



## AGENDA

### ADMINISTRATIVE COMMITTEE

April 11, 2019

9:00 a.m.

Annex Conference Room  
Marinette County Courthouse

1. Call to meeting to order
2. Approval of agenda and amendment
3. Approval/correction of minutes – March 19, 2019
4. Public Comment – Speaker will be limited to 5 minutes
5. Correspondence
6. Reports of outside agencies and others
7. Discussion only – IT Department monthly report
8. Discuss/consider approve a one year Statement of Work with CDW for short term break/fix services, action if any
9. Discuss/consider approving purchase of UPS with Nationwide Power for semiannual preventative maintenance and service at a cost of \$19,568.00, action if any
10. Finance Director's Report - None
11. Discuss/consider recommendation to County Board to transfer from General Fund Unassigned Fund Balance to the Teen Court Fund to cover December 31, 2018 fund deficit and 2019 budget expenditures, action if any
12. Discuss/consider Schedule of Appropriation Entries, action if any
13. Presentation of paid invoices
14. Discuss/consider year-end budget transfers, action if any
15. Discuss/consider recommendation by the Public Services to oppose or support Assembly/Senate Bill 5 and make recommendation to County Board, action if any

16. Discuss/consider recommend County Board approve creating a part-time Child Support Children First Case Manager position at a cost of approximately \$10,000 for the remainder of 2019, effective immediately, action if any

17. Discuss/consider recommending County Board approve not more than \$10,000.00 of contingency funds, if needed by the Child Support Department in 2019, to be used to fund the County's portion of grant funded part-time Child Support Children First Case Manager position, action if any

18. Future agenda items

19. Identify next meeting date

20. Adjournment

#### Attachments

- 2019/2020 Meeting Calendar

#### Addendum(s) when applicable

Mark Anderson  
Tricia Grebin  
John Guarisco  
Don Pazynski  
Rick Polzin  
Vilas Schroeder

Supervisors present at this meeting may constitute an unintended quorum of other County Board committees. Supervisors appointed to the committee shall participate in action. Others may be present to listen and observe.

**NOTE:** Agenda items may not be considered and acted upon in the order listed

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans With Disabilities Act", please notify County Clerk Kathy Brandt, Marinette County Courthouse (715-732-7406) at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD 715-732-7760)

1926 Hall Avenue, Marinette, WI 54143-1717

### **PUBLIC COMMENT PROCEDURE**

Marinette County Code of Ordinances

Chapter 2 – COUNTY GOVERNMENT

Section 2.04 - COUNTY BOARD RULES OF PROCEDURES

**(7)(k) Rules of Order.** Any person not a member of the Board/Committee, desirous of addressing the Board/Committee under public comment on any subject, shall first obtain permission from the Board/Committee Chairperson. All such addresses shall be limited to 5 minutes unless otherwise extended by the Board/Committee Chairperson.

**(10)(a) Suspending, Changing and Interpreting the Rules.** These rules may be suspended by affirmative vote of two-thirds of the members present. The vote on any motion to suspend the rules shall be taken by roll call vote.



## MINUTES

### Administrative

March 19, 2019  
Annex Conference Room  
Marinette County Courthouse

MEMBERS PRESENT: Supervisors Mark Anderson, Tricia Grebin, John Guarisco, Don Pazynski, and Vilas Schroeder  
MEMBERS EXCUSED: Supervisor Rick Polzin  
OTHERS PRESENT: Deputy County Clerk Bobbie Borkowski, County Administrator John Lefebvre, IT Director Kevin Solway, Corporation Counsel Gale Mattison, Finance Director Laura Mans, Assistant Finance Director Hollie Viestenz, HR Director Jennifer Holtger, Forestry and Park Administrator Pete Villas, UWGB student Samantha Muchka, Eagle Herald Bay Cities Radio, and Peshtigo Times

#### 1. Call to Order

Chair Schroeder called the meeting to order at 9:00 am.

#### 2. Agenda

Motion (Grebin/Pazynski) to approve agenda. Motion carried. No negative votes.

#### 3. Minutes

Motion (Guarisco/Grebin) to approve Administrative minutes of February 7<sup>th</sup> and 26<sup>th</sup>, 2019. Motion carried. No negative votes.

