



AGENDA

INFRASTRUCTURE COMMITTEE

December 5, 2018

9:00 a.m.

Jury Assembly Room

Marinette County Courthouse

1. Call to meeting to order
2. Approval of agenda and amendment
3. Approval/correction of minutes November 7 and November 13, 2018, action if any
4. Public Comment – Speaker will be limited to 5 minutes
5. Correspondence, action if any – Correspondence, if not specifically listed below, will be for information only
6. Reports of outside agencies and others
 - Department of Natural Resources
7. Reports of Forestry and Parks Department activities – information only
 - Forestry's Monthly Revenue Report
 - Park's Monthly Revenue Report
 - Parks project update
 - Forestry project update
8. Discuss/consider recommending County Board approve agreement with PRT for 73,800 red pine seedlings at a cost of \$12,029.40 for the spring 2020 planting season, action if any
9. Discuss/consider authorizing Forestry & Parks Administrator to grant permission to Specialty Granules to study and identify a location for a future easement across Marinette County Forest Land located in E ½ of Sec. 35, T37N-R22E, action if any
10. Discuss/consider request by Heiden Forest Products for Wood Storage on timber sale contract #3635, action if any
11. Discuss/consider approving NRG Ducaine request for timber sale contract extension for timber sale contract #3618 with no increase in stumpage rates, action if any
12. Reports of Highway activities – information only
 - Peshtigo shop scale installation status
 - Peshtigo shop wireless network status
 - Winter Maintenance activities to date

- General Maintenance activities
13. Discuss/consider forward uncollectible account in the amount of \$225.60 to Finance for collection, action if any.
 14. Discuss/consider recommend Administrative Committee approve creating an Administrative Specialist position at the Highway Department effective January 2, 2019 and eliminate the part-time Emergency Management Program position, upon vacancy, action if any
 15. Discuss/consider recommend Administrative Committee approve creating a Chief Mechanic position and eliminate two Highway Mechanic positions, effective January 2, 2019, action if any
 16. Discuss/consider recommend Administrative Committee approve creating a Financial Manager position at the Highway Department effective January 2, 2019 and eliminate an Accountant position in the Finance Department, upon vacancy, action if any
 17. Reports of Maintenance activities – information only
 - Ella Court Phase 1
 - Share Academy (former Crossroads Group Home) update
 18. Presentation of paid invoices
 19. Future agenda items
 20. Identify next meeting date – Wednesday, January 9, 2019 at 9:00 a.m.
 21. Adjournment

Addendum(s) when applicable

Gilbert Engel
Shirley Kaufman
Al Mans
Al Sauld
Bill Stankevich
Dave Zahn

In the event there is not a quorum present, information will be presented, but no action will be taken.

NOTE: AGENDA ITEMS MAY NOT BE CONSIDERED AND ACTED UPON IN THE ORDER LISTED

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans With Disabilities Act", please notify County Clerk Kathy Brandt, Marinette County Courthouse (715-732-7406) at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD 715-732-7760)

1926 Hall Avenue, Marinette, WI 54143-1717

PUBLIC COMMENT PROCEDURE

Marinette County Code of Ordinances

Chapter 2 – COUNTY GOVERNMENT

Section 2.04 - COUNTY BOARD RULES OF PROCEDURES

(7)(k) Rules of Order. Any person not a member of the Board/Committee, desirous of addressing the Board/Committee under public comment on any subject, shall first obtain permission from the Board/Committee Chairperson. All such addresses shall be limited to 5 minutes unless otherwise extended by the Board/Committee Chairperson.

(10)(a) Suspending, Changing and Interpreting the Rules. These rules may be suspended by affirmative vote of two-thirds of the members present. The vote on any motion to suspend the rules shall be taken by roll call vote.



MINUTES

Infrastructure

November 7, 2018
Jury Assembly Room
Marinette County Courthouse

MEMBERS PRESENT: Supervisors Gilbert Engel, Shirley Kaufman, Al Mans, Al Sauld, and Bill Stankevich
MEMBERS EXCUSED: Supervisor Dave Zahn
OTHERS PRESENT: Deputy County Clerk Bobbie Borkowski, County Administrator John Lefebvre, Highway Commissioner Eric Burmeister, Forestry and Park Administrator Pete Villas, Facilities Director Martin Keyport, Parks Foreman Chad Colburn, DNR Forester Dan Mertz, U.P. Engineering and Architects, LLC Trista Hobbs, and Eagle Herald

1. Call to Order

Chair Mans called the meeting called to order at 9:00 a.m.

2. Agenda

Motion (Stankevich/Engel) to approve agenda. Motion carried. No negative votes.

3. Minutes

Motion (Engel/Stankevich) to approve the meeting minutes of October 10, 2018. Motion carried. No negative votes.

4. Public Comment - None

5. Correspondence – None

6. Reports of Highway Activities

- Winter change over, finishing up summer road construction projects and started the changeover for winter maintenance operations. About two-thirds of the trucks are ready for plowing. In discussion with WISDOT in reference to upgrading the salt brine capabilities.
- Site preparations for the new scale will begin on Friday, November 9th. The scale will be delivered on or about November 26th with installation completed on or about November 30th. Scale will be fully operational on or about December 17th.

7. County Highway C

Motion (Sauld/Kaufman) to postpone until June 2019 committee meeting the Village of Wausaukee correspondence dated October 2, 2018 requesting the County consider accepting ownership and/or maintenance responsibilities for the western portion of County Highway C which is within the Village of Wausaukee. Motion carried. No negative votes.

8. Review of Engineering Services Proposals

Motion (Sauld/Kaufman) to schedule a special meeting on December 5, 2018 for presentations from the five preferred engineering consultants who responded to the Marinette County Proposal 18-034-30 Engineering Services. Motion failed. Voting no Supervisors Engel, Mans and Stankevich

Motion (Engel/Stankevich) to schedule a special meeting on December 13, 2018 at 9:00 a.m. for presentations from the five preferred engineering consultants who responded to the Marinette County Proposal 18-034-30 Engineering Services. Motion carried. No negative votes.

9. Transfer of Funds for Cameras and Wireless Network

Motion (Kaufman/Stankevich) to recommend Administrative Committee approve transfer not to exceed \$15,471.00 from the Highway Department fund balance to account number 53280000-53890 to cover the cost of two cameras at \$2,890.00 and the creation of a wireless network at \$12,581.00 for the Peshtigo Highway Shop. Motion carried. No negative votes. Exhibit **A**

10. Reports of Outside Agencies and Others

Department of Natural Resources

- Time Standards is at 1402 hours which is 48% of the DNR's obligation to the county.
- 12 Deer Fences have been put up, they are 30x30 in size to help keep deer out and regenerate tree growth
- Deer population is growing more in northern Marinette County
- Establish a Typical 80 Acre Timber Harvest - Exhibit **B**

11. Reports of Forestry and Parks

- Forestry's Monthly Revenue Report – Exhibit **C**
- Park's Monthly Revenue Report – Exhibit **D**
- Parks project update – gate at Dave's Falls will be open through winter
- Forestry project update – Grading and brushing roads is being done, site prep work for spring tree planting has been complete.

12. Timber Sale Bids

Motion (Kaufman/Sauld) to approve timber sale bids and award contracts as presented. Motion carried. No negative votes. Exhibit **E**

13. 2019 Annual Work Plan for the Forestry Department

Motion (Stankevich/Engel) to recommend County Board approve 2019 Annual Work Plan for the Forestry Department. Motion carried. No negative votes. Exhibit **F**

14. Letter of Credit - Contract 3779

Motion (Sauld/Kaufman) to authorize County Forest Administrator to call the Letter of Credit prior to November 30, 2018 for timber sale contract 3779. Motion carried. No negative votes.

15. Uncollectible Account – no action needed, account was paid in full.

16. Salvage Sale to Frank's Logging

Motion (Sauld/Stankevich) to approve selling salvage sale consisting of 265 cords of timber that was damaged in summer storms at Twin Bridge Park to Frank's Logging for a total of \$4,275.00. Motion carried. No negative votes.

17. Reports of Maintenance Activities – information only

- Continuing renovations on former Crossroads Group Home
- Coordination of Law Enforcement Center UPS replacement
- Vacant Ella Court building – working with Mike Dura of Riverview Architecture on how much demolition needs to be done. Future RFP for removal of items such as steel from the building.

18. Advocates for Healthy Transitional Living Lease Agreement

Motion (Sauld/Kaufman) to recommend County Board approve a lease agreement with Advocates for Healthy Transitional Living for the building and property located at N2981 Schacht Road, subject to Corporation Counsel's approval. Motion carried. No negative votes.

19. Invoices

Committee reviewed October Schedule of Paid Invoices for Highway, Forestry and Parks, and Maintenance Departments.

20. Future Agenda Items

21. Adjournment

Motion (Sauld/Kaufman) to adjourn 10:18 a.m. Motion carried. No negative votes

Next meeting date – Wednesday, December 5, 2018 at 9:00 a.m. and Special meeting
December 13, 2018 at 9:00 a.m.

Bobbie Jean Borkowski
Deputy County Clerk

Date approved/corrected:



serious mobility
when it matters most

JASON PEDERSEN
2040 RADISSON ST
GREEN BAY, WI 54302
(920) 544-4240
FAX: (920) 468-8615
jpedersen@baycominc.com

MARINETTE
ERIC BURMEISTER
2161 UNIVERSITY DRIVE
MARINETTE, WI. 54143
(715) 732-7660
DATE: 10/1/2018

SUBJECT: IndigoVision HD Camera Options - Marinette Hwy Dept.

PRICING AND FINANCIAL OPTIONS SPECIFIC TO THIS OFFERING:
EQUIPMENT DETAILS AND PRICING

QTY	MODEL AND DESCRIPTION	UNIT PRICE	TOTAL PRICE
<u>Marinette - IndigoVision - Highway Department - Outdoor</u>			
4	Price Includes: (1) HD 1080p External Fixed Dome & License (1) Hardware & Software Support - 1 Year (1) Outdoor Shielded Ethernet & Connectors Engineering, Design & Configuration Installation, Implimentation & Testing	EM will fund two cameras \$1,445.00	\$5,780.00
<u>Marinette - IndigoVision - Highway Department - Indoor</u>			
1	Price Includes: (1) HD 1080p Internal Fixed Dome & License (1) Hardware & Software Support - 1 Year (1) Outdoor Shielded Ethernet & Connectors Engineering, Design & Configuration Installation, Implimentation & Testing	\$1,395.00	\$1,395.00
<u>Baycom Service Agreement</u>			
1	Price Includes: (1) 8x5 Remote and On-Site Support (1) Hardware & Software Support	Annual Support will be included in EM contract \$495.00	\$495.00

EQUIPMENT COST:	\$7,670.00
SHIPPING:	\$70.00
SALES TAX:	
PURCHASE PRICE:	\$7,740.00

Payment With Order: Net 10 Day
Quotation valid for 90 days from date of submittal

Approved By: _____
Your Signature Is An Agreement To Purchase And An Acceptance Of The Above Terms
All of the information listed on this proposal is confidential and proprietary information.
If You Have Any Questions Please Contact Jason Pedersen At BAYCOM INC. 920-544-4240

www.baycominc.com

920.468.5426

800.726.5426





QUOTE

Date	Quote #
10/11/18	WTIQ36293

Customer: Marinette County
 Kevin Solway
 1926 Hall Ave
 Marinette, WI 54143

Phone: (715) 732-7480
Fax: 0

Terms	Sales Person	Ship Via	P.O. Number
	jhynes		

PESHTIGO COUNTY HWY DEPARTMENT
 FIBER AND AP INSTALLATION

Ln #	Qty	Description	Unit Price	Ext. Price
1		PESHTIGO COUNTY HWY DEPARTMENT FIBER AND AP INSTALLATION		
2	4	COMMSCOPE CAT6 DATA CABLE	\$160.80	\$643.20
3	14	COMMSCOPE CAT6 DATA JACKS - ORANGE NETWORK / AP LOCATIONS	\$5.10	\$71.40
4	8	COMMSCOPE CAT6 DATA JACKS - GREEN CAMERA LOCATIONS	\$5.10	\$40.80
5	2	COMMSCOPE 48 PORT PATCH PANEL	\$69.00	\$138.00
6	22	COMMSCOPE SMB TYPE JACK HOUSINGS	\$2.98	\$65.56
7	22	COMMSCOPE PATCH CORDS - 3FT FOR AP/ CAMERA CONNECTION END	\$7.36	\$161.92
8	70	COMMSCOPE PATCH CORDS - 1FT FOR PATCH PANEL CONNECTION END	\$6.67	\$466.90
9	400	COMMSCOPE 12 STRAND SM FIBER	\$1.44	\$576.00
10	2	COMMSCOPE RACK MOUNT FIBER TRAY	\$181.02	\$362.04
11	28	COMMSCOPE LC FIBER CONNECTORS	\$6.30	\$176.40
12	2	COMMSCOPE LC CONNECTOR PANELS	\$35.94	\$71.88
13	4	CAT12 CABLE CEILING SUPPORT JHOOKS	\$86.65	\$346.60
14	200	BEAM CLAMPS FOR JHOOK SUPPORT	\$1.22	\$244.00

N2570 McCabe Rd.
 Kaukauna, WI 54130
 Phone: (920) 766-5172
 Fax: (920) 766-2025

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Networking - Cabling - Internet Services

Web: www.wiretech-inc.com
 Email: jhynes@wiretech-inc.com

Ln #	Qty	Description	Unit Price	Ext. Price
15	1	APC Rack PDU, Basic, 1U, 15A, 120V, (10)5-15 - TIRE SHOP NEW CABINET	\$98.40	\$98.40
16	1	CHATSWORTH WALL MOUNT CABINET - LOCKABLE TYPE	\$758.95	\$758.95
17	6	FS200 SLEEVES AND FIRESTOPPING / WALL CORING AS NEEDED AT IDF/MDF LOCATIONS	\$38.88	\$233.28
18	1	MISC HARDWARE AND CABLE SUPPORT ITEMS / ANCHORS / SCREWS/ PULL TAPE ECT	\$125.00	\$125.00
19	1	LABOR TO INSTALL COPPER & FIBER CABLE / AP'S / CAMERAS / CABINET & IDF RETERMINATIONS & CLEANUP TESTING AND LABELING OF COMPLETED SYSTEM.	\$8,000.00	\$8,000.00
20		SCISSORS LIFT PROVIDED BY COUNTY / ADDITIONAL CHARGES WILL OCCUR IF WTI TO PROVIDE LIFT.		

SubTotal	\$12,580.33
Sales Tax	\$0.00
Shipping	\$0.00
Total	\$12,580.33

THIS QUOTE SUPERSEDES ANY PREVIOUS QUOTES FOR SERVICES AND/OR EQUIPMENT. ALL QUOTES WILL BE HONORED FOR FIFTEEN DAYS. TERMS: NET 15 DAYS UNLESS OTHERWISE STATED. PAST-DUE ACCOUNTS WILL INCUR A 1.5% MONTHLY INTEREST CHARGE. ALL RETURNED MATERIAL IS SUBJECT TO A RESTOCKING FEE.

Authorized Signature: _____ Date: _____ PO#: _____



How Much Time Does it Take One Forester to Establish a Typical 80 Acre Timber Harvest?

ANSWER: 80 acre “selection” harvest=20 days
80 acre “clearcut” harvest= 10 days

- The selection harvest takes twice as long because you must mark each tree to be cut

Some of the tasks needed:

- Look over entire 600 acre compartment and determine where to cut and how to cut.
- Put in cutting boundaries with red and blue paint.
- Update recon
- Mark trees to cut.
- Cruise all areas to determine volume to harvest
- Do all paperwork including map, appraisal, extensive narrative, endangered resources review.
- Paperwork can take days.

MARINETTE COUNTY FORESTRY

Timber Contract Revenue

Year 2017

Month	Revenue	Year-to-Date
January	\$ 214,666.90	\$ 214,666.90
February	\$ 213,243.37	\$ 427,910.27
March	\$ 286,416.34	\$ 714,326.61
April	\$ 83,517.90	\$ 797,844.51
May	\$ 195,152.94	\$ 992,997.45
June	\$ 416,934.07	\$ 1,409,931.52
July	\$ 430,536.24	\$ 1,840,467.76
August	\$ 432,293.87	\$ 2,272,761.63
September	\$ 276,765.43	\$ 2,549,527.06
October	\$ 347,802.68	\$ 2,897,329.74
November	\$ 184,781.59	\$ 3,082,111.33
December	\$ 174,013.14	\$ 3,256,124.47

Year 2018

Month	Revenue	Year-to-Date
January	\$ 131,737.75	\$ 131,737.75
February	\$ 193,229.22	\$ 324,966.97
March	\$ 256,095.72	\$ 581,062.69
April	\$ 150,322.17	\$ 731,384.86
May	\$ 102,944.16	\$ 834,329.02
June	\$ 371,430.48	\$ 1,205,759.50
July	\$ 368,274.40	\$ 1,574,033.90
August	\$ 463,517.30	\$ 2,037,551.20
September	\$ 260,093.32	\$ 2,297,644.52
October	\$ 182,812.91	\$ 2,480,457.43
November		\$ 2,480,457.43
December		\$ 2,480,457.43

Current Status: \$ 251,882.54

As of 10/31/2018 less than last year

MARINETTE COUNTY PARKS

Camping Fees, Day Use, & Violation Revenue

Year 2018						
Month	46720 Camping Fees	46722 Day Use	45110 Violations	Total Revenue	Year-to-Date	
January	\$ 61,407.60	\$ 241.78	\$ -	\$ 61,649.38	\$ 61,649.38	
February	\$ 13,591.28	\$ 66.36	\$ -	\$ 13,657.64	\$ 75,307.02	
March	\$ 15,550.15	\$ 289.09	\$ -	\$ 15,839.24	\$ 91,146.26	
April	\$ 13,083.64	\$ 900.62	\$ -	\$ 13,984.26	\$ 105,130.52	
May	\$ 22,540.35	\$ 2,891.30	\$ -	\$ 25,431.65	\$ 130,562.17	
June	\$ 30,839.27	\$ 31,703.95	\$ -	\$ 62,543.22	\$ 193,105.39	
July	\$ 33,409.73	\$ 25,529.09	\$ 100.00	\$ 59,038.82	\$ 252,144.21	
August	\$ 31,844.13	\$ 29,059.21	\$ 295.00	\$ 61,198.34	\$ 313,342.55	
September	\$ 20,446.80	\$ 16,373.06	\$ 90.00	\$ 36,909.86	\$ 350,252.41	
October				\$ -	\$ 350,252.41	
November				\$ -	\$ 350,252.41	
December				\$ -	\$ 350,252.41	
	\$ 242,712.95	\$ 107,054.46	\$ 485.00			

Year 2017						
Month	46720 Camping Fees	46722 Day Use	45110 Violations	Total Revenue	Year-to-Date	
January	\$ 21,572.80	\$ 199.12	\$ -	\$ 21,771.92	\$ 21,771.92	
February	\$ 18,876.78	\$ 130.86	\$ -	\$ 19,007.64	\$ 40,779.56	
March	\$ 8,198.96	\$ 449.50	\$ -	\$ 8,648.46	\$ 49,428.02	
April	\$ 6,786.76	\$ 825.05	\$ -	\$ 7,611.81	\$ 57,039.83	
May	\$ 12,510.74	\$ 8,457.56	\$ 90.00	\$ 21,058.30	\$ 78,098.13	
June	\$ 22,578.06	\$ 12,017.48	\$ 290.00	\$ 34,885.54	\$ 112,983.67	
July	\$ 21,233.89	\$ 15,837.73	\$ 290.00	\$ 37,361.62	\$ 150,345.29	
August	\$ 32,815.44	\$ 23,487.82	\$ 420.00	\$ 56,723.26	\$ 207,068.55	
September	\$ 23,757.99	\$ 13,423.35	\$ 229.50	\$ 37,410.84	\$ 244,479.39	
October	\$ 16,589.15	\$ 8,922.79	\$ 200.00	\$ 25,711.94	\$ 270,191.33	
November	\$ 963.98	\$ 3,721.43	\$ 30.00	\$ 4,715.41	\$ 274,906.74	
December	\$ 3,775.35	\$ 2,121.70	\$ 10.00	\$ 5,907.05	\$ 280,813.79	
	\$ 189,659.90	\$ 89,594.39	\$ 1,559.50			

Revenue status
thru 9-30-18 \$ 105,773.02 More than last year

Marinette County Forestry & Parks

Timber Sale Bid Summary

Bid Open Date
November 6, 2018

Tract#	Acres	Bids	High Bidder	Bid Value	Minimum Bid
12-18	42	2	Frank's Logging	33,209.00	23,017.50
14-18	60	3	Frank's Logging	44,818.30	31,658.50
18-18	80	5	Wild Rivers Forestry, Inc.	73,739.40	50,550.00
22-17	62	0			0.00
22-18	129	2	Minerick Logging, Inc.	86,092.50	74,881.50
23-17	46	2	Frank's Logging	29,020.00	22,174.00
24-17	97	1	Frank's Logging	79,247.40	67,767.00
24-18	21	1	Frank's Logging	14,662.00	14,301.00
25-18	23	1	Frank's Logging	8,434.50	7,937.00
26-18	138	2	Minerick Logging, Inc.	69,203.00	66,701.00
28-18	122	4	Wild Rivers Forestry, Inc.	146,610.95	111,699.50
29-18	93	3	Minerick Logging, Inc.	56,265.00	33,990.50
30-18	20	0			0.00
31-18	24	1	Frank's Logging	11,248.00	10,827.00
32-18	55	3	Marshal Giese Trucking LL	46,700.00	29,491.00
33-18	78	4	NRG Ducaine Logging, Inc	442,125.00	267,750.00
34-17	55	1	Frank's Logging	32,908.00	29,858.00
34-18	129	2	Shamco, Inc.	33,824.00	32,039.00
35-18	56	2	Wild Rivers Forestry, Inc.	43,321.60	28,672.00
36-16	87	3	RV Forest Products	75,884.50	31,677.00
36-18	100	2	Wild Rivers Forestry, Inc.	40,694.20	32,975.00
37-18	35	7	NRG Ducaine Logging, Inc	48,526.50	30,345.00
38-18	23	4	NRG Ducaine Logging, Inc	101,010.00	65,500.00
40-18	113	3	NRG Ducaine Logging, Inc	419,563.00	318,428.00
41-18	36	7	NRG Ducaine Logging, Inc	48,487.25	33,732.50
42-18	28	7	NRG Ducaine Logging, Inc	42,367.50	26,775.00
43-18	25	4	NRG Ducaine Logging, Inc	17,047.75	11,007.50
45-18	103	4	Frank's Logging	73,075.00	55,025.00
7-18	100	2	Frank's Logging	59,888.00	31,843.00
9-18	331	0			0.00

