



## MINUTES

### Administrative

October 17, 2019  
Annex Conference Room  
Marinette County Courthouse Annex

**MEMBERS PRESENT:** Supervisors Mark Anderson, Tricia Grebin, John Guarisco, Don Pazynski, and Rick Polzin  
**MEMBERS EXCUSED:** Chair Vilas Schroeder  
**OTHERS PRESENT:** Deputy County Clerk Bobbie Borkowski, County Administrator John Lefebvre, Corporation Counsel Gale Mattison, Finance Director Laura Mans, County Clerk Kathy Brandt, HR Director Jennifer Holtger, Eagle Herald and Peshtigo Times

#### 1. Call to Order

Vice Chair Pazynski called the meeting to order at 9:00 am.

#### 2. Agenda

Motion (Anderson/Polzin) to approve agenda. Motion carried. No negative votes.

#### 3. Minutes

Motion (Grebin/Guarisco) to approve Administrative minutes of September 12, 2019. Motion carried. No negative votes.

#### 4. Public Comment – None

#### 5. Correspondence – None

#### 6. Reports of Outside Agencies and Others – None

#### 7. Human Resources Director's Report

- Currently 15 vacancies
- Nurse Navigator – EPIC (patient information based on data) based – can determine if a person is using proper medical care/treatment and promote wellness. Offered and paid for by Anthem for priority network, but will be open to preferred network also. Consultation will be completed during work hours with average appointment being 5-10 minutes. This is to recommend better health care options and it is anticipated claims will be reduced.
- HR Office – mandatory file completed with Medicare and Social Security

## **8. Negotiate Health and Dental Insurance**

Motion (Anderson/Guarisco) to recommend County Board authorize Human Resources Director to continue negotiating, establishing and entering into agreements for self-insured health and dental insurance plans, which includes employee clinics, with all agreements subject to County Administrator and Corporation Counsel's approval. Motion carried. No negative votes.

## **9. Leave of Absence – Highway Employee**

Motion (Guarisco/Anderson) to approve leave of absence for highway employee from October 30, 2019 through December 31, 2019. Motion carried. No negative votes.

## **10. Election Security Grant**

Motion (Anderson/Grebin) to authorizing County Clerk to apply for, and accept if awarded, an Election Security Grant up to \$1,200 for computer hardware, professional IT support and travel or staff costs associated with Election Security training. Motion carried. No negative votes.

## **11. IT Report – Exhibit A**

## **12. Agreement for Fiber Optic Communications**

Motion (Polzin/Grebin) to recommend County Board approve entering into agreement with Elexco Incorporated at a cost of \$197,553 for construction of a fiber optic communications line between Marinette County facilities within the City of Marinette, subject to Corporation Counsel's approval. Motion carried. No negative votes. Exhibit B

## **13. 2019 Tax Collection Agreement**

Motion (Guarisco/Grebin) to approve entering into an agreement with any municipality interested in the County providing tax collection services for the 2019 Real Estate Tax Payments, with the agreement subject to Corporation Counsel's approval. Motion carried. No negative votes. Exhibit C

## **14. Other Post-Employment Benefits (OPEB) Actuarial Valuation Report**

Motion (Polzin/Anderson) to approve entering into an agreement with Actuarial & Health Care Solutions, LLC for valuation of the County's Other Post-Employment Benefits (OPEB) for the County's 2019 and 2020 financial statements at a cost of \$6,500 and if requested by County, in-person meeting shall be \$1,000 in addition to actuarial valuation, subject to Corporation Counsel's approval. Motion carried. No negative votes. Exhibit D

**15. Finance Director's Report**

August Monthly Investment Report –\$41,250,067.14  
September Monthly Investment Report – \$41,208,703.79  
Quarterly Report – Exhibit E

**16. Appropriation Entries**

Motion (Grebin/Guarisco) to approve Schedule of Appropriation Entries. Motion carried.  
No negative votes. Exhibit F

**17. Schedule of Paid Invoices**

Committee reviewed September Schedule of Paid Invoices totaling \$577,178.34.

**18. Update Published Marinette County 2020 Budget - Information only.**

**19. Future Agenda Items**

- Insurance renewals for 2020
- Positions – HHSD

**20. Adjournment**

Motion (Guarisco/Polzin) to adjourn 10:23 a.m. Motion carried. No negative votes.

Next meeting date – Thursday, November 7, 2019, time to be determined

Bobbie Borkowski  
Deputy County Clerk

Date approved/corrected:



## MARINETTE COUNTY INFORMATION SERVICES

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### Summary Monthly Report October 2019

In addition to the daily operational and support tasks, the following activities are notable:

**Updated:** Unexpected opening in CenturyLink schedule. Highway and LEC circuits are installed, courthouse installation is underway (was scheduled for December).

**Updated:** Public Safety Software – scenario testing went well. Finalized many areas of configuration. Training for end users begins October 22, 2019.

**Updated:** IP Telephony and video system upgrade: New server blade installed configuration assistance underway with vendor. eFAX setup complete – currently testing before rollout.

**Updated:** Redundant Fiber Circuits: RFP response and award request is on committee agenda for 10/17/19.

**Ongoing:** Data center relocation – infrastructure design being developed for entire project. Working with CenturyLink for installation of communications circuits into new DMARC/POP location. Initial core network design almost complete with pricing estimates to follow.

**No change:** Working with current imaging vendor to identify specialty interfaces and use cases as we develop upgrade plan to current solution – most cost effective at this point.

**No Change:** TCM browser-based migration setup and startup – installed latest update into test environment – HHSD currently testing and working with portions of the browser based software.

**No Change:** Server upgrades – approximately **50 20** servers to upgrade to new operating system. Data migrations underway – several hurdles to resolve.

**No change:** No additional data migrations completed this month due to time constraints. Several moves still to be completed as time allows.

**Updated:** Tyler-MUNIS Version Upgrade now scheduled to go into TEST environment in April of 2020. Peripheral product upgrades late October or early November. LIVE environment installation targeted for July 2020.

**Ongoing:** Windows 10 upgrades are underway at Human Services, Highway Department and Courthouse.

**Completed:** New network monitoring server built and software in place (upgrade of previous version) working well.

**Completed:** Implemented DMARC domain authentication for Marinettecounty.com email domain. Helps protect Marinettecounty.com from spoofing.



## MARINETTE COUNTY INFORMATION SERVICES

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There was no staff training this month.

### **Upcoming Projects of Significance**

Syslog Server

County Boardroom technology cleanup and refresh - **2020**

Annex UPS replacement and rewiring to generator

Access point site review and mapping



September 25<sup>th</sup>, 2019

Mr. Kevin Solway  
Information Services Director  
Marinette County  
1926 Hall Avenue  
Marinette, WI 54143

Subject: Marinette County – Fiber Optic Ring Installation Labor RFB

**Bid Results Tabulation**

	Company	Addendum	Bond - Check	Notary	References	Bid Amount
1	Elexco	x	x	x	x	\$197,553.00
2	Michels	x	x	x	x	\$252,759.61
3	MasTec	x	x	x	x	\$254,780.00
4	Meyer	x	x	x	x	\$258,000.00
5	Holtger Brothers	x	x	x	x	\$261,782.80
6	MJ Electric	x	x	x	x	\$603,552.00

**Recommendation**

MCE reviewed the Bid responses thoroughly, reviewed the bid with Elexco via phone call and recommends that the Labor Award be made to the low bidder, Elexco, Inc., 423 Bronson Road, Seymour, WI 54165 for the amount of \$197,553.00. This amount is \$16,752.98 less than the original estimated budgeted costs. MCE recommends to keep the additional \$16,752.98 in reserve until the project is complete to cover any unforeseen change orders that are common with utility construction.

