



## AGENDA

### ADMINISTRATIVE COMMITTEE

Thursday, December 12, 2019

9:00 a.m.

Annex Conference Room

Marinette County Courthouse Annex

1. Call to meeting to order
2. Approval of agenda and amendment
3. Approval/correction of minutes – November 7, 2019
4. Public Comment – Speaker will be limited to 5 minutes
5. Correspondence
6. Reports of outside agencies and others
7. Discuss/consider 2020 renewal of United Mailing Services, Inc. agreement, pending Corporation Counsel's approval, action if any
8. Discussion only – IT Department monthly report
9. Discuss/consider recommend to County Board approve entering into a one (1) year agreement with CenturyLink Inc. for a Network Security Analysis, RiskSense Vulnerability and Penetration Testing for a total cost of \$26,784, subject to Corporation Counsel's approval, action if any
10. Discuss/consider approve purchase of 25 additional NetMotion licenses and 1 year support for secured remote communications with law enforcement network at a cost of \$8,790, action if any
11. Discuss/consider authorizing the County Board Chairperson to formally request of .gov Domain Registration authority over the marinettecounty.gov second-level domain name be delegated to the County of Marinette, action if any
12. Discuss/consider resolution "Opposing the Enactment of any Legislation that would Infringe Upon the Right of the People to Keep and Bear Arms", action if any
13. Discuss/consider recommend County Board approve entering into a contract with the City of Marinette for the County to provide Human Resources Support Services to the City through December 31, 2020 with minimum revenue of \$12,000, subject to Corporation Counsel's approval, action if any

14. Discuss/consider recommend County Board renew Aegis Corporation 2020 Position Schedule Bond insurance with \$732,000 total limit at a cost of \$2,044, action if any
15. Finance Director's Report
  - Investment Report (October)
  - Investment Report (November) - handout
16. Discuss/consider elimination of 2020 credit card user fees and termination of Automated Merchant Systems contract upon completion of Tyler cashiering upgrade, date to be determined by County Administrator and Finance Director, action if any
17. Discuss/consider Schedule of Appropriation Entries, action if any
18. Presentation of paid invoices
19. Future agenda items
20. Identify next meeting date – January 9, 2020
21. Adjournment

#### Attachments

- 2019/2020 Meeting Calendar

#### Addendum(s) when applicable

Mark Anderson  
Tricia Grebin  
John Guarisco  
Don Pazynski  
Rick Polzin  
Vilas Schroeder

Supervisors present at this meeting may constitute an unintended quorum of other County Board committees. Supervisors appointed to the committee shall participate in action. Others may be present to listen and observe.

**NOTE:** Agenda items may not be considered and acted upon in the order listed

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans With Disabilities Act", please notify County Clerk

Kathy Brandt, Marinette County Courthouse (715-732-7406) at least 48 hours prior to the meeting to make suitable arrangements. Thank you.

1926 Hall Avenue, Marinette, WI 54143-1717

## **PUBLIC COMMENT PROCEDURE**

Marinette County Code of Ordinances

Chapter 2 – COUNTY GOVERNMENT

Section 2.04 - COUNTY BOARD RULES OF PROCEDURES

**(7)(k) Rules of Order.** Any person not a member of the Board/Committee, desirous of addressing the Board/Committee under public comment on any subject, shall first obtain permission from the Board/Committee Chairperson. All such addresses shall be limited to 5 minutes unless otherwise extended by the Board/Committee Chairperson.

**(10)(a) Suspending, Changing and Interpreting the Rules.** These rules may be suspended by affirmative vote of two-thirds of the members present. The vote on any motion to suspend the rules shall be taken by roll call vote.



## MINUTES

### Administrative

November 7, 2019  
Annex Conference Room  
Marinette County Courthouse

**MEMBERS PRESENT:** Supervisors Mark Anderson, Tricia Grebin, John Guarisco, Don Pazynski, Rick Polzin, and Vilas Schroeder

**MEMBERS EXCUSED:**

**OTHERS PRESENT:** Deputy County Clerk Bobbie Borkowski, County Administrator John Lefebvre, HR Director Jennifer Holtger, Corporation Counsel Gale Mattison, IT Director Kevin Solway, Finance Director Laura Mans, Treasurer Bev Noffke, HHSD Director Robin Elsner, County Clerk Kathy Brandt, Eagle Herald and Peshtigo Times

#### 1. Call to Order

Chair Schroeder called the meeting to order at 9:00 am.

#### 2. Agenda

Motion (Polzin/Guarisco) to approve agenda. Motion carried. No negative votes.

#### 3. Minutes

Motion (Grebin/Polzin) to approve Administrative minutes of October 17, 2019. Motion carried. No negative votes.

#### 4. Public Comment - None

#### 5. Correspondence – None

#### 6. Reports of Outside Agencies and Others - None

#### 7. Update on Health and Dental Insurance

- Discussed status of self-insured fund
- Discussed goals for year-end for both medical and dental
- Explained difference between Aggregate and Specific insurance and renewal for each
- Discussed TPA and Administration and the role of RX on rebates

**8. Create Social Work Coordinator Position**

Motion (Guarisco/Pazynski) to recommend County Board approve a Social Work Coordinator position and eliminate a CPS Ongoing Social Worker or Juvenile Court Worker position upon vacancy or maintain another position vacancy in HHSD until one of the two positions is eliminated, effective 12/01/2019. Motion carried. No negative vote. Exhibit A

**9. Crisis Coordinator Position**

Motion (Polzin/Anderson) to recommend County Board approve a Crisis Coordinator position, effective 12/01/2019. Motion carried. No negative vote. Exhibit B

**10. IT Report – Exhibit C**

**11. IP Management – CDWG**

Motion (Grebin/Guarisco) to recommend County Board approve renewal of network monitoring, IP management and log analysis software with CDWG at a cost of \$15,176.58. Motion carried. No negative vote. Exhibit D

**12. Renewal of MaaS360**

Motion (Polzin/Anderson) to approve renewal of MaaS360 mobile device management software at an approximate cost of \$10,237.00. Motion carried. No negative vote.

**13. 2020 Cybersecurity Training**

Motion (Grebin/Pazynski) to approve pre-purchase 2020 Cybersecurity training during first week of December (approximate 50% or greater discount if pre-purchased during government buy window), approximate cost of \$10,000. Motion carried. No negative vote.

**14. Merchant Processing Agreements with Value Payment Systems**

Motion (Guarisco/Grebin) to recommend County Board approve entering into merchant processing agreements with Value Payment Systems, World pay US, Inc. and TTech Transaction Technologies for credit card and electronic banking services, subject to Corporation Counsel's approval. Motion carried. No negative vote. Exhibit E

**15. Renew 2020 WI County Mutual Insurance Corporation Liability Insurance**

Motion (Polzin/Pazynski) to recommend County Board approve renewal of 2020 Wisconsin County Mutual Insurance Corporation liability insurance with a \$25,000 deductible for a cost of \$230,387. Motion carried. No negative vote. Exhibit F

**16. Renew 2020 WI County Mutual Insurance Corporation Property Insurance**

Motion (Anderson/Polzin) to recommend County Board approve renewal of 2020 Wisconsin County Mutual Insurance Corporation property insurance with a \$25,000/\$1,000 deductible for a cost of \$79,859 and auto insurance with a \$5,000 deductible for a cost of \$61,868. Motion carried. No negative vote.

**17. 2020 Sales and Use Tax Agreement**

Motion (Guarisco/Grebin) to recommend County Board approve 2020 Sales and Use Tax Agreement between Wisconsin Department of Revenue and Marinette County and authorize the Finance Director and County Administrator to view details of the Marinette County sales and use tax report, subject to Corporation Counsel's approval. Motion carried. No negative vote. Exhibit G

**18. WI County Mutual Insurance Corporation Excess Workers Compensation**

Motion (Polzin/Grebin) to recommend County Board approve renewing 2020 Wisconsin County Mutual Insurance Corporation Excess Workers Compensation & Claims Administration for a cost of \$56,931, subject to Corporation Counsel's approval. Motion carried. No negative vote. Exhibit H

**19. 2016 Maintenance CIP Fund Capital Expenditures – Courthouse Tuck Point**

Motion (Guarisco/Pazynski) to approve closing the 10/30/2019 balance in the 2016 CIP Fund to Maintenance Capital Expenditures 51641000-53890, to be earmarked for Courthouse tuck point and masonry repairs. Motion carried. No negative vote. Exhibit I

**20. Appropriation Entries**

Motion (Polzin/Guarisco) to approve Schedule of Appropriation Entries. Motion carried. No negative vote. Exhibit J

**21. Schedule of Paid Invoices**

Committee reviewed October Schedule of Paid Invoices totaling \$494,802.37

**22. Chapter 2 Section 2.05 County Board Compensation**

Motion (Guarisco/Pazynski) to recommend County Board approve Chapter 2 Section 2.05 County Board Compensation and Reimbursement remain the same for the 2020 – 2022 term of office. Motion carried. No negative vote. Exhibit K

**23. NEWCAP, Inc. – Housing with in Marinette County – Discussion only.**

**24. Future Agenda Items**

NEWCAP, Inc. – Housing with in Marinette County

**25. Adjournment**

Motion (Grebin/Guarisco) to adjourn 10:57 a.m. Motion carried. No negative vote.

