



MINUTES

INFRASTRUCTURE COMMITTEE

May 8, 2019
Jury Assembly Room
Marinette County Courthouse

MEMBERS PRESENT: Supervisors Gilbert Engel, Shirley Kaufman, Al Mans, Al Sauld and Dave Zahn

MEMBERS EXCUSED: Supervisor Bill Stankevich

OTHERS PRESENT: County Administrator John Lefebvre, Corporation Counsel Gale Mattison, Highway Commissioner Eric Burmeister, Forestry and Park Administrator Pete Villas, Facilities Director Martin Keyport, Supervisor Glenn Broderick, DNR Forester Dan Mertz, Forestry & Parks Administrative Specialist Kellie Hartman, Bay Cities Radio and Eagle Herald

1. Call to Order

Chair Mans called the meeting to order at 9:00 a.m.

2. Agenda

Motion (Kaufman/Zahn) to approve agenda. Motion carried. No negative vote.

3. Minutes

Motion (Sauld/Engel) to approve minutes of April 10, 2019 and April 22, 2019. Motion carried. No negative vote.

4. Public Comment - None

5. Correspondence - None

6. Reports of outside agencies and others

- 2,725 hours of 2,916 support hours - 93%
- Dan attended County Deer Advisory Committee meeting last month.
 - CDAD Committee's 3 year goal for antlerless deer quota - maintain the herd in the northern forest.

7. Reports Forestry and Parks

- Forestry's Monthly Revenue Report – Exhibit A
- Park's Monthly Revenue Report – Exhibit B
- Parks project update –
 - County Parks opened May 1st, 2019
 - Will begin park hiking trail maintenance
- Forestry project update –
 - Finished Spring Tree planting
 - Repairing washouts on forest roads
 - Beginning to grade forest roads

8. Wood Storage Request

Motion (Zahn/Sauld) to approve wood storage request for contract #3864. Motion carried. No negative vote.

9. Amending 2019 Tax Deed Land List

Motion (Sauld/Kaufman) to approve amending 2019 Tax Deed Land list to include parcels 006-01268.002, 006-00139.001, 006-00146.001 and 010-01906.001 and set minimum bid price. Motion carried. No negative vote. Exhibit C

10. WPS Utility Easement Request Town of Lake

Motion (Engel/Zahn) recommending County Board grant Wisconsin Public Service utility easements to move overhead lines to underground lines in the Town of Lake, affecting the S ½ SE ¼ and the S ½ SW ¼ of Sec. 9, T32N-R21E at no cost to the County and with Wisconsin Public Service to prepare deed and record at Wisconsin Public Service's cost. Motion Carried. No negative Vote.

11. 2019 WCFA Summer Tour

Motion (Kaufman/Sauld) to approve attendance for staff and Infrastructure Committee Members for the 2019 WCFA Summer Tour in Black River Falls on June 19 – 21, 2019, with the approval of mileage and per diem for attending Committee Members. Motion carried. No negative Vote.

12. Reports of Highway activities – information only

- Equipment planning –
 - Working towards developing an equipment replacement plan
 - Applying to the Wisconsin Federal Surplus Program
- Highway maintenance –
 - Crews are shouldering, spray patching and replacing guardrails.
 - Culverts will be replaced on CTH G and CTH W
 - Applying to Disaster Damage Aid Program for possible reimbursement up to 80% of culvert replacement costs.

- Summer projects –
 - Updates on STP Rural CTH G project and CHIP Program on CTH G
 - 28 miles of county roadway will be chipped sealed
 - Additional 3.5 miles of CTH I doubled chipped sealed
 - WCHA NE Region Annual Spring meeting May 21, 2019
 - Highway Department to host spring meeting at the Little River Country Club.

13. WPS Utility Easement Request Village of Crivitz

Motion (Kaufman/Zahn) to recommend County Board grant Wisconsin Public Service utility easements to part of the southwest quarter of the northeast quarter (SW1/4-NE1/4) of Section 22, Township 32 North, Range 20 East, Village of Crivitz, County of Marinette, State of Wisconsin to construct, erect, operate, maintain and replace overhead utility facilities with Wisconsin Public Service to prepare deed and record at Wisconsin Public Service's cost. Motion carried. No negative vote.