#### 4. Public Comment - None

#### 5. Correspondence – None

#### 6. Reports of Outside Agencies and Others - None

#### 7. Introduction of Assistant Finance Director – Hollie Viestenz

#### 8. IT Report – Exhibit A

#### 9. Renew Support for KnowBe4 Email Security

Motion (Grebin/Guarisco) to approve renewing support for KnowBe4 email security Diamond package at a cost of \$6,930. Motion carried. No negative votes. Exhibit B

**10. Renew Support with CDW-G**

Motion (Anderson/Pazynski) to approve renewing support with CDW-G for one of our data monitoring, logging and security software packages at a cost of \$7,705. Motion carried. No negative votes. Exhibit C

**11. Create Applications Administrator Position and Eliminate Programmer Analyst/Assistant Manager Position**

Motion (Grebin/Pazynski) to recommend County Board approve creating an Applications Administrator position and eliminate the Programmer Analyst/Assistant Manager position, effective immediately. Motion carried. No negative votes. Exhibit D

**12. Create Project Forester Position**

Motion (Guarisco/Anderson) to approve creating a Project Forester position, subject to receiving a Sustainable Forestry Grant to fund the position. Motion carried. No negative votes. Exhibit E

**13. Finance Director's Report**

January Monthly Investment Report - \$ 37,820,293.24  
February Monthly Investment Report - \$36,856,965.59

**14. S&P Global Ratings Decision to Affirm "AA" – General Obligation Debt**

Information only. Exhibit F

**15. Revisions to Marinette County Investment Procedures**

Motion (Pazynski/Grebin) to recommend County Board approve revisions to the Marinette County Investment Procedures/Internal Controls. Motion carried. No negative votes. Exhibit G

**16. Agreement with Multi-Bank Securities**

Motion (Guarisco/Anderson) to approve entering into agreement with Multi-Bank Securities as a broker for Marinette County investments. Motion carried. No negative votes. Exhibit H

**17. Agreement with LexisNexis Risk Solutions Government**

Motion (Grebin/Anderson) to approve LexisNexis Risk Solutions Government application and agreement. Motion carried. No negative votes. Exhibit I

## **18. Appropriation Entries**

Motion (Guarisco/Grebin) to approve Schedule of Appropriation Entries. Motion carried. No negative votes. Exhibit J

## **19. Year-End Budget Transfers**

Motion (Guarisco/Pazynski) to approve year-end budget transfers. Motion carried. No negative votes. Exhibit K

## **20. Schedule of Paid Invoices**

Committee reviewed 2018 Schedule of Paid Invoices totaling \$4,563.27 and February Schedule of paid invoices totaling \$455,355.91.

## **21. MCIDC – Community Block Grant**

Motion (Pazynski/Guarisco) to support MCIDC's plan to buy out the loans as part of the Community Block Grant – Revolving Loan Fund for Economic Development – Closeout. Motion carried. No negative votes.

## **22. Ordinance No. 419-19**

Motion (Grebin/Anderson) to recommend County Board approve Ordinance No. 419-19 Amending Chapter 3, Section 3.03 Disposal of County-Owned Surplus Personal Property. Motion carried. No negative votes. Exhibit L

## **23. Amendments to Anonymous Financial Complaint Procedure**

Motion (Guarisco/Grebin) to recommend County Board approve amendments to the County's Anonymous Financial Complaint Procedure. Motion carried. No negative votes. Exhibit M

## **24. Ordinance No. 420-19**

Motion (Grebin/Pazynski) to recommend County Board approve Ordinance No. 420-19 Amending Chapter 2, Section 2.07 (6) Administrative Committee of the Marinette County Code of Ordinances. Motion carried. No negative votes. Exhibit N

## **25. Human Resources Director's Report**

- Explained Department of Safety and Professional Services year reporting to state – 0 Lost time in 2018 – Exhibit O
- As the County is self-insured, completed and submitted State Workers Compensation Audit
- Working to incorporate IRS guidelines regarding appropriate background investigation required for employee with access to federal tax information

- Update on transition of health, dental, flex 125, and Rx plan insurance coverages
- Completing Civil Rights plan regarding updating LEPC notifications for various languages
- 18 vacancies

**26. Future Agenda Items**

**27. Adjournment**

Motion (Grebin/Guarisco) to adjourn 11:00 a.m. Motion carried. No negative votes.  
Next meeting date – Thursday, April 11, 2019 – 9:00 a.m.

Bobbie Borkowski  
Deputy County Clerk

Date approved/corrected:



## MARINETTE COUNTY INFORMATION SERVICES

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### Summary Monthly Report April 2019

In addition to the daily operational and support tasks, the following activities are notable:

**New:** Data Center UPS replacement – recommended UPS and services quote on agenda today.

**New:** IP Telephony and video system upgrade: Cleaning up configurations, upgrading software, reconfiguring video handling – removing out of date equipment and services, adding several telephony services. Approximately 60 day project – possibly longer depending on phone trunk provider.

