



## AGENDA

### INFRASTRUCTURE COMMITTEE

Thursday, July 12, 2018

9:00 a.m.

Jury Assembly Room

Marinette County Courthouse

1. Call to meeting to order
2. Approval of agenda and amendment
3. Approval/correction of minutes, action if any
  - June 7, 2018
  - June 14, 2018
  - June 26, 2018
4. Public Comment – Speaker will be limited to 5 minutes
5. Correspondence, if not specifically listed below, will be for information only
6. Discuss/consider recommend the County Board amend 2.04(2)(a)(5) to state the Infrastructure Committee will meet the 1<sup>st</sup> Wednesday at 9:00 a.m. following the first full weekend of the month, action if any.
7. Discuss/consider recommend the County Board amend 2.04(2)(a)(8) to state the Infrastructure Committee will meet at the Peshtigo Highway Shop, action if any.
8. Reports of outside agencies and others
  - Department of Natural Resources
9. Reports of Forestry and Parks Department activities – information only
  - Forestry's Monthly Revenue Report
  - Park's Monthly Revenue Report
  - Parks project update
  - Forestry project update
10. Discuss/consider approving agreement with PRT for red pine seedlings, action if any
11. Discuss/consider imposing a contract violation fine of double stumpage price of \$65.00 per cord and \$1,000 per load for removal of 7 unscaled loads of wood totaling 69.83 cords from Connor Forest Products timber sale contract #3872 for a total violation charge of \$11,538.95, action if any.

12. Reports of Highway activities – information only
  - CTH W road construction project, Performance Based Maintenance – concrete repair USH 141 and crack sealing
  - ATV/UTV signage status
  - Highway Department fuel tank analysis with Schaper Petroleum to determine compliance with the FY2020 new fuel tank requirements
  - Federal Highway Administration random sample bridge field review (Ogden Street Bridge, City of Marinette and the Little Peshtigo River Bridge, Town of Grover)
13. Discuss/consider transferring \$3,708 from fund balance to radio equipment maintenance for the purchase of four XPR5550 VHF 45 Watt Mobile Radios, action if any.
14. Reports of Maintenance activities – information only
  - Jail Pod flooring project completion
15. Discuss/consider sale of 2005 Dodge Dakota Quad Cab with matching topper from the Motor Pool to the Town of Beecher of \$2,000.00, action if any
16. Discuss/consider recommending County Board approve Ayres Associates addendum to agreement for structural analysis services, at an additional cost not to exceed \$5,350.00, agreement total cost not to exceed \$16,350.00, subject to Corporation Counsel's approval, action if any.
17. Presentation of paid invoices
18. Future agenda items
19. Identify next meeting date – Thursday, August 9 at 9:00 a.m.
20. Adjournment

Addendum(s) when applicable

Gilbert Engel  
Shirley Kaufman  
Al Mans  
Al Sauld  
Bill Stankevich  
Dave Zahn

In the event there is not a quorum present, information will be presented, but no action will be taken.

**NOTE: AGENDA ITEMS MAY NOT BE CONSIDERED AND ACTED UPON IN THE ORDER LISTED**

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans With Disabilities Act", please notify County Clerk Kathy Brandt, Marinette County Courthouse (715-732-7406) at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD 715-732-7760)

1926 Hall Avenue, Marinette, WI 54143-1717

## **PUBLIC COMMENT PROCEDURE**

Marinette County Code of Ordinances

Chapter 2 – COUNTY GOVERNMENT

Section 2.04 - COUNTY BOARD RULES OF PROCEDURES

**(7)(k) Rules of Order.** Any person not a member of the Board/Committee, desirous of addressing the Board/Committee under public comment on any subject, shall first obtain permission from the Board/Committee Chairperson. All such addresses shall be limited to 5 minutes unless otherwise extended by the Board/Committee Chairperson.

**(10)(a) Suspending, Changing and Interpreting the Rules.** These rules may be suspended by affirmative vote of two-thirds of the members present. The vote on any motion to suspend the rules shall be taken by roll call vote.



## MINUTES

### Infrastructure

Thursday, June 7, 2018  
Jury Assembly Room  
Marinette County Courthouse

**MEMBERS PRESENT:** Supervisors Gilbert Engel, Shirley Kaufman, Al Mans, Al Sauld, Bill Stankevich and Dave Zahn

**MEMBERS EXCUSED:**  
**OTHERS PRESENT:**

County Clerk Kathy Brandt, County Administrator John Lefebvre, Corporation Counsel Gale Mattison, Interim Highway Commissioner Eric Burmeister, Forestry and Park Administrator Pete Villas, Facilities Director Martin Keyport, DNR Forester Dan Mertz, Franks Logging - Chris Frank, Parks Foreman Chad Colburn, UP Engineering Trista Hobbs, Eagle Herald and Peshtigo Times

#### 1. Call to Order

Chair Mans called the meeting to order at 9:00 a.m.

#### 2. Agenda

Motion (Zahn/Sauld) to approve agenda. Motion carried.

#### 3. Minutes

Motion (Zahn/Sauld) to approve the minutes of May 10, 2018. Motion carried.

#### 4. Public Comment - None

#### 5. Correspondence – None

#### 6. Reports of Outside Agencies and Others

DNR Forester Dan Mertz

- Fiscal year ends at the end of June, 3177 hours, 110% of allotment
- Support hours are being recalculated for the next five years

- 46,000 support hours to be divided between 29 county forests – estimating slightly less than 3,000 hours will be granted
- Burning project of approximately 60 additional acres of the Athelstane Barrens, 200 total acres of open area with scattered trees, to improve habitat for turkeys, grouse and wildlife
- Elimination of the Forestry Mill Tax – future effect unknown

## **7. Forestry and Parks Activities**

- Forestry's May Revenue - \$46,742.66 – Year to date - \$778,127.52
- Park's April Revenue - \$13,984.26 – Year to date - \$105,130.52
- Forestry projects –
  - repairing County Forest roads
  - investigation of removal of unscaled wood from job site
- 2017 Forestry Accomplishment Report – Exhibit A
- Reviewing daily park fees for 2019 budget
- Park projects –
  - Mens restroom at Goodman Park being rebuilt
  - stump removal at Crystal Springs Park on Hwy 180
  - new restrooms at 12' Falls and Lake Noquebay Park
  - new well drilled at Camp Bird
  - donations of tree and benches and Twin Bridge Park
  - Twin Bridge Park group campsite – completing electric, seeding
  - normal equipment maintenance and repairs
  - ground maintenance
  - rebuild of well pump at Dave's Falls

## **8. RFQ – Laminated Wood Bridge – Ernst Road, Town of Niagara**

Motion (Sauld/Kaufman) to recommend County Board approval of bid of \$24,119.00 plus \$3,265.63 delivery cost, total \$27,394.63 from Wheeler Lumber, LLC of Eden Prairie MN for repair of Ernst Road Bridge, Town of Niagara and enter into an agreement, pending Corporation Counsel's approval. Motion carried. Exhibit B.

## **9. Timber Sale Bids/Contracts**

Motion (Engel/Stankevich) to award timber sale contracts to the high bidders as listed. Motion carried. Exhibit C.

## **10. Tax Delinquent Properties**

Motion (Sauld/Engel) to approve the following minimum bids and placing tax deed parcels for sale through advertising/sealed bid process. Motion carried.

\$12,500	#002-01211.000	N15189 White Rapids Loop, Town of Amberg, 5 acres
\$ 200	#251-02498.000	1002 State Street, City of Marinette – vacant lot
\$ 7,500	#251-0532.000	924 Miller Street, City of Marinette, vacant house, disclosure of mold issue in basement

#### **11. ATV/UTV use on County Forest Road 221**

Motion (Sauld/Stankevich) to approve request from Near North Trail Riders to open County Forest Road 221 to ATV/UTV traffic from the end of E. Tract 13 Road approximately 1/4 mile west to the existing ATV/UTV trail. Motion carried. Exhibit D

#### **12. Resolution Updating 15 Year Comprehensive Land Use Plan 2006-2020**

Motion (Zahn/Sauld) to recommend to County Board approval of resolution accepting revisions, as approved by the Committee on May 10, 2018, to the 15 Year Comprehensive Land Use Plan 2006-2020. Motion carried. Exhibit E

#### **13. Parks Caretaker II Positions**

Motion (Engel/Stankevich) to recommend to Administrative Committee the creation of seven (7) Parks Caretaker II positions, pay grade E and the elimination of seven (7) Parks Caretaker positions, pay grade E, employees currently employed as Parks Caretakers shall be placed in the newly created positions, effective immediately. Motion carried. Exhibit F

#### **14. Parks Caretaker 1 Positions**

Motion (Zahn/Stankevich) to recommend to Administrative Committee the creation of two (2) Parks Caretaker I positions, pay grade D and the elimination of two (2) vacant Parks Caretaker positions pay grade E. Motion carried.

This structure allows for more flexibility in hiring employees who qualify for the Caretaker position, but do not possess a valid CDL license. Exhibit F

#### **15. Mountain Engineering**

Motion (Engel/Kaufman) to approve entering into an agreement with Mountain Engineering, Inc. for design and owner representation services for Veteran's Memorial Park electrical project at a cost of \$3,500, pending Corporation Counsel's review. Motion carried. Exhibit G

## **16. Location of Infrastructure Committee Meetings**

Motion (Engel/Stankevich) to approve drafting an ordinance revision to change the location of the Infrastructure Committee meetings from the Courthouse to the Highway Office in Peshtigo with final approval in July. Motion carried. Voting No – Sauld, Stankevich

## **17. Highway Activities**

Introduction of Interim Highway Commissioner Eric Burmeister, as well as Marinette County Emergency Director.

- CTH W road construction project
- ATV/UTV signage status – most trails have been marked, signs will be posted next week
- RFP for land acquisition for 2019 CTH G project, appraisal consultant
- Carry over 2017 Equipment and Machinery Acquisition funds in the amount of \$403,032 to cover the 2017 work in progress
- Thursday, June 14, 2018 Infrastructure Committee tour and presentation of CBV
- Fuel tank inspection at Highway shop locations for 2020 compliance

## **18. Special Revenue Fund Transfers**

Motion (Sauld/Kaufman) to recommend to Administrative Committee approve Highway appropriation entry to transfer \$290,000 from Special Revenue Fund Balance to increase budget for CTH W (CTH M to STH 64) to include culvert replacements and additional cost for black top. Motion carried.

Motion (Kaufman/Stankevich) to recommend to Administrative Committee approve Highway appropriation entry to transfer \$90,000 from Special Revenue Fund Balance to increase budget for CTH W (STH 64 to Peshtigo River Road) to include culvert replacements and additional cost for black top. Motion carried.

## **19. Retirees Health Insurance Expense**

Motion (Zahn/Sauld) to recommend to Administrative Committee approval to apply \$172,102.40 of the highway retiree's health insurance restricted cash to the Highway Enterprise Fund 2018 budget for retiree's health insurance expense. Motion carried.

## **20. Facilities Activities**

- Focus on Energy Rebate for UW-Fieldhouse Dectron Project – project will qualify for energy rebates
- Vehicle sale to Town of Beecher – ½ ton pickup

- Jail flooring – begins June 18<sup>th</sup>
- Fairgrounds roofing – last roof currently being replaced
- Courthouse Antenna - concrete beams will be examined for strength/rebar placement
- Ella Court Building – City of Marinette is still exploring all options, the County is also reviewing options for use internally

## **21. Invoices**

Committee reviewed May Schedule of Paid Invoices for Highway, Forestry and Parks, and Facilities departments.

Approval of RFP for land acquisition for 2019 CTH G project

## **22. Future Agenda Items**

## **23. Meeting Dates**

Thursday, June 14, 2018 – road tour, CBS Squared, Inc. presentation CTH G

Tuesday, June 26 – Accept RFP vendor for CTH G land acquisition

Thursday, July 12, 2018 – 9:00 a.m. – regular monthly meeting

## **24. Adjournment**

Motion (Stankevich/Kaufman) to adjourn 11:08 a.m. Motion carried.

Kathy Brandt  
County Clerk

Date approved/corrected:



## MARINETTE COUNTY FORESTRY REPORT OF ACTIVITIES - 2017

<b><u>TIMBER HARVEST</u></b>		<b><u>REVENUE:</u></b>	<b>3,256,124</b>
	<b><u>Cords</u></b>	<b><u>Board Feet</u></b>	
Aspen	18,058		
Pine	6,848		
Mixed Hardwood	22,627		
Swamp Conifer	3,962		
<b>Total Scale - Cords of Pulpwood</b>	<b>51,496</b>		
Hardwoods	2,739	1,245,226	
Softwoods	16	6,650	
<b>Total Cord Equivalent &amp; Board Feet</b>	<b>54,252</b>	<b>1,251,876</b>	

**ROADS** **REVENUE:** **70,568**

Over 227 miles of County Forest Roads were maintained by grading and repair. Forest Road Aids are \$336.00 per mile. Hauled approximately 3,900 yards of gravel from county forest.

**PLANTING AND SITE PREPARATION**

Approximately 146,200 trees were hand planted on 186 acres in 2017. Of the trees 60,400 were jack pine seedlings and 85,800 were red pine seedlings. New plantings accounted for all of the acres.



## MARINETTE COUNTY FORESTRY REPORT OF ACTIVITIES - 2017

### **WILDLIFE HABITAT MANAGEMENT**

**REVENUE:**

**10,786**

A total of 679 work hours were spent by state employees in 2017 on wildlife related projects on county forest lands. Marinette county employees also spent considerable time on wildlife projects, however their time is not accounted for in this summary. A breakdown, of state funded time and projects is listed below.

Administration 98 hours  
Athelstane Barrens 94 hours  
Grouse & Woodcock Habitat Management 150 hours  
Forest Openings 130 hours  
Shrine Road 110 hours  
Stick Nests 33 hours  
Timber Sales 13 hours  
Kirtland's Warbler Management 51 hours

### **TIMBER STAND IMPROVEMENT (TSI)**

There were no herbicide applications made in 2017 to prepare for future planting. The next scheduled application will be in 2018.

### **GRAVEL HAULED / SCREENED**

The Amberg crew hauled approximately 3,900 yards of gravel from pits found throughout county forest land. This equals approximately 318 loads that were hauled off of county forest land in 2017.

### **DISEASE, INSECT AND ANIMAL CONTROL**

This includes beaver control where flooding of County Forest Roads occurs. Includes chemical costs for prevention of Annosum Root Rot in conifers and 100 foot buffer spray of county lands adjacement to any private spray areas.



## MARINETTE COUNTY FORESTRY REPORT OF ACTIVITIES - 2017

### **FORESTRY BUILDING**

Costs include all utilities, maintenance, and repairs to the buildings at the Amberg complex.

### **FIRE PROTECTION**

Primarily involves discing 75 miles of firebreaks around plantations to reduce fire hazard.

**REVENUE:**

**2,960**

### **SALVAGE**

Blown down and damaged trees, as well as trees removed for road construction, are salvaged and processed into lumber for use by the Parks and Forestry Departments.

### **PARKS / HIGHWAY**

Where possible Forestry crews and equipment are utilized on Parks and Highway projects and winter road maintenance to save outlay costs.

### **ADMINISTRATION**

Costs include administrative and secretarial salaries and fringes, office supplies data processing, telephone, postage, printing, advertising, copying costs, furniture, etc. Revenue is derived from a state grant for the forest administrator salary.

**REVENUE:**

**46,028**



## MARINETTE COUNTY FORESTRY REPORT OF ACTIVITIES - 2017

### **ORDINANCE ENFORCEMENT**

The Forestry Department has two LTE Forest Patrol Officer positions. These officers work primarily on weekends and holidays and enforce the Marinette County Parks and Forestry Codes.

### **TOWN'S SHARE OF TIMBER REVENUES**

Ten percent of timber sales revenues are distributed to the Towns containing county forest lands based on their acreage.

### **HEAVY EQUIPMENT PURCHASES**

**117,220**

Heavy equipment purchases for 2017 included planer, ATV tracks, (3) F150 Supercab 4x4, portable edger, chopper box, herbicide spray, and tires.

### **PROPERTY MANAGEMENT**

Costs include administrative and secretarial salaries and fringes, and any other expenditures related to tax deed properties.



## MARINETTE COUNTY FORESTRY REPORT OF ACTIVITIES - 2017

<u><b>OTHER REVENUE</b></u>	<u><b>REVENUE:</b></u>
State Aid in Lieu of Taxes	52,818
Other Grant Awards - (Arbor Day Foundation & US Fish & Wildlife Service)	-
WCFA Grant	3,945
Sustainable Forestry Grant	-
Kirtland Warbler Grant	-
Timber Sales Other County Land	-
Penalty Payments (Interest)	2,000
Other Revenue: Equipment Rental	5,634
State - Other (hauling nursery stock, Conservation Aids)	-
Intergov't Charge - Projects	105,213
Departmental Charges - In-Rem Property charges	23,842
Equipment Lease Revenue	18,949
Sale of County Property	-
Sale of Non-Metallic Mine Materials	-
Insurance Recoveries	-
Land Acquisition	-
Firewood Permits	10,260
County Forest Camping Permits	1,957
Timber Sales	2,735,312
Other County Forest Revenue (Includes permits and scrap metal)	19,485

**TOTAL REVENUE: 3,226,975**

<u><b>EXPENDITURES</b></u>	
Property Management	23,842
County Forest	1,159,222
County Forest Land Acquisition	-
Heavy Equipment Purchases	115,417
Wildlife Habitat Management	11,007
Hazardous Mitigation Grant	159
Kirtland Warbler Grant	680
Forest Roads	118,117
NMM Reclamation Fund	

**TOTAL EXPENDITURES: 1,428,443**

**LAMINATED WOOD BRIDGE**  
**RFQ #18-024-25A**

<b>BIDDER</b>	<b>PRICE</b>	<b>COST DELIVERED</b>	<b>TOTAL</b>
Sentinel Structures, Inc. Peshtigo, WI Andreas Rhude 715-582-4544	\$35,300.00 <i>(bid 30 ft deck)</i>	\$400.00	\$35,700.00
Wheeler Lumber, LLC Eden Prairie, MN Bill Hill 612-249-0856	\$24,119.00	\$3,265.63	\$27,384.63

# Marinette County Forestry & Parks

## Timber Sale Bid Summary

Bid Open Date

June 4, 2018

Tract#	Acres	Bids	High Bidder	Bid Value	Minimum Bid
10-18	23	4	Wild Rivers Forestry, Inc.	33,192.10	19,481.00
11-18	50	1	Frank's Logging	63,366.00	60,731.00
1-18	74	1	Frank's Logging	64,070.00	58,700.00
13-18	38	2	Wild Rivers Forestry, Inc.	22,687.00	19,848.00
14-13	55	0			0.00
15-18	30	3	Wild Rivers Forestry, Inc.	13,075.40	9,417.50
16-18	131	1	Frank's Logging	125,605.20	84,129.00
17-18	50	4	Marshal Giese Trucking LL	22,650.00	12,784.00
19-18	36	4	Pomeroy Forest Products	31,650.00	18,376.00
20-18	37	5	Pomeroy Forest Products	50,661.60	32,205.00
21-18	58	2	Wild Rivers Forestry, Inc.	43,544.50	26,857.50
2-18	69	3	Wild Rivers Forestry, Inc.	58,509.50	47,393.00
22-17	62	0			0.00
23-18	113	3	Marshal Giese Trucking LL	68,000.00	40,963.00
27-17	34	1	Frank's Logging	17,942.00	11,386.00
3-18	95	3	Frank's Logging	87,839.85	74,893.00
34-17	55	0			0.00
35-17	147	4	Frank's Logging	105,863.75	78,012.50
36-16	87	0			0.00
41-17	51	3	Frank's Logging	47,525.00	24,677.00
4-18	129	3	Pomeroy Forest Products	120,465.00	85,568.00
42-15	49	0			0.00
42-17	57	4	Pomeroy Forest Products	46,032.50	28,143.50
43-17	73	4	Frank's Logging	55,901.00	37,696.00
44-17	88	2	Frank's Logging	52,692.50	25,823.50
45-17	167	1	Frank's Logging	79,704.00	74,974.00
46-17	52	2	Frank's Logging	82,938.00	69,737.00
47-17	145	1	Frank's Logging	39,462.00	39,102.00
48-17	78	1	Frank's Logging	35,111.50	27,456.50
49-17	96	2	Frank's Logging	67,330.00	28,704.00
50-17	163	1	Frank's Logging	131,885.00	76,205.00
51-17	121	2	Cleereman Veneer LLC	131,730.00	108,279.00
5-18	70	3	Wild Rivers Forestry, Inc.	57,470.70	40,741.00
6-18	66	1	Frank's Logging	32,272.00	29,997.00
8-18	151	4	Frank's Logging	114,889.50	87,870.00

Species	Volume	UOM	Max Bid	Weighted Average
Aspen Pulp	14,075.00	Cords	60.11	39.33
Basswood Pulp	730.00	Cords	12.80	12.80
Cedar Pulp	400.00	Cords	9.60	9.60
Comingled Red Pine	2,260.00	Cords	88.88	71.77
Comingled Spruce	315.00	Cords	30.00	25.33
Comingled White Pine	450.00	Cords	44.21	42.54
Fir Pulp	1,865.00	Cords	30.00	20.15
Jack Pine Pulp	1,235.00	Cords	47.21	39.16
Mixed Hardwood Pulp	9,105.00	Cords	46.33	33.11
Oak Pulp	4,575.00	Cords	50.00	35.01
Red Oak Pulp	5,460.00	Cords	46.20	33.09
Red Pine Pulp	2,485.00	Cords	87.00	55.95
Spruce Pulp	1,220.00	Cords	48.00	31.03
Tamarack Pulp	400.00	Cords	20.00	20.00
White Birch Pulp	200.00	Cords	45.00	38.59
White Pine Pulp	1,930.00	Cords	53.00	22.54
Basswood Sawlogs	42.00	MBF	208.00	208.00
Hard Maple Sawlogs	5.00	MBF	350.00	350.00
Mixed Hardwood Sawlogs	188.00	MBF	285.00	168.81
Oak Sawlogs	283.00	MBF	191.00	146.59
Red Maple Sawlogs	36.00	MBF	170.00	113.00
Red Oak Sawlogs	756.00	MBF	320.00	263.45
White Birch Sawlogs	20.00	MBF	128.00	128.00

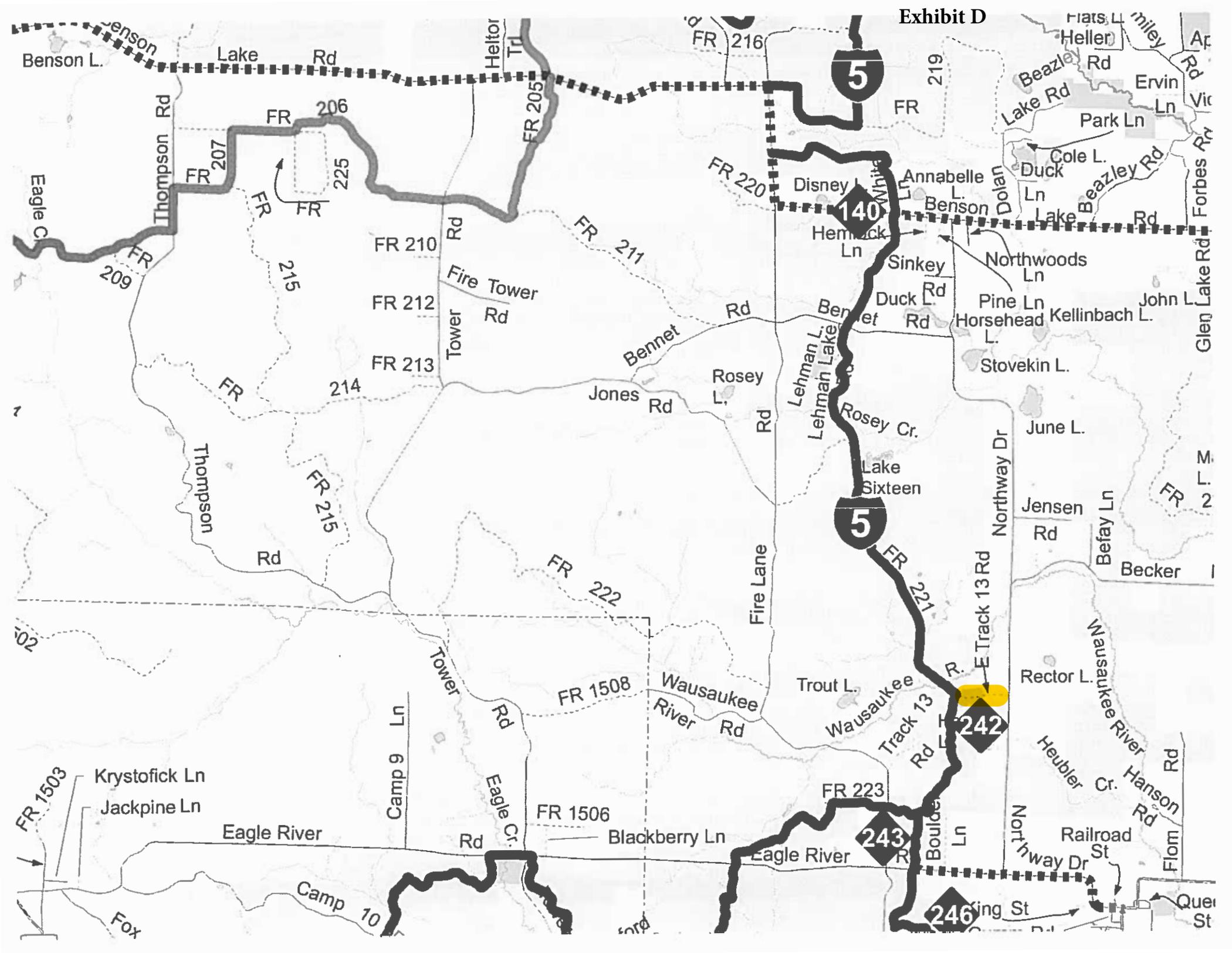
Tracts Offered	<b>35</b>
Tracts Receiving Bids	<b>30</b>
Tracts with No Qualifying Bid	<b>5</b>

Number of Qualifying Bids	<b>75</b>
Avg Qualifying Bids per Tract	<b>3</b>

Total Appraised Value of Tracts Sold:	<b>\$ 1,380,150.00</b>
Total Bid Value of Tracts Sold:	<b>\$ 1,904,065.59</b>
Percent Increase Over Appraised Value:	<b>37.96%</b>

Acres Sold	<b>2,492</b>
Average Acres of Sold Tracts:	<b>83</b>
Average \$ per Acre Sold:	<b>\$ 764.07</b>

Exhibit D



RESOLUTION No. 497-18

**AMENDING THE MARINETTE COUNTY 15-YEAR COMPREHENSIVE LAND USE PLAN**

WHEREAS, Marinette County as lands enrolled as County Forest pursuant to ss 28.11 Wisconsin Statutes; and

WHEREAS, the Marinette County Board of Supervisors on October 31, 2006, adopted resolution #235 approving the Marinette County Comprehensive Land Use Plan for a period of 15 years; and

WHEREAS, said Plan is a dynamic document to be revised as changing conditions require; and

WHEREAS, subsection (5)(a) of the above referenced State Statute requires said Plan amendments be approved by the Marinette County Board of Supervisors and the Wisconsin Department of Natural Resources; and

WHEREAS, Plan amendments for the fifteen year period encompassing 2006-2020 have been prepared by the Marinette County Infrastructure Committee and are submitted for approval before the Marinette County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED, that the Marinette County Board of Supervisors does adopt as follows: The Marinette County Forest Comprehensive Land Use Plan be amended as attached; and

BE IT FURTHER RESOLVED, that the Marinette County Forestry and Parks Department is directed to forward these amendments to the Wisconsin Department of Natural Resources for their approval.

Hereby granted this 26<sup>th</sup> day of June 2018 by a majority of a quorum of the Marinette County Board of Supervisors.

\_\_\_\_\_  
Mark Anderson, Chairperson

\_\_\_\_\_  
Katherine K. Brandt, County Clerk

Recommended: Infrastructure Committee- 06/07/18



# MARINETTE COUNTY POSITION REQUEST FORM

**Administration Completes and returns to the Department**

Applicable dates: Infrastructure  
Governing Committee 6-7-18  
Administrative Committee 6-14-18  
County Board 6-26-18

Permission to proceed: \_\_\_\_\_

*[Handwritten Signature]*

(County Administrator initials and dates)

**Department Completes and submits to Human Resources**

Department: Forestry & Parks  
Department Head: Pete Villas  
Supervisor: Chad Colburn  
Position Title: Parks Caretaker | (2 positions)  
Old Position Title: Parks Caretaker  
Hours per Week/Year: 40 hrs/week  
Effective Date: 7 / 1 / 18  
  
Account Number(s): 55210000 50111

New Positions: <small>(check all that apply)</small>	<input checked="" type="checkbox"/> Permanent
	<input checked="" type="checkbox"/> Seasonal
	<input type="checkbox"/> Project
	<input type="checkbox"/> LTE
	<input type="checkbox"/> Addition of Current Position
	<input checked="" type="checkbox"/> Eliminate/Create
Changes to	<input type="checkbox"/> Hours of Work
Existing:	<input type="checkbox"/> Title Change
	<input type="checkbox"/> Location Change

Funding taken from: Salaries with fringes (i.e. salaries with or without fringes)

Justification for request: Please attach

**Human Resources Completes and submits to Finance**

Wage Scale: MC  
Pay Rate/Salary: \$ 15.56 - 17.78 - 2000  
Pay Level: D

Human Resources Initials: KB

**Finance Completes and returns to Administration**

Cost of Request:			
Wages:	\$ _____	Workers Comp:	\$ _____
FICA:	\$ _____	Life Insurance:	\$ _____
Retirement:	\$ _____	Longevity:	\$ _____
Other (explain):	<u>SEE ATTACHED</u>		

Total Cost: \$ Savings \$7,309.85 to \$9,398.38

Finance Initials: PK 6/1/2018

**Approval\***

Department Head: *[Signature]*  
County Administrator: *[Signature]*

6/1/18  
6/1/18

\* Minutes from the applicable Governing Committee, Administrative Committee, and County Board meeting must be attached.