14. Reports of Maintenance activities – information only

- Ella Court renovation –
 - The steel demolition is completed.
 - The Engineering, Architectural and Construction Oversight Services' RFP for the renovation of the Old Law Enforcement Center was posted April 30, 2019.
- Courthouse 4th floor – work is continuing with the majority of the area cleared out.
- UW projects - none
- Asbestos Abatement – work will begin May 13th or 14th, 2019 with expectant completion by the end of the month.
- Update on various projects –
 - Exterior renovations to the courthouse to begin next week.
 - Courthouse lighting fixtures being replaced with LED lights.
 - Health and Human Services flooring replacements and interior painting.

15. UWGB – Marinette Administration Building Roof Replacement

Motion (Kaufman/Sauld) to recommend County Board approve entering into an agreement with Northeastern Roofing, Inc. for UWGB-Marinette Administration Building Roof Replacement, in the amount of \$64,500.00, plus the additional costs of \$1.05 per sq. ft. for replacement of damaged or saturated insulation, pending Corporation Counsel approval. Motion carried. No negative vote. Exhibit D

16. Fieldhouse Pool Boiler

Motion (Zahn/Engel) to recommend County Board approve entering into an agreement with Johnson Controls, Inc. for replacement of Fieldhouse Pool boiler with a Grundfos heat exchange unit, in the amount of \$22,765.00, pending Corporation Counsel approval. Motion carried. No negative vote. Exhibit E

17. Invoices

Committee reviewed Schedule of Paid Invoices for Forestry and Parks, Print Shop, Highway, Maintenance and UW Marinette.

18. Future agenda items

- RFP - Engineering, Architectural and Construction Oversight Services
- Highway update on fuel system

19. Adjournment

Motion (Kaufman/Engel) to adjourn 9:59 a.m. Motion carried. No negative vote.

Next meeting date – Wednesday, June 5, 2019 at 9:00 a.m.

Kellie Hartman
Forestry and Parks Administrative Specialist

Date approved/correct

MARINETTE COUNTY FORESTRY
Timber Contract Revenue

Year 2018

Month	Revenue	Year-to-Date
January	\$ 131,737.75	\$ 131,737.75
February	\$ 193,229.22	\$ 324,966.97
March	\$ 256,095.72	\$ 581,062.69
April	\$ 150,322.17	\$ 731,384.86
May	\$ 102,944.16	\$ 834,329.02
June	\$ 371,430.48	\$ 1,205,759.50
July	\$ 368,274.40	\$ 1,574,033.90
August	\$ 463,517.30	\$ 2,037,551.20
September	\$ 260,093.32	\$ 2,297,644.52
October	\$ 182,812.91	\$ 2,480,457.43
November	\$ 218,715.31	\$ 2,699,172.74
December	\$ 198,889.17	\$ 2,898,061.91

Year 2019

Month	Revenue	Year-to-Date
January	\$ 277,631.66	\$ 277,631.66
February	\$ 201,209.98	\$ 478,841.64
March	\$ 289,029.67	\$ 767,871.31
April	\$ 168,305.06	\$ 936,176.37
May		\$ 936,176.37
June		\$ 936,176.37
July		\$ 936,176.37
August		\$ 936,176.37
September		\$ 936,176.37
October		\$ 936,176.37
November		\$ 936,176.37
December		\$ 936,176.37

Current Status: \$ 204,791.51
more than last year

MARINETTE COUNTY PARKS

Camping Fees, Day Use, & Violation Revenue

Year 2019						
Month	46720 Camping Fees	46722 Day Use	45110 Violations	Total Revenue	Year-to-Date	
January	\$ 64,388.62	\$ 104.27	\$ -	\$ 64,492.89	\$	64,492.89
February	\$ 14,545.08	\$ 137.45	\$ -	\$ 14,682.53	\$	79,175.42
March	\$ 15,227.59	\$ 497.68	\$ -	\$ 15,725.27	\$	94,900.69
April				\$ -	\$	94,900.69
May				\$ -	\$	94,900.69
June				\$ -	\$	94,900.69
July				\$ -	\$	94,900.69
August				\$ -	\$	94,900.69
September				\$ -	\$	94,900.69
October				\$ -	\$	94,900.69
November				\$ -	\$	94,900.69
December				\$ -	\$	94,900.69
	\$ 94,161.29	\$ 739.40	\$ -			