Species	Volume	UOM	Max Bid	Weighted Average
Aspen Pulp	12,575.00	Cords	49.23	40.09
Basswood Pulp	710.00	Cords	17.00	6.88
Comingled Red Pine	12,350.00	Cords	101.01	85.19
Fir Pulp	1,660.00	Cords	30.00	22.25
Jack Pine Pulp	1,420.00	Cords	46.31	37.19
Mixed Hardwood Pulp	8,455.00	Cords	45.10	33.30
Oak Pulp	3,170.00	Cords	45.55	36.56
Red Oak Pulp	475.00	Cords	40.10	25.85
Red Pine Pulp	1,095.00	Cords	80.00	52.90
Spruce Pulp	960.00	Cords	35.00	27.09
White Pine Pulp	375.00	Cords	32.11	25.75
Ash Sawlogs	50.00	MBF	175.00	175.00
Basswood Sawlogs	90.00	MBF	175.00	152.86
Hard Maple Sawlogs	22.00	MBF	360.00	317.21
Mixed Hardwood Sawlogs	195.00	MBF	210.00	168.65
Red Maple Sawlogs	88.00	MBF	240.00	205.00
Red Oak Sawlogs	170.00	MBF	255.00	207.09

Tracts Offered	30
Tracts Receiving Bids	27
Tracts with No Qualifying Bid	3

Number of Qualifying Bids	82
Avg Qualifying Bids per Tract	3

Total Appraised Value of Tracts Sold:	\$ 1,540,622.50
Total Bid Value of Tracts Sold:	\$ 2,177,972.35
Percent Increase Over Appraised Value:	41.37%

Acres Sold	1,898
Average Acres of Sold Tracts:	70
Average \$ per Acre Sold:	\$ 1,147.51

Marinette County Forestry & Parks

501 Pine Street

Peshtigo WI 54157

Phone: (715) 732-7525 Fax: (715) 582-4348

NSF-SFI-FM-1Y943 SFI 100%

Timber Sale Final Bid Results

Bid Open Date
November 6, 2018

Tract: 12-18

Contractor	Bid Total	WB	Inc
Frank's Logging	33,209.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wild Rivers Forestry, Inc	32,886.60	<input type="checkbox"/>	<input type="checkbox"/>

Tract: 14-18

Contractor	Bid Total	WB	Inc
Marshal Giese Trucking	31,810.00	<input type="checkbox"/>	<input type="checkbox"/>
Wild Rivers Forestry, Inc	41,829.80	<input type="checkbox"/>	<input type="checkbox"/>
Frank's Logging	44,818.30	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tract: 18-18

Contractor	Bid Total	WB	Inc
Wild Rivers Forestry, Inc	73,739.40	<input checked="" type="checkbox"/>	<input type="checkbox"/>
RV Forest Products	56,333.00	<input type="checkbox"/>	<input type="checkbox"/>
Minerick Logging, Inc.	66,684.00	<input type="checkbox"/>	<input type="checkbox"/>
Frank's Logging	69,855.40	<input type="checkbox"/>	<input type="checkbox"/>
Shamco, Inc.	70,397.00	<input type="checkbox"/>	<input type="checkbox"/>

Tract: 22-18

Contractor	Bid Total	WB	Inc
Frank's Logging	83,390.75	<input type="checkbox"/>	<input type="checkbox"/>
Minerick Logging, Inc.	86,092.50	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tract: 23-17

Contractor	Bid Total	WB	Inc
Frank's Logging	29,020.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
RV Forest Products	32,230.50	<input type="checkbox"/>	<input type="checkbox"/>

Tract: 24-17

Contractor	Bid Total	WB	Inc
Frank's Logging	79,247.40	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tract: 24-18

Contractor	Bid Total	WB	Inc
Frank's Logging	14,662.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tract: 25-18

Contractor	Bid Total	WB	Inc
Frank's Logging	8,434.50	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tract: 26-18

Contractor	Bid Total	WB	Inc
Minerick Logging, Inc.	69,203.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frank's Logging	66,737.00	<input type="checkbox"/>	<input type="checkbox"/>

Tract: 28-18

Contractor	Bid Total	WB	Inc
Wild Rivers Forestry, Inc	146,610.95	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frank's Logging	136,637.30	<input type="checkbox"/>	<input type="checkbox"/>
Minerick Logging, Inc.	120,643.30	<input type="checkbox"/>	<input type="checkbox"/>
Shamco, Inc.	132,188.50	<input type="checkbox"/>	<input type="checkbox"/>

Tract: 29-18

Contractor	Bid Total	WB	Inc
Kretz Lumber Company	42,600.00	<input type="checkbox"/>	<input type="checkbox"/>
Frank's Logging	45,001.00	<input type="checkbox"/>	<input type="checkbox"/>
Minerick Logging, Inc.	56,265.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tract: 31-18

Contractor	Bid Total	WB	Inc
Frank's Logging	11,248.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tract: 32-18

Contractor	Bid Total	WB	Inc
Marshal Giese Trucking	46,700.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frank's Logging	34,055.00	<input type="checkbox"/>	<input type="checkbox"/>
Wild Rivers Forestry, Inc	43,134.50	<input type="checkbox"/>	<input type="checkbox"/>

Tract: 33-18

Contractor	Bid Total	WB	Inc
NRG Ducaine Logging, I	442,125.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
McFarland Cascade	407,520.00	<input type="checkbox"/>	<input type="checkbox"/>
Pomeroy Forest Product	348,300.00	<input type="checkbox"/>	<input type="checkbox"/>
Marshal Giese Trucking	361,350.00	<input type="checkbox"/>	<input type="checkbox"/>

WB=Winning Bid

Inc=Incomplete Bi

Tract: 34-17

Contractor	Bid Total	WB	Inc
Frank's Logging	32,908.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tract: 34-18

Contractor	Bid Total	WB	Inc
Frank's Logging	32,265.00	<input type="checkbox"/>	<input type="checkbox"/>
Shamco, Inc.	33,824.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tract: 35-18

Contractor	Bid Total	WB	Inc
Wild Rivers Forestry, Inc	43,321.60	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pomeroy Forest Product	40,488.00	<input type="checkbox"/>	<input type="checkbox"/>

Tract: 36-16

Contractor	Bid Total	WB	Inc
Minerick Logging, Inc.	62,408.20	<input type="checkbox"/>	<input type="checkbox"/>
RV Forest Products	75,884.50	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frank's Logging	35,437.50	<input type="checkbox"/>	<input type="checkbox"/>

Tract: 36-18

Contractor	Bid Total	WB	Inc
Pomeroy Forest Product	35,705.00	<input type="checkbox"/>	<input type="checkbox"/>
Wild Rivers Forestry, Inc	40,694.20	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tract: 37-18

Contractor	Bid Total	WB	Inc
Wild Rivers Forestry, Inc	44,247.60	<input type="checkbox"/>	<input type="checkbox"/>
NRG Ducaine Logging, I	48,526.50	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pomeroy Forest Product	43,681.50	<input type="checkbox"/>	<input type="checkbox"/>
Marshal Giese Trucking	40,953.00	<input type="checkbox"/>	<input type="checkbox"/>
Frank's Logging	36,618.00	<input type="checkbox"/>	<input type="checkbox"/>
Shamco, Inc.	34,935.00	<input type="checkbox"/>	<input type="checkbox"/>

Tract: 38-18

Contractor	Bid Total	WB	Inc
Wild Rivers Forestry, Inc	78,230.00	<input type="checkbox"/>	<input type="checkbox"/>
Pomeroy Forest Product	90,010.00	<input type="checkbox"/>	<input type="checkbox"/>
NRG Ducaine Logging, I	101,010.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shamco, Inc.	77,800.00	<input type="checkbox"/>	<input type="checkbox"/>

Tract: 40-18

Contractor	Bid Total	WB	Inc
Marshal Giese Trucking	374,012.00	<input type="checkbox"/>	<input type="checkbox"/>
Pomeroy Forest Product	406,952.72	<input type="checkbox"/>	<input type="checkbox"/>
NRG Ducaine Logging, I	419,563.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tract: 41-18

Contractor	Bid Total	WB	Inc
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Marshal Giese Trucking	37,723.75	<input type="checkbox"/>	<input type="checkbox"/>
Frank's Logging	44,702.00	<input type="checkbox"/>	<input type="checkbox"/>
NRG Ducaine Logging, I	48,487.25	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shamco, Inc.	35,277.50	<input type="checkbox"/>	<input type="checkbox"/>
Wild Rivers Forestry, Inc	41,266.95	<input type="checkbox"/>	<input type="checkbox"/>
Pomeroy Forest Product	43,239.40	<input type="checkbox"/>	<input type="checkbox"/>

Tract: 42-18

Contractor	Bid Total	WB	Inc
NRG Ducaine Logging, I	42,367.50	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shamco, Inc.	30,825.00	<input type="checkbox"/>	<input type="checkbox"/>
Marshal Giese Trucking	33,975.00	<input type="checkbox"/>	<input type="checkbox"/>
Wild Rivers Forestry, Inc	35,626.50	<input type="checkbox"/>	<input type="checkbox"/>
Frank's Logging	39,510.00	<input type="checkbox"/>	<input type="checkbox"/>
Pomeroy Forest Product	40,279.50	<input type="checkbox"/>	<input type="checkbox"/>

Tract: 43-18

Contractor	Bid Total	WB	Inc
NRG Ducaine Logging, I	17,047.75	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pomeroy Forest Product	15,423.45	<input type="checkbox"/>	<input type="checkbox"/>
Frank's Logging	13,514.25	<input type="checkbox"/>	<input type="checkbox"/>
Wild Rivers Forestry, Inc	14,542.85	<input type="checkbox"/>	<input type="checkbox"/>

Tract: 45-18

Contractor	Bid Total	WB	Inc
Pomeroy Forest Product	64,225.00	<input type="checkbox"/>	<input type="checkbox"/>
Marshal Giese Trucking	68,750.00	<input type="checkbox"/>	<input type="checkbox"/>
Wild Rivers Forestry, Inc	70,717.50	<input type="checkbox"/>	<input type="checkbox"/>
Frank's Logging	73,075.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tract: 7-18

Contractor	Bid Total	WB	Inc
Frank's Logging	59,888.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wild Rivers Forestry, Inc	58,437.50	<input type="checkbox"/>	<input type="checkbox"/>

WB=Winning Bid

Inc=Incomplete Bi

2019 MARINETTE COUNTY FOREST ANNUAL PLAN

1. NEW ROAD ACCESS PLANNED

- A. Upgrading a woods trail to a county forest road, off of FR615 may start in 2019 as time allows.

2. COUNTY FOREST ROAD REPAIR AND MAINTENANCE

<u>State Aids</u>	<u>Miles</u>
\$336.00/mile	235.24
A. Grading – Twice a year	235.24
B. Bring nonconforming roads up to DOT specs	0.00
C. Repair by graveling	10.00
D. Brush control (mechanical)	50.00
E. Other maintenance as needed (washouts, culvert replacement, beaver control)	5.00
F. Reconstruct access to town and county roads	1.00

3. WILDLIFE TRAIL MAINTENANCE

- A. Approximately 10 miles of trail mowing is scheduled each year.
Mowing by Forestry Department 10.00

4. FIREBREAKS

- A. Maintain by disking existing plantation roadside and railroad firebreaks, including school forests adjacent to county land. 59.00
Construct new firebreaks as necessary. 1.00

5. TIMBER SALE BOUNDARY ESTABLISHMENT

- A. In cases where a legal survey is required the department will contract with private surveyors.

6. TREE PLANTING

Site preparation (May include brush rake, burn, bracke and/or herbicide)

CONTRACT	TOWN	RANGE	SECTION	ACRES
	34N	19E	16,21	82

Total 100

- A. Hand Tree Planting – Three sites totaling 184 acres, to include 93 acres planted with 1-0 jack pine and 141 acres planted with 1-0 red pine.

TREES	TOWN	RANGE	SECTION	ACRES
29700	35N	17	12	33
32400	36N	18	25	36
35000	36N	18	13	60
	36N	19	9	115

Totals 244

7. TIMBER STAND IMPROVEMENT

- A. Herbicide release of pine plantations 0.0 Acres
- B. Timber Sale Area Betterment (SAB) Stand Regeneration

Cutting residual trees after aspen sales with chainsaws or Cat 938H and KG shear
(work conducted November – April)

2019 MARINETTE COUNTY FOREST ANNUAL PLAN

CONTRACT	TOWN	RANGE	SECTION	ACRES
				0
			Total	0

C. Chaining or Salmon Blade (site scarification for natural regeneration)

CONTRACT	TOWN	RANGE	SECTION	ACRES
				80
			Total	80

*---These sites will have supplemental seeding.

8. INSECT CONTROL

- A. Watch for Gypsy Moth, Forest and Eastern Tent Caterpillars, Bark beetles, Saratoga Spittlebug, and other forest insects.
- B. Inspect young jack pine plantations for pine root collar weevil.
- C. Ground or aerial spray if a need arises.

9. TIMBER SALES

- A. Timber Sale Establishment
Set up and offer for sale approximately 50 sales totaling 80,000 cords and 1,000,000 board feet of sawlogs. This work is done by the four County Foresters and DNR Staff.

Available Tracts on Hand at Present Time

	Tract	Cords	MBF	Acres
1)	36-16	1845	0	87
2)	22-17	1625	0	66
3)	23-17	865	15	46
4)	24-17	1610	154	97
5)	34-17	920	50	51
6)	7-18	1500	0	100
7)	9-18	4330	0	100
8)	12-18	885	0	331
9)	14-18	1205	0	42
10)	18-18	1610	0	60
11)	24-18	510	0	21
12)	25-18	505	0	25
13)	26-18	1880	0	135
14)	22-18	2520	11	129
15)	28-18	2985	33	122
16)	29-18	1145	132	93
17)	30-18	395	0	20
18)	31-18	440	0	24
19)	32-18	450	105	55
20)	33-18	4500	0	79

2019 MARINETTE COUNTY FOREST ANNUAL PLAN

21)	34-18	620	115	129
22)	10-18	560	0	56
23)	36-18	1220	0	100
24)	37-18	510	0	35
25)	38-18	1000	0	23
26)	40-18	4710	0	113
27)	41-18	515	0	36
28)	42-18	450	0	28
29)	43-18	185	0	25
30)	45-18	1750	0	117
	Total	43,245	615	2324
	Average	1,441.5	20.5	77.46

In accordance with DNR Forest Recon, there are nearly 5900 acres of timber to be set-up for harvest or thin. It should be noted that Recon updates will adjust this figure somewhat.

B. Timber Contract Inspections

Maintain a continual program of inspections on the nearly 110 contracts on file for the purpose of checking completion status, contract compliance and to reduce theft. The four Foresters and Scaler do the majority of this work.

C. Timber Scale

The Scaler is primarily responsible for maintaining the scale records for the approximately 80,000 cord equivalents of wood to be removed from the timber sale contracts.

10. FIREWOOD PERMITS

- A. Issue approximately 775 firewood permits per year. Periodic inspection and enforcement of Ordinance will be required.

11. FISH MANAGEMENT

A. Beaver Mitigation

Beaver issues are becoming a larger problem again with flooding roads and timberland. The DNR and USDA are cooperating with Marinette County and will continue a maintenance control program on the KC and Harvey Creek watersheds, and possibly others as monies are available, which may include blasting of beaver dams, cleaning out plugged culverts and trapping of beaver. In addition, state regulations regarding trapping beaver and removing dams have been relaxed considerably in an effort to reduce problems, particularly on trout streams. DNR personnel will continue working on the tributaries to the Pike River.

B. Fish Stocking

As funding allows, the DNR will continue with the program of stocking trout on class II and III trout streams.

- C. DNR will monitor the 7 existing trout stream population stations for long-range population estimates.

12. WILDLIFE MANAGEMENT

(WHF) Wildlife Habitat Funds – 5 cents/acre for County Forest Land. 100% State Aid.

- A. Aspen regeneration by forestry crew (item 7B) (WHF)

- B. Chaining and seeding to enhance natural regeneration of jack pine on suitable sites. (WHF)

- C. Opening Maintenance

Openings in Wildlife Habitat Units 27 through 31 will be inspected and treated as needed.

2019 MARINETTE COUNTY FOREST ANNUAL PLAN

- A detailed proposal will be developed during the winter months. (WHF)
- D. Opening Creation
None planned for 2019 pending completion of openings survey (needs assessment). (WHF)
- E. Trail mowing and walking trail maintenance by Marinette County Forestry and/or DNR crews will occur as part of planned Access Management Plan, and at an approximate interval of one to three years. (WHF)
- F. Marinette County Forestry Department and DNR Wildlife Management personnel will continue to survey existing roads and trails on the County Forest. Roads will be identified and recommendations made on how they should be managed. A small percentage of the total road inventory is to be bermed or blocked by gates to limit vehicular access. (WHF)
- G. Gate construction for trail closure.(WHF)
- H. Wildlife Biologist and Technician working with Foresters to incorporate wildlife practices into timber sales and to plan new habitat projects annually.

13. COUNTY FORESTRY CREW BEAVER CONTROL

- A. The Forestry Department will be responsible for beaver problems on county forest land related to timber sales, productive timber stands and protection of county forest roads. The forestry crew constructs gates for culverts where beaver activity has caused problems. The gates are periodically checked and cleaned or replaced as necessary.

14. FORESTRY CREW WINTER INDOOR/OUTDOOR WORK SCHEDULE

- A. County Forest and forest road sign repair and maintenance.
- B. Roadside brushing, to include snowplowing, brushing and pruning along County Forest Roads.
- C. Construct beaver control devices and logging trail closure gates.
- D. Maintenance of all forestry construction, site prep and planting equipment.
- E. Salvage and acquire timber and process into lumber and posts for forestry and parks use.
- F. Saw, plane and size lumber, as needed for forestry, parks, and other county departments projects.
- G. Timber Sale Area Betterment (SAB) (Item 7C WHF)
- H. Other projects, as necessary, such as building and road maintenance, welding and carpentry work. This includes construction of Parks informational boards and other Parks construction as needed.

15. FORESTRY AND PARKS DEPARTMENTS

Major construction projects for Parks will be undertaken using Forestry Department and/or Highway Department equipment and personnel where possible as time allows.

16. Planned Harvest Establishment for 2019

Forest Cover Type Offered for Sale	Total Acreage on County Forest	2019 Planned Establishment Acres
Aspen	97,665	2,100
Northern Hardwoods	22,780	700
Swamp Conifers	18,633	300
Red Pine	13,078	800
Jack Pine	7,330	200
Red Oak	8,798	200
Scrub Oak	11,198	300
Other Species	21,792	200
Total Commercial Acres	201,274	4800
Total Marinette County Forest Land	228,688	

2019 MARINETTE COUNTY FOREST ANNUAL PLAN

17. Desired Future Conditions



Forest Structure - Past, Present, Future

Print Date: 11/1/2018
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3800 - MARINETTE COUNTY FOREST

Timber Text	Acres Past (1977)	Acres Present (2018)	Acres Future
ASPEN	96,169	97,665	96,288
BALSAM FIR	0	673	5,264
BLACK SPRUCE	3,344	4,093	3,576
BOTTOMLAND HARDWOODS	217	258	258
FIR SPRUCE-OLD CODE, RECODE	5,287	920	870
HEMLOCK	1,028	1,430	656
JACK PINE	13,300	7,330	7,748
MISCELLANEOUS CONIFEROUS	0	163	117
MISCELLANEOUS DECIDUOUS	0	32	32
NORTHERN HARDWOODS	22,277	22,780	24,062
OAK	11,250	8,798	8,650
RED MAPLE	0	3,877	3,608
RED PINE	11,180	13,078	13,851
SCRUB OAK	4,087	11,198	10,546
SWAMP CONIFER-OLD CODE, RECODE	6,015	1,884	1,268
SWAMP HARDWOODS	12,419	12,847	12,572
TAMARACK	290	805	689
WHITE BIRCH	3,992	1,140	1,042
WHITE CEDAR	5,899	9,150	6,618
WHITE PINE	0	2,718	3,193
WHITE SPRUCE	0	435	480
Total :	196,754	201,274	201,398
CAMPGROUND	0	31	31
DEVELOPED USE	0	175	174
EMERGENT VEGETATION	0	537	537
HERBACEOUS VEGETATION	527	510	510
LOW - GROWING SHRUBS	501	256	256

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Forest Structure - Past, Present, Future

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3800 - MARINETTE COUNTY FOREST

LOWLAND BRUSH	7,621	10,119	10,119
LOWLAND BRUSH - ALDER	4,529	4,700	4,700
LOWLAND BRUSH -WILLOW	0	5	5
LOWLAND GRASS	0	712	712
LOWLAND HERBACEOUS VEGETATION	0	27	27
MARSH	6,669	1,750	1,750
MINOR LAKE	0	643	643
MINOR STREAM	0	388	388
MUSKEG BOG	0	113	113
PARKING AREA	0	1	1
PICNIC AREA	0	8	8
RIGHT OF WAY	0	2,723	2,723
ROCK OUTCROPS	0	1,991	1,991
TRUE GRASSES	1,230	735	718
UPLAND BRUSH	3,831	1,633	1,549
UPLAND GRASS	252	256	234
WATER	0	101	101
Total :	25,160	27,414	27,290

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MINUTES

Infrastructure

November 13, 2018
UW Extension Conference Room
3rd Floor, Marinette County Courthouse

MEMBERS PRESENT: Supervisors Gilbert Engel, Al Mans, Al Sauld, and Bill Stankevich
MEMBERS EXCUSED: Supervisors Shirley Kaufman and Dave Zahn
OTHERS PRESENT: Deputy County Clerk Bobbie Borkowski, County Administrator John Lefebvre, and Forestry and Park Administrator Pete Villas

1. Call to Order

Chair Mans called the meeting called to order at 8:35 a.m.