Next meeting date – Thursday, December 12, 2018 – 9:00 a.m.

Bobbie Borkowski  
Deputy County Clerk

Date approved/corrected:



CUSTOMER AGREEMENT

This agreement sets forth the responsibilities and procedures with respect to mail sorting services provided by United Mailing Services, Inc., hereinafter referred to as UMS.

1. UMS shall provide service for Marinette County hereinafter referred to as customer, located at 1926 Hall Ave. Marinette, WI 54143 on a mutually accepted schedule for daily or occasional mailings. UMS will comply with all Postal regulations related to the Postal discounts achieved, and will accept all mail meeting Postal regulations.

2. UMS shall barcode automation compatible mail, label, tray/sack and deliver mail to the nearest USPS-SCF (Sectional Center Facility), on the same day it is received.

3. The above services will be performed by your nearest UMS facility located in Green Bay

4. UMS shall provide an invoice reflecting total pieces submitted and any additional services rendered for that invoice period. All charges are due net TEN DAYS unless prior arrangements are made.

5. Customer will pay UMS to process mail, at the following rates:

<u>.035</u> Letter Pieces	Meter Letters	<u>.05/ Piece</u>
<u>Included</u> Reject Processing	Meter Flats	<u>.075 / Piece</u>
<u>.44</u> Flats	Parcel Processing	<u>.25 / Piece</u>
<u>.005</u> Move Comply Service	Departmentalization	<u>\$35.00</u>
<u>5.00</u> Transportation Fee	Monthly Invoice	

6. Customer Meter Rate: .412 AADC all letter mail. This includes one, two and three ounce.

7. Any additional postage required, to adhere to Postal regulations, will be affixed and paid for by UMS, then billed back to customer on next invoice.

8. UMS accepts responsibility for customers mail from pickup to delivery to USPS. In the event of loss due to our negligence, reasonable reconstruction charges will be met, the total of which shall not exceed \$1.00 per envelope. No other liability is implied or accepted.

9. If UMS is unable to provide this mail sorting service due to an act of God or any other reason whatsoever, customer will be notified immediately for proper action. UMS shall not be held responsible for postage discounts while unable to perform sorting functions.

10. This agreement shall remain in effect until December 31, 2020 The agreement will automatically renew at the end of date shown unless a SIXTY DAY advance notice is received. Customer further agrees not to employ another service bureau during this period, without prior approval by UMS.

11. Any future presort discounts will have to be re-negotiated between UMS and customer.

The aforementioned is our entire understanding and agreement.

Accepted for: Marinette County

UNITED MAILING SERVICES, INC.

Accepted by: \_\_\_\_\_

Date: 12-2-19

Signature: \_\_\_\_\_

Signature:

Contact: Kathy Brandt Phone: (715)732-7407

Start Date: 1/1/2019 Branch Phone: (920)-662-1316



## MARINETTE COUNTY INFORMATION SERVICES

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### Summary Monthly Report December 2019

In addition to the daily operational and support tasks, the following activities are notable:

**Updated:** Public Safety Software – on schedule. Jail and patrol training completed. First two dispatcher classes completed as of 12/12/19. GIS integration online with new CAD system thanks to LIO Department's assistance. Currently working through Statelink plan approval.

**Updated:** IP Telephony and video system upgrade: eFAX being slowly rolled out. SIP testing underway. Several issues with courts video system resolved or identified.

**Updated:** Redundant Fiber Circuit: Construction underway, on time and within budget.

**Updated:** Two additional data migrations completed – ingoing process as time allows.

**Updated:** Server upgrades – approximately **50 15 servers** to upgrade to new operating system. Data migrations underway.

**Updated:** Tyler-MUNIS Version Upgrade now scheduled to go into TEST environment in April of 2020. LIVE environment installation targeted for July 2020. *Cashiering update no in TEST mode.*

**Updated and Ongoing:** Windows 10 upgrades are underway at Human Services and courthouse, highway completed. Niagara ready to deploy.

**No Change:** Data center relocation – infrastructure design being developed for entire project. Received initial design for data center racking, redundant cooling and UPS components. Under technical review.

**No change:** Working with current imaging vendor to identify specialty interfaces and use cases as we develop upgrade plan to current solution – most cost effective at this point.

**No change:** TCM browser-based migration setup and startup – installed latest update into test environment – HHSD currently testing and working with portions of the browser-based software.

Approximately 108 hours of staff training this month (Motorola Flex Training)

#### Upcoming Projects of Significance

New Syslog Server

County Boardroom technology cleanup and refresh - **2020**

Annex UPS replacement and rewiring to generator

Access point site review and mapping

Wisconsin Courts DAR system upgrades (State of Wisconsin)



## MARINETTE COUNTY INFORMATION SERVICES

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Transcendent implementation

Courthouse IDF implementation and wiring

Microfiche migration to digital images

## STATEMENT OF WORK

### Network Security Analysis – RiskSense Vulnerability Assessments and Penetration Testing

Agreement Pramata ID # 1225426

Quote Number (if applicable): SM1194957

#### 1. OVERVIEW

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This Statement of Work ("SOW") sets forth the scope of work and terms and conditions of the Services to be provided to MARINETTE COUNTY - WI ("Customer") by a CenturyLink Communications LLC, affiliate ("CenturyLink"). The CenturyLink affiliate providing the Service will be identified in the invoice. This SOW is effective upon the last date signed below ("Effective Date") and incorporates by reference and is subject to the Professional Security Services Schedule and the CenturyLink Master Service Agreement or other service agreement executed between the parties ("Agreement"), or the then current standard CenturyLink Master Service Agreement if no Agreement has been executed as of the effective date of this SOW. Capitalized terms not defined in this SOW are defined in the Agreement or Professional Security Services Service Schedule.

#### 2. DESCRIPTION OF WORK

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##### 2.1 Scope

Under this SOW, CenturyLink will provide the vulnerability assessments and penetration testing services identified and selected below.

##### 2.2 Services

This SOW encompasses the activities to be performed by CenturyLink and the various reports ("Document Deliverables") as identified and described below ("Services"). All Services not identified with a checked box in Section 3 are out of scope and require a SOW Change Request to be signed between the parties.

Services provided by CenturyLink, through its subcontractor RiskSense Inc., to Customer include various options for the Network Security Analysis ("NSA") in the form of vulnerability assessments and penetration testing.

Every physical and virtual object being registered, discovered and assessed by the Service (collectively the "Asset(s)") are measured by overall instances used by Customer. Assets include objects (i.e. network devices, applications, databases, security appliances) on premise, in the cloud, on the IoT, or on mobile devices, and are typically identified by a unique IP or MAC address, but also include web application software and databases.

- Vulnerability Assessments ("VA") provide an automated check of public facing Assets to identify potential gaps in network security. The VA can be extended behind Customer's perimeter to perform the automated checks on Assets connected to the internal networks. This process leverages a suite of automated tools and can be performed against Assets visible to the internet or Assets visible only on the internal networks, or against a combination. Examples of activities for VAs include:
  - Security Posture Assessment Reports – High-level assessment of Customer's Assets and functional components to identify vulnerabilities associated with external threats. The assessment may require scans and penetration tests (if separately selected below), and analyzes technical information such as prevalence of malware, likelihood of exposure, and various other key technical considerations in relation to the vulnerabilities identified.
  - Snapshot of Critical Information Security Risks - Provides a summary and ranking of the top 5 critical areas of the Customer's internet facing Assets which have the greatest risk from an information vulnerability standpoint. The risk ranking methodology presents risks as High, Medium, and Low priority based on many factors, including ease of exploitation, business criticality of the host, and prevalence of the threat. The report may include the following groups of findings:
    - Consolidated network-wide top 5 vulnerable subnets
    - Consolidated network-wide top 5 vulnerable Assets
    - Consolidated SNMP summary report
    - Consolidated anonymous FTP summary report
    - Consolidated unique port protocol service summary report
    - Consolidated Network-wide list of IP addresses for which password does not expire
    - IPs susceptible to Malware and Exploits
    - Any vulnerable Web Services or misconfigurations
- Penetration Testing ("PT") supplements and builds upon the Vulnerability Assessment by attempting to exploit suspected vulnerabilities and gain access to target systems or data by using people and other manual techniques. This type of test uses extensive technical expertise, automated and manual testing to attempt to bypass firewalls (network and application), and intrusion detection systems. It is designed to demonstrate a "real-world" scenario of an attack on the network, from the perspective of a determined attacker, and provides a plan for remediation. This assessment also includes a joint discussion to review the findings and define relevant mitigation techniques. This type of testing can be very effective in determining the vulnerability of web applications in addition to vulnerabilities identified in the underlying infrastructure. Examples of activities for PT include:
  - Infrastructure Vulnerability Assessment report
  - Penetration Testing report

- Penetration Testing Executive Summary
- Penetration Testing Approach
- Web and Application Information Security Posture
- Penetration Testing Summary
  - SANS Top 20
  - Analysis of Top 10 Ports (by reports, source, destination)
- Recommendations on remediation

The NSA options may be conducted to assess Assets in the following manner.