**New:** Redundant Fiber Circuits: Engineering work started, preliminary locates done – weather slowing progress somewhat. Completion due 12/31/19 or sooner.

**No Change:** Public Safety Software – Spillman performing pre-training table work at their company. Next on-site visit is June 2019. Training schedule being finalized for administrative and end users. Will run through end of 2019.

**Updated:** Peshtigo Highway upgrade – initial portion completed – elected to change approach for LAN traffic efficiency and IP telephony updates at the same time. Work in progress – about 30 – 60 days as this ties in with entire telephony upgrade.

**Updated:** Server upgrades – approximately ~~50~~ 39 servers to upgrade to new operating system. Developing data migration split plan.

**Completed:** New Helpdesk tracking system – went live on April 8, 2019. Will add additional features as we progress forward.

**No Change:** TCM browser based migration setup and startup – installed latest update into test environment – HHSD currently testing and working with portions of the browser based software.

**Ongoing:** Employee email security training – awaiting policy update – have sent out additional phishing tests with improved results.

Completed approximately 4 hours of staff training this month.

#### Upcoming Projects of Significance

Syslog Server

County Boardroom technology cleanup and refresh

Annex UPS replacement and rewiring to generator

Department/Data Center Relocation

Windows 10 upgrades to approximately 100 desktops

# STATEMENT OF WORK

<b>Project Name:</b>	Ad Hoc Statement of Work	<b>Seller Representative:</b>
<b>Customer Name:</b>	Marinette County	Mike Sasada 414-526-0414 miksasa@cdw.com
<b>CDW Affiliate:</b>	CDW Government LLC	
<b>SOW Effective Date:</b>	April 1, 2019	<b>Solution Architect:</b>
<b>Version:</b>	1	Mike Sasada

This statement of work (“**Statement of Work**” or “**SOW**”) is made and entered into this April 1, 2019 (the “**SOW Effective Date**”) by and between the undersigned, CDW Government LLC (“**Provider**”, “**Seller**” and “**we**”) and Marinette County (“**Customer**” and “**you**”).

## PROJECT DESCRIPTION

### PROJECT SCOPE

This SOW can be used for small installation projects or scheduled maintenance for up to, but not to exceed 24 hours per call. This SOW is valid for a 12-month period from the date of signature.

Subject to the other provisions of this SOW, Seller will perform the following services:

1. Unscheduled and/or Break/Fix engineering and consulting services

Services not specified in this SOW are considered out of scope and will be addressed with a separate SOW.

### PROJECT SCHEDULING

Customer and Seller, who will jointly manage this project, will together develop timelines for an anticipated schedule (“**Anticipated Schedule**”) based on Seller’s project management methodology. Any dates, deadlines, timelines or schedules contained in the Anticipated Schedule, in this SOW or otherwise, are estimates only, and the Parties will not rely on them for purposes other than initial planning.

### TOTAL FEES

The total fees due and payable under this SOW (“**Total Fees**”) include both fees for Seller’s performance of work (“**Services Fees**”) and any other related costs and fees specified in the Expenses section (“**Expenses**”). Unless otherwise specified, taxes will be invoiced but are not included in any Total Fee numbers or calculations provided herein.

Seller will invoice for the Total Fees.

### SERVICES FEES

Services Fees will be calculated on a TIME AND MATERIALS basis.

The invoiced amount of Services Fees will equal the rate applicable for a unit of a service or resource (“**Unit Rate**”) multiplied by the number of units being provided (“**Billable Units**”) for each unit type provided by Seller (see Table 1).

Table 1 – Services Fees

<b>Consultant</b>	<b>Function</b>	<b>Hourly Rate</b>
Principal Engineer, Technical Lead, Architect	Networking, Security, Datacenter, Unified Communications, General Microsoft, Virtualization	\$210
Senior Engineer	Networking, Security, Datacenter, Unified Communications, General Microsoft, Virtualization	\$190
Engineer	Networking, Security, Datacenter, Unified Communications, General Microsoft, Virtualization	\$170
Associate Engineer	Networking, Security, Datacenter, Unified Communications, General Microsoft, Virtualization	\$140
Senior Engineer	Storage Specialty (EMC and NetApp)	\$240
Senior Engineer	Microsoft Specialty (ADFS, Hyper-V, FIM, SQL, PKI, RDS, Direct Access) Contact Center (UCCE)	\$220
Senior Engineer	Network Security/Information Security	\$220
Senior Project Manager	Cross-Technology	\$190
Project Manager	Cross-Technology	\$180
Project Administrator	Cross-Technology	\$140