2. Agenda

Motion (Stankevich/Engel) to approve agenda. Motion carried. No negative votes.

3. Performance Bonds for Contract 3618 and 3635

Motion (Engel/Sauld) to authorize County Forest Administrator to call the performance bonds for contract 3618 and 3635 prior to November 30, 2018. Motion carried. No negative votes.

4. Adjournment

Motion (Sauld/Engel) to adjourn 8:40 a.m. Motion carried. No negative votes

Next meeting date – Wednesday, December 5, 2018 at 9:00 a.m. and Special meeting December 13, 2018 at 9:00 a.m.

Bobbie Borkowski
Deputy County Clerk

Date approved/corrected:

MARINETTE COUNTY PARKS

Camping Fees, Day Use, & Violation Revenue

Year 2018						
Month	46720 Camping Fees	46722 Day Use	45110 Violations	Total Revenue	Year-to-Date	
January	\$ 61,407.60	\$ 241.78	\$ -	\$ 61,649.38	\$ 61,649.38	
February	\$ 13,591.28	\$ 66.36	\$ -	\$ 13,657.64	\$ 75,307.02	
March	\$ 15,550.15	\$ 289.09	\$ -	\$ 15,839.24	\$ 91,146.26	
April	\$ 13,083.64	\$ 900.62	\$ -	\$ 13,984.26	\$ 105,130.52	
May	\$ 22,540.35	\$ 2,891.30	\$ -	\$ 25,431.65	\$ 130,562.17	
June	\$ 30,839.27	\$ 31,703.95	\$ -	\$ 62,543.22	\$ 193,105.39	
July	\$ 33,409.73	\$ 25,529.09	\$ 100.00	\$ 59,038.82	\$ 252,144.21	
August	\$ 31,844.13	\$ 29,059.21	\$ 295.00	\$ 61,198.34	\$ 313,342.55	
September	\$ 20,446.80	\$ 16,373.06	\$ 90.00	\$ 36,909.86	\$ 350,252.41	
October	\$ 9,813.34	\$ 16,910.59	\$ 160.00	\$ 26,883.93	\$ 377,136.34	
November				\$ -	\$ 377,136.34	
December				\$ -	\$ 377,136.34	
	<u>\$ 252,526.29</u>	<u>\$ 123,965.05</u>	<u>\$ 645.00</u>			

Year 2017						
Month	46720 Camping Fees	46722 Day Use	45110 Violations	Total Revenue	Year-to-Date	
January	\$ 21,572.80	\$ 199.12	\$ -	\$ 21,771.92	\$ 21,771.92	
February	\$ 18,876.78	\$ 130.86	\$ -	\$ 19,007.64	\$ 40,779.56	
March	\$ 8,198.96	\$ 449.50	\$ -	\$ 8,648.46	\$ 49,428.02	
April	\$ 6,786.76	\$ 825.05	\$ -	\$ 7,611.81	\$ 57,039.83	
May	\$ 12,510.74	\$ 8,457.56	\$ 90.00	\$ 21,058.30	\$ 78,098.13	
June	\$ 22,578.06	\$ 12,017.48	\$ 290.00	\$ 34,885.54	\$ 112,983.67	
July	\$ 21,233.89	\$ 15,837.73	\$ 290.00	\$ 37,361.62	\$ 150,345.29	
August	\$ 32,815.44	\$ 23,487.82	\$ 420.00	\$ 56,723.26	\$ 207,068.55	
September	\$ 23,757.99	\$ 13,423.35	\$ 229.50	\$ 37,410.84	\$ 244,479.39	
October	\$ 16,589.15	\$ 8,922.79	\$ 200.00	\$ 25,711.94	\$ 270,191.33	
November	\$ 963.98	\$ 3,721.43	\$ 30.00	\$ 4,715.41	\$ 274,906.74	
December	\$ 3,775.35	\$ 2,121.70	\$ 10.00	\$ 5,907.05	\$ 280,813.79	
	<u>\$ 189,659.90</u>	<u>\$ 89,594.39</u>	<u>\$ 1,559.50</u>			

Revenue status
thru 10-31-18 \$ 106,945.01 More than last year

MARINETTE COUNTY FORESTRY

Timber Contract Revenue

Year 2017

Month	Revenue	Year-to-Date
January	\$ 214,666.90	\$ 214,666.90
February	\$ 213,243.37	\$ 427,910.27
March	\$ 286,416.34	\$ 714,326.61
April	\$ 83,517.90	\$ 797,844.51
May	\$ 195,152.94	\$ 992,997.45
June	\$ 416,934.07	\$ 1,409,931.52
July	\$ 430,536.24	\$ 1,840,467.76
August	\$ 432,293.87	\$ 2,272,761.63
September	\$ 276,765.43	\$ 2,549,527.06
October	\$ 347,802.68	\$ 2,897,329.74
November	\$ 184,781.59	\$ 3,082,111.33
December	\$ 174,013.14	\$ 3,256,124.47

Year 2018

Month	Revenue	Year-to-Date
January	\$ 131,737.75	\$ 131,737.75
February	\$ 193,229.22	\$ 324,966.97
March	\$ 256,095.72	\$ 581,062.69
April	\$ 150,322.17	\$ 731,384.86
May	\$ 102,944.16	\$ 834,329.02
June	\$ 371,430.48	\$ 1,205,759.50
July	\$ 368,274.40	\$ 1,574,033.90
August	\$ 463,517.30	\$ 2,037,551.20
September	\$ 260,093.32	\$ 2,297,644.52
October	\$ 182,812.91	\$ 2,480,457.43
November	\$ 197,024.27	\$ 2,677,481.70
December		\$ 2,677,481.70

Current Status: \$ 404,629.63
 As of 11/30/2018 less than last year

SEEDLING MANAGEMENT CONTRACT

THIS AGREEMENT effective this 22nd day of November, 2018 between **MARINETTE COUNTY - FORESTRY AND PARKS** (“Owner”), of 501 Pine Street, Peshtigo, WI, 54157, USA and **PRT USA INC.** (“PRT”), of #101 – 1006 Fort Street, Victoria, British Columbia, V8V 3K4, Canada.

BACKGROUND:

The Owner has agreed to engage PRT to cultivate a minimum number of seedlings as summarized below for the initial term of this agreement and detailed in Schedule “A”, on the terms and conditions of this agreement:

YEAR AND TIME OF SOWING	YEAR AND TIME OF DELIVERY	MINIMUM NUMBER OF SEEDLINGS (K)
Spring 2019	Spring 2020	73.800
		73.800

AGREEMENTS:

For good and valuable consideration, the receipt and sufficiency of which each party acknowledges, the parties agree as follows:

1 RELATIONSHIP

- 1.1 Engagement. The Owner hereby engages PRT and PRT hereby accepts such engagement, for the purpose of providing the management services described in section 3.2 on the terms and conditions of this agreement.
- 1.2 Relationship. PRT and the Owner will at all times remain independent parties and are not, nor will they represent themselves to be, partners or joint venturers.

2 SUPPLY OF SEED

- 2.1 Seed Supply. The Owner will supply all seed from which it desires PRT to grow and deliver seedlings.
- 2.2 Title. Title to all seed supplied by the Owner and to all propagules and seedlings produced from such seed (the "Seedlings") will remain with the Owner throughout the initial term and any renewal term of this agreement, except as otherwise provided in this agreement.
- 2.3 Acquisition of Seed by PRT. If the Owner requests, and PRT agrees, to obtain the seed contemplated by this agreement, PRT will do so solely as the agent for the Owner and will have no obligation to the seed supplier or to the Owner, except as such agent. All seed so acquired for the Owner will be deemed for all purposes to be seed supplied by the Owner.

3 MANAGEMENT SERVICES

- 3.1 Nursery. PRT will manage the growth of the Seedlings at the nursery or nurseries specified in Schedule "A" or such other nursery facility as may be agreeable to the Owner (the "Nursery").
- 3.2 Services. PRT will perform the services (collectively, the "Management Services") of seedling production for the Owner and any other services included in Schedule "A" of this agreement.
- 3.3 Specifications. PRT will perform the Management Services in such a manner as to deliver to the Owner the Seedlings in the quantity, species, stock types and seedlots set out in Schedule "A". PRT further agrees to deliver the Seedlings in conformity with the specifications set out in Schedule "A" and the following further specifications (collectively, the "Specifications"):
- a) the Seedlings will be in a morphological and physiological condition which is acceptable to the Owner, acting reasonably;
 - b) the Seedlings will be substantially free of disease, pests, chlorosis and mechanical damage; and
 - c) the Seedlings may have been treated only with pesticides registered under the Federal Insecticide, Fungicide, Rodenticide Act (FIFRA) and approved under such Act for application upon forest seedlings and applied in accordance with the manufacturer's specifications.
- 3.4 Supply of Materials. PRT will have the sole and exclusive right to determine the manner in which the Management Services are provided by it and shall supply, at its own expense, all materials other than the seed required for the provision of such Management Services.
- 3.5 Inspection. The authorized representative of the Owner will have a right of access to the Nursery premises at mutually agreed times, for the purpose of inspecting the Seedlings, including verifying completion of sowing and inventories of the Seedlings and in order to complete a final inspection.

4 TERM AND TERMINATION

- 4.1 Term. The initial term of this agreement will commence on the effective date shown on page one and will end on the date on which the Seedlings have been delivered to the Owner, or are deemed to have been abandoned by the Owner under this agreement, unless terminated earlier in accordance with the terms of this agreement. The parties may renew this agreement for one or more renewal terms by signing a revised Schedule "A" and attaching it to this agreement, which revised Schedule "A" will form part of this agreement and be deemed to be the Schedule "A" referred to herein. Each such renewal term will commence on the date on which the revised Schedule "A" is signed by both PRT and the Owner and will end on the date on which the Seedlings under the revised Schedule "A" have been delivered to the Owner, or are deemed abandoned by the Owner under this agreement, unless terminated earlier in accordance with the terms of this agreement.
- 4.2 Termination. If the Owner fails to make any payment required to be made under this agreement, and fails to remedy such breach within thirty (30) days of receipt of written notice from PRT requesting remedy thereof, PRT may, at its option, terminate this agreement without further notice to the Owner. In the event of such termination, the Owner will pay forthwith to PRT an amount equal to the Fees (as defined below) in full less any instalment payments previously received by PRT, and the Seedlings shall be deemed to have been abandoned to PRT.

5 DELIVERY

- 5.1 Delivery. PRT will deliver the Seedlings to the Owner F.O.B. the Nursery, or at such other location as is mutually agreeable to the Owner and PRT, before the delivery date set out in Schedule "A" (the "Delivery Before").
- 5.2 Shipment. PRT will mark all shipping containers with the planting stock description and box quantities (including species, age, stock type and seedlot) and will provide the Owner with shipping invoices showing the number of

Seedlings, by species and stock types, and the pesticide uses and dates of application with each shipment.

6 REPORTING

- 6.1 Samples. At the Owner's request PRT will deliver samples of the Seedlings, provided that such samples will not exceed, in the aggregate, one-half of one percent (0.5%) of any of the seedling types specified in Schedule "A".
- 6.2 Reports. PRT will deliver reports to the Owner containing such details and information regarding the Seedlings as may reasonably be requested by the Owner.
- 6.3 Pesticide Reporting. PRT will maintain, and will make available to the Owner at the Owner's request, a complete and itemized written record of pesticide applications made to the Seedlings, including chemicals, dates, and rates of applications used.
- 6.4 Written Inventory. PRT will maintain, and will deliver to the Owner not less than twice during the crop cycle, a written inventory of the Seedlings and will advise the Owner of any material event which is likely to have a significant adverse impact on the physical condition or inventory of the Seedlings.

7 PAYMENT FOR MANAGEMENT SERVICES

- 7.1 Fees. In consideration of the Management Services, the Owner will pay PRT the management fees set out in Schedule "A" plus applicable taxes payable on such fees, which fees will be based on the number of Seedlings delivered (in aggregate, the "Fees"). All dollar amounts shall be in U.S. dollars unless otherwise specified.
- 7.2 Payment Schedule. The Owner agrees to pay the Fees in installments, in accordance with the payment schedule set out in Schedule "B". The Owner agrees to make all payments on PRT's standard invoice terms and in lawful U.S. Funds by Electronic Funds Transfer (EFT) or by check on bankers' draft negotiable by PRT without fee at a Canadian or U.S. chartered bank designated by PRT.
- 7.3 Excess Payments. If, on the Delivery Date, the aggregate instalment payments made to PRT exceed the Fees owing for the Seedlings actually delivered on the Delivery Date, PRT will repay the amount of such excess to the Owner within 30 days of such date.
- 7.4 Holding Over Fee. If the Owner fails to accept any or all of the Seedlings on the Delivery Date as specified in Schedule "A" and the Seedlings have met the Specifications by such date, then the Owner shall pay to PRT, upon invoice, the amount of accrued and unpaid Fees as at the Delivery Date plus a sum equal to five percent (5%) of the Fees for each additional month or portion thereof during which the Owner does not take delivery of the Seedlings. The additional fee shall be payable upon delivery of the Seedlings.

8 EXCESS PRODUCTION AND ABANDONMENT

- 8.1 Excess Seedlings. If PRT produces Seedlings in excess of the quantities specified in Schedule "A" ("excess seedlings"), then PRT will offer such excess seedlings to the Owner at a fee per seedling equal to the fee set out in Schedule "A" for similar stock. If the Owner does not accept the excess seedlings within sixty (60) days following the lift date for the excess seedlings, it will be deemed to have abandoned all of the excess seedlings to PRT as of the Delivery Date.
- 8.2 Excess Seedlings – Mandatory Contract Overruns. The Owner agrees to accept Excess Seedlings identified as Mandatory Contract Overruns at a fee per seedling equal to the fee set out in Schedule "A" for similar stock. Mandatory Contract Overruns are defined as those excess seedlings required to complete the packaging of one full box of an order over the original contracted requested seedlings

8.3 Failure to Accept Seedlings Meeting Specifications. If, for any reason, the Owner does not take delivery of the Seedlings on the Delivery Date, except only by reason of the failure of PRT to make delivery available in accordance with the terms of this agreement, and if the Seedlings meet the Specifications, the Seedlings will be deemed to have been abandoned to PRT by the Owner upon the expiration of fifteen (15) days from the Delivery Date provided that prior to the expiration of such 15 day period the Owner has not notified PRT that it wishes to engage PRT, and PRT accepts this engagement, on a holding over basis on the terms set out in paragraph 7.4.

8.4 Seedlings Not Meeting Specifications. The Owner is not obligated to accept delivery of any of the Seedlings which do not meet the Specifications. However, the Owner may agree to accept such seedlings on such other terms as are mutually acceptable to the Owner and PRT. If the Owner does not accept such seedlings on the terms of this agreement or such other terms upon which PRT and the Owner may agree:

- a) the Owner will be relieved of its obligation to pay that portion of the Fees directly related to the non-conforming seedlings and will be entitled to a refund of all instalment payments made in respect of such seedlings. PRT will make such refund payments to the Owner within 30 days of the expiration of the initial term or, as applicable, any renewal term, of this agreement and PRT will be entitled to set-off any such refund payments against Fees payable by the Owner to PRT under this agreement; and
- b) the Owner will be deemed to have abandoned such non-conforming seedlings to PRT as of the planned Delivery Date or the date of notification of abandonment, whichever is earlier, without any right of compensation therefor.

8.5 No Obligation to Account. When used in this agreement the term "abandonment" (and any variations thereof) means that the Owner has abandoned to PRT absolutely all of the Owner's right, title and interest in and to the Seedlings for all purposes and except as otherwise expressly provided herein, with no right of compensation therefor or refund of Fees. PRT will not be obliged to account to the Owner in any fashion for the use made or proceeds of the Seedlings abandoned to PRT under the terms of this agreement.

9 LIMITED WARRANTY

9.1 Seedling Survival. PRT warrants to the Owner that seedlings produce under the terms of this Agreement and which are subject to cold storage at a PRT cold storage facility or other agreed upon cold storage facility shall be capable of 90% (ninety percent) or greater survival, as determined by potting tests, when shipped to the Owner.

In the event that seedlings are not capable of survival as described, PRT agrees to advise the Owner immediately, and further agrees to provide sufficient seedlings to make up the balance to 100% (one hundred percent) of the original delivered amount, as soon as possible, and not later than two years after the originally planned shipping date.

Except as specifically provided in this Section 9, there are no warranties, express or implied, in connection with the sale of seedlings or the provision of management services hereunder, and all warranties, including warranties or merchantability or of fitness for a particular purpose, are hereby disclaimed.

10 NOTICES

10.1 Notices. Any notice or report or other communication required to be given by either party to this agreement will be given in writing and will be deemed to have been duly given if delivered by hand or by verified facsimile, or upon the third business day after the communication has been delivered to Canada Post or the U.S. Postal Service, whichever may be applicable, postage prepaid, for delivery by registered mail to the other party at the address set out on page one.

10.2 Authorized Official. The Owner will appoint an authorized official with complete authority to exercise all

discretion of the Owner provided for in this agreement and to conduct all inspections, approve all documents and otherwise communicate with PRT under this agreement and will specify such authorized official in Schedule "C". PRT will not be obliged to look to any further authority for the purposes of this agreement than the designation of the authorized official in Schedule "C". If the Owner fails to appoint an authorized official, or to replace such authorized official when necessary and to notify PRT of such replacement, the President of the Owner (or the signatory to this agreement if the Owner is not a corporation) will be deemed to be the authorized official.

11 GENERAL CONDITIONS

- 11.1 Governing Law. This agreement will be governed by and interpreted in accordance with the laws of the State of Wisconsin, U.S.A. and the parties hereby attorn to the jurisdiction of the Marinette County Circuit Court, Marinette County Wisconsin in the event of the submission of any dispute to litigation.
- 11.2 Time of Essence. Time will be of the essence of this agreement.
- 11.3 Entire Agreement. This agreement constitutes the entire agreement between the parties and there are no representations, warranties, collateral contracts, conditions or terms, express or implied, other than included herein.
- 11.4 Force Majeure. PRT will not be liable to compensate the Owner in any manner if PRT is unable to deliver the Seedlings or any part thereof by reason of Acts of God or of the public enemy, wars, insurrection, riot, crop failure, failure of seeds to germinate, loss of seedlings by fungus or other disease, insects or other pests, fire, flood, strikes or other industrial dispute or any other cause beyond its control; provided that if any such event does not cause total destruction of the Seedlings, PRT will deliver and the Owner will accept such portion of the Seedlings as have grown and met the Specifications and the Owner will pay to PRT a proportional amount of the Fees.
- 11.5 Limited Liability. PRT's liability for damages to the Owner for any cause whatsoever, and regardless of the form of action, whether in contract or in tort, will be limited to the Fees. In no event will PRT be liable for any lost profits or savings, or for incidental, consequential, punitive or exemplary damages, regardless of the form of action, even if PRT has been advised of the possibility of such damages, or for any claim against PRT by any other party.
- 11.6 Survival. This agreement will enure to the benefit of and be binding upon the parties hereto, their personal representatives, successors and permitted assigns as the case may be. This agreement may not be assigned without the prior written consent of the other, provided that PRT may at any time assign this agreement or subcontract the Services or any portion thereof, to any affiliate of PRT.
- 11.7 Severability. If any term of this agreement is partially or wholly invalid or unenforceable, the remainder of this agreement will not be affected and each remaining term will be separately valid and enforceable. The parties hereto agree to negotiate in good faith to agree to a substitute provision which will be as close as possible to the intention of an invalid or unenforceable provision as may be valid or enforceable.
- 11.8 Schedules. For greater certainty, it is specifically agreed and acknowledged that Schedule A, Schedule B and Schedule C attached hereto and separately signed by the parties form part of this agreement.

TO EVIDENCE THEIR AGREEMENT each of the parties has executed this agreement on the date appearing below.

Marinette County

By: _____
Authorized Signatory

Date: _____

PRT USA Inc.

By: *Mike Wood* _____
Authorized Signatory

Date: *11/27/2018* _____



Schedule A
SEEDLING MANAGEMENT CONTRACT

PRT Contract No.	ON-2019-039
Date	November 27, 2018
Owner Ref.	

BETWEEN: **Marinette County - Forestry and Parks**
AND: **PRT USA Inc.**

Order	Grow Nursery	Product	Seedlot	Year & Time of Sowing	Delivery Before	Season of Planting	No. of Seedlings (K)	Mgmt Fee / Seedling (USD\$)	Order Value (USD\$)	Stock Specifications				
										Target		Minimum		Max
										HT (cm)	RCD (mm)	HT (cm)	RCD (mm)	HT (cm)
2019ONBT570	PRT Brighton	PR PSB 311 1+0	PRTONUS DNRWI - 2018	2019 Mar	May 15, 2020	SP 2020	73.800	0.1630	\$12,029.40	12	2.3	8	1.8	20
TOTAL for ON-2019-039 :							73.800		\$12,029.40					

COLD STORAGE

Cold Storage costs are included in the management fee.