Please feel free to contact me with any questions.

Sincerely,

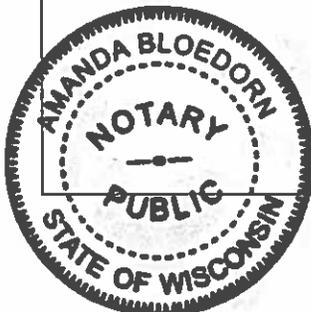
Joel Mikulsky – Civil Engineering Technician  
Multimedia Communications & Engineering, Inc.  
O: (920) 301-7901  
C: (920) 676-0494  
E: [jmikulsky@mcewi.com](mailto:jmikulsky@mcewi.com)  
W: [www.mcewi.com](http://www.mcewi.com)

## Section 10 BID PRICING WORKSHEETS

## 10.01 Project Pricing Worksheet

CONTRACTOR NAME FLEXCO INCAddress 423 E Bronson RdCity Seymour State WI Zip 54165Phone 920-833-2736 Fax 920-833-7468E-mail jeffs@corp.hdq.comLUMP SUM PROJECT PRICING: \$197,553<sup>00</sup>Jeffrey L Seidl  
Authorized Representative (Please print)President  
Title[Signature]  
Authorized Representative Signature9-20-19  
Date

The above signed representative of the above identified Company does depose and swear that he/she does possess the authority required to sign into Contract the above Company for the terms outlined in these Bidding Documents and furthermore states the above Representative and Company have not engaged in any collusion or otherwise price fixing negotiations with any other Company or Firm not represented herein that would restrain the competitive bidding process defined in these Bidding Documents. By presenting this quotation, the Representative agrees to provide the full scope of Contractor provided materials and services defined in these Bidding Documents for the price shown above; understands the entire scope of Work; and has inspected the sites and routes to determine the conditions in which the Work will be performed.

	Notary Seal	Subscribed and sworn before me this the <u>20</u> Day of <u>Sept</u> , 2019
		In <u>Outagamie</u> County, State of <u>WI</u>
		<u>Amanda Bloedorn</u> Notary Public Signature

**10.02 Unit Pricing**

The following information will be used to calculate changes to the project scope after bid award. Should the Contractor be asked to perform additional work under this Contract, or should changes be made to the design, newly negotiated prices will be calculated using these figures as a base. All materials provided under the Unit Pricing must be of the same manufacturer and part number as those used in the Lump Sum Bid.

**PROJECT UNIT PRICING:****Aerial Construction:**

Place new Strand and Cable (include all hardware and strand in cost) \$ 3.50 Per foot  
 Overlash new Cable (include all hardware and strand in cost) \$ 1.25 Per foot  
 Install new Riser Guard to elevation of 18 feet (include riser guard materials cost) \$ 108.00 Per pole  
 Install new Down Guy and Anchor (include materials in cost) \$ 160.00 Per pole  
 Install new Aerial Expansion Loop (include Snowshoe cost) \$ 170.00 Each Loop

**Underground Construction:**

Directional Bore single 2" HDPE duct (include duct) \$ 9.50 Per foot  
 Pull single cable, locate wire, and mule tape through empty 2" duct (Include locate wire and mule tape) \$ .95 Per foot

**Fiber Splicing and Testing:**

Outdoor Fusion Splice single fiber optic cable strand (include heat shrink sleeve) \$ 34.00 Each  
 Indoor Fusion Splice single fiber optic cable strand (include heat shrink sleeve) \$ 34.00 Each  
 Bi Directional Test single strand with OTDR and PMLS and provide documentation \$ 5.00 Each

**10.03 Addendum Acknowledgement**

By Signing below, the Bidder acknowledges the receipt of all associated addendums for this project as listed below:

Addendum 1  
 List of Addendums Received (ex. Addm. 1, 2, 3 etc.)

  
 Signature

# BID BOND

Travelers Casualty and Surety Company of America  
Hartford, CT 06183

**CONTRACTOR:**  
*(Name, legal status and address)*

Elsexco, Inc,  
423 E Bronson Road  
Seymour, WI 54165

**OWNER:**  
*(Name, legal status and address)*  
Marinette County

**SURETY:**  
*(Name, legal status and principal place of business)*

Travelers Casualty and Surety Company of America

**BOND AMOUNT:** Five Percent of bid

**PROJECT:**  
*(Name, location or address, and Project number, if any)*  
Fiber Optic Ring Installation, Marinette County, WI

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 24th day of September, 2019.

Amanda Bleda  
(Witness)

[Signature]  
(Witness)

Elexco, Inc.

[Signature]  
(Principal) (Seal)  
CFO  
(Title)

Travelers Casualty and Surety Company of America

[Signature]  
(Surety) Connie Easland (Seal)  
Attorney In Fact  
(Title)



POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

Attorney-In Fact No. 230708

Certificate No. 006756825

KNOW ALL MEN BY THESE PRESENTS: That Farmington Casualty Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company are corporations duly organized under the laws of the State of Connecticut, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Connie S. Easland, Timothy A. Draxler, and Susan A. Simoneau

of the City of Madison, State of Wisconsin, their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 15th day of April, 2016.

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company



State of Connecticut
City of Hartford ss.

By: [Signature]
Robert L. Raney, Senior Vice President

On this the 15th day of April, 2016, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.
My Commission expires the 30th day of June, 2016.



[Signature]
Marie C. Tetreault, Notary Public

WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 24<sup>th</sup> day of September, 2019

Kevin E. Hughes  
Kevin E. Hughes, Assistant Secretary



To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at [www.travelersbond.com](http://www.travelersbond.com). Please refer to the Attorney-in-Fact number, the above-named individuals and the details of the bond to which the power is attached.

WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER



CORPORATE HEADQUARTERS 423 E BRIDGSON ROAD, SEYMOUR, WI 54145 [WWW.ELEXCOINC.COM](http://WWW.ELEXCOINC.COM)

### SUBCONTRACTORS

#### **TAK Communications**

1886 Commerce Dr.  
DePere, WI 54115  
(920) 339-8056

#### **Fox Valley Telecom Services**

W7127 Glenford Way  
Greenville, WI 54942  
(920) 585-3716



CORPORATE HEADQUARTERS 423 E BRONSON ROAD, SEYMOUR, WI 54165 [WWW.ELEXCOINC.COM](http://WWW.ELEXCOINC.COM)

## PROFILE OF PRIME CONTRACTOR

PRIMARY & ONLY LOCATION: Elexco, Inc.  
423 E. Bronson Rd.  
Seymour, WI 54165  
(920) 833-2736

### SEVERAL OFFICE STAFF

Jeff Seidl	Owner/President
Rob Delvaux	Sr. Project Manager
Greg Geurts	Project Coordinator
Curt Konetzke	Controller
Amanda Bloedorn	HR
Kelly Reiland	Accounting Specialist
Mckenna Egnarski	Admin Asst.

Elexco, Inc. is part of NATE and ABC.

Elexco, Inc. and its Associates have no conflicts providing services to Marinette County, its Board, Committees, elected officials or employees.

Elexco, Inc. has been in service for 24 years and is properly licensed to do business in the State of Wisconsin.

Jeff Seidl, President/Owner of Elexco, Inc. has the authority to bind our company.



## Elexco, Inc. Prime Contractor Qualifications/Trade References

<u>Company</u>	<u>Contact</u>	<u>Phone Number</u>	<u>Email</u>
Shawano Municipal Utilities (SMU)	Rob Koepp	715-853-9314	<a href="mailto:rkoepp@cityofshawano.com">rkoepp@cityofshawano.com</a>

Elexco has done all SMU's underground for over 15 years.

