



AGENDA

ADMINISTRATIVE COMMITTEE

Thursday, October 15, 2020

9:00 a.m.

Jury Assembly Room

Lower Level, Courthouse Annex

1. Call to meeting to order
2. Approval of agenda and amendment
3. Approval/correction of minutes – September 17, 2020
4. Public Comment – Speaker will be limited to 5 minutes
5. Correspondence
6. Reports of outside agencies and others
7. Discussion only – IT Department monthly report
8. Discuss/consider recommending County Board approving entering into a 3 year agreement with MBM for copier rental at cost of \$0.0155 per black image and \$.045 per color image to include all repairs, support, maintenance and supplies, subject to Corporation Counsel's approval, action if any
9. Finance Director's Report
 - Investment
 - Investment Report by Security Type
 - Loan Summary
 - Quarterly Report
 - Collections report
10. Discuss/consider recommending County Board approve Confirmation of Investment Changes to add BlackRock Mid-Cap Growth Equity fund and remove Columbia Acorn fund in the Marinette County Deferred Compensation Plan, pending Corporation Counsel's approval, action if any

11. Discuss Updated proposed 2021 Budget documents
 - 2021 CIP
 - 2021 Administrator Proposed Budget Summary
 - 2021 Budget Summary
 - 2021 Non-Lapsing Funds
 - [2021 Budget Detail](#)
12. Discuss/consider recommending County Board approve Ordinance #437-20 Amending Section 2.07 of the County Code of Ordinances – Committees of the County Board, action if any
13. Discuss/consider recommending County Board approve Ordinance #438-20 Amending Section 3.17 of the County Code of Ordinances – Grants and Donations, action if any
14. Discuss/consider approve entering into an agreement with any municipality interested in the County providing tax collection services for the 2020 Real Estate Tax Payments, subject to Corporation Counsel’s approval, action if any
15. Discuss/consider the acceptance of unspent Routes to Recovery Funds from the Local municipalities for the purchase of voting machines and to recommend County Board authorize the use of up to \$_____ in 2020 contingency funding if necessary to cover any gap between the Routes to Recovery Funds received and the cost of the voting machines, action if any
16. Discuss/consider recommending County Board approve Amendment 108 to Personnel Policies and Procedures Manual Section 1.04 Definition of Terms and Section 1.26 Conditions of Employment, action if any
17. Discuss/Consider approve the creation of a Conservation Specialist project position, action if any
18. Discuss/consider Schedule of Appropriation Entries, action if any
19. Presentation of paid invoices
20. Addendum(s) when applicable

21. Future agenda items

22. Identify next meeting date – Thursday, November 5, 2020 at 9:00 a.m.

23. Adjournment

Attachments

- 2020 Meeting Calendar

Tricia Grebin
Stan Gruszynski
John Guarisco
Don Pazynski
Rick Polzin
Connie Seefeldt

Supervisors present at this meeting may constitute an unintended quorum of other County Board committees. Supervisors appointed to the committee shall participate in action. Others may be present to listen and observe.

NOTE: Agenda items may not be considered and acted upon in the order listed

If you are an individual who needs a special accommodation while attending the meeting as required by the “Americans With Disabilities Act”, please notify County Clerk Kathy Brandt, Marinette County Courthouse (715-732-7406) at least 48 hours prior to the meeting to make suitable arrangements. Thank you.

1926 Hall Avenue, Marinette, WI 54143-1717

PUBLIC COMMENT PROCEDURE

Marinette County Code of Ordinances

Chapter 2 – COUNTY GOVERNMENT

Section 2.04 - COUNTY BOARD RULES OF PROCEDURES

(7)(k) Rules of Order. Any person not a member of the Board/Committee, desirous of addressing the Board/Committee under public comment on any subject, shall first obtain permission from the Board/Committee Chairperson. All such addresses shall be limited to 5 minutes unless otherwise extended by the Board/Committee Chairperson.

(10)(a) Suspending, Changing and Interpreting the Rules. These rules may be suspended by affirmative vote of two-thirds of the members present. The vote on any motion to suspend the rules shall be taken by roll call vote.



MINUTES

Administrative

September 17, 2020
Jury Assembly Room
Lower Level, Courthouse Annex
Marinette, Wisconsin

MEMBERS PRESENT: Supervisors Tricia Grebin, Stan Gruszynski, John Guarisco, Don Pazynski, and Connie Seefeldt
MEMBERS EXCUSED: Rick Polzin
OTHERS PRESENT: Deputy County Clerk Bobbie Borkowski, County Administrator John Lefebvre, Corporation Counsel Gale Mattison, IT Director Kevin Solway, Finance Director Laura Mans, County Clerk Kathy Brandt, Bay Cities Radio and Eagle Herald

1. Call to Order

Vice Chair Pazynski called the meeting to order at 9:00 am.

2. Agenda

Motion (Gruszynski/Grebin) to approve agenda. Motion carried. No negative vote.

3. Minutes

Motion (Seefeldt/Guarisco) to approve Administrative minutes of August 13, 2020. Motion carried. No negative vote.

4. Public Comment - None

5. Correspondence – None

6. Reports of Outside Agencies and Others - None

7. IT Report – Exhibit A

8. Finance Director's Report

- August 31, 2020 Investment Report
 - Book Value \$38,271,637.26
 - Market Value \$38,924,907.96
- Debt retirement scenario – Exhibit B

9. Resolution No. 534-20 Resolution Authorizing the Redemption of General Obligation Refunding Bonds

Motion (Grebin/Seefeldt) to recommend County Board approve Resolution No. 534-20 Resolution Authorizing the Redemption of General Obligation Refunding Bonds, Dated March 15, 2012. Motion carried. No negative vote. Exhibit C

10. Eliminating 2020 Credit Card Fees

Motion (Grebin/Gruszynski) to recommend County Board approve eliminating the 2020 Tyler Cashiering credit card fees effective October 1, 2020. Motion carried. No negative vote. Exhibit D

11. WI County Mutual Insurance Corporation for County's 2021 Insurance

Motion (Guarisco/Grebin) to recommend County Board approve entering into an agreement with WI County Mutual Insurance Corporation in the amount of \$448,163.00 for Property Insurance, Liability Insurance, and/or Excess Worker's Compensation Insurance, Third Party Administrator (TPA) and Risk Management Services for the calendar year 2021, subject to Corporation Counsel's approval. Motion carried. No negative vote. Exhibit E

12. Agreement with Cellcom for Wireless telephone and Data Services

Motion (Guarisco/Seefeldt) to recommend County Board approve entering into an agreement with Cellcom at an estimated annual amount of \$37,500 for wireless telephone, data services and related equipment for a term of two (2) years, with two (2) additional one-year option periods, subject to Corporation Counsel's approval. Motion carried. No negative vote. Exhibit F

13. Proposed 2021 County Budget

County Administrator presented the 2021 Capital Improvement Program. Exhibit G

The County Administrator presented the proposed 2021 budget addressing increases/decreases and factors causing adjustments within each category. Exhibit H

14. 2021 Budget Recommendation to County Board – Exhibit I

Motion (Grebin/Gruszynski) to forward the proposed 2021 Administrator's budget to the October 27, 2020 County Board, with revisions by County Administrator as discussed today, for approval. Motion carried. No negative vote.

15. HR Director - Negotiate for Self-insured Health and Dental Plans

Motion (Guarisco/Grebin) to recommend County Board approve authorizing Human Resources Director to continue negotiating, establishing and entering into agreements for self-insured health and dental insurance plans, which includes employee clinics, with all agreements subject to County Administrator and Corporation Counsel's approval. Motion carried. No negative vote.

16. Appropriation Entries

Motion (Grebin/Seefeldt) to approve Schedule of Appropriation Entries. Motion carried. No negative vote. Exhibit J

17. Schedule of Paid Invoices

Committee reviewed Schedule of Paid Invoices dated July 16 through August 15, 2020 totaling \$792,085.29.

18. Future Agenda Items

- Updates to 2021 Budget
- Banking RFP

19. Adjournment

Motion (Guarisco/Gruszynski) to adjourn 10:20 a.m. Motion carried. No negative vote.

Next meeting date – Thursday, October 15, 2020 – 9:00 a.m.

Bobbie Borkowski
Deputy County Clerk

Date approved/corrected:

Summary Monthly Report October 2020

In addition to the daily operational and support tasks, the following activities are notable:

Updated: Telecommunications – SIP testing going well – ready to start porting numbers and finalize project.

Updated: Tyler-MUNIS Version Upgrade now in TEST environment. LIVE environment installation ~~targeted for October 2020~~ moved to December 3 and 4, 2020.

Updated: Resource Center – Data closet wiring near completion, 2nd floor and fiber completed. Wi-Fi equipment ordered, network equipment arrived. Staging being scheduled with vendor.

In Progress: Multifunction devices – 4 RFP responses received and request to approve recommendation on agenda today.

New/Completed: Implemented domain blocking through Akamai DNS services to provide increase network security.

New/Completed: 3rd floor multipurpose room – worked with maintenance and vendors to complete audio/video in multipurpose room.

On Hold: Reviewed current courtroom video system hardware and software seeking more reliable alternatives while utilizing as much current equipment as possible to control costs. Vendor proposals received however we are holding off on any decisions until more specific information on long term plans for utilization are received.

No Change: IMS21 (imaging) upgrade – Built additional IMS server and working with vendor to identify interfaces to other programs and how they will be affected.

No Change: TCM browser-based screens - worked with vendor and installed latest update into test environment – HHSD currently testing and working with portions of the browser-based software.

No Change: Syslog server build and configuration started, working on as time permits.

No Change: Courthouse 4th floor – SmartRow rack in place, awaiting HVAC and electrical work scheduled after which next step will be commissioning UPS, cooling and monitoring systems. Following those steps, we can begin to migrate data center from current location to new location.

No Change: Investigating Microfiche migration to digital images – received one quote, awaiting second quote.

Completed approximately 50 hours of staff training this month.

Upcoming Projects of Significance

New Intrusion Detection System (IDS)

Annex UPS replacement and rewiring to generator

Wisconsin Courts DAR system upgrades (State of Wisconsin)

Courthouse data closet construction and network design/migration

	Up	Down	Maint.
Monthly Network Availability Summary - July	99.400%	0.202%	0.308%

REQUEST FOR PROPOSAL - BID TABULATION SHEET

RFP#20-019-20 - Multi-Function Devices

BIDS DUE: 7/29/15 AT 11:00 A.M. CST

					Current Pricing
COMPANY:	Marco	MBM	Gordon Flesch	James Imaging Systems	
STREET ADDRESS:	2305 Kelbe Drive	620 North Lynndale Drive	1110 West Kennedy Avenue	1406 North 25th Street	
CITY/STATE/ZIP:	Little Chute, WI 54140	Appleton, WI 54914	Kimberly, WI 54136	Sheboygan, WI 53081	
CONTACT:	Drew Gough	Hicham Ougayour	Scott Schumaker	Scott Janssen	
EMAIL CONTACT:	drew.gough@marconet.com	Hicham.Ougayour@xerox.com	sschumaker@gflesch.com	sjanssen@jamesimaging.com	
PHONE:	608.709.4516	715.573.0903	920.757.2707	920.452.2771	
ALTERNATE PHONE:					
FAX:		920.997.3415	920.757.2759	920.459.2853	
Monthly Cost	\$3,399.00/month - 60 months	\$0.00	\$3,436.00/Month - 60 months	\$5,892.42/Month	\$0.00
B & W/Page	.0039/page	.0155/page	.0035/page	0.031/page - includes 139,274 images	.0169/page
Color/Page	.033/page	.045/page	.035/page	.073/page - Includes 21,576 images	.049/page
Addendum Acknowledged:	Signed and initialed	Signed - not initialed	Signed - not initialed	Signed and initialed	
Comments	Staples not included			.0059 B&W after initial allocation .049 Color after initial allocation	
Monthly Base	\$ 3,399.00	\$ -	\$ 3,436.00	\$ 5,892.00	\$ -
139,274 B&W (average)	\$ 543.17	\$ 2,158.75	\$ 487.46	additional fees may apply	\$ 2,353.73
21,576 Color (average)	\$ 712.01	\$ 970.92	\$ 755.16	additional fees may apply	\$ 1,057.22
Total (estimated)	\$ 4,654.18	\$ 3,129.67	\$ 4,678.62	\$ 5,892.00	\$ 3,410.95

Marinette County Portfolio Holdings
Finance Director's Monthly Report With % of Portfolio
9/30/2020