- From the Internet: This test can be performed on Assets that are visible to the internet ("From the Internet") and will only be able to access those Assets through whatever boundary protection Customer has in place.
- Full Enterprise: A more comprehensive test can be performed from behind Customer's boundary protection ("Full Enterprise") and this method is required to access Assets such as desktops, printers, and servers that are not visible from the internet. This type of assessment requires access to Customer's internal/private networks and can be accomplished using a variety of means including VPN connection.
- Re-Scan: This test will comprise running an automated tool(s) against the Assets identified in the NSA to document findings to supplement the full penetration test or vulnerability assessment. A re-scan is typically requested by the customer to validate their remediation efforts.

### 2.3 Customer Responsibilities; Requirements

- (a) Customer acknowledges and agrees that its failure to perform its obligations as detailed in this SOW or applicable SOW Change Request may result in CenturyLink's inability to perform the Services.
- (b) Customer will specifically identify and provide CenturyLink and its vendor with access to all relevant Customer-controlled information, resources and locations required to complete this SOW and any applicable SOW Change Request.
- (c) Customer will assign a dedicated, authorized representative who will be available throughout this SOW and Customer will keep contact information up to date with CenturyLink and its subcontractor, including email address.

### 2.4 Assumptions

- (a) Other CenturyLink resources (including but not limited to subcontractors) will be utilized, as needed, to provide a full scope of technical expertise.
- (b) No equipment is included in the Service.
- (c) If performance of the Services extends beyond the Service Term due to delays caused by parties other than CenturyLink or its subcontractor, then CenturyLink's ability to perform the Services may be affected. CenturyLink will not be liable for any failure to perform due to third parties and Customer's failure to perform Customer's obligations.
- (d) Customer may purchase additional Services as needed by executing a separate SOW.

## 3. PRICING; TERM AND TERMINATION

### 3.1 Charges

Customer agrees to pay all monthly recurring charges ("MRC") associated with this SOW as invoiced by CenturyLink within 30 days of invoice date. Any travel related expenses will be invoiced to Customer on a cost basis after being incurred.

Services and Frequency of NSA	In Scope	Quantity of Assets	MRC
NSA VA – Network Frequency of NSA - Quarterly	<input checked="" type="checkbox"/>	1,000	\$2,232.00
NSA VA – Application Frequency of NSA - Select once, monthly, quarterly or annually	<input type="checkbox"/>	XX	\$ XX.XX
NSA PT – Network Frequency of NSA - Select once, monthly, quarterly or annually	<input checked="" type="checkbox"/>	Up to 1,000	\$<INCLUDED>
NSA PT – Application Frequency of NSA - Select once, monthly, quarterly or annually	<input type="checkbox"/>	XX	\$ XX.XX
NSA Re-Scan - Network Frequency of NSA - Select once, monthly, quarterly or annually	<input type="checkbox"/>	XX	\$ XX.XX
NSA Re-Scan – Application	<input type="checkbox"/>	XX	\$ XX.XX

Frequency of NSA - Select once, monthly, quarterly or annually			
<b>Totals (Quantity/USD)</b>		1,000	\$2,232.00

**3.2 Service Term; Termination**

Services will be provided within twelve (12) months of the Effective Date ("Service Term"). If Customer terminates Service before expiration of the Service Term, Customer will pay a termination charge equal to: (1) the MRC multiplied by the number of months remaining in the Service Term, if any; and (2) any incurred travel expenses not invoiced prior to termination.

3.3 Any pricing quoted within this document is valid until 11/13/2019.

**4. SERVICE PERFORMANCE**

Services supplement Customer's existing security and compliance frameworks, for which CenturyLink is not responsible. CenturyLink does not guarantee or warrant that the Services will accurately identify all risks, potential security and/or compliance gaps. CenturyLink nor its subcontractor will be liable for any damages which Customer or third parties may incur as a result of Customer's (i) non-compliance with any standards which apply to Customer, and (ii) reliance upon (or implementation of recommendations from) results, reports, tests, or recommendations related to the Services. Customer's sole remedy for Service performance claims or dissatisfaction with Services is to terminate this SOW.

**5. MISCELLANEOUS**

Notwithstanding anything to the contrary in the underlying Agreement or in the applicable Service Schedule, except for any indemnification obligations set forth in this SOW, each party's total aggregate liability arising from or related to this SOW will be limited to the total charges paid or payable under this SOW. CenturyLink is not responsible for any loss or corruption of data or information. CenturyLink makes no representation, warranty, or guarantee that the Services performed under this SOW comply with or satisfy any applicable governmental or industry data security standard. Customer authorizes CenturyLink or its subcontractors to perform the activities set forth in the SOW. Customer represents and warrants that Customer has authority to authorize such activities and has obtained all necessary authorizations for the performance of the Services hereunder. Customer understands and acknowledges that the performance of Services may result in potential disruption to and/or degradation in operations of the systems tested and Customer accepts such risks. Customer is solely responsible for restoration of systems and security settings following performance of Services. Customer assumes sole responsibility and liability for any loss or damages arising out of or from the Services performed. Customer will indemnify and hold CenturyLink and its subcontractors harmless from, any and all claims, actions, damages, losses or harm that may result from the Services. Customer consents to CenturyLink's and its affiliates or subcontractors' use and transfer to the United States, or other countries, data or information (including Customer contact information such as names, phone numbers, addresses and/or email addresses) of the Customer for the sole purpose of: fulfilling its obligations under the Agreement; and (ii) providing information to Customer about CenturyLink's products and services. Customer represents that it will ensure that all information provided to CenturyLink is accurate at all times and that any business contact has consented to CenturyLink's processing of such information for such purposes.

**6. AUTHORIZATION**

Acknowledged & Agreed:

**CENTURYLINK**

**MARINETTE COUNTY - WI**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name Typed or Printed

\_\_\_\_\_  
Name Typed or Printed

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## STATEMENT OF WORK

### Cyber Risk and Vulnerability Management Platform for the Vulnerability Assessment and/or Penetration Testing (VAPT) - \$0 Agreement Pramata ID # 1225426 Quote Number (if applicable): SM1194957

#### 1. OVERVIEW

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This Statement of Work ("SOW") sets forth the scope of work and terms and conditions of the Services to be provided to MARINETTE COUNTY - WI ("Customer") by a CenturyLink Communications LLC, affiliate ("CenturyLink"). The CenturyLink affiliate providing the Service will be identified in the invoice. This SOW is effective upon the last date signed below ("Effective Date") and incorporates by reference and is subject to the Professional Security Services Schedule and the CenturyLink Master Service Agreement or other service agreement executed between the parties ("Agreement"), or the then current standard CenturyLink Master Service Agreement if no Agreement has been executed as of the effective date of this SOW. Capitalized terms not defined in this SOW are defined in the Agreement or the Professional Security Services Service Schedule.

#### 2. DESCRIPTION OF WORK

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##### 2.1 Scope

Under this SOW, CenturyLink will provide the Services identified and selected below.

##### 2.2 Services

This SOW encompasses the activities to be performed by CenturyLink and the various reports ("Document Deliverables") as described below ("Services"). All Services not identified with a checked box in Section 3 are out of scope and would require a SOW Change Request to be signed between the parties.

Services include Customer access to the RiskSense Software as a Service (SaaS) Platform ("Platform") as set forth in this SOW. CenturyLink assumes no responsibility for performance or availability of the Platform.