<u>Company</u>	<u>Contact</u>	<u>Phone Number</u>	<u>Email</u>
AT&T	Todd Hurst	920-202-0653	<a href="mailto:th1914@att.com">th1914@att.com</a>

Elexco has done a lot of projects for AT&T. Varying from \$5,000 to major reconstruction project in 2017 downtown Appleton into Fox Crossing with a single \$1,300,000 contract.

<u>Company</u>	<u>Contact</u>	<u>Phone Number</u>	<u>Email</u>
Brown County	Kevin Raye	920-448-4030	<a href="mailto:kevin.raye@co.brown.wi.us">kevin.raye@co.brown.wi.us</a>

Various Brown County Fiber Network (BCCAN) projects totaling over \$1,400,000 in 2018.

<u>Company</u>	<u>Contact</u>	<u>Phone Number</u>	<u>Email</u>
Wisconsin Independent Network (WIN)	Ken Whiting	715-858-3172	<a href="mailto:kwhiting@wins.net">kwhiting@wins.net</a>

Contracts with WIN have totaled over \$400,000 in 2018.

<u>Company</u>	<u>Contact</u>	<u>Phone Number</u>	<u>Email</u>
UWGB	Fred Kennerhed	920-465-2900	<a href="mailto:kennerhf@uwgb.edu">kennerhf@uwgb.edu</a>

Ongoing fiber project at UWGB.

<u>Company</u>	<u>Contact</u>	<u>Phone Number</u>	<u>Email</u>
Marinette County	Kevin Solway	715-732-7480	<a href="mailto:kevin.solway@marinettecounty.com">kevin.solway@marinettecounty.com</a>

MOCAN Project – Marinette Fiber Network Project

<u>Company</u>	<u>Contact</u>	<u>Phone Number</u>	<u>Email</u>
City of Waukesha	Chris Pofahl	262-524-3565	<a href="mailto:cpofahl@waukesha-wi.gov">cpofahl@waukesha-wi.gov</a>

WECAN Project – Fiber Network Project from UW Waukesha to City of Waukesha Fire Station

<u>Company</u>	<u>Contact</u>	<u>Phone Number</u>	<u>Email</u>
MC&E	Dan Becker	920-676-3496	<a href="mailto:dbecker@mcewi.com">dbecker@mcewi.com</a>

Engineer on BCCAN projects.

<u>Company</u>	<u>Contact</u>	<u>Phone Number</u>	<u>Email</u>
MC&E	Joel Mikulsky	920-676-0494	<a href="mailto:jmikulsky@mcewi.com">jmikulsky@mcewi.com</a>

Engineer on MOCAN & WECAN fiber network projects.

Elexco, Inc. will provide a 1-year performance warranty as of the date work is accepted.

**Appendix A      CONTRACT TERMS****A1      Interpretation Of Contract Terms**

When any question or dispute shall arise as to the interpretation and/or implementation of any terms and conditions of this Contract, the determination of the Owner shall be final. In the event of a conflict or inconsistency between the Contract Terms and the rest of the Bidding Documents, these Contract Terms shall govern.

**A2      Assignment**

The Contractor shall not assign the whole or any part of this Contract without the advance written approval of the Owner. Any assignment will be subject to all terms and conditions of the Contract between the Owner and the Contractor.

**A3      Indemnification**

The Contractor will save, indemnify and hold harmless the Owner and its representatives against all claims, liability, judgments, costs, expenses, and attorney's fees of any kind whatsoever which may in any way come against the Owner as a consequence of the granting of the Contract, or by reason of any act or omission of the Contractor or the Contractor's agents, employees, subcontractors, or assignees, arising out of the performance of the Contract notwithstanding negligent acts by the Owner or Owner representative.

**A4      Insurance**

The Contractor, at its own expense, shall maintain insurance coverage as follows:

**Comprehensive General Liability****General Liability including Products or Completed Operations**

Bodily Injury Liability - \$1,000,000/\$1,000,000/\$1,000,000

Property Damage Liability - \$1,000,000/\$1,000,000

**Automobile Liability**

Bodily Injury - \$1,000,000/\$1,000,000

Property Damage Liability - \$1,000,000

**Worker's Compensation**

Statutory - \$100,000

**Excess Liability (Umbrella)**

General Aggregate - \$1,000,000

Each Occurrence - \$1,000,000

At the time of execution of the Contract, the Contractor will provide to the Owner a current Certificate of Insurance evidencing the insurances required above. The Certificate of Insurance shall name the Owner as an additional insured. The Certificate of Insurance shall specifically identify the Project. The insurances required above shall be maintained by the Contractor for the duration of the Contract and shall be maintained by the Contractor so as not to expire without at least thirty days written notice to the Owner.

The Contractor agrees to keep such insurance in force for a period of five years following the date of completion of this Contract. Upon request of the Owner, the Contractor will provide a Certificate of Insurance for this extended period.

If any of the insurances listed above is a "claims made" policy, the Owner may require in the Project Plans and Specifications that the Contractor purchase a "tail" policy for the Contract.

**A5 Licenses**

The Contractor shall be required to procure at the Contractor's own expense all licenses required by law to complete the Work.

**A6 Conformity With All Applicable Laws**

This Contract shall be governed by the laws of the United States of America, the State of Wisconsin and its political subdivisions, and permitting authorities. In the event that any part of this Contract shall be deemed to be in violation of the law, the parties agree that all the other provisions shall remain in full force and effect.

**A7 Patents, Copyrights, And Other Protected Matters**

The Contractor shall obtain, prior to execution of the Contract, permission of the Owner of any patented, copyrighted, or other protected products, materials, or processes to use in its performance of this Contract. The Contractor shall pay in full all claims for royalties or other fees for patented, copyrighted, or other protected products, materials or processes used by the Contractor, and shall defend, at the Contractor's own expense, any suit or claim which may be brought against the Contractor or the Owner arising out of such use in the performance of the Contract.

**A8 Notice**

Any notice required under this Contract shall be in writing, except in case of emergency when notice may be verbal. Written notice is deemed to have been given from the Owner to the Contractor upon: (1) the handing of such notice to the Contractor's authorized representative at the Worksite; (2) the Owner's placing such notice in the United States mail or with a private mail carrier; or (3) actual delivery of the notice to the Contractor's permanent business office. Written notice is deemed to have been given from the Owner to the Surety upon: (1) actual delivery of the notice to the Surety's permanent business office; or (2) the Owner's placing such notice in the United States mail or with a private mail carrier.

**A9 Notice To Proceed**

The Contractor will promptly begin the Work only upon receipt of Notice to Proceed from the Owner and will proceed at a pace that will allow completion of the Contract within the specified time. The Contractor will provide the Owner with five days' notice of when it will actually proceed with the Work.

**A10 Changes, Extensions, Extras, And Deductions**

No changes, extensions, extras, or deductions of any kind will be allowed without the prior written approval of the Owner on the Owner's Change Order form. Extra Work must be performed in the presence of the Owner. The Contractor will disclose to the Owner all documentation deemed necessary by the Owner to document the Contractor's claim for the changes, extras or deductions. The determination of what does or does not constitute a change, extra, or deduction will be made in the sole discretion of the Owner.

No extra or total of extras shall exceed **fifteen percent** of the total Contract price. In the event that a Contract does not provide for a unit price and any extra or total of extras exceeds fifteen percent of the Contract price, the amount of the extra or total of extras shall be put out for Bid by the Owner.

**A11 Deadlines**

The Contractor must work efficiently and diligently toward meeting the project deadline defined in the construction schedule or risk the imposition of daily fines by the Owner. Daily fines will be assessed at \$250.00 per day for days 1 through 7 beyond the deadline and \$500.00 per day for days 8 through the final acceptance date.