Report Format: By CUSIP/Ticker

Group By: Security Type

Average By: Cost Value

Description	CUSIP/Ticker	Maturity Date	YTM @ Cost	Cost Value	Book Value	Market Value	% of Portfolio
Certificate Of Deposit							
Associated Trust 2.8 9/24/2021	CD0057-65-2	09/24/2021	2.800	210,004.52	210,004.52	210,004.52	0.56
Farmers & Merchants Bank 1.05 9/21/2021	CD0113081225-21	09/21/2021	1.050	116,414.02	116,414.02	116,414.02	0.31
Peshtigo National Bank 1 7/4/2021	216CD12306-21	07/04/2021	1.000	16,369.52	16,369.52	16,369.52	0.04
Peshtigo National Bank 1 7/4/2021	215CD12306-21	07/04/2021	1.000	167,455.75	167,455.75	167,455.75	0.44
Peshtigo National Bank 1.6 1/25/2023	CD11741-23	01/25/2023	1.600	171,427.41	171,427.41	171,427.41	0.46
Stephenson National Bank & Trust 1.25 1/22/202	CD0100431428-21	01/22/2021	1.250	61,170.21	61,170.21	61,170.21	0.16
Stephenson National Bank & Trust 1.7 2/21/2021	CD0130068240	02/21/2021	1.700	40,000.00	40,000.00	40,000.00	0.11
Stephenson National Bank & Trust 2.25 5/26/202	CDAR1022652458	05/26/2022	2.250	51,533.26	51,533.26	51,533.26	0.14
Stephenson National Bank & Trust 2.89 10/21/20	CDAR1021919167	10/21/2021	2.890	207,078.45	207,078.45	207,078.45	0.55
Stephenson National Bank 1.26 12/21/2020	CD0100436922-20	12/21/2020	1.260	208,151.06	208,151.06	208,151.06	0.55
Sub Total / Average Certificate Of Deposit			1.832	1,249,604.20	1,249,604.20	1,249,604.20	3.32
Corporate Bond							
APPLE INC 2.1 9/12/2022-22	037833DC1	09/12/2022	2.152	997,573.26	999,048.82	1,033,584.00	2.65
BANK OF NOVA SCOTIA 2.8 7/21/2021	064159FL5	07/21/2021	3.270	987,389.45	996,391.67	1,020,078.00	2.62
Bank of NY Mellon Corp 3.5 4/28/2023	06406RAG2	04/28/2023	3.405	502,160.89	501,115.30	538,971.00	1.33
BERKSHIRE HATHAWAY INC DEL 2.75 3/15/2023	084670BR8	03/15/2023	2.990	504,350.44	507,222.30	537,229.92	1.34
Chevron Corp New 2.355 12/5/2022-13	166764AB6	12/05/2022	2.600	991,664.81	994,923.88	1,038,128.00	2.63
NATIONAL AUSTRALIA BANK NEW YORK 3.375 9/20/2021	63254AAZ1	09/20/2021	3.238	1,003,951.56	1,001,256.17	1,027,710.00	2.67
Toronto Dominion Bank 1.8 7/13/2021	89114QBL1	07/13/2021	3.210	482,740.53	494,719.54	505,971.00	1.28
Sub Total / Average Corporate Bond			2.920	5,469,830.94	5,494,677.68	5,701,671.92	14.52
FHLMC Bond							
FHLMC MBS 2 5/1/2028	3128MMQU0	12/29/2021	2.003	313,370.07	313,495.54	327,650.06	0.83
FHLMC MBS 2 8/1/2040	3133KYT90	05/25/2025	1.140	1,029,473.09	1,027,851.38	1,024,946.66	2.73
FHLMC MBS 2 9/15/2041	3137AM2T3	02/01/2023	1.474	164,543.97	161,715.73	164,662.16	0.44
FHLMC MBS 2.5 10/1/2036	3128P8DD0	05/25/2025	2.101	689,112.67	686,777.26	711,966.69	1.83
FHLMC MBS 2.5 4/15/2038	3137A0UL7	10/26/2020	3.295	38,312.17	39,560.81	39,755.14	0.10
FHLMC MBS 2.5 7/15/2032	3137B15Z1	01/13/2022	2.205	257,778.24	255,100.40	264,059.32	0.68
FHLMC Pool # 18469 MBS 2 6/1/2028	3128MMQX4	06/23/2022	2.600	297,412.72	304,919.41	320,537.20	0.79
FHR 4466 NL MBS 3.5 8/26/2021	3137BHDY0	08/26/2021	2.350	427,040.32	414,168.39	434,832.02	1.13
FHR 4784 PA MBS 3.5 3/15/2043	3137F5G52	07/25/2022	2.793	539,886.93	534,894.35	539,798.37	1.43
Sub Total / Average FHLMC Bond			1.989	3,756,930.18	3,738,483.27	3,828,207.62	9.97
FNMA Bond							
FNMA MBS 1.25 4/25/2028	3136ADEN5	10/14/2020	1.250	202,415.78	202,565.34	204,806.81	0.54
FNMA MBS 2 12/25/2039	3136A93M8	12/17/2020	1.599	171,669.59	169,098.00	170,511.86	0.46
FNMA MBS 2 2/25/2041	3136A2R39	09/20/2021	3.307	198,390.52	206,002.70	213,209.92	0.53
FNMA MBS 2.5 5/25/2039	3136AHAZ3	10/17/2020	2.474	195,279.42	195,279.42	197,844.43	0.52
FNMA MBS 2.5 7/25/2043	3136AF3R3	10/18/2020	2.600	160,324.81	161,029.31	166,932.40	0.43
FNMA MBS 2.5 9/1/2034	31418DFE7	04/18/2024	2.101	671,632.43	669,275.02	690,421.46	1.78
Sub Total / Average FNMA Bond			2.185	1,599,712.55	1,603,249.79	1,643,726.88	4.25
GNMA Bond							
GNMA MBS 4.25 2/16/2041	38377VFU5	12/06/2022	3.061	149,404.70	142,792.75	153,086.20	0.40
Sub Total / Average GNMA Bond			3.061	149,404.70	142,792.75	153,086.20	0.40
Local Government Investment Pool							
Local Government Investment Pool LGIP	LGIP		0.130	17,319,578.87	17,319,578.87	17,319,578.87	45.98
Sub Total / Average Local Government Investment Pool			0.130	17,319,578.87	17,319,578.87	17,319,578.87	45.98
Money Market							
Department of National Resources MM	DNR		0.130	739,477.24	739,477.24	739,477.24	1.96
Huntington Bank MM	1087228306		0.330	7,085.91	7,085.91	7,085.91	0.02
Sub Total / Average Money Market			0.132	746,563.15	746,563.15	746,563.15	1.98
Municipal Bond							
Sioux Falls SD Sales Tax Revenue 2.15 11/15/2021	829594KJ8	11/15/2021	2.810	122,820.00	124,111.77	127,166.25	0.33

Marinette County Portfolio Holdings
Finance Director's Monthly Report With % of Portfolio
9/30/2020

Report Format: By CUSIP/Ticker

Group By: Security Type

Average By: Cost Value

Stratford Conn Taxable Go UT 4.137 8/15/2021	8628113W4	08/15/2021	2.602	638,232.00	607,556.39	614,322.00	1.69
Sub Total / Average Municipal Bond			2.636	761,052.00	731,668.16	741,488.25	2.02
Negotiable Certificate Of Deposit							
Allegiance Bank Texas 2.2 11/3/2022	01748DAY2	11/03/2022	2.200	248,000.00	248,000.00	258,619.61	0.66
Barclays Bank Delaware 3.05 10/12/2021	06740KME4	10/12/2021	3.050	214,000.00	214,000.00	220,545.62	0.57
BLC Community Bank 2.85 10/9/2020	05549CGT1	10/09/2020	2.850	249,000.00	249,000.00	249,174.05	0.66
Capital One Natl Assn VA CD 2.1 8/14/2024	14042RMW8	08/14/2024	2.100	249,000.00	249,000.00	266,337.37	0.66
Citibank National Assoc 3 9/7/2021	17312QS67	09/07/2021	3.000	248,000.00	248,000.00	254,784.78	0.66
Comenity Cap Bk Utah 2.55 5/16/2022	20033AW44	05/16/2022	2.550	249,000.00	249,000.00	258,827.28	0.66
Connectone Bank Englewood 3.2 12/28/2021	20786ACM5	12/28/2021	3.200	248,000.00	248,000.00	257,559.66	0.66
Discover Bank 3 9/7/2021	254673TH9	09/07/2021	3.000	248,000.00	248,000.00	254,784.78	0.66
Eaglebank 2.85 3/8/2021	27002YDY9	03/08/2021	2.850	248,000.00	248,000.00	251,028.58	0.66
East Boston Savings Bank 1.95 9/28/2021	27113PCA7	09/28/2021	1.950	248,000.00	248,000.00	252,595.19	0.66
Firstbank Puerto Rico 2.25 9/1/2022	33767A4T5	09/01/2022	2.250	248,000.00	248,000.00	258,028.38	0.66
Goldman Sachs Bank USA 2.35 8/30/2022	38148PNS2	08/30/2022	2.350	248,000.00	248,000.00	258,527.85	0.66
GREAT NORTH BANK 2.8 2/26/2021	39103QAG1	02/26/2021	2.800	248,000.00	248,000.00	250,749.82	0.66
Merrick Bank South Jordan Utah 3.05 10/12/2021	59013J3X5	10/12/2021	3.050	214,000.00	214,000.00	220,546.90	0.57
Morgan Stanley Bank NA 2.45 1/25/2021	61747MG96	01/25/2021	2.450	248,000.00	248,000.00	249,924.98	0.66
Morgan Stanley PVT Bank 3.05 2/14/2024	61760AVS5	02/14/2024	3.050	248,000.00	248,000.00	271,479.15	0.66
PINNACLE BANK TN 2 9/21/2021	72345SFV8	09/21/2021	2.000	248,000.00	248,000.00	252,627.68	0.66
Sallie Mae Bank 2.6 1/17/2023	79545OJ30	01/17/2023	2.600	248,000.00	248,000.00	261,906.85	0.66
State Bank of India 2.9 3/29/2023	856285KL4	03/29/2023	2.900	245,000.00	245,000.00	261,687.20	0.65
Synchrony Bank 3.2 5/25/2023	87165ERZ2	05/25/2023	3.200	246,000.00	246,000.00	265,698.45	0.65
THIRD FED SVGS & LN ASSN 2 9/15/2021	88413QBR8-602	09/15/2021	2.000	161,000.00	161,000.00	163,840.84	0.43
THIRD FED SVGS & LN ASSN 2 9/15/2021	88413QBR8	09/15/2021	2.000	248,000.00	248,000.00	252,561.96	0.66
TIAA FSB 2.2 9/14/2022	87270LAT0	09/14/2022	2.200	248,000.00	248,000.00	258,032.10	0.66
UBS Bank USA 3.15 5/30/2023	90348JCR9	05/30/2023	3.150	249,000.00	249,000.00	268,714.33	0.66
United Prairie Bank 2.5 12/28/2020	91134CBL4	12/28/2020	2.500	245,000.00	245,000.00	246,462.90	0.65
Wells Fargo Bank National Association 3.2 12/28/20	949763WE2	12/28/2021	3.200	248,000.00	248,000.00	257,559.66	0.66
Sub Total / Average Negotiable Certificate Of Deposit			2.637	6,289,000.00	6,289,000.00	6,522,605.97	16.70
SBA							
SBA DEV PART CERT MBS 2.76 10/1/2031	83162CUH4	04/19/2024	1.706	323,110.74	311,485.16	325,405.32	0.86
Sub Total / Average SBA			1.706	323,110.74	311,485.16	325,405.32	0.86
Total / Average			1.359	37,664,787.33	37,627,103.03	38,231,938.38	100

**Marinette County
Portfolio Holdings
Investment Portfolio - by Security Type, Totals
As of 9/30/2020**

Description	CUSIP/Ticker	Cost Value	Book Value	Market Value	% of Portfolio
Certificate Of Deposit		1,249,604.20	1,249,604.20	1,249,604.20	3.33
Corporate Bond		5,469,830.94	5,494,677.68	5,701,671.92	14.67
FHLMC Bond		3,756,930.18	3,738,483.27	3,828,207.62	9.80
FNMA Bond		1,599,712.55	1,603,249.79	1,643,726.88	4.25
GNMA Bond		149,404.70	142,792.75	153,086.20	0.38
Local Government Investment Pool		17,319,578.87	17,319,578.87	17,319,578.87	46.11
Money Market		746,563.15	746,563.15	746,563.15	1.99
Municipal Bond		761,052.00	731,668.16	741,488.25	1.93
Negotiable Certificate Of Deposit		6,289,000.00	6,289,000.00	6,522,605.97	16.74
SBA		323,110.74	311,485.16	325,405.32	0.81
Total / Average		37,664,787.33	37,627,103.03	38,231,938.38	100

**Loan Summary Report
Balances As Of 9/30/20**

	Loan Date	Original Loan Amount	Interest Rate	Length of Loan in Years	General Ledger Account	Prior Years		Current Year		
						Principal Payments	Interest Payments	YTD Principal Payments	YTD Interest Payments	Balance
						Loan to Group Home Anthony House	7/1/2015	483,057.00	2.50%	17.75
Loan to City of Marinette	6/1/2017	7,500,000.00	1.52%	20.00	100-17134	400,000.00	270,180.00	250,000.00	53,960.00	6,850,000.00
										\$ 7,000,617.04

MARINETTE COUNTY
Accounts Over Budget
Period Ending September 30, 2020

By Activity Total

		Activity	Budget	Actual	Variance	% Spent	Comments
Fund 100							
Circuit Court	51210000-52210	Gal fees	45,000.00	52,055.00	(7,055)	115.70%	
	51210000-52212	Attorney fees	60,000	97,863	(37,863)	163.10%	
	51210000-52219	Physician fees	3,000	3,735	(735)	124.50%	Monitoring - revenues for state reimbursement, court ordered attorneys and attorney fees higher than anticipated by \$37,364 as of 9/30/20; may be able to cover part of budget overage from additional revenues and other department accounts or contingency at YE
	51210000-52225	Telephone	1,200	1,137	63	94.80%	
	51210000-52410	Office Supplies	2,000	2,353	(353)	117.70%	
	51210000-52468	Equipment maintenance	500	2,672	(2,172)	534.40%	
	51210000-52499	Other expense	5,000	4,473	527	89.50%	
Circuit Court - No reimbursement	51214000-52210	Gal Fees	15,000	22,072	(7,072)	147.10%	
Clerk of Courts	51220000-45110	County ordinance	(125,000)	(63,972)	(61,028)	51.20%	Operational accounts not over-budget, however revenues are low; overall budget is at 98.0% of annual levy amount of \$187,957; savings from other department accounts or contingency at YE
	51220000-45120	County share - fines and forfeitures	(60,000)	(30,845)	(29,155)	51.40%	
	51220000-45121	Ignition interlock	(6,200)	(2,640)	(3,560)	42.60%	
	51220000-46140	Circuit court fees & costs	(85,000)	(44,728)	(40,272)	52.60%	
	51220000-46150	Probate fees & costs	(12,000)	(8,084)	(3,916)	67.40%	
District Attorney - Victim Witness	51315000-50114	Salaries - overtime	-	990	(990)	100.00%	Anticipate revenues to be reduced; salary & fringes over 75% of budget due to unbudgeted overtime paid; some savings within victim witness account or contingency
	51315000-51151	Co share of social security	3,495	2,701	794	77.30%	
	51315000-51152	Co share of state retirement	3,148	2,429	719	77.20%	
	51315000-51159	Workmens compensation	78	61	17	78.40%	
	51315000-52411	Postage	900	816	84	90.70%	
Emergency Management	52509000-43529	COVID19 incident response	160,316	-	160,316	0.00%	Revenue not yet billed; FEMA funding not 100%; moving exepenses to R2R funding - may move non-covered expenses back to department budgets
County forest	56110000-52413	Courthouse printing	-	110	(110)	100.00%	Monitoring - overall org budget is at 70.8% of budget
	56110000-52426	Advertising/bids/notices	500	1,146	(646)	229.20%	
	56110000-52468	Equipment maintenance	20,000	29,096	(9,096)	196.40%	
	56110000-52498	Operation expenditures	12,500	13,235	(735)	105.90%	
	56110000-52511	Insurance premiums	7,300	9,044	(1,744)	123.90%	
County Forest Roads	56153000-50111	Salaries	30,000	54,397	(24,397)	181.30%	Monitoring - salaries and fringes covered by county forest org 56110000
	56153000-51151	Co share of social security	2,295	3,889	(1,594)	169.40%	
	56153000-51152	Co share of state retirement	1,965	3,672	(1,707)	186.90%	
	56153000-51154	H&D	-	19,862	(19,862)	100.00%	
	56153000-51155	Life insurance	-	52	(52)	100.00%	
	56153000-51159	Workmens compensation	624	1,131	(507)	181.30%	
Sheriff - Jail	52710000-50114	Salaries - Overtime	41,000	76,090	(35,090)	185.60%	Monitoring-overall budget is 76.7% of annual budget; prisoner revenues for 2020 less than anticipated due to COVID; has potential for increased prisoner expenses due to potential trial coming which dependent on outcome may need funds from contingency at year end
	52710000-50115	Additional pay	10,100	12,069	(1,969)	119.50%	
	52710000-51158	Unemployment benefits	-	160	(160)	100.00%	
	52710000-52290	Other contractual services	2,000	8,300	(6,300)	415.00%	
	52710000-52438	Prisoner transport	50,000	61,625	(11,625)	123.30%	
Dispatch - Communications	52155000-52533	Rent/lease of equipment	32,300	62,238	(29,938)	192.70%	Monitoring-phone rates changed for 2020; may be able to cover through regular dispatch budget (at 72.1% of annual amount)