**received**  
**KL 6-1-18**



# MARINETTE COUNTY POSITION REQUEST FORM

**Administration Completes and returns to the Department**

Applicable dates: Infrastructure  
 Governing Committee 6-7-18  
 Administrative Committee 6-14-18  
 County Board 6-26-18

Permission to proceed:

(County Administrator initials and dates)

**Department Completes and submits to Human Resources**

Department: Forestry & Parks  
 Department Head: Pete Villas  
 Supervisor: Chad Colburn  
 Position Title: Parks Caretaker II (7 positions)  
 Old Position Title: Parks Caretaker  
 Hours per Week/Year: 40 hrs/week  
 Effective Date: 7 / 1 / 18  
 Account Number(s): 55210000 50111

New Positions: (check all that apply)	<input checked="" type="checkbox"/> Permanent
	<input checked="" type="checkbox"/> Seasonal
	<input type="checkbox"/> Project
	<input type="checkbox"/> LTE
	<input type="checkbox"/> Addition of Current Position
	<input checked="" type="checkbox"/> Eliminate/Create
Changes to Existing:	<input type="checkbox"/> Hours of Work
	<input type="checkbox"/> Title Change
	<input type="checkbox"/> Location Change

Funding taken from: Salaries with fringes (i.e. salaries with or without fringes)

Justification for request: Please attach

**Human Resources Completes and submits to Finance**

Wage Scale: Mc  
 Pay Rate/Salary: \$ 17.38 - 19.86 - 22.34  
 Pay Level: E

Human Resources Initials: KG**Finance Completes and returns to Administration**

Cost of Request:  
 Wages: \$ \_\_\_\_\_ Workers Comp: \$ \_\_\_\_\_  
 FICA: \$ \_\_\_\_\_ Life Insurance: \$ \_\_\_\_\_  
 Retirement: \$ \_\_\_\_\_ Longevity: \$ \_\_\_\_\_  
 Other (explain): \_\_\_\_\_ \$ \_\_\_\_\_

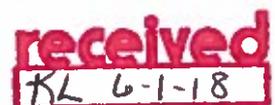
Total Cost: \$ N/A

Finance Initials: PK 6/1/2018**Approval\***

Department Head:   
 County Administrator:

6/1/18  
6/1/18

\* Minutes from the applicable Governing Committee, Administrative Committee, and County Board meeting must be attached.



## PARKS CARETAKER I AND II JUSTIFICATION

Parks Caretakers play a very important role in the maintenance and upkeep of the grounds and facilities throughout Marinette County's park system. Finding reliable and experienced individuals to fill open positions is extremely important. Currently, the Parks Caretaker positions require a valid Class A CDL license in order to be considered for an interview. Many times, a possible candidate has a Class A CDL but no experience in grounds and/or maintenance. On the other hand, many very good possible candidates are not interviewed because the individual lacks a Class A CDL. By eliminating the Parks Caretaker positions and creating Parks Caretaker I and Parks Caretaker II positions, the number of qualified, experienced candidates will greatly increase. The Class A CDL is needed when driving a certain truck and trailer combination used to move equipment around to the different parks. Not every Caretaker is in need of having a Class A CDL. It's more important to have employees with good carpentry, masonry, electrical and grounds maintenance skills than it is to have a CDL. By eliminating the nine (9) Parks Caretaker positions and creating seven (7) Parks Caretaker II positions and two (2) Parks Caretaker I positions, the department will be able to draw from a larger pool of possible candidates when hiring. Currently there are two (2) Parks Caretaker positions vacant and in need of being filled. This is the best time to create the Parks Caretaker I and II positions as requested. The seven (7) Parks Caretaker Positions that are currently filled will be moved into the newly created Parks Caretaker II positions. As Parks Caretaker II positions would become vacant, individuals in a Parks Caretaker I position would be able to move into the Caretaker II position as long as they have a valid Class A CDL at the time of the vacancy. If none of the individuals in a Caretaker I positions would meet the CDL requirement to move into a Caretaker II position, a Caretaker II would need to be hired.



## **Job Title: Parks Caretaker**

**Department:** Forestry and Parks

**Position Reports to:** Parks Supervisor

**Pay Grade Level:** I Carlson-Dettmann D  
II Carlson-Dettmann E

**FLSA Status:** Non-Exempt

**Position Status:** Full Time – Seasonal

### **JOB ANALYSIS**

Responsibilities include operation and maintenance of Marquette County parks. Additional duties include the repair and construction of parks buildings, equipment, vehicles, structures and grounds. Decisions regarding daily work activity are made independently within the context of established policies and procedures.

### **ESSENTIAL JOB FUNCTIONS**

- A. Clean all park buildings.
- B. Collect litter and garbage at parks and boat landings.
- C. Remove large standing trees within parks.
- D. Maintain, repair and operate dump truck, trailer and small power tools to complete various maintenance jobs.
- E. Repair and construct park buildings, structures and grounds.
- F. Inform patrons regarding park rules and regulations.
- G. Issue warnings and citations for misconduct.
- H. Operate power tools and machinery in a construction and/or logging environment.
- I. Collect various park fees from visitors/campers.
- J. Parks Caretakers II shall operate department equipment requiring a Class A Commercial Driver's License (CDL).

### **REQUIRED ABILITIES**

- A. Maintain security of confidential matters and materials.
- B. Maintain knowledge of current local, state and federal laws, rules and regulations that apply.
- C. Work as team player in the absence of or with minimal supervision.
- D. Communicate effectively orally and in writing.
- E. Memorize and retain information over long and short periods of time.
- F. Present information to management, small groups and one-on-one situations.
- G. Respond to sensitive inquiries, complaints or questions from a group or one-on-one setting.
- H. Plan and monitor assigned activities effectively.
- I. Add, subtract, divide and multiply.
- J. Apply procedures and interpret instructions accurately.
- K. Remain calm and levelheaded in difficult, unexpected or emergency situations.
- L. Work in the presence of distractions or under monotonous conditions without significant loss of efficiency.
- M. Establish and maintain an effective working relationship with department heads, employees, the general public and other agency staff.
- N. Explore and research problems effectively to ensure positive results.
- O. Prioritize multiple tasks and meet scheduled deadlines.
- P. Apply attention to detail.

### **QUALIFICATIONS**

#### **Level I**

- A. Requires a high school diploma or equivalent.
- B. Requires two years of experience in the buildings and grounds maintenance field.
- C. Requires knowledge of carpentry, masonry, engine mechanics, plumbing and electricity.
- D. Prefer law enforcement experience or training.
- E. Possess and maintain an insurance acceptable driver's license.
- F. Requires an active Chainsaw Certification within six months of hire.

## Level II

- A. Requires a high school diploma or equivalent.
- B. Requires two years of experience in the buildings and grounds maintenance field.
- C. Requires knowledge of carpentry, masonry, engine mechanics, plumbing and electricity.
- D. Prefer law enforcement experience or training.
- E. Possess and maintain an insurance acceptable Class A CDL.
- F. Requires an active Chainsaw Certification within six months of hire.

## ENVIRONMENTAL CONDITIONS OF THE WORKPLACE

- A. Work with long periods of solitary work.
- B. Deal with challenges and criticism on a regular basis.
- C. Work near moving mechanical parts on a regular basis.
- D. Work in high precarious places.
- E. Work above ground level where the possibility of falling exists.
- F. May be subjected to fumes or airborne particles.
- G. Work indoors in a non-temperature controlled environment.
- H. Work outdoors exposed to changing weather conditions.
- I. Work outdoors but in the confines of a vehicle.
- J. Work in wet or humid conditions.
- K. Adapt to rapid changes in environmental conditions.
- L. Interact with abusive, difficult or stressed individuals occasionally.
- M. May be exposed to body fluids and communicable diseases.

## PHYSICAL DEMANDS

- A. Requires hand-eye coordination.
- B. Sit for long periods of time.
- C. Stand for long periods of time.
- D. Walk for long periods of time including rough and uneven terrain.
- E. Work with vibrating tools or equipment when necessary.
- F. Work in a confined workspace.
- G. Lift and/or carry up to 50 pounds frequently, occasionally in excess.

## ADDITIONAL DUTIES

- A. Work outside of normal hours when necessary.
- B. Perform additional duties as assigned.

Note: A Level I may attain Level II through the posting process and verification of attaining all qualifications required for Level II pay.

**THE ABOVE STATEMENTS ARE INTENDED TO DESCRIBE THE GENERAL NATURE AND LEVEL OF WORK BEING PERFORMED BY THE EMPLOYEE ASSIGNED TO THIS POSITION. THEY ARE NOT TO BE CONSTRUED AS AN EXHAUSTIVE LIST OF ALL JOB RESPONSIBILITIES AND DUTIES PERFORMED BY PERSONNEL SO CLASSIFIED.**

**MARINETTE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THE COUNTY WILL PROVIDE REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES AND ENCOURAGE BOTH PROSPECTIVE AND CURRENT EMPLOYEES TO DISCUSS POTENTIAL ACCOMMODATIONS WITH MARINETTE COUNTY WHEN NECESSARY.**

Prepared:	06/02	Revised:	04/08
Approved:	06/02	Approved:	05/02/2008 (Human Resources & Administration)
Revised:	07/05	Revised:	02/09
Approved:	08/04/2005 (Form Update)	Approved:	03/10/2009
Revised & Approved:	06/15/2006 (to meet education rating only)	Revised:	07/2015
Revised:	06/06	Approved:	07/27/2015
Approved:	06/20/2006 (to meet experience and lifting rating)	Revised:	08/2016 (streamline Parks Caretaker & Youth Camp Caretaker)
Revised:	09/06	Approved:	08/31/2016
Approved:	02/05/2007 (Human Resources & Administration)		
	02/08/2007 (Governing Committee)	04/2017	Streamline with Youth Camp Caretaker removed
02/26/2007	Position Evaluation Committee Rated at J	Revised:	05/2018
		Approved:	05/16/2018
Revised:	02/08		
Approved:	02/25/2008 (Human Resources & Administration)	05/24/2018	Parks Caretaker I/II pending Committee/County Board approvals

**Marinette County - Forestry & Parks**  
**Fiscal Impact - Reclassify Parks Caretakers to I & II**  
**Using 2018 Budget Figures**

Staff	FTE	Hours	Per Hour	111 SALARY	Longevity	151 S.S.	6.70% 152 RET	154 H&D	155 Life Insurance	2% 159 W/C	Total Benefits	Total S&B	Fiscal Impact Savings
<b>Parks Caretaker 83%</b>													
Grade E - Step 1	1.00	1,726.00	\$ 17.38	\$ 29,997.88	\$ -	\$ 2,095.74	\$ 2,009.86	\$ 15,068.90	\$ 42.00	\$ 599.96	\$ 19,816.45	\$ 49,814.33	
Grade E - Step 6	1.00	1,726.00	\$ 19.86	\$ 34,278.36	\$ -	\$ 2,423.20	\$ 2,296.65	\$ 15,068.90	\$ 42.00	\$ 685.57	\$ 20,516.31	\$ 54,794.67	
Grade E - Step 11	1.00	1,726.00	\$ 22.34	\$ 38,558.84	\$ -	\$ 2,750.65	\$ 2,583.44	\$ 15,068.90	\$ 42.00	\$ 771.18	\$ 21,216.17	\$ 59,775.01	
Grade D - Step 1	1.00	1,726.00	\$ 15.56	\$ 26,856.56	\$ -	\$ 1,855.43	\$ 1,799.39	\$ 15,068.90	\$ 42.00	\$ 537.13	\$ 19,302.85	\$ 46,159.41	3,654.93
Grade D - Step 6	1.00	1,726.00	\$ 17.78	\$ 30,688.28	\$ -	\$ 2,148.55	\$ 2,056.11	\$ 15,068.90	\$ 42.00	\$ 613.77	\$ 19,929.33	\$ 50,617.61	\$ 7,309.85
Grade D - Step 11	1.00	1,726.00	\$ 20.00	\$ 34,520.00	\$ -	\$ 2,441.68	\$ 2,312.84	\$ 15,068.90	\$ 42.00	\$ 690.40	\$ 20,555.82	\$ 55,075.82	\$ 4,177.06
												\$ 8,354.12	\$ 8,354.12
												\$ 9,398.38	\$ 9,398.38

Seasonal employee-EE/SP Health and Family Dental insurance for 11 months of the year  
 Seasonal employee-annual hours 2080\*83%  
 Seasonal employee-10 months Life Insurance \$4.20 per month  
 Savings would be greater if additional hours are considered

\*\*Social Security percentage calculated by salary minus employee share of health and dental

## MOUNTAIN ENGINEERING, INC.

N2960 North US Hwy 2  
Iron Mountain, Michigan 49801  
Phone (906) 779-5762  
Fax (906) 779-5789

221 University Avenue, Suite 103  
Williston, North Dakota 58801  
(701) 609-5760  
Email [mtneengineering@chartermi.net](mailto:mtneengineering@chartermi.net)

THIS IS AN AGREEMENT effective as of April 23, 2018 between Marinette County Parks ("Owner") and Mountain Engineering, Inc. ("Engineer").

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows: Veterans Memorial Park

Engineer's services under this Agreement are generally identified as follows:

Plans, Specifications, and Contract Documents for the campground electrical services at Veterans Memorial Park in Crivitz, Wisconsin.

Owner and Engineer further agree as follows:

### 1.01 Basic Agreement and Period of Service

- A. Engineer shall provide or furnish the Services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above ("Additional Services").
- B. Engineer shall complete its Services within the following specific time period: December 31, 2018. If no specific time period is indicated, Engineer shall complete its Services within a reasonable period of time.
- C. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's Services is impaired, or Engineer's Services are delayed or suspended, then the time for completion of Engineer's Services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.

### 2.01 Payment Procedures

- A. Invoices: Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer's invoice, then (1) the amounts due Engineer will be increased at the rate of 1.5% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day, and (2) in addition Engineer may, after giving seven days written notice to Owner, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.

*Commercial, Municipal, and Residential Engineering Design, Inspection and Surveying*

- B. Payment: As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in Paragraphs 2.01, 2.02 (Services), and 2.03 (Additional Services). If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.

## 2.02 Basis of Payment—Hourly Rates Plus Reimbursable Expenses

- A. Owner shall pay Engineer for Services as follows:

1. An amount equal to the cumulative hours charged to the Project by each class of Engineer's employee's times standard hourly rates for each applicable billing class, plus reimbursement of expenses incurred in connection with providing the Services and Engineer's consultants' charges, if any.
2. Engineer's Standard Hourly Rates are attached as Appendix 1.
3. The total compensation for Services and reimbursable expenses is estimated to be \$3,500.00.

- 2.03 Additional Services: For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged in providing the Additional Services by each class of Engineer's employees, times standard hourly rates for each applicable billing class; plus reimbursement of expenses incurred in connection with providing the Additional Services and Engineer's consultants' charges, if any. Engineer's standard hourly rates are attached as Appendix 1.

## 3.01 Termination

- A. The obligation to continue performance under this Agreement may be terminated:

1. For cause,

- a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.

- b. By Engineer:

- 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or

- 2) upon seven days written notice if the Engineer's Services are delayed for more than 90 days for reasons beyond Engineer's control, or as the result of the presence at the Site of undisclosed Constituents of Concern, as set forth in Paragraph 5.01.I.
  - c. Engineer shall have no liability to Owner on account of a termination for cause by Engineer.
  - d. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.
2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.
    - B. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all Services and Additional Services performed or furnished in accordance with this Agreement, plus reimbursement of expenses incurred through the effective date of termination in connection with providing the Services and Additional Services, and Engineer's consultants' charges, if any.

#### 4.01 Successors, Assigns, and Beneficiaries

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

## 5.01 General Considerations

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to such Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- C. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- D. Engineer's opinions (if any) of probable construction cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- E. Engineer shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents other than those made by Engineer or its consultants.
- F. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the documents and subject to the following limitations:

1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;
  2. any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants;
  3. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and
  4. Such limited license to Owner shall not create any rights in third parties.
- G. Owner and Engineer may transmit, and shall accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- H. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$15,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.

- K. This Agreement is to be governed by the law of the State of Michigan, the parties agree to submit to the jurisdiction and venue of the Circuit Court for the County of Dickinson, State of Michigan or, if original jurisdiction can be established, the United States District Court for the Western District of Michigan with respect to any action arising, directly or indirectly, out of this Contract or the performance or breach of this Contract. The parties stipulate that the venues referenced in this Contract are convenient.
- L. Engineer's Services and Additional Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

#### 6.01 Total Agreement

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

#### 7.01 Definitions

- A. Constructor—Any person or entity (not including the Engineer, its employees, agents, representatives, and consultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- B. Constituent of Concern—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. ("CERCLA"); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5101 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. ("RCRA"); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

#### 8.01 Attachments: Appendix 1, Engineer's Standard Hourly Rates

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner: Marinette County Parks

Engineer: Mountain Engineering, Inc.

By: \_\_\_\_\_

By: Rebecca S Whisler

Name: \_\_\_\_\_

Name: Rebecca S. Whisler

Title: \_\_\_\_\_

Title: Office Manager / Treasurer

Date: \_\_\_\_\_

Date: April 24, 2018

Address for Owner's receipt of notices:

501 Pine Street  
Peshigo, WI 54157

Address for Engineer's receipt of notices:

N2960 North US Highway 2  
Iron Mountain, MI 49801

This is Appendix 1, Engineer's Standard Hourly Rates, referred to in and part of the Short Form of Agreement between Owner and Engineer for Professional Services dated April 23, 2018

Engineer's Standard Hourly Rates

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A. Standard Hourly Rates:

1. Standard Hourly Rates are set forth in this Appendix 1 and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.
2. The Standard Hourly Rates apply only as specified in Paragraphs 2.01, 2.02, and 2.03, and are subject to annual review and adjustment.

B. Schedule of Hourly Rates:

Billing Class	Rate
Professional Engineer	\$ 120.00/hour
Professional Surveyor	\$ 120.00/hour
Professional Architect	\$ 120.00/hour
Project Manager	\$ 100.00/hour
Project Engineer	\$ 75.00/hour
Staff Engineer/Designer	\$ 65.00/hour
Engineering Technician	\$ 55.00/hour
Surveying Technician	\$ 55.00/hour
Clerical	\$ 40.00/hour



## MINUTES

### Infrastructure

Thursday, June 14, 2018  
Jury Assembly Room  
Lower Level, Courthouse Annex

MEMBERS PRESENT: Supervisors Gilbert Engel, Al Mans, Al Sauld, and Bill Stankevich  
MEMBERS EXCUSED: Supervisors Shirley Kaufman and Dave Zahn  
OTHERS PRESENT: County Clerk Kathy Brandt, Interim Highway Commissioner Eric Burmeister, Facilities Director Martin Keyport, Assistant Forest Administrator Marcus Isaacson, Bay Cities Radio

#### 1. Call to Order

Chair Mans called the meeting called to order at 9:05 a.m.

#### 2. Agenda

Motion (Engel/Sauld) to approve agenda. Motion carried.

#### 3. Public Comment - None

#### 4. River Cities Pool/UW Marinette MOU

Motion (Engel/Sauld) to recommend to County Board approval of amendments, Appendix C & D, to UW, River Cities Pool and Marinette County Memorandum of Understanding. Motion carried. Exhibit A

#### 5. CBS Squared, Inc. – CTH G Project

Presentation by Project Engineer Joe Malenofski, P.E., regarding 2019 CTH G project. Exhibit B

#### 6 Tour

9:45 a.m. - Committee members, staff, and public were invited to tour the following:

- UW-Marinette Fieldhouse parking lot project – 1125 University Dr, Marinette
- Middle Inlet Horse Camp – County Forest Road #901, S. 23, T33N, R21E

- Logging project contract 3884 in the Town of Middle Inlet – County Forest Road #901, S. 23, T33N, R21E

## **7. Adjournment**

Motion (Stankevich/Engel) to adjourn 12:42 p.m. Motion carried.

Next meeting date –

Tuesday, June 26, 2018 – 8:30 a.m.

Thursday, July 12, 2018 – 9:00 a.m. – regular monthly meeting

Kathy Brandt  
County Clerk

Date approved/corrected:

## MEMORANDUM of AGREEMENT to MATERIAL TERMS

UNIVERSITY OF WISCONSIN-MARINETTE  
 RIVER CITIES COMMUNITY POOL ASSOCIATION, INC.  
 and  
 MARINETTE COUNTY

Agreement made this 19<sup>th</sup> day of May 2009, by and between the University of Wisconsin Colleges, doing business as UW-Marquette, hereafter referred to as "UW" and the River Cities Community Pool Association, Inc., hereafter referred to as the "Association" and the County of Marinette, Wisconsin, hereinafter referred to as the "County", for the purpose of defining the terms and conditions for jointly providing a program of recreation for Association members, the University community and the general public for the use of the pool facility constructed on real estate owned by the County of Marinette. The County joins in this Agreement because the County owns the real estate upon which the pool is constructed and the County consents to the terms and conditions recited herein.

Property Description: The following legal description covers the perimeter of the pool addition at UW-Marquette:

A parcel of land in the Northeast Quarter of the Southeast Quarter (NE-1/4 of SE-1/4) of Section Eighteen (18), Township Thirty (30) North, Range Twenty-four (24) East, City of Marinette, State of Wisconsin, described as follows: Commencing at the East Quarter Corner of said Section Eighteen (18); thence South Eighty-seven Degrees (87°) Eight Minutes (08') Thirty Seconds (30") West along the quarter line Four Hundred Two and Thirty-nine Hundredths (402.39) feet; thence South Two Degrees (02°) Fifty-seven Minutes (57') Twenty-four Seconds (24") East One Hundred Fifty-five and Sixty-six Hundredths (155.66) feet to the POINT OF BEGINNING; thence continue South Two Degrees (02°) Fifty-seven Minutes (57') Twenty-four Seconds (24") East Seventy-two and Sixty-one Hundredths (72.61) feet; thence South Eighty-seven Degrees (87°) Two Minutes (02') Thirteen Seconds (13") West, Twenty-eight and Zero Hundredths (28.00) feet; thence South Two Degrees (02°) Fifty-seven Minutes (57') Twenty-four Seconds (24") East, One Hundred Seven and Zero Hundredths (107.00) feet; thence North Eighty-seven Degrees (87°) Two Minutes (02') Thirteen Seconds (13") East One Hundred Seventeen and Zero Hundredths (117.00) feet; thence North Two Degrees (02°) Fifty-seven Minutes (57') Twenty-four Seconds (24") West Fifty and Zero Hundredths (50.00) feet to the outside surface of a wall of the existing gymnasium building; thence South Eighty-seven Degrees (87°) Two Minutes (02') Thirteen Seconds (13") West along the wall Eleven and Zero Hundredths (11.00) feet to a corner of the building; thence North Two Degrees (02°) Fifty-seven Minutes (57') Twenty-four Seconds (24") West along the wall Forty-five and Ninety Hundredths (45.90) feet to a corner of the building; thence South Eighty-seven Degrees (87°) Two Minutes (02')

Thirteen Seconds (13") West along the wall Thirty-three and Forty Hundredths (33.40) feet to a corner of the building; thence North Two Degrees (02°) Fifty-seven Minutes (57') Twenty-four Seconds (24") West along the wall Seventy-two and Sixty-eight Hundredths (72.68) feet; thence North Eighty-seven Degrees (87°) Four Minutes (04') Twelve Seconds (12") West along the wall Ten and Sixty-five Hundredths (10.65) feet; thence North Two Degrees (02°) Fifty-five Minutes (55') Thirty-one Seconds (31") West along the wall Eleven and Zero Hundredths (11.00) feet; thence South Eighty-seven Degrees (87°) Four Minutes (04') Twelve Seconds (12") West Thirty-three and Ninety-six Hundredths (33.96) feet to the POINT OF BEGINNING, containing Fourteen Thousand Six Hundred Forty-two (14,642) square feet of land.

To achieve previously recited objectives, the UW, the Association and the County agree as follows:

1. The Association will be primarily responsible for operating the pool facility and adjacent women's locker room while the UW will be primarily responsible for operating the remaining physical space of the field house. Physical space held in common is defined as the entrance corridor, lobby and men's locker room adjacent to the pool. The UW shall be responsible for the utilities, custodial services, and cleaning of the field house. The Association shall be responsible for the utilities, insurance, custodial services and cleaning of the pool building and women's locker room.

Authorized representatives for the UW shall maintain the full right of access to all areas at any and all times for maintenance, safety, and security needs.

2. The Association shall have the non-exclusive right to use the parking facilities located adjacent to the pool facility for parking the vehicles of its employees, members and guests. Responsibility for plowing the parking lot will be apportioned according to the facility site plan (Exhibit A) which is made a part of this Agreement. No other responsibilities for the maintenance, care or replacement of the parking facilities are assigned to the Association.
3. The Association agrees to provide for use of the pool facility by UW allowed individuals under the following terms and conditions:
  - a. Current individual UW staff, emeriti, and students. I.D. cards will be required for entrance of UW staff and students to the pool facilities.
  - b. Current individual NWTC-Marinette staff and students when permitted by the UW. The UW will notify the Association on a yearly basis if NWTC-Marinette users are permitted under this agreement. I.D. cards will be required for entrance of NWTC-Marinette staff and students to the pool facilities.

- c. In the lieu of monetary payment for access, the UW will, upon monthly reconciliation of utility payments, reimburse the Association for 20% of the Association's utility expenses incurred in the operation of the pool facility. Utilities are defined as gas, electric, sewer, and water.
  - d. The UW use of the pool will conform to the established program schedule of the Association in their operation of the pool.
  - e. In the event the UW requests time for exclusive use of the pool for academic programming, the UW and the Association will prepare and agree on a schedule of usage prior to July 1<sup>st</sup> of each year for the upcoming academic year. When using the pool for academic programming the UW will provide its own instructors and lifeguards.
4. The County will be responsible for major repairs required for the building structure housing the pool facility and for major repairs of all pool-related machinery and equipment. Major repairs are defined as non-routine repairs that are not required on an annual basis or less than an annual basis and which are not annually and routinely budgeted for by any of the parties. Roof repairs above the pool and/or women's locker room with an expense less than \$1000 shall be shared by the Association and UW. Roof repairs over \$1000 will be considered a major expense and the County will be responsible for the entire expense.
5. The Association will have the right to erect signage on UW leased property, in conformity with City of Marinette municipal code, to appropriately identify the pool operation. However, prior to undertaking such installation, the Association shall provide the UW with plans and details of the proposed signage and shall obtain express approval of the UW. The UW agrees that it will not unreasonably withhold approval.
6. The UW shall provide the Association the use of common space for access and control of the Association pool facility during all hours of pool operation, said hours of operation to be determined solely by the Association.
7. The use of alcoholic beverages anywhere in the pool area or on university property is strictly prohibited.
8. The Association may rent use of the pool to private groups at its discretion. The UW Assistant Dean for Administrative Services shall be notified at least one week in advance of any such event. The Association is responsible for providing lifeguards and for general oversight of the facility during such events. The UW reserves the right under this agreement to terminate any event at which occupant behavior is deemed by UW to threaten personal or public safety, or damage UW property.

9. The Association shall have the right to make cosmetic and structural improvements to the pool facility. However, prior to undertaking such improvements, the Association shall provide the UW and the County with plans and details of the proposed improvements and shall obtain express approval of the UW and the County by County Board Resolution for the specific improvement. The UW and the County agree that they will not unreasonably withhold approval. Said improvements, when affixed to the building or real estate, shall become fixtures and shall become the County's property in the event of the termination of this Agreement at no additional expense to the County unless otherwise provided in the County's Resolution approving the improvement. The County's approval is not required for the placement of non-affixed removable equipment and such equipment shall remain the property of the Association in the event of termination of this Agreement.
10. The Association will maintain at its expense Comprehensive General Liability Insurance for Association members and the general public participating in/spectating at any Association sponsored program. Commercial General Liability Insurance policy limits shall be not less than a Combined Single Limit for Bodily Injury, Property Damage, and Personal Injury Liability of \$1,000,000 per occurrence and \$2,000,000 aggregate. The University Of Wisconsin System Board Of Regents and the County shall be declared on the policy as additional insured's, and each will be provided with a copy of the certificate of coverage.
11. The Association must comply with all pool operating and safety requirements as set forth by the Wisconsin Administrative Code and all applicable OSHA Standards.
12. The Association will provide a performance bond in the amount of \$6,000. Such bond must be furnished prior to occupancy. In lieu of the performance bond, the Association may provide an irrevocable letter of credit naming the UW as beneficiary. The irrevocable letter of credit shall be in the amount specified for the performance bond and the format content required by the UW. The performance bond or irrevocable letter of credit shall be furnished by a company licensed to do business in the State of Wisconsin. The performance bond or irrevocable letter of credit shall be in existence for the life of this agreement plus ninety (90) days. The performance bond or letter of credit shall provide that in the event of non-renewal, the UW and the Association be notified in writing by the issuer a minimum of sixty (60) days prior to the anniversary of the effective date of the contract. In event of the non-renewal of the performance bond or irrevocable letter of credit, the Association shall provided the UW evidence of the new source of surety within twenty-one (21) calendar days after the UW's receipt of the non-renewal notice.

