$	402,746.87
December				\$ -	\$	402,746.87
	\$ 258,564.25	\$ 140,274.62	\$ 3,908.00	\$ 402,746.87	\$	3,027,694.52

Year 2019						
Month	46720 Camping Fees	46722 Day Use	45110 Violations	Total Revenue	Year-to-Date	
January	\$ 64,388.62	\$ 104.27	\$ -	\$ 64,492.89	\$	64,492.89
February	\$ 14,545.08	\$ 137.45	\$ -	\$ 14,682.53	\$	79,175.42
March	\$ 15,227.59	\$ 497.68	\$ -	\$ 15,725.27	\$	94,900.69
April	\$ 18,824.25	\$ 1,507.29	\$ -	\$ 20,331.54	\$	115,232.23
May	\$ 22,696.68	\$ 8,786.00	\$ 50.00	\$ 31,532.68	\$	146,764.91
June	\$ 31,005.42	\$ 25,572.45	\$ 260.00	\$ 56,837.87	\$	203,602.78
July	\$ 31,714.99	\$ 29,564.46	\$ 950.00	\$ 62,229.45	\$	265,832.23
August	\$ 26,902.60	\$ 29,754.03	\$ 525.00	\$ 57,181.63	\$	323,013.86
September	\$ 17,700.52	\$ 14,746.98	\$ 400.00	\$ 32,847.50	\$	355,861.36
October	\$ 7,882.83	\$ 12,224.82	\$ 405.00	\$ 20,512.65	\$	376,374.01
November	\$ 340.52	\$ 4,111.10	\$ 140.00	\$ 4,591.62	\$	380,965.63
December				\$ -	\$	380,965.63
	\$ 251,229.10	\$ 127,006.53	\$ 2,730.00			

Revenue status**\$ 79,733.01 more than more year**

Marinette County 2021 User Fees

Exhibit E

PARKS			
<i>Fee Description</i>	<i>Fee Amount</i>	<i>Fee Determination</i>	<i>Collection Method</i>
Day Use Entrance Fees*	\$5.00 per Vehicle*	County Board	Time of Service
Annual Vehicle Sticker*	\$20.00 \$25.00 per Vehicle*	County Board	Time of Service
Active & Retired Military Sticker*	\$10.00 \$12.00 per Vehicle*	County Board	Time of Service
Marinette County Employees*	\$10.00 \$12.00 per Vehicle*	County Board	Time of Service
Senior Annual Vehicle Sticker*	\$10.00 \$12.00 per Vehicle*	County Board	Time of Service
Day Use Violations	\$10.00 per Vehicle	County Board	Time of Violation
Camping Reservation Fee*	\$10.00 per Reservation*	County Board	Time of Service
Electric Campsites*	\$25.00 \$30.00 per Night*	County Board	Time of Service
Non-Electric Campsites*	\$15.00 per Night*	County Board	Time of Service
Group Campsites* Goodman Park Morgan Park Twin Bridge Park	6-50 per Night = \$65.00* 6-50 per Night = \$80.00* 6-50 per Night = \$80.00*	County Board	Time of Service
Campsite or Reservation Change Fee	\$5	County Board	Time of Service
Twin Bridge Park Shower Fee*	\$.50 per 2 minutes*	County Board	Time of Service
Laundry Fees	Washer-\$1.25 per Load* Dryer-\$1.00 per Load*	County Board	Time of Service

*Subject to Wisconsin & Marinette County Sales Tax