MARINETTE COUNTY
Accounts Over Budget
Period Ending September 30, 2020

By Activity Total

		Activity	Budget	Actual	Variance	% Spent	Comments
Fund 205							
Adapt Clinic - Mental Health	54310000-52292	Purchase of Service - State Institutions	150,000	212,963	(62,963)	142.00%	Monitoring budget; costs charged here associated with Winnebago and Mendota placements; some additional funding anticipated through COVID
Driver Assessment Surcharge	54325000-45150	Driver Assessment	(121,000)	(28,170)	(92,830)	23.30%	Monitoring-revenues low due to clinic close due to COVID; may be able to make up some revenue; other funding sources unknown
	54325000-46600	Client fees	(15,000)	(5,283)	(9,717)	35.20%	
	54325000-46602	Medicaid	(14,500)	(1,685)	(12,815)	11.60%	
Comprehensive Community Services	54390000-46601	Forward Health	(1,170,271)	(303,716)	(866,555)	26.00%	Monitoring-revenues low due to non-contact with clients during COVID; other funding sources unknown
Youth Aids	54556000-52569	FC Admin	-	28,137	(28,137)	100.00%	Monitoring-anticipate annual expense \$45,000 over budget; other funding sources unknown
Other:							
Timber Sales	56110000-46811	Timber Sales	(3,328,900.00)	(1,993,473)	(1,335,427)	59.90%	Based on 2019 revenues, \$298,044 shortfall in 2020 - Verso Paper Mill closed in Wisconsin Rapids - Prices dropped early to mid summer - Timber sales are picking starting in September
Investment Revenue	51520000-48111	Interest	(599,530.00)	(767,315)	167,785	128.00%	Adjusted to MV monthly
Sales Tax	58160000-41300	Sales Tax	(3,650,000.00)	(2,246,966)	(1,403,034)	61.56%	7 of 12 months posted (58.33%)
Contingency	51901000-52498	Contingency	310,000	-	310,000	0.00%	\$60,000 committed for broadband; \$8,950 bulletproof vests; \$12,500 LTE Prosecutor for DA Office; \$5,213 Probate P/T Deputy

**MARINETTE COUNTY FINANCE DEPARTMENT
SUMMARY OF COLLECTIONS THROUGH SEPTEMBER 2020**

DEPARTMENT	YEAR	# OF ACCTS PLACED	AMOUNT PLACED	# OF ACCTS PAID IN FULL	# OF ACCTS RETURNED TO DEPARTMENT	# OF ACCTS WRITTEN OFF BY SDC	AMOUNT RETURNED TO DEPARTMENT	AMOUNT WRITTEN OFF BY SDC	TOTAL COLLECTIONS FROM STATE	TOTAL COLLECTIONS FROM CLIENTS	TOTAL COLLECTIONS RECEIVED	ACTIVE ACCTS	ACTIVE AMOUNT
HEALTH & HUMAN SERVICES	2014	226	\$ 98,643.67	14	13	2	\$ 11,423.18	\$ 19.14	\$ 3,195.64	\$ 250.00	\$ 3,445.64	197	\$ 83,755.71
	2015	284	\$ 123,741.95	98	6	13	\$ 9,872.62	\$ 2,118.76	\$ 18,411.01	\$ 2,825.87	\$ 21,236.88	364	\$ 90,513.69
	2016	221	\$ 148,168.06	140	9	13	\$ 8,294.94	\$ 7,110.44	\$ 28,138.71	\$ 4,858.49	\$ 32,997.20	423	\$ 99,765.48
	2017	186	\$ 117,956.96	117	25	11	\$ 44,019.02	\$ 1,330.51	\$ 32,238.44	\$ 3,966.00	\$ 36,204.44	456	\$ 36,402.99
	2018	237	\$ 103,562.52	137	2	23	\$ 199.50	\$ 5,506.34	\$ 55,106.11	\$ 2,383.83	\$ 57,489.94	531	\$ 40,366.74
	2019	286	\$ 131,563.40	117	3	78	\$ 2,325.92	\$ 35,459.11	\$ 57,857.64	\$ -	\$ 57,857.64	619	\$ 35,920.73
	2020	245	\$ 135,072.42	72	3	9	\$ 503.79	\$ 1,974.07	\$ 32,481.55	\$ -	\$ 32,481.55	780	\$ 486,838.35
TOTAL	1685	\$ 858,708.98	695	61	149	\$ 76,638.97	\$ 53,518.37	\$ 227,429.10	\$ 14,284.19	\$ 241,713.29			
SHERIFF	2014	47	\$ 55,579.21	1	0	1	\$ -	\$ 260.00	\$ -	\$ 332.00	\$ 332.00	45	\$ 54,987.21
	2015	250	\$ 330,446.41	15	0	2	\$ -	\$ 780.00	\$ 14,693.17	\$ 735.00	\$ 15,428.17	278	\$ 314,238.24
	2016	289	\$ 350,118.19	52	2	11	\$ 1,680.00	\$ 11,336.04	\$ 44,724.26	\$ 2,242.00	\$ 46,966.26	502	\$ 290,135.89
	2017	257	\$ 380,759.58	63	0	21	\$ -	\$ 19,524.88	\$ 91,074.71	\$ 4,198.00	\$ 95,272.71	675	\$ 265,961.99
	2018	197	\$ 245,022.62	69	4	24	\$ 1,742.34	\$ 31,892.31	\$ 91,019.40	\$ 3,645.00	\$ 94,664.40	775	\$ 1,042,046.90
	2019	151	\$ 226,628.44	71	1	50	\$ 1,770.00	\$ 68,442.00	\$ 82,245.75	\$ 4,165.00	\$ 86,410.75	804	\$ 1,112,052.59
	2020	118	\$ 218,053.70	53	1	20	\$ 47.00	\$ 37,359.40	\$ 54,396.98	\$ 1,770.00	\$ 56,166.98	848	\$ 1,236,532.91
TOTAL	1309	\$ 1,806,608.15	324	8	129	\$ 5,239.34	\$ 169,594.63	\$ 378,154.27	\$ 17,087.00	\$ 395,241.27			
FINANCE	2014	0	\$ -	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
	2015	4	\$ 3,058.51	3	0	0	\$ -	\$ -	\$ -	\$ 3,058.51	\$ 3,058.51	1	\$ -
	2016	1	\$ 124.69	2	0	0	\$ -	\$ -	\$ -	\$ 124.69	\$ 124.69	0	\$ -
	2017	1	\$ 310.53	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	1	\$ 310.53
	2018	4	\$ 1,160.42	3	0	0	\$ -	\$ -	\$ -	\$ 657.88	\$ 657.88	2	\$ 813.07
	2019	0	\$ -	2	0	0	\$ -	\$ -	\$ 813.07	\$ -	\$ 813.07	0	\$ 0.00
	2020	0	\$ -	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 0.00
TOTAL	10	\$ 4,654.15	10	0	0	\$ -	\$ -	\$ 813.07	\$ 3,841.08	\$ 4,654.15			
FORESTRY & PARKS	2014	0	\$ -	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
	2015	1	\$ 60,604.45	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	1	\$ 60,604.45
	2016	2	\$ 360.00	1	1	0	\$ -	\$ 60,784.45	\$ -	\$ -	\$ -	1	\$ (60,424.45)
	2017	2	\$ 240.00	2	0	0	\$ -	\$ -	\$ 180.00	\$ 80.00	\$ 260.00	1	\$ (20.00)
	2018	1	\$ 160.00	2	0	0	\$ -	\$ -	\$ 320.00	\$ -	\$ 320.00	0	\$ (160.00)
	2019	0	\$ -	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
	2020	0	\$ -	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
TOTAL	6	\$ 61,364.45	5	1	0	\$ -	\$ 60,784.45	\$ 500.00	\$ 80.00	\$ 580.00			
HIGHWAY	2014	0	\$ -	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
	2015	2	\$ 565.21	1	0	0	\$ -	\$ -	\$ -	\$ 279.75	\$ 279.75	1	\$ 285.46
	2016	1	\$ 100.56	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	2	\$ 100.56
	2017	0	\$ -	0	0	0	\$ -	\$ -	\$ 57.18	\$ -	\$ 57.18	2	\$ (57.18)
	2018	3	\$ 984.03	2	0	0	\$ -	\$ -	\$ 478.03	\$ -	\$ 478.03	3	\$ 506.00
	2019	0	\$ -	1	0	0	\$ -	\$ -	\$ -	\$ 553.09	\$ 553.09	2	\$ 281.75
	2020	1	\$ 549.94	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	3	\$ 831.69
TOTAL	7	\$ 2,199.74	4	0	0	\$ -	\$ -	\$ 535.21	\$ 832.84	\$ 1,368.05			

**MARINETTE COUNTY FINANCE DEPARTMENT
SUMMARY OF COLLECTIONS THROUGH SEPTEMBER 2020**

DEPARTMENT	YEAR	# OF ACCTS PLACED	AMOUNT PLACED	# OF ACCTS PAID IN FULL	# OF ACCTS RETURNED TO DEPARTMENT	# OF ACCTS WRITTEN OFF BY SDC	AMOUNT RETURNED TO DEPARTMENT	AMOUNT WRITTEN OFF BY SDC	TOTAL COLLECTIONS FROM STATE	TOTAL COLLECTIONS FROM CLIENTS	TOTAL COLLECTIONS RECEIVED	ACTIVE ACCTS	ACTIVE AMOUNT
LAND INFO & MAR-OCO											\$ -	0	\$ -
											\$ -	0	\$ -
											\$ -	0	\$ -
											\$ -	0	\$ -
	2018	4	\$ 456.25	4	0	0	\$ 212.75	\$ -	\$ -	\$ 243.50	\$ 243.50	0	\$ -
	2019	3	\$ 273.50	1	0	0	\$ -	\$ -	\$ -	\$ 13.25	\$ 13.25	2	\$ 260.25
2020	0	\$ -	1	0	0	\$ -	\$ -	\$ 180.00	\$ -	\$ 180.00	1	\$ 80.25	
TOTAL	7	\$ 729.75	6	0	0	\$ 212.75	\$ -	\$ 180.00	\$ 256.75	\$ 436.75			
CLERK OF COURTS	2014	0	\$ -	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
	2015	204	\$ 132,191.27	3	2	0	\$ 20.00	\$ -	\$ 378.50	\$ 1,039.00	\$ 1,417.50	199	\$ 130,753.77
	2016	206	\$ 94,080.06	37	16	0	\$ 7,674.29	\$ -	\$ 22,774.25	\$ 5,034.94	\$ 27,809.19	352	\$ 58,596.58
	2017	226	\$ 121,908.03	65	3	17	\$ 3,313.55	\$ 5,829.93	\$ 32,769.17	\$ 9,797.92	\$ 42,567.09	493	\$ 70,197.46
	2018	221	\$ 115,934.47	59	8	10	\$ 2,931.11	\$ 2,637.73	\$ 35,071.08	\$ 951.56	\$ 36,022.64	637	\$ 74,342.99
	2019	558	\$ 307,026.59	84	22	53	\$ 15,808.57	\$ 20,009.58	\$ 41,058.10	\$ 5,846.42	\$ 46,904.52	1036	\$ 558,194.72
	2020	392	\$ 168,413.58	91	15	21	\$ 6,284.30	\$ 8,506.99	\$ 48,940.24	\$ 1,494.08	\$ 50,434.32	1301	\$ 661,382.69
	TOTAL	1807	\$ 939,554.00	339	66	101	\$ 36,031.82	\$ 36,984.23	\$ 180,991.34	\$ 24,163.92	\$ 205,155.26		
TOTAL FOR ALL DEPARTMENTS:		4831	\$ 3,673,819.22	1383	136	379	\$ 118,122.88	\$ 320,881.68	\$ 788,602.99	\$ 60,545.78	\$ 849,148.77	2933	\$ 2,385,665.89

As of 06/30/2020 | Class K: BMGKX | Class R: BMRRX | Institutional: CMGIX | Investor A: BMGAX | Investor C: BMGCX | Service: CMGSX

A high conviction, mid-cap growth strategy

Combines diversified sources of growth

Seeks to outperform in all markets



Morningstar has awarded the Fund a Silver medal. Fewer than 10% of US open-end funds hold medalist ratings (Effective 06/18/2020).†
 † Rated against 558 Mid-Cap Growth Funds, as of 06/30/2020 based on risk adjusted total return. Overall Ratings are determined monthly and subject to change. The Overall Morningstar Rating for a fund is derived from a weighted average of the performance figures associated with its 3-, 5- and 10-year (if applicable) Morningstar Rating metrics.††

ANNUALIZED PERFORMANCE

	1 Year	3 Year	5 Year	10 Year
With Sales Charge				
Investor A	6.53	17.44	13.57	16.39
Without Sales Charge				
Investor A	12.43	19.57	14.80	17.02
Benchmark	11.91	14.76	11.60	15.09
Morningstar Average	9.65	12.58	9.92	13.57

CALENDAR YEAR PERFORMANCE

	2015	2016	2017	2018	2019	YTD	2Q2020
Without Sales Charge							
Investor A	6.52	2.78	34.20	2.56	35.89	10.46	29.60
Benchmark	-0.20	7.33	25.27	-4.75	35.47	4.16	30.26
Morningstar Average	-0.95	6.03	23.91	-6.65	32.52	3.60	30.27

Performance data shown represents past performance which is no guarantee of future results. Investment returns and principal values may fluctuate so that an investor's shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than that shown. All returns assume reinvestment of all dividend and capital gain distributions. Refer to blackrock.com for current month-end performance. Index performance is shown for illustrative purposes only. It is not possible to invest directly in an unmanaged index. Returns with sales charge reflect the deduction of current maximum initial sales charge of 5.25%. The calendar year performance shown does not reflect the deduction of the sales load. If reflected, the performance would have been lower. Please see the fund prospectus for more details.

MORNINGSTAR RANKINGS

	1 Year	3 Year	5 Year	10 Year
Morningstar Ranking	241/602	60/558	37/500	19/381
Quartile Rank	2	1	1	1

Rankings based on total return excluding sales charges, independently calculated and not combined to create an overall ranking. For periods not shown, Morningstar does not provide rankings based on synthetic performance.

Key Risks: The fund is actively managed and its characteristics will vary. Holdings shown should not be deemed as a recommendation to buy or sell securities. Stock and bond values fluctuate in price so the value of your investment can go down depending on market conditions. Investing in mid-cap companies may entail greater risk than large-cap companies, due to shorter operating histories, less seasoned management or lower trading volumes. The fund may use derivatives to hedge its investments or to seek to enhance returns. Derivatives entail risks relating to liquidity, leverage and credit that may reduce returns and increase volatility. Performance may be attributable to unusually high IPO profits. There is no guarantee this level of performance will be repeated. IPO securities have no trading history and their price may be volatile.