The project deadline will be extended for documented weather delays or other instances which may occur that are beyond the control of the Contractor or Owner; e.g., delays caused by third party permitting entities.

**A12 Verbal Statements**

No verbal statement made by the Owner or its Representative shall be construed as authorizing or laying the basis for any claim on the part of the Contractor because of the Contractor's compliance therewith. Verbal statements by the Owner may be freely given, but the Contractor may make a claim for payment only upon a written order.

**A13 Payment For Extras, Changes, And Deductions**

The Owner may authorize changes to, additions to, or deductions from the payment for the Work to be performed or materials to be furnished pursuant to the provisions of the Contract. Such changes shall not release any Surety.

Adjustments, if any, in the amounts to be paid to the Contractor by reason of any such change, addition, or deduction shall be negotiated with the Contractor prior to the Work being performed.

**A14 "Or Equal" Clause**

Whenever the Project Plans and Specifications provide for a product or its "equal," the Owner, in its sole discretion, will determine if the offered product is "equal" or better to that being specified.

**A15 Inspection**

The Owner and its Representative shall have the right to inspect the Worksite at any time it, in its sole discretion, deems necessary. Such inspection shall include and not be limited to materials, workmanship, and equipment. Upon notice from the Owner or its representative, the Contractor may be asked to cease Work temporarily in order to allow such inspections.

**A16 Testing**

The Owner shall have the right to require the Contractor to perform, at the Contractor's expense, such quality control testing, as the Owner, in its sole discretion, deems necessary.

**A17 Rejection**

All Work done and material furnished by the Contractor are subject to acceptance by the Owner based on the material and labor's conformity to these Project Specifications.

In the event where the Contractor or its subcontractor were to provide materials and or labor that does not conform to these Project Specifications and has not gained prior approval from the Owner or its representative, the material and or labor will be subject to rejection. Rejected Work or materials shall be replaced or redone at the expense of the Contractor.

**A18 Safety**

It shall be the Contractor's responsibility to meet all applicable safety standards imposed by law and practice within the industry. The Contractor will install, erect, and maintain such barriers, warning signs,

and lights as required to comply with all applicable safety standards imposed by law and practice within the industry. The Contractor shall provide such security as deemed necessary in the Project Plans and Specifications.

**A19 Tobacco, Alcohol, Drug Use Prohibited**

Smoking, use of any tobacco products, alcohol, or illegal drugs is strictly prohibited on any Marinette County property.

**A20 Firearms Prohibited**

Firearms are not permitted on any property mentioned in this document.

**A21 Clean-Up By Contractor**

When Work under the Contract is in progress, the Contractor shall maintain the Worksite and surrounding area in as clean a manner as the nature of the Work and the Worksite permit. The Owner may, in its sole discretion, request the Contractor to take any such steps that the Owner deems necessary to implement this provision.

**A22 Owner's Payments to Contractor**

Application for Engineer-Approved payments shall be submitted by the Contractor on the Contractor's Invoice or a form provided by the Owner. The invoice or application form, with lien waiver ensuring all subcontractors and material providers hold no claim to the work or materials provided by the Contractor, should be submitted by the first of the month for payment to be made by the Owner on or after the fifteenth of the month.

Payment for Contractor Provided Materials will be made following receipt of Material proof of purchase from the Contractor's Supplier or Suppliers. Payment request must be accompanied by a materials lien waiver. The Owner reserves the right to have a representative inspect the materials prior to payment.

Application for partial payment shall be subject to the procedures of Michigan law regarding retained percentages. Retainage by the Owner shall not bar the Owner from exercising its rights under the Performance or Payment Bonds.

All payments to the Contractor will include a 10% withholding which will be paid upon completion of the final restorations and punch list items.

No payment shall be made until the Owner, in its sole discretion, accepts the Work for which application for payment is made. The Owner, in its sole discretion, may make partial payments to Contractor without prior application by the Contractor.

**A23 Other Contracts**

The Owner may award Contracts for other Work and the Contractor shall fully cooperate with such other Contractors and carefully fit its own Work to that provided under the other Contracts. The Contractor shall not commit or permit any act which would interfere with the performance of Work by any other Contractor.

**A24 Warranty Of Title**

The Contractor warrants that title to all Work and materials will pass to the Owner without any lien or encumbrance whatsoever upon final payment by the Owner. In the event of partial payment, title shall pass for the Work and materials covered by such payment.

**A25 Waiver**

Waiver by the Owner of any of its rights under this Contract on one or more occasions shall not preclude the Owner from enforcing any such right at a later time.

**A26 Termination For Convenience Of The Owner**

The Owner may terminate this Contract at any time for any reason by giving at least ten days' notice in writing to the Contractor. If the Contract is terminated by the Owner as provided herein, the Contractor will be paid an amount which bears the same ratio to the total compensation as the work actually performed bears to the total Work of the Contractor covered by this Contract, less payments of compensation previously made.

**A27 Non-Performance Cancellation**

The Owner reserves the right to cancel all remaining portions of any contract based on the non-performance or substandard workmanship from the Contractor. The Owner will provide the Contractor written notice of cancellation citing the conditions attributing to the cancellation. The Contractor must then immediately remove all equipment, materials, and manpower from the worksite. the Contractor will be paid an amount which bears the same ratio to the total compensation as the work actually performed bears to the total Work of the Contractor covered by the Contract, less payments of compensation previously made and less payments required to repair or otherwise remedy the contractor's work.

**CONTRACT TERMS SIGNATURE (Not required at time of Bidding)**

**Marinette County**  
 Authorized Representative  
 Print Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Contractor:** \_\_\_\_\_  
 Authorized Representative  
 Print Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

*2 copies must be signed and returned only upon receipt by the Contractor of a Notice of Award from the Owner. Owner will then sign both copies and return one copy to the Contractor. All Bidding Documents are included by reference and made part of these Contract Documents.*

## TAX COLLECTION AGREEMENT

This agreement, by and between the City/Village/Town of \_\_\_\_\_ and Marinette County, as follows:

### 1. COLLECTIONS

- The Municipality will inform its citizens that Real Estate Tax Payments should be made to the Marinette County Treasurer.
- Marinette County Treasurer will offer to handle Personal Property tax bill collections until January 31, 2020 (plus the 5-day grace period). After that time, the City/Village/Town will handle all Personal Property collections. The County ***will not*** be handling information concerning dog licenses.
- Marinette County Treasurer will process the first half and full payments of Real Estate Property Taxes and Personal Property Taxes, plus payments of Special Charges and Special Assessments.
- Timely payments received by each Municipal Treasurer will be forwarded along with the postmarked envelope to the Marinette County Treasurer immediately and will be certified as a timely payment.
- Collections will be deposited daily by the Marinette County Treasurer into a Tax Collection Clearing Account and will be credited thereafter into individual Municipal, working or interest bearing accounts. Each Municipality will have full control of their respective bank accounts.

### 2. REPORTS

- Each Municipality will receive a daily Tax Collection Report of Real Estate Tax payments listed by parcel number.
- Each Municipality will periodically receive a Tax Collection Report listing daily tax collections, the date, and bank deposits. This report will be useful for reconciling all balances.

### 3. RECEIPTS

- All payments received by mail will receive a computer generated receipt from the Marinette County Treasurer's office.
- Payments can be made in person at the Marinette County Treasurer's office, or at participating Financial Institutions. Taxpayer will receive an immediate computer generated receipt.