Year 2018						
Month	46720 Camping Fees	46722 Day Use	45110 Violations	Total Revenue	Year-to-Date	
January	\$ 61,407.60	\$ 241.78	\$ -	\$ 61,649.38	\$	61,649.38
February	\$ 13,591.28	\$ 66.36	\$ -	\$ 13,657.64	\$	75,307.02
March	\$ 15,550.15	\$ 289.09	\$ -	\$ 15,839.24	\$	91,146.26
April	\$ 13,083.64	\$ 900.62	\$ -	\$ 13,984.26	\$	105,130.52
May	\$ 22,540.35	\$ 2,891.30	\$ -	\$ 25,431.65	\$	130,562.17
June	\$ 30,839.27	\$ 31,703.95	\$ -	\$ 62,543.22	\$	193,105.39
July	\$ 33,409.73	\$ 25,529.09	\$ 100.00	\$ 59,038.82	\$	252,144.21
August	\$ 31,844.13	\$ 29,059.21	\$ 295.00	\$ 61,198.34	\$	313,342.55
September	\$ 20,446.80	\$ 16,373.06	\$ 90.00	\$ 36,909.86	\$	350,252.41
October	\$ 9,813.34	\$ 16,910.59	\$ 160.00	\$ 26,883.93	\$	377,136.34
November	\$ 2,451.37	\$ 3,677.22	\$ 60.00	\$ 6,188.59	\$	383,324.93
December	\$ 983.72	\$ 1,028.45	\$ -	\$ 2,012.17	\$	385,337.10
	\$ 255,961.38	\$ 128,670.72	\$ 705.00			

Revenue status
\$ 3,754.43 More than last year

2019 LAND SALE LIST AMENDMENT

<u>PARCEL #</u>	<u>LEGAL DESC.</u>	<u>ACRES</u>	<u>DESCRIPTION</u>	<u>MINIMUM BID (\$)</u>
006-01268.002	T31-R20 S. 25	1.33	W7291 County Rd P. Old home, garage in very poor condition.	3,000
006-00139.001	T31-R19 S. 7	3.35	Narrow, vacant strips	2,500
006-00146.001	T31-R19 S. 7	1.52	Narrow, vacant strip	1,000
010-01906.001	T37-R19 S. 25	5.94	Narrow, vacant , landlocked strip	5,000

MARINETTE COUNTY AGREEMENT

THIS AGREEMENT is made by and between Marinette County, a municipality, hereinafter referred to as COUNTY, and Northeastern Roofing, Inc., hereinafter referred to as VENDOR, for the purpose of UW Green Bay Marinette Administration Building Roof Replacement.

The parties agree as follows:

1. Contact Persons and Contract Administrators:

COUNTY’s agent and contact person is: Martin Keyport, Facilities Director
Whose principal business address is: Maintenance Department
1926 Hall Avenue
Marinette, WI 54143
(715) 732-7500

VENDOR agent and contact person is:

Name: Troy Eick
Title: President
Company: Northeastern Roofing, Inc.
Address: 230 Morrow Street PO Box 36
City, State: Seymour, WI 54165
Telephone: (920) 833-6184

2. VENDOR agrees to provide services as set forth in Request for Proposal #19-024-34, attached and incorporated by reference as Exhibit A, at a cost of \$64,500.00 as set forth in the response to request, dated April 20, 2019, attached and incorporated by reference as attachment A.

3. Work to be completed by September 1, 2019.

4. COUNTY agrees to the following:

- Payment Terms – COUNTY will pay the VENDOR within 30 days of receipt of an invoice upon completion and acceptance of work by County.

5. Both parties agree that the relationship between the parties shall be that of an independent VENDOR and shall not be construed to be an Employer-Employee relationship; specifically the parties agree that:

- VENDOR will be responsible to pay all Federal, State and social security taxes on any income received under this Agreement.

- COUNTY will pay no fringe benefits or other compensation to VENDOR.

6. VENDOR will provide and maintain certificates of insurance with minimum limits as follows:

General liability, each occurrence	\$ 1,000,000
Auto liability, each occurrence	\$ 300,000
Workers Compensation	Statutory Requirements

Certificates of insurance indicating COUNTY as additional insured must be presented to COUNTY's agent with a signed copy of this agreement prior to commencing work. Additionally, all policies shall contain endorsements by respective insurance companies waiving all rights of subrogation, if any, against COUNTY and shall further provide that policies are not cancelable except upon thirty days written notice to COUNTY.