KEY FACTS

Size of Fund (Millions)	\$8,611.5M
Fund Launch Date	12/27/1996
Share Class Launch Date	12/27/1996
Morningstar Category	Mid-Cap Growth
Number of Holdings	59
Benchmark	Russell MidCap Growth Index

ANNUAL EXPENSES

Gross Expense Ratio	1.16%
Net Expense Ratio	1.05%
<i>The Net Expense Ratio excluding Investment Related Expenses is 1.05%. Investment Related Expenses include acquired fund fees of 0.00%, and interest expense (cost of borrowing securities to seek to enhance return or reduce risk) of 0.00%, and certain other expenses, if applicable. Expenses stated as of the fund's most recent prospectus. The difference between gross and net expense ratios are due to contractual and/or voluntary waivers, if applicable. This share class has a contractual waiver with an end date of 01/31/2021 terminable upon 90 days' notice. BlackRock may agree to voluntarily waive certain fees and expenses, which the adviser may discontinue at any time without notice.</i>	

PORTFOLIO MANAGEMENT

Phil Ruvinsky Lawrence Kemp

TOP HOLDINGS (%)²

MSCI INC	3.01
COSTAR GROUP INC	3.00
FAIR ISAAC CORP	2.95
PAYCOM SOFTWARE INC	2.84
IDEXX LABORATORIES INC	2.82
COPART INC	2.77
IAC/INTERACTIVECORP	2.75
OKTA INC	2.69
SYNOPSIS INC	2.67
ADYEN NV	2.63
Total of Portfolio	28.13

TOP SECTORS (%)²

	Fund	Benchmark	Active
Information Technology	34.2	36.9	-2.7
Health Care	21.3	22.8	-1.5
Industrials	18.6	11.9	6.7
Financials	9.7	3.8	5.8
Communication	9.1	4.5	4.6
Consumer Discretionary	4.8	10.8	-5.9
Real Estate	2.3	1.5	0.8
Cash and/or Derivatives	0.1	0.0	0.1
Other	0.0	0.9	-0.9
Energy	0.0	0.5	-0.5
Materials	0.0	2.2	-2.2
Other	0.0	4.3	-4.3

MARKET CAPITALIZATION (%)²

	Fund	Benchmark	Active
Cash and Derivatives	0.1	0.0	0.1
Large Cap ->\$10bn	84.5	78.5	6.0
Mid Cap - \$2-\$10bn	15.2	20.3	-5.1
Small Cap -<\$2bn	0.2	1.2	-1.0

RISK STATISTICS (3 YEARS)

	Fund	Benchmark
Alpha	0.40	-
Beta	0.95	-
R-Squared	93.11	-
Standard Deviation	19.91%	20.14%
Sharpe Ratio	0.91	0.70

PORTFOLIO CHARACTERISTICS

Forward Price to Earnings	45.87x
Price to Book Ratio	6.53x
Average Market Capitalization (millions)	\$19,257.1M

²% of net assets represents the Fund's exposure based on the economic value of securities and is adjusted for futures, options, swaps and convertible bonds. Allocations subject to change.

Price to Earnings Ratio: The price-to-earnings ratio is used to assess a company's valuation. To compute this ratio, the latest closing price is divided by the company's last fiscal year's Earnings Per Share. The ratio represents a weighted harmonic mean of the price-to-earnings ratios of its holdings with negative values being excluded from the calculation. **Price to Book Ratio:** represents the ratio of the current closing price of the share to the latest quarter's book value per share. **Average Market Cap:** The average size of the securities the fund invests in. **Alpha:** A measure of performance on a risk-adjusted basis. Alpha takes the volatility (price risk) of a mutual fund and compares its risk-adjusted performance to a benchmark index. The excess return of the fund relative to the return of the benchmark index is a fund's alpha. **Beta:** Beta measures the fund's sensitivity to market movements beta greater than 1 is more volatile than the market beta less than 1 is less volatile than the market. **R-Squared:** R-Squared reflects the percentage of a fund's movements that are explained by movements in its benchmark, showing the degree of correlation between the fund and benchmark. This figure is helpful in assessing how likely it is that beta is statistically significant. **Standard Deviation:** Standard Deviation measures the volatility of the fund's returns. Higher deviation represents higher volatility. **Sharpe Ratio:** Sharpe Ratio uses a fund's standard deviation and its excess return (difference between the fund's return and the risk-free return of 90-day Treasury Bills) to determine reward per unit of risk.

You should consider the investment objectives, risks, charges and expenses of the fund carefully before investing. The prospectus and, if available, the summary prospectus contain this and other information about the fund and are available, along with information on other BlackRock funds, by calling 800-882-0052 or from your financial professional. The prospectus should be read carefully before investing. Investing involves risks including possible loss of principal.

†The Morningstar Analyst Rating™ is not a credit or risk rating. It is an evaluation performed by Morningstar's Manager Research Group. The funds are evaluated on five pillars: process, performance, people, parent, and price. This evaluation determines how they believe funds are likely to perform relative to a benchmark over the long term on a risk-adjusted basis. They consider quantitative and qualitative factors. For active funds, an Analyst Rating of Gold, Silver, or Bronze reflects the expectation that the fund will be able to deliver positive alpha net of fees relative to the standard benchmark index assigned to the Morningstar category. The Analyst Ratings are overseen by an Analyst Rating Committee and are monitored and reevaluated at least every 14 months.

For more detailed information about Morningstar's Analyst Rating, including its methodology, please go to <https://www.morningstar.com/content/dam/marketing/shared/pdfs/Research/962834.pdf>. The Morningstar Analyst Rating (i) should not be used as the sole basis in evaluating a fund, (ii) involves unknown risks and uncertainties which may cause the Manager Research Group's expectations not to occur or to differ significantly from what they expected, and (iii) should not be considered an offer or solicitation to buy or sell the fund.

†† The Morningstar Rating™ for funds, or "star rating", is calculated for managed products (including mutual funds, variable annuity and variable life subaccounts, exchange-traded funds, closed-end funds, and separate accounts) with at least a three-year history. Exchange-traded funds and open-ended mutual funds are considered a single population for comparative purposes. It is calculated based on a Morningstar Risk-Adjusted Return measure (excluding any applicable sales charges) that accounts for variation in a managed product's monthly excess performance, placing more emphasis on downward variations and rewarding consistent performance. The top 10% of products in each product category receive 5 stars, the next 22.5% receive 4 stars, the next 35% receive 3 stars, the next 22.5% receive 2 stars, and the bottom 10% receive 1 star. The Overall Morningstar Rating for a managed product is derived from a weighted average of the performance figures associated with its three-, five-, and 10-year (if applicable) Morningstar Rating metrics. The weights are: 100% three-year rating for 36-59 months of total returns, 60% five-year rating/40% three-year rating for 60-119 months of total returns, and 50% 10-year rating/30% five-year rating/20% three-year rating for 120 or more months of total returns. While the 10-year overall star rating formula seems to give the most weight to the 10-year period, the most recent three-year period actually has the greatest impact because it is included in all three rating periods. The fund was rated against the following numbers of U.S.-domiciled Mid-Cap Growth funds over the following time periods: 558 in the last 3 years, 500 in the last 5 years and 381 in the last 10 years. With respect to these Mid-Cap Growth funds, the fund received a Morningstar Rating of 5, 5 and 5 stars for the 3-, 5- and 10-year periods, respectively. Other classes may have different performance characteristics.

The unmanaged Russell Midcap Growth Index consists of the bottom 800 securities of the Russell 1000 Index with greater-than-average growth orientation as ranked by total market capitalization. They generally have higher price-to-book and price-to-earnings ratios, lower dividend yields and higher forecasted growth values.

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0EF-BMGAX-F0620



BLACKROCK

COLUMBIA ACORN FUND

Consistent investment process

This diversified fund uses a consistent, time-tested investment process to identify primarily domestic small- and mid-cap companies that we believe will be good long-term investments.

Growth focus, valuation awareness

We seek to invest in quality growth companies at reasonable valuations—companies that are innovative, operate within a favorable market structure with high barriers to entry and enjoy structural growth tailwinds.

Breadth of research capabilities

The fund is supported by a large internal analyst team specializing in small- and mid-cap investing that follows an intensive, bottom-up approach to stock selection. Analysts are specialized by industry or geographic region.

Share Class Symbol	A LACAX	Advisor CEARX	C LIACX	Institutional ACRNX	Institutional 2 CRBRX	Institutional 3 CRBYX
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Morningstar Percentile Rankings

Category: Mid-Cap Growth

	Class Inst (%)	Class A (%)	Total Funds
1-year	66	67	602
3-year	70	72	558
5-year	65	67	500
10-year	76	79	381

Morningstar Rankings are based on annualized total returns (1 being most favorable and 100 being least).

Morningstar Style Box™

Size	Equity Style		
	Value	Blend	Growth
Large			
Med			█
Small			

The Morningstar Style Box™ is based on the fund's portfolio holdings as of period end. For equity funds, the vertical axis shows the market capitalization of the stocks owned, and the horizontal axis shows investment style (value, blend, or growth). Information shown is based on the most recent data provided by Morningstar.

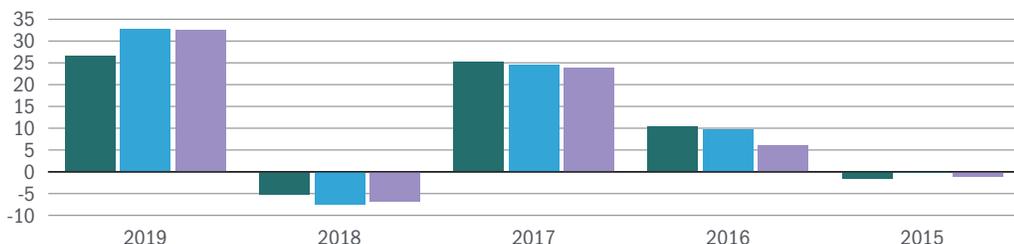
Expense Ratio*

	Net	Gross
Class A	1.11	1.11
Class Adv	0.86	0.86
Class C	1.86	1.86
Class Inst	0.86	0.86
Class Inst 2	0.82	0.83
Class Inst 3	0.78	0.78

Average Annual Total Returns (%)

	Inception Date	YTD (cum.)	1-year	3-year	5-year	10-year	Since Inception
Without sales charges							
Class Inst	06/10/70	1.01	5.52	10.60	9.15	12.30	14.03
Class A ¹	10/16/00	0.93	5.33	10.34	8.88	12.00	13.67
Class C ¹	10/16/00	0.69	4.57	9.52	8.09	11.18	12.81
Class Inst 3 ¹	11/08/12	1.07	5.65	10.73	9.25	12.38	14.04
Russell 2500 Growth Index		2.02	9.21	12.10	9.57	14.45	—
Morningstar category: Mid-Cap Growth		3.60	9.65	12.58	9.92	13.57	—
With sales charge							
Class A ¹		-4.84	-0.69	8.18	7.60	11.34	13.53
Class C ¹		-0.14	3.88	9.52	8.09	11.18	12.81

Calendar-Year Total Returns (%)



Calendar-Year Total Returns (%)	2019	2018	2017	2016	2015
Class Inst	26.60	-5.09	25.24	10.39	-1.57
Russell 2500 Growth Index	32.65	-7.47	24.46	9.73	-0.19
Morningstar category: Mid-Cap Growth	32.52	-6.65	23.91	6.03	-0.95

Performance data shown represents past performance and is not a guarantee of future results. The investment return and principal value of an investment will fluctuate so that shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data shown. With sales charge performance is calculated with max sales charge of 5.75% for the A share and 1.00% CDSC for the C share. Please visit www.columbiathreadneedle.com for performance data current to the most recent month end. Class Adv, Inst, Inst 2 and Inst 3 shares are sold at net asset value and have limited eligibility. Columbia Management Investment Distributors, Inc. offers multiple share classes, not all available through all firms, and the share class ratings may vary. Contact us for details.

¹ The returns shown for periods prior to the share class inception date (including returns since inception, which are since fund inception) include the returns of the fund's oldest share class. These returns are adjusted to reflect any higher class-related operating expenses of the newer share classes, as applicable. For more information please visit: www.columbiathreadneedleus.com/investor/investment-products/mutual-funds/appended-performance.

* The fund's expense ratio is from the most recent prospectus. The investment manager and certain of its affiliates have contractually (for at least twelve months after the date of the fund prospectus) agreed to waive certain fees and/or to reimburse certain expenses of the fund.

Investors should consider the investment objectives, risks, charges and expenses of a mutual fund carefully before investing. For a free prospectus or a summary prospectus, which contains this and other important information about the funds, visit www.columbiathreadneedle.com. Read the prospectus carefully before investing.

Fund Information[▲]

Fund inception	06/10/70
Fiscal year end	12/31/20
Total net assets (all classes, \$m)	3,882
Number of holdings	105
Turnover Rate (previous fiscal year end, %)	101
Market cap (weighted average, \$b)	8.20
Wtd avg P/E ratio, trailing	26.2
Price/book ratio (weighted average)	5.24

Risk: 3 Years[▲]

Sharpe ratio	0.47
Beta	0.93
R-squared	0.98
Standard deviation	20.83
Standard deviation, Russell 2500 Growth Index	22.22
Active Share	82.93

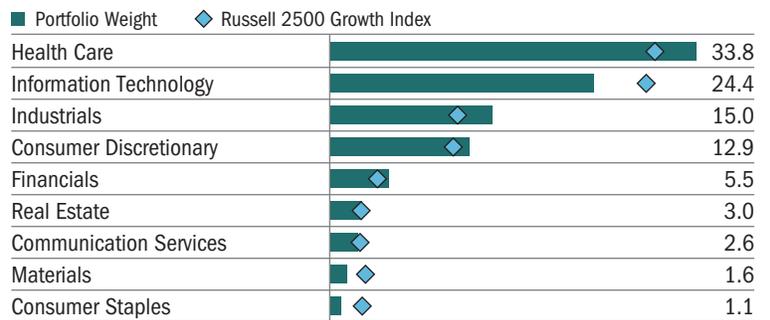
Investment Objective

The fund seeks long-term capital appreciation.

Portfolio Management

Matthew A. Litfin, CFA	25 years of experience
Erika K Maschmeyer, CFA	19 years of experience
Richard Watson, CFA	20 years of experience

Top Sectors (% net investments)



Top Holdings (% net assets)

Masimo	1.9
Ares Management - A	1.7
EPAM Systems	1.7
Jack Henry & Associates	1.6
CRISPR Therapeutics Ag	1.5
Zscaler	1.5
Manhattan Associates	1.4
Allegion	1.4
SPX	1.4
Argenx SE - ADR	1.4

Investment risks — **Market** risk may affect a single issuer, sector of the economy, industry or the market as a whole. Investments in **small- and mid-cap** companies involve risks and volatility greater than investments in larger, more established companies. **Foreign** investments subject the fund to risks, including political, economic, market, social and others within a particular country, as well as to currency instabilities and less stringent financial and accounting standards generally applicable to U.S. issuers. Risks are enhanced for **emerging market** issuers. The fund may invest significantly in issuers within a particular **sector**, which may be negatively affected by market, economic or other conditions, making the fund more vulnerable to unfavorable developments in the sector. The fund's prospectus is updated annually in May.

[▲] **Beta** measures a fund's risk relative to its benchmark. A beta of 1.00 indicates that the fund is as volatile as its benchmark. **R-squared** ranges from 0.00 to 1.00 and tells what percentage of an investment's movements is explained by movements in its benchmark index. **Sharpe ratio** divides a fund's gross return (excluding fees and expenses) in excess of the 90-day Treasury bill by the investment's standard deviation to measure risk-adjusted performance. **Standard deviation** is a statistical measure of the degree to which an individual value in a probability distribution tends to vary from the mean of the distribution. **Price-to-book ratio** is a stock's price divided by its book value, and may help determine if it is valued fairly. **Price-to-earnings ratio** is a stock's price divided by after-tax earnings over a trailing 12-month period, which serves as an indicator of value based on earnings. **Active Share** is a measure of the percentage of equity holdings in a portfolio that differ from the benchmark index as of month end. Active Share can be calculated as 100% minus the sum of the overlapping holdings of the portfolio and the index. A portfolio that is identical to the benchmark index will have an active share of 0%, while 100% indicates no overlap in holdings.

