



MARINETTE COUNTY ELDERLY SERVICES

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MINUTES - Committee on Aging Board Meeting – October 9, 2017 Goodman, WI 54125

1. Open Session – Meeting called to order by Chairperson, Donna Compton. Roll Call – PRESENT: Ron Meyers, Joan Rocque, Don Phillips and Rosie Nowak. ALSO PRESENT: Director Pam Mueller Johnson, Office Coordinator Shelly Menger and Transportation Coordinator Mary Basak.
2. MOTION by Nowak, second by Meyers to approve the agenda. Motion Carried.
3. MOTION by Compton, second by Nowak to approve COA Board Meeting Minutes of August 9th, 2017. Motion Carried.
4. MOTION by Meyers, second by Nowak, to approve the Joint Submission of the S85.21 Grant Application, with Health and Human Services. Motion Carried. Transportation Coordinator Mary Basak stated that Health and Human Services will once again be writing the 85.21 Grant and she will be submitting our part to them. She shared that there will be an estimated 2% increase on Allocations for 2018 and that the submission of this Grant is due by December 31, 2017. Mary also stated that Frank Porth Chevrolet will be taking our old bus to an Auction for us, in the near future. There was discussion on the new bus that will be coming and how a lot of match money has been made for it.
5. MOTION by Meyers, second by Compton to accept the 2016 Audit Review. Motion Carried. Finance Coordinator Jeff Churchill shared that annual Audit went smooth, with no significant difficulties. He shared the Auditors suggestions and recommendations. There was discussion.
6. There was discussion about the two vacant board positions that will be coming up in December and some possible options. Rosie Nowak and Donna Compton's terms will both be coming to an end. They have been soliciting new members.
7. MOTION by Meyers, second by Nowak to accept Peshtigo's 2018 Meal Site Contract at the same amount and Marinette's contract, with an increase of \$2.00 a day. Motion Carried.
8. Director Mueller Johnson stated that we've talked about the possibility of changing the cooking from being done in Wausaukee, to maybe being done in Crivitz. There was discussion on different scenarios and what might be the best for cost and for the Agency. This will be tabled until the November meeting.
9. Directors Report:
 - a. Staff Updates: The Assistant Cook in Niagara gave her notice; there is a sub filling in until the position can be filled. We now have two occasional subs in Marinette. Kimberly Gould has taken a different job, so the Nutrition Coordinator position will be open.
 - b. Building Updates: The outside gutters were recently cleaned out; we will have to have this done twice a year. We recently had someone come and spray the outside for bugs. Outside motion lights are going to be put in out in the back of the building.

- c. Senior Conference: The Annual Conference went very well. The Keynote speaker was excellent. Approximately 65 people attended.
- d. The Flavors of The Northwoods event was a great success. About 150 people attended. Had a discussion on all the details.
- e. Living Well: This 6-week Prevention Class will be starting on October 12th.
- f. Correspondence: There was discussion on sample letters that went out to towns, villages and cities for donations.

10. Committee Reports-

- a. ADRC- None
- b. NAC- None

11. Next COA meeting: November 15, 2017 in Crivitz.

12. MOTION by Nowak, second by Compton to adjourn. Motion Carried.

Respectfully submitted by Shelly Menger for
Donna Compton, Secretary.