13. In consideration of the agreement between the UW, the Association and the County, the University of Wisconsin Colleges, to the extent authorized by secs. 893.82 and 895.46, Wis. Stats., does hereby agree to hold harmless the River Cities Community Pool Association, Inc. and Marinette County from any and all liability, loss, damages, costs or expenses which arise out of the negligent act or omission of an employee, officer or agent of the University while acting in the scope to their employment and in the course of their involvement with the above mentioned program.
14. In consideration of the agreement between the UW, the Association and the County, the River Cities Community Pool Association, Inc. does hereby agree to hold harmless the University of Wisconsin Colleges and Marinette County from any and all liability, loss, damages, costs or expenses which arise out of the negligent act or omission of an employee, officer or agent of the Association while acting in the scope of their employment and in the course of their involvement with the above mentioned program. This does not limit or in any way affect the Association's obligation to provide the insurance required pursuant to paragraph 10 of this Agreement.
15. The term of this Agreement shall be for the period beginning June 1, 2009 and ending December 31, 2009. Subsequent to December 31, 2009, this Agreement shall automatically renew upon a month-to-month basis until such time as any party hereto gives a written notice of intent not to renew this Agreement to the other parties at least ninety (90) days prior to the termination date. The parties understand that they may review and revise this Agreement in writing at any time and on any terms upon which all parties may agree.
16. The UW reserves the right to cancel this agreement in whole or in part without penalty due to nonappropriation of funds to the UW or for failure of the Association to comply with any terms and conditions of this agreement.
17. The parties agree that this Agreement shall not in any way affect or modify the Memorandum of Agreement entered into between Marinette County and the Regents of the University of Wisconsin on July 1, 1970, which Agreement sets forth the terms of the relationship between Marinette County and the University of Wisconsin for the operation of UW-Marinette.
18. This Agreement constitutes the entire Agreement of the parties and it may be modified only with the written agreement of all parties.

NOW THEREFORE, IN WITNESS WHEREOF, FOR GOOD AND VALUABLE CONSIDERATION, THE RECEIPT OF WHICH IS ACKNOWLEDGED, THE UNDERSIGNED PARTIES HAVE SET THEIR HANDS AND SEALS EFFECTIVE THIS 19<sup>TH</sup> DAY OF MAY 2009.

University of Wisconsin Colleges  
(d/b a UW-Marmette)

By: *Gene Walden*

Date: *5/26/09*

Marinette County

By: *Kathy Brandt*

Date: *May 19, 2009*

River Cities Community Pool Association

By: *James Martell*

Date: *19 May 2009*

Amendment to Memorandum of Agreement

University of Wisconsin-Marquette  
River Cities Community Pool Association, Inc.  
And  
Marquette County  
Original agreement dated May 19, 2009

Paragraph 9. is restated as follows:

The Association shall have the right to make cosmetic and structural improvements to the pool facility. However, prior to undertaking such improvements, the Association shall provide the UW and County with plans and details of the proposed improvements and shall obtain express approval of the UW and the County by County Board Resolution for the specific improvement. The UW and the County agree that they will not unreasonably withhold approval. Said improvements, when affixed to the building or real estate, shall become fixtures and shall become the County's property in the event of the termination of this Agreement at no additional expense to the County unless otherwise provided in the County's Resolution approving the improvement. The County's approval is not required for the placement of non-affixed removable equipment and such equipment shall remain the property of the Association in the event of termination of this Agreement. The equipment listed on Appendix B, attached and incorporated by reference shall remain the property of the County. The Association will at its own cost maintain equipment listed on Appendix B in excellent operating condition and if necessary replace said equipment at its own cost with equal or better quality equipment.

Amended and restated this 21<sup>st</sup> day of Sept., 2010.

University of Wisconsin Colleges

(d/b/a UW-Marquette)

By: *Steve Wilder*

Date: 01/15/10

Marquette County

By: *Kathy Brandt*

Date: 09/21/10

River Cities Community Pool Association

By: *James Martini*

Date: 10/21/2010

## APPENDIX A

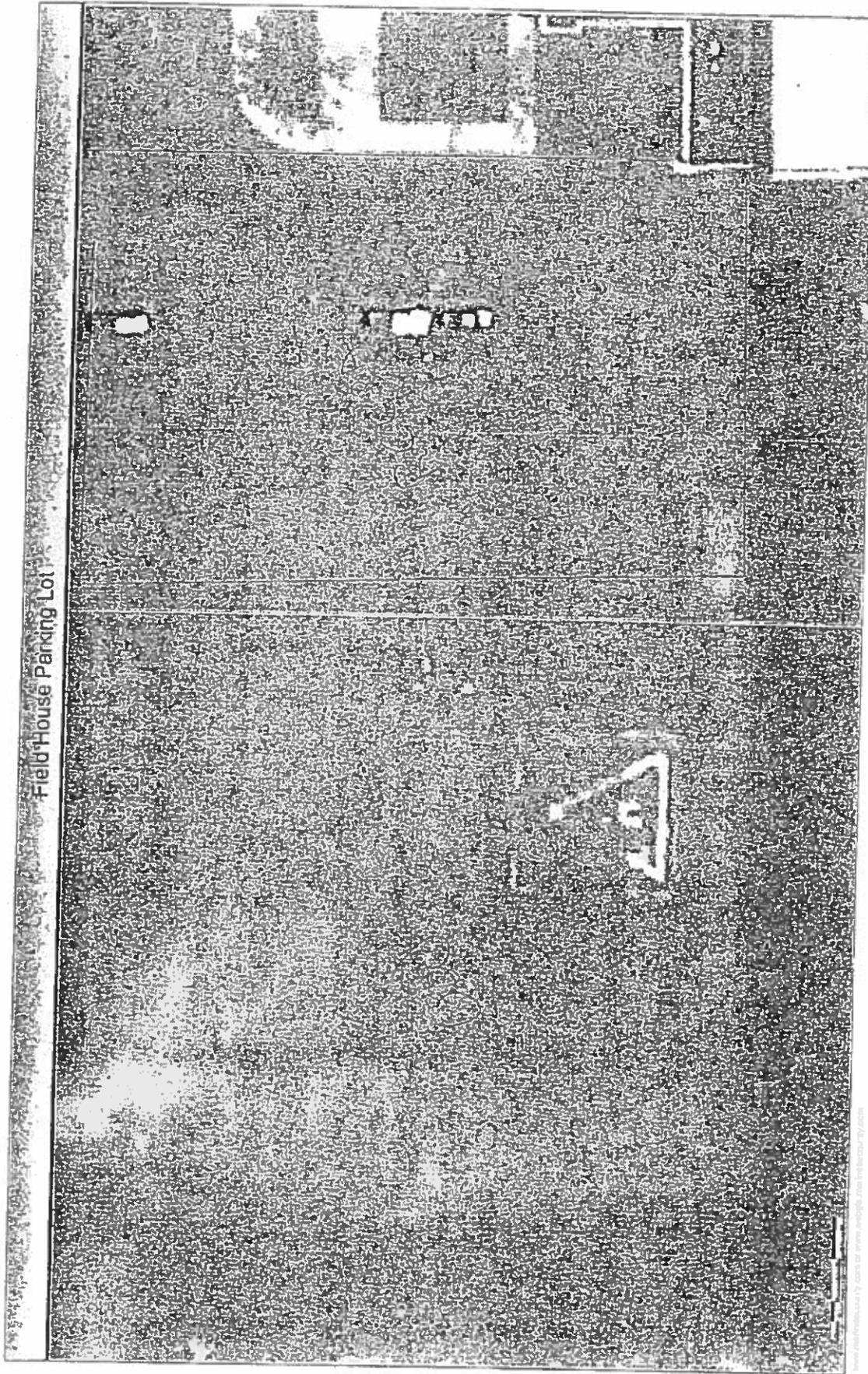
### Apportionment of snow removal

The Association will be responsible for snow removal for the first one-hundred and twenty feet (120') of the parking lot west of the sidewalk which serves the main entrance. This area consists of thirty-five (35) parking spaces and four (4) handicap spaces. The Association will place the snow removed from the parking lot onto the yard space to the South and onto yard space near the ditch to the North of the area being plowed and only in the area that is directly adjacent to the area being plowed. The ditch area may not be utilized for storage of snow which would prevent the normal flowage of water.

The UW will be responsible for snow removal for all other areas of the parking lot.

The approximate area of responsibility is represented on the map on the reverse side.

Field House Parking Lot



May 25 2008

## Appendix B

List of items which will remain as part of the building and are considered property of Marinette County:

1. Lap Lanes and reel
2. Pool handicapped lift
3. Pool entry stairs
4. Wall mounted first aid kit
5. All pool cleaning equipment
6. All pool rescue equipment
7. White boards attached to wall

APPENDIX C

Amending original Memorandum of Agreement dated May 19, 2009

This amendment supersedes Appendix A and associated maps (Exhibit A), and also changes the apportionment of locker room cleaning.

A. Remove Appendix A and associated maps.

B. Amend paragraphs 1 and 2, p.2, of the MOU to read:

1. The Association will be primarily responsible for operating the pool facility and adjacent men's and women's locker rooms while the university will be responsible for operating the remaining physical space of the field house, including the team locker rooms.

Physical space held in common is defined as the entrance corridor, lobby and men's and women's locker rooms adjacent to the pool. The UW shall be responsible for the utilities, custodial services, and cleaning of the field house. The Association shall be responsible for the utilities, insurance, custodial services and cleaning of the pool building and men's and women's locker rooms adjacent to the pool.

Authorized representatives for the UW and Marinette County shall maintain the full right of access to all areas at any and all times for maintenance, safety, and security needs.

2. The Association shall have the non-exclusive right to use the parking facilities located adjacent to the pool facility for parking the vehicles of its employees, members and guests. ~~Responsibility for plowing the parking lot will be apportioned according to the faculty site plan (Exhibit A) which is made a part of this Agreement.~~ Sole responsibility for plowing the full extent of the parking lot lies with the UW. To the greatest extent possible, plowing shall be complete in a timely fashion to enable pool access by employees, members and guests of the Pool Association.

No other responsibilities for the maintenance, care or replacement of the parking facilities are assigned to the Association.

University of Wisconsin Colleges (d/b/a UW-Marinette)

By: \_\_\_\_\_

Date: \_\_\_\_\_

Marinette County

By: \_\_\_\_\_

Date: \_\_\_\_\_

River Cities Pool Association

By: \_\_\_\_\_

Date: \_\_\_\_\_

APPENDIX D

Amending original Memorandum of Agreement dated May 19, 2009

Paragraph 12, p.4, of the MOU, concerning the provision of a performance bond by the Pool Association, is deleted in its entirety.

The requirement that the Pool Association post a performance bond in any sum is thus removed.

University of Wisconsin Colleges (d/b/a UW-Marquette)

By: \_\_\_\_\_

Date: \_\_\_\_\_

Marinette County

By: \_\_\_\_\_

Date: \_\_\_\_\_

River Cities Pool Association

By: \_\_\_\_\_

Date: \_\_\_\_\_

# Welcome

**County G**  
**(County E – Spur Rd)**  
**WisDOT Project ID 9029-02-00**  
**Marinette County**

**June 14, 2018**



# Project Design

- CBS Squared, Inc. – Consultant Design Firm
  - Joe Malenofski, P.E. – Project Engineer
  - John Beckfield, P.E. – Project Manager
- JT Engineering – Local Program Management Consultant
  - Rich Glen, P.E.
- Wisconsin Department of Transportation
  - Dave Schmidt – Project Manager
  - Jim Thompson – Project Supervisor



# Purpose of Meeting

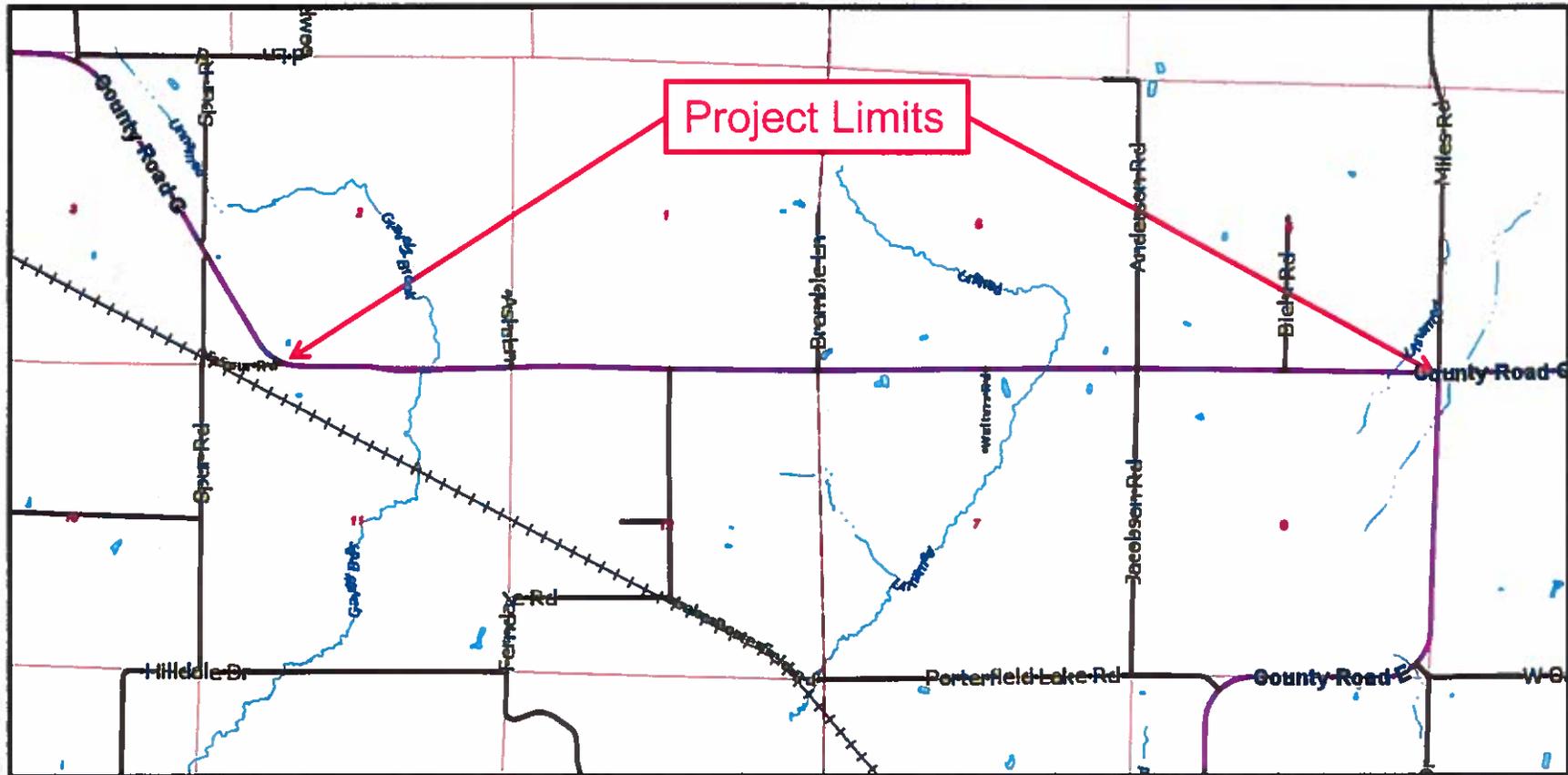
- Introduce the design team
- Present the need for the project
- Present and discuss the proposed improvements along the corridor
- Obtain comments
- Answer questions



# Project Location

Spur Road to County E

Town of Lake & Town of Porterfield



# Need for Project

- Roadway Deficiencies
  - Pavement Condition – extensive cracking, rutting, distress
  - Cross Section – steep slopes adjacent to roadway, lack of clear zone, narrow shoulders
  - Existing Culverts – deterioration (rusting, corrosion), failing structure
  - Subgrade Improvement – area near Ferndale Road

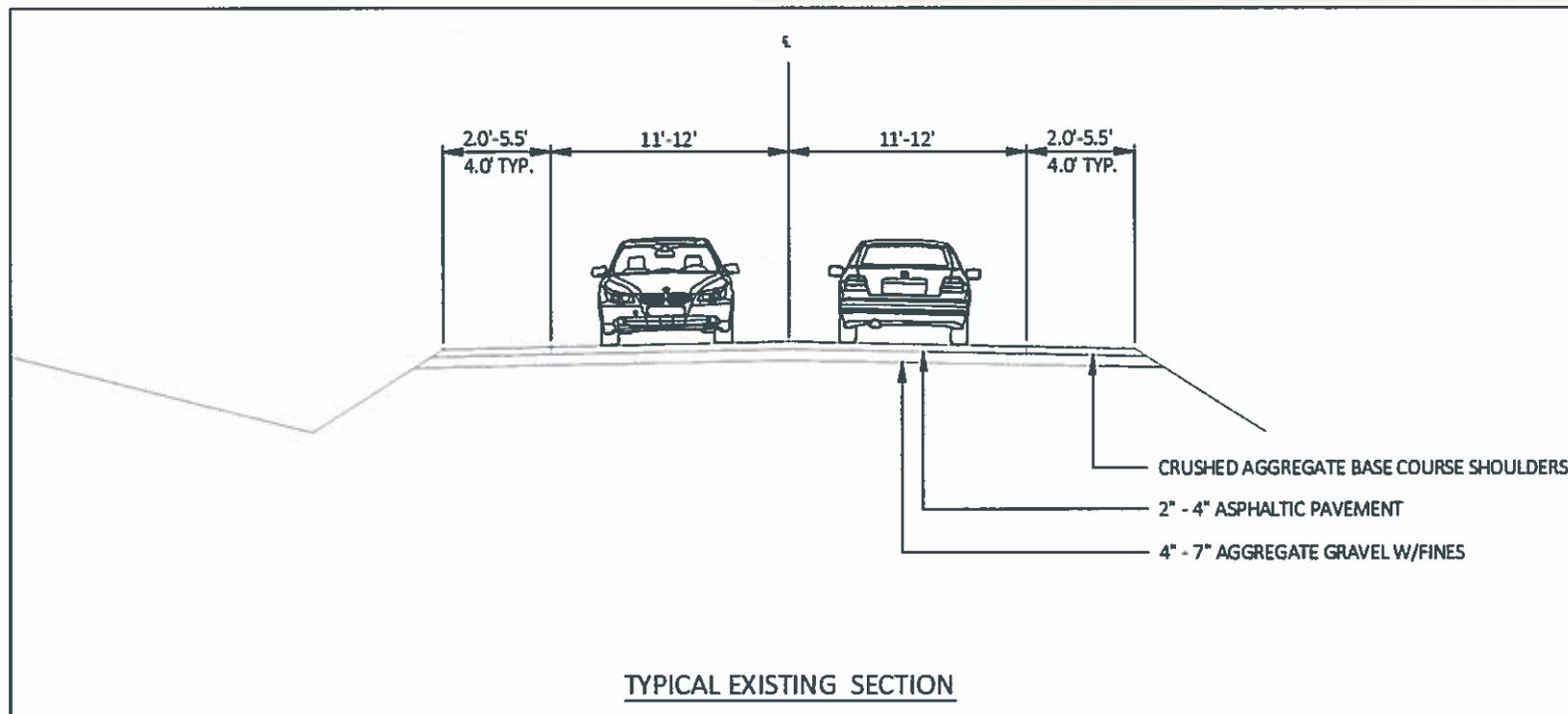
## Safety

- Horizontal Alignment – 5 existing curves do not meet standards



# Existing Conditions

## County G – Existing Section



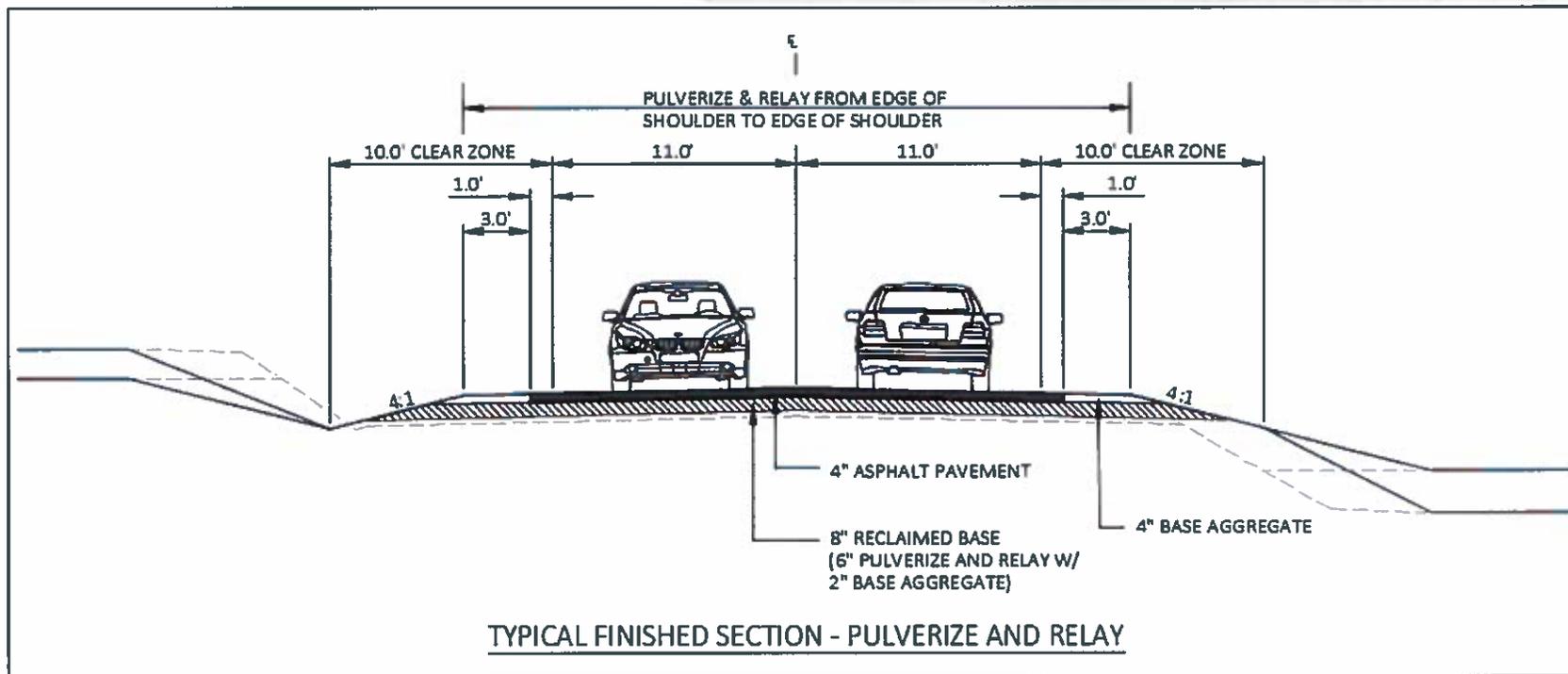
# Proposed Improvements

- Pulverize and relay County G
  - Addition of 2" of base course
- Re-grade side slopes
- Replace culverts crossing County G
- Reconstruct area near Ferndale Road
- Increase superelevation of curves



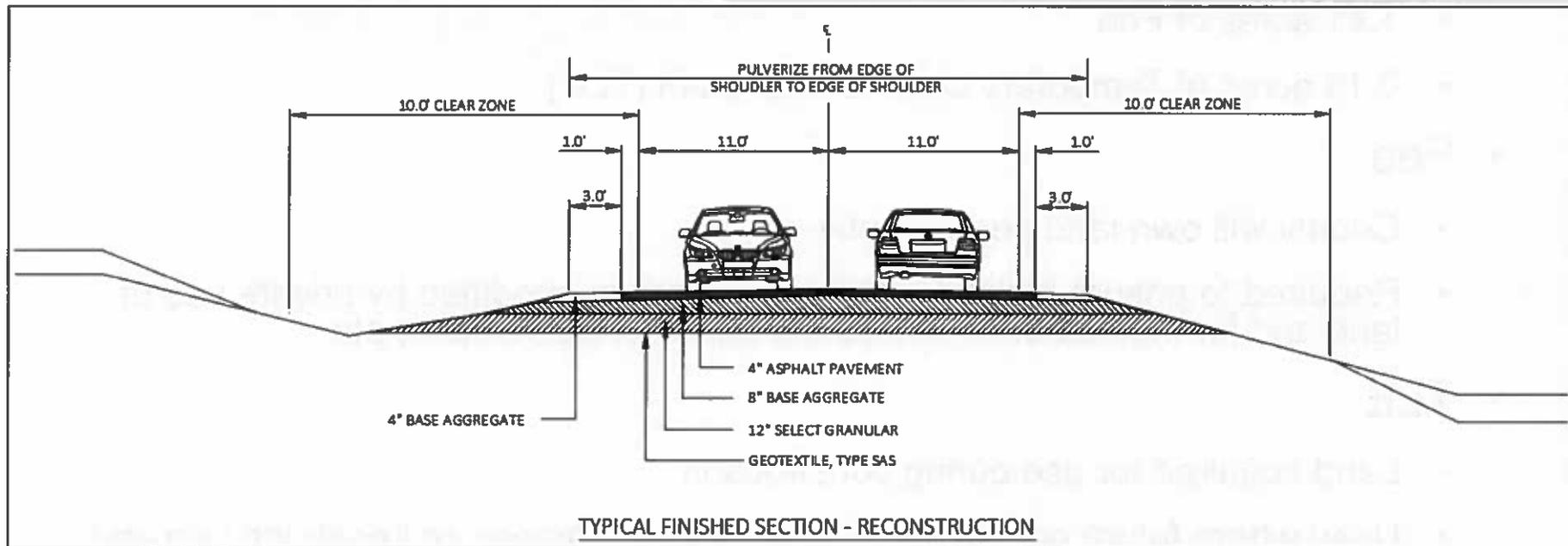
# Proposed Improvements

## County G Proposed Section – Pulverize and Relay



# Proposed Improvements

## County G Proposed Section – Reconstruction



# Right of Way

- Right of Way acquisition required from 37 parcels
  - 1.41 acres of Fee
  - 0.16 acres of Temporary Limited Easement (TLE)
- Fee
  - County will own land permanently
  - Required to ensure highway features will not be modified by private use of land and for maintenance of ditches, culverts, side slopes, etc.
- TLE
  - Land acquired for use during construction
  - Used where future private use of land will not damage or impair the use and utility of the highway
  - Matching driveways, installation of erosion control



# Traffic Control

- **County G to be closed to thru traffic during construction**
  - Culvert replacements to be completed ½ at a time to allow 1 lane to remain open
- **Access to properties will remain open during construction**
- **Access to be maintained for emergency services**



# Public Involvement Activities

- 2 Public Information Meetings will be held
  - October 2017
    - About 9 property owners attended
    - Provided overview of project, including that right-of-way acquisition would be likely
    - Majority of comments received were in regards to drainage
  - June 21, 2018
    - 5 – 7 PM at Town of Lake Hall



# Project Schedule

- Design Notice to Proceed – February 2017
- Public Involvement Meeting #1 – October 30, 2017
- Environmental Document – Approved April 2018
- Design Reports – Approved May 2018
- Right of Way Plat – Approved June 2018
- Public Involvement Meeting #2 – June 21, 2018
- Final Plans – February 2019 (Anticipated)
- Letting – May 2019 (Anticipated)
- Construction – 2019 (Estimated 3 months)



# Conclusion

Questions?

Thank you for your participation!





## MINUTES

### Infrastructure

Tuesday, June 26, 2018  
Extension Conference Room 3<sup>rd</sup> Floor  
Marinette County Courthouse

MEMBERS PRESENT: Supervisors Gilbert Engel, Shirley Kaufman, Al Mans, Al Sauld, Bill Stankevich, and David Zahn

MEMBERS EXCUSED:

OTHERS PRESENT: Deputy County Clerk BobbieJean Borkowski, Interim Highway Commissioner Eric Burmeister, Forestry & Parks Administrator Pete Villas, and Corporation Counsel Gale Mattison

#### 1. Call to Order

Chair Mans called the meeting called to order at 8:30 a.m.

#### 2. Agenda

Motion (Stankevich/Engel) to approve agenda. Motion carried.