### 4. SETTLEMENT

- Each Municipality will settle with Marinette County on or before the 15<sup>th</sup> of January, and the 20<sup>th</sup> of February, each year, for all collection of General Taxes, Special Charges and Special Assessments.
- Each Municipality will pay all the taxing districts their proportionate share of the levies collected from information provided by the Marinette County Treasurer's office by the statutory prescribed payment dates in January and February. Marinette County pays all taxing jurisdictions in August.

### 5. COST REIMBURSEMENT TO COUNTY

- Marinette County will charge Municipalities costs associated with the collection system as per the attached "Tax Collection Costs to Your Municipality".
- If you choose to enter into this agreement with the County, the costs to your municipality would be \$0.85 for each taxable parcel plus a \$250.00 administrative fee.

Property Listing will handle the billing for the 2019 Tax Roll and Tax Statements as in the past. **The fees I have quoted are for collection only – not billing.**

Please contact Marinette County Treasurer’s office on or before October 14, 2019 as to whether your Municipality will contract with the County or not.

This agreement will be binding with the Municipality and the County of Marinette for processing the 2019 tax bills.

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
City/Village/Town -- Mayor/President/Chairperson

\_\_\_\_\_  
Marinette County Clerk-Kathy Brandt

\_\_\_\_\_  
City/Village/Town Treasurer

\_\_\_\_\_  
Marinette County Treasurer- Bev Noffke

## Tax Collection for First Installments of 2019 Tax Bills

**The following Municipalities have signed an agreement to have Marinette County collect their First Installment of Taxes**

1	Town of Athelstane
2	Town of Beaver
3	Town of Beecher
4	Town of Dunbar
5	Town of Grover
6	Town of Lake
7	Town of Middle Inlet
8	Town of Niagara
9	Town of Pembine
10	Town of Peshtigo
11	Town of Porterfield
12	Town of Pound
13	Town of Silver Cliff
14	Town of Wagner
15	Town of Wausaukee
16	Village of Coleman
17	Village of Pound
18	Village of Wausaukee
19	City of Marinette
20	City of Niagara

We will be collecting for 20 of our 25 Municipalities

This year we will be adding the Town of Wagner and the Village of Pound.

The Town of Amberg will go back to Self-Collecting.

**The following Municipalities will continue doing their own collection of the First Installment of Taxes**

1	Town of Amberg
2	Town of Goodman
3	Town of Stephenson
4	Village of Crivitz
5	City of Peshtigo

**MARINETTE COUNTY AGREEMENT FOR CONSULTING SERVICES FOR VALUATION OF OTHER  
POST EMPLOYMENT BENEFITS**

THIS AGREEMENT is made by and between Marinette County, a municipality, hereinafter referred to as COUNTY, and Actuarial & Health Care Solutions, LLC, hereinafter referred to as CONSULTANT, for the purpose of RFP #19-032-04 – Consulting Services for Valuation of OPEB.

The parties agree as follows:

1. Contact Persons and Contract Administrators:

COUNTY's agent and contact person is: Laura Mans  
 Whose principal business address is: Finance Department  
 1926 Hall Ave.  
 Marinette WI 54143

CONSULTANT agent and contact person is:

Name: Kevin Dolsky  
 Title: Consulting Actuary  
 Company: Actuarial & Health Care Solutions, LLC  
 Address: 11520 N. Port Washington Road, Suite 101B  
 City, State: Mequon, WI 53092  
 Telephone: 262-241-5633

2. CONSULTANT agrees the following services, as set forth in the proposal dated August 21, 2019, attached and incorporated in **Exhibit A**, shall be provided to Marinette County.
3. CONSULTANT agrees to provide service to COUNTY at the cost set forth in response to the proposal dated September 12, 2019, attached and incorporated as **Exhibit B**.
4. Fees. Professional fees for performing the initial actuarial valuation of the post employment non-pension benefits will be \$6,500. Payment of fees shall constitute compensation for professional time utilized in activities on behalf of the COUNTY and is not dependent on further outcomes resulting from these activities. If requested by COUNTY, in person meeting shall be \$1000 in addition to actuarial valuation.
5. COUNTY agrees to the following:
  - Payment Terms – COUNTY will pay the CONSULTANT within 30 days of receipt of an Actuarial report.
6. Term. The term of this Agreement is for the completion of the project not later than March 31, 2020.

7. Both parties agree that the relationship between the parties shall be that of an independent CONSULTANT and shall not be construed to be an Employer-Employee relationship; specifically the parties agree that:

- CONSULTANT will be responsible to pay all Federal, State and social security taxes on any income received under this Agreement.
- COUNTY will pay no fringe benefits or other compensation to CONSULTANT.

8. CONSULTANT will provide and maintain certificates of insurance with minimum limits as follows:

General liability, each occurrence	\$1,000,000
Auto liability, each occurrence	\$ 300,000
Workers Compensation	Statutory Requirements

Certificates of insurance indicating COUNTY as additional insured must be presented to COUNTY's agent with a signed copy of this agreement prior to commencing work. Additionally, all policies shall contain endorsements by respective insurance companies waiving all rights of subrogation, if any, against COUNTY and shall further provide that policies are not cancelable except upon thirty days written notice to COUNTY.

9. Intellectual Capital. The value of CONSULTANT'S services is supported by the specialized knowledge and experience developed during client work. CONSULTANT therefore retains all rights to intellectual capital developed and possessed by CONSULTANT prior to or acquired by CONSULTANT during the performance of services specified in this Agreement. Such intellectual will not be deemed "works made for hire" and CONSULTANT will not be restricted in any way with respect to its use, provided such use does not disclose any confidential information of the COUNTY. CONSULTANT'S intellectual capital is understood to include its methodologies, ideas, know how, models, tools, skills, knowledge, experience, and any electronic or hard copy representations of the same. CONSULTANT shall not retain exclusive rights to the above intellectual capital, but will make available to the COUNTY for its own use, provided such use does not include release of intellectual capital outside of the County without prior written consent of CONSULTANT.

10. Confidentiality of Client Information. CONSULTANT may receive confidential and proprietary information regarding the COUNTY during the course of providing services under this Agreement ("Confidential Information"). CONSULTANT will respect confidential nature of such information and will not disclose to any third party, unless required by law. Information generally available to the public, independently developed by CONSULTANT, or appropriately received from another source not under obligation of confidentiality shall not be considered Confidential Information. CONSULTANT agrees to use best efforts to keep confidential any proprietary information concerning the COUNTY to which CONSULTANT obtains access to, and to return any information provided by the COUNTY upon request or when no longer needed for performance of services hereunder.

11. Dispute Resolution. Any dispute between the COUNTY and CONSULTANT arising from any matter governed in this Agreement, shall first be attempted to resolve through good faith negotiations between CONSULTANT and the COUNTY and/or their respective representatives. If the dispute is not resolved in 60 days of the first notice of such dispute parties will mutually select a mediator. Any mediation shall be confidential, and unless required by law, neither party shall disclose the content or results of the mediation without written consent of the other party. In the event disputes are not resolved through mediation, litigation venue shall be Circuit Court, Marinette County, Wisconsin.
12. Independent Contractor Status. Consultant acknowledges that CONSULTANT is an independent contractor and is solely responsible for payment of all taxes, including federal and state employment and income taxes, on contract payments from the COUNTY. The COUNTY will file any required information returns with the Internal Revenue Service and similar state or local agency regarding such payments. CONSULTANTS are responsible for providing their own workers compensation and professional and general liability insurance each in the amount of \$1,000,000. CONSULTANT hereby waives any claims CONSULTANT may have against the COUNTY'S workers compensation and professional liability insurance.
13. CONSULTANT hereby agrees to release, indemnify, defend and hold harmless Marinette County, its officials, officers, employees and agents from and against all judgments, damages, penalties, losses, costs, claims, expenses, suits, demands, debts, actions and/or causes of action of any type or nature whatsoever, including actual and reasonable attorney fees, which may be sustained or to which they may be exposed, directly or indirectly, by reason of personal injury, death, property damage, or other liability, alleged or proven, resulting from or arising out of the performance under this agreement by Consultant, its officers, officials, employees, agent or assigns. Marinette County does not waive, and specifically reserves, its right to assert any and all affirmative defenses and limitations of liability as specifically set forth in Wisconsin Statutes, Chapter 893 and related statutes.
14. Indemnification. The COUNTY shall indemnify and hold harmless CONSULTANT from any and all claims, liabilities, and costs arising out of the COUNTY'S activities related to this Agreement that are the direct result of the COUNTY'S negligence, recklessness, or intentional wrongdoing.
15. This contract may be amended in writing by mutual agreement of both parties at any time.
16. Assignment. This Agreement may not be assigned by either party without the prior written consent of the other party.
17. This agreement shall be governed by the laws of the State of Wisconsin.
18. Termination. This Agreement may be terminated by either party for cause upon 5 days notice after the terminating party has given the other party notice of the cause and a

