



MARINETTE COUNTY ELDERLY SERVICES

515 North Hwy. 141 - P.O. Box 456
Crivitz, Wisconsin 54114-0456

Telephone 715-854-7453
800-990-4242
Fax 715-854-7472

**Marinette County Committee on Aging
(d.b.a. Elderly Services)
Meeting Notice and Agenda**
Date: May 9, 2018 - Wednesday
Time: 9:00 a.m.
Place: MCES Office
516 N. HWY 141 Crivitz, WI 54114

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans with Disabilities Act", please notify the Marinette County Elderly Services Office at 715-845-7453 at least 24 hours prior to the meeting in order to make suitable arrangements.

	<u>Action, If Any</u>	<u>Discussion</u>
I. Open Session		
1. Call meeting to order and roll call	x	x
2. Approval/Amend agenda	x	x
3. Approval of minutes	x	x
a) COA Board Meeting – March 14, 2018		
4. Dementia Purple Angel Business Training Presented: Dementia Friendly Community Coalition of Marinette County		x
5. Board Representative/Marinette Area- -Don Phillips	x	x
6. Board Representative/ADRC Board -Don Phillips	x	x
7. Board Representative Terms/Geographic Areas	x	x
8. Salary Range Schedule	x	x
9. 2019-21 Aging Plan Discussion		x
10. Golf Outing		x
11. Directors Report:	x	x
a) Staff Updates		
b) United Way Grant-2018		
c) AARP Training-Goodman, June 20		
d) 2017 Self Assessment Approval Letter		
e) Correspondence		
12. Committee Reports –		x
13. COA Future Meeting – August 8th, 2018		
14. Adjourn	x	x

NOTE: Agenda items may not be considered and acted upon in the order listed



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MINUTES - Committee on Aging Board Meeting – March 14, 2018 MCES Office, Crivitz, WI 54114

1. Open Session – Meeting called to order by Chair, Ron Meyers. Roll Call – PRESENT: Joan Rocque, Don Phillips, Gilbert Engel, Debbie Baumgart, Colleen Risner, Sarah Gospodarek. ALSO PRESENT: Director Pam Mueller Johnson, Finance Coordinator Jeff Churchill and Office Coordinator Shelly Menger
2. MOTION by Phillips, second by Gospodarek to approve the agenda. Motion Carried.
3. MOTION by Engel, second by Baumgart to approve COA Board Meeting Minutes of March 14th, 2018. Motion Carried.
4. Director Mueller Johnson shared that our new Benefit Specialist, Sara Vanden Bergh has started working with the Agency. Sara had a prior appointment, so couldn't attend this meeting, but Pam talked about her background and shared how happy we are to have her.
5. Committee Appointments- Director Mueller Johnson shared the new Committee Appointments and explained how each committee works. There was discussion on which members are on each committee.
6. MOTION by Gospodarek, second by Rocque to accept the 2017 Self Assessment. Motion Carried. Director Mueller Johnson stated that the Board needs to review the 2017 Self Assessment before it is sent to the GWAAR. We receive funds from the State by completing the goals that are set. Director Mueller Johnson went through the entire Assessment and explained what was added and how the goals were met.
7. 2019-2021 Aging Plan- Director Mueller Johnson shared that it's time to start working on the next three-year plan. She explained how the state wants us to have different goals that we will have to meet and different time frames are set to meet these goals. There was discussion on having listening sessions for the public to get input on what people in the community would like. This will help us create goals to put in the plan.
8. Financial Reports-Budget Projection 2018- Financial Coordinator Jeff Churchill passed out a summary of our financial position for 2017 and his projections for 2018. He explained the breakdown and there was discussion on how to help clients understand and give awareness to how important their contributions are.
9. MOTION by Gospodarek, second by Risner to give a 4% COLA one-time cash disbursement to staff. Motion Carried. Director Mueller Johnson shared a handout that shows the COLA's that were given in the past years. She explained how and why the one-time cash disbursements work for the agency. There was discussion on wage ranges.
10. MOTION by Engel, second by Gospodarek to accept the Goodman meal site contract. Motion Carried. Discussion on how the Goodman Meal Site is open three days a week and that the Town of Goodman donates one of those days a week to us.
11. Senior Care update- Board Chair Ron Meyers shared that he was able to get in touch with Advocacy Specialist, Janet Zander and she stated that Governor Walker is trying to keep Senior Care to stay the same and that he should know more in June of 2018.

12. Directors Report:

- a. Staff Updates: We are still looking for a Head Cook in Marinette. An Assistant Cook was hired in Niagara and is working out well. The new Benefit Specialist, Sara Vandenberg, is also working out very well.
- b. Cash Raffle is set for Friday, March 16th. Thank you to Board Members for helping sell tickets.
- c. The 13th Annual Golf outing is scheduled for Friday, July 13th. Board member Debbie Baumgart is making a quilt to raffle.
- d. The Volunteer Banquet is set for June 7th, at The Woods in Crivitz. Invitations are in packets.
- e. Correspondence: We are still working with a plumber about the hand-washing sink in the kitchen. Will be contacting S&O lock for new locks on the back doors. We recently received some nice hand-made blankets from a Green Bay Red Cross Chapter.

13. Committee Reports-

- a. ADRC- None
- b. NAC- Next meeting is set for March 22nd, in Crivitz.

14. Next COA meeting: May 9th, 2018 at MCES Office in Crivitz.
15. MOTION by Gospodarek, second by Rocque to adjourn. Motion Carried.