#### 3. Public Comment - None

#### 4. CTH G Appraisal and Acquisition Services

Motion (Engel/Zahn) to recommend to County Board approve agreement with CORRE Inc for appraisal and acquisition services related to CTH G, including accepting appraisals, at a cost not to exceed \$58,200.00, subject to Corporation Counsel's approval. Motion carried. Exhibit A

#### 5. CTH G Relocation Order and Right of Way for CTH G Project

Motion (Zahn/Kaufman) to recommend County Board approve the CTH G Relocation Order and Right of Way plat for the CTH G project. Motion carried. Exhibit B

#### 6 Tax Deed Land Parcels

One bid was received. Motion (Zahn/Kaufman) to accept sealed bid in the amount of \$14,000.00 for tax deed property parcel #002-01211.000 in the Town of Amberg.

One bid was received. Motion (Engel/Stankevich) to accept sealed bid in the amount of \$300.00 for tax deed property parcel #251-02498.000 in the City of Marinette. Motion carried.

Two bids were received. Motion (Stankevich/Zahn) to accept sealed bid in the amount of \$11,075.00 for tax deed property parcel #251-05321.000 in the City of Marinette. Motion carried.

## **7. Adjournment**

Motion (Kaufman/Stankevich) to adjourn 8:44 a.m. Motion carried.

Next meeting date – Thursday, July 12, 2018 – 9:00 a.m. – regular monthly meeting

BobbieJean Borkowski  
Deputy County Clerk

Date approved/corrected:

## Responses to RFP #18-025-30 Appraisal &amp; Acquisition Services

Vendor	Lump Sum for Services	Hourly Rate for Meetings	Comment
OMNNI Associates Inc One Systems Drive Appleton WI 54914-1654	\$ 57,900.00	\$ 125.00	Does not include title updates, staking, lending fees, closing costs, and recording fees
CORRE Inc 681 Baeten Road, Suite 2 Green Bay WI 54304	\$ 58,200.00	\$ 115.00	Does not include recording fees
Streetland LLC 623 Broken Arrow Road Wausau WI 54401	\$ 61,600.00	\$ -	
Moss & Associates LLC 1556 Apache Avenue Green Bay WI 54313	\$ 62,500.00	\$ 100.00	Does not include court testimoney by appraiser @ \$150/hour as needed. Lump Sum Price includes 10 appraisals @ \$1,500/appraisal.
Taves Acquisition Services LLC W3848 Taves Road Tomahawk WI 54487	\$ 88,050.00	\$ 125.00	



1  
2 **ORDINANCE No.**

3  
4 **AMENDING THE GENERAL CODE OF ORDINANCES OF MARINETTE COUNTY –**  
5 **COUNTY GOVERNMENT – CHAPTER 2 – COUNTY GOVERNMENT**  
6

7 The County Board of Supervisors of the County of Marinette does ordain as follows:

8  
9 *Section One:* Section 2.04(2)(a)(5) of the Marinette County Code of Ordinances is amended to  
10 read as follows:  
11

12  
13 **2.04 COUNTY BOARD RULES OF PROCEDURE.**

14 ...

15 **(2) Standing Committee Meetings.**

16  
17 (a) The standing committees shall meet as follows:

18 ...

19  
20 (5) Infrastructure Committee shall meet the 1<sup>st</sup> ~~Thursday~~ **Wednesday** at 9 am  
21 following the first full weekend of the month.  
22

23 ...  
24  
25  
26

27 *Section Two:* This ordinance shall be effective immediately upon passage and publication.

28  
29 Approved by a majority of a quorum of the Marinette County Board of Supervisors this 31<sup>st</sup> day  
30 of July 2018.  
31

32  
33  
34  
35  
36 \_\_\_\_\_  
37 Mark Anderson, Chairperson

38  
39  
40  
41  
42 \_\_\_\_\_  
43 Katherine K. Brandt, County Clerk  
44

42 Recommended by the Infrastructure Committee on July 12<sup>th</sup>, 2018.

1  
2 **ORDINANCE No.**

3  
4 **AMENDING THE GENERAL CODE OF ORDINANCES OF MARINETTE COUNTY –**  
5 **COUNTY GOVERNMENT – CHAPTER 2 – COUNTY GOVERNMENT**  
6

7 The County Board of Supervisors of the County of Marinette does ordain as follows:  
8

9 *Section One:* Section 2.04(2)(a)(8) of the Marinette County Code of Ordinances is amended to  
10 read as follows:  
11

12  
13 **2.04 COUNTY BOARD RULES OF PROCEDURE.**

14 ...

15 **(2) Standing Committee Meetings.**

16  
17 (a) The standing committees shall meet as follows:  
18

19 ...

- 20 (8) All meetings shall be held with open doors at the Courthouse in the  
21 City of Marinette, Wisconsin, unless a different place is specified by  
22 majority vote of the Committee, with the exception of the Health and  
23 Human Services Board which will meet at the Health and Human Services  
24 Building and the Infrastructure Committee which will meet at the Peshtigo  
25 Highway Department Office.  
26

27 ...  
28  
29

30 *Section Two:* This ordinance shall be effective immediately upon passage and publication.  
31

32 Approved by a majority of a quorum of the Marinette County Board of Supervisors this 31<sup>st</sup> day  
33 of July 2018.  
34  
35  
36

37 \_\_\_\_\_  
38 Mark Anderson, Chairperson

37 \_\_\_\_\_  
38 Katherine K. Brandt, County Clerk

39  
40  
41  
42 Recommended by the Infrastructure Committee on July 12<sup>th</sup>, 2018.  
43

**SEEDLING MANAGEMENT CONTRACT**

THIS AGREEMENT effective this 13rd day of February, 2018 between **MARINETTE COUNTY** (“Owner”), of 501 Pine Street, Peshtigo, WI, 54157, U.S.A., USA and **PRT USA INC.** (“PRT”), of #101 – 1006 Fort Street, Victoria, British Columbia, V8V 3K4, Canada.

**BACKGROUND:**

The Owner has agreed to engage PRT to cultivate a minimum number of seedlings as summarized below for the initial term of this agreement and detailed in Schedule “A”, on the terms and conditions of this agreement:

YEAR AND TIME OF SOWING	YEAR AND TIME OF DELIVERY	MINIMUM NUMBER OF SEEDLINGS (K)
Spring 2018	Spring 2019	124.000
		<b>124.000</b>

**AGREEMENTS:**

For good and valuable consideration, the receipt and sufficiency of which each party acknowledges, the parties agree as follows:

**1 RELATIONSHIP**

- 1.1 Engagement. The Owner hereby engages PRT and PRT hereby accepts such engagement, for the purpose of providing the management services described in section 3.2 on the terms and conditions of this agreement.
- 1.2 Relationship. PRT and the Owner will at all times remain independent parties and are not, nor will they represent themselves to be, partners or joint venturers.

**2 SUPPLY OF SEED**

- 2.1 Seed Supply. The Owner will supply all seed from which it desires PRT to grow and deliver seedlings.
- 2.2 Title. Title to all seed supplied by the Owner and to all propagules and seedlings produced from such seed (the "Seedlings") will remain with the Owner throughout the initial term and any renewal term of this agreement, except as otherwise provided in this agreement.
- 2.3 Acquisition of Seed by PRT. If the Owner requests, and PRT agrees, to obtain the seed contemplated by this agreement, PRT will do so solely as the agent for the Owner and will have no obligation to the seed supplier or to the Owner, except as such agent. All seed so acquired for the Owner will be deemed for all purposes to be seed supplied by the Owner.

**3 MANAGEMENT SERVICES**

- 3.1 Nursery. PRT will manage the growth of the Seedlings at the nursery or nurseries specified in Schedule "A" or

such other nursery facility as may be agreeable to the Owner (the "Nursery").

- 3.2 Services. PRT will perform the services (collectively, the "Management Services") of seedling production for the Owner and any other services included in Schedule "A" of this agreement.
- 3.3 Specifications. PRT will perform the Management Services in such a manner as to deliver to the Owner the Seedlings in the quantity, species, stock types and seedlots set out in Schedule "A". PRT further agrees to deliver the Seedlings in conformity with the specifications set out in Schedule "A" and the following further specifications (collectively, the "Specifications"):
- a) the Seedlings will be in a morphological and physiological condition which is acceptable to the Owner, acting reasonably;
  - b) the Seedlings will be substantially free of disease, pests, chlorosis and mechanical damage; and
  - c) the Seedlings may have been treated only with pesticides registered under the Federal Insecticide, Fungicide, Rodenticide Act (FIFRA) and approved under such Act for application upon forest seedlings and applied in accordance with the manufacturer's specifications.
- 3.4 Supply of Materials. PRT will have the sole and exclusive right to determine the manner in which the Management Services are provided by it and shall supply, at its own expense, all materials other than the seed required for the provision of such Management Services.
- 3.5 Inspection. The authorized representative of the Owner will have a right of access to the Nursery premises at mutually agreed times, for the purpose of inspecting the Seedlings, including verifying completion of sowing and inventories of the Seedlings and in order to complete a final inspection.

#### **4 TERM AND TERMINATION**

- 4.1 Term. The initial term of this agreement will commence on the effective date shown on page one and will end on the date on which the Seedlings have been delivered to the Owner, or are deemed to have been abandoned by the Owner under this agreement, unless terminated earlier in accordance with the terms of this agreement. The parties may renew this agreement for one or more renewal terms by signing a revised Schedule "A" and attaching it to this agreement, which revised Schedule "A" will form part of this agreement and be deemed to be the Schedule "A" referred to herein. Each such renewal term will commence on the date on which the revised Schedule "A" is signed by both PRT and the Owner and will end on the date on which the Seedlings under the revised Schedule "A" have been delivered to the Owner, or are deemed abandoned by the Owner under this agreement, unless terminated earlier in accordance with the terms of this agreement.
- 4.2 Termination. If the Owner fails to make any payment required to be made under this agreement, and fails to remedy such breach within thirty (30) days of receipt of written notice from PRT requesting remedy thereof, PRT may, at its option, terminate this agreement without further notice to the Owner. In the event of such termination, the Owner will pay forthwith to PRT an amount equal to the Fees (as defined below) in full less any instalment payments previously received by PRT, and the Seedlings shall be deemed to have been abandoned to PRT.

#### **5 DELIVERY**

- 5.1 Delivery. PRT will deliver the Seedlings to the Owner F.O.B. the Nursery, or at such other location as is mutually agreeable to the Owner and PRT, on the delivery date set out in Schedule "A" (the "Delivery Date").
- 5.2 Shipment. PRT will mark all shipping containers with the planting stock description and box quantities (including species, age, stock type and seedlot) and will provide the Owner with shipping invoices showing the number of Seedlings, by species and stock types, and the pesticide uses and dates of application with each shipment.

## 6 REPORTING

- 6.1 Samples. At the Owner's request PRT will deliver samples of the Seedlings, provided that such samples will not exceed, in the aggregate, one-half of one percent (0.5%) of any of the seedling types specified in Schedule "A".
- 6.2 Reports. PRT will deliver reports to the Owner containing such details and information regarding the Seedlings as may reasonably be requested by the Owner.
- 6.3 Pesticide Reporting. PRT will maintain, and will make available to the Owner at the Owner's request, a complete and itemized written record of pesticide applications made to the Seedlings, including chemicals, dates, and rates of applications used.
- 6.4 Written Inventory. PRT will maintain, and will deliver to the Owner not less than twice during the crop cycle, a written inventory of the Seedlings and will advise the Owner of any material event which is likely to have a significant adverse impact on the physical condition or inventory of the Seedlings.

## 7 PAYMENT FOR MANAGEMENT SERVICES

- 7.1 Fees. In consideration of the Management Services, the Owner will pay PRT the management fees set out in Schedule "A" plus applicable taxes payable on such fees, which fees will be based on the number of Seedlings delivered (in aggregate, the "Fees"). All dollar amounts shall be in U.S. dollars unless otherwise specified.
- 7.2 Payment Schedule. The Owner agrees to pay the Fees in installments, in accordance with the payment schedule set out in Schedule "B". The Owner agrees to make all payments on PRT's standard invoice terms and in US Funds by Electronic Funds Transfer (EFT), in cash or by check on bankers' draft negotiable by PRT without fee at a Canadian or U.S. chartered bank designated by PRT.
- 7.3 Excess Payments. If, on the Delivery Date, the aggregate instalment payments made to PRT exceed the Fees owing for the Seedlings actually delivered on the Delivery Date, PRT will repay the amount of such excess to the Owner within 30 days of such date.
- 7.4 Holding Over Fee. If the Owner fails to accept any or all of the Seedlings on the Delivery Date as specified in Schedule "A" and the Seedlings have met the Specifications by such date, then the Owner shall pay to PRT, upon invoice, the amount of accrued and unpaid Fees as at the Delivery Date plus a sum equal to five percent (5%) of the Fees for each additional month or portion thereof during which the Owner does not take delivery of the Seedlings. The additional fee shall be payable upon delivery of the Seedlings.

## 8 EXCESS PRODUCTION AND ABANDONMENT

- 8.1 Excess Seedlings. If PRT produces Seedlings in excess of the quantities specified in Schedule "A" ("excess seedlings"), then PRT will offer such excess seedlings to the Owner at a fee per seedling equal to the fee set out in Schedule "A" for similar stock. If the Owner does not accept the excess seedlings within sixty (60) days following the lift date for the excess seedlings, it will be deemed to have abandoned all of the excess seedlings to PRT as of the Delivery Date.
- 8.2 Excess Seedlings – Mandatory Contract Overruns. The Owner agrees to accept Excess Seedlings identified as Mandatory Contract Overruns at a fee per seedling equal to the fee set out in Schedule "A" for similar stock. Mandatory Contract Overruns are defined as those excess seedlings required to complete the packaging of one full box of an order over the original contracted requested seedlings
- 8.3 Failure to Accept Seedlings Meeting Specifications. If, for any reason, the Owner does not take delivery of the

Seedlings on the Delivery Date, except only by reason of the failure of PRT to make delivery available in accordance with the terms of this agreement, and if the Seedlings meet the Specifications, the Seedlings will be deemed to have been abandoned to PRT by the Owner upon the expiration of fifteen (15) days from the Delivery Date provided that prior to the expiration of such 15 day period the Owner has not notified PRT that it wishes to engage PRT on a holding over basis on the terms set out in paragraph 7.4.

8.4 Seedlings Not Meeting Specifications. The Owner is not obligated to accept delivery of any of the Seedlings which do not meet the Specifications. However, the Owner may agree to accept such seedlings on such other terms as are mutually acceptable to the Owner and PRT. If the Owner does not accept such seedlings on the terms of this agreement or such other terms upon which PRT and the Owner may agree:

- a) the Owner will be relieved of its obligation to pay that portion of the Fees directly related to the non-conforming seedlings and will be entitled to a refund of all instalment payments made in respect of such seedlings. PRT will make such refund payments to the Owner within 30 days of the expiration of the initial term or, as applicable, any renewal term, of this agreement and PRT will be entitled to set-off any such refund payments against Fees payable by the Owner to PRT under this agreement; and
- b) the Owner will be deemed to have abandoned such non-conforming seedlings to PRT as of the Delivery Date without any right of compensation therefor.

8.5 No Obligation to Account. When used in this agreement the term "abandonment" (and any variations thereof) means that the Owner has abandoned to PRT absolutely all of the Owner's right, title and interest in and to the Seedlings for all purposes and except as otherwise expressly provided herein, with no right of compensation therefor or refund of Fees. PRT will not be obliged to account to the Owner in any fashion for the use made or proceeds of the Seedlings abandoned to PRT under the terms of this agreement.

## 9 LIMITED WARRANTY

9.1 Seedling Survival. PRT warrants to the Owner that seedlings produce under the terms of this Agreement and which are subject to cold storage at a PRT cold storage facility or other agreed upon cold storage facility shall be capable of 90% (ninety percent) or greater survival, as determined by potting tests, when shipped to the Owner.

In the event that seedlings are not capable of survival as described, PRT agrees to advise the Owner immediately, and further agrees to provide sufficient seedlings to make up the balance to 100% (one hundred percent) of the original delivered amount, as soon as possible, and not later than two years after the originally planned shipping date.

Except as specifically provided in this Section 9, there are no warranties, express or implied, in connection with the sale of seedlings or the provision of management services hereunder, and all warranties, including warranties or merchantability or of fitness for a particular purpose, are hereby disclaimed.

## 10 NOTICES

10.1 Notices. Any notice or report or other communication required to be given by either party to this agreement will be given in writing and will be deemed to have been duly given if delivered by hand or by verified facsimile, or upon the third business day after the communication has been delivered to Canada Post or the U.S. Postal Service, whichever may be applicable, postage prepaid, for delivery by registered mail to the other party at the address set out on page one.

10.2 Authorized Official. The Owner will appoint an authorized official with complete authority to exercise all discretion of the Owner provided for in this agreement and to conduct all inspections, approve all documents and otherwise communicate with PRT under this agreement and will specify such authorized official in Schedule "C". PRT will not be obliged to look to any further authority for the purposes of this agreement than the

designation of the authorized official in Schedule "C". If the Owner fails to appoint an authorized official, or to replace such authorized official when necessary and to notify PRT of such replacement, the President of the Owner (or the signatory to this agreement if the Owner is not a corporation) will be deemed to be the authorized official.

## **11 GENERAL CONDITIONS**

- 11.1 Governing Law. This agreement will be governed by and interpreted in accordance with the laws of the State of Wisconsin, U.S.A. and the parties hereby attorn to the jurisdiction of the Marinette County Circuit Court, Marinette County Wisconsin in the event of the submission of any dispute to litigation.
- 11.2 Time of Essence. Time will be of the essence of this agreement.
- 11.3 Entire Agreement. This agreement constitutes the entire agreement between the parties and there are no representations, warranties, collateral contracts, conditions or terms, express or implied, other than included herein.
- 11.4 Force Majeure. PRT will not be liable to compensate the Owner in any manner if PRT is unable to deliver the Seedlings or any part thereof by reason of Acts of God or of the public enemy, wars, insurrection, riot, crop failure, failure of seeds to germinate, loss of seedlings by fungus or other disease, insects or other pests, fire, flood, strikes or other industrial dispute or any other cause beyond its control; provided that if any such event does not cause total destruction of the Seedlings, PRT will deliver and the Owner will accept such portion of the Seedlings as have grown and met the Specifications and the Owner will pay to PRT a proportional amount of the Fees.
- 11.5 Limited Liability. PRT's liability for damages to the Owner for any cause whatsoever, and regardless of the form of action, whether in contract or in tort, will be limited to the Fees. In no event will PRT be liable for any lost profits or savings, or for incidental, consequential, punitive or exemplary damages, regardless of the form of action, even if PRT has been advised of the possibility of such damages, or for any claim against PRT by any other party.
- 11.6 Survival. This agreement will enure to the benefit of and be binding upon the parties hereto, their personal representatives, successors and permitted assigns as the case may be. This agreement may not be assigned without the prior written consent of the other, provided that PRT may at any time assign this agreement or subcontract the Services or any portion thereof, to any affiliate of PRT.
- 11.7 Severability. If any term of this agreement is partially or wholly invalid or unenforceable, the remainder of this agreement will not be affected and each remaining term will be separately valid and enforceable. The parties hereto agree to negotiate in good faith to agree to a substitute provision which will be as close as possible to the intention of an invalid or unenforceable provision as may be valid or enforceable.
- 11.8 Schedules. For greater certainty, it is specifically agreed and acknowledged that Schedule A, Schedule B and Schedule C attached hereto and separately signed by the parties form part of this agreement.

TO EVIDENCE THEIR AGREEMENT each of the parties has executed this agreement on the date appearing below.

***Marinette County***

By: \_\_\_\_\_  
Authorized Signatory

Date: \_\_\_\_\_

***PRT USA Inc.***

By:  \_\_\_\_\_  
Authorized Signatory

Date: June 5, 2018 \_\_\_\_\_



**Schedule A**  
**SEEDLING MANAGEMENT CONTRACT**

<b>PRT Contract No.</b>	ON-2018-071
<b>Owner Contract No.</b>	
<b>Contract Date</b>	February 13, 2018

BETWEEN: **Marinette County**  
AND: **PRT USA Inc.**

ORDER	GROW NURSERY	PRODUCT	SEEDLOT	YEAR & TIME of SOWING	DELIVERY BEFORE	SEASON of PLANTING	NO. of SEEDLINGS (K)	MGMT FEE / SEEDLING (USD\$)	ORDER VALUE (USD\$)	STOCK SPECIFICATIONS				
										TARGET		MINIMUM		MAX
										HT (cm)	RCD (mm)	HT (cm)	RCD (mm)	HT (cm)
2018ONCR570	Campbell River	PR PSB 311 1+0	PRTONUS 14-7310	Spring 2018	May 15-2019	SP2019	124.000	0.1587	\$19,678.80	12	2.3	8	1.8	20
<b>TOTAL for ON-2018-071 :</b>							<b>124.000</b>		<b>\$19,678.80</b>					

**COLD STORAGE**

Cold storage costs are included in the management fee.

**REEFER RENTAL (IF REQUESTED)**

**Cost to Rent a Reefer will be \$150.00 per day plus the freight cost to pickup the reefer should a reefer be requested.**

**Please note that PRT must receive the request to rent the reefer by January 15<sup>th</sup> of the year of the plant in order to reserve a reefer.**

**GENERAL SEEDLINGS SPECIFICATIONS**

Seedling: Substantially free of any diseases, insects, chlorosis, or mechanical damage.  
Shoots: Shall not be forked from the base and will have clearly dominant leader.  
Roots: Seedlings shall have a sufficient amount of roots to make a plantable plug.  
Seedlings with sparse, deformed, or damaged root systems shall be culled out

**ADJUDICATION**

The number of seedlings harvested that do not meet specifications shall not exceed 6%

**DELIVERY SPECIFICATIONS**

Seedlings to be picked up at PRT Hayward WI Cold Storage location.

Dates: Delivery dates are defined by the Season of Planting:  
Summer (SU) - between June 15th and not later than August 31st.  
Fall (FA) - between September 1st and not later than October 15th.  
Winter/Spring (WI/SP) - not later than June 30th.

**OVERRUNS**

Shall be at 100% of the Management Fee/Seedling

INITIALS	Owner	PRT 
----------	-------	---------



**Schedule B**  
**SEEDLING MANAGEMENT CONTRACT**

<b>PRT Contract No.</b>	ON-2018-071
<b>Owner Contract No.</b>	
<b>Contract Date</b>	February 13, 2018

BETWEEN: **Marinette County**  
AND: **PRT USA Inc.**

**PRODUCT MONTHLY PAYMENTS**

PRODUCT	SEEDLINGS	PRICE	CONTRACT VALUE (USD\$)	PAYMENTS		
				MONTH	%	AMOUNT (USD\$)
PR PSB 311 1+0	124.000	0.1587	\$19,678.80	2019 Jan	100 %	\$19,678.80
						<b>\$19,678.80</b>
<b>TOTALS:</b>	<b>124.000</b>		<b>\$19,678.80</b>			<b>\$19,678.80</b>

**PAYMENTS SUMMARY**

2019 Jan	<u>\$19,678.80</u>
<b>2019 Total:</b>	<b>\$19,678.80</b>
<b>CONTRACT TOTAL:</b>	<b>\$19,678.80</b>

INITIALS	Owner	PRT 
----------	-------	---------



Schedule C  
SEEDLING MANAGEMENT CONTRACT

PRT Contract No.	ON-2018-071
Owner Contract No.	
Contract Date	February 13, 2018

BETWEEN: **Marinette County**  
AND: **PRT USA Inc.**

AUTHORIZED OFFICIALS

The **OWNER** hereby designates as its authorized official(s) for all purposes under the contract:

Name : Marcus Isaacson  
Position :  
Address : 501 Pine Street  
Peshtigo, WI, 54157  
U.S.A.  
USA  
Tel. No : (715) 732-7525  
Fax No :

Name :  
Position :  
Address :  
  
Tel. No :  
Fax No :

**PRT** hereby designates as its authorized official(s) for all purposes under the contract:

Name : Mike Wood  
Position : Customer Support Representative  
Address : c/o #101 - 1006 Fort Street  
Victoria, BC  
V8V 3K4  
Tel. No : (800) 270-9973  
Fax No : (807) 937-8361

<p><b>OWNER</b></p> <p>DELIVERED BY:</p> <hr/> <p>DATE :</p> <hr/>
--

<p><b>PRT</b></p> <p>ACCEPTED BY:</p>  <hr/> <p>DATE :</p> <p>June 5, 2018</p> <hr/>
---

## ADDENDUM TO AGREEMENT

An agreement was made and entered into by and between Marinette County, a Wisconsin municipality, and Ayres Associates, a Wisconsin corporation, on March 28th, 2018 for the purpose of providing Phase 1 Courthouse Structural Analysis for proposed Antenna Tower Replacement, attached and incorporated by reference as Exhibit "A".

Marinette County and Ayres Associates agree the underlying Agreement shall be amended to include the cost of proposed additional structural analysis services, at a cost not to exceed \$5,350.00 for a total not to exceed \$16,350.00. Ayres Associates will contract with and coordinate testing with National Ground Penetrating Radar Services, Inc. under the same terms and conditions as the underlying Agreement, as are set forth in Exhibit "B" which is attached and incorporated by reference.

Dated: \_\_\_\_\_ 2018.

Dated: \_\_\_\_\_ 2018.

Marinette County

Ayres Associates

\_\_\_\_\_  
Kathy Brandt  
County Clerk

\_\_\_\_\_  
David H. Pantzlaff, PE  
Manager – WI Structural Engineering

\_\_\_\_\_  
Martin Keyport  
Facilities Director

Exhibit "B"

**AYRES**  
ASSOCIATES

June 8, 2018

Martin Keyport, Facilities Director  
Marinette County  
1926 Hall Avenue  
Marinette, WI 54143  
Via email: mkeyport@marinettecounty.com

Re: Courthouse Antenna Tower  
Structural Engineering Services – Evaluation Phase (Amendment #1)

Dear Mr. Keyport,

The purpose of this amendment is for additional testing of the existing structure to determine structural component characteristics. A site visit on April 25<sup>th</sup> was performed to try to determine the existing structural system supporting the tower. Unfortunately, original structural plans for the building have not been located.

Additional testing is required to determine thickness of some concrete members and the size and spacing of embedded reinforcing steel. The original contract listed this type of testing as an "additional service, if needed" due to uncertainty of the extent of testing that may be required. This letter presents the changes to our proposed scope of services and cost of proposed services in the professional engineering design services agreement authorized by Marinette County on March 28, 2018.

### Scope of Services Changes

The following scope of services are amended as follows:

1. Coordinate with National Ground Penetrating Radar Services, Inc. (Subconsultant) and Marinette County (Owner) to schedule the testing and ceiling plaster removals.
2. Meet on-site with Subconsultant and Owner during testing.
3. Recommend changes to the proposed testing as needed.
4. Review testing results.

### Responsibilities of Owner and Others

Owner shall provide all criteria and requirements and furnish available pertinent information as required and as follows:

1. Existing building plans, as available
2. Access to the building and structural members
3. Removal of ceiling plaster is designated areas.

It is hereby agreed that Consultant is not responsible for work completed by others on the project or any other services not specifically indicated in this authorization.

Project: 00-0000.00 File: u:\42-1127.00 - marinette co courthouse tower\contract\c180530a.dns.docx

Hire Smart<sup>®</sup>

3433 Oakwood Hills Parkway • Eau Claire, WI 54701-7698  
800.666.3103 • www.AyresAssociates.com

Martin Keyport  
Marinette County  
June 8, 2018  
Page 2 of 3

**Fee**

Cost of proposed additional scope of services included in this amendment: \$5,350.00 including \$3,150.00 to National Ground Penetrating Radar Services (subconsultant)

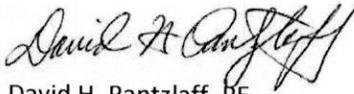
We will perform the above additional structural services for an amount equal to the direct labor costs times a factor of 3.0, plus reimbursable expenses and any subconsultant charges. The estimated total amended cost of services is \$14,350.00 to \$16,350.00. We will not exceed an amount of \$16,350.00 without your prior approval.

**Acceptance**

If this amendment is acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed.

Ayres Associates Inc

  
Daniel N. Sydow, PE  
Project Manager

  
David H. Pantzlaff, PE  
Manager – WI Structural Engineering

Accepted by Owner:

Marinette County

Owner's Name

Signature

Name

Title

Date



April 30, 2018

Ayres Associates  
3433 Oakwood Hills Parkway  
Eau Claire, Wisconsin 54701-7698

**Attn:** Jake Zander, EIT / [jacobz@ayresassociates.com](mailto:jacobz@ayresassociates.com)

**Subject:** Concrete Investigation Proposal  
Marinette County Courthouse - 1926 Hall Avenue, Marinette , Wisconsin

To: Jake Zander, EIT

National Ground Penetrating Radar Service, Inc. (NGPRS) respectfully submits the attached proposal for the concrete investigation at the referenced project location.

National Ground Penetrating Radar Service, Inc. has been in business for over 17 years, specializing in concrete investigations, private utility surveys, and geophysical investigations. I encourage you to visit our website ([www.nationalgpr.com](http://www.nationalgpr.com)), to learn more about our available services.

We appreciate the opportunity to be of service on this project. If you have any questions regarding the attached proposal, please contact me Toll Free at (877) 556-4777.

Sincerely,

NATIONAL GROUND PENETRATING RADAR SERVICE, INC.

A handwritten signature in black ink that reads "Jared Lampe". The signature is written in a cursive, flowing style.