Customer will be enabled with access to the Platform (the "Service"). The Service consumes and correlates data from tools such as vulnerability scanners, application and event monitoring systems, database security and data leakage systems, configuration management systems, patch management systems, and others. Every physical and virtual object being registered, managed, and discovered by the Service (collectively the "Asset(s)") are measured by overall instances used by Customer. Assets include objects (i.e. network devices, applications, databases) that can be on premise, in the cloud, on the IoT, or on mobile devices, and are typically identified by a unique IP or MAC address, but also include web application software and databases. The Service normalizes the data and aims to minimize false positives by conducting differential analysis across the different sources and unifying the data to avoid duplicates. It then unifies this data with threat intelligence feeds from other industry sources. By doing so, the Service provides Customer with threat attribution, and emphasizes those security gaps that are being exploited by cyber adversaries. The Service uses an analysis engine as well as human-interactive machine learning technology to derive the RiskSense Security Score (RS3) that continuously measures, monitors, and tracks Customer's overall exposure to risk and generates a score and visual representation of cyber risk posture. The score accounts for Customer's internal security findings, external threats, and business criticality. The Platform provides interactive drill-down and visualizations of correlated data as well as visualization of application attack path analysis. To aid in a Customer's remediation team's effectiveness, the Service provides playbooks that include step-by-step instructions on handling critical vulnerabilities.

##### 2.3 Customer Responsibilities; Requirements

- (a) Customer acknowledges and agrees that its failure to perform its obligations as detailed in this SOW or applicable SOW Change Request may result in CenturyLink's inability to perform the Services.
- (b) The Platform and Customer's access to it are subject to separate terms between Customer and RiskSense located at <https://risksense.com/customer-agreements/>.
- (c) Customer will specifically identify and provide CenturyLink and its vendor with access to all relevant Customer-controlled information, resources and locations required to complete this SOW and any applicable SOW Change Request.
- (d) Customer will assign a dedicated, authorized representative who will be available throughout this SOW and Customer will keep contact information up to date with CenturyLink and its subcontractor, including email address.

##### 2.4 CenturyLink Responsibilities

A representative from CenturyLink's subcontractor, RiskSense will contact the Customer's authorized representative to begin on-boarding, generally within 5 business days of the Effective Date of this SOW. CenturyLink or RiskSense will provide Customer with a report showing Platform usage on a monthly basis.

##### 2.5 Assumptions

- (a) Other CenturyLink resources (including but not limited to subcontractors) will be utilized, as needed, to provide a full scope of technical expertise.
- (b) No equipment is included in the Service.

- (c) If performance of the Services extends beyond the Service Term due to delays caused by parties other than CenturyLink or its subcontractor, then CenturyLink's ability to perform the Services may be affected. CenturyLink will not be liable for any failure to perform due to third parties and Customer's failure to perform Customer's obligations.
- (d) Any assessment services Customer purchases require the Network Security Analysis – Vulnerability Assessment and Penetration Testing SOW.

### 3. PRICING; TERM AND TERMINATION

#### 3.1 Charges

Customer agrees to pay all monthly recurring charges ("MRC") associated with this SOW as invoiced by CenturyLink within 30 days of invoice date. Any travel related expenses will be invoiced to Customer on a cost basis after being incurred.

Services: Committed Levels for Assets and associated pricing for the Platform	In Scope	Unit Charges per Committed #**	Committed Number	Total MRC**
Assets	<input type="checkbox"/>	\$ 0.00	1,000	\$ 0.00
<b>Totals (Quantity/USD)</b>			1,000	\$ 0.00

\*\* Pricing in this SOW will be \$0 if this SOW is bundled with and signed contemporaneously with the Network Security Analysis – Vulnerability Assessments and Penetration Testing SOW.

Increases in usage above the committed level will require a separate Cyber Risk and Vulnerability Management SOW be executed between Customer and CenturyLink.

#### 3.2 Service Term

Services will be provided for a total of twelve (12) months from the Effective Date ("Service Term").

3.3 Any pricing quoted within this document is valid until November 13, 2019.

### 4. SERVICE PERFORMANCE

Services supplement Customer's existing security and compliance frameworks, for which CenturyLink is not responsible. CenturyLink does not guarantee or warrant that the Services will accurately identify all risks, potential security and/or compliance gaps. CenturyLink nor its subcontractor will be liable for any damages which Customer or third parties may incur as a result of Customer's (i) non-compliance with any standards which apply to Customer, and (ii) reliance upon (or implementation of recommendations from) results, reports, tests, or recommendations related to the Services. Customer's sole remedy for Service performance claims or dissatisfaction with Services is to terminate this SOW.

### 5. MISCELLANEOUS

Notwithstanding anything to the contrary in the underlying Agreement or in the applicable Service Schedule, except for any indemnification obligations set forth in this SOW, each party's total aggregate liability arising from or related to this SOW will be limited to the total charges paid or payable under this SOW. CenturyLink is not responsible for any loss or corruption of data or information. CenturyLink makes no representation, warranty, or guarantee that the Services performed under this SOW comply with or satisfy any applicable governmental or industry data security standard. Customer authorizes CenturyLink or its subcontractors to perform the activities set forth in the SOW. Customer represents and warrants that Customer has authority to authorize such activities and has obtained all necessary authorizations for the performance of the Services hereunder. Customer understands and acknowledges that the performance of Services may result in potential disruption to and/or degradation in operations of the systems tested and Customer accepts such risks. Customer is solely responsible for restoration of systems and security settings following performance of Services. Customer assumes sole responsibility and liability for any loss or damages arising out of or from the Services performed. Customer will indemnify and hold CenturyLink and its subcontractors harmless from, any and all claims, actions, damages, losses or harm that may result from the Services. Customer consents to CenturyLink's and its affiliates or subcontractors' use and transfer to the United States, or other countries, data or information (including Customer contact information such as names, phone numbers, addresses and/or email addresses) of the Customer for the sole purpose of: fulfilling its obligations under the Agreement; and (ii) providing information to Customer about CenturyLink's products and services. Customer represents that it will ensure that all information provided to CenturyLink is accurate at all times and that any business contact has consented to CenturyLink's processing of such information for such purposes.

### 6. AUTHORIZATION

Acknowledged & Agreed:



**CENTURYLINK**

**MARINETTE COUNTY - WI**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name Typed or Printed

\_\_\_\_\_  
Name Typed or Printed

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# QUOTE CONFIRMATION



**DEAR KEVIN SOLWAY,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LBQB598	11/19/2019	LBQB598	6626929	<b>\$8,790.00</b>

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">NETMOTION MOBILITY UNV+PL+AN 25-99</a> Mfg. Part#: 11NMUPA Electronic distribution - NO MEDIA Contract: MARKET	25	4492772	\$260.00	\$6,500.00
<a href="#">NETMOTION MOBILITY PREM MNT</a> Mfg. Part#: 11NMXP20 11/18/2019 7/13/2021 Electronic distribution - NO MEDIA Contract: MARKET	1	4263614	\$2,290.00	\$2,290.00

PURCHASER BILLING INFO	SUBTOTAL	\$8,790.00
<b>Billing Address:</b> INFORMATION SERVICES MARINETTE COUNTY 1926 HALL AVE MARINETTE, WI 54143-1717 <b>Phone:</b> (715) 732-7480 <b>Payment Terms:</b> Master Card	<b>SHIPPING</b>	\$0.00
	<b>SALES TAX</b>	\$0.00
	<b>GRAND TOTAL</b>	<b>\$8,790.00</b>
	<b>DELIVER TO</b> <b>Shipping Address:</b> INFORMATION SERVICES MARINETTE COUNTY 1926 HALL AVE MARINETTE, WI 54143-1717 <b>Phone:</b> (715) 732-7480 <b>Shipping Method:</b> ELECTRONIC DISTRIBUTION	
<b>Please remit payments to:</b> CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G SALES CONTACT INFORMATION

 Amanda Fischer (Government Sales)		(877) 213-7831		amanfis@cdwg.com
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# Why .gov?



It should be easy to identify government on the internet.



## .gov is Trusted.

- The General Services Administration (GSA) manages the .gov top-level domain (TLD), which is *exclusive* to U.S. government organizations
- We support all official U.S. government organizations, including federal, state, city, and county governments, native sovereign nations (NSN), interstate and independent intrastate government organizations
- A .gov domain name lends legitimacy to your websites and online tools, and helps your customers trust that your content is official



## .gov is Authoritative.

- We host the .gov domain registry and registrar, where .gov domains are housed & managed
- We serve as the policy authority for .gov, overseeing the issuance of .gov domain names, i.e., evaluate each registrant's authority over, and eligibility for, a given domain name
- We arbitrate name exception requests, set requirements for a domain name's continued use, and facilitate domain name transfers



## .gov is Secure.

- We oversee the security of the .gov infrastructure and facilitate reporting of potential security incidents to your domain points of contact
- Unlike any other TLD, we conduct HSTS preloading for newly registered domains to help ensure that modern browsers will always make secure HTTPS connections between users and websites



Interested in a .gov domain?  
Visit [dotgov.gov](https://dotgov.gov)



## Dot Gov Background Paper

- ***.gov domain registration is only available to federal, state, local, and tribal government***
- ***Managed by the General Services Administration (GSA), .gov registration provides enhanced security and increases the public trust in government***