ADJUDICATION

The number of seedlings harvested that do not meet specifications shall not exceed 6%.

REEFER RENTAL COST (IF REQUIRED)

Cost to Rent a Reefer will be \$150.00 per day plus the freight cost to pick up the reefer should a reefer be requested.
Basic on-site maintenance (checking fluids/belts) and fueling will be provided by the Contract "Owner" at their cost.

DELIVERY SPECIFICATIONS

Dates: Delivery dates are defined by the Season of Planting:
Summer (SU) - between June 15 and not later than August 31.
Fall (FA) - between September 1 and not later than October 15.
Winter/Spring (WI/SP) - not later than June 30.

Please note that **PRT must receive the request to rent the reefer by January 15th of the year of the plant** in order to reserve a reefer.

GENERAL SEEDLING SPECIFICATIONS

Seedlings: Substantially free of any diseases, insects, chlorosis or mechanical damage.
Shoots: Shall not be forked from the base and will have a clearly dominant leader.
Roots: Seedlings shall have a sufficient amount of roots to make a plantable plug.

OVERRUNS

Shall be at 100% of Management Fee/Seedling.

INITIALS	Owner	PRT <i>mw</i>
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**Schedule B
SEEDLING MANAGEMENT CONTRACT**

PRT Contract No.	ON-2019-039
Date	November 27, 2018
Owner Ref.	

BETWEEN: **Marinette County - Forestry and Parks**
 AND: **PRT USA Inc.**

CONTRACT SEEDLING PAYMENTS

Product	Seedlings (K)	Price	Contract Value (USD\$)	Payments		
				Month	%	Amount (USD\$)
PR PSB 311 1+0	73.800	0.1630	\$12,029.40	2020 Jan	100 %	\$12,029.40
						\$12,029.40
TOTALS:	73.800		\$12,029.40			\$12,029.40

PAYMENTS SUMMARY

2020 Jan	<u>\$12,029.40</u>
2020 Total:	\$12,029.40
CONTRACT TOTAL:	\$12,029.40

INITIALS	Owner	PRT <i>MW</i>
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Schedule C
SEEDLING MANAGEMENT CONTRACT

PRT Contract No.	ON-2019-039
Date	November 27, 2018
Owner Ref.	

BETWEEN: **Marinette County - Forestry and Parks**
AND: **PRT USA Inc.**

AUTHORIZED OFFICIALS

The **OWNER** hereby designates as its authorized official(s) for all purposes under the contract:

Name : Marcus Isaacson
Position :
Address : 501 Pine Street
Peshtigo, WI
54157
USA

Name :
Position :
Address :

Tel. No : (715) 732-7525
Fax No :

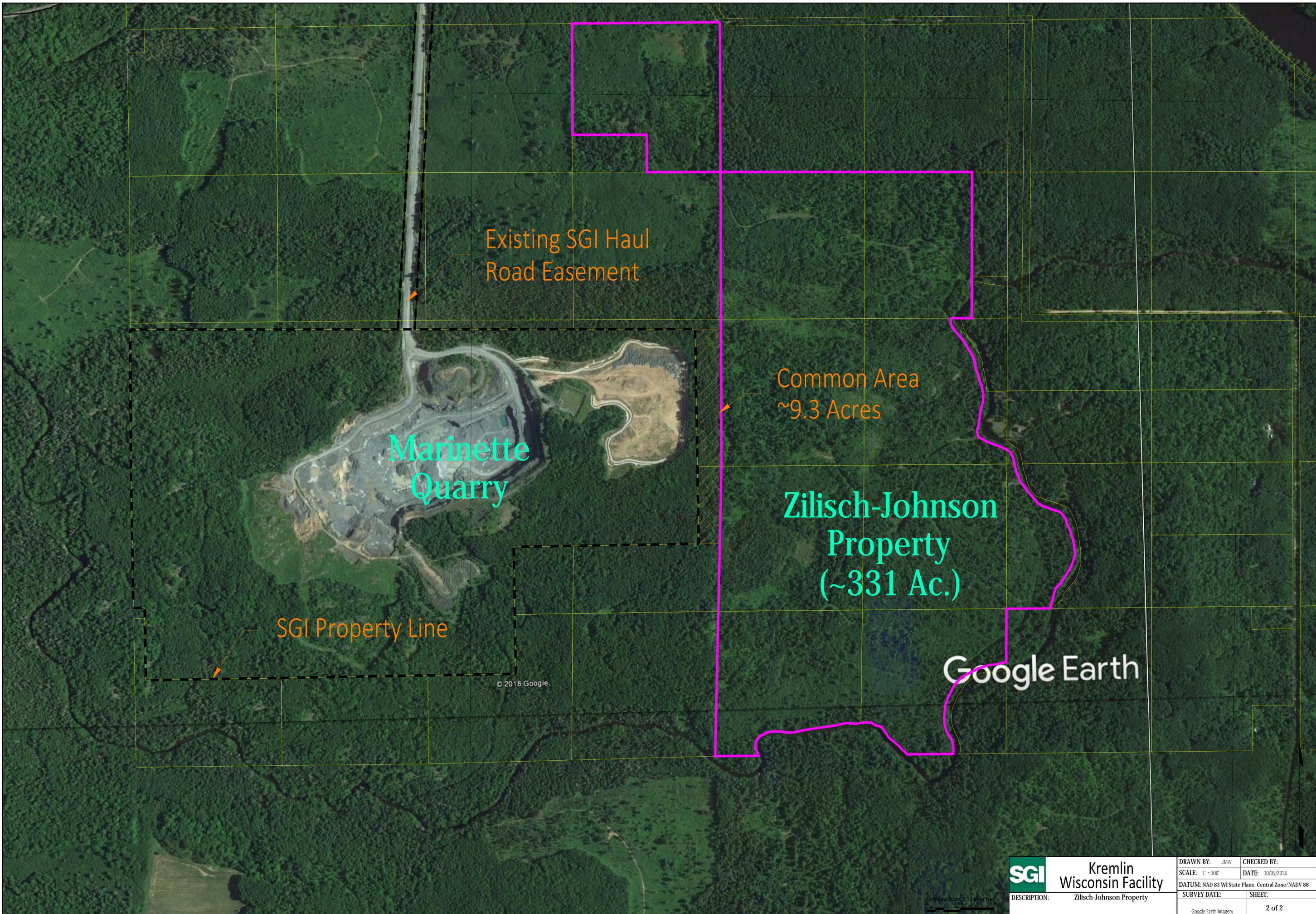
Tel. No :
Fax No :

PRT hereby designates as its authorized official(s) for all purposes under the contract:

Name : Mike Wood
Position : Customer Support Representative
Address : c/o #101 - 1006 Fort Street
Victoria, BC
V8V 3K4
Tel. No : (800) 270-9973
Fax No : (807) 937-8361

OWNER
DELIVERED BY: _____
DATE : _____

PRT
ACCEPTED BY: <i>Mike Wood</i> _____
DATE : 11/27/2018 _____



Existing SGI Haul
Road Easement

Marinette
Quarry

Common Area
~9.3 Acres

Zilisch-Johnson
Property
(~331 Ac.)

SGI Property Line

Google Earth

© 2018 Google

SGI	Kremlin Wisconsin Facility	DRAWN BY: JMW	CHECKED BY:
		SCALE: 1" = 300'	DATE: 10/05/2018
DESCRIPTION: Zilisch-Johnson Property		DATUM: NAD 83 WI State Plane, Central Zone/NADV 88	SURVEY DATE:
			SHEET:
		Google Earth Imagery	2 of 2



MARINETTE COUNTY POSITION REQUEST FORM

Administration Completes and returns to the Department

Applicable dates:
 Governing Committee PS-12/4/18 Infra-12/5/18
 Administrative Committee 12/13/18
 County Board 12/18/18

Permission to proceed: JL 10/23/18
 (County Administrator initials and dates)

Department Completes and submits to Human Resources

Department: Various - See Attached
 Department Head: Various
 Supervisor: Various
 Position Title: Various - See Attached
 Old Position Title: Various - See Attached
 Hours per Week/Year: 40/2080
 Effective Date: ASAP / /

New Positions:	<input type="checkbox"/> Permanent
(check all that apply)	<input type="checkbox"/> Seasonal
	<input type="checkbox"/> Project
	<input type="checkbox"/> LTE
	<input checked="" type="checkbox"/> Addition of Current Position
	<input checked="" type="checkbox"/> Eliminate/Create
Changes to	<input type="checkbox"/> Hours of Work
Existing:	<input type="checkbox"/> Title Change
	<input type="checkbox"/> Location Change

Account Number(s): _____

Funding taken from: _____ (i.e. salaries with or without fringes)

Justification for request: **Please attach**

Human Resources Completes and submits to Finance

Wage Scale: _____
 Pay Rate/Salary: \$ See attached
 Pay Level: _____ RA 11/27/18

Human Resources Initials: _____

Finance Completes and returns to Administration

Cost of Request:
 Wages: \$ _____ Workers Comp: \$ _____
 FICA: \$ _____ Life Insurance: \$ _____
 Retirement: \$ _____ Longevity: \$ _____
 Other (explain): _____ \$ _____
 Total Cost: \$ See attached Finance Initials: LM

Approval*

Department Head: _____
 County Administrator: JL 11/29/18

* Minutes from the applicable Governing Committee, Administrative Committee, and County Board meeting must be attached.

Administrative Specialist-Highway Justification

The justification to establish the position of an Administrative Specialist-Highway comes from an organizational restructure in the Highway Department. The proposal is to have Emergency Government Department to become a Division of the Highway Department. This Administrative Specialist position will serve the needs of the Highway Department which includes the Emergency Management Division. The part-time Program Assistant in the Emergency Management Department will be eliminated and the need for the Finance Department to provide Accounting Clerk assistance will also no longer be necessary. The position will be funded through the savings realized from these two positions. The Highway Department does not currently have an Administrative Assistant position it utilizes either Parks/Forestry or Finance Department personnel to accomplish Highway Department tasks.

Emergency Management Coordinator Justification

The justification to establish the position of Emergency Management Coordinator comes from an organizational restructure in the Highway Department. The new Highway Department structure will include the Emergency Management Division; the largest impact to public infrastructure at times of disaster and through the recovery process is to the transportation system.

The reorganization will eliminate the Emergency Management Director position and recreate the new position of Emergency Management Coordinator. The Highway Commissioner will have ultimate authority for all Emergency management activities however the Emergency Management Coordinator will assume the duties and responsibilities of the previous Emergency Management Director with exception to administrative/management functions. The Emergency Management Coordinator will fulfill the requirements outlined in the Marinette County Code of Ordinance Chapter 6 and will report to the Highway Commissioner as opposed to the County Administrator.

Emergency Management Division will continue to 24/7 service to Law Enforcement, fire, and EMS, and Highway. The Division will provide and maintain an Emergency Operations Center at the Marinette County Law Enforcement Center for large county-wide events however will move their offices to the Peshtigo Highway Shop.

Funding for the position will not change from the current Emergency Management budget which includes revenue from tax levy, the Emergency Management Performance Grant, and the Emergency Planning and Community Right-to-Know Act (EPCRA) sources.

Financial Manager-Highway Justification

The justification to establish the Financial Manager position stems from the difficulty in managing a large county department and maintaining a large multi-faceted budget; with little business management assistance. The lack of a Financial Manager who is looking at all facets of the operation has resulted in inefficiencies, and poor inventory control measures. The Department previously had an Office Manager position however that position did just that managed the office and never looked beyond at the bigger picture. It will be the Financial Managers responsibility to look at the bigger picture. It is my belief that a Financial Manager with business management, cost accounting experience, and managerial authority will create business efficiencies and cost effectiveness, and implement sound internal business controls within the organization. Also one needs to keep in mind that the Highway Department is unique from other County departments as it operates as an enterprise fund (like a business) and this requires greater financial processes.

The funding for accounting services rendered by the finance Department will no longer be needed and as well as revenues received from WisDOT performance based maintenance projects will help fund a majority of the position expense. The remainder of the funding will come from general highway operations.

December 2018 Re-Organization Position Request Summary
Emergency Management, Finance, Highway and Health & Human Services

POSITION TO BE CREATED

Emergency Management Coordinator - Pay Grade H

Administrative Specialist Highway/EM – Pay Grade F

Financial Manager – Highway – Pay Grade K

Chief Mechanic – Pay Grade I

POSITION TO BE ELIMINATED WHEN VACANT

Emergency Management Director – Pay Grade J

Part-time Emergency Management Program Assistant – Pay Grade F

Accountant – Finance- Pay Grade G

(2) Mechanic I/II/III - Pay Grades F/G/H respectively

2018 REQUESTED RE-ORGANIZATION

EMERGENCY MANAGEMENT, FINANCE, HIGHWAY AND HEALTH & HUMAN SERVICES POSITIONS

CURRENT STRUCTURE:

Finance 1 Finance Director 1 Assistant Finance Director 1 Financial Manager (located at HHS) 4 Accountants (1 located at Highway, 3 at Courthouse) 9 Accounting Clerks (1 located at Highway & Courthouse, 8 at HHS)	Highway 1 Highway Commissioner 4-Mechanics I/II/III	Health & Human Services 1 Director 1 Deputy Director	Emergency Management 1 Director 1 PT Program Assistant
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CHANGES REQUESTED:

Finance 1 Finance Director 1 Assistant Finance Director 1 Financial Manager (located at HHS) 4 3 Accountants (1 located at Highway , 3 at Courthouse) 9 1 Accounting Clerks (1 located at Highway & Courthouse , 8 at HHS)	Highway 1 Highway Commissioner <u>1 Financial Manager</u> <u>1 Emergency Management Coordinator</u> <u>1 Administrative Specialist</u> <u>4 2-Mechanics I/II/III</u> <u>1-Chief Mechanic</u>	Health & Human Services 1 Director 1 Deputy Director <u>1 Financial Manager</u> <u>8 Accounting Clerks</u>	Emergency Management 1 Director 1 PT Program Assistant
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FINAL RE-ORG OUTCOME:

Finance 1 Finance Director 1 Assistant Finance Director 3 Accountants 1 Accounting Clerk	Highway/Emergency Management 1 Highway Commissioner 1 Financial Manager 1 Emergency Management Coordinator 1 Administrative Specialist 2 Mechanics I/II/III 1 Chief Mechanic	Health & Human Services 1 Director 1 Deputy Director 1 Financial Manager 8 Accounting Clerks
---	---	---

Note: Employees within the positions moving from Finance to Health & Human Services will retain their same positions only the department they work for and the upper management they report to will change. Once the Highway Department Financial Manager position is filled it is anticipated that there will be a vacancy in an Accountant position in Finance which will then be eliminated. The Part-time Program Assistant in Emergency Management will be eliminated when it becomes vacant. The Emergency Management Office will be physically relocated to the Highway Department Office in Peshtigo.

Position	Pay Grade	2019 Rates		
		Step 1	Step 6	Step 11
Administrative Specialist	F	\$ 19.68	\$ 22.49	\$ 25.30
Emergency Management Coordinator	H	\$ 23.40	\$ 26.74	\$ 30.08
Financial Manager	K	\$ 29.00	\$ 33.14	\$ 37.28

KA
11/27/18



Job Title: Administrative Specialist

Department: Various

Position Reports to: Applicable Department Management

Pay Grade Level: Carlson-Dettmann F

FLSA Status: Non-Exempt

Position Status: Full Time

JOB ANALYSIS

Provide clerical support to applicable department. These duties may include receptionist duties, financial duties, transcription duties, filing duties, etc.

ESSENTIAL JOB FUNCTIONS

- A. Perform receptionist duties, i.e. greeting customers/visitors/clients, answer questions, assist customers/visitors/clients with paperwork, schedule or coordinate appointments/transport, answer phones, direct phone calls/visitors to the appropriate person, etc.
- B. Provide information/direction to customers, visitors or clients.
- C. Perform filing duties and maintain confidential files/records.
- D. Process incoming and outgoing mail.
- E. Transcribe correspondence and reports.
- F. Prepare mailings and send out.
- G. Order and maintain office supplies.
- H. Process and record records requests.
- I. Enter and update various records databases.
- J. Prepare applicable reports and submit to proper location.
- K. Review applicable reports for accuracy.
- L. Perform notary duties.
- M. Prepare minutes and agendas.
- N. Issue temporary security passes and maintain visitor's log when necessary.
- O. Provide back-up to other clerical positions within department.
- P. Assist other positions within department with applicable duties.
- Q. Prepare/file reports/applicable items with other agencies.
- R. Coordinate appointments/hearings with other agencies and contact those agencies to cancel when needed.
- S. Prepare and file affidavits and subpoenas and/or testify in court/hearings when necessary.
- T. Obtain signatures/approvals for orders or warrants and submit where appropriate.
- U. Prepare and submit payroll forms to department management for signature and then submit to Human Resources or Finance/Payroll.
- V. Prepare/edit letters, reports, brochures, charts, newsletters, etc.
- W. Prepare department webpage, develop and post to department social media pages.
- X. Provide information regarding department programs or requirements.
- Y. Conduct research for department programs or policy development.
- Z. Perform basic bookkeeping or accounting tasks, receipt payments, assist with payroll functions, prepare invoices and process Pcard transactions, research data for budgetary tasks.

REQUIRED ABILITIES

- A. Maintain security of confidential matters and materials.
- B. Maintain knowledge of applicable current local, state, and federal laws, rules and regulations.
- C. Operate modern office equipment.
- D. Possess working knowledge of general office procedures, computer hardware/software and office equipment.
- E. Communicate orally and in writing effectively.
- F. Write documents and/or articles using original or innovative techniques or styles.
- G. Present information to management, small groups and individuals.
- H. Respond to inquiries, complaints or questions from a group or individual setting.

- I. Remain calm and levelheaded in difficult, unexpected or emergency situations.
- J. Establish and maintain an effective working relationship with department heads, employees, the general public and other agency staff.
- K. Possess excellent public relation skills.
- L. Exercise the judgment and creativity required in situations involving the direction, control and planning of an entire program or multiple programs.
- M. Interpret complex documents.
- N. Respond effectively to the most sensitive inquires or complaints.
- O. Define problems, collect data, establish facts and draw valid conclusions.
- P. Process information derived from numbers.
- Q. Memorize and retain information over long and short periods of time.
- R. Apply attention to detail.
- S. Perform effectively under tight time frames and demanding schedules.
- T. Plan and monitor assigned activities.
- U. Prioritize multiple tasks and meet scheduled deadlines.
- V. Work in the presence of distractions or under monotonous conditions without significant loss of efficiency.
- W. Work as team player in the absence of or with minimal supervision.
- X. Manage unexpected changes within job duties.
- Y. Demonstrate knowledge of principles and practices of public management.
- Z. Work independently and exercise sound professional judgment.

QUALIFICATIONS

- A. Requires a high school diploma or equivalent.
- B. Requires two years of experience in a related field.
- C. Possess and maintain an insurance acceptable driver's license.
- D. Requires 50% tested proficiency in Microsoft Word 2010 and Microsoft Excel 2010.
- E. Requires 4001 KPH tested proficiency in Data Entry – Alphanumeric.
- F. Requires no felony convictions if applicable to department.
- G. Requires Time System Certification within six months of hire if applicable to department.

ENVIRONMENTAL CONDITIONS OF THE WORKPLACE

- A. Work indoors in a controlled environment.
- B. Deal with challenges and criticism on a regular basis.
- C. Travel to all county workstations on an as needed basis.
- D. Interact with abusive and/or difficult individuals occasionally.
- E. Work in fast-paced high-pressure situations.

PHYSICAL DEMANDS

- A. Requires hand-eye coordination.
- B. Sit for long periods of time.
- C. Lift and/or carry up to ten pounds frequently, occasionally lifting in excess.

ADDITIONAL DUTIES

- A. Work outside of normal hours when necessary.
- B. Perform additional duties as assigned.

THE ABOVE STATEMENTS ARE INTENDED TO DESCRIBE THE GENERAL NATURE AND LEVEL OF WORK BEING PERFORMED BY THE EMPLOYEE ASSIGNED TO THIS POSITION. THEY ARE NOT TO BE CONSTRUED AS AN EXHAUSTIVE LIST OF ALL JOB RESPONSIBILITIES AND DUTIES PERFORMED BY PERSONNEL SO CLASSIFIED.

MARINETTE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THE COUNTY WILL PROVIDE REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES AND ENCOURAGE BOTH PROSPECTIVE AND CURRENT EMPLOYEES TO DISCUSS POTENTIAL ACCOMMODATIONS WITH MARINETTE COUNTY WHEN NECESSARY.

Prepared: 10/2017 & 12/2017
 Approved: 12/18/2017

12/18/2017 Title separation approved by Personnel.



Job Title: Emergency Management Coordinator

Department: Highway - Emergency Management Division
Position Reports to: Highway Commissioner
Pay Grade Level: Carlson-Dettmann H
FLSA Status: Non Exempt
Position Status: Full Time

JOB ANALYSIS

Organize, maintain and implement the civil and emergency preparedness programs and the Emergency Planning and Community Right-to-Know Act (EPCRA) for Marinette County and its municipalities. Additional duties include ensuring grant compliance of the Emergency Management Performance Grant (EMPG), EPCRA and additional grants when awarded by Wisconsin Emergency Management, FEMA or the Department of Homeland Security. Further duties include responding to and coordinating the recovery from emergency/disaster situations. Decisions regarding daily work activity are made independently within the context of established policies and procedures.

