

**MARINETTE COUNTY GROUP HOME ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING**  
**December 26, 2019**  
**Anthony House @ 12:00pm**  
**900 Wells Street**  
**Marinette, WI 54143**

1. **Call Meeting to order:** Connie Seefeldt called the meeting to order at 12:00 pm.  
Present were Paul Aftanas, Robin Dequaine, Ginger Deschane.  
Others present are Robin Kinzer West, Cynthia Pouliot, Pam Losinski., Kacey Carroll  
Excused were Bev Noffke, Scott Ries, Ivy Sutek,
2. **Approve/amend agenda items:** MOTION (Deschane, Aftanas) to approve the agenda. Motion carried without a negative vote.
3. **Approve last minutes from 10-15-19:** MOTION (Deschane, Aftanas) to approve the agenda. Motion carried without a negative vote.
4. **Public Comment:** Board introduced themselves to Kacey Carroll
5. **Approve financial report:** MOTION (Aftanas, Deschane) to approve the financial report. Motion carried without a negative vote.
6. **Approve Kacey Carroll as a new Board Member:** MOTION (Deschane, Aftanas) to approve Kacey Carroll as a new Board Member. Motion carried without a negative vote.  
**Approve Daniel Schiller as a new Board Member:** MOTION (Aftanas, Carroll) to approve Daniel Schiller as a new Board Member. Motion carried without a negative vote.
7. **Approve HHSD 2020 Contract:** MOTION (Aftanas, Deschane) to approve the 2020 HHSD Contract. Motion carried without a negative vote.
8. **Manager Reports:**  
**Anthony House: Presented by Cynthia Pouliot**
  - End of year purchases: Van ignition, new sofa and TV console, gas stove and gas line, household items and office supplies.
  - The house continues to be fully staffed.
  - Staff evaluations, Staff trainings completed and staff files updated.
  - Carbon Monoxide leak from new line put in by Nerats to change the stove from electric to gas.
  - Robin Elsner meeting 12/27 in regard to utilizing Northwest Connections for night crisis diversion.
  - October days of Utilization: 234 days    Occupancy rate: 63%
  - November days of Utilization: 245 days    Occupancy rate: 68%  
**Taylor House: Presented by Pam Losinski**
  - All the ladies enjoyed a wonderful Christmas
  - Dennis is purchasing a new floor for the kitchen and bathrooms because the current one is not wearing well.
  - One of our residents has been suffering some illnesses.
  - The house continues to be fully staffed.

9. **Closed Session:** MOTION (Dequaine, Deschane) to enter into closed session at 12:33pm per Per Wisconsin Statute (1) (c). Considering employment, promotion, compensation or performance, evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to wit: Administrator and managers' salary (1)(e). Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other public business, whenever competitive or bargaining reasons require a closed session.  
Roll call taken  
Others present: Robin Kinzer-West, Pam Losinski  
MOTION (Dequaine, Deschane) The Board will go out of closed session at 1:11pm.
10. **Future Agenda Items:** Review By Laws, Review Administrator job descriptions and contract with West Ventures.
12. **Schedule next meeting date:** Doodle Board to find a date
13. **Adjournment:** MOTION (Deschane, Dequaine) to adjourn the meeting at 1:14 pm.

**Note:** Agenda items may not be considered & acted upon in the order listed.

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans With Disabilities Act", please notify Pam Losinski (715)735-5818 at least 48 hours prior to the meeting in order to make suitable arrangements. Thank you.

PUBLIC COMMENT PROCEDURE  
Marinette County Code of Ordinances  
Chapter 2-COUNTY GOVERNMENT

Section 2.04 – COUNTY BOARD RULES OF PROCEDURES

(7)(K) Rules of Order. Any person not a member of the Board/Committee, desirous of addressing the Board/Committee under public comment on any subject, shall first obtain permission from the Board/Committee Chairperson. All such addresses shall be limited to 5 minutes unless otherwise extended by the Board/Committee Chairperson.

(10)(a) Suspending, Changing and Interpreting the Rules. These rules may be suspended by affirmative vote of two-thirds of the members present. The vote on any motion to suspend the rules shall be taken by roll call vote.

<b>Board of Directors:</b>	Connie Seefeldt, President Robin Dequaine, Vice President Paul Aftanas, Treasurer Ivy Sutek, Secretary Scott Ries Kacey Carroll Daniel Schiller
<b>County Board Rep:</b>	Ginger Deschane
<b>Student Rep:</b>	open
<b>Anthony House Manager:</b>	Cynthia Pouliot
<b>Group Home Administrator:</b>	Pam Losinski
<b>Finance:</b>	Robin Kinzer West