- The U.S. government began operating the .gov domain in 1985 and extended availability to state, local, and tribal governments beginning in 2002. Prior to 2002, the federal government had exclusive use of the .gov domain. At that time, the domain's goal was to provide naming conventions to facilitate access to the electronic resources of federal government agencies.
- Nearly twenty years after making the .gov domain available to state and local governments, the vast majority of local governments are still not making use of this advantage. As of today, there are only 4,500 .gov domains registered to state and local governments, representing only 5 percent of all eligible entities.
- Registration of .gov sites require thorough vetting and background checks (including government officials as references with .gov email addresses), which prevents spoofing.
  - For state governments, authorization from the governor or state CIO is required. Domains for cities must be authorized by the mayor. For counties, authorization must be submitted by county commissioners or equivalent officials.
- Use of .gov sends a message to the user that the domain is authoritative and legitimate. With the vast majority of local government websites on domains other than .gov, there is no official governing body validating whether their websites are legitimate entities or fraudulent actors.
- .gov allows states and local government to distinguish their collective Internet presence from that of the commercial marketplace and other types of entities, many of which are located in other domains, such as .com, .net, .us, and .org.
- .gov registration provides active monitoring tools, on-call staff in case of emergency, and automatic updates and replication of data.
- Adoption of .gov allows for the search of government-related information and services more intuitive to citizens and increases collaboration among all levels of government.
- While GSA charges an annual fee of \$400 for .gov registration, states are encouraged to make third-level domain names available to local governments at no cost to the extent such an option is available.



MARINETTE COUNTY  
**BOARD OF SUPERVISORS**

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MARK ANDERSON  
COUNTY BOARD CHAIR

ROBERT HOLLEY  
COUNTY BOARD VICE-CHAIR

November 6, 2019

.Gov Domain Registration  
c/o Verisign, Inc.  
12061 Bluemont Way  
Reston, Virginia 20190

Dear Domain Manager,

As County Board Chairman for the County of Marinette, Marinette, Wisconsin, I formally request that authority over the marinettecountywi.gov second-level domain name be delegated to the County of Marinette, Marinette, Wisconsin. I attest that I am the highest-ranking elected official for County of Marinette, Marinette, Wisconsin.

This domain name will be used to represent the County of Marinette governmental Internet presence. The use of this domain is consistent with the County of Marinette Internet policy. In addition, I will ensure the content of the requested domain name conforms to the .gov policy.

By requesting this domain name, I acknowledge that I (the County of Marinette) will be responsible for payment of the annual \$400 domain fee. I understand that if I wish to retire my domain, I must submit a written request to registrar@dotgov.gov. If a written request is not submitted, I understand that I will continue to be responsible for all accrued domain fees.

The following individuals will be listed as points of contact for marinettecountywi.gov. It is understood that the contact information must remain valid and up to date, and that administrative, billing, and technical points of contact will be unique.

**Administrative Point of Contact**

Kathy Brandt  
County Clerk  
1926 Hall Avenue  
Marinette, WI 54143  
(715) 732-7407  
mcclerk@marinettecounty.com

**Billing Point of Contact**

Laura Mans  
Finance Director  
1926 Hall Avenue  
Marinette, WI 54143  
(715) 732-7422  
[Lmans@marinettecounty.com](mailto:Lmans@marinettecounty.com)

**Technical Point of Contact**

Kevin Solway  
1926 Hall Avenue  
Marinette, WI 54143  
(715) 732-7480  
[kevin.solway@marinettecounty.com](mailto:kevin.solway@marinettecounty.com)

**Security Point of Contact**

Helpdesk  
1926 Hall Avenue  
Marinette, WI 54143  
(715) 732-7480  
[helpdesk@marinettecounty.com](mailto:helpdesk@marinettecounty.com)

Sincerely,

Mark Anderson  
County Board Chair  
Marinette County Board of Supervisors

**OPPOSING THE ENACTMENT OF ANY LEGISLATION THAT WOULD INFRINGE  
UPON THE RIGHT OF THE PEOPLE TO KEEP AND BEAR ARMS**

WHEREAS, the right of the people to keep and bear arms is guaranteed as an individual right under the Second Amendment to the United States Constitution and under the Constitution of the State of Wisconsin, Article 1, Section 25 - "The people have the right to keep and bear arms for security, defense, hunting, recreation or any other lawful purpose"; and

WHEREAS, the right of the people to keep and bear arms for defense of life, liberty, and property is regarded as an inalienable right by the people of Marinette County; and

WHEREAS, the people of Marinette County derive economic benefit from all safe forms of firearms recreation, hunting, and shooting conducted within Marinette County using all types of firearms allowable under the United States Constitution and the Constitution of the State of Wisconsin; and

WHEREAS, Marinette County Board Supervisors are elected to represent the people of Marinette County and are duly sworn by their oath of office to uphold the United States Constitution and the Constitution of the State of Wisconsin; and

WHEREAS, the members of the Wisconsin House of Representatives and the Wisconsin Senate are elected by the people of the State of Wisconsin and are duly sworn by their oath of office to uphold the United States Constitution and the Constitution of the State of Wisconsin; and

WHEREAS, the Marinette County Board of Supervisors opposes any legislation considered by the Wisconsin state legislature that would infringe on the right to keep and bear arms and would ban the possession and use of any firearms, magazines, ammunition or body armor now employed by individual citizens of Marinette County for defense of life, liberty and property or would require a firearms owner I.D. card or tax the possession of firearms or ammunition within Marinette County;

BE IT RESOLVED, the Marinette County Board of Supervisors hereby declare Marinette County to be a Second Amendment Sanctuary County.

BE IT FURTHER RESOLVED, the Marinette County Board of Supervisors affirms its support of the Sheriff to exercise sound discretion to not enforce against any citizen an unconstitutional firearms law.

BE IT FURTHER RESOLVED, the Marinette County Board of Supervisors will not appropriate any funds for any enforcement of unconstitutional laws against the people of Marinette County.

BE IT FURTHER RESOLVED the Marinette County Board of Supervisors opposes the enactment of any legislation that would infringe upon the right of the people to keep and bear arms and considers such laws to be unconstitutional and beyond lawful legislative authority.

BE IT FURTHER RESOLVED that the Marinette County Board of Supervisors directs the County Clerk to forward this resolution to the governor, assembly members and senators representing Marinette County and the Wisconsin Counties Association.

Adopted this 17<sup>th</sup> day of December 2019, by a majority vote of a quorum of the Marinette County Board.

\_\_\_\_\_  
Mark Anderson, Chairperson

\_\_\_\_\_  
Kathy Brandt, County Clerk

AGREEMENT FOR CITY OF MARINETTE  
HUMAN RESOURCE SUPPORT SERVICES

This Agreement is made between the City of Marinette (hereinafter "City") and Marinette County (hereinafter "County"), for purposes of providing services defined as Human Resource Support Services.

Proposed Scope of Work

County is willing to assist with Human Resources support functions as needed and will provide services as follows:

1. County will provide Human Resource support services as requested by the City Mayor or his designee.
2. County will generally provide these services at the City Hall location in Marinette, Wisconsin however if said service can be provided more efficiently from the Marinette Courthouse the City agrees for the service to be provided from the courthouse.
3. County will determine hours and times County will provide services.
4. County agrees to perform as an independent contractor and not as an employee of the City of Marinette. Bonding, if the City determines is necessary, shall be provided by the City.
5. County agrees that the performance of its work, services and the results therefore, shall conform to such recognized professional standards as are prevalent in this field of endeavor and like services.

Project Contacts:

City:

Steve Genisot, Mayor Marinette City Hall  
1905 Hall Avenue  
Marinette, WI 54143  
(715)732-5120

County:

John Lefebvre, County Administrator Courthouse  
1926 Hall Avenue  
Marinette, WI 54143  
Phone: (715) 732-7415

### City Responsibilities

1. City agrees to provide County with the appropriate office space and tools, including but not limited to competent support staff for the assistance being requested, to perform the necessary administrative and management services related to Human Resources.
2. City shall provide the County Human Resource staff access to all personnel related documents upon request.

Services in this Agreement shall commence upon execution of this agreement by both parties, and shall remain in effect through December 31, 2020, with an option to extend for additional 1 year term(s) upon approval of the parties.

### Retainer Fee, Hourly Rate and Expenses:

1. A retainer fee of \$1,000 per month shall be paid by the City.
2. In addition to the retainer fee services provided shall be at the rate of \$65 per hour for the Human Resources Director and \$40 per hour for support staff, plus expenses. Billing shall be based upon 15 minute increments.
3. Mileage will be charged at the allowable IRS rate (currently \$.535 per mile). Should any assigned work include travel, meals and lodging expenses will be invoiced at actual cost. Invoices will include hours devoted to services to the City, and expenses associated with the above described work.
4. Other expenses shall be reimbursed at actual, out-of-pocket cost such as postage, printing and copying, long distance phone, and other miscellaneous items.
5. County will bill City monthly.