ESSENTIAL JOB FUNCTIONS

- A. Interact and work with county and city law enforcement agencies, fire departments, emergency medical service staff and municipalities for the operational needs of the department.
- B. Develop county plans and assess strengths and weaknesses within the county in order to prepare applicable grants.
- C. Prepare and participate in training exercises involving various types of issues and appropriate responses.
- D. Review applicable state and federal mandates to ensure proper accountability to reduce liability when responding to incidents.
- E. Assist emergency responders in contacting appropriate resources to recover from incidents.
- F. Administer County-wide presentations on emergency preparedness and disasters.
- G. Assist special populations (i.e. nursing homes, camps, schools, etc.) with emergency situation planning.
- H. Create response plans, prepare trainings grants requests and develop special projects for county-wide protection.
- I. Coordinate efforts with Local Emergency Planning Committee (LEPC) to plan for chemical risk management.
- J. Develop and maintain the Marinette County Emergency Operation Plan (EOP), LEPC By-Laws Manual, Dispatch updates and County Hazard Analysis and forward to appropriate personnel.
- K. Develop procedures for new State and Federal mandates, current emergency situations and standard operating procedures for grant programs to address local, state and federal laws.
- L. Prepare grants, news releases and outreach program presentations regarding emergency preparedness and disaster information.
- M. Assist with preparing Emergency Management budget.
- N. Conduct quarterly LEPC meetings.
- O. Develop and inspect off-site emergency plans for fixed EPCRA facilities within the county and exercise responses for federal requirements.
- P. Serve as Marinette County Public Information Officer.
- Q. Run the Emergency Operations Center and direct work of those involved.
- R. Meet with emergency responders to coordinate and update them on programs and response needs.
- S. Meet with local, state and federal officials and agencies to prepare plans for emergency response.
- T. Review, revise and create reports according to WI Emergency Management requirements.
- U. Serve as project manager, coordinator and fiscal agent for Department of Homeland Security, FEMA, Port Security and WI Emergency Management grants.
- V. Recommend the purchase of new equipment, the repairs of present equipment and utilization of rental equipment when necessary.
- W. Assist the Public Services and LEPC committee at scheduled meetings as needed.
- X. Research issues of concern and submit the results to the Commissioner when required.
- Y. Assist with or direct the preparation of governing committee agendas.

REQUIRED ABILITIES

- A. Maintain security of confidential matters and materials.

- B. Maintain knowledge of applicable current local, state, and federal laws, rules and regulations.
- C. Operate modern office equipment.
- D. Possess working knowledge of general office procedures, computer hardware/software and office equipment.
- E. Write documents and/or articles using original or innovative techniques or styles.
- F. Present information to management, small groups and individuals.
- G. Respond to inquiries, complaints or questions from a group or individual setting.
- H. Remain calm and levelheaded in difficult, unexpected or emergency situations.
- I. Establish and maintain an effective working relationship with department heads, employees, the general public and other agency staff.
- J. Possess excellent public relation skills.
- K. Apply excellent trouble shooting skills.
- L. Exercise the judgment and creativity required in situations involving the direction, control and planning of an entire program or multiple programs.
- M. Interpret complex documents.
- N. Respond effectively to the most sensitive inquires or complaints.
- O. Process information derived from numbers.
- P. Work with mathematical concepts such as probability and statistics.
- Q. Memorize and retain information over long and short periods of time.
- R. Apply attention to detail.
- S. Apply procedures and interpret instructions accurately.
- T. Perform effectively under tight time frames and demanding schedules.
- U. Work as team player in the absence of or with minimal supervision.
- V. Manage unexpected changes within job duties.
- W. Work independently and exercise sound professional judgment.
- X. Utilize authority effectively.
- Y. Plan, organize and direct the work of others.

QUALIFICATIONS

- A. Requires five years of direct emergency management experience OR an Associate's degree in a related field with one year of related experience.
- B. Possess and maintain an insurance acceptable driver's license.
- C. Requires an active Advanced Public Information Officer Certification within one year of hire

ENVIRONMENTAL CONDITIONS OF THE WORKPLACE

- A. Work indoors in a controlled environment.
- B. Work indoors in a non-temperature controlled environment.
- C. Work outdoors exposed to changing weather conditions.
- D. Work outdoors but in the confines of a vehicle.
- E. Work in wet or humid conditions.
- F. Work in frequently quiet environment without significant interaction with others.
- G. Work in an environment with few distractions.
- H. Work with long periods of solitary work.
- I. Travel to all county workstations on an as needed basis.
- J. Adapt to rapid changes in environmental conditions.
- K. Interact with abusive and/or difficult individuals occasionally.
- L. Work in fast-paced high-pressure situations.
- M. May be exposed to body fluids and communicable diseases.

PHYSICAL DEMANDS

- A. Requires hand-eye coordination.
- B. Sit for long periods of time.
- C. Stand for long periods of time.
- D. Bend, squat, stretch, and twist frequently.
- E. Lift and/or carry up to 25 pounds frequently, occasionally lifting in excess.

ADDITIONAL DUTIES

- A. Work outside of normal hours when necessary.
- B. Perform additional duties as assigned.
- C. Complete annual training requirements to remain current on emergency management issues.
- D. Respond to emergency calls when necessary.
- E. Travel to any county working environment for emergency or training situations.

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Prepared: 11/2018
Approved: 11/27/2018

11/27/2018: Highway/Emergency Management/Finance/HHS Reord pending committee and County Board approval.



Job Title: Financial Manager

Department: Various

Position Reports to: Department Head

Pay Grade Level: Carlson-Dettmann K

FLSA Status: Exempt

Position Status: Full Time

JOB ANALYSIS

This position is responsible for department financial records, monitoring contracts and related audits, including preparing financial statements along with the annual closings and audits, providing data and support in preparing the annual budget, and ensuring maximum revenue from all funding sources. Additional duties include supervising support staff and serving department payroll liaison with the Finance Department. This position also receives direction from the Finance Director regarding financial procedures.

ESSENTIAL JOB FUNCTIONS

- A. Maintain responsibility for financial records for the department, including preparation and reporting financial statements along with the annual closing.
- B. Provide data and support in preparing the annual budget in coordination with the department head.
- C. Prepare state reports for data collection and to meeting funding requirements.
- D. Prepare reconciliations for departmental expenditures and revenues to ensure maximum funding for agency programs.
- E. Coordinate and prepare all financial data for the department's annual audit.
- F. Coordinate and monitor payroll and billing procedures to maximize revenue.
- G. Monitor all department accounts receivable and accounts payable.
- H. Implement procedures for successful data collection to secure necessary information to satisfy federal and state requirements.
- I. Monitor department contracts and related audits.
- J. Supervise staff, including directing workload and daily activities, scheduling hours, authorizing leaves, training, hiring and conducting employee consultations.
- K. Maintain a professional standard of operation.
- L. Assist in monitoring operations to ensure compliance with applicable laws and administrative directives.
- M. Coordinate and work with other County staff and state fiscal contacts.
- N. Serve as department payroll liaison with Finance Department.
- O. Prepare and present various reports to the governing committee as requested.
- P. Establish and implement inventory control processes.
- Q. Assist Department Head in fiscal operations of the department.

REQUIRED ABILITIES

- A. Maintain knowledge of applicable codes and regulations.
- B. Work as team player in the absence of little or no supervision.
- C. Communicate effectively orally and in writing.
- D. Memorize and retain information over long and short periods of time.
- E. Work effectively and accurately when there is time, pressure, or emotional strain.
- F. Plan and monitor assigned activities.
- G. Apply procedures and interpret instructions.
- H. Deal with unexpected changes in the job.
- I. Determine methods of work sequences, scheduling and how to achieve objectives of assignments.
- J. Remain calm and levelheaded in difficult, unexpected, or emergency situations.
- K. Work in the presence of distractions or under monotonous conditions without significant loss of efficiency.
- L. Possess troubleshooting and problem solving skills.
- M. Maintain security of confidential matters and materials.
- N. Analyze complex information.
- O. Possess excellent leadership skills.

QUALIFICATIONS

- A. Requires a Bachelor's Degree in managerial accounting, public administration, business management or related field.
- B. Requires five years of experience in an accounting field.
- C. Possess working knowledge of financial accounting systems and governmental accounting concepts.
- D. Possess and maintain an insurance acceptable driver's license.

ENVIRONMENTAL CONDITIONS OF THE WORKPLACE

- A. Work indoors in a controlled environment.

PHYSICAL DEMANDS

- A. Requires hand-eye coordination.
- B. Sit for long periods of time.

ADDITIONAL DUTIES

- A. Travel as needed.
- B. Perform additional duties as assigned.
- C. Work outside of normal hours when necessary.

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Prepared: 09/99
Revised: 10/01
Approved: 02/02
Revised: 06/08 & 08/08
Approved: 08/11/2008 Human Resources & Administration
08/14/2008 Governing Committee
12/16/2008 County Board approved pay grade 11

The following motion was adopted by the Health & Human Services Board on 08/14/2008 to follow Permanent Hiring Process stated in the Policy & Procedures Manual (effective 03/28/2006), which allows for the qualifications listed above as guidelines. Other combinations of education and experience which could provide the necessary knowledge, skills and abilities to perform the job should be considered.

No Changes during Non Rep Performance Appraisal Process

2010
2011

01/18/2016 Position transferred from Health & Human Services Department to Finance Department

Revised: 11/2018 (remove from Finance Department, place in multiple departments)
Approved: 11/27/2018

11/27/2018 Highway/Emergency Management/Finance/HHS Reorg pending Committee and County Board approval

**2018 Position Request - Eliminate EM P/T Program Assistant / Create Administrative Specialist
Using 2019 Figures**

	Hours	Per Hour	111 SALARY	Longevity	151 S.S.	6.55% 152 RET	154 H&D & HRA	155 Life Insurance	0.17% 159 W/C	Total Benefits	Total Salary & Benefits
Current Position: EM Program Assistant (KF)-Grade F,Step 7	1478.39	\$ 22.49	\$ 33,248.99	\$ 255.87	\$ 2,541.51	\$ 2,194.57	\$ 767.76	\$ -	\$ 56.96	\$ 5,560.80	\$ 39,065.66
New Position: Administrative Specialist-Grade F,Step 1	2080	\$ 19.68	\$ 40,934.40	\$ -	\$ 2,974.13	\$ 2,681.20	\$ 18,424.52	\$ 50.40	\$ 69.59	\$ 24,199.85	\$ 65,134.25
Administrative Specialist-Grade F,Step 6	2080	\$ 22.49	\$ 46,779.20	\$ -	\$ 3,421.26	\$ 3,064.04	\$ 18,424.52	\$ 50.40	\$ 79.52	\$ 25,039.74	\$ 71,818.94
Administrative Specialist-Grade F,Step 11	2080	\$ 25.30	\$ 52,624.00	\$ -	\$ 3,868.39	\$ 3,446.87	\$ 18,424.52	\$ 50.40	\$ 89.46	\$ 25,879.64	\$ 78,503.64

*Social Security percentage calculated by salary plus longevity minus employee share of health and dental/125 Flex

**Employer H&D Vacant positions: Priority Employee/Spouse Health, Family Dental

Fiscal Impact	Savings (Cost)
Current Positions	\$ 39,065.66
New Positions - Step 1	\$ (65,134.25)
	\$ (26,068.59)
Fiscal Impact	Savings (Cost)
Current Positions	\$ 39,065.66
New Positions - Step 6	\$ (71,818.94)
	\$ (32,753.28)
Fiscal Impact	Savings (Cost)
Current Positions	\$ 39,065.66
New Positions - Step 11	\$ (78,503.64)
	\$ (39,437.98)

**2018 Position Request - Eliminate EM Director / Create EM Coordinator
Using 2019 Figures**

	Hours	Per Hour	111 SALARY	Longevity	151 S.S.	6.55% 152 RET	154 H&D & HRA	155 Life Insurance	2.00% 159 W/C	Total Benefits	Total Salary & Benefits
Current Position: EM Director, Grade J, Step 1	2080	\$ 27.13	\$ 56,430.40	\$ -	\$ 4,159.58	\$ 3,696.19	\$ 18,424.52	\$ 114.91	\$ 1,128.61	\$ 27,523.81	\$ 83,954.21
New Position: EM Coordinator, Grade H, Step 1	2080	\$ 23.40	\$ 48,672.00	\$ -	\$ 3,566.06	\$ 3,188.02	\$ 18,424.52	\$ 50.40	\$ 973.44	\$ 26,202.44	\$ 74,874.44
EM Coordinator, Grade H, Step 6	2080	\$ 26.74	\$ 55,619.20	\$ -	\$ 4,097.52	\$ 3,643.06	\$ 18,424.52	\$ 50.40	\$ 1,112.38	\$ 27,327.88	\$ 82,947.08
EM Coordinator, Grade H, Step 11	2080	\$ 30.08	\$ 62,566.40	\$ -	\$ 4,628.98	\$ 4,098.10	\$ 18,424.52	\$ 50.40	\$ 1,251.33	\$ 28,453.33	\$ 91,019.73

*Social Security percentage calculated by salary plus longevity minus employee share of health and dental/125 Flex

**Employer H&D Vacant positions: Priority Employee/Spouse Health, Family Dental

Fiscal Impact	Savings (Cost)
Current Positions	\$ 83,954.21
New Positions - Step 1	\$ (74,874.44)
	\$ 9,079.77

Fiscal Impact	Savings (Cost)
Current Positions	\$ 83,954.21
New Positions - Step 6	\$ (82,947.08)
	\$ 1,007.13

Fiscal Impact	Savings (Cost)
Current Positions	\$ 83,954.21
New Positions - Step 11	\$ (91,019.73)
	\$ (7,065.52)

**2018 Position Request - Eliminate Accountant / Create Financial Manager
Using 2019 Figures**

	Hours	Per Hour	111 SALARY	Longevity	151 S.S.	6.55% 152 RET	154 H&D & HRA	155 Life Insurance	0.17% 159 W/C	Total Benefits	Total Salary & Benefits
Current Position:											
Accountant-Grade G, Step 8	2080	\$ 25.84	\$ 53,747.20	\$ 210.00	\$ 3,786.34	\$ 3,534.20	\$ 25,887.84	\$ 50.40	\$ 91.73	\$ 33,350.50	\$ 87,307.70
New Position:											
Financial Manager-Grade K, Step 1	2080	\$ 29.00	\$ 60,320.00	\$ 210.00	\$ 4,289.16	\$ 3,964.72	\$ 25,887.84	\$ 122.98	\$ 102.90	\$ 34,367.59	\$ 94,897.59
Financial Manager-Grade K, Step 6	2080	\$ 33.14	\$ 68,931.20	\$ 210.00	\$ 4,947.92	\$ 4,528.75	\$ 25,887.84	\$ 139.10	\$ 117.54	\$ 35,621.15	\$ 104,762.35
Financial Manager-Grade K, Step 11	2080	\$ 37.28	\$ 77,542.40	\$ 210.00	\$ 5,606.67	\$ 5,092.78	\$ 25,887.84	\$ 157.25	\$ 132.18	\$ 36,876.72	\$ 114,629.12

*Social Security percentage calculated by salary plus longevity minus employee share of health and dental/125 Flex

**Employer H&D Vacant positions: Priority Employee/Spouse Health, Family Dental

Fiscal Impact	Savings (Cost)
Current Positions	\$ 87,307.70
New Positions - Step 1	\$ (94,897.59)
	\$ (7,589.89)

Fiscal Impact	Savings (Cost)
Current Positions	\$ 87,307.70
New Positions - Step 6	\$ (104,762.35)
	\$ (17,454.64)

Fiscal Impact	Savings (Cost)
Current Positions	\$ 87,307.70
New Positions - Step 11	\$ (114,629.12)
	\$ (27,321.42)



MARINETTE COUNTY POSITION REQUEST FORM

Administration Completes and returns to the Department

Applicable dates:
Governing Committee Infrastructure 11-7-18
Administrative Committee 11-8-18
County Board 11-13-18

Permission to proceed: [Signature] 10/23/18
(County Administrator initials and dates)

Department Completes and submits to Human Resources

Department: Highway
Department Head: Eric Burmeister
Supervisor: Patrol Superintendent
Position Title: Mechanics I-III & Chief Mechanic (3 positions)
Old Position Title: Mechanics I-III (4 positions - eliminating one position)
Hours per Week/Year: 40/2080
Effective Date: ASAP / /

New Positions: <small>(check all that apply)</small>	<input type="checkbox"/> Permanent
	<input type="checkbox"/> Seasonal
	<input type="checkbox"/> Project
	<input type="checkbox"/> LTE
	<input type="checkbox"/> Addition of Current Position
	<input checked="" type="checkbox"/> Eliminate/Create
Changes to	<input type="checkbox"/> Hours of Work
Existing:	<input type="checkbox"/> Title Change
	<input type="checkbox"/> Location Change

Account Number(s): Same

Funding taken from: Same (i.e. salaries with or without fringes)

Justification for request: Please attach

Human Resources Completes and submits to Finance 10/23/18 - received in HR

Wage Scale: _____
Pay Rate/Salary: \$ See attached
Pay Level: KA 11/20/18

Human Resources Initials: _____

Finance Completes and returns to Administration

Cost of Request:
Wages: \$ _____ Workers Comp: \$ _____
FICA: \$ _____ Life Insurance: \$ _____
Retirement: \$ _____ Longevity: \$ _____
Other (explain): _____

Total Cost: \$ see attached Finance Initials: LM

Approval*

Department Head: Eric Burmeister
County Administrator: [Signature]

10 /22 /2018
11 /29 /18

* Minutes from the applicable Governing Committee, Administrative Committee, and County Board meeting must be attached.

received
KL 10-22-18

Highway Department Chief Mechanic Justification

The justification to reorganize the Mechanic positions stems from the inability to hire and retain qualified technicians and mechanics. The department has had difficulties finding qualified mechanics when the position has been vacant. This difficulty is not unique to Marinette County; it is being experienced industry wide from governmental agencies to the private sector. The current qualifications for the mechanic position are restrictive, and past Highway Department administrations have had difficulty attracting and hiring the best qualified individual for the position of mechanic. Restructuring these positions will provide Marinette County the opportunity to hire, train, and retain quality employees. This change will provide the County with 4 levels of mechanics, as opposed to the current 3 levels, and allows for the Chief Mechanic to supervise and direct the work activities of the other mechanics.

Funding for the position will be from the elimination of a Mechanic position.

Position	Pay Grade	2019 Rates		
		Step 1	Step 6	Step 11
Mechanic I	F	\$ 19.68	\$ 22.49	\$ 25.30
Mechanic II	G	\$ 21.54	\$ 24.61	\$ 27.69
Mechanic III	H	\$ 23.40	\$ 26.74	\$ 30.08
Chief Mechanic	I	\$ 25.27	\$ 28.87	\$ 32.48

109
11/27/18



Job Title: Chief Mechanic

Department: Highway

Position Reports to: Patrol Superintendent

Pay Grade Level: Carlson-Dettmann I

FLSA Status: Exempt

Position Status: Full Time

JOB ANALYSIS

This position is responsible to hire, train, discipline and supervise mechanics; review mechanic work; determine repair priority; etc. Additional duties include to perform major and minor mechanical repairs to department vehicles and power equipment. Decisions regarding daily work activity are made independently within the context of established policies and procedures.

ESSENTIAL JOB FUNCTIONS

- A. Direct, assign and supervise all work activities of mechanics including hiring staff, conducting performance evaluations, scheduling work hours for staff, assigning workloads and conducting disciplinary procedures.
- B. Review the inventory and condition of the department equipment, materials and parts and direct the ordering of more when needed.
- C. Trouble-shoot and problem-solve vehicle or equipment breakdowns.
- D. Determine if repairs should be contracted.
- E. Schedule department work on equipment maintenance projects.
- F. Record employee and machinery time, materials bills of lading and invoices according to the appropriate job.
- G. Provide technical advice to municipal and township governments.
- H. Assist with developing equipment specifications and equipment Request for Proposals.
- I. Recommend the purchase of new equipment, the repairs of present equipment and utilization of rental equipment when necessary.
- J. Assure staff compliance of all Wisconsin Department of Safety and Professional Services Commerce safety standards.
- K. Assure care and custody of all county property/facilities associated with the job.
- L. Direct and review the work of all Mechanics.
- M. Sign off on all vehicle/equipment maintenance work performed by a non ASE Certified Mechanic(s).
- N. Review/sign off on all vehicle/equipment maintenance assistance performed by the Purchasing/Stockroom Coordinator and Equipment Operators.
- O. Oversee engine overhauls, electrical and brake system repairs, bodywork and hydraulic systems repairs and assist when necessary.
- P. Maintain vehicle/equipment records and prepare reports as required.
- Q. Operate all county owned equipment.
- R. Assist with road maintenance.

REQUIRED ABILITIES

- A. Work independently, maintain reliability, exercise sound professional judgement, and effectively utilize authority.
- B. Work as team player in the absence of or with minimal supervision.
- C. Communicate effectively orally and in writing.
- D. Memorize and retain information over long and short period of time.
- E. Work efficiently and accurately under time constraints, pressure or emotional strain.
- F. Plan and monitor assigned activities effectively.
- G. Accurately apply concepts of basic algebra and geometry.
- H. Apply procedures and interpret instructions accurately.
- I. Remain calm and levelheaded in difficult, unexpected, or emergency situations.
- J. Work in the presence of distractions or under monotonous conditions without significant loss of efficiency.
- K. Operate heavy equipment
- L. Possess excellent troubleshooting and problem solving skills.

- M. Explore and research problems effectively to ensure positive results.
- N. Prioritize multiple tasks and meet scheduled deadlines.
- O. Ability to apply attention to detail.
- P. Possess outstanding flexibility in order to shift focus of priority on a moment's notice.