reasonable opportunity to cure. The Agreement may be terminated by either party without cause upon 90 days written notice from the other party. If the Agreement is terminated, payment will be made for services rendered through the date of termination. Upon termination by either party for any reason, CONSULTANT shall promptly turn over to the COUNTY any working files, drafts, research, or other work product produced under this Agreement.

19. Entire Agreement. This Agreement contains the entire agreement between the parties, and supersedes any prior understandings, whether oral or written. It can only be modified or amended by means of a written amendment signed by both parties.

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Kevin Dolsky

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Date

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Kathy Brandt, County Clerk

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Date

**MARINETTE COUNTY**  
**Accounts Over Budget**  
**Period Ending September 30, 2019**

DEPARTMENT	ORG	OBJ	ACCOUNT DESCRIPTION	BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% SPENT	COMMENTS
<b>Fund 100 - General Fund</b>								
Health Insurance - Retirees	51960000	51154	HEALTH AND DENTAL INSURANCE	507,823.00	405,129.32	102,693.68	79.8%	Overall budget at 79.8% - Monitoring
Circuit Court	51210000	51154	HEALTH AND DENTAL INSURANCE	7,647.00	6,243.21	1,403.79	81.6%	Overall budget at 77.3% - Monitoring
	51210000	52210	GAL FEES	45,000.00	43,591.58	1,408.42	96.9%	
	51210000	52219	PHYSICIANS FEES	3,000.00	5,230.60	(2,230.60)	174.4%	
	51210000	52361	TRIAL EXPENSE (TRANSCRIPTS)	5,500.00	4,856.34	643.66	88.3%	
	51210000	52468	EQUIPMENT MAINTENANCE	500.00	1,211.25	(711.25)	242.3%	
	51210000	52499	OTHER EXPENSE	5,000.00	6,597.53	(1,597.53)	132.0%	
Circuit Court - Juvenile	51212000	52210	GAL FEES	18,000.00	34,055.54	(16,055.54)	189.2%	Overall budget at 162.8%; Over budget accounts will require transfer from department savings or contingency funding at year end; court appointed attorneys
	51212000	52212	ATTORNEYS FEES	33,000.00	25,759.78	7,240.22	78.1%	
	51212000	52219	PHYSICIANS FEES	1,000.00	900.00	100.00	90.0%	
Circuit Court - No Reimbursement	51214000	52210	GAL FEES	15,000.00	15,864.75	(864.75)	105.8%	Overall budget at 105.8%; Over budget accounts will require transfer from department savings or contingency funding at year end; dependent on number of cases and types
Clerk of Courts	51220000	52413	COURTHOUSE PRINTING	3,500.00	2,761.86	738.14	78.9%	Overall budget at 88.4% - Monitoring
	51220000	52424	DUES REGISTRATION & TUITION	350.00	335.00	15.00	95.7%	
	51220000	52439	OTHER TRAVEL EXPENSE	750.00	671.64	78.36	89.6%	
Medical Examiner	51270000	50111	SALARIES	56,434.00	44,815.62	11,618.38	79.4%	Overall budget at 61.7%
	51270000	50115	ADDITIONAL PAY	0.00	1,479.00	(1,479.00)	100.0%	
	51270000	51151	CO SHARE OF SOCIAL SECURITY	5,009.00	3,861.72	1,147.28	77.1%	
	51270000	51152	CO SHARE OF STATE RETIREMENT	3,696.00	2,935.38	760.62	79.4%	
	51270000	51159	WORKMENS COMPENSATION	1,129.00	1,016.16	112.84	90.0%	
	51270000	52225	TELEPHONE	600.00	656.49	(56.49)	109.4%	
	51270000	52371	TOXICOLOGY/MEDICAL SERVICES	0.00	1,638.00	(1,638.00)	100.0%	
	51270000	52408	SCENE SUPPLIES	0.00	1,861.73	(1,861.73)	100.0%	
	51270000	52410	OFFICE SUPPLIES	350.00	440.38	(90.38)	125.8%	
	51270000	52411	POSTAGE	100.00	98.00	2.00	98.0%	
	51270000	52413	COURTHOUSE PRINTING	200.00	317.38	(117.38)	158.7%	
	51270000	52424	DUES REGISTRATION & TUITION	300.00	273.00	27.00	91.0%	
	51270000	52437	FUNERAL HOME TRANSPORT	0.00	7,622.64	(7,622.64)	100.0%	
	51270000	52439	OTHER TRAVEL EXPENSE	8,000.00	7,553.44	446.56	94.4%	
	51270000	52494	PHOTOGRAPHIC EXPENSE	300.00	348.61	(48.61)	116.2%	
	51270000	52498	OPERATION EXPENDITURES	0.00	730.36	(730.36)	100.0%	
	51270000	52532	RENT/LEASE OF BUILDING	0.00	3,500.04	(3,500.04)	100.0%	
51270000	52980	EQUIP & MATERIALS ACQUISITION	0.00	3,890.00	(3,890.00)	100.0%		