### Modifications to this Agreement

Terms of this Agreement may be modified between the City and County. Modifications shall be agreed to by the parties in writing.

### ASSIGNMENT

This Agreement may not be assigned by either party without the prior written consent of the other party.

### Termination

Either party may terminate this Agreement upon seven (7) days written notice. If terminated, City agrees to pay County the monthly retainer fee, hourly rate for all services rendered and expenses incurred up to the date of termination.

Dispute Resolution

County and City agree to mediate claims or disputes arising out of or relating to the Agreement. The mediation shall be conducted by a mediation service acceptable to the parties. A demand for mediation shall be made within a reasonable time after a claim or dispute arises.

Indemnification

1. County shall indemnify and hold harmless City from any and all claims, liabilities, and costs arising out of County's performance of services under this Agreement that are the direct result of County's gross negligence, or intentional wrongdoing.
  
2. City shall indemnify and hold harmless County from any and all claims, liabilities, and costs arising out of City's activities related to this Agreement that are the direct result of City's negligence, recklessness, or intentional wrongdoing.

Dated: \_\_\_\_\_

Dates: \_\_\_\_\_

City of Marinette

Marinette County

\_\_\_\_\_  
Steve Genisot  
Mayor

\_\_\_\_\_  
Kathy Brandt  
Marinette County Clerk

Attest:

\_\_\_\_\_

City Clerk

**POSITION SCHEDULE BOND #08556872**  
**1/1/2020 – 1/1/2021**

**COUNTY: MARINETTE**

<b>NAME</b>	<b>POSITION</b>	<b>LIMITS</b>
Kathy Brandt	County Clerk	\$2,000
Beverly Ann Noffke	Treasurer	\$500,000
Jerome T. Sauve	Sheriff	\$5,000
Kalynn Van Ermen	Medical Examiner	\$10,000
Sheila M. Dudka	Clerk of Court	\$100,000
Renee Miller	Register of Deeds	\$3,000
Thomas Doyle	Vet Service Comm.	\$3,000
Michael McGowan	Vet Service Comm.	\$3,000
Dean Schoen	Vet Service Comm.	\$3,000
Kenneth Shaffer	Vet Service Comm.	\$3,000
Eric J. Burmeister	Highway Commissioner	\$100,000
	<b>Total Limits</b>	<b>\$732,000.00</b>

**Marinette County Portfolio Holdings**  
**Finance Director's Monthly Report With % of Portfolio**  
**10/31/2019**

Report Format: By CUSIP/Ticker

Group By: Security Type

Average By: Cost Value

Description	CUSIP/Ticker	Maturity Date	YTM @ Cost	Cost Value	Book Value	Market Value	% of Portfolio
<b>Certificate Of Deposit</b>							
Associated Trust 2.8 9/24/2021	CD0057-65-2	09/24/2021	2.800	204,291.52	204,291.52	204,291.52	0.50
Capital One Natl Assn VA CD 2.1 8/14/2024	CD14042RMW8	08/14/2024	2.100	249,000.00	249,000.00	250,819.69	0.61
Farmers & Merchants Bank 1.05 9/21/2020	CD0113081225-20	09/21/2020	1.050	113,958.29	113,958.29	113,958.29	0.28
Peshtigo National Bank 1 7/4/2020	215CD12306-20	07/04/2020	1.000	171,455.75	171,455.75	171,455.75	0.42
Peshtigo National Bank 1 7/4/2020	216CD12306-20	07/04/2020	1.000	16,369.52	16,369.52	16,369.52	0.04
Peshtigo National Bank 1.15 1/25/2020	CD11741-20	01/25/2020	1.150	169,950.64	169,950.64	169,950.64	0.42
Stephenson National Bank & Trust 1.25 1/22/202	CD0100431428-21	01/22/2021	1.250	61,170.21	61,170.21	61,170.21	0.15
Stephenson National Bank & Trust 2.25 5/26/202	CDAR1022652458	05/26/2022	2.250	50,383.64	50,383.64	50,383.64	0.12
Stephenson National Bank & Trust 2.89 10/21/20	CDAR1021919167	10/21/2021	2.890	201,163.84	201,163.84	201,163.84	0.49
Stephenson National Bank 1.26 12/21/2020	CD0100436922-20	12/21/2020	1.260	206,228.64	206,228.64	206,228.64	0.50
Sub Total / Average Certificate Of Deposit			1.821	1,443,972.05	1,443,972.05	1,445,791.74	3.54
<b>Corporate Bond</b>							
APPLE INC 2.1 9/12/2022-22	037833DC1	09/12/2022	2.152	997,573.26	998,603.03	1,009,331.00	2.44
BANK OF NOVA SCOTIA 2.8 7/21/2021	064159FL5	07/21/2021	3.270	987,389.45	992,312.15	1,015,427.00	2.42
Bank of NY Mellon Corp 3.5 4/28/2023	06406RAG2	04/28/2023	3.405	502,160.89	501,511.90	525,197.00	1.23
BERKSHIRE HATHAWAY INC DEL 2.75 3/15/2023	084670BR8	03/15/2023	2.990	504,350.44	506,189.69	525,323.46	1.23
Chevron Corp New 2.355 12/5/2022-13	166764AB6	12/05/2022	2.600	991,664.81	992,796.43	1,014,971.00	2.43
NATIONAL AUSTRALIA BANK NEW YORK 3.375 9/20/2021	63254AAZ1	09/20/2021	3.238	1,003,951.56	1,002,436.97	1,024,629.00	2.46
Toronto Dominion Bank 1.8 7/13/2021	89114QBL1	07/13/2021	3.210	482,740.53	488,580.76	499,735.00	1.18
Wells Fargo & Company 2.15 1/30/2020	94974BGF1	01/30/2020	1.640	1,017,777.23	1,001,218.93	1,000,629.00	2.49
Westpac Bkg Corp 2.15 3/6/2020	961214DJ9	03/06/2020	2.150	500,000.00	500,000.00	500,412.00	1.22
Sub Total / Average Corporate Bond			2.679	6,987,608.17	6,983,649.86	7,115,654.46	17.11
<b>FFCB Bond</b>							
FFCB 1.16 11/1/2019-17	3133EGA62	11/01/2019	1.184	999,300.00	1,000,000.00	1,000,000.00	2.45
Sub Total / Average FFCB Bond			1.184	999,300.00	1,000,000.00	1,000,000.00	2.45
<b>FHLMC Bond</b>							
FHLMC MBS 2 5/1/2028	3128MMQU0	12/29/2021	2.003	391,568.09	391,705.20	392,043.07	0.96
FHLMC MBS 2 9/15/2041	3137AM2T3	02/01/2023	1.474	213,498.99	210,282.86	210,502.34	0.52
FHLMC MBS 2.5 10/1/2036	3128P8DD0	05/25/2025	2.101	899,901.34	899,718.35	885,732.93	2.20
FHLMC MBS 2.5 4/15/2038	3137A0UL7	07/26/2020	3.295	92,079.13	94,841.64	95,278.97	0.23
FHLMC MBS 2.5 7/15/2032	3137B15Z1	01/13/2022	2.205	351,033.45	347,875.16	349,786.38	0.86
FHLMC Pool # 18469 MBS 2 6/1/2028	3128MMQX4	06/23/2022	2.600	375,910.66	384,203.55	387,949.99	0.92
FHR 3835 BA MBS 4 8/15/2038	3137A9VR4	06/17/2020	2.803	91,435.32	87,870.37	88,785.68	0.22
FHR 4466 NL MBS 3.5 8/26/2021	3137BHDY0	08/26/2021	2.350	525,926.18	514,929.76	522,278.37	1.29
FHR 4784 PA MBS 3.5 3/15/2043	3137F5G52	07/25/2022	2.793	938,643.15	935,341.13	937,005.13	2.30
Sub Total / Average FHLMC Bond			2.360	3,879,996.31	3,866,768.02	3,869,362.86	9.50
<b>FNMA Bond</b>							
FNMA MBS 1.25 4/25/2028	3136ADEN5	10/14/2020	1.250	266,511.76	266,684.54	261,399.87	0.65
FNMA MBS 1.8 8/21/2020	3136G4LA9	08/21/2020	1.800	1,000,000.00	1,000,000.00	1,001,301.00	2.45
FNMA MBS 2 12/25/2039	3136A93M8	12/17/2020	1.599	278,483.76	274,795.13	274,384.69	0.68
FNMA MBS 2 2/25/2041	3136A2R39	09/20/2021	3.307	258,384.67	266,920.22	269,197.92	0.63
FNMA MBS 2.5 5/25/2039	3136AHAZ3	07/17/2020	2.474	437,731.56	437,731.56	443,921.65	1.07
FNMA MBS 2.5 7/25/2043	3136AF3R3	09/18/2020	2.600	214,160.52	214,984.14	220,263.68	0.52
FNMA MBS 2.5 9/1/2034	31418DFE7	04/18/2024	2.101	979,446.01	979,040.47	974,864.71	2.40
Sub Total / Average FNMA Bond			2.076	3,434,718.28	3,440,156.06	3,445,333.52	8.41
<b>GNMA Bond</b>							
GNMA MBS 4.25 2/16/2041	38377VFU5	12/06/2022	3.061	209,985.16	201,593.82	212,552.44	0.51
Sub Total / Average GNMA Bond			3.061	209,985.16	201,593.82	212,552.44	0.51
<b>Local Government Investment Pool</b>							
Local Government Investment Pool LGIP	LGIP		1.920	13,213,099.52	13,213,099.52	13,213,099.52	32.35
Sub Total / Average Local Government Investment Pool			1.920	13,213,099.52	13,213,099.52	13,213,099.52	32.35
<b>Money Market</b>							
Department of National Resources MM	DNR		1.920	722,865.61	722,865.61	722,865.61	1.77
Huntington Bank MM	1087228306		0.330	5,393.44	5,393.44	5,393.44	0.01