Jared Lampe

President

# CONCRETE INVESTIGATION PROPOSAL

***Project Location:***

Marinette County Courthouse  
1926 Hall Avenue  
Marinette , Wisconsin

***Prepared for:***

Ayres Associates  
3433 Oakwood Hills Parkway  
Eau Claire, Wisconsin 54701-7698

***Prepared by:***

National Ground Penetrating Radar Service, Inc.

Midwest Division Headquarters  
8400 Normandale Lake Blvd, Suite 920  
Minneapolis, Minnesota 55437

Phone: (952) 445-9040

Prepared by: Jared Lampe

Proposal No. 163735

Proposal Date: April 30, 2018

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## TABLE OF ATTACHMENTS

Figure 1 - Location Map

Figure 2 - Framing Plan

Figure 3 - Floor Profile Plan

Figure 4 - Investigation Area Site Plan

Figure 5 - Partial Roof Framing Sketch

Appendix A - Terms & Conditions

Appendix B - Surface Markings, Limitations & Requirements

## 1.0 INTRODUCTION

Marinette County (MARINETTE) owns and operates the Marinette County Clerk-Court building, a multi-story structure located at 1926 Hall Avenue in Marinette , Wisconsin. (Figure 1) MARINETTE is planning roof modifications, and needs to ascertain reinforcement information for load calculations to be performed by others. Ayres Associates (AYRES) has been contracted by MARINETTE to act as the Structural Engineer for the project.

National Ground Penetrating Radar Service, Inc. (NGPRS) received a Request for Proposal (RFP) from Jake Zander, EIT representing AYRES to conduct a non-destructive, Ground Penetrating Radar (GPR) concrete investigation to meet project requirements.

### 1.1 Description of Structural Systems

We are informed the structure was erected circa 1940/1941. Client provided framing plans indicate elevated floors as one-way clay tile and unit masonry joist system (Figure 2), constructed using poured-in-place, reinforced concrete. (Figure 3) Elevated floors are supported by a reinforced concrete column/beam skeleton.

### 1.2 Project Description

AYRES has requested an investigation of columns C1 & C2, and Beams B1, B2, & B3 as shown in Figure 4. Our investigation will occur on the 4th floor corridor below the roof slab. We understand we will be scanning elevated vertical/horizontal faces of columns/joists/floors from a ladder to access bottom of slab. We have defined our Scope of Work (SOW) to be the following:

1. Use GPR to locate, mark, and map reinforcement (spacing, size, cover) and thickness in the locations indicated in the client provided Partial Roof Framing Sketch (Figure 5).
2. Prepare and submit a Formal Written Report of findings.

#### 1.2.1 Site Preparation Requirements

We require all plaster, and fiber mesh coatings and/or masonry blocks to be removed to expose column/joist/floor faces for investigation.



## **2.0 EQUIPMENT**

We propose to use the following equipment during the survey:

### **2.1 Ground Penetrating Radar (GPR)**

A Ground Penetrating Radar (GPR) system with a 1500 MHz antenna which has a maximum survey depth of eighteen (18) inches from single side access. The investigation will be completed in accordance with American Society for Testing & Materials (ASTM) standard D 6432-99 "Guide for Using the Surface Ground Penetrating Radar Method for Subsurface Investigation". Vertical measurements using GPR are generally accuracy to within 5-20% of target depths.

## **3.0 DELIVERABLES**

All findings will be marked on the surface using chalk, tape, marker or paint as directed by AYRES.

### **3.1 Reporting**

Submit a written report of findings to include a narrative of methods used, findings, photographs, and a plan/map overlay of results no later than two (2) weeks after the completion of the on-site investigation. The report will be prepared under the supervision of, and signed by a Certified Professional Geologist, or Professional Engineer.

## **4.0 DURATION, COST AND SCHEDULE TO CONDUCT SURVEY**

### **4.1 Estimated Duration**

We will mobilize one (1) technician, and required equipment to the project location for a one (1) day project.

#### **4.1.1 Hours of Work**

We understand this project is to be completed during normal day time hours (7:00am-5:30pm), Monday through Friday, excluding federal holidays.



## 4.2 Project Cost

Our Minimum Fee unit costs to perform this project are outlined in Table 1 - Rate Schedule.

**Table 1 - Rate Schedule**

<b>Fee Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Subtotal</b>
Mobilization/Demobilization	1	\$320.00	\$320.00
Equipment Fee - Ground Penetrating Radar/Day	1	\$350.00	\$350.00
Crew Fee - One Technician (Weekday)/Day	1	\$1,280.00	\$1,280.00
Deliverable Fee - Formal Written Report	1	\$1,200.00	\$1,200.00
<b>Total*</b>			<b>\$3,150.00</b>

**\*Additional time on-site due to unforeseen factors, delays or additional scope of service will be invoiced at the rates listed above. Additional reporting fees may apply.**

## 4.3 Schedule

To initiate scheduling, and to select a requested start date and time of service, sign and return the Project Acceptance page in Section 6.0 to [www.nationalgpr.com/schedule](http://www.nationalgpr.com/schedule), or email a scanned copy to [scheduling@nationalgpr.com](mailto:scheduling@nationalgpr.com).

### 4.3.1 Cancellation

AYRES will be charged a cancellation fee of five-hundred dollars (\$500.00) if service is canceled within twenty four (24) hours of the dispatched start time.

### 4.3.2 Validity Period

This proposal is valid for ninety (90) days from the issued proposal date.



## **5.0 TERMS & CONDITIONS**

### **5.1 Terms & Conditions**

The Terms & Conditions for this proposal are shown in attached Appendix A.

### **5.2 Surface Markings, Limitations & Requirements**

The Surface Markings, Limitations, and Requirements of this proposal are shown in attached Appendix B.



---

## 6.0 PROJECT ACCEPTANCE

### Project:

Ayres Associates  
Proposal # 163735  
1926 Hall Avenue, Marinette , Wisconsin

### ACCEPTED AND AGREED BY:

Ayres Associates

Client Signature

Printed Name

Title

Date

### ACCEPTED AND AGREED BY:

National Ground Penetrating Radar Service, Inc.

NGPRS Signature

Printed Name

Title

Date

To initiate scheduling, sign and upload to: [nationalgpr.com/schedule](http://nationalgpr.com/schedule), or email to [scheduling@nationalgpr.com](mailto:scheduling@nationalgpr.com).

### Legal/Remittance Address:

National Ground Penetrating Radar Service, Inc.  
Corporate Headquarters  
8400 Normandale Lake Blvd, Suite 920  
Minneapolis, Minnesota 55437  
Toll Free: (877) 556-4777

**Federal Tax ID#:** 46-1666596

**Form W-9 Download:** [nationalgpr.com/w-9](http://nationalgpr.com/w-9)

**Current Insurance Coverage:** [nationalgpr.com/insurance](http://nationalgpr.com/insurance)

**Request Certificate of Insurance:** [nationalgpr.com/new-client](http://nationalgpr.com/new-client)

**Accounts Receivable Email:** [ar@nationalgpr.com](mailto:ar@nationalgpr.com)

## **Figure 1 - Location Map**



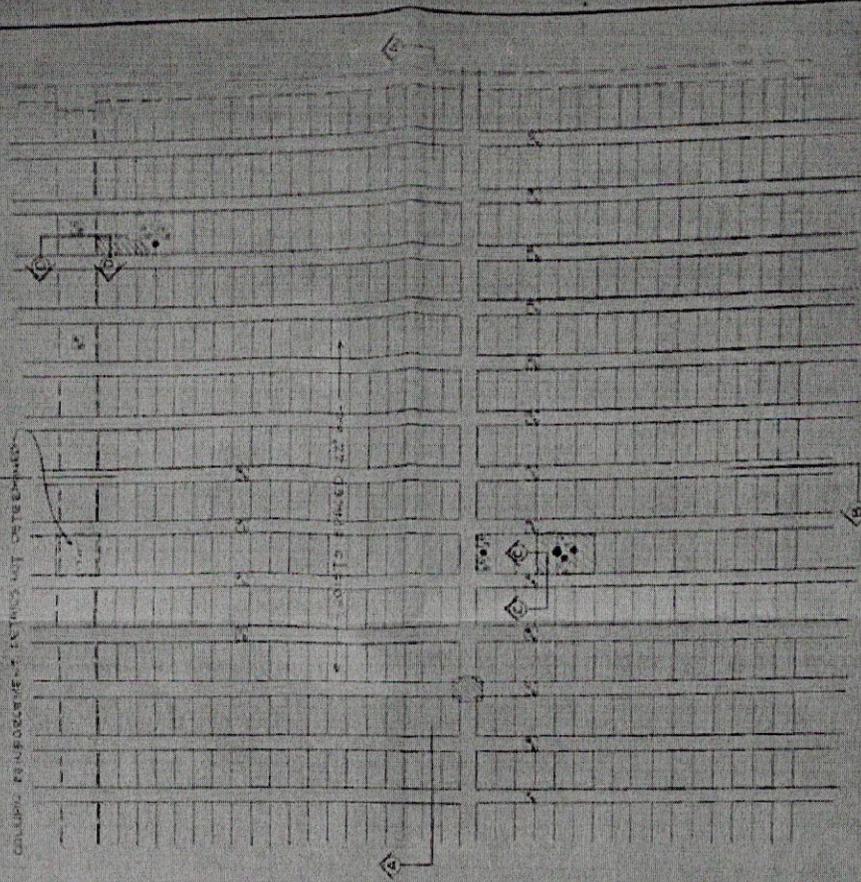
**Figure 1 - Location Map**  
 Marinette County Courthouse  
 1926 Hall Avenue, Wisconsin



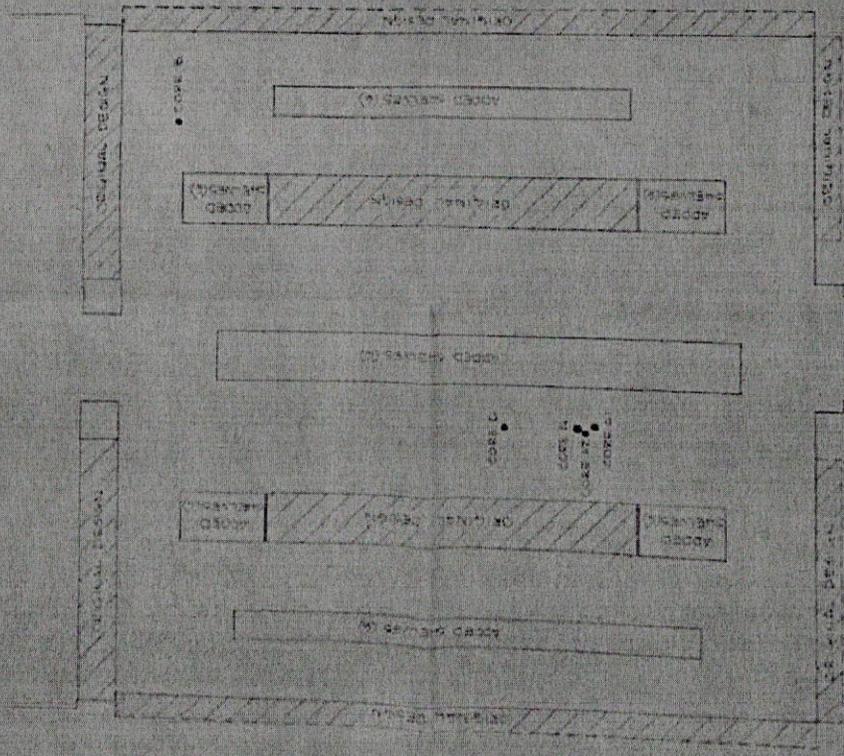
## **Figure 2 - Framing Plan**



COLLAPSE REINFORCEMENT IN THIS UNIT NOT SHOWN



REFLECTED FLOOR PLAN  
SCALE 1/8" = 1'-0"



BOOK SHELF LAYOUT  
SCALE 1/8" = 1'-0"

SOIL TESTING SERVICES OF WISCONSIN, INC. 540 LAUREAU ST GREEN BAY, WI	
DATE 3/8/80	APPROVED BY
DATE 5-30-78	DESIGNED BY C.R.B.
MADISON COUNTY COURT HOUSE MADISON, WI	
PROJECT NO. 1000	DATE 10/80
LIBRARY FLOOR STRENGTH EVALUATION	

281  
12 METERS TEST LOCATION  
12 METERS TEST LOCATION  
12 METERS TEST LOCATION

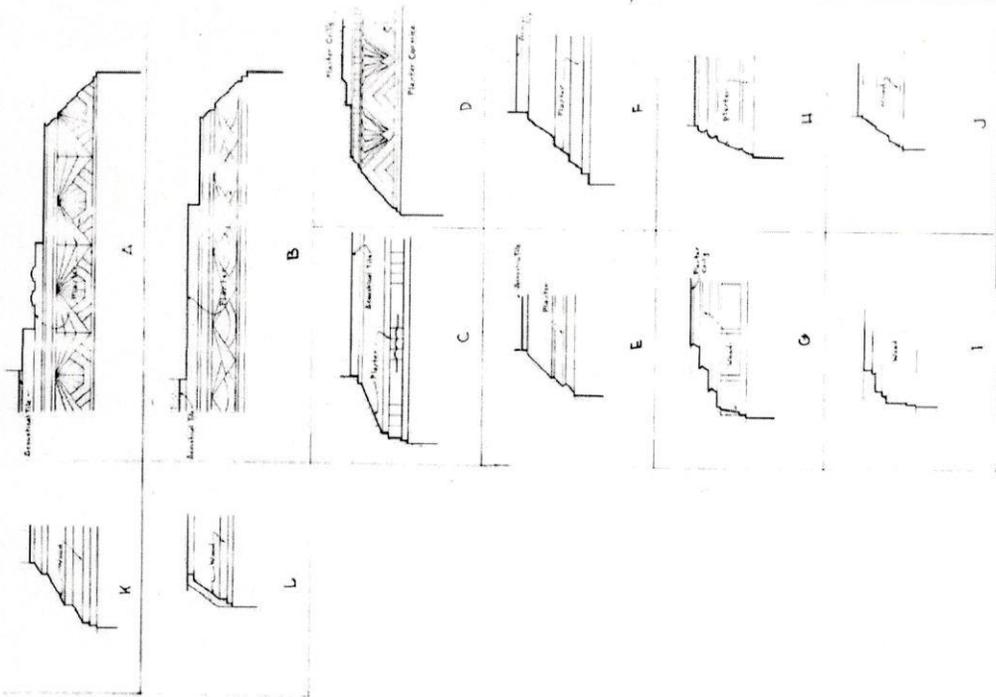
INVESTIGATION OF LOWER FLOOR  
(ASSUMED SIMILAR TO ROOF)

## **Figure 3 - Floor Profile Plan**



**Figure 4 - Investigation Area Site  
Plan**

WOOD AND PLASTER CORNICE SCHEDULE SCALE 1/4" = 1'-0"



MARSHFIELD COUNTY  
COURT HOUSE

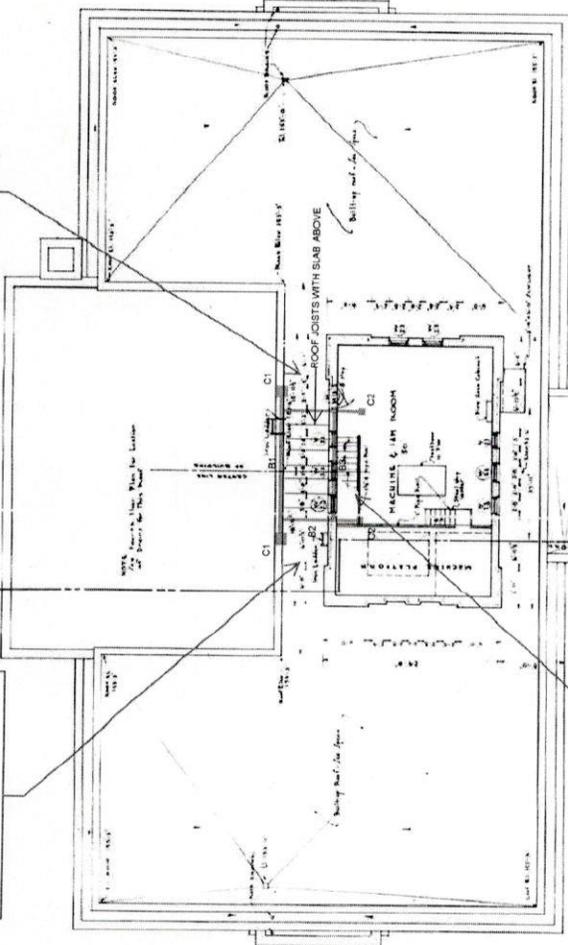
ROOF & PENT HOUSE/  
FLOOR PLAN

8

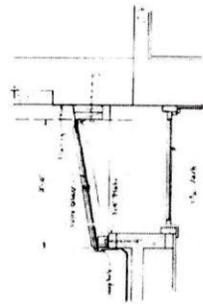
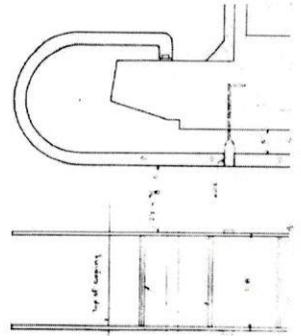
ACCESS FROM 4TH FLOOR  
CORRIDOR BELOW ROOF TO  
BOTTOM OF JOISTS AND BEAM B1

ACCESS FROM TOP OF ROOF  
(ROOF SLAB COVERED IN  
INSULATION AND ROOFING  
MEMBRANE)

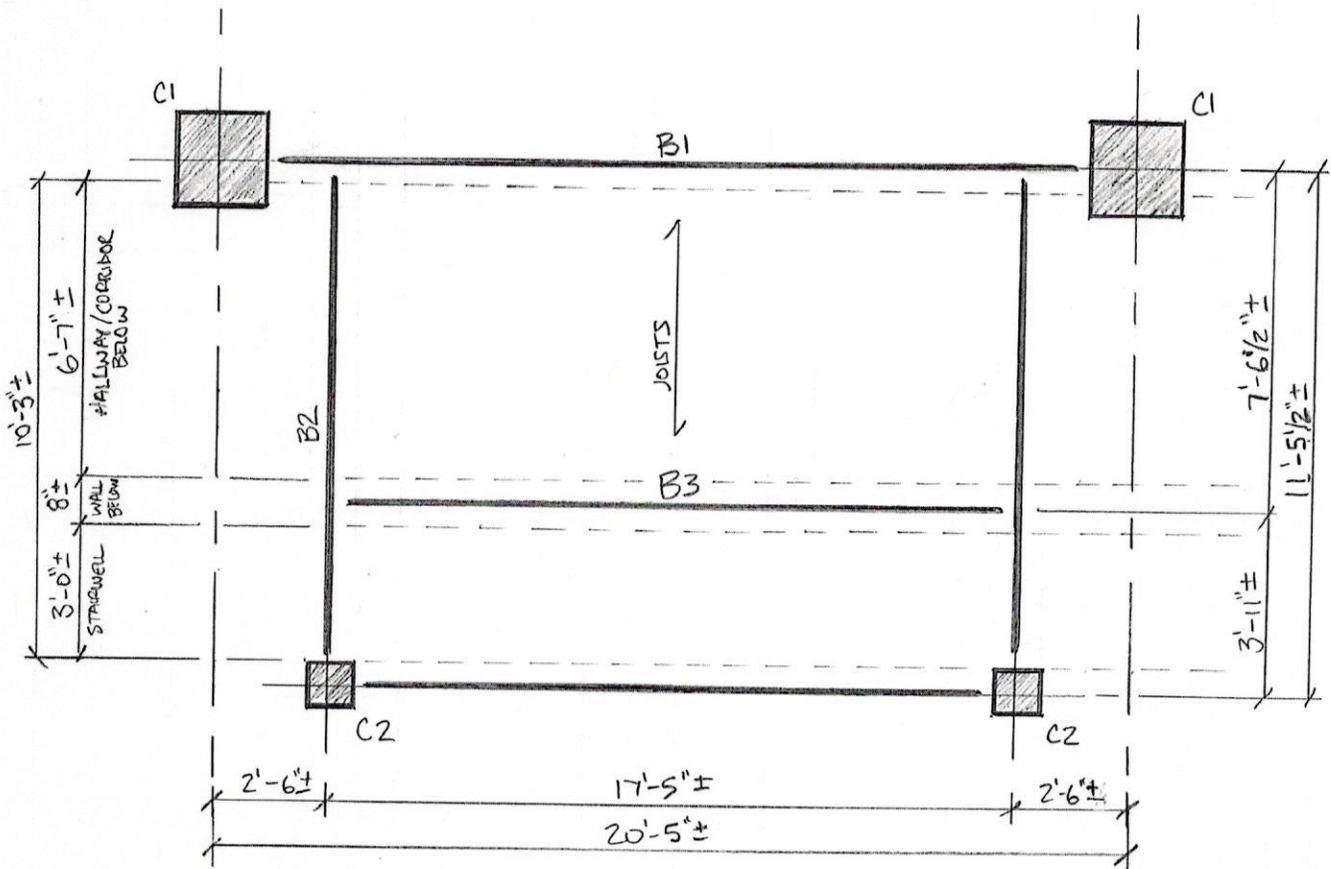
ACCESS FROM STAIRWELL  
TO SIDE OF BEAMS B2 AND B3



Note: Plaster to be hung over floor, back with 1/2" concrete ceiling. No trim.



**Figure 5 - Partial Roof Framing  
Sketch**



- COLUMN C1: 24" SQ. C.I.P.  
VISIBLE IN 4<sup>TH</sup> FLOOR HALLWAY (COVERED UP BY TILE)
- COLUMN C2: 14" SQ. C.I.P.  
VISIBLE IN STAIRWELL (1 FACE EXPOSED)
- BEAM B1: DIMENSIONS UNKNOWN  
ACCESS TO BOTTOM VIA WINDOW WELL IN 4<sup>TH</sup> FLOOR HALLWAY (COVERED BY PLASTER)
- BEAM B2: 27"± D (INCL. SLAB) x 11 3/4"± W C.I.P.  
VISIBLE IN STAIRWELL (BOTH SIDES + BOTTOM EXPOSED)
- BEAM B3: 19"± D (INCL. SLAB) x 8"± W C.I.P.  
VISIBLE IN STAIRWELL (SIDE FACE EXPOSED)
- JOISTS: DIMENSIONS UNKNOWN (ASSUME C.I.P.)  
SPAN DIRECTION ASSUMED  
BOTTOM WILL BE VISIBLE IN 4<sup>TH</sup> FLOOR HALLWAY ONCE PLASTER IS REMOVED.
- ROOF SLAB: THICKNESS UNKNOWN (C.I.P.)

Project No.	Remarks	Prepared by <b>JWZ</b>	Date <b>4/27/18</b>
Project Name <b>MARINETTE COUNTY COURTHOUSE</b>		Checked by	Date
Title/Item <b>PARTIAL ROOF FRAMING PLAN (BASED ON SITE VISIT OBSERVATIONS + ARCHITECTURAL PLANS)</b>			Sheet <b>1</b> of <b>1</b>

## **Appendix A - Terms & Conditions**



## TERMS & CONDITIONS

(1) **Consultant's Scope of Services and Additional Services.** The Consultant's undertaking to perform professional services extends only to the services specifically described in this Agreement. However, if requested by the Client and agreed to by the Consultant, the Consultant will perform Additional Services, which shall be governed by these provisions. Unless otherwise agreed to in writing, the Client shall pay the Consultant for any Additional Services an amount based upon the Consultant's then-current hourly rates plus an amount to cover certain direct expenses including telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage. Other direct expenses will be billed at 1.15 times cost.

(2) **Client's Responsibilities.** In addition to other responsibilities described herein or imposed by law, the Client shall:

- (a) Designate in writing a person to act as its representative with respect to this Agreement, such person having complete authority to transmit instructions, receive information, and make or interpret the Client's decisions.
- (b) Provide all information and criteria as to the Client's requirements, objectives, and expectations for the project including all numerical criteria that are to be met and all standards of development, design, or construction.
- (c) Provide to the Consultant all previous studies, plans, or other documents pertaining to the project and all new data reasonably necessary in the Consultant's opinion, such as site survey and engineering data, environmental impact assessments or statements, upon all of which the Consultant may rely.
- (d) Arrange for access to the site and other private or public property as required for the Consultant to provide its services.
- (e) Review all documents or oral reports presented by the Consultant and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Consultant.
- (f) Furnish approvals and permits from governmental authorities having jurisdiction over the project and approvals and consents from other parties as may be necessary for completion of the Consultant's services.
- (g) Cause to be provided such independent accounting, legal, insurance, cost estimating and overall feasibility services as the Client may require.
- (h) Give prompt written notice to the Consultant whenever the Client becomes aware of any development that affects the scope, timing, or payment of the Consultant's services or any defect or noncompliance in any aspect of the project.
- (i) Bear all costs incidental to the responsibilities of the Client.

(3) **Period of Services.** Unless otherwise stated herein, the Consultant will begin work timely after receipt of a properly executed copy of this Agreement and any required retainer amount. This Agreement is made in anticipation of conditions permitting continuous and orderly progress through completion of the services. Times for performance shall be extended as necessary for delays or suspensions due to circumstances that the Consultant does not control. If such delay or suspension extends for more than six months (cumulatively), Consultant's compensation shall be renegotiated.

(4) **Method of Payment.** Compensation shall be paid to the Consultant in accordance with the following provisions:

- (a) Invoices will be submitted periodically for services performed and expenses incurred. Payment of each invoice will be due within 25 days of receipt. The Client shall also pay any applicable sales tax. All retainers will be held by the Consultant for the duration of the project and applied against the final invoice. Interest will be added to accounts not paid within 25 days at the maximum rate allowed by law. If the Client fails to make any payment due to the Consultant under this or any other agreement within 30 days after the Consultant's transmittal of its invoice, the Consultant may, after giving notice to the Client, suspend services and withhold deliverables until all amounts due are paid in full and may commence proceedings, including filing liens, to secure its right to payment under this Agreement.
- (b) If the Client relies on payment or proceeds from a third party to pay Consultant and Client does not pay Consultant's invoice within 60 days of receipt, Consultant may communicate directly with such third party to secure payment.
- (c) If the Client objects to an invoice, it must advise the Consultant in writing giving its reasons within 14 days of receipt of the invoice or the Client's objections will be waived, and the invoice shall conclusively be deemed due and owing. If the Client objects to only a portion of the invoice, payment for all other portions remains due within 25 days of receipt.
- (d) If the Consultant initiates legal proceedings to collect payment, it may recover, in addition to all amounts due, its reasonable attorneys' fees, reasonable experts' fees, and other expenses related to the proceedings. Such expenses shall include the cost, at the Consultant's normal hourly billing rates, of the time devoted to such proceedings by its employees.
- (e) The Client agrees that the payment to the Consultant is not subject to any contingency or condition. The Consultant may negotiate payment of any check tendered by the Client, even if the words "in full satisfaction" or words intended to have similar effect appear on the check without such negotiation being an accord and satisfaction of any disputed debt and without prejudicing any right of the Consultant to collect additional amounts from the Client.

(5) **Use of Documents.** All documents, including but not limited to drawings, specifications, reports, and data or programs stored electronically, prepared by the Consultant are related exclusively to the services described in this Agreement, and may be used only if the Client has satisfied all of its obligations under this Agreement. They are not intended or represented to be suitable for use, partial use or reuse by the Client or others on extensions of this project or on any other project. Any modifications made by the Client to any of the Consultant's documents, or any use, partial use or reuse of the documents without written authorization or adaptation by the Consultant will be at the Client's sole risk and without liability to the Consultant, and the Client shall indemnify, defend and hold the Consultant harmless from all claims, damages, losses and expenses, including but not limited to attorneys' fees, resulting therefrom. The Consultant's electronic files and source code developed in the development of application code remain the property of the Consultant and shall be provided to the Client only if expressly provided for in this Agreement. Any electronic files not containing an electronic seal are provided only for the convenience of the Client, and use of them is at the Client's sole risk. In the case of any defects in the electronic files or any discrepancies between them and the hardcopy of the documents prepared by the Consultant, the hardcopy shall govern. Because data stored in electronic media format can deteriorate or be modified without the Consultant's authorization, the Client has 60 days to perform acceptance tests, after which it shall be deemed to have accepted the data.

(6) **Opinions of Cost.** Because the Consultant does not control the cost of labor, materials, equipment or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any opinions rendered as to costs, including but not limited to opinions as to the costs of construction and materials, shall be made on the basis of its experience and represent its judgment as an experienced and qualified professional, familiar with the industry. The Consultant cannot and does not guarantee that proposals, bids or actual costs will not vary from its opinions of cost. If the Client wishes greater assurance as to the amount of any cost, it shall employ an independent cost estimator. Consultant's services required to bring costs within any limitation established by the Client will be paid for as Additional Services.

(7) **Termination.** The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, or upon thirty days' written notice for the convenience of the terminating party. If any change occurs in the ownership of the Client, the



Consultant shall have the right to immediately terminate this Agreement. In the event of any termination, the Consultant shall be paid for all services rendered and expenses incurred to the effective date of termination, and other reasonable expenses incurred by the Consultant as a result of such termination. If the Consultant's compensation is a fixed fee, the amount payable for services will be a proportional amount of the total fee based on the ratio of the amount of the services performed, as reasonably determined by the Consultant, to the total amount of services which were to have been performed.