The rates presented in Table 1 apply to *scheduled* Services that are performed during Standard Business Hours (meaning 8:00 a.m. to 5:00 p.m. local time, Monday through Friday, excluding holidays). When Seller invoices for scheduled Services that are not performed during Standard Business Hours, Services Fees will be calculated at 150% of the Unit Rates. For any unscheduled (i.e., emergency) Services performed at any time of the day, Services Fees will be calculated at 200% of the Unit Rates.

Any non-Hourly Units will be measured in one (1) unit increments when Services are performed remotely or at any Customer-Designated Location(s) (as defined below).

Any Hourly Units will be measured in one (1) hour increments with a minimum of one (1) hour billed each day Services are performed remotely and four (4) hours billed each day Services are performed at any Customer-Designated Location(s). When Hourly Seller personnel must travel more than two (2) hours a day to work at any Customer-Designated Location(s), there will be a minimum of eight (8) hours billed for each day (less travel time that is invoiced pursuant to the “Expenses” section below).

Upon notice, Seller may adjust the rates above, provided that the rates will remain fixed for at least six (6) months after the SOW Effective Date and then again for at least six (6) months after any subsequent adjustment.

The rates above only apply to Services specified in this SOW.

## EXPENSES

When Seller's personnel are located more than 20 miles from the Customer-Designated location, travel charges will apply. Seller will invoice Customer for the time Seller's personnel spend traveling to and/or from the Customer-Designated Location(s) (or otherwise, as necessary) at a rate of \$85/hour. Seller will make efforts to schedule appropriate personnel from Seller's offices located nearest to the Customer-Designated Location(s) in order to minimize such expenses. Seller's ability to do so may depend on various factors (e.g., specialized project skills needed, personnel availability, and changes to, or challenges inherent in, the Anticipated Schedule).

Seller will invoice Customer for Seller's reasonable, direct costs incurred in performance of the Services. Direct expenses include, but may not be limited to: airfare, lodging, mileage, meals, shipping, lift rentals, photo copies, tolls and parking. Seller will charge actual costs for these expenses. Any projected expenses set forth in this SOW are estimates only.

Two (2) weeks' advance notice from Customer is required for any necessary travel by Seller personnel.

## CUSTOMER-DESIGNATED LOCATIONS

Seller will provide Services benefiting the locations specified on the attached Exhibit ("**Customer-Designated Locations**").

## PROJECT-SPECIFIC TERMS

1. Customer is responsible for providing all physical and communications access, privileges, environmental conditions, properly functioning hardware and software, qualified personnel, project details, material information, decisions/directions, and personnel and stakeholder interviews that are reasonably necessary to assist and accommodate Seller's performance of the Services ("**Customer Components**").
2. Seller is not responsible for delays in performance directly caused by the unavailability of the Customer Components and will have the right to invoice Customer, with prior written notice, for time Seller personnel is thereby idled or to reassign Seller personnel to work unrelated to this SOW and the services hereunder.
3. Customer will provide in advance and in writing, and Seller will follow, all applicable Customer safety and security rules and procedures.
4. Customer will secure and maintain the confidentiality of all Seller personnel information.
5. When Services are performed at a Customer-Designated Location, the site will be secure; Seller is not responsible for lost or stolen equipment.
6. This SOW can be terminated by either party without cause upon at least fourteen (14) days' advance written notice.
7. Customer shall ultimately be responsible for making any final decisions with respect to any recommendation or potential solutions provided by Seller under this SOW.
8. Seller shall not be responsible for providing the Customer any Work Product under this SOW.

# SOW TERMS AND CONDITIONS

## CONTACT PERSON(S)

Each Party will appoint a person to act as that Party's point of contact ("**Contact Person**") as the time for performance nears and will communicate that person's name and information to the other Party's Contact Person.

The Customer Contact Person is authorized to approve materials and Services provided by Seller, and Seller may rely on the decisions and approvals made by the Customer Contact Person. The Customer Contact Person will manage all communications with Seller, and when Services are performed at a Customer-Designated Location, the Customer Contact Person will be present or available. The Parties' Contact Persons shall be authorized to approve changes in personnel and associated rates for Services under this SOW.