**Marinette County Portfolio Holdings**  
**Finance Director's Monthly Report With % of Portfolio**  
**10/31/2019**

Report Format: By CUSIP/Ticker

Group By: Security Type

Average By: Cost Value

Sub Total / Average Money Market			1.908	728,259.05	728,259.05	728,259.05	1.78
<b>Municipal Bond</b>							
Energy Northwest Wash Elec Rev 2.653 7/1/2020	29270CYN9	07/01/2020	1.805	513,665.00	502,739.74	503,185.00	1.26
NEW YORK NY CITY TRANS FIN 4.75 2/1/2020	64971ML34	02/01/2020	2.520	268,984.80	241,236.32	241,677.60	0.66
Sioux Falls SD Sales Tax Revenue 2.15 11/15/2021	829594KJ8	11/15/2021	2.810	122,820.00	123,390.22	126,030.00	0.30
Stratford Conn Taxable Go UT 4.137 8/15/2021	8628113W4	08/15/2021	2.602	638,232.00	615,491.78	621,066.00	1.56
Sub Total / Average Municipal Bond			2.339	1,543,701.80	1,482,858.06	1,491,958.60	3.78
<b>Negotiable Certificate Of Deposit</b>							
Affinity Federal Credit Union 2.65 4/3/2020	00832KAW9	04/03/2020	2.650	243,000.00	243,000.00	244,080.38	0.60
Allegiance Bank Texas 2.2 11/3/2022	01748DAY2	11/03/2022	2.200	248,000.00	248,000.00	250,173.72	0.61
Barclays Bank Delaware 3.05 10/12/2021	06740KME4	10/12/2021	3.050	214,000.00	214,000.00	219,255.84	0.52
BLC Community Bank 2.85 10/9/2020	05549CGT1	10/09/2020	2.850	249,000.00	249,000.00	251,727.05	0.61
Citibank National Assoc 3 9/7/2021	17312QS67	09/07/2021	3.000	248,000.00	248,000.00	253,587.94	0.61
Comenity Cap Bk Utah 2.55 5/16/2022	20033AW44	05/16/2022	2.550	249,000.00	249,000.00	253,390.12	0.61
Connectone Bank Englewood 3.2 12/28/2021	20786ACM5	12/28/2021	3.200	248,000.00	248,000.00	255,403.79	0.61
Discover Bank 3 9/7/2021	254673TH9	09/07/2021	3.000	248,000.00	248,000.00	253,587.94	0.61
Eaglebank 2.85 3/8/2021	27002YDY9	03/08/2021	2.850	248,000.00	248,000.00	251,736.86	0.61
East Boston Savings Bank 1.95 9/28/2021	27113PCA7	09/28/2021	1.950	248,000.00	248,000.00	248,867.75	0.61
Firstbank Puerto Rico 2.25 9/1/2022	33767A4T5	09/01/2022	2.250	248,000.00	248,000.00	250,541.75	0.61
Goldman Sachs Bank USA 2.35 8/30/2022	38148PNS2	08/30/2022	2.350	248,000.00	248,000.00	251,217.55	0.61
GREAT NORTH BANK 2.8 2/26/2021	39103QAG1	02/26/2021	2.800	248,000.00	248,000.00	251,490.60	0.61
HSBC BANK USA 2.45 3/21/2022	40434YGK7	03/21/2022	2.450	248,000.00	248,000.00	248,811.95	0.61
Investors Bank/Short Hills 1.25 11/29/2019	46176PFT7	11/29/2019	1.250	249,000.00	249,000.00	248,939.24	0.61
JP Morgan Chase Bank NA 2.6 4/30/2022-20	48128HTD0	04/30/2022	2.600	246,000.00	246,000.00	247,181.54	0.60
MBank Manistique MI 1.55 12/30/2019	55275FKK3	12/30/2019	1.550	249,000.00	249,000.00	248,989.54	0.61
Merrick Bank South Jordan Utah 3.05 10/12/2021	59013J3X5	10/12/2021	3.050	214,000.00	214,000.00	219,261.62	0.52
Morgan Stanley Bank NA 2.45 1/25/2021	61747MG96	01/25/2021	2.450	248,000.00	248,000.00	250,217.12	0.61
Morgan Stanley PVT Bank 3.05 2/14/2024	61760AVS5	02/14/2024	3.050	248,000.00	248,000.00	259,551.59	0.61
PCSB Bank 2.7 6/8/2020	69324MAF2	06/08/2020	2.700	249,000.00	249,000.00	250,649.38	0.61
PINNACLE BANK TN 2 9/21/2021	72345SFV8	09/21/2021	2.000	248,000.00	248,000.00	249,095.66	0.61
Sallie Mae Bank 2.6 1/17/2023	79545OJ30	01/17/2023	2.600	248,000.00	248,000.00	253,388.05	0.61
State Bank of India 2.9 3/29/2023	856285KL4	03/29/2023	2.900	245,000.00	245,000.00	253,065.16	0.60
Synchrony Bank 3.2 5/25/2023	87165ERZ2	05/25/2023	3.200	246,000.00	246,000.00	256,983.90	0.60
THIRD FED SVGS & LN ASSN 2 9/15/2021	88413QBR8-602	09/15/2021	2.000	161,000.00	161,000.00	161,446.13	0.39
THIRD FED SVGS & LN ASSN 2 9/15/2021	88413QBR8	09/15/2021	2.000	248,000.00	248,000.00	249,086.98	0.61
TIAA FSB 2.2 9/14/2022	87270LAT0	09/14/2022	2.200	248,000.00	248,000.00	250,194.06	0.61
UBS Bank USA 3.15 5/30/2023	90348JCR9	05/30/2023	3.150	249,000.00	249,000.00	259,773.73	0.61
United Prairie Bank 2.5 12/28/2020	91134CBL4	12/28/2020	2.500	245,000.00	245,000.00	247,220.44	0.60
Virginia Partners Bank 1.25 1/27/2020	928066AR0	01/27/2020	1.250	250,000.00	250,000.00	249,733.75	0.61
Wells Fargo Bank National Association 3.2 12/28/20	949763WE2	12/28/2021	3.200	248,000.00	248,000.00	255,403.79	0.61
Whitney Bank/MS 1.7 1/27/2020	966594AW3	01/27/2020	1.700	248,000.00	248,000.00	248,087.30	0.61
Sub Total / Average Negotiable Certificate Of Deposit			2.500	8,022,000.00	8,022,000.00	8,142,142.22	19.64
<b>SBA</b>							
SBA DEV PART CERT MBS 2.76 10/1/2031	83162CUH4	04/19/2024	1.706	377,653.37	365,743.44	363,321.67	0.92
Sub Total / Average SBA			1.706	377,653.37	365,743.44	363,321.67	0.92
Total / Average			2.217	40,840,293.71	40,748,099.88	41,027,476.08	100