**MARINETTE COUNTY**  
**Accounts Over Budget**  
**Period Ending September 30, 2019**

DEPARTMENT	ORG	OBJ	ACCOUNT DESCRIPTION	BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% SPENT	COMMENTS
County Board	51110000	51151	CO SHARE OF SOCIAL SECURITY	5,768.00	6,183.57	(415.57)	107.2%	Overall budget at 74.6%
	51110000	51152	CO SHARE OF STATE RETIREMENT	629.00	630.81	(1.81)	100.3%	
	51110000	52424	DUES/REGISTRATION & TUITION	10,000.00	12,013.68	(2,013.68)	120.1%	
	51110000	52435	MEALS AND LODGING	4,500.00	4,076.59	423.41	90.6%	
	51110000	52436	MEALS NON-QUALIFIED (W-2)	0.00	64.00	(64.00)	100.0%	
Parks	55210000	50114	SALARIES - OVERTIME	0.00	6,218.80	(6,218.80)	100.0%	Overall budget at 43.7%
	55210000	51152	CO SHARE OF STATE RETIREMENT	25,414.00	19,232.27	6,181.73	75.7%	
	55210000	51158	UNEMPLOYMENT BENEFITS	0.00	18,776.60	(18,776.60)	100.0%	
	55210000	51159	WORKMENS COMPENSATION	7,079.00	5,534.17	1,544.83	78.2%	
	55210000	52229	UTILITIES	20,000.00	23,006.67	(3,006.67)	115.0%	
	55210000	52291	PURCHASE OF SERVICE	37,200.00	45,343.10	(8,143.10)	121.9%	
	55210000	52424	DUES/REGISTRATION & TUITION	300.00	391.07	(91.07)	130.4%	
	55210000	52426	ADV/BIDS/NOTICES	250.00	210.30	39.70	84.1%	
	55210000	52446	CLOTHING AND UNIFORMS	3,000.00	2,757.08	242.92	91.9%	
	55210000	52499	OTHER EXPENSE	1,000.00	6,311.65	(5,311.65)	631.2%	
55210000	52980	EQUIP & MATERIALS ACQUISITION	0.00	318.46	(318.46)	100.0%		
County Forest	56110000	50114	SALARIES - OVERTIME	0.00	78.94	(78.94)	100.0%	Overall budget at 82.6%; dependent on timber sales - monitoring
	56110000	51133	LONGEVITY PAY	2,250.00	1,713.69	536.31	76.2%	
	56110000	51154	HEALTH AND DENTAL INSURANCE	208,963.00	167,475.01	41,487.99	80.1%	
	56110000	51158	UNEMPLOYMENT BENEFITS	0.00	2,003.00	(2,003.00)	100.0%	
	56110000	52229	UTILITIES	2,750.00	2,534.65	215.35	92.2%	
	56110000	52424	DUES/REGISTRATION & TUITION	15,000.00	13,551.51	1,448.49	90.3%	
	56110000	52426	ADV/BIDS/NOTICES	500.00	448.70	51.30	89.7%	
	56110000	52435	MEALS AND LODGING	500.00	860.77	(360.77)	172.2%	
	56110000	52458	GAS/OIL/FLUIDS ETC	42,500.00	34,541.52	7,958.48	81.3%	
	56110000	52467	BUILDING MAINTENANCE	5,000.00	7,573.09	(2,573.09)	151.5%	
	56110000	52468	EQUIPMENT MAINTENANCE	21,821.24	17,644.55	4,176.69	80.9%	
	56110000	52498	OPERATION EXPENDITURES	12,500.00	13,375.57	(875.57)	107.0%	
	56110000	52567	PLANTING	20,000.00	37,105.88	(17,105.88)	185.5%	
Forest Roads	56153000	51154	HEALTH AND DENTAL INSURANCE	0.00	6,751.81	(6,751.81)	100.0%	Overall budget at 76.4%
	56153000	51155	LIFE INSURANCE	0.00	16.02	(16.02)	100.0%	
Family Court Commissioner	51240000	50111	SALARIES	123,351.00	157,115.14	(33,764.14)	127.4%	Overall budget at 110.5%; Over budget accounts will require transfer from contingency funding at year end; retirement payout in 2019
	51240000	50114	SALARIES - OVERTIME	0.00	228.86	(228.86)	100.0%	
	51240000	51151	CO SHARE OF SOCIAL SECURITY	10,755.00	10,075.35	679.65	93.7%	
	51240000	51152	CO SHARE OF STATE RETIREMENT	8,104.00	7,050.50	1,053.50	87.0%	
	51240000	51159	WORKMENS COMPENSATION	240.00	290.09	(50.09)	120.9%	
	51240000	52362	LAW BOOKS AND PUBLICATIONS	450.00	385.61	64.39	85.7%	
	51240000	52411	POSTAGE	600.00	469.94	130.06	78.3%	
51240000	52413	COURTHOUSE PRINTING	600.00	950.59	(350.59)	158.4%		

**MARINETTE COUNTY**  
**Accounts Over Budget**  
**Period Ending September 30, 2019**

DEPARTMENT	ORG	OBJ	ACCOUNT DESCRIPTION	BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% SPENT	COMMENTS
Maintenance	51640000	50111	SALARIES	419,438.00	315,859.51	103,578.49	75.3%	Overall budget at 80.6% - Monitoring
	51640000	50114	SALARIES - OVERTIME	4,422.00	14,657.83	(10,235.83)	331.5%	
	51640000	50115	ADDITIONAL PAY	3,581.00	5,344.07	(1,763.07)	149.2%	
	51640000	51151	CO SHARE OF SOCIAL SECURITY	30,824.00	24,111.87	6,712.13	78.2%	
	51640000	51154	HEALTH AND DENTAL INSURANCE	153,504.00	116,039.94	37,464.06	75.6%	
	51640000	51159	WORKMENS COMPENSATION	8,572.00	6,733.68	1,838.32	78.6%	
	51640000	52291	PURCHASE OF SERVICE	67,000.00	53,876.73	13,123.27	80.4%	
	51640000	52426	ADV BIDS NOTICES	300.00	627.10	(327.10)	209.0%	
	51640000	52439	OTHER TRAVEL EXPENSE	7,500.00	6,168.44	1,331.56	82.2%	
	51640000	52467	BUILDING MAINTENANCE	93,000.00	75,417.68	17,582.32	81.1%	
	51640000	52468	EQUIPMENT MAINTENANCE	45,000.00	68,164.50	(23,164.50)	151.5%	
	51640000	52469	GROUND MAINTENANCE	32,500.00	30,616.68	1,883.32	94.2%	
Sheriff - Patrol	52120000	50111	SALARIES	1,659,781.00	1,270,181.93	389,599.07	76.5%	Overall budget at 81.1% - Monitoring
	52120000	50114	SALARIES - OVERTIME	100,000.00	107,619.36	(7,619.36)	107.6%	
	52120000	50115	ADDITIONAL PAY	0.00	6,194.12	(6,194.12)	100.0%	
	52120000	51133	LONGEVITY PAY	540.00	2,780.20	(2,240.20)	514.9%	
	52120000	51151	CO SHARE OF SOCIAL SECURITY	129,650.00	102,739.33	26,910.67	79.2%	
	52120000	51152	CO SHARE OF STATE RETIREMENT	188,703.00	148,711.27	39,991.73	78.8%	
	52120000	51154	HEALTH AND DENTAL INSURANCE	414,585.00	318,661.73	95,923.27	76.9%	
	52120000	51155	LIFE INSURANCE	1,363.00	1,025.99	337.01	75.3%	
	52120000	51159	WORKMENS COMPENSATION	44,571.00	34,693.93	9,877.07	77.8%	
	52120000	52439	OTHER TRAVEL EXPENSE	0.00	26.40	(26.40)	100.0%	
	52120000	52446	CLOTHING AND UNIFORMS	15,750.00	14,857.15	892.85	94.3%	
	52120000	52490	SUPPLIES & EXPENSE	0.00	43.14	(43.14)	100.0%	
	52120000	53890	OUTLAY	301,977.97	301,437.97	540.00	99.8%	
Sheriff - Investigations	52125000	50111	SALARIES	269,558.00	210,564.94	58,993.06	78.1%	Overall budget at 78.2% - Monitoring
	52125000	50114	SALARIES - OVERTIME	9,000.00	7,049.31	1,950.69	78.3%	
	52125000	50115	ADDITIONAL PAY	0.00	778.32	(778.32)	100.0%	
	52125000	51133	LONGEVITY PAY	315.00	501.61	(186.61)	159.2%	
	52125000	51151	CO SHARE OF SOCIAL SECURITY	20,742.00	16,320.89	4,421.11	78.7%	
	52125000	51152	CO SHARE OF STATE RETIREMENT	29,895.00	23,465.50	6,429.50	78.5%	
	52125000	51154	HEALTH AND DENTAL INSURANCE	49,865.00	43,230.40	6,634.60	86.7%	
	52125000	51159	WORKMENS COMPENSATION	7,036.00	5,473.86	1,562.14	77.8%	
	52125000	52435	MEALS AND LODGING	3,000.00	2,322.80	677.20	77.4%	
	52125000	52446	CLOTHING AND UNIFORMS	2,100.00	2,100.00	0.00	100.0%	
Jail	52710000	50114	SALARIES - OVERTIME	40,000.00	85,637.21	(45,637.21)	214.1%	Overall budget at 70.1%
	52710000	50115	ADDITIONAL PAY	10,000.00	9,561.02	438.98	95.6%	
	52710000	52413	COURTHOUSE PRINTING	1,500.00	2,656.09	(1,156.09)	177.1%	
	52710000	52436	MEALS NON-QUALIFIED (W-2)	0.00	37.00	(37.00)	100.0%	
	52710000	52438	PRISONER TRANSPORT	40,000.00	47,655.80	(7,655.80)	119.1%	