Fund holdings are as of the date given, are subject to change at any time, and are not recommendations to buy or sell any security. Top holdings include cash but exclude short-term holdings, if applicable.

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Morningstar Percentile Rankings are based on the average annual total returns of the funds in the category for the periods stated. They do not include sales charges or redemption fees but do include operating expenses and the reinvestment of dividends and capital gains distributions. Share class rankings vary due to different expenses. If sales charges or redemption fees were included, total returns would be lower.

The **Russell 2500 Growth Index**, an unmanaged index, measures the performance of the small- to mid-cap growth segment of the U.S. equity universe. It includes those Russell 2500 companies with higher price-to-book ratios and higher forecasted growth values. It is not possible to invest directly in an index.

Returns shown assume reinvestment of distributions and do not reflect the deduction of taxes that a shareholder would pay on fund distributions or the redemption of fund shares.

Not all products and share classes are available through all firms.

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Columbia Threadneedle Investments (Columbia Threadneedle) is the global brand name of the Columbia and Threadneedle group of companies.

**DRAFT - 2021 Five Year Capital Improvement Plan
2021 CAPITAL IMPROVEMENTS PROGRAM (CIP)**

9/10/2020

DRAFT

DIVISION/ DEPARTMENT	FUNDING SOURCE	DEPT PRIORITY	PROJECT DESCRIPTION	2021	2022	2023	2024	2025	TOTAL
COUNTY CLERK	B	High	Replace county-wide voting machines purchased 2006	225,000		0	0	0	225,000
	County Clerk Total			225,000	0	0	0	0	225,000
DISPATCH	B		EMD software w/integration into Spillman Cad for Emergency Dispatching	60,000	-	-	-	-	60,000
	B		Replace/update phone system with update to recording system	-	-	150,000	-	-	150,000
	B		Replace/update radio communication equipment at tower sites	-	1,200,000	-	-	-	1,200,000
Dispatch Total			60,000	1,200,000	150,000	0	0	1,410,000	
FINANCE	B		Munis Executime	-	85,220	-	-	-	85,220
Finance Total			0	85,220	0	0	0	85,220	
FORESTRY	FB-F&PD	High	Build Pole Barn at Amberg Shop; above ground diesel fuel tank	0	85,000	-	-	-	85,000
	FB-FHE	High	Replace 2013 Ford ½ Ton Crew Cab	34,000	-	-	-	-	34,000
	FB-FHE	High	Replace 2014 Ford ½ Ton Ext. Cab	34,000	-	-	-	-	34,000
	O-F	High	Replace 2005 770D John Deere grader	-	-	275,000	-	-	275,000
	O-F	High	Replace 2013 Ford ¾ Ton Crew Cab	-	-	37,000	-	-	37,000
	O-F	High	Replace four 2017 4-WD forester trucks	-	-	-	145,000	-	145,000
Forestry Total			68,000	85,000	312,000	145,000	0	610,000	
FACILITIES	FB-MNTC	Med	UW Fieldhouse Pool equipment repairs	25,000					
	FB-MNTC		LEC Parking Lot Repairs	35,000					
	B	Med	Annex Membrane Roof System				125,000		125,000
	B	Med	LEC Membrane Roof System		400,000				400,000
	B	Med	Courthouse Parking Lots Resurfacing		100,000				100,000
	B	Med	HHS Internally Insulated Duct Replacement			200,000			200,000
	B	Med	Courthouse & Annex Building Automation System					225,000	225,000
Facilities and Maintenance Total			60,000	500,000	200,000	125,000	225,000	1,050,000	
PARKS	FB-F&PD	High	Develop campsites for ATV Campground in Dunbar	40,000					
	FB-F&PD	High	Twin Bridge electrical upgrades	28,000					
	FB-F&PD	High	Create/Improve recreational trails	40,000					
	O-P	High	Develop campsites at Menominee River Park		40,000	-	-		40,000
	O-P	High	Construct primitive camping loop at Vet's Memorial Park		60,000				60,000
	O-P	High	Veterans Memorial Park site upgrades	-		30,000	-		30,000
	O-P	High	Replace 2007 Chevy Silverado		35,000				35,000
	O-P	High	Replace 2011 Dodge Pickup Truck			35,000			35,000
	O-P	High	Tractor with backhoe				35,000		35,000
	B	High	4 wheel drive mower with leaf blower attachment	19,000					19,000
	O-P	High	4 wheel drive mower with leaf blower attachment	-	19,000	-			19,000
O-P	High	New 16,000 GVWR trailer	-	-	-		15,000	15,000	
Parks Total			127,000	154,000	65,000	35,000	15,000	209,000	
HIGHWAY MAINTENANCE	B	53301000	Routine Maintenance	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	7,500,000
	B		CTH M Wedge/Chip seal	189,000	-	-	-	-	189,000
	B		CTH W (US 41 - CTH M) Wedge/Chip seal	75,000	-	-	-	-	75,000
	B		CTH B (University Dr - Dahl Rd) Wedge/Chip Seal	58,500	-	-	-	-	58,500
	B		CTH Y Wedge/Chip Seal	72,000	-	-	-	-	72,000
	B		CTH JJ Wedge/Chip Seal	65,000	-	-	-	-	65,000
	B		CTH T (Green gable - Roosevelt Rd)	-	22,000	-	-	-	22,000
	B		CTH B (City Limits - Dahl Rd) Wedge/Chip Seal	-	67,000	-	-	-	67,000
	B		CTH X (HWY 180 - USH141) Wedge/Maintenance Patch/Chip seal	-	-	280,000	-	-	280,000
	B		CTH C (CTH F - Deer Lake Rd) Wedge/Chip Seal	-	-	-	200,000	-	200,000
	B		CTH Q (64 - Village Limits East & West) Wedge/Chip Seal	-	-	-	-	160,000	160,000
	B	53302000	Winter Maintenance	1,250,000	1,500,000	1,500,000	1,500,000	1,500,000	7,250,000
	B	53307000	Bridge/Culvert Aid	-	-	-	-	-	0
	B	53309000	Bridge Inspections	2,500	13,000	13,000	13,000	13,000	54,500
	Highway Maintenance Total			3,212,000	3,102,000	3,293,000	3,213,000	3,173,000	15,993,000

**DRAFT - 2021 Five Year Capital Improvement Plan
2021 CAPITAL IMPROVEMENTS PROGRAM (CIP)**

DRAFT

DIVISION/ DEPARTMENT	FUNDING SOURCE	DEPT PRIORITY	PROJECT DESCRIPTION	2021	2022	2023	2024	2025	TOTAL		
53308000											
HIGHWAY PROJECTS	B		CTH W (Pit Lane - Loomis Rd) Recondition, Drainage, 24' wide	600,000	-	-	-	-	600,000	2.70	
	B		CTH W (Peshtigo River - Pit Lane) Recondition, Drainage, 24' wide	-	600,000	-	-	-	600,000	2.40	
	B		CTH W (CTH G - US 141) Recondition, drainage, 24' wide	-	890,000	-	-	-	890,000	4.30	
			CTH W (Loomis Rd - CTH G) Recondition, drainage, 24' wide	-	220,000	-	-	-	220,000	1.00	
	B		CTH RW Recondition	-	600,000	-	-	-	600,000		
	B		CTH BB (CTH B - Woodbridge Rd) Recondition	-	-	1,300,000	-	-	1,300,000		
	B		CTH P (CTH W - 9th Rd) Recondition	-	-	-	878,000	-	878,000	3.30	
	B		CTH GG (CTH W - Pioneer Rd) Recondition	-	-	-	600,000	-	600,000		
	B		CTH F (CTH C - County Line) Recondition	-	-	-	-	630,000	630,000		
	B		CTH Q - (Village Limits - Transfer Station) Recondition Depends on Tn of Pound	-	-	-	-	80,000	80,000	0.73	
	B		CTH B - (Belgium Rd - CTH CP) Recondition Depends on Village of Coleman	-	-	-	-	80,000	80,000	0.82	
	B		CTH B - (East Front St - End of City Limits) Recondition Depends on City of Peshtigo	-	-	-	-	150,000	150,000	1.50	
	B		CTH GG (Pioneer Rd - CTH G) Recondition	-	-	-	-	600,000	600,000		
					600,000	2,310,000	1,300,000	1,478,000	1,540,000	7,228,000	
HIGHWAY EQUIPMENT	O-H		1 - Double Wing Tri Axle Dump Truck	275,000					275,000		
	O-H		2 - 1 ton pick up w/dump box	120,000					120,000		
	O-H		1/2 Ton Pick up	40,000					40,000		
	O-H		Spray Patcher	72,000					72,000		
	CIP		Upgrade Highway Frequency to IP Simulcast @ all 11 tower sites (Radio)							0	
	OH		1 - Double Wing Tri Axle Dump Truck		280,000				280,000		
	OH		1 - Single Wing Tri-Axle Dump Truck		265,000				265,000		
	OH		Grader (390) Lease to own		50,000				50,000		
	OH		1/2 Ton pick ups (2)		80,000				80,000		
	CIP		Brine System Upgrade		175,000				175,000		
	OH		1 - Double Wing Tri Axle Dump Truck			280,000			280,000		
	OH		1 - Single Wing Tri-Axle Dump Truck			265,000			265,000		
	OH		Grader (390) Lease to own			50,000			50,000		
	OH		1/2 Ton Pick ups (2)			80,000			80,000		
	OH		1 - Double Wing Tri-Axle Dump Truck				280,000		280,000		
	OH		Grader (390) Lease to own				50,000		50,000		
	OH		1 - Single Wing Tri-Axle Dump Truck				265,000		265,000		
	OH		2- 1/2 Ton Pick up Truck				80,000		80,000		
	OH		2 - Single Wing Tri-Axle Dump Truck					540,000	540,000		
	OH		1 ton pick up w/dump box					80,000	80,000		
	OH		Grader (390) Lease to own					50,000	50,000		
			Highway Total		507,000	850,000	675,000	675,000	670,000	3,377,000	
			Maintenance and Highway Project and Equipment Total		4,319,000	6,262,000	5,268,000	5,366,000	5,383,000	26,598,000	
	INFORMATION SERVICES	FB	High	Highway Fiber Connectivity	-	300,000	-	-	-	300,000	
		FB	Med	Wi-Fi Refresh and expansion	-	-	-	-	50,000	50,000	
		FB	High	Router/Switch Replacement's	-	-	-	-	250,000	250,000	
FB-IS		High	Data center rack system with UPS and cooling at LEC	300,000	-	-	-	-	300,000		
FB-IS		High	Refresh LEC Virtual Server Environment	250,000	-	-	-	-	250,000		
FB-IS		Med	Exchange Server Licensing/Upgrade	55,000	-	-	-	-	55,000		
FB-IS		Med	Update Server Licensing (SQL and Server)	75,000	-	-	-	-	75,000		
FB		High	Refresh Primary Data Center Virtualization	-	-	250,000	-	-	250,000		
FB		High	Refresh Courtroom Video System	-	130,000	-	-	-	130,000		
FB		High	ASA Replacement	-	-	100,000	-	-	100,000		
FB		Med	Increase Backup Capacity	-	-	75,000	-	-	75,000		
FB		High	Virtual storage upgrade - Courthouse	-	-	-	125,000	-	125,000		
FB		High	Upgrade Cisco Phone System/CTHSE (HDW/SFW)	-	-	-	125,000	-	125,000		
		Information Services Total		680,000	430,000	425,000	250,000	300,000	2,085,000		

**DRAFT - 2021 Five Year Capital Improvement Plan
2021 CAPITAL IMPROVEMENTS PROGRAM (CIP)**

DRAFT

DIVISION/ DEPARTMENT	FUNDING SOURCE	DEPT PRIORITY	PROJECT DESCRIPTION	2021	2022	2023	2024	2025	TOTAL
LAND INFORMATION	G	Med	Remonumentation of Public Land Survey System	40,000	40,000	40,000	40,000	40,000	200,000
	FB-LRM	High	PLSS Road Monument Preservation	15,000	15,000	15,000	15,000	15,000	75,000
	G	Med	Replacement Large Format Scanner/Plotter		25,000				25,000
	G	High	Private Well Testing		25,000	25,000			50,000
	FB	Med	Drone and usage specific software		25,000				25,000
	FB	High	Acquisition of Digital Orthophotography					120,000	120,000
			Land Information Total		55,000	130,000	80,000	55,000	175,000
LAW ENFORCEMENT	B	High	Patrol Cars	108,858	264,160	275,000	286,000	-	934,018
	B	High	Investigator Vehicle	36,285	75,431	39,224	81,586	-	232,526
	B	High	Changeovers, Decals, Light bars, Dividers, Grill Guards etc	26,284	48,550	48,000	-	-	122,834
	FB-JA	High	Jail Door Control System	294,847	-	-	-	-	294,847
	FB-JA	High	Jail Transport Vehicle	-	35,000	37,000	-	-	72,000
	B		Mobiles 35 @ 7K	-	245,000	-	-	-	245,000
	B		Portables 37 @ 5K	-	185,000	-	-	-	185,000
	B		Jail Pod	-	-	-	-	9,000,000	9,000,000
		Law Enforcement Total	466,274	853,141	399,224	367,586	9,000,000	11,086,225	
MAR-OCO LANDFILL	O	Med	Replacement Sanitary Landfill Compactor	-	-	600,000	-	-	600,000
	O	Med	Landfill Expansion (Construct new cell)	-	1,200,000	-	-	-	1,200,000
			Mar-Oco Landfill	0	1,200,000	600,000	0	0	1,800,000
MOTOR POOL	FB-MP		Replacement Motor Pool Vehicles	120,000	-	-	-	-	120,000
				120,000	0	0	0		120,000
Veterans	FB-VET		DAV van purchase	22,000	-	-	-	-	22,000
			Register of Deeds Total	22,000	0	0	0	0	22,000
REGISTER OF DEEDS	B	HIGH	Scan in all fiche that is not online at this point	0	-	-	-	-	0
			Register of Deeds Total	0	0	0	0	0	0
TOTAL CAPITAL IMPROVEMENT REQUESTS				6,202,274	10,899,361	7,499,224	6,343,586	15,098,000	45,773,445

Preliminary Funding Analysis		2021	2022	2023	2024	2025	Total
B	Budget - Tax Levy	4,287,427					
FB-LRM	Land Records Modernization Fund	15,000					
FB-MP	Motor Pool Fund	120,000					
FB-FHE	Forestry Heavy Equipment Fund	68,000					
O-H	Highway Restricted Cash	507,000					
FB-IS	Information Services Fund	680,000					
FB-F&PD	Forestry & Parks Development Fund	108,000					
FB-MNTC	Maintenance Capital Outlay Fund	60,000					
FB-JA	Jail Assessment Fund	294,847					
FB-VET	Veterans Fund Balance	22,000					
G	Grant Funded	40,000					
	TOTAL	6,202,274					

Key for Funding Source:

B = Budget G = Grants and Aids O = Operating Revenues O-F = Forestry Heavy Equip Fund O-P = Forestry & Parks Development Fund O-H = Operating Revenues Highway
T = Property Tax S = Sales Tax FB = Fund Balance PY CIP = Prior Year Capital Improvements O-I = Information Services Fund O-M = Capital Maintenance Fund FB-MP = Replacement Motor Pool Vehicles