ADMINISTRATIVE COMMITTEE  
SCHEDULE OF APPROPRIATION ENTRIES  
DECEMBER 12, 2019

Department	County Board	2019 ENTRIES	JE #	Period	Amount	Increase/ Decrease	Org	Org Description	Object	Object Description
Land Information	N	To correct salary and fringe accounts in 2019 budget for RC and RP; Employees originally budgeted in Land Conservation and should be budgeted in Land Information Administration	5	12	\$ 93,772.00	Decrease	56270000	Land Conservation	50111	Salaries
					\$ 396.00	Decrease	56270000	Land Conservation	51133	Longevity Pay
					\$ 6,750.00	Decrease	56270000	Land Conservation	51151	Co Share of Social Security
					\$ 6,168.00	Decrease	56270000	Land Conservation	51152	Co Share of State Retirement
					\$ 35,208.00	Decrease	56270000	Land Conservation	51154	Health & Dental Insurance
					\$ 72.00	Decrease	56270000	Land Conservation	51155	Life Insurance
					\$ 1,883.00	Decrease	56270000	Land Conservation	51159	Workmen Compensation
					\$ 93,772.00	Increase	56300000	Land Information Administration	50111	Salaries
					\$ 396.00	Increase	56300000	Land Information Administration	51133	Longevity Pay
					\$ 6,750.00	Increase	56300000	Land Information Administration	51151	Co Share of Social Security
					\$ 6,168.00	Increase	56300000	Land Information Administration	51152	Co Share of State Retirement
					\$ 35,208.00	Increase	56300000	Land Information Administration	51154	Health & Dental Insurance
					\$ 72.00	Increase	56300000	Land Information Administration	51155	Life Insurance
					\$ 1,883.00	Increase	56300000	Land Information Administration	51159	Workmen Compensation

**Schedule of Monthly Paid Invoices - Administrative**

**From 11/1/2019 to 11/30/2019**

<b>Vendor Name</b>	<b>Vendor Total</b>	<b>Full Description</b>
ALDI 64002	\$ 50.65	Wellness Walk Supplies
AMAZON - PCARD VENDO	\$ 2,220.41	BOOK STORES - heavy duty stapler; BOOK STORES - laptop case and adapters; BOOK STORES - microsoft surface pro cover; BOOK STORES - staples and stapler; BOOK STORES - surface pro public health; CONTINUITY SUBSCRIPTION - Prime membership; BOOK STORES - laptop case and adapters
ANTHEM BLUE CROSS	\$ 382,877.28	ADMN FEES/CLMS PD WK 11/01/19; RECORD ADMN FEES/CLMS PD WK 11/08/19; RECORD ADMN FEES/CLMS PD WK 11/15/19; RECORD ADMN FEES/CLMS PD WK 11/22/19; ADMN FEES/CLMS PD WK 11/01/19; RECORD ADMN FEES/CLMS PD WK 11/08/19; RECORD ADMN FEES/CLMS PD WK 11/15/19; RECORD ADMN FEES/CLMS PD WK 11/22/19
AON RISK SERVICES	\$ 6,666.70	IN# 5400000263571 ACCT#570000077664; IN#5400000261497 ACCT#570000077664
BAUMGART, DEBRA	\$ 61.68	11/13/19 MCES COMMITTEE MEETING; 11/13/19 MCES COMMITTEE MEETING
BAY LAKE REGIONAL PL	\$ 6,126.48	ECON DEVELOP STUDY IN# 6087
BEAR-GRAPHICS	\$ 356.04	CLEAR BALLOT BAGS IN#0833921
BENEFIT ADVANTAGE	\$ 260.25	OCT 2019 COBRA IN#172742
CAPITAL DATA, INC.	\$ 8,720.70	IN# 36816 VMWARE VSPHERE 6 ENTERPRISE PLUS
CDW GOVERNMENT LLC	\$ 33,423.80	IN# AP1900955 CLIENT# 1917657; IN#ZR00093675 CUST#1917657; WHOLESALE COMPUTERS/ - cisco wireless dual radio a; WHOLESALE COMPUTERS/ - monitors; WHOLESALE COMPUTERS/ - office std licenses - 50; WHOLESALE COMPUTERS/ - toner for printers; WHOLESALE COMPUTERS/ - windows ent license - 50; WHOLESALE COMPUTERS/ - toner for printers
CELLCOM	\$ 100.28	ACCT# 002-01530082 Bill Date: 10/05/19; ACCT# 002-01530082 Bill Date: 10/05/19
CENTURYLINK	\$ 308.47	ACCT# 301525991 BILL DATE:10/17/19; ACCT# 85447735 IN#1479765562; ACCT# 301525991 BILL DATE:10/17/19; ACCT# 85447735 IN#1479765562; ACCT# 85447735 IN#1479765562; ACCT# 301525991 BILL DATE:10/17/19; ACCT# 85447735 IN#1479765562; ACCT# 301525991 BILL DATE:10/17/19
CHECK BEFORE HIRE, L	\$ 85.00	Background check
CMS COMMUNICATIONS I	\$ 600.00	WHOLSALE INDUST SUPP - power supplies for 3850 ser
DAMAGE PREVENTION	\$ 31.40	OCT 2019 LOCATES IN#2946; OCT 2019 LOCATES IN#2951
DIGGERS HOTLINE INC	\$ 17.91	OCT 2019 IN# 191067551; OCT 2019 IN# 191067651
DMI* DELL K-12/GOVT	\$ 17,570.40	WHOLESALE COMPUTERS/ - 10 dell computers; WHOLESALE COMPUTERS/ - pcs
DNH*GODADDY.COM	\$ 399.98	COMPUTER NETWORK/INFORMATION S - certificate; COMPUTER NETWORK/INFORMATION S - ssl certificate
DOWNS, RICK F.	\$ 90.68	11/13/19 MCES COMMITTEE MEETING; 11/13/19 MCES COMMITTEE MEETING
EAGLE-HERALD PUBLISH	\$ 316.71	Position Ads
EDLEBECK, MARY	\$ 20.00	OCT 2019 WELLNESS REIMBURSEMENT
ERC INC.	\$ 1,066.41	OCT 2019 EAP SERVICES IN#ERC-1019-2152

Vendor Name	Vendor Total	Full Description
FARMERS & MERCHANTS	\$ 1,186.06	OCT 2019 SERVICE CHARGES
FIELDPRINT INC	\$ 7.75	IRS Compliance fingerprinting
GORDMANS #6116	\$ 157.62	Wellness Walk Supplies
JACK'S FRESH MARKE	\$ 5.37	Wellness Walk Supplies
KWIK TRIP 457000045	\$ 18.99	Wellness walk supplies
MARCIULIONIS, MARY	\$ 20.00	OCT 2019 FITNESS CLUB REIMBURSEMENT
MARINETTE CO HUMAN S	\$ 3,915.00	OCT 2019 FLU SHOTS QTY 108; PUB HLTH SELF INSURANCE FUND 022019CBSP 082919JFEE
MIDAMERICA ADMIN & R	\$ 1,770.00	IN#MAR0000011999 CUST#MARIN001
PESHTIGO TIMES	\$ 833.57	Position Ads; PT - Budget, Sept Minutes
PHILLIPS, DON E	\$ 35.00	11/13/19 MCES COMMITTEE MEETING
ROCQUE, JOAN L	\$ 122.00	11/13/19 MCES COMMITTEE MEETING; 11/13/19 MCES COMMITTEE MEETING
SHEPARD, DIANE RUTH	\$ 25.00	NOV YOGA 11/19/19
SMART CHOICE MRI LLC	\$ 2,050.00	MRI FEES 092519RMEE; MRI FEES-SELF INSUR FUND 052419BBEE 092319JSEE
STAPLS71493054120000	\$ 98.20	OFFICE SUP
STATE BAR OF WISCONS	\$ 782.10	Books UnBound subscription
STATE OF MICHIGAN	\$ 10.00	MI Criminal check
SUBWAY	\$ 66.00	Wellness walk supplies
THE CAFE GREEN LLC	\$ 67.97	Wellness meeting lunch
TJMAXX #0653	\$ 29.95	Wellness Walk Supplies
TOWN OF PESHTIGO TRE	\$ 116.00	SEPT 2019 DOG LIST SS174.06
TYLER BUSINESS FORMS	\$ 303.31	W2s and 1099s
UNITED MAILING SERVI	\$ 723.18	OCT 2019 POSTAGE IN# 172680; OCT 2019 POSTAGE IN# 172680; OCT 2019 POSTAGE IN# 172680; OCT 2019 POSTAGE IN# 172680; OCT 2019 POSTAGE IN# 172680; OCT 2019 POSTAGE IN# 172680
VANGUARD SYSTEMS INC	\$ 11,380.63	ANNUAL SOFTWARE SUPPORT IN#20442
VZWRLSS*MY VZ VB P	\$ 56.30	TELECOM SVC/CRED CRD CALL - verizon invoice; TELECOM SVC/CRED CRD CALL - verizon invoice
WALGREENS #2925	\$ 17.98	Wellness walk supplies
WAL-MART #2545	\$ 82.16	Wellness Walk Supplies; WHOLESALE CLUBS - batteries
WI DEPT OF JUSTICE	\$ 10.00	WI Caregiver background
WI REVENUE, DEPT OF	\$ -11.32	OCT 2019 WI SALES TAX PAID
YUBICO INC.	\$ 109.72	MISCELLANEOUS GENERAL MER - YubiKey FIPS and C FIP
<b>Grand Total</b>	<b>\$ 485,359.77</b>	