7. VENDOR hereby agrees to release, indemnify, defend and hold harmless Marinette County, its officials, officers, employees and agents from and against all judgments, damages, penalties, losses, costs, claims, expenses, suits, demands, debts, actions and/or causes of action of any type or nature whatsoever, including actual and reasonable attorney fees, which may be sustained or to which they may be exposed, directly or indirectly, by reason of personal injury, death, property damage, or other liability, alleged or proven, resulting from or arising out of the performance under this agreement by vendor, its officers, officials, employees, agent or assigns. Marinette County does not waive, and specifically reserves, its right to assert any and all affirmative defenses and limitations of liability as specifically set forth in Wisconsin Statutes, Chapter 893 and related statutes.
8. This contract may be amended in writing by mutual agreement of both parties at any time.
9. This agreement shall be governed by the laws of the State of Wisconsin.
10. COUNTY may terminate this agreement in the event VENDOR breaches any of the terms of the agreement or for unsatisfactory performance by VENDOR. Termination shall be immediate upon written notification by the COUNTY.

VENDOR

Date

Kathy Brandt, County Clerk

Date

MARINETTE COUNTY AGREEMENT

THIS AGREEMENT is made by and between Marinette County, a municipality, hereinafter referred to as COUNTY, and Johnson Controls, Inc., hereinafter referred to as VENDOR, for the purpose of Installation of a Grundos heat exchanger at the UWGB0-Marinette Fieldhouse Pool.

The parties agree as follows:

1. Contact Persons and Contract Administrators:

COUNTY's agent and contact person is:	Martin Keyport, Facilities Director
Whose principal business address is:	Maintenance Department
	1926 Hall Avenue
	Marinette, WI 54143
	(715) 732-7500

VENDOR agent and contact person is:

Name:	Tom Mulroy
Title:	Service Manager
Company:	Johnson Controls, Inc.
Address:	N961 Tower View Dr.
City, State:	Greenville, WI 54942
Telephone:	(920) 378-1430

2. VENDOR agrees to provide services as set forth in attached quote incorporated by reference as Exhibit A, at a cost of \$22,765.00
3. Work to be completed by October 1, 2019.
4. COUNTY agrees to the following:
 - Payment Terms – COUNTY will pay the VENDOR within 30 days of receipt of an invoice and acceptance of work by County.
5. Both parties agree that the relationship between the parties shall be that of an independent VENDOR and shall not be construed to be an Employer-Employee relationship; specifically the parties agree that:
 - VENDOR will be responsible to pay all Federal, State and social security taxes on any income received under this Agreement.
 - COUNTY will pay no fringe benefits or other compensation to VENDOR.

6. VENDOR will provide and maintain certificates of insurance with minimum limits as follows:

General liability, each occurrence	\$ 1,000,000
Auto liability, each occurrence	\$ 300,000
Workers Compensation	Statutory Requirements

Certificates of insurance indicating COUNTY as additional insured must be presented to COUNTY's agent with a signed copy of this agreement prior to commencing work. Additionally, all policies shall contain endorsements by respective insurance companies waiving all rights of subrogation, if any, against COUNTY and shall further provide that policies are not cancelable except upon thirty days written notice to COUNTY.

7. VENDOR hereby agrees to release, indemnify, defend and hold harmless Marinette County, its officials, officers, employees and agents from and against all judgments, damages, penalties, losses, costs, claims, expenses, suits, demands, debts, actions and/or causes of action of any type or nature whatsoever, including actual and reasonable attorney fees, which may be sustained or to which they may be exposed, directly or indirectly, by reason of personal injury, death, property damage, or other liability, alleged or proven, resulting from or arising out of the performance under this agreement by vendor, its officers, officials, employees, agent or assigns. Marinette County does not waive, and specifically reserves, its right to assert any and all affirmative defenses and limitations of liability as specifically set forth in Wisconsin Statutes, Chapter 893 and related statutes.
8. This contract may be amended in writing by mutual agreement of both parties at any time.
9. This agreement shall be governed by the laws of the State of Wisconsin.
10. COUNTY may terminate this agreement in the event VENDOR breaches any of the terms of the agreement or for unsatisfactory performance by VENDOR. Termination shall be immediate upon written notification by the COUNTY.

VENDOR

Date

Kathy Brandt, County Clerk

Date