QUALIFICATIONS

- A. Requires a high school diploma or equivalent.
- B. Possess and maintain an insurance acceptable Class A Commercial Driver's License (CDL) with air brakes endorsement at time of hire and tanker endorsement.
- C. Requires two years of experience driving a Class A CDL vehicle.
- D. Requires ASE medium/heavy truck certifications in five of the following eight categories:
 - a. Gasoline Engines
 - b. Diesel Engines
 - c. Drive Train
 - d. Brakes
 - e. Suspension and Steering
 - f. Electrical/Electronic Systems
 - g. Heating, Ventilation and Air Conditioning (HVAC) Systems
 - h. Preventative Maintenance Inspection (PMI)
- E. Requires five years of experience in gasoline/diesel engine overhaul and repair, automotive bodywork, gas/electrical welding, painting and metal fabrication, and electrical hydraulic/braking system repair.
- F. Requires forklift certification within three months of hire.

ENVIRONMENTAL CONDITIONS OF THE WORKPLACE

- A. Work indoors in a controlled environment.
- B. Work indoors in a non-temperature controlled environment.
- C. Work outdoors exposed to changing weather conditions.
- D. Work outdoors but in the confines of a vehicle.
- E. Work in wet or humid conditions.
- F. Work near moving mechanical parts on a regular basis.
- G. Work in high precarious places.
- H. May be subjected to fumes or airborne particles.
- I. May be exposed to bodily fluids or communicable diseases.
- J. Exposed to dust, mud and snow.
- K. Subject to excessive noise.
- L. Work in highway construction sites in heavy traffic.

PHYSICAL DEMANDS

- A. Requires hand-eye coordination.
- B. Stand for long periods of time.
- C. Work with vibrating tools or equipment when necessary.
- D. Work in a confined workspace.
- E. Crawl into, under or around confined spaces.
- F. Stoop, kneel, crouch or crawl frequently.
- G. Bend, squat, stretch and twist frequently.
- H. Lift and/or carry up to 50 pounds frequently, occasionally in excess.

ADDITIONAL DUTIES

- A. Work outside of normal hours when necessary.
- B. Perform additional duties as assigned.
- C. Maintain all certification and training standards.
- D. Travel to all county work stations on an as needed basis.
- E. Assist with performing minor repairs and maintenance on vehicles and equipment when needed.

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Prepared: 07/02
Approved: 08/02
Revised: 07/2010 & 10/2012
Approved: 10/23/2012 Human Resources Director & County Administrator

2013 Position Streamlined with Mechanics

Revised: 10/2018 & 11/2018
Approved: 11/28/2018

11/28/2018 Highway Reorg pending Committee and County Board approvals.



Job Title: Mechanic I/II/III

Department: Highway

Position Reports to: Chief Mechanic

Pay Grade Level: I Carlson-Dettmann F
 II Carlson-Dettmann G
 III Carlson-Dettmann H

FLSA Status: Non-Exempt

Position Status: Full Time

JOB ANALYSIS

This position performs major and minor mechanical repairs to various County equipment/vehicles within the Highway Department. Additional duties include maintaining maintenance records for all equipment.

ESSENTIAL JOB FUNCTIONS

- I**
- A. Repair electrical and brake systems on all department equipment and vehicles.
 - B. Perform fabrication/bodywork including gas and electrical welding.
 - C. Repair equipment hydraulic systems.
 - D. Perform complete engine tune-ups.
 - E. Change tires and perform various automotive shop tasks as required.
 - F. Maintain vehicle/equipment records and prepare reports as required.
 - G. Operate all county owned equipment not requiring a Class A CDL.
 - H. Perform all repairs on vehicles and equipment.
 - I. Clean and maintain department buildings and equipment.
 - J. Perform carpentry work at state waysides and county buildings.
 - K. Perform routine duties such as painting, cleaning and removing roadside brush.
 - L. Mow grass or shovel snow when needed.

II/III

- A. Perform Mechanic I duties.
- B. Operate all County owned equipment.
- C. Operate truck for construction activities, winter snow removal and to ensure repair accuracy
- D. Assist with road maintenance, including plowing.

REQUIRED ABILITIES

- A. Maintain security of confidential matters and materials.
- B. Work as team player in the absence of or with minimal supervision.
- C. Communicate effectively orally and in writing.
- D. Apply concepts of basic algebra and geometry accurately.
- E. Define problems, collect data, establish facts, and draw valid conclusions.
- F. Remain calm and levelheaded in difficult, unexpected, or emergency situations.
- G. Work in the presence of distractions or under monotonous conditions without significant loss of efficiency.
- H. Prioritize multiple tasks and meet scheduled deadlines.
- I. Possess outstanding flexibility in order to shift focus of priority on a moment's notice.

QUALIFICATIONS

Mechanic I

- A. Requires high school diploma or equivalent.
- B. Requires insurance acceptable driver's license.

- C. Requires one year of experience in gasoline/diesel engine overhaul and repair, automotive bodywork, gas/electrical welding and electrical hydraulic/braking system repair.
- D. Requires Forklift Certification within three months of hire.

Mechanic II

- A. Requires high school diploma or equivalent.
- B. Requires insurance acceptable Class A Commercial Driver's License (CDL) with no restrictions on air brakes and Tanker endorsement.
- C. Requires one year of experience in gasoline/diesel engine overhaul and repair, automotive bodywork, gas/electrical welding and electrical hydraulic/braking system repair.
- D. Requires Forklift Certification within three months of hire.

Mechanic III

- A. Requires high school diploma or equivalent.
- B. Requires insurance acceptable Class A Commercial Driver's License (CDL) with no restrictions on air brakes and Tanker endorsement.
- C. Requires two years of experience driving with a Class A CDL.
- D. Requires one year of experience in gasoline/diesel engine overhaul and repair, automotive bodywork, gas/electrical welding and electrical hydraulic/braking system repair.
- E. Requires Forklift Certification within three months of hire.
- F. Requires ASE medium/heavy truck certifications in three of the following eight categories:
 1. Gasoline Engines
 2. Diesel Engines
 3. Drive Train
 4. Brakes
 5. Suspension and Steering
 6. Electrical/Electronic Systems
 7. Heating, Ventilation and Air Conditioning (HVAC) Systems
 8. Preventative Maintenance Inspection (PMI)

ENVIRONMENTAL CONDITIONS OF THE WORKPLACE

- A. Work indoors in a controlled environment.
- B. Work indoors in a non-temperature controlled environment.
- C. Work outdoors exposed to changing weather conditions.
- D. Work outdoors but in the confines of a vehicle.
- E. Work in wet or humid conditions.
- F. Work near moving mechanical parts on a regular basis.
- G. Work in high precarious places.
- H. Subject to fumes or airborne particles.
- I. Subject to excessive noise.
- J. Exposed to dust, mud and snow.
- K. Work on highway construction sites in heavy traffic.
- L. May be exposed to bodily fluids and communicable diseases.

PHYSICAL DEMANDS

- A. Requires hand-eye coordination.
- B. Stand for long periods of time.
- C. Work with vibrating tools or equipment when necessary.
- D. Work in a confined workspace.
- E. Crawl into, under or around confined spaces.
- F. Stoop, kneel, crouch or crawl frequently.
- G. Bend, squat, stretch and twist frequently.
- H. Lift and/or carry up to 50 pounds frequently, occasionally in excess.

ADDITIONAL DUTIES

- A. Work outside of normal hours when necessary.
- B. Perform additional duties as assigned.
- C. Maintain all required certifications and trainings standards.
- D. Travel to all County work stations on an as-needed basis.

NOTE:

1. A Mechanic - I shall move to Mechanic - II level/pay after completion of and providing proof of acquiring all Qualifications required for Mechanic - II level/pay.
2. A Mechanic - II shall move to Mechanic - III level/pay after completion of and providing proof of acquiring all Qualifications required for Mechanic - III level/pay.

THE ABOVE STATEMENTS ARE INTENDED TO DESCRIBE THE GENERAL NATURE AND LEVEL OF WORK BEING PERFORMED BY THE EMPLOYEE ASSIGNED TO THIS POSITION. THEY ARE NOT TO BE CONSTRUED AS AN EXHAUSTIVE LIST OF ALL JOB RESPONSIBILITIES AND DUTIES PERFORMED BY PERSONNEL SO CLASSIFIED.

MARINETTE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THE COUNTY WILL PROVIDE REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES AND ENCOURAGE BOTH PROSPECTIVE AND CURRENT EMPLOYEES TO DISCUSS POTENTIAL ACCOMMODATIONS WITH MARINETTE COUNTY WHEN NECESSARY.

Prepared: 08/02
 Approved: 09/02
 Revised: 01/07 & 02/07
 Approved: 03/02/2007
 Revised: 01/09
 Approved: 02/20/2009
 Revised: 07/10
 Approved: 07/28/2010
 Revised: 02/2013
 Approved: 02/07/2013
 Revised: 02/2013
 Approved: 02/14/2013
 Revised: 08/2013
 Approved: 09/05/2013
 Revised: 10/2013
 Approved: 11/05/2013

10/08/2017 Updated to new pay scale.

Revised: 10/2018
 Approved: 11/27/2018

11/27/2018 Highway Mechanic Reorg pending Committee and County Board approval.

**2018 Position Request - Eliminate 2 Mechanic's / Create Chief Mechanic
Using 2019 Figures**

	Hours	Per Hour	111 SALARY	Longevity	7.65% 151 *S.S.	6.55% 152 RET	154 **H&D & HRA	155 Life Insurance	4.50% 159 W/C	Total Benefits	Total Salary & Benefits
Current Positions:											
Mechanic I (JT)-Grade F, Step 3	2080	\$ 20.80	\$ 43,264.00	\$ -	\$ 3,152.35	\$ 2,833.79	\$ 18,424.52	\$ 50.40	\$ 1,946.88	\$ 26,407.94	\$ 69,671.94
Mechanic III (VT)-Grade H, Step 6	2080	\$ 26.74	\$ 55,619.20	\$ 120.00	\$ 4,048.59	\$ 3,650.92	\$ 25,260.70	\$ 50.40	\$ 2,508.26	\$ 35,518.87	\$ 91,258.07
Mechanic I-Grade F, Step 1	2080	\$ 19.68	\$ 40,934.40	\$ -	\$ 2,974.13	\$ 2,681.20	\$ 18,424.52	\$ 50.40	\$ 1,842.05	\$ 25,972.30	\$ 66,906.70
Mechanic I-Grade F, Step 1	2080	\$ 19.68	\$ 40,934.40	\$ -	\$ 2,974.13	\$ 2,681.20	\$ 18,424.52	\$ 50.40	\$ 1,842.05	\$ 25,972.30	\$ 66,906.70
New Positions:											
Mechanic I (JT)-Grade F, Step 3	2080	\$ 20.80	\$ 43,264.00	\$ -	\$ 3,152.35	\$ 2,833.79	\$ 18,424.52	\$ 50.40	\$ 1,946.88	\$ 26,407.94	\$ 69,671.94
Mechanic III (VT)-Grade H, Step 6	2080	\$ 26.74	\$ 55,619.20	\$ 120.00	\$ 4,048.59	\$ 3,650.92	\$ 25,260.70	\$ 50.40	\$ 2,508.26	\$ 35,518.87	\$ 91,258.07
Chief Mechanic, Grade I, Step 1	2080	\$ 25.27	\$ 52,561.60	\$ -	\$ 3,863.61	\$ 3,442.78	\$ 18,424.52	\$ 50.40	\$ 2,365.27	\$ 28,146.59	\$ 80,708.19
Chief Mechanic, Grade I, Step 6	2080	\$ 28.87	\$ 60,049.60	\$ -	\$ 4,436.45	\$ 3,933.25	\$ 18,424.52	\$ 50.40	\$ 2,702.23	\$ 29,546.85	\$ 89,596.45
Chief Mechanic, Grade I, Step 11	2080	\$ 32.48	\$ 67,558.40	\$ -	\$ 5,010.87	\$ 4,425.08	\$ 18,424.52	\$ 50.40	\$ 3,040.13	\$ 30,950.99	\$ 98,509.39

*Social Security percentage calculated by salary plus longevity minus employee share of health and dental/125 Flex

**Employer H&D Vacant positions: Priority Employee/Spouse Health, Family Dental

Fiscal Impact	Savings (Cost)
Current Positions	\$ 294,743.42
New Positions-Chief Step 1	\$ (241,638.20)
	\$ 53,105.22

Fiscal Impact	Savings (Cost)
Current Positions	\$ 294,743.42
New Positions-Chief Step 6	\$ (250,526.46)
	\$ 44,216.96

Fiscal Impact	Savings (Cost)
Current Positions	\$ 294,743.42
New Positions-Chief Step 11	\$ (259,439.41)
	\$ 35,304.02

Highway P-card Transactions 10/01/18-10/31/18

Posting			
Date	Trnx Amount	Merchant Category Description	Merchant Name
2018/10/01	\$297.36	WHOLESALE TRADE	TRUCK EQUIPMENT
2018/10/01	\$353.96	AUTO/RV DEALERS	MICHIGAN WISCONSIN SPRING
2018/10/03	\$62,577.37	WHOLESALE TRADE	MORTON SALT
2018/10/04	\$3.00	VEHICLE EXPENSE	BP#6294995GOLDEN SANDS
2018/10/04	\$150.00	WHOLESALE TRADE	JACK'S FRESH MARKET
2018/10/05	\$399.41	AUTO/RV DEALERS	PACKER CITY INT TRKS INC
2018/10/05	\$381.41	BUSINESS EXPENS	WASTE MGMT WM EZPAY
2018/10/05	\$340.79	BUSINESS EXPENS	WASTE MGMT WM EZPAY
2018/10/05	\$194.34	VEHICLE EXPENSE	RUBBER INC
2018/10/05	\$186.00	WHOLESALE TRADE	GRAINGER
2018/10/05	\$161.00	WHOLESALE TRADE	GRAINGER
2018/10/05	\$228.00	WHOLESALE TRADE	GRAINGER
2018/10/08	\$2,400.00	EATING/DRINKING	THE CAFE GREEN LLC
2018/10/08	\$106.55	WHOLESALE TRADE	SUPERIOR CHEMICAL CORP
2018/10/05	\$751.07	VEHICLE EXPENSE	CASPER TRUCK EQUIPMENT
2018/10/12	\$493.31	AUTO/RV DEALERS	PACKER CITY INT TRKS INC
2018/10/12	\$133.34	VEHICLE EXPENSE	POMPS TIRE 067
2018/10/12	\$883.05	VEHICLE EXPENSE	FABICK CAT 2
2018/10/15	\$97.50	BUILDING SERVIC	MCC
2018/10/15	\$52.50	WHOLESALE TRADE	UFIRST *UNIFIRST CORP
2018/10/22	\$2,706.40	AUTO/RV DEALERS	PACKER CITY INT TRKS INC
2018/10/22	\$216.00	VEHICLE EXPENSE	POMPS TIRE 067
2018/10/22	\$85.86	OTHER	GREAT AMERICAN DISPOSAL
2018/10/22	\$266.28	WHOLESALE TRADE	SUPERIOR CHEMICAL CORP
2018/10/22	\$523.98	WHOLESALE TRADE	AIRGASS NORTH
2018/10/22	\$55.59	WHOLESALE TRADE	MILLERS ACTION OFFIC
2018/10/22	\$400.60	VEHICLE EXPENSE	INTERSTATE BATTERIES O
2018/10/23	\$48.75	BUILDING SERVIC	MCC
2018/10/23	\$241.41	VEHICLE EXPENSE	FABICK CAT 1 PARTS AND SV
2018/10/25	\$38.00	WHOLESALE TRADE	ALL-LIFT SYSTEMS, MICH
2018/10/30	\$898.33	AUTO/RV DEALERS	PACKER CITY INT TRKS INC
2018/10/30	\$2,105.28	WHOLESALE TRADE	RENT-A-FLASH OF WI INC
2018/10/30	\$52.50	WHOLESALE TRADE	UFIRST *LAUNDRY SVCS
2018/10/30	\$300.00	BUILDING SERVIC	MCC
2018/10/30	\$228.00	WHOLESALE TRADE	GRAINGER
2018/10/30	\$47.80	WHOLESALE TRADE	GRAINGER

HIGHWAY ACCOUNT PAYABLE FINAL

INV#

ACCT# P/S/U OBJ WT

AMOUNT

ITEM #

QTY

00593 ADVANCE AUTO PARTS

2825 396856

53230 001 490 000

15.09

FUEL

1.00

INVOICE TOTALS

15.09

*

2825 397031

53240 176 453 203

20.65

SERP BELT

1.00

53240 176 453 203

14.98

SERP BELT

1.00

53240 176 453 203

33.31

SERP BELT

1.00

INVOICE TOTALS

68.94

*

2825 397271

53240 188 453 203

58.59

GEAR OIL

1.00

INVOICE TOTALS

58.59

*

2825 397288

53240 15 453 203

25.39

XTRACLEAR

2.00

53240 16 453 203

25.38

XTRACLEAR

2.00

53240 20 453 203

25.38

XTRACLEAR

2.00

INVOICE TOTALS

76.15

*

VENDOR TOTALS

218.77

* *

00943 WITT'S PIGGLY WIGGLY

17038

53270 001 470 000

202.13

BOOM LIFT RENT

1.00

INVOICE TOTALS

202.13

*

VENDOR TOTALS

202.13

* *

01407 BAYCOM, INC

EQUIPINV 016

53240 20 453 203

42.50

VHF38D ANTENNA

1.00

53240 21 453 203

42.50

WHF38D ANTENNA

1.00

53240 22 453 203

42.50

WHF38D ANTENNA

1.00

53240 23 453 203

42.50

WHF38D ANTENNA

1.00

INVOICE TOTALS

170.00

*

VENDOR TOTALS

170.00

* *

02679 JX PETERBILT - GREEN BAY

1417421S

53240 209 453 203

724.67

HEAVY DUTY TRK

1.00

INVOICE TOTALS

724.67

*

1458301P

53240 201 453 203

341.98

HEADLAMP

2.00

53240 201 453 203

17.06

BULB

2.00

INVOICE TOTALS

359.04

*

VENDOR TOTALS

1083.71

* *

02910 FORTRESS FENCE A DIV CENTURY

186584801

53280 002 890 000

7985.00

FENCE

1.00

INVOICE TOTALS

7985.00

*

VENDOR TOTALS

7985.00

* *

03497 MGD INDUSTRIAL

167575

53230 001 490 000

13.72

DUAL WALL HEAT

102.00

INVOICE TOTALS

13.72

*

167724

53230 001 490 000

10.44

DUAL WALL HEAT

144.00

INVOICE TOTALS

10.44

*

VENDOR TOTALS

24.16

* *

05184 ELAND ELECTRIC COMPANY

93977

53321 025 470 065

886.53

600V RK TD FSE

15.00

INVOICE TOTALS

886.53

*

VENDOR TOTALS

886.53

* *

11/08/18 13:05:43

VEND# NAME

05627 MAR-OCO LANDFILL

INV#	HIGHWAY ACCOUNT	PAYABLE	FINAL	WT	AMOUNT	PAGE	2	MHGR2020
	ACCT#	P/S/U	OBJ			ITEM #		QTY
42227	53321	031	470	054	64.98	WASTE		2280.00
	53311	000	470	300	32.49	WASTE		1140.00
	INVOICE TOTALS				97.47	*		
42278	53321	031	470	054	134.90	WASTE		4733.34
	53311	000	470	300	67.45	WASRE		2366.66
	INVOICE TOTALS				202.35	*		
43168	53321	031	470	054	88.16	WASTE		3093.34
	53311	000	470	300	44.08	WASTE		1546.66
	INVOICE TOTALS				132.24	*		
43668	53311	000	470	300	192.66	WASTE		6760.00
	INVOICE TOTALS				192.66	*		
	VENDOR TOTALS				624.72	* *		
	* * FINAL TOTALS * *				11195.02	* * *		

00593 ADVANCE AUTO PARTS

INV#	HIGHWAY ACCOUNT	PAYABLE ACCT#	P/S/U	FINAL OBJ	WT	AMOUNT	PAGE 1 ITEM #	MHGR2020 QTY
2825 396854		16112		000	000	10.80	INA84191	1.00
		16112		000	000	13.89	INA84213	1.00
		16112		000	000	18.34	INA84221	1.00
		16112		000	000	9.95	INA84312	1.00
		16112		000	000	10.28	INA84502	3.00
		16112		000	000	165.97	INA84746	8.00
		16112		000	000	41.50	INA84755	1.00
		16112		000	000	27.94	INA1791	4.00
		16112		000	000	9.60	INA3118	2.00
		16112		000	000	60.37	INA3406	8.00
		16112		000	000	23.66	INA3628	2.00
		16112		000	000	15.09	INA3630	1.00
		16112		000	000	12.01	INA3668	1.00
		16112		000	000	8.58	INA3671	1.00
		16112		000	000	12.35	INA3680	1.00
		16112		000	000	27.77	INA3763	2.00
		16112		000	000	15.44	INA3787	1.00
		16112		000	000	74.09	INA2491	2.00
		16112		000	000	29.32	INA6476	1.00
		16112		000	000	38.76	INA6556	1.00
		16112		000	000	17.84	INA86995	1.00
		16112		000	000	22.29	INA96256	1.00
		16112		000	000	9.43	INA6648	1.00
		16112		000	000	37.39	INA6937	1.00
		16112		000	000	133.77	INA83088	3.00
		16112		000	000	34.30	INA83711	1.00
		53230	001	490	000	36.36	FUEL	2.00
		16112		000	000	31.72	INA86615	1.00
		53230	001	490	000	27.01	ANTI SEIZE COMP	4.00
				INVOICE TOTALS		975.82	*	
2825 396857		16112		000	000	9.60	INA3118	2.00
				INVOICE TOTALS		9.60	*	
2825 396859		16112		000	000	41.85	INA83710	2.00
		16112		000	000	34.30	INA83711	1.00
				INVOICE TOTALS		76.15	*	
2825 396862		16112		000	000	22.99	AUPH3	6.00
				INVOICE TOTALS		22.99	*	
				VENDOR TOTALS		1084.56	* *	
00649 VILLAGE OF CRIVITZ UTILITY	1730110518	53270	002	229	000	1220.98	UTILITY BILL CR	
				INVOICE TOTALS		1220.98	*	
				VENDOR TOTALS		1220.98	* *	
00943 WITT'S PIGGLY WIGGLY	17038 2	53270	001	470	000	173.48	BOOM LIFT HARNS	1.00
				INVOICE TOTALS		173.48	*	
				VENDOR TOTALS		173.48	* *	
00998 MIKE'S MATERIALS LLC	1185	53311	721	473	021	10752.98	3/4" CRUSHED	
				INVOICE TOTALS		10752.98	*	
				VENDOR TOTALS		10752.98	* *	