**ADMINISTRATOR PROPOSED
2021 BUDGET SUMMARY**

DRAFT

OPERATING LEVY

	<u>2019</u>	<u>2020</u>	<u>2021</u>
OPERATIONAL EXPENDITURES	\$ 54,280,723	\$ 68,740,827	\$ 66,606,368
ADD: CONTINGENT FUND	450,000	250,000	295,000
TOTAL EXPENDITURES	<u>54,730,723</u>	<u>68,990,827</u>	<u>66,901,368</u>
REVENUE ALL SOURCES OTHER THAN PROPERTY TAX	35,973,515	43,362,372	44,272,087
TRANSFER FROM SALES TAX FUND	0	0	785,861
LESS: NON LAPSING FUND REVENUE IN EXCESS OF EXPENDITURES	67,315	25,029	84,357
TOTAL REVENUE ALL SOURCES OTHER THAN PROPERTY TAX	<u>35,906,200</u>	<u>43,337,343</u>	<u>44,973,591</u>
TOTAL TAX BEFORE SURPLUS FUNDS APPLIED	18,824,523	25,653,484	21,927,777
LESS: SURPLUS FUNDS APPLIED			
NON-LAPSING	2,131,489	2,360,514	1,211,515
UNASSIGNED GENERAL FUND	641,129	7,013,658	4,295,000
TOTAL SURPLUS APPLIED	<u>2,772,618</u>	<u>9,374,172</u>	<u>5,506,515</u>
COUNTY OPERATING TAX LEVY	<u>\$ 16,051,905</u>	<u>\$ 16,279,312</u>	<u>\$ 16,421,262</u>
OPERATING TAX RATE PER \$1,000	<u>\$4.192</u>	<u>\$4.154</u>	<u>\$4.065</u>

DEBT SERVICE LEVY

	<u>2019</u>	<u>2020</u>	<u>2021</u>
TOTAL EXPENDITURES	\$ 3,061,975	\$ 6,843,475	\$ 8,820,048
TOTAL REVENUES	2,104,569	3,650,000	7,810,224
SURPLUS FUNDS APPLIED (EXCESS)	\$ -	\$ 2,213,717	\$ -
NET COUNTY DEBT SERVICE TAX LEVY	\$ 957,406	\$ 979,758	\$ 1,009,824
DEBT SERVICE TAX RATE PER \$1,000	<u>\$0.250</u>	<u>\$0.250</u>	<u>\$0.250</u>

OPERATING LEVY & DEBT SERVICE LEVY RATE TOTAL

	<u>\$ 4.442</u>	<u>\$ 4.404</u>	<u>\$ 4.315</u>
--	-----------------	-----------------	-----------------

SPECIAL PURPOSE LEVIES

	<u>2019</u>	<u>2020</u>	<u>2021</u>
EXPENDITURES - STATE SPECIAL CHARGES FOR CHARITABLE & PENAL	\$ 547	\$ 135	\$ 1,615
SPECIAL PURPOSE TAX RATE PER \$1,000	<u>\$0.0001</u>	<u>\$0.0000</u>	<u>\$0.0004</u>
PROPERTY TAXES CHARGED BACK - SEC 74.41(5) WIS. STATS.	\$ -	\$ -	\$ -
SPECIAL PURPOSE TAX RATE PER \$1,000	<u>\$0.0000</u>	<u>\$0.0000</u>	<u>\$0.0000</u>
EXPENDITURES - BRIDGE AND CULVERT AID	\$ 338,708	\$ 86,724	\$ 39,242
SPECIAL PURPOSE TAX RATE PER \$1,000	<u>\$0.121</u>	<u>\$0.031</u>	<u>\$0.013</u>
EQUALIZED VALUATION - ALL COUNTY DISTRICTS	3,829,625,500	3,919,032,900	4,039,237,800
EQUALIZED VALUATION - TOWNS	2,790,858,600	2,825,116,100	2,927,547,300
	17,348,566	17,345,929	17,471,943

**Marinette County
2021 BUDGET SUMMARY**

DRAFT

2020 PROPOSED BUDGET				2021 PROPOSED BUDGET				
EXPEND.	REVENUES	FUND ADJUST.	TAX LEVY	ACTIVITY	EXPEND.	REVENUES	FUND ADJUST.	TAX LEVY
GENERAL FUND								
<u>GENERAL GOVERNMENT</u>								
\$ 168,265	\$ -	\$ -	\$ 168,265	COUNTY BOARD	\$ 163,229	\$ -	\$ -	\$ 163,229
255,696	-	-	255,696	COUNTY ADMINISTRATOR	261,748	-	-	261,748
227,663	6,500	-	221,163	COUNTY CLERK	192,722	8,750	-	183,972
297,039	1,196,930	-	(899,891)	COUNTY TREASURER	297,492	1,364,226	-	(1,066,734)
500	-	-	500	ILLEGAL TAXES	500	-	-	500
1,844,790	95,621	-	1,749,169	FINANCE DEPARTMENT	1,963,383	108,520	-	1,854,863
33,643	33,643	-	-	PROPERTY MANAGEMENT	43,834	43,834	-	-
241,235	37,000	-	204,235	HUMAN RESOURCES	250,194	17,025	-	233,169
331,148	58,000	-	273,148	DISTRICT ATTORNEY	335,624	59,274	-	276,350
163,401	7,471	-	155,930	CORPORATION COUNSEL	172,927	7,060	-	165,867
871,908	665,240	(1,500)	205,168	CLERK OF COURTS/CIRCUIT COURTS	902,119	710,906	(1,500)	189,713
168,894	1,425	-	167,469	CT COMMISSIONER/REG IN PROBATE	189,147	1,349	-	187,798
154,663	50,582	-	104,081	MEDICAL EXAMINER	150,253	60,000	-	90,253
289,174	350,100	-	(60,926)	REGISTER OF DEEDS	238,301	348,100	-	(109,799)
589,765	201,506	(1,200)	387,059	LAND INFORMATION	684,708	213,402	-	471,306
8,583,039	465,421	(627,357)	7,490,261	COURTHOUSE FACILITIES	1,646,830	581,432	(60,000)	1,005,398
250,000	-	(250,000)	-	CONTINGENCY	295,000	-	(295,000)	-
	2,597,505	(6,763,658)	(9,361,163)	OTHER GENERAL	4,000,000	2,404,170	(4,000,000)	(2,404,170)
14,470,823	5,766,944	(7,643,715)	1,060,164		11,788,011	5,928,048	(4,356,500)	1,503,463
<u>PUBLIC PROTECTION</u>								
7,785,366	981,280	-	6,804,086	SHERIFF	7,483,703	968,534	-	6,515,169
1,412,472	3,303	-	1,409,169	CENTRAL DISPATCH	1,476,837	3,303	-	1,473,534
1,775	-	-	1,775	CIVIL SERVICE COMM.	1,775	-	-	1,775
500	-	-	500	FIRE SUPPRESSION	500	-	-	500
156,480	79,255	-	77,225	EMERGENCY GOVERNMENT	191,525	81,837	-	109,688
32,050	-	-	32,050	RESCUE SQUADS	34,050	-	-	34,050
9,388,643	1,063,838	-	8,324,805		9,188,390	1,053,674	-	8,134,716
<u>HEALTH</u>								
144,479	-	-	144,479	COMMITTEE ON AGING	148,979	-	-	148,979
826,677	691,659	-	135,018	CHILD SUPPORT	843,638	677,273	-	166,365
179,727	15,414	2,294	166,607	VETERANS' SERVICE	208,777	19,863	(22,400)	166,514
1,150,883	707,073	2,294	446,104		1,201,394	697,136	(22,400)	481,858
<u>CULTURES AND RECREATION</u>								
1,136,983	34,000	-	1,102,983	LIBRARY	1,133,923	34,000	-	1,099,923
10,000	-	-	10,000	FAIR	10,000	-	-	10,000
318,766	318,766	-	0	SNOWMOBILE/ATV TRAILS	329,086	329,086	-	-
784,055	419,500	-	364,555	PARKS	898,952	499,250	-	399,702
2,249,804	772,266	-	1,477,538		2,371,961	862,336	-	1,509,625
<u>EDUCATION</u>								
56,000	-	-	56,000	U.W. MARINETTE	56,000	-	-	56,000
192,341	9,200	-	183,141	U.W. EXTENSION	169,838	7,960	-	161,878
248,341	9,200	-	239,141		225,838	7,960	-	217,878
<u>FORESTRY</u>								
1,823,630	3,666,490	-	(1,842,860)	COUNTY FORESTRY	1,802,863	3,593,156	-	(1,790,293)
184,000	139,000	(45,000)	-	FORESTRY HEAVY EQUIPMENT	79,000	155,000	76,000	-
-	-	-	-	REC. LAND ACQUISITION FUND	-	-	-	-
2,007,630	3,805,490	(45,000)	(1,842,860)		1,881,863	3,748,156	76,000	(1,790,293)
<u>CONSERVATION AND DEVELOPMENT</u>								
10,315	10,770	455	-	WILDLIFE HABITAT MANAGEMENT	5,815	10,770	4,955	-
5,507	2,754	-	2,753	HAZARDOUS MITIGATION	-	-	-	-
1,159,449	849,758	(13,000)	296,691	LAND CONSERVATION	1,194,133	951,473	(35,000)	207,660
23,514	-	-	23,514	REGIONAL PLANNING COMM.	24,236	-	-	24,236
907,973	1,015,259	-	(107,286)	ECONOMIC DEVELOPMENT	-	103,271	-	(103,271)
125,000	-	(25,000)	100,000	TOURISM	260,861	260,861	-	-
2,231,758	1,878,541	(37,545)	315,672		1,485,045	1,326,375	(30,045)	128,625

SPECIAL REVENUE FUNDS

**Marinette County
2021 BUDGET SUMMARY**

DRAFT

2020 PROPOSED BUDGET				2021 PROPOSED BUDGET				
EXPEND.	REVENUES	FUND ADJUST.	TAX LEVY	ACTIVITY	EXPEND.	REVENUES	FUND ADJUST.	TAX LEVY
3,749,445	1,760,487	(230,000)	1,758,958	HWY SPECIAL REVENUE	3,712,000	2,530,693		1,181,307
7,000	7,000	-	-	DOG LICENSES	7,000	7,000		-
6,000	6,000	-	-	LIBRARY GRANTS	7,500	7,500		-
32,750	9,000	(23,750)	-	LIBRARY DONATIONS	32,750	9,000	(23,750)	-
5,210	1,210	(4,000)	-	LIBRARY TRUSTS	5,427	1,427	(4,000)	-
4,700	2,500	(2,200)	-	LANDFILL LONG TERM CARE	4,000	2,500	(1,500)	-
15,136,175	10,728,341	-	4,407,834	HEALTH & HUMAN SERVICES	15,692,894	11,202,246		4,490,648
108,860	103,500	(5,360)	-	REVOLVING LOAN FUND	108,860	85,200	(23,660)	-
150	150	-	-	TEEN COURT	150	350	200	-
447,200	155,000	(292,200)	-	LAND RECORDS MODERIZATION	139,298	141,000	1,702	-
1,500	3,000	1,500	-	NONMETALLIC MINE RECLAMATION	1,500	3,000	1,500	-
99,950	-	(99,950)	-	FOREST AND PARK DEVELOPMENT	108,000	-	(108,000)	-
29,220	50,000	20,780	-	JAIL ASSESSMENT	323,862	50,000	(273,862)	-
4,550	4,550	-	-	WELLNESS	26,589	13,172	(13,417)	-
19,632,710	12,830,738	(635,180)	6,166,792		20,169,830	14,053,088	(444,787)	5,671,955
				ENTERPRISE FUNDS				
7,202,421	7,202,421	-	-	HWY ENTERPRISE FUND	7,077,403	7,077,403		-
				INTERNAL SERVICES				
1,983,784	1,340,584	(643,200)	-	INFORMATION SERVICES	2,213,455	1,681,937	(531,518)	-
283,547	171,750	(111,797)	-	CENTRAL MOTOR POOL	284,658	171,750	(112,908)	-
-	-	-	-	CAPITAL PROJECTS	583,427	108,000		475,427
8,140,483	7,813,527	(235,000)	91,956	INSURANCE	8,430,093	8,342,085		88,008
10,407,814	9,325,861	(989,997)	91,956		11,511,633	10,303,772	(644,426)	563,435
68,990,827	43,362,372	(9,349,143)	16,279,312		66,901,368	45,057,948	(5,422,158)	16,421,262
				TOTAL OPERATION LEVY				
				DEBT SERVICE				
6,190,000	2,996,525	(2,213,717)	979,758	PRINCIPAL	7,600,000	3,376,037		4,223,963
653,475	653,475	-	-	INTEREST	434,187	434,187		-
-	-	-	-	TRANSFER IN/OUT	785,861	4,000,000		(3,214,139)
6,843,475	3,650,000	(2,213,717)	979,758		8,820,048	7,810,224	-	1,009,824
				TOTAL DEBT SERVICE LEVY				
				SPECIAL PURPOSES				
135	-	-	135	ST SPEC CHRGS-CHAR/PENAL	1,615			1,615
86,724	-	-	86,724	COUNTY BRIDGE & CULVERT AID	535,028	-	(495,786)	39,242
-	-	-	-	REFUNDED TAXES				-
86,859	-	-	86,859		536,643	-	(495,786)	40,857
				TOTAL SPECIAL PURPOSE LEVY				
\$75,921,161	\$ 47,012,372	\$(11,562,860)	\$17,345,929		\$ 76,258,059	\$ 52,868,172	\$ (5,917,944)	\$ 17,471,943

**MARINETTE COUNTY
2021 BUDGET**

DRAFT

FUNDS APPLIED:

GENERAL FUND		
51641000-59999	CAPITAL MAINTENANCE	\$ 60,000
54591000-59999	FAMILY MEDIATION COUNSELING SERVICES	1,500
54710000-59999	VETERAN'S TRANSPORTATION	22,000
54740000-59999	VETERAN'S FLAG FUND	400
56270000-59999	LAND INFORMATION FUND	25,000
56280000-59999	ENVIRONMENTAL SITE ASSESSMENT	10,000
51901000-59999	CONTINGENCY	295,000
100-34290	GENERAL FUND	4,000,000
TOTAL G.F. NON LAPSING FUNDS APPLIED		\$ 4,413,900
SPECIAL REVENUE FUNDS		
208 34290	REVOLVING LOAN FUND	23,660
210-34290	SOLID WASTE - LONG TERM CARE	1,500
214 34290	LIBRARY DONATIONS	23,750
215 34290	LIBRARY MCCAULEY TRUST	4,000
217 34290	FORESTRY AND PARKS DEVELOPEMENT	108,000
218 34290	JAIL ASSESSMENT	273,862
301 34290	BRIDGE & CULVERT	495,786
810 34290	WELLNESS	13,417
TOTAL SPECIAL REVENUE FUNDS APPLIED		\$ 943,975
INTERNAL SERVICE FUNDS		
702 34290	INFORMATION SERVICES	\$ 531,518
704 34290	MOTOR POOL	\$ 112,908
TOTAL INTERNAL SERVICE FUNDS APPLIED		\$ 644,426
TOTAL FUNDS APPLIED		\$ 6,002,301

NON LAPSING FUND REVENUES IN EXCESS OF EXPENDITURES:

GENERAL FUND		
56120000-59999	FORESTRY TIMBER SALES HEAVY EQUIPMENT	\$ 76,000
56150000-59999	WILDLIFE HABITAT MANAGEMENT	4,955
TOTAL GF NON LAPSING FUNDS IN EXCESS		80,955
SPECIAL REVENUE FUNDS		
212-34290	TEEN COURT	\$ 200
219 34290	LAND RECORDS MODERNIZATION	\$ 1,702
220-34284	NON-METALLIC MINING RECLAMATION	\$ 1,500
TOTAL SPECIAL REVENUE FUNDS IN EXCESS		3,402
TOTAL N.L.F. REV. IN EXCESS OF EXPENDITURES		\$ 84,357
Total - Net		\$ 5,917,944

1 **ORDINANCE No. 437-20**

2 **AMENDING THE GENERAL CODE OF ORDINANCES OF MARINETTE COUNTY -**
3 **COUNTY GOVERNMENT CHAPTER 2 – COUNTY GOVERNMENT**

4
5 The County Board of Supervisors of the County of Marinette does ordain as follows:

6 Section One: Section 2.07 of the Marinette County Code of Ordinances shall be amended to read as
7 follows:

8 **2.07 COMMITTEES OF THE COUNTY BOARD**

9 ...