(8) **Insurance.** The Consultant carries Workers' Compensation insurance, automobile, professional liability insurance, general liability insurance of \$1,000,000, and umbrella insurance of \$5,000,000. If the Client directs the Consultant to obtain increased insurance coverage, the Consultant will take out such additional insurance, if obtainable, at the Client's expense.

(9) **Standard of Care.** The standard of care applicable to Consultant's services will be the degree of care and skill ordinarily exercised by consultants performing the same or similar services in the same locality at the time the services are provided. No warranty, express or implied, is made or intended by the Consultant's undertaking herein or its performance of services, and it is agreed that the Consultant is not a fiduciary with respect to the Client.

(10) **LIMITATION OF LIABILITY.** In recognition of the relative risks and benefits of the Project to the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent of the law, and notwithstanding any other provisions of this Agreement or the existence of applicable insurance coverage, that the total liability, in the aggregate, of the Consultant and the Consultant's officers, directors, employees, agents, and sub consultants to the Client or to anyone claiming by, through or under the Client, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or in any way related to the services under this Agreement from any cause or causes, including but not limited to, the negligence, professional errors or omissions, strict liability or breach of contract or any warranty, express or implied, of the Consultant or the Consultant's officers, directors, employees, agents, and sub consultants, shall not exceed twice the total compensation received by the Consultant under this Agreement or \$50,000, whichever is greater. Higher limits of liability may be negotiated for additional fee. Under no circumstances shall the Consultant be liable for extra costs or other consequences due to changed conditions or for costs related to the failure of contractors to perform work in accordance with the plans and specifications. This Section 10 is intended solely to limit the remedies available to the Client or those claiming by or through the Client and nothing in this Section 10 shall require the Client to indemnify the Consultant.

(11) **Mutual Waiver of Consequential Damages.** In no event shall either party be liable to the other for any consequential, incidental, punitive, or indirect damages including but not limited to loss of income or loss of profits.

(12) **Certifications.** The Consultant shall not be required to execute certifications or third-party reliance letters that are inaccurate, that relate to facts of which the Consultant does not have actual knowledge, or that would cause the Consultant to violate applicable rules of professional responsibility.

(13) **Dispute Resolution.** All claims by the Client arising out of this Agreement or its breach shall be submitted first to mediation in accordance with the Construction Industry Mediation Procedures of the American Arbitration Association as a condition precedent to litigation. Any mediation or civil action by Client must be commenced within one year of the accrual of the cause of action asserted but in no event later than allowed by applicable statutes.

(14) **Hazardous Substances and Conditions.** In no event shall Consultant be a custodian, transporter, handler, arranger, contractor, or remediator with respect to hazardous substances and conditions. Consultant's services will be limited to professional analysis, recommendations, and reporting, including, when agreed to, plans and specifications for isolation, removal, or remediation. The Consultant shall notify the Client of hazardous substances or conditions not contemplated in the scope of services of which the Consultant actually becomes aware. Upon such notice by the Consultant, the Consultant may stop affected portions of its services until the hazardous substance or condition is eliminated.

(15) **Construction Phase Services.**

(a) If the Consultant's services include the preparation of documents to be used for construction and the Consultant is not retained to make periodic site visits, the Client assumes all responsibility for interpretation of the documents and for construction observation, and the Client waives any claims against the Consultant in any way connected thereto. (b) If the Consultant provides construction phase services, the Consultant shall have no responsibility for any contractor's means, methods, techniques, equipment choice and usage, sequence, schedule, safety programs, or safety practices, nor shall Consultant have any authority or responsibility to stop or direct the work of any contractor. The Consultant's visits will be for the purpose of endeavoring to provide the Client a greater degree of confidence that the completed work of its contractors will generally conform to the construction documents prepared by the Consultant. Consultant neither guarantees the performance of contractors, nor assumes responsibility for any contractor's failure to perform its work in accordance with the contract documents.

(c) The Consultant is not responsible for any duties assigned to the design professional in the construction contract that are not expressly provided for in this Agreement. The Client agrees that each contract with any contractor shall state that the contractor shall be solely responsible for job site safety and for its means and methods; that the contractor shall indemnify the Client and the Consultant for all claims and liability arising out of job site accidents; and that the Client and the Consultant shall be made additional insureds under the contractor's general liability insurance policy.

(16) **No Third-Party Beneficiaries; Assignment and Subcontracting.** This Agreement gives no rights or benefits to anyone other than the Client and the Consultant, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of the Client and the Consultant. The Client shall not assign or transfer any rights under or interest in this Agreement, or any claim arising out of the performance of services by Consultant, without the written consent of the Consultant. The Consultant reserves the right to augment its staff with sub consultants as it deems appropriate due to project logistics, schedules, or market conditions. If the Consultant exercises this right, the Consultant will maintain the agreed-upon billing rates for services identified in the contract, regardless of whether the services are provided by in-house employees, contract employees, or independent sub consultants.

(17) **Confidentiality.** The Client consents to the use and dissemination by the Consultant of photographs of the project and to the use by the Consultant of facts, data and information obtained by the Consultant in the performance of its services. If, however, any facts, data or information are specifically identified in writing by the Client as confidential, the Consultant shall use reasonable care to maintain the confidentiality of that material.

(18) **Miscellaneous Provisions.** This Agreement is to be governed by the law of the State of Minnesota. This Agreement contains the entire and fully integrated agreement between the parties and supersedes all prior and contemporaneous negotiations, representations, agreements or understandings, whether written or oral. Except as provided in Section 1, this Agreement can be supplemented or amended only by a written document executed by both parties. Provided, however, that any conflicting or additional terms on any purchase order issued by the Client shall be void and are hereby expressly rejected by the Consultant. Any provision in this Agreement that is unenforceable shall be ineffective to the extent of such unenforceability without invalidating the remaining provisions. The non-enforcement of any provision by either party shall not constitute a waiver of that provision nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

# **Appendix B - Surface Markings, Limitations & Requirements**

## SURFACE MARKINGS, LIMITATIONS AND REQUIREMENTS

National GPR Service, Inc. (NGPRS) assumes no liability of obligation, except as expressly provided herein. In no event shall the liability of NGPRS to client for claims under warranty or negligence be greater than fees paid by the customer for the actual services provided. The client hereby agrees to defend, indemnify and hold harmless NGPRS and its shareholders, directors, officers, employees, agents, successors and assigns from and against any and all liabilities, losses, fines, damages, penalties, costs or expenses, including reasonable attorneys fees, from claims by anyone other than the client that they may sustain, incur or be required to pay arising out of, or in any way related to services provided to client by NGPRS.

The Client has retained NGPRS to perform one or more of the following: High Resolution Concrete Imaging, Underground Utility Locating, or a Geophysical Exploration. Ground Penetrating Radar (GPR) and other supplemental tools have been used to map the requested subsurface targets. The sections below describe the typical surface markings, limitations (not all inclusive), and requirements for the specific service performed described in the Service Details section of this Work Order. The results and interpretations of the exploration performed for the client should not be considered an absolute representation of the underlying subsurface conditions or targets, but instead as an exploration yet to be verified. **IT IS REQUIRED CONFIRMATION OF INTERPRETATIONS AND RESULTS ARE VERIFIED THROUGH THE USE OF VACUUM EXCAVATION OF SOILS OR CHIPPING OF CONCRETE.**

### **HIGH RESOLUTION CONCRETE IMAGING:**

**Surface Markings:** Type used: marker, chalk, tape, paint.

- (a) Solid Black Lines: indicates the exploration area(s) if requested.
- (b) Solid Red Lines: used to identify target locations embedded within the slab. DO NOT MAKE SLAB PENETRATIONS WITHIN A MINIMUM OF ONE (1) INCH OF ANY SOLID RED LINE. Safety buffer zones surrounding target locations may have also been used.
- (c) Dashed Red Lines: used to identify targets suspended below the slab, identify girder beam or joist locations, or mark upper rib locations in a metal decking slab.

**Limitations:**

- (a) GPR explorations cannot be completed during precipitation or through standing water.
- (b) GPR does not measure diameter of targets, just their location. Diameter can be estimated using an intersection point assuming targets are touching.
- (c) Bottom of slab is sometimes not easy to analyze in slab-on-grade explorations. This is due to the interference of the wire mesh and the weak reflection from the concrete-gravel base interface.
- (d) Be aware of certain conditions that make using GPR very difficult. These include, but are not limited to: concrete containing metal fibers, fine-mesh screenings beneath tile, Styrofoam between slabs or on roofs.
- (e) Metal Decking Slabs: GPR signals cannot penetrate metallic materials, and do not allow for accurate readings in the lower portion or "rib" of the decking. NGPRS will mark the acceptable, upper areas where slab penetrations may be completed with a dashed red line.
- (f) GPR explorations require underground utilities to be a minimum of one (1) inch diameter for every one (1) foot of exploration depth penetration. NGPRS has attempted to locate all utilities utilizing other methods; however, some utilities may be undetectable using GPR or any other current non-destructive methods.

**Requirements:**

- (a) It is required all target locations, depths, and diameters be verified through chipping of concrete. DO NOT MAKE SLAB PENETRATIONS WITHIN A MINIMUM OF ONE (1) INCH OF ANY SOLID RED LINE.
- (b) Do not perform slab penetrations outside the exploration area(s).
- (c) Do not perform slab penetrations in the lower portion or "rib" of a metal decking slab.
- (d) In the event any subsurface target has been damaged refer to your company policy for further directions. DO NOT COMMENCE SLAB PENETRATIONS OR EXCAVATION until an NGPRS representative has been notified.

### **UNDERGROUND UTILITY LOCATING OR GEOPHYSICAL EXPLORATION:**

**Surface Markings:** Type used: marker, chalk, spray paint, flags.

(a) All surface markings are in accordance with the American Public Works Association – Uniform Color Code, unless otherwise directed by the client.

White – Proposed Excavation / also Exploration Area

Pink – Temporary Survey Markings

Red – Electrical Power Lines, Cables, Conduit and Lighting Cables

Yellow – Gas, Oil, Steam, Petroleum or Gaseous Materials

Orange – Communication, Alarm or Signal Lines, Cables or Conduit

Blue – Potable Water

Purple – Reclaimed Water, Irrigation and Slurry Lines

Green – Sewers and Drain Lines

(b) Underground targets have been clearly identified with appropriate markings and/or flags to identify target location(s) and suspected depths below grade.

(c) Any slab penetrations or excavation outside of the exploration area(s) is not warranted, and client assumes any and all responsibility for damages.

**Limitations:**

- (a) GPR explorations cannot be completed during precipitation or through standing water.
- (b) Tall grasses/snow should be trimmed/plowed to a requested height of three (3) inches.
- (c) GPR does not measure diameter of objects, just their location. Diameter can be estimated using an intersection point assuming targets are touching.
- (d) Certain soil conditions attenuate the GPR signal and reduce the maximum penetration depth. NGPRS has utilized other methods in conjunction with the GPR to locate all possible targets.
- (e) GPR explorations require underground targets to be a minimum of one (1) inch diameter for every one (1) foot of exploration depth penetration. NGPRS has attempted to locate all utilities however, some utilities may be undetectable using GPR or any other non-destructive methods.
- (f) Be aware of certain conditions that make using GPR very difficult. These include, but are not limited to, concrete containing metal fibers, fine-mesh screenings beneath tile, or Styrofoam between slabs.

**Requirements:**

- (a) It is required all target locations, depths, and diameters be verified through vacuum excavation of soils or chipping of concrete.
- (b) Do not perform penetrations outside the exploration area(s).
- (c) In the event any subsurface target has been damaged refer to your company policy for further directions. DO NOT COMMENCE SLAB PENETRATIONS OR EXCAVATION until an NGPRS representative has been notified.

Exhibit "A"



March 6, 2018

Martin Keyport, Facilities Director  
Marinette County  
1926 Hall Avenue  
Marinette, WI 54143  
Via email: mkeyport@marinettecounty.com

Re: Courthouse Antenna Tower  
Structural Engineering Services – Evaluation Phase

Dear Mr. Keyport,

Thank you for the opportunity to submit this proposal for professional services regarding the courthouse antenna tower replacement. This letter presents our proposed scope of services, time schedule, fee, and contract terms and conditions.

#### Project Description

We understand from telephone discussions and emails that Marinette County wants to replace a 90-foot tall guyed antenna tower that is located on the roof of the Marinette County courthouse. The existing tower is under-designed for current loads and the county wants to replace it. The county is seeking assistance by a Wisconsin Licensed Professional Engineer to first evaluate the structural capacity of the courthouse as it relates to a new antenna tower. As a future phase of the project, the county will be seeking assistance through construction of the new tower. The project development is envisioned to follow a phased approach as follows:

1. Evaluation Phase: Evaluate the existing courthouse structure for the proposed antenna tower replacement and provide recommendations.
2. Design & Permitting Phase: Design building retrofits and assist the county in obtaining necessary permits.
3. Construction Documents Phase: Develop plans and specifications for the project.
4. Construction Phase: Assist the county in obtaining bids and administering/overseeing construction.

#### Scope of Services

In general, Ayres Associates will perform a structural evaluation (Phase 1) of the existing courthouse for the proposed 90-foot tall antenna tower replacement. We anticipate that the scope of services will include the following:

1. Visit the site to view the condition of the existing structure, take detailed measurements of the accessible structural members, and meet with Marinette County.
2. Recommend testing that may be needed to determine concrete thicknesses and imbedded steel reinforcement. Currently, it is unknown what type and the extent of testing that will be required. Therefore, the actual testing work is considered an "Additional Service".

Project: 00-0000.00 File: u:\- marinette co courthouse tower\contract\c180131a.dns.docx

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3433 Oakwood Hills Parkway • Eau Claire, WI 54701-7698  
800.666.3103 • www.AyresAssociates.com

3. Coordinate with antenna tower suppliers regarding anticipated design loads on the building.
4. Evaluate the existing structure for the anticipated loads.
5. Provide a letter report summarizing the results of the evaluation and recommendations for potential building modifications.
6. Conference call with the county to review the report and determine the next phase for the project.

#### **Responsibilities of Owner and Others**

Owner shall provide all criteria and requirements and furnish available pertinent information as required and as follows:

1. Existing building plans, as available
2. Access to the building and structural members
3. Specifications of the proposed new antenna tower

It is hereby agreed that Consultant is not responsible for work completed by others on the project or any other services not specifically indicated in this authorization.

#### **Additional Services, If Needed**

Any changes in the project or additional services requested by the Owner in oral or written form shall commit the Owner to payment for additional services. The following services are not included in this authorization, but if needed, can be provided as additional services as authorized by the Owner.

1. Testing of the existing structure to determine existing structural component characteristics (i.e. thickness, imbedded bar steel reinforcement size and spacing, etc.).
2. Additional site visits or on-site meetings.
3. Retrofit design, project permitting, construction documents, and construction administration services.
4. Services resulting from significant changes in the general scope of the project.

#### **Time Schedule**

Ayres Associates will complete the work described in the Scope of Services within three (3) months after authorization to proceed and receipt of the information to be provided as listed in the Responsibility of Owner and Others.

If the Owner has requested significant modifications or changes in the general scope, extent or character of the project, the time of performance on CONSULTANT's services shall be adjusted equitably.

#### **Fee**

We will perform the above structural evaluation (Phase 1) services for an amount equal to the direct labor costs times a factor of 3.0, plus reimbursable expenses and any subconsultant charges. The

Martin Keyport  
Marquette County  
March 6, 2018  
Page 3 of 3

estimated cost of services is \$9,000.00 to \$11,000.000. We will not exceed an amount of \$11,000.00 without your prior approval. The Reimbursable Expenses Schedule is attached as Appendix 1.

**Contract Terms and Conditions**

Attached are "Contract Terms and Conditions" which will apply to the services and which are incorporated into this proposal by reference.

**Acceptance**

If this proposal and terms and conditions are acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed.

This proposal is valid until April 1, 2018, unless extended by us in writing.

Ayres Associates Inc

  
Daniel N. Sydow, PE  
Project Manager

  
David H. Pantzlaff, PE  
Manager – WI Structural Engineering

Accepted by Owner:

Marquette County  
Owner's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Attachments: Contract Terms and Conditions  
Appendix 1 – Reimbursable Expenses Schedule

**AYRES ASSOCIATES  
CONTRACT TERMS AND CONDITIONS**

- 1. Performance of Services:** Consultant shall perform the services outlined in its proposal to Owner in consideration of the stated fee and payment terms.
- 2. Billing and Payment:** Invoices for Consultant's services shall be submitted to Owner on a monthly basis. Invoices shall be due and payable within 30 days from date of invoice. If any invoice is not paid within 30 days, Consultant may, without waiving any claim or right against Owner, and without liability whatsoever to Owner, suspend or terminate the performance of services. Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance, or the maximum rate of interest permitted by law, if less. The amount of any excise, value-added, gross receipts, or sales taxes that may be imposed on payments shall be added to Consultant's compensation. No deductions or offsets shall be made from Consultant's compensation or expenses on account of any setoffs or back charges.
- 3. Access to Site:** Owner shall furnish right-of-entry on the project site for Consultant and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. Consultant will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.
- 4. Location of Utilities:** Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information or instructions which have been furnished to Consultant by others.
- 5. Hazardous Materials:** In the event that unanticipated potentially hazardous materials are encountered during the course of the project, Owner agrees to negotiate a revision to the scope of services, time schedule, fee, and contract terms and conditions. If a mutually satisfactory agreement cannot be reached between both parties, the contract shall be terminated and Owner agrees to pay Consultant for all services rendered, including reasonable termination expenses.
- 6. Insurance:** Consultant shall maintain Workers' Compensation, General Liability, and Automobile Liability Insurance during its services for Owner. Consultant shall furnish a Certificate of Insurance to Owner upon written request. Owner agrees that Consultant shall not be liable or responsible to Owner for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.
- 7. Limitation of Professional Liability:** Owner agrees to limit Consultant's professional liability to an amount of \$50,000 or Consultant's fee, whichever is greater. In the event that Owner does not wish to limit Consultant's professional liability to this sum, Consultant agrees to raise the limitation of liability to a sum not to exceed \$1,000,000 for increased consideration of ten percent (10%) of the total fee or \$500, whichever is greater, upon receiving Owner's written request prior to the start of Consultant's services.
- 8. Opinions of Probable Costs:** Consultant's opinions of probable project costs are made on the basis of Consultant's experience, qualifications and judgment; but Consultant cannot and does not guarantee that actual project costs will not vary from opinions of probable cost.
- 9. Construction Review:** Consultant does not accept responsibility for the design of a construction project unless the Consultant's contract includes review of the contractor's shop drawings, product data, and other documents, and includes site visits during construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents.
- 10. Construction Observation:** On request, Consultant shall provide personnel to observe construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents. This construction observation shall not make Consultant a guarantor of the contractor's work. The contractor shall continue to be responsible for the accuracy and adequacy of all construction performed. In accordance with generally accepted practice, the contractor will be solely responsible for the methods of construction, direction of personnel, control of machinery, and falsework, scaffolding, and other temporary construction aids. In addition, all matters related to safety in, on, or about the construction site shall be under the direction and control of the contractor and Consultant shall have no responsibility in that regard. Consultant shall not be required to verify any part of the work performed unless measurements, readings, and observations of that part of the construction are made by Consultant's personnel.
- 11. Standard of Performance:** The standard of care for all professional services performed or furnished by Consultant under this contract will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant does not make any warranty or guarantee, expressed or implied, nor is this contract subject to the provisions of any uniform commercial code. Similarly, Consultant will not accept those terms and conditions offered by Owner in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

**12. Ownership of Documents:** All documents produced by Consultant under this contract are instruments of Consultant's professional service and shall become the property of Owner and may not be used by Owner for any other purpose without the prior written consent of Consultant.

**13. Electronic Files:** Owner and Consultant agree that any electronic files furnished by either party shall conform to the specifications agreed to at the time this contract is executed. Electronic files furnished by either party shall be subject to an acceptance period of 60 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files. Owner is aware that differences may exist between the electronic files delivered and the printed hard-copy documents. In the event of a conflict between the hard-copy documents prepared by Consultant and electronic files, the hard-copy documents shall govern.

**14. Financial and Legal Services:** Consultant's services and expertise do not include the following services, which shall be provided by Owner if required: (1) Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services; (2) Legal services with regard to issues pertaining to the Project as Owner requires, Contractor(s) raises, or Consultant reasonably requests; and (3) Such auditing services as Owner requires to ascertain how or for what purpose any Contractor has used the money paid.

**15. Termination of Services:** This contract may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, Owner shall pay Consultant for all services rendered to the date of termination, all reimbursable expenses incurred prior to termination, and reasonable termination expenses incurred as the result of termination.

**16. Controlling Law:** This contract is to be governed by the law of the place of business of Consultant at the address in its proposal to Owner.

**17. Assignment of Rights:** Neither Owner nor Consultant shall assign, sublet or transfer any rights under or interest in this contract (including, but without limitation, moneys that may become due or moneys that are due) without the written consent of the other, except to the extent mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this contract. Nothing contained in this paragraph shall prevent Consultant from employing such independent subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

**18. Third Party Benefits:** This contract does not create any benefits for any third party.

**19. Dispute Resolution:** Owner and Consultant agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under the following dispute resolution provision. If direct negotiations fail, Owner and Consultant agree that they shall submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this contract or the breach thereof to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association effective on the date of this contract prior to exercising other rights under law.

**20. Exclusion of Special, Indirect, Consequential, and Liquidated Damages:** Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

**21. Betterment:** If, due to Consultant's negligence, a required item or component of the project is omitted from the construction documents, Consultant's liability shall be limited to the reasonable cost of correction of the construction, less what Owner's cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that Consultant will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

**22. Amendments:** This contract may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

**Reimbursable Expense Schedule** (Revised October 01, 2017)

**Policy:** It's the policy of Ayres Associates that costs associated with equipment and supplies identified as having been used on a specific project be charged to that project and not to general overhead. All equipment rates are based on actual costs and are reviewed/updated annually.

**Company-Owned Equipmen**

**ENVIRONMENTAL SAMPLING, MONITORING, TESTING:**

FID/PID/OVA	\$54.95 Day
Groundwater Sampling	\$7.65 Sample
Hydrolift Pump	\$15.60 Day
Nuclear Density	\$45.20 Day
Peristaltic Pump	\$31.80 Day
Proactive Monsoon Pump	\$13.15 Day
Soil Sampling	\$6.60 Sample
Temp/pH Conductivity Meter	\$12.70 Day
Vacuum Pump	\$1.25 Use
Water Level Meter	\$8.15 Day

**CONSTRUCTION TESTING AND SAMPLING:**

Concrete/Testing Equipment	\$52.65 Day
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**PHOTOGRAMMETRIC AND SURVEYING:**

Depth-Sounder Meters	\$210.00 Day
Digital Photogrammetric Workstation	\$8.60 Hour
GPS	\$94.95 Day
High Precision Digital Level	\$230.00 Day
Laser/Automatic Level	\$24.00 Day
Total Station (Robotic)	\$110.00 Day
TX8 HD LIDAR System	\$2,220.00 Day

**STRUCTURAL ABOVE/UNDER WATER INSPECTION :**

Air Tank	\$8.35 Tank
Climbing Gear	\$515.00 Day
Company-owned Dive Suit/Gear	\$35.25 Day
Crack Width Gauge	\$9.15 Day
General Inspection Equipment	\$22.35 Day
NDT/Testing Equipment	\$92.85 Day
Resistograph	\$235.00 Day
Surface Supplied Air/Diver	\$120.00 Day
Underwater Camera	\$8.15 Day

**SUBSURFACE UTILITY EQUIPMENT:**

RD Electronic Locating Device	\$51.00 Day
RD Ground Penetrating Radar	\$43.30 Day
VAC Truck	\$500.00 Day

**TRAFFIC DATA COLLECTION:**

Miovision Scout VCU	\$105.00 Day
Traffic Counter	\$47.25 Day

**TRANSPORTATION:**

All-Terrain Utility Vehicle (ATV/UTV)	\$180.00 Day
Boat/Motor/Trailer	\$120.00 Day
Company Trucks	\$0.90 Mile
Personal Auto	Current IRS Rate

**Rented Equipmen**

Employee-owned Dive Gear	\$15.00 Day
Employee-owned Wet Suit	\$10.00 Day
Rental Bucket Lift Truck	\$470.00 Day

**Meals and Lodging (as of October 01, 2017)**

Traveler reimbursement is dependent upon where the project is located, not the accommodations nor where the office is located. Meal and lodging rates are consistent with rates posted on the US Government's Federal Travel Regulations website at: [www.gsa.gov/perdigi](http://www.gsa.gov/perdigi)

The following table shows the breakdown of the Basic (CONUS) rate for lodging, breakfast/continental breakfast, lunch, and dinner. Ayres Associates current CONUS per diem rate is \$139 for lodging and meals (less incidental expenses.)

Rate Description	Explanation	Basic Rate, Continental U.S. (CONUS)
Lodging	Standard Rate	\$93
M & IE	Meals and Incidentals as listed on federal website	\$51
Less incidental expenses (not reimbursed)		
Company reimbursement excluding incidental:		(\$5)
Ayres Associates daily meals rate (Net reimbursement rate)		\$46
<b>Rates for meals segregated by type</b>		
Breakfast/Continental Breakfast		\$11
Lunch		\$12
Dinner		\$23
First & Last Day of Travel (Meals @ 75%)		
Ayres "Net meals rate" reimbursed at 75%		\$34.50

**Project Location Look-up**

1. Meal and lodging rates differ by location.
2. For a map of the continental United States go to: [www.gsa.gov/perdigi](http://www.gsa.gov/perdigi)
3. Search the projects location by City, State, or Zip Code.
4. Cities not appearing on the website may be located within a county for which rates are listed.
5. To determine what county a city is located in, go to [www.naco.org](http://www.naco.org) and choose "Counties".



## Reimbursable Expense Schedule (Revised October 01, 2017)

### Vendor Supplies - Actual Cost

Aerial mapping	GIS data	Publications
Aerial Photography	Gloves (rubber or cloth)	Rebar
55 gallon drums	GPS equipment	Recording fees
Airfare	Haz Matis Site Database Research	Reference materials
Aluminum cap dome	Hub flags	Research fees
Aluminum caps	Hubs	Review Fees
Asphalt lab test	Ice	Robotic survey equipment
All terrain vehicles	Interface probing devices	Rope
Audience response devices	Internet services, faxes	Safety equipment
Augering devices	Lab services, testing, supplies	Safety supplies
Baggage fees	Laser level	Sampling Jars
Batteries	Lath	Scans
Bentonite	Legal document costs	Sediment sampling
Bid notice fees	Legal notice fees	Shelby tubes
Binders	Light rail fees	Shipping fees
Binding	Locking caps, caps	Shipping/postage (mass mailings)
Bluelines/blueprints	Locking well caps, well caps	Shuttles and taxis
Bleach	Locks	Smoke bombs
Boat rental	Lumber crayons	Software – project specific
Boat ramp fees	Magic markers	Soil sample liners
Camera	Maps	Spatulas
Car rentals/ fuel	Marking paint	Spikes
Carbon dioxide tubes	Medical monitoring	Stake chasers
Casing	Medical testing	Stake tack
Computer flash drives	Meeting room rental	Survey markers
Concrete	Methanol	Syringes
Concrete coring	Micron filters	T posts
Concrete testing/equipment	Models	Teflon ballers
Concrete cylinder molds	Monuments	Telephone (employee reimb)
Corner marker pipe	Multi-spectral scanner	Temporary help agencies
Data research/services/materials	Mylar	Temporary housing
Decontamination materials	Nail marker tabs	Testing kits
Disposable bailers	Nails	Tide gauges
Disposable cameras	Nuclear Density Meter	Toll fees
Disposable gloves	On-line access fee	Total station
Distilled water	On-line survey research	Traffic control/protection
Dividers and tab stock	Oxygen meter	Traffic counting equipment
Drill bits	Paper towels	Traffic data fee
Dry-lock fast plugs	Parking fees	Tubing
Duct tape	Permit fees	Tyvek Suit
Equipment rental	Pipe	Ultrasonic/weld testing
Fees/permits/licenses titles	Pipettes	Utility exploration trenching
Fence posts	Plan fees	Vapor sampling
Field books	Plastic bags	Vellum
Filler paper	Plastic-coated line	Vials
Film/development/photos	Plats/recording fees	Washers
Flagging tape	Polyethylene bailers	Water filters
Flags	Public info meetings/cost	Water/Sewer testing equip, sup
Flow testing equipment	Presentation materials	Water level recording devices
Gaskets	Printing/Reproduction	Well materials
Generator rental	Public notice fees	Well seals
Geotechnical testing/lab services		Whiskers





## MARINETTE COUNTY AGREEMENT

THIS AGREEMENT is made by and between Marinette County, a municipality, hereinafter referred to as COUNTY, and Ayres Associates, hereinafter referred to as VENDOR, for the purpose of providing Phase 1 Courthouse Structural Analysis for proposed Antenna Tower Replacement. The parties agree as follows:

1. Contact Persons and Contract Administrators:

COUNTY's agent and contact person is: Martin Keyport, Facilities Director  
Whose principal business address is: Maintenance Department  
1926 Hall Avenue  
Marinette, WI 54143  
(715) 732-7500

VENDOR agent and contact person is:

Name: David H. Pantzlaff, PE  
Title: Manager – WI Structural Engineering  
Company: Ayres Associates Inc  
Address: 3433 Oakwood Hills Parkway  
City, State: Eau Claire, WI 54701-7698  
Telephone: (800) 666-3103

2. VENDOR agrees to provide Phase 1 services as set forth in attached quote incorporated by reference as Exhibit A, at a cost not to exceed \$11,000.00, which does not include testing, additional site visits or on site meetings, and services resulting from significant changes.
3. In the event the project moves beyond Phase 1, Evaluation, the parties will enter into an addendum to this agreement, setting forth terms and conditions relating to continuing the project.
4. Project limited to Phase 1, Evaluation Phase, to be completed by July 1, 2018
5. COUNTY agrees to the following:
  - Payment Terms – COUNTY will pay the VENDOR within 30 days of receipt of an invoice and acceptance of product by County.
6. Both parties agree that the relationship between the parties shall be that of an independent VENDOR and shall not be construed to be an Employer-Employee relationship; specifically the parties agree that:

- VENDOR will be responsible to pay all Federal, State and social security taxes on any income received under this Agreement.
- COUNTY will pay no fringe benefits or other compensation to VENDOR.