VEND#	NAME	INV#	HIGHWAY ACCOUNT	PAYABLE ACCT#	P/S/U	FINAL OBJ	WT	AMOUNT	PAGE 2 ITEM #	MHGR2020 QTY
01047	MARINETTE CONCRETE PRODUCTS	346779		53250	020	470	000	385.00	REG TAXAS WEIGH	11.00
				INVOICE TOTALS				385.00 *		
		346781		53250	020	470	000	385.00	REG TAXAS WEIGH	11.00
				INVOICE TOTALS				385.00 *		
		349633		53318	100	473	052	437.30	3/4 GRAVEL	76.72
				53318	100	473	052	116.31	3/4 CLEAR	18.61
				INVOICE TOTALS				553.61 *		
		349639		53318	100	473	052	427.90	3/4 GRAVEL	75.07
				53318	100	473	052	116.38	3/4 CLEAR	18.62
				INVOICE TOTALS				544.28 *		
		349662		53318	100	473	052	456.69	3/4 CLEAR	73.07
				53318	100	473	052	306.32	3/4 GRAVEL	53.74
				INVOICE TOTALS				763.01 *		
				VENDOR TOTALS				2630.90 * *		
01568	WISCONSIN KENWORTH	013P121846		16112		000	000	280.65	PCI6050	15.00
				INVOICE TOTALS				280.65 *		
				VENDOR TOTALS				280.65 * *		
02909	SISLO, BRIAN	9029 02 71		53315	920	850	000	200.10	CTH G ROW	
				INVOICE TOTALS				200.10 *		
				VENDOR TOTALS				200.10 * *		
02922	QUEVER, KAY	9029 02 71		53315	920	850	000	700.28	CTH G ROW	
				INVOICE TOTALS				700.28 *		
				VENDOR TOTALS				700.28 * *		
02923	LOWIS, JEFFREY	9029 02 71		53315	920	850	000	1500.25	CTH G ROW	
				INVOICE TOTALS				1500.25 *		
				VENDOR TOTALS				1500.25 * *		
02924	BENSON, JAMES & SHERRY	9029 02 71		53315	920	850	000	200.03	CTH G ROW	
				INVOICE TOTALS				200.03 *		
				VENDOR TOTALS				200.03 * *		
02925	BROWN, KAREN	9029 02 71		53315	920	850	000	600.91	CTH G ROW	
				INVOICE TOTALS				600.91 *		
				VENDOR TOTALS				600.91 * *		
02927	CEARFOSS DERRICK	9029 02 71		53315	920	850	000	200.00	CTH G ROW TLE	
				INVOICE TOTALS				200.00 *		
				VENDOR TOTALS				200.00 * *		

11/15/18 9:19:41
 VEND# NAME

HIGHWAY ACCOUNT PAYABLE FINAL

PAGE 3

MHGR2020

INV#	ACCT#	P/S/U	OBJ	WT	AMOUNT	ITEM #	QTY	
03497 MGD INDUSTRIAL	16112		000	000	7.20	AUP16	10.00	
	16112		000	000	12.35	LAP107	25.00	
	16112		000	000	10.65	LAP307	50.00	
	53230	001	490	000	263.31	CABLES NUTS WAS		
	INVOICE TOTALS					293.51	*	
167719	16112		000	000	60.12	:LAP21173	3.00	
	53230	002	490	000	572.76	BITS		
	INVOICE TOTALS					632.88	*	
VENDOR TOTALS					926.39	* *		
04893 CENTURYLINK	53230	003	225	000	115.16	PEMBINE SHOP		
	53270	003	229	000	76.77	PEMBINE DSL		
	INVOICE TOTALS					191.93	*	
30143482818K	53232	000	225	000	65.38	PEMBINE FUEL		
INVOICE TOTALS					65.38	*		
30154742518K	53230	002	225	000	147.57	CRIVITZ SHOP		
	53270	002	229	000	86.67	CRIVITZ DSL		
	INVOICE TOTALS					234.24	*	
30154816218K	53232	000	225	000	65.38	CRIVITZ FUEL		
	INVOICE TOTALS					65.38	*	
	VENDOR TOTALS					556.93	* *	
* * FINAL TOTALS * *					21028.44	* * *		

11/15/18 11:48:30
VEND# NAME

01035 OCONTO CO HWY COMMISSION

INV#	HIGHWAY ACCOUNT	PAYABLE ACCT#	P/S/U	FINAL OBJ	WT	AMOUNT
0819102718		53260	002	470	000	27966.55
		53240	46	451	000	398.98
		INVOICE TOTALS				28365.53 *
		VENDOR TOTALS				28365.53 * *
		* * FINAL TOTALS * *				28365.53 * * *

PAGE 1
ITEM #
WINTER PATCH MX
WINTER PATCH MX

MHGR2020
QTY

VEND#	NAME	INV#	HIGHWAY ACCOUNT	PAYABLE ACCT#	P/S/U	FINAL OBJ	WT	AMOUNT	PAGE 1 ITEM #	MHGR2020 QTY
00593	ADVANCE AUTO PARTS	2825	397835	53240	23	453	203	8.27	MLDING TPE	1.00
						INVOICE TOTALS		8.27	*	
		2825	397868	16112		000	000	16.41	CAQFHAC2BP	6.00
						INVOICE TOTALS		16.41	*	
						VENDOR TOTALS		24.68	* *	
00943	WITT'S PIGGLY WIGGLY	12NOV2018		53271	002	470	000	11.88	WIRE ROPE CLIP	12.00
						INVOICE TOTALS		11.88	*	
		14NOV2018		53240	398	453	203	6.99	ANTIOXIDANT CMP	1.00
						INVOICE TOTALS		6.99	*	
						VENDOR TOTALS		18.87	* *	
01388	CRIVITZ FEED MILL	11834		53240	192	453	203	9.89	466FJX	1.00
						INVOICE TOTALS		9.89	*	
						VENDOR TOTALS		9.89	* *	
01568	WISCONSIN KENWORTH	013P122910		53240	198	453	203	374.64	MANIFOLD	1.00
				53240	198	453	203	4.97	GASKET	1.00
				53240	198	453	203	10.35	SCREWS	2.00
				53240	198	453	203	2.52	O RING SEAL	2.00
				53240	198	453	203	13.20	MOUNTING SPACER	2.00
				53240	198	453	203	37.24	MANIFOLD SEAL	1.00
				53240	198	453	203	41.38	TIRE PRESSURE	1.00
						INVOICE TOTALS		484.30	*	
		013P123431		53240	198	453	203	35.45	INTERNAL SEAL	1.00
				53240	198	453	203	11.14	GASKET	2.00
				53240	198	453	203	30.12	5" CLAMP	3.00
				53240	198	453	203	7.88	EXHAUST CLAMP	1.00
				53240	198	453	203	10.23	EXHAUST ACCUSEA	1.00
						INVOICE TOTALS		94.82	*	
		013P123846		53240	198	453	203	12.61	4" CLAMP	1.00
						INVOICE TOTALS		12.61	*	
						VENDOR TOTALS		591.73	* *	
01635	CRIVITZ AUTO PARTS	14546	146932	53230	000	462	000	34.29	LOCTITE SLEEVE	1.00
						INVOICE TOTALS		34.29	*	
						VENDOR TOTALS		34.29	* *	
02859	WE ENERGIES	4418229315K		53311	000	470	300	17.86	STREET LIGHTS	
						INVOICE TOTALS		17.86	*	
						VENDOR TOTALS		17.86	* *	
03745	BIEHL CONSTRUCTION CO INC	41067		53318	100	473	052	1182.55	3/4" BC	211.17
						INVOICE TOTALS		1182.55	*	
						VENDOR TOTALS		1182.55	* *	

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VEND# NAME

INV#	HIGHWAY ACCOUNT	PAYABLE ACCT#	P/S/U	FINAL OBJ	WT	AMOUNT	PAGE ITEM #	MHGR2020 QTY
03805	NORTHEAST ASPHALT INC	1587941	53318	100	470	052	743.45	ASPHALT 17.85
			INVOICE TOTALS			743.45	*	
1587942		53318	100	470	184	1591.03	ASPHALT 34.55	
			INVOICE TOTALS			1591.03	*	
1589416		53318	100	470	052	871.89	ASPHALT 18.65	
			INVOICE TOTALS			871.89	*	
			VENDOR TOTALS			3206.37	* *	
04855	REMINGTON OIL COMPANY INC	283250	16113		000	000	19679.63	82 1 7497.00
			INVOICE TOTALS			19679.63	*	
			VENDOR TOTALS			19679.63	* *	
04893	CENTURYLINK	30148918318K	53230	001	225	000	17.55	PESHTIGO FAX
			53270	001	229	000	17.55	PESHTIGO FAX
			INVOICE TOTALS			35.10	*	
			VENDOR TOTALS			35.10	* *	
			* * FINAL TOTALS * *			24800.97	* * *	

VEND# NAME

INV#

HIGHWAY ACCOUNT PAYABLE FINAL
ACCT# P/S/U OBJ WT

AMOUNT

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00585 OLSON TRAILER & BODY BLDR 100693C 16112 000 000 3460.50 OLTW9C09918 2.00
16112 000 000 758.70 OLTW9C09998 1.00

INVOICE TOTALS 4219.20 *
VENDOR TOTALS 4219.20 * *

01568 WISCONSIN KENWORTH 013P123847 53240 198 453 203 18.84 V BAND CLAMP 1.00
INVOICE TOTALS 18.84 *

VENDOR TOTALS 18.84 * *

01722 SERWE IMPLEMENT MUNICIPAL SALES 5643 53240 231 453 203 2099.73 COOLER 1.00
INVOICE TOTALS 2099.73 *

VENDOR TOTALS 2099.73 * *

02494 CORRE, INC 5274 53330 801 470 256 500.00 COUNTYH BRIDGE
INVOICE TOTALS 500.00 *

5275 53330 802 470 256 750.00 COUNTY BRIDGE
INVOICE TOTALS 750.00 *

5276 53330 803 470 256 1000.00 COUNTY BRDG INS
INVOICE TOTALS 1000.00 *

5277 53330 804 470 256 1250.00 COUNTY BRDG INS
INVOICE TOTALS 1250.00 *

5278 53330 805 470 256 1000.00 COUNTY BRDG INS
INVOICE TOTALS 1000.00 *

5279 53330 806 470 256 250.00 COUNTY BRDG INS
INVOICE TOTALS 250.00 *

5280 53330 809 470 256 1000.00 COUNTY BRDG INS
INVOICE TOTALS 1000.00 *

5281 53330 810 470 256 250.00 COUNTY BRDG INS
INVOICE TOTALS 250.00 *

5282 53330 811 470 256 250.00 COUNTY BRDG INS
INVOICE TOTALS 250.00 *

5283 53330 813 470 256 1000.00 COUNTY BRDG INS
INVOICE TOTALS 1000.00 *

5284 53330 815 470 256 250.00 COUNTY BRDG INS
INVOICE TOTALS 250.00 *

5285 53330 816 470 256 1250.00 COUNTY BRDG INS
INVOICE TOTALS 1250.00 *

5286 53330 819 470 256 500.00 COUNTY BRDG INS
INVOICE TOTALS 500.00 *

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HIGHWAY ACCOUNT PAYABLE FINAL
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5287		53330 817	470	256	250.00	COUNTY BRDG INS
		INVOICE TOTALS			250.00 *	
5288		53319 000	291	000	7500.00	COUNTY BRDG INS
		INVOICE TOTALS			7500.00 *	
5289		53330 807	470	256	1000.00	COUNTY BRDG INS
		INVOICE TOTALS			1000.00 *	
5290		53330 808	470	256	500.00	COUNTY BRDG INS
		INVOICE TOTALS			500.00 *	
5291		53330 812	470	256	1250.00	COUNTY BRDG INS
		INVOICE TOTALS			1250.00 *	
5292		53330 814	470	256	1750.00	COUNTY BRDG INS
		INVOICE TOTALS			1750.00 *	
5293		53330 820	470	256	750.00	COUNTY BRDG INS
		INVOICE TOTALS			750.00 *	
		VENDOR TOTALS			22250.00 * *	
02939 AARON FELCH	9029-02-71	53315 920	850	000	200.18	CTH G ROW
		INVOICE TOTALS			200.18 *	
		VENDOR TOTALS			200.18 * *	
02940 KERT & JENNIFER GUILIANI	9029-02-71	53315 920	850	000	8000.82	CTH G ROW
		INVOICE TOTALS			8000.82 *	
		VENDOR TOTALS			8000.82 * *	
04893 CENTURYLINK	30152599218K	53321 024	470	064	56.46	MENKAUNEE BRID
		INVOICE TOTALS			56.46 *	
		VENDOR TOTALS			56.46 * *	
		* * FINAL TOTALS * *			36845.23 * * *	

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Marinette County, WI - LIVE
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YEAR/PERIOD: 2018/11 TO 2018/11	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
PROPERTY MANAGEMENT										
51540000	51540000 52469				GROUNDS MAINTENANCE					
	000458 MATHIS HRDWRE & LUMB	51250	0	2018	11	INV P			Shovel, lock hasp	
	000738 WI PUBLIC SERVICE	TAX DEED 036-00001.0	0	2018	11	INV P	11.43	112818	19365 TAX DEED PARCEL #06	
	ACCOUNT TOTAL						43.40			
ADMINISTRATION										
51540000	51540000 52568				ADMINISTRATION					
	000738 WI PUBLIC SERVICE	10/26/18	0	2018	11	INV P	1.69	111418	19210 TAX DEED PRCEL 036-	
	ACCOUNT TOTAL						1.69			
	ORG 51540000 TOTAL						45.09			
PARKS										
55210000	55210000 52225				TELEPHONE					
	000762 CELLCOM	51175	0	2018	11	INV P	115.07		10/5/18 Bill	
	002066 HNS*HUGHESNET.COM	51240	0	2018	11	INV P	89.98		Internet for Camp B	
	002809 CENTURYLINK	85447735 2018 K	0	2018	11	INV P	3.95	111418	19229 ACCT 85447735	
	004893 CENTURYLINK	301435162 2018 K	0	2018	11	INV P	185.99	112118	19340 ACCT 301435162	
	004893 CENTURYLINK	301525991 2018 K	0	2018	11	INV P	30.32	112818	19384 ACCT 301525991	
	004893 CENTURYLINK	301533416 2018 K	0	2018	11	INV P	43.62	112818	19384 ACCT 301533416	
	004893 CENTURYLINK	301533417 2018 K	0	2018	11	INV P	58.65	112818	19384 ACCT 301533417	
	004893 CENTURYLINK	301533835 2018 K	0	2018	11	INV P	142.66	112818	19384 ACCT 301533835	
	004893 CENTURYLINK	301534456 2018 K	0	2018	11	INV P	68.05	112118	19340 ACCT 301534456	
	004893 CENTURYLINK	301547509 2018 K	0	2018	11	INV P	45.87	112118	19340 ACCT 301547509	
	004893 CENTURYLINK	431786911 2018 K	0	2018	11	INV P	54.38	112118	19340 ACCT 431786911	
							629.54			
	ACCOUNT TOTAL						838.54			
UTILITIES										
55210000	55210000 52229				UTILITIES					
	000738 WI PUBLIC SERVICE	2524320710-00000	0	2018	11	DIR P	819.08	DD119	19293 09/25/18-10/23/18 U	
	000738 WI PUBLIC SERVICE	2524321342-00000	0	2018	11	DIR P	2,253.36	DD119	19295 09/25/18-10/23/18 U	
							3,072.44			
	002659 GASCO PROPANE	51590	0	2018	11	INV P	1,893.75		Propane for Camp Bi	
	002659 GASCO PROPANE	52003	0	2018	11	INV P	412.50		Propane for Goodman	
							2,306.25			
	ACCOUNT TOTAL						5,378.69			
PURCHASE OF SERVICE										
55210000	55210000 52291				PURCHASE OF SERVICE					
	001632 WEST SHORE TOOL SERV	51543	0	2018	11	INV P	2,857.00		Firewood processor	

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YEAR/PERIOD: 2018/11 TO 2018/11	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
	002742	ADVANCED DISPOSAL	51833	0	2018	11	INV	P	555.50	Advance Disposal -
							ACCOUNT TOTAL		3,412.50	
55210000	52410						OFFICE SUPPLIES			
	000452	MILLERS ACTION OFFIC	52002	0	2018	11	INV	P	44.98	WHOLESALE PHOTO EQP
	000621	QUILL CORPORATION	51592	0	2018	11	INV	P	70.99	Office supplies
	000621	QUILL CORPORATION	52000	0	2018	11	INV	P	59.96	WHOLESALE OFFICE SU
									130.95	
							ACCOUNT TOTAL		175.93	
55210000	52411						POSTAGE			
	000096	UNITED MAILING SERVI	163351	0	2018	11	INV	P	75.71	111418 19199 CUSTOMER ID MARINET
							ACCOUNT TOTAL		75.71	
55210000	52458						GAS/OIL/FLUIDS ETC			
	000151	J & R AUTO PARTS	51191	0	2018	11	INV	P	42.99	Hydraulic oil
	000151	J & R AUTO PARTS	51789	0	2018	11	INV	P	47.92	Oil and filter for
	000151	J & R AUTO PARTS	51820	0	2018	11	INV	P	71.19	Grease and oil
									162.10	
	002913	FAIRCHILD EQUIPMENT	51807	0	2018	11	INV	P	450.57	Engine and hydraul
							ACCOUNT TOTAL		612.67	
55210000	52467						BUILDING MAINTENANCE			
	000456	MENARDS MARINETTE WI	51177	0	2018	11	INV	P	236.52	Paint, lumber, nuts
	000456	MENARDS MARINETTE WI	51765	0	2018	11	INV	P	171.03	Water filters, nuts
	000456	MENARDS MARINETTE WI	51954	0	2018	11	INV	P	247.71	Lighting and insula
	000456	MENARDS MARINETTE WI	51955	0	2018	11	INV	P	26.28	Paint rollers
									681.54	
	000524	PIGGLY WIGGLY #282	51519	0	2018	11	INV	P	127.96	Paint for cabins
	000524	PIGGLY WIGGLY #282	51520	0	2018	11	INV	P	223.93	Paint for cabins at
	000524	PIGGLY WIGGLY #282	51940	0	2018	11	INV	P	195.50	Paint and paint bru
									547.39	
	000857	TALL OAKS GENERAL ST	51544	0	2018	11	INV	P	98.65	Shop supplies
	003788	CRIVITZ LUMBER COMPA	51521	0	2018	11	INV	P	63.02	Paint scrapers, lum
	005627	MAR-OCO LANDFILL	42672	0	2018	11	INV	P	76.95	111418 19246 CB ROOFING -STATEME
							ACCOUNT TOTAL		1,467.55	

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Marinette County, WI - LIVE
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YEAR/PERIOD: 2018/11 TO 2018/11	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
	55210000 52468				EQUIPMENT MAINTENANCE				
	000151 J & R AUTO PARTS	51951	0	2018 11	INV	P	75.71		Oil and lube for eq
	001388 CRIVITZ FEED MILL	51217	0	2018 11	INV	P	23.50		Hydraulic hose for
	001388 CRIVITZ FEED MILL	51218	0	2018 11	INV	P	34.78		Hydraulic hose
							58.28		
	001950 S & S GLASS SERVICES	51813	0	2018 11	INV	P	270.00		2019 F250 side glas
					ACCOUNT TOTAL		403.99		
	55210000 52469				GROUNDS MAINTENANCE				
	000458 MATHIS HRDWRE & LUMB	51563	0	2018 11	INV	P	4.79		Quick links for cha
					ACCOUNT TOTAL		4.79		
	55210000 52980				EQUIP & MATERIALS ACQUISITION				
	000456 MENARDS MARINETTE WI	51765	0	2018 11	INV	P	449.00		Water filters, nuts
					ACCOUNT TOTAL		449.00		
					ORG 55210000 TOTAL		12,819.37		
	55440000				SNOWMOBILE TRAILS				
	55440000 52291				PURCHASE OF SERVICE				
	002103 NEAR NORTH TRAIL RID	10/25/18	0	2018 11	INV	P	100.50	111418	19195 GRANT #S-5207
					ACCOUNT TOTAL		100.50		
					ORG 55440000 TOTAL		100.50		
	55443000				ATV TRAILS SUMMER				
	55443000 52291				PURCHASE OF SERVICE				
	002103 NEAR NORTH TRAIL RID	09/04/18-10/09/18	0	2018 11	INV	P	5,885.50	110718	19010 ATV - 3817 SUMMER
	002103 NEAR NORTH TRAIL RID	10/16/18-10/31/18	0	2018 11	INV	P	2,607.50	112118	19305 ATV # 3817
							8,493.00		
					ACCOUNT TOTAL		8,493.00		
					ORG 55443000 TOTAL		8,493.00		
	56110000				COUNTY FOREST				
	56110000 46811				TIMBER SALES				
	000721 THE NELSON PAINT COM	51818	0	2018 11	INV	P	2,018.40		Tree Marking Paint
	000721 THE NELSON PAINT COM	51819	0	2018 11	INV	P	107.52		4 cases of flagging
							2,125.92		
					ACCOUNT TOTAL		2,125.92		