10 **(5) Duties of All Committees.**

- 11 (a) All committees shall be required to act on all matters prescribed by law or directed by the
12 County Board of Supervisors.
- 13 (b) Each standing committee of the County Board shall have the authority to examine all bills,
14 claims, and accounts after payment has been processed.
- 15 (c) Each committee shall be provided the opportunity to review and comment on the annual
16 budget, for all departments under the committee’s jurisdiction prior to the budget being
17 presented to the County Board for adoption.
- 18 (d) All agreements that bind the County shall be subject to Corporation Counsel review.
19 Agreements totaling \$25,000 or greater to which the County is a party shall be submitted to
20 the appropriate committee of jurisdiction and County Board for review and approval except
21 those which the Highway Commissioner is by statute authorized to sign. Absent specific
22 committee authority, as set forth in duties of committees, agreements that bind the County
23 for amounts totaling \$25,000.00 or greater shall be forwarded to the full County Board for
24 approval. ~~Prior to entering into a~~ Agreements that are less than \$25,000 or bind the County
25 in a manner not requiring compensation on behalf of the County and potentially create
26 County liability, ~~such agreements~~ shall be approved by the County Administrator. (Ord
27 #297 1/31/06, Ord #329 7/28/09, Ord #343 7/27/10, Ord #385-16 3/29/16, Ord #387-16
28 6/28/2016, Ord #398 2/27/18, Ord #432 3/31/2020)
- 29 (e) Review all legislative matters under the committee’s jurisdiction, advise the County Board
30 and otherwise promote the passage of legislation which is in the best interest of Marinette
31 County. (Ord #431 3/31/2020)

32 ...

33
34 Section Two: This ordinance shall be effective immediately upon passage and publication.

35
36 Approved by a majority of a quorum of the Marinette County Board of Supervisors on October 27,
37 2020.

38
39
40 _____
41 John Guarisco, Chairperson

Kathy Brandt, County Clerk

42 Recommended by the Administrative Committee on October 15, 2020

Marinette County Finance Department
Fiscal Impact Statement

437-20

Ordinance

Resolution

**AMENDING SECTION 2.07 (5) OF THE MARINETTE COUNTY CODE OF
ORDINANCES – COMMITTEES OF THE COUNTY BOARD**

Fiscal Impact Statement:

No fiscal impact

Laura Mans

Laura Mans
Finance Director

October 9, 2020

Date

Marinette County Finance Department
Fiscal Impact Statement

438-20

Ordinance

Resolution

**AMENDING SECTION 3.17 OF THE MARINETTE COUNTY CODE OF
ORDINANCES – GRANTS AND DONATIONS**

Fiscal Impact Statement:

No fiscal impact

Laura Mans

Laura Mans
Finance Director

October 9, 2020

Date

TAX COLLECTION AGREEMENT

This agreement, by and between the City/Village/Town of _____ and Marinette County, as follows:

1. COLLECTIONS

- The Municipality will inform its citizens that Real Estate Tax Payments should be made to the Marinette County Treasurer.
- Marinette County Treasurer will offer to handle Personal Property tax bill collections until January 31, 2021 (plus the 5-day grace period). After that time, the City/Village/Town will handle all Personal Property collections. The County **will not** be handling information concerning dog licenses.
- Marinette County Treasurer will process the first half and full payments of Real Estate Property Taxes and Personal Property Taxes, plus payments of Special Charges and Special Assessments.
- Timely payments received by each Municipal Treasurer will be forwarded along with the postmarked envelope to the Marinette County Treasurer immediately and will be certified as a timely payment.
- Collections will be deposited daily by the Marinette County Treasurer into a Tax Collection Clearing Account and will be credited thereafter into individual Municipal, working or interest bearing accounts. Each Municipality will have full control of their respective bank accounts.

2. REPORTS

- Each Municipality will receive a daily Tax Collection Report of Real Estate Tax payments listed by parcel number.
- Each Municipality will periodically receive a Tax Collection Report listing daily tax collections, the date, and bank deposits. This report will be useful for reconciling all balances.

3. RECEIPTS

- All payments received by mail will receive a computer generated receipt from the Marinette County Treasurer's office.
- Payments can be made in person at the Marinette County Treasurer's office, or at participating Financial Institutions. Taxpayer will receive an immediate computer generated receipt.

4. SETTLEMENT

- Each Municipality will settle with Marinette County on or before the 15th of January, and the 20th of February, each year, for all collection of General Taxes, Special Charges and Special Assessments.
- Each Municipality will pay all the taxing districts their proportionate share of the levies collected from information provided by the Marinette County Treasurer's office by the statutory prescribed payment dates in January and February. Marinette County pays all taxing jurisdictions in August.

5. COST REIMBURSEMENT TO COUNTY

- Marinette County will charge Municipalities costs associated with the collection system as per the attached "Tax Collection Costs to Your Municipality".
- If you choose to enter into this agreement with the County, the costs to your municipality would be \$0.85 for each taxable parcel plus a \$250.00 administrative fee.

Property Listing will handle the billing for the 2020 Tax Roll and Tax Statements as in the past. **The fees I have quoted are for collection only – not billing.**

Please contact Marinette County Treasurer’s office on or before October 14, 2020 as to whether your Municipality will contract with the County or not.

This agreement will be binding with the Municipality and the County of Marinette for processing the 2020 tax bills.

DATE: _____

DATE: _____

City/Village/Town -- Mayor/President/Chairperson

Marinette County Clerk-Kathy Brandt

City/Village/Town Treasurer

Marinette County Treasurer- Bev Noffke

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AMENDMENT 108
MARINETTE COUNTY
PERSONNEL POLICIES AND PROCEDURES MANUAL
SECTION 1.04 DEFINITION OF TERMS
AND
SECTION 1.26 CONDITIONS OF EMPLOYMENT

The Policies & Procedures Manual section 1.04 (a) (20) Election to Extend Retirement Date is created and remainder of section 1.04 (a) is renumbered and section 1.26 (r) (4) shall be amended to read as follows:

1.04 Definition of Terms.

(a) The following definitions shall be applicable in this Chapter:

...

(20) **Election to Extend Retirement Termination Date.** The extension of employment retirement termination date applies if an employee has opted to extend his/her retirement date by use of accrued benefits, has turned in all County equipment, has been disconnected from all computer access, and has completed exit interview/check list

...

1.26 Conditions of Employment.

...

(r) **Resignation/Termination Pay and Benefits.**

...

(4) Employees electing to retire must do so in accordance with the provisions of the Wisconsin Retirement System. Employees may use accrued vacation, personal leave and/or compensation time to extend a retirement termination date. If an employee elects to extend retirement termination date on or after October 27, 2020, during the time of extension, employee shall not accrue vacation, sick, or personal leave; shall not be eligible for life or disability insurance; shall not receive holiday pay; and, will be required to use vacation and/or compensation time for holidays. Refer to section 1.29 (b) (22) for policy related to payout of unused sick leave. **[Amendment 94; Adopted 12.18.18]**

This amendment shall become effective October 27, 2020.

Approved by Administrative Committee:

Approved by County Board:



MARINETTE COUNTY POSITION REQUEST FORM

Administration Completes and returns to the Department

Applicable dates:
 Governing Committee Dev 10-6-2020
 Administrative Committee 10-15-2020
 County Board NA

Permission to proceed:

(County Administrator initials and dates)

Department Completes and submits to Human Resources

Department: Land Information
 Department Head: Greg Cleereman
 Supervisor: County Conservationist (Vacant)
 Position Title: Conservation Specialist
 Old Position Title: _____
 Hours per Week/Year: 40 per week
 Effective Date: / /
 Account Number(s): 56192000

 Funding taken from: Salaries with Fringes (i.e. salaries with or without fringes)

New Positions: (check all that apply)	<input type="checkbox"/> Permanent
	<input type="checkbox"/> Seasonal
	<input checked="" type="checkbox"/> Project
	<input type="checkbox"/> LTE
	<input type="checkbox"/> Addition of Current Position
	<input type="checkbox"/> Eliminate/Create
Changes to Existing:	<input type="checkbox"/> Hours of Work
	<input type="checkbox"/> Title Change
	<input type="checkbox"/> Location Change

Justification for request: Please attach

Human Resources Completes and submits to Finance

Wage Scale: Carlson-Dettmann
 Pay Rate/Salary: \$23.40 \$26.74 \$30.08
 Pay Level: H

Human Resources Initials: ch

Finance Completes and returns to Administration

Cost of Request:
 Wages: S _____ Workers Comp: S _____
 FICA: S _____ Life Insurance: S _____
 Retirement: S _____ Longevity: S _____
 Other (explain): _____ S _____

Total Cost: S please see attached

Finance Initials: LM

Approval*

Department Head:
 County Administrator:

9/29/2020

9/29/2020

* Minutes from the applicable Governing Committee, Administrative Committee, and County Board meeting must be attached.



Conservation Specialist Position Justification

The Land Information Department (LID) has obtained a \$450,727.00 five-year grant from the Natural Resources Conservation Service (NRCS) to pay for this position. We will now have the capability to utilize NRCS grant funds to benefit county landowners while protecting the local environment, especially surface water quality. The lack of LID staff has meant that hundreds of thousands of dollars in federal cost-sharing for conservation of local natural resources have not been available for our landowners. With the filling of this position, that limiting factor will be removed.

The LID is close to obtaining a large grant from the Natural Resources Damage Assessment Council for northern pike and other fish habitat work. The Conservation Specialist, working under the direction of the new County Conservationist, will play a key role in the implementation of the NRDA grant if obtained. Without these staff, it will not be possible to implement the grant.

The County Conservationist and Conservation Specialist, working together with existing staff, give us the wherewithal to apply for and implement other state, federal, and private grant sources to implement projects benefiting county residents and building our program capability. Both of these individuals will play important roles in establishing the grant funded Demonstration Farm Network, implementing the grant funded Lake Monitoring and Protection Network, and completing other current/planned conservation work.

Marinette County is updating our Land and Water Resource Management Plan. Not only is effort require to continue receiving State staff funding and cost sharing, plan goals and objectives determine the direction of LID conservation efforts. Having the Conservation Specialist provides a major boost to our ability to fully implement the plan.



Job Title: Conservation Specialist

Department: Land Information
Position Reports to: County Conservationist
Pay Grade Level: Carlson-Dettmann H
FLSA Status: Non-Exempt
Position Status: Full Time

JOB ANALYSIS

This position will support a Demonstration Farm network, assist agricultural producers achieve 590 Standard Nutrient Management Plan compliance and work closely with County, State and Federal employees to advance landowners through the Natural Resources Conservation Service (NRCS) Conservation Planning Process. Additional duties include assisting landowners with the development and implementation of habitat conservation and enhancement plans, design and oversee a comprehensive drinking water well testing program and assist with the development of grant applications in support of departmental goals.

ESSENTIAL JOB FUNCTIONS

- A. Build technical capacity to implement Farm Bill and NRCS Conservation Programs.
- B. Establish a Demonstration Farm Network.
- C. Build Marinette County capacity to develop and implement effective conservation projects.
- D. Leverage non-Federal resources to achieve positive natural resource conservation outcomes.
- E. Provide landowners and local units of government with an understanding of State and Federal conservation programs.
- F. Provide technical assistance and guidance to individuals and groups of landowners or operators in developing resource conservation plans in accordance with prescribed standards.
- G. Assist landowners by completing full farm inventories, assessing and explaining conservation needs, and proposing best management practices to landowners or operators.
- H. Assist agriculture producers to maximize environmental and agronomic benefits of nutrient management and review plans for compliance.
- I. Conduct inventories, assess needs, create conservation plans and designs, monitor installations and track practice compliance.
- J. Provide educational information through appropriate media and in-person presentations to individuals and groups.
- K. Assist County Conservationist with grant applications, cost share agreement development and amendments, practice tracking, file management and financial administration.
- L. Survey, compute cost estimates and prepare plans for conservation practices and systems.
- M. Record and maintain required program and landowner file documentation.
- N. Administer the Marinette County Agricultural Performance Standards and Animal Waste Ordinance to ensure compliance.
- O. Assist other agencies and external committees as needed and assigned by the County Conservationist.
- P. Assist other divisions within the Land Information Department as needed.

REQUIRED ABILITIES

- A. Maintain security of confidential matters and materials.
- B. Maintain knowledge of applicable current local, state, and federal laws, rules and regulations.
- C. Operate modern office equipment.
- D. Possess working knowledge of general office procedures, computer hardware/software and office equipment.
- E. Communicate orally and in writing effectively.
- F. Present information to management, small groups and individuals.
- G. Respond to inquiries, complaints or questions from a group or individual setting.
- H. Remain calm and levelheaded in difficult, unexpected or emergency situations.
- I. Possess excellent public relation skills.
- J. Apply excellent trouble shooting skills.
- K. Interpret complex documents.
- L. Define problems, collect data, establish facts and draw valid conclusions.
- M. Add, subtract, divide and multiply.

- N. Process information derived from numbers.
- O. Compute rate, ratio and percent as well as draw and interpret bar graphs.
- P. Memorize and retain information over long and short periods of time.
- Q. Apply charts, diagrams, or contemplate logical steps in a process.
- R. Apply attention to detail.
- S. Apply procedures and interpret instructions accurately.
- T. Perform effectively under tight time frames and demanding schedules.
- U. Prioritize multiple tasks and meet scheduled deadlines.
- V. Work in the presence of distractions or under monotonous conditions without significant loss of efficiency.
- W. Work as team player in the absence of or with minimal supervision.
- X. Manage unexpected changes within job duties.

QUALIFICATIONS

- A. Requires a Bachelor’s degree from an accredited school in the Soils, Natural Resources or related field.
- B. Requires two years of experience in the Natural Resources field.
- C. Prefer working knowledge of nutrient management planning principles.
- D. Possess and maintain an insurance acceptable driver’s license.
- E. Requires qualification under the Wisconsin Caregivers Law, Wisconsin Act 27.

