



MARINETTE COUNTY ELDERLY SERVICES

515 North Hwy. 141 - P.O. Box 456
Crivitz, Wisconsin 54114-0456

Telephone 715-854-7453
800-990-4242
Fax 715-854-7472

**Marinette County Committee on Aging
(d.b.a. Elderly Services)
Meeting Notice and Agenda
Date: June 24, 2020- Wednesday
Time: 10:00 a.m.
Place: Northwoods Senior Café & Center
516 N. Highway 141, Crivitz, WI 54114**

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans with Disabilities Act", please notify the Marinette County Elderly Services Office at 715-845-7453 at least 24 hours prior to the meeting in order to make suitable arrangements.

Action, If Any Discussion

I. Open Session

1. Call meeting to order and roll call	x	x
2. Approval/Amend agenda	x	x
3. Approval of minutes	x	x
a) COA Board Meeting– February 19, 2020		
4. Proposed Committee Appointments	x	x
5. COVID -19 Pandemic – Program changes	x	x
6. Recommendation of Reconstitution of Aging, ADRC and ADRS Service in Wisconsin	x	x
7. Financial Report – Budget Projection 2020- Jeff Churchill		x
8. Action to support PPP Loan	x	x
9. County Budget 2021 Request	x	x
10. Support/Action to Staff COLA / Cash Disbursement / Salary Schedule 2020	x	x
11. Meal Site Contracts 2020	x	x
12. Elder Benefit Specialist Report – Olivia Cherry		x
13. Directors Report:	x	x
a) Staff Updates		
b) Volunteer Banquet- June 4 - cancelled		
c) Golf Fundraiser – July 10 - cancelled		
d) Correspondence		
14. Committee Reports		x
- ADRC		
- NAC		
15. COA Future Meeting – August 19, 2020		
16. Adjourn	x	x

NOTE: Agenda items may not be considered and acted upon in the order listed



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MINUTES - Committee on Aging Board Meeting – February 19, 2020 MCES Office, 516 N. Highway 141, Crivitz, WI 54114

1. Open Session – Meeting called to order by Vice Chair, Don Phillips. Roll Call – PRESENT: Joan Rocque, Don Phillips, Debbie Baumgart, Rick Downs, Al Sauld. ALSO PRESENT: Director Pam Mueller Johnson, Elder Benefit Specialist, Olivia Cherry, Nutrition Coordinator, Avery Steen, Office Coordinator, Shelly Menger. Absent excused, Colleen Risner.
2. MOTION by Baumgart, second by Sauld to approve the agenda. Motion Carried.
3. MOTION by Rocque, second by Baumgart to approve COA Board Meeting Minutes of December 18, 2019, Motion Carried.
4. Election of Officers. Member Al Sauld motioned to nominate Don Phillips as the new Chair-person and Rick Downs seconded the motion. Approved. All unanimous. Member Rick Downs motioned to nominate Joan Rocque as Vice-Chair, Debbie Baumgart seconded the motion. Approved. All unanimous. Debbie Baumgart was nominated by Al Sauld, as the Secretary/Treasurer, Joan Rocque seconded the motion. Approved. All unanimous. Director Mueller Johnson stated that we will discuss committee appointments at the next meeting. There was discussion on the vacant position that is still open in the Peshtigo area.
5. MOTION by Sauld, second by Downs to convene to Closed Session. Roll Call taken. Rocque, yes; Phillips, yes; Sauld, yes; Baumgart, yet; Downs, yes. Motion Carried. MOTION by Rocque, second by Sauld to return to Open Session. Motion Carried unanimously.
6. MOTION by Rocque, second by Baumgart to increase Directors Base Salary by 7%, due to no increases in eleven years. Motion Carried.
7. MOTION by Sauld, second by Rocque to support the 2020 grant submission to the Tri-City United Way and to approve the Policy Procedure. Motion Carried. Director Mueller Johnson stated that we recently submitted a grant application to the Tri-City United Way. There was discussion on the Policy Procedure that Chair Don Phillips/Director will sign.
8. MOTION by Baumgart, second by Downs to support the submission of a WPS Grant for our Nutrition Program. Motion Carried. There was discussion on using the grant money to help pay for repairs on a freezer/cooler at our Marinette Senior Café.
9. MOTION by Rocque, second by Sauld to support the submissions of the Philanthropy and Ramp Up Grants to the M&M Foundation. Motion Carried. Elder Ben Spec Olivia Cherry shared that she will be applying for two grants through the M&M Foundation. She explained her idea of using the Philanthropy grant towards, “Supporting our Seniors Who Serve.” She also talked about the Ramp Up grant and using those funds to help with labor and materials to help with ramps for the elderly. Discussion.
10. MOTION by Rocque, second by Baumgart to accept the Goodman Contract at the same rate. Motion Carried. Nutrition Coordinator, Avery Steen updated the board on the Nutrition Program. We are working on re-negotiating our contract with the City of Marinette. Director Mueller Johnson and Nutrition Coordinator Steen have been exploring other options in the Marinette area. Discussion.

11. MOTION by Downs, second by Sauld to renew the Title III B contracts at the same level. Motion Carried. Director Mueller Johnson stated that for the past 2 decades, we have helped support the two non-profit senior centers, Niagara and Peshtigo. Discussion.
 12. Elder Benefit Specialist Report: Elder Ben Spec Olivia Cherry shared that she is planning to hold 'Peaceful Painting' quarterly. This is an Elderly Services event for loved ones with memory loss, dementia or Alzheimer's Disease. She has also started up a monthly support group and talked about that. Olivia passed out a report showing activity and clients served year to date. Discussion.
9. Directors Report:
- a. Staff updates – A new Rural Bus Driver has been hired. Marinette is in need of an Assistant Cook.
 - b. Fundraisers- We received a donation from Kimberly Clarke, as part of our Business Fundraiser. We also received a donation from Stephenson National Bank at the end of December. Our Cash Raffle is set for March 20th. Tickets are on sale now. A donation was received from a Green Bay Business.
 - c. Building updates- We recently had some deadbolts and new keys done on some of the doors. The outside lights on the front of the building were recently replaced. We've also received a quote to replace the can lights with LED lights on the front of the building, for security reasons.
 - d. Classes- Senior Chair exercise classes will be starting on Tuesdays, in the Crivitz meal site. A Stepping On Class is scheduled for April 23rd, at the Crivitz Northwoods Senior Café & Center. A Living Well class is being planned in the Fall in Niagara.
 - e. Correspondence- We were recently contacted by the Eagle Herald Newspaper, to be part of the Boomer & Beyond articles that will be run in the paper. There was discussion on our different services that will be used for this.
10. Committee Reports- None.
11. Next COA meeting: Tentatively set for March 18th, 2020, MCES Office in Crivitz.
12. MOTION by Downs, second by Baumgart to adjourn. Motion Carried.

Submitted by: Shelly Menger, Office Coordinator for Secretary/Treasurer, Debbie Baumgart