**MARINETTE COUNTY**  
**Accounts Over Budget**  
**Period Ending September 30, 2019**

DEPARTMENT	ORG	OBJ	ACCOUNT DESCRIPTION	BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% SPENT	COMMENTS
Dispatch	52150000	50112	SALARIES WITHOUT RETIREMENT	0.00	773.40	(773.40)	100.0%	Overall budget at 75.10%
	52150000	50114	SALARIES - OVERTIME	50,000.00	52,894.06	(2,894.06)	105.8%	
	52150000	50115	ADDITIONAL PAY	5,260.00	4,046.96	1,213.04	76.9%	
	52150000	52291	PURCHASE OF SERVICE	42,500.00	34,091.98	8,408.02	80.2%	
	52150000	52410	OFFICE SUPPLIES	4,700.00	4,595.07	104.93	97.8%	
	52150000	52413	COURTHOUSE PRINTING	450.00	481.63	(31.63)	107.0%	
	52150000	52424	DUES/REGISTRATION & TUITION	2,100.00	1,623.00	477.00	77.3%	
	52150000	52435	MEALS AND LODGING	1,600.00	2,561.54	(961.54)	160.1%	
	52150000	52439	OTHER TRAVEL EXPENSE	500.00	633.61	(133.61)	126.7%	
	52150000	52533	EQUIPMENT RENTAL	12,100.00	9,104.00	2,996.00	75.2%	
52150000	53890	OUTLAY	436,801.41	368,803.56	67,997.85	84.4%		
Treasurer - Personal Property Charge Back	51912000	52553	PROPERTY TAXES	0.00	993.09	(993.09)	100.0%	Non-budgeted item; Over budget account will require transfer from department savings
<b>Fund 201 - Highway Special Revenue Fund</b>								
County Snow & Ice Control	53302000	52498	OPERATION EXPENDITURES	945,000.00	1,261,952.89	(316,952.89)	133.5%	Over budget account transfer from routine maintenance or fund balance
County Road Construction	53308000	52498	OPERATION EXPENDITURES	570,000.00	590,438.07	(20,438.07)	103.6%	Over budget account transfer from routine maintenance or fund balance
<b>Fund 205 - Health and Human Services</b>								
Mental Health Court	54318000	51154	HEALTH AND DENTAL INSURANCE	3,942	3,323.48	618.52	84.3%	Operational expense lines not budgeted in 2019; Over budget accounts will require transfer from department savings, fund balance, or contingency funds at year-end
	54318000	52225	TELEPHONE	0	155.19	(155.19)	100.0%	
	54318000	52439	OTHER TRAVEL EXPENSE	0	756.40	(756.40)	100.0%	
	54318000	52490	SUPPLIES & EXPENSE	0	327.93	(327.93)	100.0%	
SS - CCI	54530000	52320	CARE - CHILDREN	0.00	35,395.36	(35,395.36)	100.0%	No budget established - expected Share Academy to open; Over budget account will require transfer from department savings, fund balance or contingency funds at year-end
Foster Care	54531000	52291	PURCHASE OF SERVICE	4,440.00	3,353.52	1,086.48	75.5%	High need children; Over budget account will require transfer from department savings, fund balance or contingency funds at year-end
	54531000	52320	CARE - CHILDREN	310,000.00	335,758.89	(25,758.89)	108.3%	
	54531000	52490	SUPPLIES & EXPENSE	2,057.56	2,004.79	52.77	97.4%	
	54531000	52861	GUARDIANSHIPS	44,200.00	33,722.68	10,477.32	76.3%	
54531000	52865	RESPIRE	8,650.00	8,650.00	0.00	100.0%		
Youth Aids - Foster Homes	54556000	52320	CARE - CHILDREN	7,500.00	33,354.40	(25,854.40)	444.7%	High placement costs; Over budget account will require transfer from department savings, fund balance or contingency funds at year-end
Youth Aid - Group Home	54557000	52229	UTILITIES	0.00	92.43	(92.43)	100.0%	Not meeting revenue projections as expected; Over budget account will require transfer from department savings, fund balance or contingency funds at year-end
	54557000	52320	CARE - CHILDREN	413,661.80	428,244.32	(14,582.52)	103.5%	
	54557000	52980	EQUIP & MATERIALS ACQUISITION	0.00	11,738.28	(18,773.58)	100.0%	

**MARINETTE COUNTY**  
**Accounts Over Budget**  
**Period Ending September 30, 2019**

DEPARTMENT	ORG	OBJ	ACCOUNT DESCRIPTION	BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% SPENT	COMMENTS
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Other:

Timber Sales	56110000	46811		(3,328,900.00)	(2,460,354.60)	(868,545.40)	73.9%	2019 Monthly Revenues: July \$604,640; August \$484,684; September \$243,885 2018 Comparison: October through December of 2018 \$889,004 with annual timber sales short at year end of \$-981,459.80 2017 Comparison: October through December of 2017 \$688,136 with annual timber sales short at year end of -\$462,227.89
Investment Revenue	51520000	48111		(500,000.00)	(1,309,042.69)	809,042.69	261.8%	Adjustments to MV
Sales Tax		41300		(2,104,569.00)	(1,837,524.20)	(267,044.80)	87.3%	6 of 12 months posted (50%)
Contingency	51901000	52498		510,000.00	214,253.00	295,747.00	42.0%	\$60,000 committed for broadband; \$10,000 committed for Children First Case Manager

ADMINISTRATIVE COMMITTEE  
 SCHEDULE OF APPROPRIATION ENTRIES  
 OCTOBER 17, 2019

Department	County Board	2019 ENTRIES	JE #	Period	Amount	Increase/ Decrease	Org	Org Description	Object	Object Description
Information Service	N	Recognize additional revenue received from the City of Marinette for their portion of the Spillman software project in 2019 and increase outlay for expenditure it was allocated to	03	10	\$ 63,516.67	Increase	51450000	Information Services	47321	Local Government Reimbursement
					\$ 63,516.67	Increase	51450000	Information Services	53890	Outlay
District Attorney	N	Transfer to cover costs associated with hiring an LTE prosecutor, estimated cost to be \$22,400 with \$12,900 coming from estimated savings in health and dental, \$1,000 estimated savings in furniture and the remaining amount of \$8500 from contingency	43	10	\$ 22,400.00	Increase	51310000	District Attorney	52291	Purchase of Service
					\$ 12,900.00	Decrease	51310000	District Attorney	51154	Health & Dental Insurance
					\$ 1,000.00	Decrease	51310000	District Attorney	52409	Furniture
					\$ 8,500	Decrease	51901000	Contingency	52498	Operation Expenditures
Information Services	N	To establish a budget for the MOCAN project in 2019; not previously budgeted	90	10	\$ 1,000.00	Increase	51452000	MOCAN Escrow	47321	Local Government Reimbursement
					\$ 1,000.00	Increase	51452000	MOCAN Escrow	52291	Purchase of Service