

MARINETTE COUNTY GROUP HOME ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
July 25, 2019
Anthony House @ 12:00pm
900 Wells Street
Marinette, WI 54143

1. **Call Meeting to order:** Connie Seefeldt called the meeting to order at 12:00pm. Present were Paul Aftanas, Robin Dequaine, Scott Ries, Ivy Sutek, Others present: Robin Kinzer-West, Cynthia Pouliot, Pam Losinski.
Excused were Bev Noffke and Ginger Deschane
2. **Welcome Robin Dequaine To our Board of Directors:** Robin was welcomed to the Board. She is the Chief Clinical Support Officer for Aurora Bay Area Hospital. Cynthia was also welcomed as the new Anthony House Manager. She comes to us with a Masters in Criminal Justice and has experience working with adults and youth in the Michigan State Corrections capacity.
3. **Approve/amend agenda items:** MOTION (Aftanas/Sutek) to approve the agenda. Motion carried without a negative vote.
4. **Approve last minutes from April 15, 2019:** MOTION (Aftanas/Sutek) to approve the minutes. Motion carried without a negative vote.
5. **Public Comment:** Seefeldt introduced new Board Member and Anthony House Manager. Both informed the Board of their background. Seefeldt reported that we should elect new officers once our Board is fully staffed.
6. **Approve financials: Robin Kinzer West:** West presented the June Financial Report. MOTION (Aftanas/Ries) to approve the financial report. Motion carried without a negative vote.
7. **Approve Audit: Robin Kinzer West:** West presented the Draft Audit. MOTION (Aftanas/Dequaine) to approve the Audit draft. Motion carried without a negative vote.
8. **Approve 2019 HHSD Contract: Pam Losinski:** Losinski presented the corrected 2019 HHSD Contract. MOTION (Sutek/Aftanas) to approve the 2019 contract. Motion carried without a negative vote.
9. **Manager Reports:**
Anthony House: Presented by Cynthia Pouliot:
Utilization: April 69% or 250 days
 May 76% or 281 days
 June 54% or 195 days
 - Three staff leave: Manager Becky Moody, Crisis Worker Lisa Harris and Crisis Worker Rachele Reed.
 - One new Crisis Workers hired: Nancy Getzloff. Currently in the process of hiring a part-time 2nd shift crisis worker and a full-time night position.
 - Staff welcomes new manager Cynthia Pouliot.

- Pam taught a 10-hour Medication Administration, 2-hour Standard Precautions, two 4 hour long First Aid Classes, and a 2-hour Person Centered Planning session in the last couple of weeks.
- Scott Ries taught us more about the current drugs in our community. The staff really learned a lot and would like to have him back in the near future.
- The MM&M Community Foundation Executive Director, Puala Gruszynski, presented to the Anthony House Staff.
- Vegetable and herb gardens planted and are providing us with fresh vegetables on a daily basis.
- Purchase of new gazebo for back patio.
- Crossroad's van sold.
- New shower stall for the West bathroom
- Consideration of purchasing a gas range and replacing microwave
- Replace front door frame
- Currently housing 3 drug court participants, 1 mental health court participant, and three mental health residents.

Taylor House: Presented by Pam Losinski

- Fully staffed
- In the middle of a State Training on Person Centered Planning which is a 3-hour course.
- The garage roof is in need of repair as it is leaking. We will hope to side or paint the outside of the garage this fall.
- If we have extra funds left at year end, we will start working on the basement. It is dark and dingy and still has some of the previous owners' tools.
- All the ladies are doing well. Their health has continued to be stable.

10. Closed Session MOTION (Sutek/Dequaine) to enter into closed session at 1:00 pm. per Wisconsin Statute (1) (c). Considering employment, promotion, compensation or performance, evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to wit: salaries. (1)(e). Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other public business, whenever competitive or bargaining reasons require a closed session. Roll call taken.

Others present: Robin Kinzer-West, Pam Losinski

MOTION (Ries/Aftanas). The Board will go out of closed session at 2:19 pm. MOTION (Sutek, Seefeldt) to give the 2019 budgeted raise to Administrator. The HR expenses will not be covered by HHSD in 2020 as previously noted. The expenses will need to be absorbed through the Associations' Reserve Balance. More information is required to make any decisions at this time.

11. Approve 2020 Budget: MOTION (Aftanas/Ries) to approve the rates of \$142.63/day per bed at Anthony House and \$135.77/day per bed at Taylor House that Marinette County Health and Human Services proposed. Motion carried without a negative vote.

11. Future Agenda Items: none at this time.

12. Schedule next meeting date: August 20, 2019

13. Adjournment: MOTION (Aftanas/Sutek) to adjourn at 2:26 pm.

Note: Agenda items may not be considered & acted upon in the order listed.

If you are an individual who needs a special accommodation while attending the meeting as required by the “Americans With Disabilities Act”, please notify Pam Losinski (715)735-5818 at least 48 hours prior to the meeting in order to make suitable arrangements. Thank you.

PUBLIC COMMENT PROCEDURE
Marinette County Code of Ordinances
Chapter 2-COUNTY GOVERNMENT
Section 2.04 – COUNTY BOARD RULES OF PROCEDURES

(7)(K) Rules of Order. Any person not a member of the Board/Committee, desirous of addressing the Board/Committee under public comment on any subject, shall first obtain permission from the Board/Committee Chairperson. All such addresses shall be limited to 5 minutes unless otherwise extended by the Board/Committee Chairperson.

(10)(a) Suspending, Changing and Interpreting the Rules. These rules may be suspended by affirmative vote of two-thirds of the members present. The vote on any motion to suspend the rules shall be taken by roll call vote.

Board of Directors:	Connie Seefeldt, President Bev Noffke, Vice President Paul Aftanas, Treasurer Scott Ries Ivy Sutek Robin Dequaine
County Board Rep:	Ginger Deschane
Student Rep:	open
Anthony House Manager:	Cynthia Pouliot
Taylor House Lead :	Patty Hiers
Group Home Administrator:	Pam Losinski
Finance:	Robin Kinzer West