ENVIRONMENTAL CONDITIONS OF THE WORKPLACE

- A. Work indoors in a controlled environment.
- B. Work indoors in a non-temperature controlled environment.
- C. Work outdoors exposed to changing weather conditions.
- D. Work outdoors but in the confines of a vehicle.
- E. Work in wet or humid conditions.
- F. Subjected to fumes or airborne particles.
- G. Subjected to toxic or caustic chemicals.
- H. Adapt to rapid changes in environmental conditions.
- I. Interact with abusive and/or difficult individuals occasionally.

PHYSICAL DEMANDS

- A. Requires hand-eye coordination.
- B. Sit for long periods of time.
- C. Stand for long periods of time.
- D. Walk for long periods of time including rough and uneven terrain.
- E. Stoop, kneel, crouch or crawl frequently.
- F. Bend, squat, stretch, and twist frequently.
- G. Coordinate eyes, hands, feet and limbs in performing semi-skilled movements such as assembling.
- H. Lift and/or carry up to 50 pounds frequently, occasionally lifting in excess.

ADDITIONAL DUTIES

- A. Work outside of normal hours when necessary.
- B. Perform additional duties as assigned.

THE ABOVE STATEMENTS ARE INTENDED TO DESCRIBE THE GENERAL NATURE AND LEVEL OF WORK BEING PERFORMED BY THE EMPLOYEE ASSIGNED TO THIS POSITION. THEY ARE NOT TO BE CONSTRUED AS AN EXHAUSTIVE LIST OF ALL JOB RESPONSIBILITIES AND DUTIES PERFORMED BY PERSONNEL. SO CLASSIFIED.

MARINETTE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THE COUNTY WILL PROVIDE REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES AND ENCOURAGE BOTH PROSPECTIVE AND CURRENT EMPLOYEES TO DISCUSS POTENTIAL ACCOMMODATIONS WITH MARINETTE COUNTY WHEN NECESSARY.

Prepared: 08/2020 & 09/2020
 Approved: 09/29/2020

09/29/2020 Position pending committee/County Board approvals

2020 Position Request - Conservation Specialist

	Hours	Per Hour	111 SALARY	Longevity	7.65% 151 *FICA	6.75% 152 WRS	154 **H&D & HRA	155 Life Insurance	2.00% 159 W/C	Total Benefits	Total Salary & Benefits
New Position:											
Conservation Specialist, Grade H Step 1	2080	\$ 23.40	\$ 48,672.00	\$ -	\$ 3,561.81	\$ 3,285.36	\$ 18,924.23	\$ 39.12	\$ 973.44	\$ 26,783.96	\$ 75,455.96
Conservation Specialist, Grade H Step 6	2080	\$ 26.74	\$ 55,619.20	\$ -	\$ 4,093.27	\$ 3,754.30	\$ 18,924.23	\$ 39.12	\$ 1,112.38	\$ 27,923.30	\$ 83,542.50
Conservation Specialist, Grade H Step 11	2080	\$ 30.08	\$ 62,566.40	\$ -	\$ 4,624.73	\$ 4,223.23	\$ 18,924.23	\$ 39.12	\$ 1,251.33	\$ 29,062.64	\$ 91,629.04

*FICA percentage calculated by salary plus longevity minus employee share of health and dental/125 Flex

**Employer H&D Vacant positions: Priority Employee/Spouse Health, Family Dental

Employee H&D FICA Exempt:	H&D	Flex	Total
New Position Step 1, 6 & 11	2,112.37		2,112.37

ADMINISTRATIVE COMMITTEE
SCHEDULE OF APPROPRIATION ENTRIES
OCTOBER 15, 2020

Department	County Board	2020 ENTRIES	JE #	Period	Amount	Increase/ Decrease	Org	Org Description	Object	Object Description
Highway	N	To decrease County road projects for construction and decrease LRIP funding in 2020 budget; to increase County routine maintenance to cover seal coat and chip sealing projects (County O and County OO) and increase County winter maintenance to cover budget overages	10		\$ (570,000.00)	Decrease	53308000	County Road Projects	52498	Operation Expenditures
					\$ 180,000.00	Decrease	53308000	County Road Projects	47237	LRIP Funding
					\$ 272,283.00	Increase	53301000	County Routine Maintenance	52476	Sealcoating
					\$ 117,717.00	Increase	53302000	County Winter Maintenance	52498	Operation Expenditures
Finance	N	To appropriate funds from Special Accounting to Independent Auditing to cover 2020 budget overage	10		\$ 833.00	Increase	51511000	Independent Auditing	52498	Operation Expenditures
					\$ (833.00)	Decrease	51512000	Special Accounting	52498	Operation Expenditures
Land Information	N	To transfer funds from Land Conservation to Conservation Camp to cover expenses incurred prior to closing program due to COVID	10		\$ (352.20)	Decrease	56270000	Land Conservation	52424	Dues/Registration/Tuition
					\$ 352.20	Increase	56173000	Conservation Camp	52291	Purchas of Service
Forestry	N	To transfer 2020 budget for Forestry Administrator from County Forest to Forestry Administrator Grant; Forestry Administrator Grant established under new org code for grant	10		\$ (79,737.00)	Decrease	56110000	County Forest	50111	Salaries
					\$ (300.00)	Decrease	56110000	County Forest	51133	Longevity
					\$ (5,918.00)	Decrease	56110000	County Forest	51151	Co Share of Social Security
					\$ (5,403.00)	Decrease	56110000	County Forest	51152	Co Share of State Retirement
					\$ (24,798.00)	Decrease	56110000	County Forest	51154	Health & Dental
					\$ (162.00)	Decrease	56110000	County Forest	51155	Life Insurance
					\$ (1,665.00)	Decrease	56110000	County Forest	51159	Workmens Compensation
					\$ 79,737.00	Increase	55420000	Forestry Administrator Grant	50111	Salaries
					\$ 300.00	Increase	55420000	Forestry Administrator Grant	51133	Longevity
					\$ 5,918.00	Increase	55420000	Forestry Administrator Grant	51151	Co Share of Social Security
					\$ 5,403.00	Increase	55420000	Forestry Administrator Grant	51152	Co Share of State Retirement
					\$ 24,798.00	Increase	55420000	Forestry Administrator Grant	51154	Health & Dental
					\$ 162.00	Increase	55420000	Forestry Administrator Grant	51155	Life Insurance
					\$ 1,665.00	Increase	55420000	Forestry Administrator Grant	51159	Workmens Compensation
Finance	N	To recognize Routes to Recovery funding and establish 2020 budget for COVID expenses incurred	10		\$ (673,078.00)	Increase	52511000	Cares Routes to Recovery	43529	HS/FEMA/WEM
					\$ 221,000.00	Increase	52511000	Cares Routes to Recovery	50111	Salaries
					\$ 8,400.00				50114	Overtime
					\$ 3,950.00	Increase	52511000	Cares Routes to Recovery	51151	Co Share of Social Security
					\$ 4,700.00	Increase	52511000	Cares Routes to Recovery	51152	Co Share of State Retirement
					\$ 13,000.00	Increase	52511000	Cares Routes to Recovery	51154	Health & Dental
					\$ 80.00	Increase	52511000	Cares Routes to Recovery	51155	Life Insurance
					\$ 1,010.00	Increase	52511000	Cares Routes to Recovery	51159	Workmens Compensation
					\$ 160.00	Increase	52511000	Cares Routes to Recovery	52291	Purchase of Service
					\$ 490.00	Increase	52511000	Cares Routes to Recovery	52426	Ads/Bids/Notices
					\$ 365.00	Increase	52511000	Cares Routes to Recovery	52439	Travel
					\$ 60,775.00	Increase	52511000	Cares Routes to Recovery	52980	Equipment and Materials
					\$ 359,148.00	Increase	52511000	Cares Routes to Recovery	53890	Outlay

Schedule of Monthly Paid Invoices - Administrative

From 8/16/2020 to 9/15/2020

Vendor Name	Vendor Total	Full Description
AMAZON - PCARD VENDO	\$ 641.18	Memory Module; Technology Publications / Reference Manuals; Thermal Paper Rolls; WATER CHALLENGE SUPPLIES; Wireless Keyboard
ANTHEM BLUE CROSS	\$ 587,977.68	7/31/20 ADMIN FEES & CLAIMS; 8/14/20 ADMIN FEES & CLAIMS; 8/21/20 ADMIN FEES & CLAIMS; 8/21/20 FEES & CLAIMS; 8/7/20 ADMIN FEES & CLAIMS; 7/31/20 ADMIN FEES & CLAIMS; 8/14/20 ADMIN FEES & CLAIMS; 8/21/20 ADMIN FEES & CLAIMS; 8/21/20 FEES & CLAIMS; 8/7/20 ADMIN FEES & CLAIMS
AON RISK SERVICES	\$ 3,333.33	CLIENT# 570000077664 INV# 5400000269993
AURORA HEALTHCARE, I	\$ 101.00	Pre employ drug sceens
BAUMGART, DEBRA	\$ 37.88	8/19/20 MCES MTG; 8/19/20 MCES MTG
BRITE COMPUTERS	\$ 792.00	AirVantage Management Service
CDW GOVERNMENT LLC	\$ 23,751.58	Adobe Gov Acrobat Pro 2020; CH Move's - Transceiver Plug in Modules; CLIENT# 1917657 INV# AP2000594; Duct For Cable System; ENGINEERING INV# MD2000950 CLIENT# 1917657; Network Monitor / Security Server; Server NIC Card; Spare Server Drives; Wireless Keyboard and Mouse Combo; Wireless Keyboard and Mouse Combo
CELLCOM	\$ 100.56	ACCT# 1530082 8/5/20 BILL; ACCT# 1530082 8/5/20 BILL
CENTURYLINK	\$ 402.56	ACCT# 301525991 8/17/20 BILL; JULY 2020 ACCT# 85447735 INV# 140358476; JULY 2020 ACCT# 85447735 INV# 140358476; JULY 2020 ACCT# 85447735 INV# 140358476; ACCT# 301525991 8/17/20 BILL; JULY 2020 ACCT# 85447735 INV# 140358476; JULY 2020 ACCT# 85447735 INV# 140358476; ACCT# 301525991 8/17/20 BILL; JULY 2020 ACCT# 85447735 INV# 140358476; ACCT# 301525991 8/17/20 BILL; JULY 2020 ACCT# 85447735 INV# 140358476; ACCT# 301525991 8/17/20 BILL; JULY 2020 ACCT# 85447735 INV# 140358476; ACCT# 301525991 8/17/20 BILL; JULY 2020 ACCT# 85447735 INV# 140358476; ACCT# 301525991 8/17/20 BILL; JULY 2020 ACCT# 85447735 INV# 140358476
CHECK BEFORE HIRE, L	\$ 363.00	Criminal check and Education verifi; Education Verifi
CLIFTONLARSONALLEN	\$ 3,163.34	FINAL BILL ACCT# 232-600003 INV# 2568644
DAMAGE PREVENTION	\$ 103.80	AUGUST LOCATES INV# 3215; MOCN AUGUST LOCATES INV# 3220
DIGGERS HOTLINE INC	\$ 67.66	JULY FEES INV# 200767651; JULY MOCAN FEES INV# 200767551
DIVISION OF MOTORIST SERVICES	\$ 10.00	FLORIDA DRIVERS RECORDS REQUEST
DMI* DELL K-12/GOVT	\$ 223.71	Desktop Computer; Refund - Wrong System Ordered; Repair Service; Repair Service - Parts
DOWNS, RICK F.	\$ 59.15	8/19/20 MCES MTG; 8/19/20 MCES MTG
DUDA CHIROPRACTIC, S	\$ 1,295.00	JULY 2020 CHIROPRACTIC SERVICES
EAGLE-HERALD PUBLISH	\$ 849.87	Position Ads
FACILITY GATEWAY COR	\$ 1,600.00	SERVICE CONTRACT ON UPS INV# 093216
FARMERS & MERCHANTS	\$ 1,086.40	JULY 2020 SERVICE CHGS (MINUS \$50.00); JULY 2020 SERVICE CHGS (MINUS \$50.00)
LINDNER & MARSACK	\$ 202.50	LEGAL SERVICES INV# 199367 CLIENT# 2499100-008M
MENARDS MARINETTE WI	\$ 116.82	Batteries for Voting, Ziploc Bags; Batteries for Voting, Ziploc Bags

Vendor Name	Vendor Total	Full Description
MIDAMERICA ADMIN & R	\$ 1,806.00	2Q20 ADMIN FEE INV#MAR0000014286 CUST# MARIN001
MILLERS ACTION OFFIC	\$ 300.54	OFFICE SUPPLIES
MOTOROLA, INC. - ONL	\$ 1,000.00	2020 Virtual Summit Registration
NORTHERN CHIROPRACTI	\$ 1,055.00	JULY 2020 CHIROPRACTIC SERVICES
PESHTIGO TIMES	\$ 1,595.15	DISPLAY ADS AUDIT SERVICES & MULTI FUNCTION DEVICE; Minutes, Ord, Primary, Elect Vote Test; Position Ads; DISPLAY ADS AUDIT SERVICES & MULTI FUNCTION DEVICE; Minutes, Ord, Primary, Elect Vote Test
PHILLIPS, DON E	\$ 49.38	8/19/20 MCES MTG; 8/19/20 MCES MTG
PIASECKI, MICHAEL	\$ 1,360.00	JULY 2020 LOAN ADMIN SERVICES; JUNE 2020 LOAN ADMIN SERVICES
SANS INSTITUTE	\$ 799.00	Security Essentials Course
SHIFTING HEALTHCARE,	\$ 80.00	Pre employ drug
SMART CHOICE MRI LLC	\$ 650.00	MRI FEES 061820JSCH-500064882 (MINUS \$50 CO-PAY)
SPORTSFANOUTLET.COM	\$ 1,275.87	CHAMPION HALF RACK
STALHEIM CHIROPRACTI	\$ 4,220.00	JULY 2020 CHIROPRACTIC SERVICES
STAPLS71493054120000	\$ 102.95	Office Supplies
STATE OF MICHIGAN	\$ 20.00	MI criminal check
TAK COMMUNICATIONS W	\$ 1,496.50	SQUIRREL DAMAGE INV# 0128141-IN
TASC	\$ 260.25	JULY COBRA INV# IN1818584
UNITED MAILING SERVI	\$ 458.30	AUGUST MAILING INV# 179856 CUST# MARINET001; AUGUST MAILING INV# 179856 CUST# MARINET001
VERIZON	\$ 66.37	Verizon Billing; Verizon Billing
WI DEPT OF JUSTICE	\$ 47.00	Caregivers background check; WI Caregiver background check; WI Caregivers background check; WI Caregivers check; WI criminal check
WI REVENUE, DEPT OF	\$ -30.79	JULY 2020 WI SALES TAX PAID
Grand Total	\$ 642,890.54	

9:00 - COUNTY BOARD

9:00 - ADMINISTRATIVE

WCA

2020

9:00 DEVELOPMENT & 1:30 PUBLIC SERVICES

9:00 INFRASTRUCTURE & 1:30 HUMAN SERVICES

January

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February

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29	30	31				

April

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May

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31						

June

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July

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August

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30	31					

September

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27	28	29	30			

October

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25	26	27	28	29	30	31

November

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29	30					

December

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27	28	29	30	31		

Meetings Subject to change