



MARINETTE COUNTY ELDERLY SERVICES

515 North Hwy. 141 - P.O. Box 456
Crivitz, Wisconsin 54114-0456

Telephone 715-854-7453
800-990-4242
Fax 715-854-7472

**Marinette County Committee on Aging
(d.b.a. Elderly Services)
Meeting Notice and Agenda
Date: September 18, 2019 - Wednesday
Time: 9:30 a.m.
Place: Niagara Northwoods Senior Cafe
569 Washington Ave, Niagara, WI 54151**

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans with Disabilities Act", please notify the Marinette County Elderly Services Office at 715-845-7453 at least 24 hours prior to the meeting in order to make suitable arrangements.

	<u>Action, If Any</u>	<u>Discussion</u>
I. Open Session		
1. Call meeting to order and roll call	x	x
2. Approval/Amend agenda	x	x
3. Approval of minutes	x	x
a) COA Board Meeting – August 14, 2019		
4. S85.21 Grant Application for Elderly & Disabled Specialized Transportation; Joint submission with HHSD- Mary Basak, Transportation/Special Projects Coordinator	x	x
5. 2018 Audit Review – Jeff Churchill, Finance Coordinator	x	x
6. 2019-2021 County Plan on Aging Amendments	x	x
7. Personnel Handbook amendments	x	x
8. Elder Ben Spec Report- Olivia Cherry, Elder Benefit Specialist		x
9. Directors Report:	x	x
a) Staff Updates		
b) Building update		
c) Senior Fall Conference – September 25		
d) Flavors – October 15		
e) CHAIN – Fall, October 20 th -November 4 th		
f) Holiday Activities		
g) Correspondence		
10. Committee Reports –		x
11. COA Future Meeting – November 13, 2019		
12. Adjourn	x	x

NOTE: Agenda items may not be considered and acted upon in the order listed



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MINUTES - Committee on Aging Board Meeting – August 14th, 2019
Marinette Senior Center, 1603 Ludington Street, Marinette, WI 54125

1. Open Session – Meeting called to order by Chair, Gilbert Engel. Roll Call – PRESENT: Colleen Risner, Joan Rocque, Don Phillips, Debbie Baumgart and Rick Downs. ALSO PRESENT: Director Pam Mueller Johnson, Transportation Coordinator, Mary Basak, Nutrition Coordinator, Avery Steen, and Office Coordinator, Shelly Menger.
2. MOTION by Phillips, second by Downs to approve the agenda. Motion Carried.
3. MOTION by Risner, second by Rocque to approve COA Board Meeting Minutes of May 8, 2019, Motion Carried.
4. MOTION by Downs, second by Risner to close the Wausaukee Congregate Meal Site, but to continue Home Delivered Meals and to use the location as a drop off location. Motion Carried. Discussion on how everything will work out with the transition. Those receiving meals now will continue as HDM recipients.
5. Review Mortgage/Loan renewal, S.N.B.T- Director Mueller Johnson stated that it has been 2 years and it is time to renew our building loan. The paperwork has now been done and the renewal has been locked in for 3 years, at a 5% interest rate.
6. Golf Fundraiser Wrap-up – Transportation/ Special Projects Coordinator Mary Basak shared that this years golf outing fundraiser was a huge success, we exceeded our goal. Next years outing has been set for July 10, 2020. There was discussion on how well the event went. Mary thanked board member, Deb Baumgart for all her help at outing and for all the soliciting of prizes and gifts, as well as other board members.
7. MOTION by Baumgart, second by Rocque to support the submission of the 2020 County Budget request. Motion Carried. Discussion. Director Mueller Johnson stated that there has been a 10% increase in our 85.21 money, where there hasn't been any significant increases in twenty five years.
8. MOTION by Baumgart, second by Rocque to support the 2020 County Contract. Motion Carried. Discussion.
9. Directors Report:
 - a. Staff updates – A new meals on wheels driver and an Assistant Cook have been hired in Marinette. A new sub Assistant Cook has been hired in Crivitz. A Marinette driver has retired, and a letter was read.
 - b. M & M Foundation Grants- We received two grants recently from the M & M Community Foundation. One of the grants was used to purchase and put together dental hygiene packets that were delivered to the home-bound meal participants and the other grant was used to purchase two needed food processors for the Crivitz and Marinette Meal Sites.
 - c. Annual Senior Conference – The Annual Conference for Seniors and Caregivers, “Focusing on the Positive Aspects of Aging” is set for September 25th, at Little River Country Club in Marinette. There was discussion on the speakers and the break-out sessions.

- d. Flavors of The Northwoods- Our 3rd Annual Flavors Fundraiser is set for Tuesday, October 15th, at The Woods in Crivitz. Discussion.
- e. Correspondence- The Estate that MCES had been named in, has now been settled. We are very thankful to the family involved. We recently received a check from the Marinette County Tavern League and then the Wisconsin Tavern League matched that donation. The Crivitz Women's Club recently sent a donation. A former board member sent a nice letter and donation into the Agency. There was discussion on the vacant board position for the Peshtigo area. Director Mueller Johnson stated that after a conference call with The GWAAR, the Aging Plan goals have been going well. Our new Benefit Specialist has been receiving nice comments and notes from clients, regarding how she'd helped them.

10. Committee Reports- None

11. Next COA meeting: September 18th, 2019, in Niagara.

12. MOTION by Downs, second by Rocque to adjourn. Motion Carried.

Submitted by: Shelly Menger, Office Coordinator for Secretary/Treasurer, Debbie Baumgart