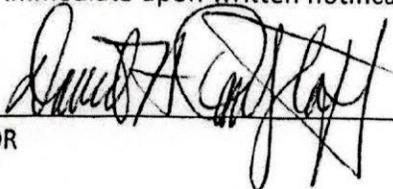
7. VENDOR will provide and maintain certificates of insurance with minimum limits as follows:

Professional Liability	\$ 50,000
General liability, each occurrence	\$1,000,000
Auto liability, each occurrence	\$ 300,000
Workers Compensation	Statutory Requirements

Certificates of insurance indicating COUNTY as additional insured must be presented to COUNTY's agent with a signed copy of this agreement prior to commencing work. Additionally, all policies shall contain endorsements by respective insurance companies waiving all rights of subrogation, if any, against COUNTY and shall further provide that policies are not cancelable except upon thirty days written notice to COUNTY.

8. VENDOR agrees to the fullest extent permitted by law, to indemnify and hold harmless COUNTY against damages, liabilities and costs arising from the negligent acts, errors or omissions of VENDOR in the performance of professional services under this Agreement to the extent that VENDOR is responsible for such damages, liabilities and costs on a comparative basis of fault and responsibility between VENDOR and COUNTY. VENDOR shall not be obligated to indemnify COUNTY for COUNTY's own negligence.
9. This contract may be amended in writing by mutual agreement of both parties at any time.
10. In the event this agreement and the Ayres Associates Contract Terms and Conditions conflict in any manner, this agreement shall be the controlling agreement of the parties. This includes but is not limited to; documents produced by Vendor will become the property of Marinette County; and should any disputes between the parties remain unresolved the parties agree to mediate with a mutually agreed upon mediator and if the dispute remains unresolved, the matter will be litigated in Circuit Court, Marinette County, Wisconsin.
11. COUNTY may terminate this agreement in the event VENDOR breaches any of the terms of the agreement or for unsatisfactory performance by VENDOR. Termination shall be immediate upon written notification by the COUNTY.

VENDOR



Date

3/27/18

*Kathy Brandt*

Kathy Brandt, County Clerk

*03/28/2013*

Date



VEND#	NAME	INV#	ACCT#	P/S/U	OBJ	WT	AMOUNT	ITEM #	QTY
01948	UNIFIRST CORPORATION	098 2062764	53270	001	291	000	46.65	MATS	
							46.65		*
							46.65		* *
02295	SNAP-ON INDUSTRIAL	05311854739	53230	000	462	000	13.80	15WR RACK SFT G	1.00
							13.80		*
							13.80		* *
02593	PETER'S CONCRETE	4180320	53321	003	470	013	551.00	9 BAG	4.75
							551.00		*
		4180321	53321	003	470	013	841.00	9 BAG	7.25
							841.00		*
		4180322	53321	003	470	013	957.00	9 BAG	8.25
							957.00		*
		4180332	53321	003	470	013	2842.00	9 BAG	24.50
							2842.00		*
		4180333	53321	003	470	013	812.00	9 BAG	7.00
							812.00		*
							6003.00		* *
02984	MURPHY CONCRETE & CONSTRUCTION	137333	53311	709	470	001	74.75	BUCKSHOT	23.00
							74.75		*
							74.75		* *
03497	MGD INDUSTRIAL	163783	16112		000	000	122.00	LAP14801	100.00
			53230	000	490	000	74.66	MISC SHOP SUPPL	
							196.66		*
							196.66		* *
03510	AIRGAS USA, LLC	9076400886	53220	000	490	000	170.40	GLV DRVR XL	24.00
			53220	000	490	000	163.20	GLV DRVR LG	24.00
			53220	000	490	000	82.38	GLV MCHC LIGHT	6.00
			53220	000	490	000	82.38	GLV MCHC LIGHT	6.00
			53220	000	490	000	43.11	HDCP YLW RTCHT	3.00
			53230	000	490	000	55.20	TIP EXT ICE 55C	10.00
			53230	000	490	000	103.50	ELECT PLSM EXT	10.00
							700.17		*
							700.17		* *
03710	AMBROSIUS CONCRETE SPLY, INC	371924	53220	000	462	000	15.30	CF 137 EDGERS	2.00
			53220	000	462	000	39.70	145D MAG FLOATS	2.00
			53321	003	470	013	52.50	CASTLE CHAINS	50.00
							107.50		*

6/07/18 10:15:20

VEND# NAME

HIGHWAY ACCOUNT PAYABLE FINAL

PAGE 3

MHGR2020

INV#

ACCT# P/S/U OBJ WT

AMOUNT

ITEM #

QTY

372674

53321 003 470 013  
\*INVOICE TOTALS\*

315.00  
315.00 \*

CASTLE CHAINS

300.00

372720

53321 003 470 013  
\*INVOICE TOTALS\*

89.40  
89.40 \*

5G WHITE WATER

4.00

\*VENDOR TOTALS\*

511.90 \* \*

03736 J&T ELECTRIC & SUPPLY INC

31791

53270 002 291 000  
\*INVOICE TOTALS\*

449.32  
449.32 \*

PLC LIGHT SHED

\*VENDOR TOTALS\*

449.32 \* \*

03805 NORTHEAST ASPHALT INC

1551565

53330 190 475 185  
\*INVOICE TOTALS\*

1510.20  
1510.20 \*

12.5MM

34.44

\*VENDOR TOTALS\*

1510.20 \* \*

06164 SHERWIN INDUSTRIES, INC

SS075149

53240 131 453 203  
53240 129 453 203  
\*INVOICE TOTALS\*

18.19  
702.21  
720.40 \*

RADIATOR MOUNT  
SEALANT HOSE20F

2.00  
1.00

\*VENDOR TOTALS\*

720.40 \* \*

\* \* FINAL TOTALS \* \*

12554.04 \* \* \*

6/14/18 11:10:44

VEND#	NAME	INV#	HIGHWAY ACCOUNT	PAYABLE ACCT#	P/S/U	FINAL OBJ	WT	AMOUNT	PAGE 1 ITEM #	MHGR2020 QTY
00191	SUPERIOR CHEMICAL CORPORATION	196552		53230	000	490	000	414.28	CLEAN SUPPLIES	
								414.28	*	
								414.28	* *	
00263	PESHTIGO TIMES	000150053118		53318	815	470	000	30.40	RD CLOSURE AD	
								30.40	*	
								30.40	* *	
00285	GRAINGER 815560206	9807840443		53230	000	490	000	19.02	DIE CUT NUMBER	2.00
								19.02	*	
								19.02	* *	
00311	KOEHNE INC	51946		53240	22	453	203	282.59	RPLC 4WD SWTCH	
								282.59	*	
								282.59	* *	
00593	ADVANCE AUTO PARTS	2825 385209		53230	000	490	000	48.67	MED VIS OIL	2.00
								48.67	*	
		2825 385370		16112		000	000	4.12	INA1602	1.00
				16112		000	000	5.14	INA3358	1.00
								9.26	*	
								57.93	* *	
00598	POMP'S TIRE SERVICE	670024329		53240	232	455	203	590.72	SUP AL TRC II T	2.00
				53240	231	455	203	295.36	SUP AL TRC II T	1.00
								886.08	*	
								886.08	* *	
00648	MENOMINEE INDUSTRIAL SUPPLY	10483288		53240	232	453	203	96.15	1703 20-24	2.00
				53240	232	453	203	149.90	7103-0843	4.00
				53240	232	453	203	1.89	225-90	2.00
				53240	232	453	203	51.13	T604AA125	13.00
								299.07	*	
								299.07	* *	
00659	RENT-A-FLASH OF WISCONSIN INC	61937		53311	000	463	251	2833.03	D CELL FLASHER	100.00
				53311	000	463	251	321.89	D CELL BATTERY	400.00
								3154.92	*	
								3154.92	* *	
00669	WARREN POWER ATTACHMENTS	2356		53240	140	453	203	19.98	12" O RING	4.00
				53240	140	453	203	157.42	NOZZLE BARREL	2.00
				53240	140	453	203	158.99	STROBE LIGHT	2.00
								336.39	*	
								336.39	* *	

VEND#	NAME	INV#	ACCT#	P/S/U	OBJ	WT	AMOUNT	ITEM #	QTY
00687	HENRY G MEIGS LLC	9586	16111		000	000	18693.00	AR RUBBER 201	45000.00
					*INVOICE TOTALS*		18693.00		
					*VENDOR TOTALS*		18693.00		
00955	MR FIRST AID INC	44070	53230	000	490	000	141.45	1ST AID SUPPLY	
					*INVOICE TOTALS*		141.45		
		44071	53230	000	490	000	183.45	1ST AID SUPPLY	
					*INVOICE TOTALS*		183.45		
					*VENDOR TOTALS*		324.90		
00998	MIKE'S MATERIALS LLC	1081	53321	003	473	013	209.50	3/4" CRUSHED LI	38.44
					*INVOICE TOTALS*		209.50		
					*VENDOR TOTALS*		209.50		
01047	MARINETTE CONCRETE PRODUCTS	144728	53311	721	470	052	113.23	3-6 CLEAR	17.42
					*INVOICE TOTALS*		113.23		
		144759	53330	137	473	000	205.79	3-6 CLEAR	31.66
			53330	137	473	000	225.50	3/4 CLEAR	36.08
					*INVOICE TOTALS*		431.29		
		144801	53311	710	473	052	206.74	3/4 ROAD GRAVEL	36.27
			53311	710	473	052	104.63	3/4 CLEAR	16.74
			53311	709	473	052	667.24	3/4 ROAD GRAVEL	117.06
			53311	709	473	052	94.37	3/4 CLEAR	15.10
			53311	709	473	052	110.11	3-6 CLEAR	16.94
					*INVOICE TOTALS*		1183.09		
		144874	53318	815	473	052	99.81	3/4 CLEAR	15.97
			53318	815	473	052	215.00	3/4 ROAD GRAVEL	37.72
					*INVOICE TOTALS*		314.81		
		144910	53318	815	473	052	981.48	3/4 ROAD GRAVEL	172.19
			53318	815	473	052	218.88	3/4 CLEAR	35.02
			53318	815	473	052	119.67	3-6 CLEAR	18.41
					*INVOICE TOTALS*		1320.03		
		144956	53318	815	473	052	219.81	3/4 CLEAR	35.17
			53318	815	473	052	1410.01	3/4 ROAD GRAVEL	247.37
					*INVOICE TOTALS*		1629.82		
		345897	53220	000	462	000	195.42	48" BULL FLOAT	1.00
			53220	000	462	000	111.24	6' SNAP HANDLE	4.00
			53220	000	462	000	12.34	ADAPTER	1.00
			53220	000	462	000	264.78	SCREED 2X4X14	1.00
			53220	000	462	000	358.64	SCREED 2X4X20	1.00
			53220	000	462	000	135.54	FINISH BROOM	2.00
			53220	000	462	000	143.00	KUM A LONG	4.00
					*INVOICE TOTALS*		1220.96		
					*VENDOR TOTALS*		6213.23		

6/14/18 11:10:44

VEND# NAME

INV#

HIGHWAY ACCOUNT

PAYABLE

FINAL

PAGE

3

MHGR2020

ACCT# P/S/U

OBJ

WT

AMOUNT

ITEM #

QTY

01111 RUBBER INC

056197

53230 000 462 000

106.91

REMA MAX WELL

2.00

\*INVOICE TOTALS\*

106.91

\*

\*VENDOR TOTALS\*

106.91

\* \*

01361 FRANK PORTH CHEVROLET, INC

34999

53240 16 453 203

317.40

PANEL

1.00

\*INVOICE TOTALS\*

317.40

\*

\*VENDOR TOTALS\*

317.40

\* \*

01592 FABICK RENTS

483228

53321 003 533 013

5868.10

BUCKET-GD 48"

\*INVOICE TOTALS\*

5868.10

\*

\*VENDOR TOTALS\*

5868.10

\* \*

01635 CRIVITZ AUTO PARTS

14546-139772

53230 000 462 000

8.19

GREASE GUN HOSE

1.00

53230 000 462 000

3.64

GREASE GUN COUP

1.00

\*INVOICE TOTALS\*

11.83

\*

\*VENDOR TOTALS\*

11.83

\* \*

01722 SERWE IMPLEMENT MUNICIPAL SALES 5109

53240 232A 453 203

105.22

BREAK RELIEF VA

1.00

53240 232A 453 203

105.22

BREAK RELIEF VA

1.00

16112 000 000

208.43

SEI34689

4.00

\*INVOICE TOTALS\*

418.87

\*

\*VENDOR TOTALS\*

418.87

\* \*

02593 PETER'S CONCRETE

4180334

53321 003 470 013

1276.00

9 BAG

11.00

\*INVOICE TOTALS\*

1276.00

\*

4180335

53321 003 470 013

1334.00

9 BAG

11.50

\*INVOICE TOTALS\*

1334.00

\*

4180337

53321 003 470 013

1566.00

9 BAG

13.50

\*INVOICE TOTALS\*

1566.00

\*

4180339

53321 003 470 013

2291.00

9 BAG

19.75

\*INVOICE TOTALS\*

2291.00

\*

4180340

53321 003 470 013

1015.00

9 BAG

8.75

\*INVOICE TOTALS\*

1015.00

\*

4180341

53321 003 470 013

1566.00

9 BAG

13.50

\*INVOICE TOTALS\*

1566.00

\*

4180342

53321 003 470 013

2088.00

9 BAG

18.00

\*INVOICE TOTALS\*

2088.00

\*

4180343

53321 003 470 013

2146.00

9 BAG

18.50

\*INVOICE TOTALS\*

2146.00

\*

4180344

53321 003 470 013

232.00

9 BAG

2.00

\*INVOICE TOTALS\*

232.00

\*

\*VENDOR TOTALS\*

13514.00

\* \*



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VEND# NAME

HIGHWAY ACCOUNT PAYABLE FINAL

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MHGR2020

INV#	ACCT#	P/S/U	OBJ	WT	AMOUNT	ITEM #	QTY
30154816218F	53232	000	225	000	63.17	CRIVITZ FUEL	
	*INVOICE TOTALS*				63.17	*	
	*VENDOR TOTALS*				541.46	* *	
05627 MAR-OCO LANDFILL	53311	000	470	300	5.00	COMMRCL WASTE	60.00
	53321	031	470	054	5.00	COMMRCL WASTE	160.00
	53311	000	470	300	31.92	COMMRCL WASTE	1120.00
	53311	000	470	300	5.00	COMMRCL WASTE	140.00
	53321	031	470	054	5.00	ADOPT HWY	140.00
	53311	000	470	300	14.82	COMMRCL WASTE	520.00
	*INVOICE TOTALS*				66.74	*	
	*VENDOR TOTALS*				66.74	* *	
06164 SHERWIN INDUSTRIES, INC	53240	128R	453	203	1648.35	CLUTCH SUB ASSY	2.00
	*INVOICE TOTALS*				1648.35	*	
	*VENDOR TOTALS*				1648.35	* *	
	* * FINAL TOTALS * *				80331.78	* * *	

6/21/18 10:43:19

VEND# NAME

INV#

HIGHWAY ACCOUNT PAYABLE FINAL  
ACCT# P/S/U OBJ WT

AMOUNT PAGE 1  
ITEM #

MHGR2020  
QTY

02984 MURPHY CONCRETE & CONSTRUCTION 138790

53311 709 470 001

88.24-

BUCKSHOT

27.15-

\*INVOICE TOTALS\*

88.24- \*

\*VENDOR TOTALS\*

88.24- \* \*

\* \* FINAL TOTALS \* \*

88.24- \* \* \*

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VEND#	NAME	INV#	HIGHWAY ACCT#	PAYABLE P/S/U	FINAL OBJ	WT	AMOUNT	PAGE 1 ITEM #	MHGR2020 QTY	
00285	GRAINGER 815560206	9812025949	53230	000	490	000	64.50	DPRSD CNTR WHL	10.00	
			53311	200	470	000	97.76	HEX CAP SCREW	8.00	
			*INVOICE TOTALS*				162.26	*		
			*VENDOR TOTALS*				162.26	* *		
00516	AMERICAN WELDING & GAS INC	05625028	53230	000	490	000	74.97	OXYGEN	2.00	
			*INVOICE TOTALS*				74.97	*		
			*VENDOR TOTALS*				74.97	* *		
00587	PACKER CITY INTERNATIONAL	X10108865901	53240	193	453	203	178.10	FILTR DRIER AIR	1.00	
			53240	193	453	203	23.56	SEAL C-PLATE	2.00	
			*INVOICE TOTALS*				201.66	*		
			*VENDOR TOTALS*				201.66	* *		
00593	ADVANCE AUTO PARTS	2825 385371	16112		000	000	4.12	INA1602	1.00	
			*INVOICE TOTALS*				4.12	*		
			*VENDOR TOTALS*				4.12	* *		
00648	MENOMINEE INDUSTRIAL SUPPLY	10486642	16112		000	000	3.22	MES830FS06	8.00	
			16112		000	000	5.07	MES830FS08	8.00	
			16112		000	000	3.06	MES839FS06	8.00	
			16112		000	000	4.67	MES839FS08	8.00	
			*INVOICE TOTALS*				16.02	*		
			*VENDOR TOTALS*				16.02	* *		
00659	RENT-A-FLASH OF WISCONSIN INC	62049	53311	000	463	251	67.50	RT TRN LN DWN A	1.00	
			53311	000	463	251	170.00	ROLL UP SIGN	1.00	
			*INVOICE TOTALS*				237.50	*		
		62050	53311	000	463	251	450.70	ROLL UP SIGNS	2.00	
			*INVOICE TOTALS*				450.70	*		
		62051	53311	200	463	251	1015.00	DEL POST 8'	100.00	
			*INVOICE TOTALS*				1015.00	*		
			*VENDOR TOTALS*				1703.20	* *		
01554	WI DEPT OF TRANSPORTATION	395000008108	53315	920	470	000	6238.32	T LAKE CTH G		
			*INVOICE TOTALS*				6238.32	*		
		395000008818	53316	030	470	000	37.46	T PESH CTH BB		
			*INVOICE TOTALS*				37.46	*		
		39515902171	53315	018	470	000	47.60	T DUNBAR CTH U		
			*INVOICE TOTALS*				47.60	*		
			*VENDOR TOTALS*				6323.38	* *		
01568	WISCONSIN KENWORTH	013P101199	53240	205	453	203	800.00	RADIATOR PB	1.00	
			*INVOICE TOTALS*				800.00	*		

VEND# NAME

HIGHWAY ACCOUNT PAYABLE FINAL

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MHGR2020

INV#	ACCT#	P/S/U	OBJ	WT	AMOUNT	ITEM #	QTY		
013P102197	53240	205	453	203	227.38	COOLANT TUBE	1.00		
		*INVOICE TOTALS*			227.38				
013P102594	16112		000	000	132.40	BLT3030PB	4.00		
		*INVOICE TOTALS*			132.40				
		*VENDOR TOTALS*			1159.78				
01635 CRIVITZ AUTO PARTS	14546	140031	53240	92	453	203	19.19	TRAILOR ADAPTOR	2.00
		*INVOICE TOTALS*			19.19				
		*VENDOR TOTALS*			19.19				
01722 SERWE IMPLEMENT MUNICIPAL SALES 5132	53240	231	453	203	1611.48	HYDRAULIC MOTOR	1.00		
		*INVOICE TOTALS*			1611.48				
		*VENDOR TOTALS*			1611.48				
01948 UNIFIRST CORPORATION	098	2064443	53270	001	291	000	52.50		
		*INVOICE TOTALS*			52.50				
		*VENDOR TOTALS*			52.50				
02408 GARROW OIL CORP	769662		16113		000	000	19563.29	82 2	7494.00
		*INVOICE TOTALS*			19563.29				
		*VENDOR TOTALS*			19563.29				
02593 PETER'S CONCRETE	4080362		53321	003	470	013	754.00	9 BAG	6.50
		*INVOICE TOTALS*			754.00				
	4180354		53321	003	470	013	725.00	9 BAG	6.25
		*INVOICE TOTALS*			725.00				
	4180355		53321	003	470	013	928.00	9 BAG	8.00
		*INVOICE TOTALS*			928.00				
	4180356		53321	003	470	013	928.00	9 BAG	8.00
		*INVOICE TOTALS*			928.00				
	4180357		53321	003	470	013	522.00	9 BAG	4.50
		*INVOICE TOTALS*			522.00				
	4180358		53321	003	470	013	870.00	9 BAG	7.50
		*INVOICE TOTALS*			870.00				
	4180359		53321	003	470	013	754.00	9 BAG	6.50
		*INVOICE TOTALS*			754.00				
	4180360		53321	003	470	013	986.00	9 BAG	8.50
		*INVOICE TOTALS*			986.00				
	4180361		53321	003	470	013	638.00	9 BAG	5.50
		*INVOICE TOTALS*			638.00				

VEND#	NAME	INV#	HIGHWAY ACCOUNT	PAYABLE ACCT#	P/S/U	FINAL OBJ	WT	AMOUNT	PAGE ITEM #	3	MHGR2020 QTY
4180363				53321	003	470	013	928.00	9	BAG	8.00
				*INVOICE TOTALS*				928.00	*		
4180367				53321	003	470	013	812.00	9	BAG	7.00
				*INVOICE TOTALS*				812.00	*		
				*VENDOR TOTALS*				8845.00	* *		
02615	GAT TENOR	329027-3		53321	003	470	013	390.00		LINSEED OIL	5.00
				*INVOICE TOTALS*				390.00	*		
				*VENDOR TOTALS*				390.00	* *		
02668	UNITED RENTALS	156911351002		53321	003	533	013	1276.38		ARROW BRD SOLAR	2.00
				*INVOICE TOTALS*				1276.38	*		
				*VENDOR TOTALS*				1276.38	* *		
02706	GREAT LAKES ROOFING CORP	A61501		53270	003	291	000	3133.14		PEMB SHOP ROOF	
				*INVOICE TOTALS*				3133.14	*		
				*VENDOR TOTALS*				3133.14	* *		
02859	WE ENERGIES	4418229315MY		53311	000	470	300	18.09		STREET LIGHT	
				*INVOICE TOTALS*				18.09	*		
				*VENDOR TOTALS*				18.09	* *		
02984	MURPHY CONCRETE & CONSTRUCTION	138622		53311	709	470	001	40.63		BUCKSHOT	12.50
				*INVOICE TOTALS*				40.63	*		
		138790		53311	709	470	001	88.24		BUCKSHOT	27.15
				*INVOICE TOTALS*				88.24	*		
				*VENDOR TOTALS*				128.87	* *		
03310	SAFELITE AUTOGLASS	05474 011332		53240	193	453	203	311.93		SOLAR ENCAP	1.00
				*INVOICE TOTALS*				311.93	*		
				*VENDOR TOTALS*				311.93	* *		
03725	COUNTRY VISIONS COOPERATIVE	268396		53230	000	490	000	79.02		LP CYLINDER FIL	97.30
				*INVOICE TOTALS*				79.02	*		
				*VENDOR TOTALS*				79.02	* *		
03755	BUMPER TO BUMPER CRIVITZ	624 309742		53230	000	462	000	8.69		AIR TOOL	1.00
				*INVOICE TOTALS*				8.69	*		
				*VENDOR TOTALS*				8.69	* *		
03978	GREEN BAY HIGHWAY PRODUCTS	32063		16111		000	000	2488.64		CUS24P	112.00
				16111		000	000	102.60		CUS24B	2.00
				*INVOICE TOTALS*				2591.24	*		

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VEND# NAME

INV#	HIGHWAY ACCOUNT	PAYABLE	FINAL	WT	AMOUNT	PAGE	4	MHGR2020
	ACCT#	P/S/U	OBJ			ITEM #		QTY
32121	16111		000	000	3110.80	CUS24P		140.00
	16111		000	000	577.72	CUS24P		26.00
	16111		000	000	153.90	CUS24B		3.00
	53318	832	477	184	4539.16	42"		74.00
	53318	832	477	184	293.20	42"BAND 10-C		2.00
	53318	832	477	184	5288.08	48"		76.00
	53318	832	477	184	332.40	48"BAND 10-C		2.00
	*INVOICE TOTALS*				14295.26			
	*VENDOR TOTALS*				16886.50			
04258 LINCOLN CONTRACTORS SUPPLY INC L69760	53220	000	490	000	68.63	OIL ROCK DRILL		1.00
	*INVOICE TOTALS*				68.63			
	*VENDOR TOTALS*				68.63			
04855 REMINGTON OIL COMPANY INC 282836	16113		000	000	19213.81	82 1		7501.00
	*INVOICE TOTALS*				19213.81			
	*VENDOR TOTALS*				19213.81			
04893 CENTURYLINK 30148918318F	53230	000	225	000	17.55	PESH FAX 50%		
	53270	001	229	000	17.55	PESH FAX 50%		
	*INVOICE TOTALS*				35.10			
	*VENDOR TOTALS*				35.10			
06129 BEAVER OF WISCONSIN, INC 097362	53230	000	490	000	40.29	DOWNSTREAM INJ		1.00
	53230	000	490	000	10.60	1/4"SOAP LINE		10.00
	53230	000	490	000	37.11	VALVE & SCREEN		1.00
	*INVOICE TOTALS*				88.00			
	*VENDOR TOTALS*				88.00			
	* * FINAL TOTALS * *				81375.01			

6/28/18 10:03:50			HIGHWAY ACCOUNT	PAYABLE	FINAL			PAGE	1	MHGR2020	
VEND#	NAME	INV#	ACCT#	P/S/U	OBJ	WT	AMOUNT	ITEM #		QTY	
00648	MENOMINEE INDUSTRIAL SUPPLY	10489877	16112		000	000	43.34	MES6G6MP		12.00	
			16112		000	000	51.06	MES6G6FJX		12.00	
			16112		000	000	119.03	MES6G6FJX90S		12.00	
			*INVOICE TOTALS*					213.43		*	
			*VENDOR TOTALS*					213.43		* *	
01225	WI COUNTY HIGHWAY ASSOCIATION	2018 WCHA	53191	001	435	094	175.00	ANNUAL ROAD SCH		1.00	
			*INVOICE TOTALS*					175.00		*	
			*VENDOR TOTALS*					175.00		* *	
03805	NORTHEAST ASPHALT INC	1556612	53311	710	470	052	752.90	ASPHALT		17.17	
			53311	709	470	052	782.28	ASPHALT		17.84	
			53330	119	470	052	775.27	ASPHALT		17.68	
			53321	003	470	013	807.72	ASPHALT		18.42	
			*INVOICE TOTALS*					3118.17		*	
			*VENDOR TOTALS*					3118.17		* *	
04893	CENTURYLINK	30152599218F	53321	024	470	064	52.98	MENKAUNEE BRDG			
			*INVOICE TOTALS*					52.98		*	
			*VENDOR TOTALS*					52.98		* *	
38111	VILLAGE OF COLEMAN TREASURER	878	53311	704	470	031	370.00	CO RD SWEEPING		4.00	
			53321	007	470	031	277.50	ST RD SWEEPING		3.00	
			*INVOICE TOTALS*					647.50		*	
			*VENDOR TOTALS*					647.50		* *	
			* * FINAL TOTALS * *					4207.08		* * *	

VEND#	7/05/18	8:52:03	NAME	INV#	HIGHWAY ACCOUNT	PAYABLE ACCT#	P/S/U	FINAL OBJ	WT	AMOUNT	PAGE	1	MHGR2020 QTY
00593	ADVANCE	AUTO	PARTS	2825	386610	53240	233	453	203	27.03			2.00
										27.03	*	DIESEL EXHAUST	
				2825	386799	53280	023	890	000	7.20			1.00
						53280	023	890	000	15.66			2.00
										22.86	*	POWER OUTLET LED ROCKER SWTC	
				2825	387069	53230	000	490	000	6.30			1.00
										6.30	*	SEALANT BLK SIL	
										56.19	* *		
00687	HENRY G MEIGS	LLC		58244		16111		000	000	11265.14			5371.00
										11265.14	*	MS2	
										11265.14	* *		
01635	CRIVITZ	AUTO	PARTS	14546	140479	53240	133	453	203	8.47			1.00
										8.47	*	FLASHER	
										8.47	* *		
01948	UNIFIRST	CORPORATION		098	2066083	53270	001	291	000	52.50			
										52.50	*	MATS	
										52.50	* *		
02408	GARROW	OIL	CORP	771804		16113		000	000	19616.36			7507.00
										19616.36	*	82 3	
										19616.36	* *		
03896	SENTINEL	STRUCTURES, INC		18	9502	53240	215	453	203	2546.00			1.00
										2546.00	*	SOUTH PINE TRK	
										2546.00	* *		
										33544.66	* * *		

