



MARINETTE COUNTY ELDERLY SERVICES

515 North Hwy. 141 - P.O. Box 456
Crivitz, Wisconsin 54114-0456

Telephone 715-854-7453
800-990-4242
Fax 715-854-7472

MINUTES - Committee on Aging Board Meeting – May 8th, 2019 Goodman Meal Site, 506 Mill Street, Goodman, WI 54125

1. Open Session – Meeting called to order by Vice Chair, Don Phillips. Roll Call – PRESENT: Colleen Risner, Joan Rocque and Rick Downs. ALSO PRESENT: Director Pam Mueller Johnson, Transportation Coordinator, Mary Basak, Benefit Specialist, Olivia Cherry, and Office Coordinator, Shelly Menger. Absent excused: Debbie Baumgart and Gilbert Engel.
2. MOTION by Risner, second by Rocque to approve the agenda, with amendment of date. Motion Carried.
3. MOTION by Risner, second by Rocque to approve COA Board Meeting Minutes of March 13th, 2019, with amendment. Motion Carried.
4. MOTION by Rocque, second by Downs to accept the Wausaukee and Goodman Meal Site Contracts for 2019 at the same rate. Motion Carried. There was discussion on the Wausaukee and Goodman contracts.
5. Elder Benefit Specialist Report - Director Mueller Johnson introduced Benefit Specialist Olivia Cherry to the board. Olivia told the members about herself and talked about what she has been doing in the position so far. There was discussion on different benefits and programs.
6. Senior Care Extension - Director Mueller Johnson shared that the Senior Care Drug Plan has been approved to be extended for 10 years. There was discussion on the letters that Pam had sent out to representatives.
7. Wolfe Legal Planning - Estate- Director Mueller Johnson stated that she had recently received a letter from an attorney, that Elderly Services was named in a deceased gentleman's will. Discussion.
8. Promote and Marketing Agency - Director Mueller Johnson talked about how to promote the Agency, with all the upcoming fundraisers. There was discussion on how we can promote and different ways to do it.
9. Audit-Kerber Rose, CPA – Director Mueller Johnson shared that the Agency will be working with a new CPA, starting this month. Kerber Rose will be the new auditors and they specialize in non-profits. There was discussion on how the change will be geared in a positive direction.
10. Gold Outing Fundraiser, July 12th – Mary Basak passed out golf sponsor/donor registration letters to all the members. Stated that the golf fundraiser is set for July 12th, at Parkway Golf Course in Pound. Discussion.
11. Directors Report:
 - a. Staff updates - The Marinette Assistant Cook retired, so that position is open. The Marinette Kitchen Assistant will be cutting down her hours. Interviews will be set up shortly for these positions. There was discussion on incident reports and how they get filed.
 - b. United Way Grant - Pam and Avery recently submitted a grant with the United Way. We are very grateful for the funds that we were awarded.

- c. AARP- There will be an AARP driver training in Crivitz on May 14th. We hold one of these trainings every year. Discussion.
- d. There is a special trip scheduled for a Timber Rattler baseball game in Appleton, for June 10. Two buses from Crivitz are taking seniors from the Crivitz area.
- e. Correspondence- Recently staff members wrote two grants to the M & M Foundation. We received both grants. A letter was sent out to the Crivitz Women's Club, requesting a donation. There was discussion on the recent increase of the meal donation. There has been positive feedback for it so far. Director shared a very positive letter that was received from a participant.

12. Committee Reports- None

13. Next COA meeting: August 14, 2019, in Marinette.

14. MOTION by Rocque, second by Risner to adjourn. Motion Carried.

Submitted by: Shelly Menger, Office Coordinator for Secretary/Treasurer, Debbie Baumgart