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YEAR/PERIOD: 2018/11 TO 2018/11	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
	56110000 52225				TELEPHONE				
	000762 CELLCOM	51175	0	2018 11	INV	P	99.97		10/5/18 Bill
	002809 CENTURYLINK	85447735 2018 K	0	2018 11	INV	P	2.76	111418	19229 ACCT 85447735
	004893 CENTURYLINK	301525991 2018 K	0	2018 11	INV	P	18.19	112818	19384 ACCT 301525991
	004893 CENTURYLINK	301534379 2018 K	0	2018 11	INV	P	127.54	112118	19340 ACCT 301534379
	004893 CENTURYLINK	301551305 2018 K	0	2018 11	INV	P	86.94	112118	19340 ACCT 301551305
							232.67		
					ACCOUNT TOTAL		335.40		
	56110000 52229				UTILITIES				
	000738 WI PUBLIC SERVICE	0402661270 10 2018	0	2018 11	DIR	P	119.47	DD119	19291 09/25/18-10/3/18 UT
					ACCOUNT TOTAL		119.47		
	56110000 52291				PURCHASE OF SERVICE				
	001443 BILL ISLES CONSULT	1812	0	2018 11	INV	P	450.00	112118	19314 TS CONTRACT PROGRAM
	002638 G & G MIDWEST ENTERP	MF111618	0	2018 11	INV	P	212.50	112818	19378 RETHREAD SHAFT
	002742 ADVANCED DISPOSAL	51833	0	2018 11	INV	P	95.70		Advance Disposal -
					ACCOUNT TOTAL		758.20		
	56110000 52410				OFFICE SUPPLIES				
	000621 QUILL CORPORATION	52000	0	2018 11	INV	P	21.97		WHOLESALE OFFICE SU
					ACCOUNT TOTAL		21.97		
	56110000 52411				POSTAGE				
	000096 UNITED MAILING SERVI	163351	0	2018 11	INV	P	64.63	111418	19199 CUSTOMER ID MARINET
					ACCOUNT TOTAL		64.63		
	56110000 52426				ADV/BIDS/NOTICES				
	005254 EAGLE-HERALD PUBLISH	51835	0	2018 11	INV	P	264.60		Timber Sale Adverti
					ACCOUNT TOTAL		264.60		
	56110000 52458				GAS/OIL/FLUIDS ETC				
	000651 KRIST OIL 5*	51569	0	2018 11	INV	P	59.15		Fuel for forestry t
					ACCOUNT TOTAL		59.15		
	56110000 52467				BUILDING MAINTENANCE				
	000458 MATHIS HRDWRE & LUMB	51545	0	2018 11	INV	P	7.18		Cleaning supplies f
					ACCOUNT TOTAL		7.18		

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YEAR/PERIOD: 2018/11 TO 2018/11 ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	CHECK RUN CHECK	DESCRIPTION
56110000 52468			EQUIPMENT MAINTENANCE		
000151 J & R AUTO PARTS	51568	0	2018 11 INV P	7.59	Antenna for truck
000458 MATHIS HRDWRE & LUMB	51956	0	2018 11 INV P	7.98	Clevis pin
000463 TRANSMOTION LLC	51546	0	2018 11 INV P	47.11	Hydraulic hoses, fi
000572 BROOKS TRACTOR	51589	0	2018 11 INV P	109.20	Parts for JD grader
000587 PACKER CITY INTERNAT	51155	0	2018 11 INV P	2,501.37	Repairs to 05 Inter
000891 MOTION INDUSTRIES WI	51192	0	2018 11 INV P	393.24	Oil seals
008888 P-CARD ONE TIME PAY	51834	0	2018 11 INV P	135.75	Pressure washer par
			ACCOUNT TOTAL	3,202.24	
56110000 52498			OPERATION EXPENDITURES		
000458 MATHIS HRDWRE & LUMB	51922	0	2018 11 INV P	3.99	Staples
002888 WI DEPT OF NATURAL R	OCTOBER 26 2018	0	2018 11 INV P	251.43 110718	19011 WAUSAUKEE EQUIP REN
008888 P-CARD ONE TIME PAY	51154	0	2018 11 INV P	6.07	Batteries
			ACCOUNT TOTAL	261.49	
56110000 52566			MAINTENANCE OF FOREST RDS		
002638 G & G MIDWEST ENTERP	10/29/18	0	2018 11 INV P	212.50 110718	19051 RETHREAD SHAFT
			ACCOUNT TOTAL	212.50	
56110000 52572			TIMBER STAND IMPROVEMENT		
001386 RED RIVER SPECIALTIE	51591	0	2018 11 INV P	6,746.13	Herbicide for tree
			ACCOUNT TOTAL	6,746.13	
			ORG 56110000 TOTAL	14,178.88	
=====					
FUND 100 GENERAL FUND			TOTAL:	35,636.84	
=====					

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YEAR/PERIOD: 2018/11 TO 2018/11	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
55290000				FORESTRY & PARKS DEVELOPMENT					
55290000	53890			OUTLAY					
	000456	MENARDS MARINETTE WI 51952	0	2018	11	INV P		376.84	Roofing materials f
	000456	MENARDS MARINETTE WI 51953	0	2018	11	INV P		291.20	Roofing materials f
								668.04	
	000458	MATHIS HRDWRE & LUMB 51214	0	2018	11	INV P		75.00	Lumber for Goodman
	000458	MATHIS HRDWRE & LUMB 51215	0	2018	11	INV P		17.98	Lumber for Goodman
								92.98	
	001240	GRAESE ELECTRIC 51588	0	2018	11	INV P		3,600.00	Wiring for pedastal
				ACCOUNT TOTAL				4,361.02	
				ORG 55290000 TOTAL				4,361.02	
=====									
	FUND 217	FORESTRY & PARKS DEVELOPMENT		TOTAL:				4,361.02	
=====									

** END OF REPORT - Generated by Kellie Hartman **

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YEAR/PERIOD: 2018/11 TO 2018/11	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
	51640000								COURTHOUSE
	51640000 52225								TELEPHONE
	000762 CELLCOM	51176	0	2018 11	INV	P		81.63	10/5/18 Bill
	002809 CENTURYLINK	85447735 2018 K	0	2018 11	INV	P		2.15 111418	19229 ACCT 85447735
	004893 CENTURYLINK	301525991 2018 K	0	2018 11	INV	P		151.59 112818	19384 ACCT 301525991
								ACCOUNT TOTAL	235.37
	51640000 52291								PURCHASE OF SERVICE
	000455 JOHNSON CONTROLS INC	51909	0	2018 11	INV	P		3,291.67	NOVEMBER HVAC PLANN
	000665 WM EZPAY	51483	0	2018 11	INV	P		549.25	OCT TRASH/RECYCLE
	000860 VORPAHL FIRE & SAFET	215254361	0	2018 11	INV	P		43.00 111418	19211 CUSTOMER ID 15405
	002573 COUNTRY MILE DOCUMEN	33632	0	2018 11	INV	P		334.81 112818	19377 DOCUMENT DESTRUCTIO
								ACCOUNT TOTAL	4,218.73
	51640000 52411								POSTAGE
	000096 UNITED MAILING SERVI	163351	0	2018 11	INV	P		12.04 111418	19199 CUSTOMER ID MARINET
								ACCOUNT TOTAL	12.04
	51640000 52426								ADV BIDS NOTICES
	000263 PESHTIGO TIMES	51812	0	2018 11	INV	P		53.20	AUCTION
								ACCOUNT TOTAL	53.20
	51640000 52444								JANITORIAL SUPPLIES
	000456 MENARDS MARINETTE WI	51195	0	2018 11	INV	P		60.91	JANITORIAL
	001639 BELSON COMPANY	51542	0	2018 11	INV	P		928.30	JANITORIAL - CH SCR
	001702 NASSCO INC	51961	0	2018 11	INV	P		577.94	JANITORIAL - JAIL L
	008886 AMAZON - PCARD VENDO	51960	0	2018 11	INV	P		65.40	JANITORIAL - SCRUBB
								ACCOUNT TOTAL	1,632.55
	51640000 52462								SMALL TOOLS
	000660 JET INDUSTRIAL	51540	0	2018 11	INV	P		16.23	SMALL TOOLS
								ACCOUNT TOTAL	16.23
	51640000 52467								BUILDING MAINTENANCE
	000455 JOHNSON CONTROLS INC	51910	0	2018 11	INV	P		8,243.90	CH-VARIOUS HVAC REP
	000456 MENARDS MARINETTE WI	51144	0	2018 11	INV	P		27.68	OTH - CROSSROADS BU
	000456 MENARDS MARINETTE WI	51145	0	2018 11	INV	P		60.29	OTH - CROSSROADS BU

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YEAR/PERIOD: 2018/11 TO 2018/11	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
000456	MENARDS	MARINETTE WI 51188	0	2018 11	INV	P			OTH - CROSSROADS BU
000456	MENARDS	MARINETTE WI 51189	0	2018 11	INV	P			CH - ELECTRICAL REP
000456	MENARDS	MARINETTE WI 51193	0	2018 11	INV	P			LEC - MATERIAL RETU
000456	MENARDS	MARINETTE WI 51194	0	2018 11	INV	P			LEC - MATERIAL RETU
000456	MENARDS	MARINETTE WI 51211	0	2018 11	INV	P			OTH - CROSSROADS BU
000456	MENARDS	MARINETTE WI 51482	0	2018 11	INV	P			OTH - CROSSROADS BU
000456	MENARDS	MARINETTE WI 51537	0	2018 11	INV	P			CH - MISC. BUILDING
000456	MENARDS	MARINETTE WI 51538	0	2018 11	INV	P			CH - BUILDING REPAI
000456	MENARDS	MARINETTE WI 51539	0	2018 11	INV	P			CH - BUBBLER INSTAL
000456	MENARDS	MARINETTE WI 51718	0	2018 11	INV	P			OTH-CROSSROADS BUIL
000456	MENARDS	MARINETTE WI 51784	0	2018 11	INV	P			CH - MISC. BUILDING
000456	MENARDS	MARINETTE WI 51785	0	2018 11	INV	P			CH-BUBBLER REPLACEM
000456	MENARDS	MARINETTE WI 51787	0	2018 11	INV	P			CH - BUBBLER REPAIR
000456	MENARDS	MARINETTE WI 51790	0	2018 11	INV	P			LEC - BUILDING REPA
000456	MENARDS	MARINETTE WI 51791	0	2018 11	INV	P			LEC-MERCHANDISE RET
000456	MENARDS	MARINETTE WI 51810	0	2018 11	INV	P			OTH-CROSSROADS BUIL
000456	MENARDS	MARINETTE WI 51811	0	2018 11	INV	P			OTH - CROSSROADS BU
000456	MENARDS	MARINETTE WI 51905	0	2018 11	INV	P			OTH - Crossroads Bu
000456	MENARDS	MARINETTE WI 51906	0	2018 11	INV	P			OTH - Crossroads Bu
000456	MENARDS	MARINETTE WI 51949	0	2018 11	INV	P			CH-BUILDING REPAIR
000456	MENARDS	MARINETTE WI 51958	0	2018 11	INV	P			LEC - WATER FILTER
000456	MENARDS	MARINETTE WI 51982	0	2018 11	INV	P			OTH - CROSSROADS BU
							775.72		
000727	FASTENAL COMPANY	51912	0	2018 11	INV	P			OTH-CROSSROADS BUIL
000905	SWENSON ENTERPRISES,	51153	0	2018 11	INV	P			HHS LOCK REPAIR
000968	HOBART SALES AND SER	51719	0	2018 11	INV	P			LEC-JAIL KITCHEN
001494	MID-STATE SUPPLY	51541	0	2018 11	INV	P			HHS - PLUMBING REPA
001708	RASMUSSEN ELECTRIC L	51190	0	2018 11	INV	P			EC - BOILER PUMP RE
002028	SHERWIN WILLIAMS COM	51486	0	2018 11	INV	P			OTH - CROSSROADS PA
002028	SHERWIN WILLIAMS COM	51950	0	2018 11	INV	P			CH-PAINT
							556.97		
002289	HFT*HARBOR FRGHT TOO	51788	0	2018 11	INV	P			CH - MISC. BUILDING
002598	MALONEY, JULIE	09/11/18	0	2018 11	INV	P	2,982.00	111418	19228 CROSSROADS FLOORING
002598	MALONEY, JULIE	11/12/18	0	2018 11	INV	P	1,000.00	111418	19228 CROSSROADS DOWN PAY
							3,982.00		
002935	ELECTRICAL SYNERGIES	503	0	2018 11	INV	P	313.75	112118	19334 UPS REPLACEMENT SUP
004797	DUN-RITE ASPHALT SEA	12457	0	2018 11	INV	P	560.00	112118	19339 CROSSROADS SIDEWALK
004797	DUN-RITE ASPHALT SEA	2801	0	2018 11	INV	P	289.00	112118	19339 CROSSROADS INSTALL

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YEAR/PERIOD: 2018/11 TO 2018/11	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
									849.00	
	005601 TRI-CITY PLUMBING IN	51957	0	2018 11	INV	P			1.50	LEC HOSE REEL
	008886 AMAZON - PCARD VENDO	51793	0	2018 11	INV	P			75.00	LEC-LIGHTING REPAIR
	008886 AMAZON - PCARD VENDO	51948	0	2018 11	INV	P			96.04	LEC - WATER FILTER
									171.04	
									ACCOUNT TOTAL	16,164.42
51640000	52468								EQUIPMENT MAINTENANCE	
	000455 JOHNSON CONTROLS INC	51484	0	2018 11	INV	P			1,927.00	CH - CHILLER REPAIR
	000455 JOHNSON CONTROLS INC	51485	0	2018 11	INV	P			483.60	CHA - HOLDING CELL
									2,410.60	
	000456 MENARDS MARINETTE WI	51187	0	2018 11	INV	P			120.30	EC - GENERATOR REPA
	000456 MENARDS MARINETTE WI	51786	0	2018 11	INV	P			-9.73	EC-MERCHANDISE RETU
									110.57	
	000968 HOBART SALES AND SER	51911	0	2018 11	INV	P			1,556.67	LEC - JAIL KITCHEN
	001708 RASMUSSEN ELECTRIC L	51190	0	2018 11	INV	P			346.17	EC - BOILER PUMP RE
	001708 RASMUSSEN ELECTRIC L	51908	0	2018 11	INV	P			725.00	OTH - UW FIELDHOUSE
	001708 RASMUSSEN ELECTRIC L	51959	0	2018 11	INV	P			80.00	LEC - MOTER EVALUAT
									1,151.17	
									ACCOUNT TOTAL	5,229.01
51640000	52469								GROUPS MAINTENANCE	
	000439 MARINETTE FARM & GAR	51152	0	2018 11	INV	P			50.94	HHS - GROUNDS
	000456 MENARDS MARINETTE WI	51481	0	2018 11	INV	P			54.47	OTH - CROSSROADS
	000456 MENARDS MARINETTE WI	51733	0	2018 11	INV	P			48.73	LIB - GROUNDS
									103.20	
	000891 MOTION INDUSTRIES WI	51792	0	2018 11	INV	P			77.26	LEC-GROUNDS EQUIPME
	000899 VOYAGER FLEET SYSTEM	869156877844	0	2018 11	INV	P		112118	54.54	19303 ACCT 86915-6877 MOT
	002930 WALDO IMPLEMENT	51717	0	2018 11	INV	P			1,799.00	Grounds - 30" Cub C
									ACCOUNT TOTAL	2,084.94
									ORG 51640000 TOTAL	29,646.49

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YEAR/PERIOD: ACCOUNT/VENDOR	2018/11 TO INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
51641000								MAINTENANCE CAPITAL EXPEND.
51641000 53890								OUTLAY
004797 DUN-RITE ASPHALT SEA	12459	0	2018 11	INV	P	853.00	112118	19339 UW FIELD HOUSE & LE
						853.00		ACCOUNT TOTAL
						853.00		ORG 51641000 TOTAL
=====								
FUND 100 GENERAL FUND						TOTAL:	30,499.49	
=====								

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YEAR/PERIOD: 2018/11 TO 2018/11									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
51480000								CENTRAL MOTOR POOL	
51480000 52458								GAS OIL FLUIDS ETC	
000311 KOEHNE INC	51808	0	2018 11	INV	P			30.35	#38 OIL CHANGE / TI
000311 KOEHNE INC	51809	0	2018 11	INV	P			34.92	#28 OIL CHANGE
000311 KOEHNE INC	51980	0	2018 11	INV	P			34.92	#37 OIL CHANGE-TIRE
								100.19	
000899 VOYAGER FLEET SYSTEM	869156877844	0	2018 11	INV	P		2,185.05	112118	19303 ACCT 86915-6877 MOT
001559 NKS TIRE AND SERVICE	51981	0	2018 11	INV	P		237.66		#15 OIL CHANGE/TRAN
							ACCOUNT TOTAL		2,522.90
51480000 52468									EQUIPMENT MAINTENANCE
000311 KOEHNE INC	51808	0	2018 11	INV	P			31.94	#38 OIL CHANGE / TI
000311 KOEHNE INC	51980	0	2018 11	INV	P			10.49	#37 OIL CHANGE-TIRE
								42.43	
000905 SWENSON ENTERPRISES,	51984	0	2018 11	INV	P		154.90		#15 KEYS/FOBS
001559 NKS TIRE AND SERVICE	51210	0	2018 11	INV	P		869.00		#99 BRAKE REPAIR
001559 NKS TIRE AND SERVICE	51981	0	2018 11	INV	P		753.20		#15 OIL CHANGE/TRAN
							1,622.20		
							ACCOUNT TOTAL		1,819.53
							ORG 51480000 TOTAL		4,342.43
=====									
FUND 704 MOTOR POOL						TOTAL:			4,342.43
=====									

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YEAR/PERIOD: 2018/11 TO 2018/11	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
51460000			CENTRAL DUPLICATING						
51460000	52291				PURCHASE OF SERVICE				
000901	WELLS FARGO FINAN CIA	5005438289	0	2018	11	INV P	1,096.38	110718	19031 ACCT 603-0141329
002320	MBM LEASING	51775	0	2018	11	INV P	3,078.33		WHOLESALE COMMERCIA
ACCOUNT TOTAL							4,174.71		
ORG 51460000 TOTAL							4,174.71		
51470000			PRINTING						
51470000	52225				TELEPHONE				
002809	CENTURYLINK	85447735	2018 K	0	2018	11 INV P	1.18	111418	19229 ACCT 85447735
004893	CENTURYLINK	301525991	2018 K	0	2018	11 INV P	18.19	112818	19384 ACCT 301525991
ACCOUNT TOTAL							19.37		
51470000	52415				MULTILITH SUPPLIES				
001150	MARK ANDY PRINT PROD	51562	0	2018	11	INV P	594.80		PRINTING SUPPLIES
ACCOUNT TOTAL							594.80		
51470000	52418				PAPER STOCK				
000570	WESTERN STATES ENVEL	51212	0	2018	11	INV P	230.15		ENVELOPE STOCK
000570	WESTERN STATES ENVEL	51213	0	2018	11	INV P	186.95		ENVELOPE STOCK
							417.10		
000841	MIDLAND PAPER COMPAN	IN00965222	0	2018	11	INV P	3,922.21	110718	19030 PAPER STOCK
ACCOUNT TOTAL							4,339.31		
51470000	52468				EQUIPMENT MAINTENANCE				
001150	MARK ANDY PRINT PROD	51983	0	2018	11	INV P	1,099.95		DISPLAY BOARD
ACCOUNT TOTAL							1,099.95		
ORG 51470000 TOTAL							6,053.43		
=====									
FUND 702 INFORMATION SERVICES							TOTAL:	10,228.14	=====

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YEAR/PERIOD:	2018/11 TO 2018/11									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION		
55630000		UW MARINETTE								
55630000 52467				BUILDING	MAINTENANCE					
000456 MENARDS MARINETTE WI 51230		0	2018 11	INV	P			27.06		HOME SUPPLY WAREHO
000456 MENARDS MARINETTE WI 51231		0	2018 11	INV	P			5.63		HOME SUPPLY WAREHO
000456 MENARDS MARINETTE WI 51578		0	2018 11	INV	P			25.49		HOME SUPPLY WAREHO
000456 MENARDS MARINETTE WI 51826		0	2018 11	INV	P			3.27		HOME SUPPLY WAREHO
000456 MENARDS MARINETTE WI 51993		0	2018 11	INV	P			48.93		HOME SUPPLY WAREHO
								110.38		
000648 MENOMINEE INDUSTRIAL 51232		0	2018 11	INV	P			61.93		BUSINESS SERVICES -
000648 MENOMINEE INDUSTRIAL 51994		0	2018 11	INV	P			85.47		BUSINESS SERVICES -
								147.40		
002178 PEARSON ASBESTOS ABA 6438		0	2018 11	INV	P			125.00	110718	19043 PROJ 18-256 SAMPLIN
003541 BATTERIES PLUS BULBS 51827		0	2018 11	INV	P			76.50		MISCELLANEOUS AND S
				ACCOUNT	TOTAL			459.28		
				ORG 55630000	TOTAL			459.28		
=====										
	FUND 100	GENERAL FUND		TOTAL:				459.28		
=====										

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