FORESTRY & PARK INVOICES



07/06/2018 12:45  
KHartman

Marinette County, WI - LIVE  
INVOICE LIST BY GL ACCOUNT

P 1  
apinvgla

YEAR/PERIOD: 2018/6	TO 2018/6	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
51540000										PROPERTY MANAGEMENT
51540000	52568									ADMINISTRATION
000263	PESHTIGO TIMES	44728		0	2018	6	INV P		98.80	Tax deed land seale
									98.80	ACCOUNT TOTAL
									98.80	ORG 51540000 TOTAL
55210000										PARKS
55210000	52225									TELEPHONE
000762	CELLCOM	44192		0	2018	6	INV P		128.18	CELLCOM
002809	CENTURYLINK	44462		0	2018	6	INV P		34.50	TELECOM SVC/CRED CR
002809	CENTURYLINK	44768		0	2018	6	INV P		6.50	TELECOM SVC/CRED CR
									41.00	
004893	CENTURYLINK	301435162	2018 F	0	2018	6	INV P	184.83	061318	16626 ACCT # 301435162
004893	CENTURYLINK	301533416	2018 F	0	2018	6	INV P	41.30	062718	16841 ACCT # 301533416
004893	CENTURYLINK	301533417	2018 F	0	2018	6	INV P	59.32	062718	16841 ACCT # 301533417
004893	CENTURYLINK	301533835	2018 F	0	2018	6	INV P	140.63	062718	16841 ACCT # 301533835
004893	CENTURYLINK	301534456	2018 F	0	2018	6	INV P	71.02	061318	16626 ACCT # 301534456
004893	CENTURYLINK	301547509	2018 F	0	2018	6	INV P	43.55	061318	16626 ACCT # 301547509
004893	CENTURYLINK	431786911	2018 F	0	2018	6	INV P	54.38	061318	16626 ACCT 431786911
004893	CENTURYLINK	432914522	2018 F	0	2018	6	INV P	54.38	061318	16626 ACCT # 432914522
									649.41	
									818.59	ACCOUNT TOTAL
55210000	52229									UTILITIES
002659	GASCO PROPANE	44197		0	2018	6	INV P		818.75	Propane for parks b
									818.75	ACCOUNT TOTAL
55210000	52291									PURCHASE OF SERVICE
000738	WI PUBLIC SERVICE	2403778924-00000		0	2018	6	DIR P		716.38	DD104
000738	WI PUBLIC SERVICE	2403778960-00000		0	2018	6	DIR P		1,553.67	DD104
									2,270.05	
001973	UNIVERSITY OF WISCON	44371		0	2018	6	INV P		348.00	Water testing
002041	OFFICIAL PAYMENTS CO	INVINT00000058114		0	2018	6	INV P		865.38	062718
										16792 CUSTOMER ID MARINET
002302	SILVER CLIFF STUMP	06-14-18		0	2018	6	INV P		1,464.00	062018
										16714 STUMP GRINDING
002716	ADVANCED DISPOSAL ON	44998		0	2018	6	INV P		554.82	Garbage and recyccli
002913	FAIRCHILD EQUIPMENT	44729		0	2018	6	INV P		884.47	Windshield/installa
003785	PRINT SHOP, THE	7032950		0	2018	6	INV P		238.97	062018
										16723 ANNUAL STICKERS 250

07/06/2018 12:45  
KHartman

Marinette County, WI - LIVE  
INVOICE LIST BY GL ACCOUNT

P 2  
apinvgl

YEAR/PERIOD: 2018/6	TO 2018/6									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION		
003919 CURTIS 1000 INC - MI	5195964	0	2018 6	INV	P	7,391.85	062718	16840 DAY USE ENVELOPES -		
093884 HITT, WALTER C	05/16/18	0	2018 6	INV	P	42.99	061318	16636 FRIENDS AT CAMP BIR		
ACCOUNT TOTAL						14,060.53				
55210000 52410			OFFICE SUPPLIES							
000452 MILLERS ACTION OFFIC	44997	0	2018 6	INV	P	58.92		Printer cartridges		
ACCOUNT TOTAL						58.92				
55210000 52411			POSTAGE							
000096 UNITED MAILING SERVI	158994	0	2018 6	INV	P	42.09	061318	16587 CUSTOMER ID MARINET		
000466 USPS 565110078325109	44418	0	2018 6	INV	P	104.50		Postage for water s		
000466 USPS 565110078325109	44419	0	2018 6	INV	P	39.70		Postage for water s		
000466 USPS 565110078325109	44777	0	2018 6	INV	P	64.25		Postage for water s		
						208.45				
ACCOUNT TOTAL						250.54				
55210000 52426			ADV/BIDS/NOTICES							
000263 PESHTIGO TIMES	44398	0	2018 6	INV	P	38.00		PUBLISHING/PRINTING		
ACCOUNT TOTAL						38.00				
55210000 52446			CLOTHING AND UNIFORMS							
001123 ACCENT UNIFORMS	6403	0	2018 6	INV	P	260.00	060618	16385 UNIFORMS		
ACCOUNT TOTAL						260.00				
55210000 52467			BUILDING MAINTENANCE							
000456 MENARDS MARINETTE WI	44176	0	2018 6	INV	P	406.52		Lumber, hammer drill		
000458 MATHIS HRDWRE & LUMB	44807	0	2018 6	INV	P	24.98		Socket, wrench		
000480 IN *FLEET SAFETY EQU	44223	0	2018 6	INV	P	5.00		Keys for Lake Noque		
000857 TALL OAKS GENERAL ST	44417	0	2018 6	INV	P	685.24		Misc. shop supplies		
000918 FOX SPECIALTY CO	44195	0	2018 6	INV	P	502.08		Hand sanitizer, dis		
ACCOUNT TOTAL						1,623.82				
55210000 52468			EQUIPMENT MAINTENANCE							
000151 J & R AUTO PARTS	44222	0	2018 6	INV	P	5.42		Oil filter		
000151 J & R AUTO PARTS	44814	0	2018 6	INV	P	11.55		Lube for mowers		
000151 J & R AUTO PARTS	44815	0	2018 6	INV	P	4.47		Lube and fuel cap f		
						21.44				

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YEAR/PERIOD: 2018/6 TO 2018/6	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
	001090 REINDERS - SUSSEX CS	45079	0	2018 6	INV	P			Filter and gaskets
	002145 HORST DISTRIBUTING	72574-000	0	2018 6	INV	P	162.15 062718	16823	HINGES FOR MOWER HO
	002697 NAPA AUTO PARTS	0027 44800	0	2018 6	INV	P			Returned V-belt
	002697 NAPA AUTO PARTS	0027 44801	0	2018 6	INV	P			V-belt for mower
	002697 NAPA AUTO PARTS	0027 44802	0	2018 6	INV	P			V-belt for mower
	002697 NAPA AUTO PARTS	0027 44803	0	2018 6	INV	P			Ratchet tie downs
							106.97		
							ACCOUNT TOTAL		339.22
	55210000 52469								GROUPS MAINTENANCE
	000458 MATHIS HRDWRE & LUMB	44433	0	2018 6	INV	P			Materials for Dave'
	000458 MATHIS HRDWRE & LUMB	44434	0	2018 6	INV	P			Materials for Dave'
	000458 MATHIS HRDWRE & LUMB	44804	0	2018 6	INV	P			Pens, markers, stai
							210.35		
	000524 PIGGLY WIGGLY #282	44437	0	2018 6	INV	P			Rakes for Lake Noqu
	001240 GRAESE ELECTRIC	44196	0	2018 6	INV	P			Locate underground
	001388 CRIVITZ FEED MILL	45029	0	2018 6	INV	P			Straw for mulch
	001388 CRIVITZ FEED MILL	45085	0	2018 6	INV	P			Straw for seeding i
							71.95		
	002154 KLEIMAN PUMP & WELL	18-334	0	2018 6	INV	P	41.72 062018	16710	COUPLING
	002670 LEHMAN'S	44362	0	2018 6	INV	P			Brass cylinder
	002671 SQ *PISANI GRAPHIX,	44372	0	2018 6	INV	P			Daily fee signs for
	002683 AMAZON MKTPLACE PMTS	44778	0	2018 6	INV	P			Vacuum breaker for
	003709 PETERSON WELDING	0056516	0	2018 6	INV	P	44.00 061318	16621	DAVE FALLS
							ACCOUNT TOTAL		2,556.02
	55210000 52499								OTHER EXPENSE
	000559 MIGHTY PET	44177	0	2018 6	INV	P			Crickets for Nature
	000559 MIGHTY PET	45028	0	2018 6	INV	P			Crickets for Nature
							39.98		
	002696 PETCO 1656	635165 44762	0	2018 6	INV	P			Mice, tanks, suppli
							ACCOUNT TOTAL		84.42

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YEAR/PERIOD: 2018/6 TO 2018/6	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
				ORG 55210000	TOTAL		20,908.81		
	55443000				ATV TRAILS SUMMER				
	55443000	52291			PURCHASE OF SERVICE				
	006775	DUN-GOOD RIDERS	07/05/17-10/13/17	0	2018	6 INV P	1,886.50	062718	16795 ATV # - 3620
	006775	DUN-GOOD RIDERS	07/05/17-10/20/17	0	2018	6 INV P	1,323.04	062718	16795 ATV # 3620
	006775	DUN-GOOD RIDERS	10/13/17-11/09/17	0	2018	6 INV P	2,888.50	062718	16795 ATV 3620
							6,098.04		
					ACCOUNT TOTAL		6,098.04		
				ORG 55443000	TOTAL		6,098.04		
	55444000				ATV TROUTES GRANTS				
	55444000	52291			PURCHASE OF SERVICE				
	006775	DUN-GOOD RIDERS	07/12/17-09/21/17	0	2018	6 INV P	1,140.76	062718	16795 ATV - 3686T
					ACCOUNT TOTAL		1,140.76		
				ORG 55444000	TOTAL		1,140.76		
	55446000				ATV TRAIL REHAB (PEMENE RIVER				
	55446000	52291			PURCHASE OF SERVICE				
	005449	PEMENE RIVER RIDERS 061318		0	2018	6 INV P	2,345.00	062018	16692 GRANT ATV3503
					ACCOUNT TOTAL		2,345.00		
				ORG 55446000	TOTAL		2,345.00		
	56110000				COUNTY FOREST				
	56110000	52225			TELEPHONE				
	000762	CELLCOM	44192	0	2018	6 INV P	108.49		CELLCOM
	002809	CENTURYLINK	44462	0	2018	6 INV P	20.70		TELECOM SVC/CRED CR
	002809	CENTURYLINK	44768	0	2018	6 INV P	6.24		TELECOM SVC/CRED CR
							26.94		
	004893	CENTURYLINK	301534379	2018 F	0	2018 6 INV P	125.22	061318	16626 ACCT # 301534379
	004893	CENTURYLINK	301551305	2018 F	0	2018 6 INV P	86.78	061318	16626 ACCT # 301551305
							212.00		
					ACCOUNT TOTAL		347.43		
	56110000	52291			PURCHASE OF SERVICE				
	000151	J & R AUTO PARTS	44811	0	2018	6 INV P	23.67		Patch tire for fore
	000738	WI PUBLIC SERVICE	040266127000006	6/15	0	2018 6 DIR P	82.82	DD104	16747 FORESTRY ACCT 04026
	002041	OFFICIAL PAYMENTS CO	INVINT00000058114	0	2018	6 INV P	48.00	062718	16792 CUSTOMER ID MARINET

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YEAR/PERIOD: 2018/6 TO 2018/6	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
	002716	ADVANCED DISPOSAL ON 44998	0	2018	6	INV P			Garbage and recycli
		ACCOUNT TOTAL						145.20	
								299.69	
56110000	52411								
	000096	UNITED MAILING SERVI 158994	0	2018	6	INV P			16587 CUSTOMER ID MARINET
		ACCOUNT TOTAL						35.92	
								061318	
56110000	52424								
	001992	FLORENCE COUNTY **REVISED**100	0	2018	6	INV P			16396 2018 WCFA SUMMER TO
	001992	FLORENCE COUNTY 100	0	2018	6	INV P			16707 WCFA CONF
								320.00	
								80.00	
								060618	
								062018	
								400.00	
		ACCOUNT TOTAL						400.00	
56110000	52458								
	000576	CENEX DRIFTWOO070349 44189	0	2018	6	INV P			Fuel for Forest Pat
	000576	CENEX DRIFTWOO070349 44388	0	2018	6	INV P			Fuel for forestr pa
								50.00	
								28.00	
								78.00	
	000651	KRIST OIL 5* 44190	0	2018	6	INV P			Fuel for Forest Pat
		ACCOUNT TOTAL						24.49	
								102.49	
56110000	52467								
	000458	MATHIS HRDWRE & LUMB 44779	0	2018	6	INV P			Fasteners, break cl
		ACCOUNT TOTAL						16.28	
								16.28	
56110000	52468								
	000151	J & R AUTO PARTS 45045	0	2018	6	INV P			Lube, filters for e
	000458	MATHIS HRDWRE & LUMB 44420	0	2018	6	INV P			Saw blades
	000546	MILLER BRADFORD & RI 44743	0	2018	6	INV P			Tube for loader tir
		ACCOUNT TOTAL						52.78	
								22.96	
								77.35	
								153.09	
56110000	52498								
	000263	PESHTIGO TIMES 44727	0	2018	6	INV P			Ad for wood laminat
	000458	MATHIS HRDWRE & LUMB 44191	0	2018	6	INV P			Bug spray
	000892	FORESTRY SUPPLIERS 44810	0	2018	6	INV P			Crusing vest, hand
	001123	ACCENT UNIFORMS 6403	0	2018	6	INV P			UNIFORMS
	005627	MAR-OCO LANDFILL 1584	0	2018	6	INV P			ACCOUNT # 65
								152.60	
								4.99	
								158.19	
								112.00	060618
								338.58	062018

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YEAR/PERIOD: 2018/6 TO 2018/6	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	CHECK RUN CHECK	DESCRIPTION
				ACCOUNT TOTAL		766.36
56110000 52567	001140 SUPERIOR FORESTRY SE C51899		0	PLANTING 2018 6 INV P	5,380.64 060618	16386 SFS CNT ID: WI045A0
				ACCOUNT TOTAL		5,380.64
56110000 52570	000422 DEPT OF NATURAL RESO SN6021AC		0	FOREST MANAGEMENT WAUSAUKEE 2018 6 INV P	30.00 062718	16804 SNOWMOBILE REGISTRA
				ACCOUNT TOTAL		30.00
				ORG 56110000 TOTAL		7,531.90
=====						
	FUND 100 GENERAL FUND			TOTAL:		38,123.31
=====						

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YEAR/PERIOD: ACCOUNT/VENDOR	2018/6 TO 2018/6 INVOICE	PO	YEAR/PR TYP S	CHECK RUN CHECK	DESCRIPTION
55290000			FORESTRY & PARKS DEVELOPMENT		
55290000 53890			OUTLAY		
000961 DAMA PLUMBING & HEAT 44776		0	2018 6 INV P	3,961.66	Replumbing for Lake
			ACCOUNT TOTAL	3,961.66	
			ORG 55290000 TOTAL	3,961.66	
=====					
FUND 217 FORESTRY & PARKS DEVELOPMENT TOTAL:				3,961.66	
=====					

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MAINTENANCE INVOICES



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YEAR/PERIOD: 2018/6	TO 2018/6		PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
ACCOUNT/VENDOR	INVOICE								
51640000		COURTHOUSE							
51640000 52225		TELEPHONE							
000762 CELLCOM	44193	2018 6 INV P	0	2018 6	INV P		147.91		CELLCOM
002809 CENTURYLINK	44462	2018 6 INV P	0	2018 6	INV P		172.50		TELECOM SVC/CRED CR
002809 CENTURYLINK	44768	2018 6 INV P	0	2018 6	INV P		2.51		TELECOM SVC/CRED CR
							175.01		
		ACCOUNT TOTAL					322.92		
51640000 52229		UTILITIES							
000666 MARINETTE WATER UTIL	6/20/18 UTILITIES	2018 6 DIR P	0	2018 6	DIR P		3,193.75	DD105	16782 MAY 2018 UTILITES M
000738 WI PUBLIC SERVICE	2403771352-00000	2018 6 DIR P	0	2018 6	DIR P		18,413.87	DD104	16751 MULTIPLE ACCT'S MAI
							21,607.62		
		ACCOUNT TOTAL							
51640000 52291		PURCHASE OF SERVICE							
000080 OTIS ELEVATOR COMPAN	CV15602001	2018 6 INV P	0	2018 6	INV P		3,732.60	060618	16369 CUSTOMER NO. 720850
000665 WM EZPAY	44363	2018 6 INV P	0	2018 6	INV P		546.01		MAY TRASH-RECYCLE
000967 LAMP RECYCLERS INC	95568	2018 6 INV P	0	2018 6	INV P		941.60	060618	16383 RECYCLING
001531 CLEAN-KILL PEST CONT	1834736	2018 6 INV P	0	2018 6	INV P		940.00	060618	16391 ACCOUNT # 7026 - GR
001531 CLEAN-KILL PEST CONT	7026	2018 6 INV P	0	2018 6	INV P		925.00	062718	16814 ALL BUILDINGS INSEC
							1,865.00		
002003 ALADDIN FIRE PROTECT	147642	2018 6 INV P	0	2018 6	INV P		157.48	061318	16606 FIRE ALARM SYSTEM
002003 ALADDIN FIRE PROTECT	147690	2018 6 INV P	0	2018 6	INV P		8.50	062718	16821 FIRE EQUIPMENT INSP
							165.98		
002573 COUNTRY MILE DOCUMEN	32031	2018 6 INV P	0	2018 6	INV P		396.97	062718	16831 DOCUMENT DESTRUCTIO
							7,648.16		
		ACCOUNT TOTAL							
51640000 52411		POSTAGE							
000096 UNITED MAILING SERVI	158994	2018 6 INV P	0	2018 6	INV P		6.70	061318	16587 CUSTOMER ID MARINET
							6.70		
		ACCOUNT TOTAL							
51640000 52444		JANITORIAL SUPPLIES							
000427 STAPLS71493054120000	44210	2018 6 INV P	0	2018 6	INV P		-30.00		ORDER REFUNDED IN E
000427 STAPLS71493054120000	44211	2018 6 INV P	0	2018 6	INV P		-11.07		REFUND FOR TAXES CH
							-41.07		
000456 MENARDS MARINETTE WI	44421	2018 6 INV P	0	2018 6	INV P		29.98		JANITORIAL
000456 MENARDS MARINETTE WI	44739	2018 6 INV P	0	2018 6	INV P		45.41		HHS GROUNDS, JANITO

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YEAR/PERIOD: 2018/6	TO 2018/6		PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION	
ACCOUNT/VENDOR	INVOICE									
									75.39	
000481	PAYPAL 44994	0	2018	6	INV	P			-68.55	LEC JANITORIAL PART
001639	BELSON COMPANY 44774	0	2018	6	INV	P			143.88	JANITORIAL
001639	BELSON COMPANY 44775	0	2018	6	INV	P			8.43	JANITORIAL
									152.31	
002673	SCRUBBER CITY INC 44422	0	2018	6	INV	P			62.45	JANITORIAL
	ACCOUNT TOTAL								180.53	
51640000	52462									SMALL TOOLS
000285	GRAINGER 44740	0	2018	6	INV	P			476.00	SMALL TOOLS - BATTE
002675	AMAZON.COM AMZN.COM/ 44416	0	2018	6	INV	P			62.30	CIRCUIT FINDER
	ACCOUNT TOTAL								538.30	
51640000	52467									BUILDING MAINTENANCE
000452	MILLERS ACTION OFFIC 44368	0	2018	6	INV	P			134.37	CH OFFICE CHAIR REP
000456	MENARDS MARINETTE WI 44202	0	2018	6	INV	P			7.86	CH-Plumbing Repair
000456	MENARDS MARINETTE WI 44739	0	2018	6	INV	P			26.89	HHS GROUNDS, JANITO
000456	MENARDS MARINETTE WI 44772	0	2018	6	INV	P			71.25	CHA - BUILDING REPA
000456	MENARDS MARINETTE WI 44773	0	2018	6	INV	P			39.51	LEC - PLUMBING REPA
000456	MENARDS MARINETTE WI 44780	0	2018	6	INV	P			12.83	LEC - BUILDING REPA
000456	MENARDS MARINETTE WI 45043	0	2018	6	INV	P			57.42	CHA - BUILDING REPA
000456	MENARDS MARINETTE WI 45046	0	2018	6	INV	P			61.95	LEC BUILDING REPAIR
									277.71	
000517	ZORO TOOLS INC 44424	0	2018	6	INV	P			210.92	LEC - PLUMBING REPA
000517	ZORO TOOLS INC 44783	0	2018	6	INV	P			73.76	LEC PIPE INSULATION
									284.68	
000905	SWENSON ENTERPRISES, 44741	0	2018	6	INV	P			72.00	HHS DOOR LOCK REPAI
000905	SWENSON ENTERPRISES, 44742	0	2018	6	INV	P			72.00	HHS DOOR LOCK REPAI
000905	SWENSON ENTERPRISES, 48730	0	2018	6	INV	P			65.00	RE-KEYING LOCK STAN
000905	SWENSON ENTERPRISES, 48791	0	2018	6	INV	P	5,011.10	062718	16808	RE-KEYING LOCK STAN
									5,220.10	
001939	AYRES ASSOCIATES 174762	0	2018	6	INV	P	3,768.48	062718	16820	CH ANTENNA RESEARCH
002178	PEARSON ASBESTOS ABA 6269	0	2018	6	INV	P	1,075.85	062018	16711	PEARSON PROJ # 18-0
002682	SPOKANE HRDWR HRDWR 44423	0	2018	6	INV	P			18.11	LEC - CABINET REPAI
002682	SPOKANE HRDWR HRDWR 44781	0	2018	6	INV	P			21.35	LEC CABINET REPAIR

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YEAR/PERIOD: 2018/6 TO 2018/6	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
									39.46
									ACCOUNT TOTAL 10,800.65
51640000	52468								EQUIPMENT MAINTENANCE
	000303	GRAYBAR ELECTRIC COM 45047	0	2018	6	INV P			39.96 LEC CHILLER CONDENS
	000891	MOTION INDUSTRIES WI 44782	0	2018	6	INV P			156.23 LEC SHEAVE REPAIR
									ACCOUNT TOTAL 196.19
51640000	52469								GROUNDS MAINTENANCE
	000439	MARINETTE FARM & GAR 45044	0	2018	6	INV P			18.99 CH - GROUNDS
	000456	MENARDS MARINETTE WI 44175	0	2018	6	INV P			94.28 HHS Grounds
	000456	MENARDS MARINETTE WI 44739	0	2018	6	INV P			89.52 HHS GROUNDS, JANITO
	000456	MENARDS MARINETTE WI 45046	0	2018	6	INV P			43.49 LEC BUILDING REPAIR
									227.29
	000477	WM SUPERCENTER #2545 44199	0	2018	6	INV P			258.00 LEC - Replacement L
	000899	VOYAGER FLEET SYSTEM 869156877822	0	2018	6	INV P	061318	16583	ACCOUNT # 86915-687
									ACCOUNT TOTAL 565.80
									ORG 51640000 TOTAL 41,866.87
51641000									MAINTENANCE CAPITAL EXPEND.
51641000	53890								OUTLAY
	003675	WILLIAM WINNEKINS EL 637	0	2018	6	INV P	060618	16413	HHS LIGHTING UPGRAD
									ACCOUNT TOTAL 252.00
									ORG 51641000 TOTAL 252.00
=====									
	FUND 100	GENERAL FUND							TOTAL: 42,118.87
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YEAR/PERIOD: 2018/6	TO 2018/6		PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
ACCOUNT/VENDOR	INVOICE								
51480000		CENTRAL MOTOR POOL							
51480000 52458		GAS OIL FLUIDS ETC							
000311 KOEHNE INC	44799		0	2018	6	INV P			#28 OIL CHANGE / R
000311 KOEHNE INC	45072		0	2018	6	INV P			#41 OIL CHANGE AND
									80.33
000899 VOYAGER FLEET SYSTEM	869156877822		0	2018	6	INV P	2,242.83	061318	16583 ACCOUNT # 86915-687
		ACCOUNT TOTAL					2,323.16		
51480000 52468		EQUIPMENT MAINTENANCE							
000311 KOEHNE INC	45072		0	2018	6	INV P			#41 OIL CHANGE AND
000580 RUBBER DUCKY CAR WAS	33726		0	2018	6	INV P	16.00	061318	16594 MOTORPOOL CAR WASH
000662 AUTOZONE #1995	44431		0	2018	6	INV P			#28 WIPER BLADES AI
001559 NKS TIRE AND SERVICE	44430		0	2018	6	INV P	106.50		#29 A/C SERVICE REP
001559 NKS TIRE AND SERVICE	45073		0	2018	6	INV P	60.00		#28 WHEEL ALIGNMENT
									166.50
001972 B & W AUTO BODY	44200		0	2018	6	INV P	405.60		#12 BUMPER REPAIR
001972 B & W AUTO BODY	45074		0	2018	6	INV P	1,398.50		PARKS & FORESTRY TR
									1,804.10
		ACCOUNT TOTAL					2,059.05		
		ORG 51480000 TOTAL					4,382.21		
=====									
FUND 704	MOTOR POOL			TOTAL:			4,382.21		
=====									

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PRINT SHOP INVOICES



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ACCOUNT/VENDOR	INVOICE								
51460000									CENTRAL DUPLICATING
51460000 52291									PURCHASE OF SERVICE
000901 WELLS FARGO FINAN CIA	5004843116		0	2018	6	INV P	1,096.38	060618	16382 ACCT# 603-0141329
							1,096.38		ACCOUNT TOTAL
							1,096.38		ORG 51460000 TOTAL
51470000									PRINTING
51470000 52225									TELEPHONE
002809 CENTURYLINK	44462		0	2018	6	INV P	20.70		TELECOM SVC/CRED CR
002809 CENTURYLINK	44768		0	2018	6	INV P	.87		TELECOM SVC/CRED CR
							21.57		
							21.57		ACCOUNT TOTAL
51470000 52291									PURCHASE OF SERVICE
000529 D M STAMPS AND SPECI	44201		0	2018	6	INV P	13.58		Custom Sign
000529 D M STAMPS AND SPECI	44432		0	2018	6	INV P	29.08		CUSTOM STAMP
							42.66		
							42.66		ACCOUNT TOTAL
51470000 52418									PAPER STOCK
000570 WESTERN STATES ENVEL	44198		0	2018	6	INV P	675.80		Envelopes Stock
000680 VERITIV	508-65950488		0	2018	6	INV P	3,333.67	062018	16699 ACCOUNT # 689786
							4,009.47		ACCOUNT TOTAL
							4,073.70		ORG 51470000 TOTAL
=====									
FUND 702 INFORMATION SERVICES				TOTAL:			5,170.08		
=====									

\*\* END OF REPORT - Generated by Kellie Hartman \*\*

UW CENTER INVOICESW



07/06/2018 12:49  
KHartman

Marinette County, WI - LIVE  
INVOICE LIST BY GL ACCOUNT

P 1  
apinvgla

YEAR/PERIOD: 2018/6	TO 2018/6		PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
ACCOUNT/VENDOR	INVOICE								
55630000		UW MARINETTE							
55630000 52467		BUILDING MAINTENANCE							
000285 GRAINGER	44225		0	2018	6	INV P			GRAINGER
000285 GRAINGER	44365		0	2018	6	INV P			GRAINGER
									64.53
000434 AMAZON MKTPLACE PMTS	44224		0	2018	6	INV P			AMAZON MKTPLACE PMT
000456 MENARDS MARINETTE WI	44364		0	2018	6	INV P			MENARDS MARINETTE W
001104 WISCONSIN BUILDING S	2075462		20180012	2018	6	INV P	1,615.00	062718	16811 PRIVACY PANELS
002217 G&O THERMAL SUPPLY	076066		0	2018	6	INV P	177.38	062018	16712 BILL TO # 16867
002309 BALL AUTO PARTS 0002	44226		0	2018	6	INV P	96.99		BALL AUTO PARTS 000
002598 MALONEY, JULIE	05/02/18		20180011	2018	6	INV P	2,282.00	061318	16613 CARPET & INSTALL PE
		ACCOUNT TOTAL					4,710.80		
		ORG 55630000 TOTAL					4,710.80		
=====									
	FUND 100	GENERAL FUND		TOTAL:			4,710.80		
=====									

\*\* END OF REPORT - Generated by Kellie Hartman \*\*