## PAYMENT TERMS

Except as otherwise agreed by the Parties, customer will pay invoices containing amounts authorized by this SOW within thirty (30) days of receipt. Any objections to an invoice must be made to the Seller Contact Person within fifteen (15) days after the invoice date.

## EXPIRATION AND TERMINATION

This SOW expires and will be of no force or effect unless it is signed by Customer, transferred in its entirety to Seller so that it is received within thirty (30) days from the date written on its cover page, and then signed by Seller, except as otherwise agreed by Seller.

## MISCELLANEOUS

This SOW shall be governed by Seller's "Terms and Conditions of Product Sales and Service Projects", accessed via the "Terms & Conditions" link at [www.cdwg.com](http://www.cdwg.com), except that it shall be governed instead by a written agreement, if any, between Customer and Seller covering Customer's purchase of products and services from Seller (the "**Agreement**"). If there is a conflict between this SOW and the Agreement, then the Agreement will control, except as expressly amended in this SOW by specific reference to the Agreement. References in the Agreement to a SOW or a Work Order apply to this SOW. This SOW may be signed in separate counterparts, each of which shall be deemed an original and all of which together will be deemed to be one original. Electronic signatures on this SOW (or copies of signatures sent via electronic means) are the equivalent of handwritten signatures. This SOW is the proprietary and confidential information of Seller.

# SIGNATURES

In acknowledgement that the parties below have read and understood this Statement of Work and agree to be bound by it, each party has caused this Statement of Work to be signed and transferred by its respective authorized representative.

## CDW Government LLC

By: \_\_\_\_\_  
signature

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### Mailing Address:

230 N. Milwaukee Ave.

Vernon Hills, IL 60061

- A purchase order for payment hereunder is attached.
- A purchase order is not required for payment hereunder.
- The following PSM has given approval:

**Choose a PSM.**

## Marinette County

By: \_\_\_\_\_  
signature

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### Mailing Address:

Street: \_\_\_\_\_

City/ST/ZIP: \_\_\_\_\_

### Billing Contact:

Street: \_\_\_\_\_

City/ST/ZIP: \_\_\_\_\_

# EXHIBIT A.

## CUSTOMER-DESIGNATED LOCATIONS

Seller will provide Services benefiting the following locations (“**Customer-Designated Locations**”).

Table 2 – Customer-Designated Locations

Location(s)	Service(s)		
1926 Hall Ave Marinette, WI 54143	<input type="checkbox"/> Assessment Configuration Design	Implementation Project Management Staff Augmentation	Support Training Custom Work

Thank you for the opportunity to provide you with a proposal relating to your critical power equipment. Nationwide Power understands how important this critical equipment is to your organization so we strive to provide the industries best in products, services, and quality. We appreciate the opportunity and look forward to earning your business.

Sold To
<b>Marinette County Information Services</b> Kevin Solway 1926 Hall Ave Marinette, WI 54143 United States  <b>Phone:</b> 715-732-7480 <b>Fax:</b> 715-732-7559

Ship To
<b>Marinette County Information Services</b> Kevin Solway 1926 Hall Ave Marinette, WI 54143 United States  <b>Phone:</b> 715-732-7480 <b>Fax:</b> 715-732-7559

Salesperson	Payment Terms	Contract Term
<b>Ryan Murphy</b> 702.522.0618 RMurphy@nationwidepower.com	Net 15 (All orders subject to credit approval; Over \$50,000, 50% Down)	N/A
		Shipping Terms
		FOB Origin Prepaid & Add

An invoice will be issued upon shipment of the products. Down payment of 50% required for all orders exceeding \$50,000. Down payment must be received by Nationwide Power prior to placing an order with the manufacturer.

Qty	Item	Description	Ext. Price
1	Eaton	93E Model 30/30kVA Single Feed UPS System with Internal Batteries Delivers customers the most efficient power quality solution in three key areas: space, power and cost. Engineered for maximum efficiency, the 93E delivers up to 98% efficiency while maintaining a small physical footprint. With internal batteries up to 60 kVA, the 93E provides an all-in-one solution that also reduces the complexity of installation and startup and provides maximum runtime. * Up to 35% smaller footprint than similar competitive solutions * Up to 7% more efficient than competitive units * Single cabinet solution reduces installation, wiring, and maintenance costs * Detachable maintenance bypass options guarantee zero downtime Warranty: (1) Year on UPS Electronics. Eaton Std T&C apply Capacity Rating: 30kVA / 24kW Input Voltage: 208VAC, 3PH, 60Hz, Hardwired Output Voltage: 208VAC, 3PH, 60Hz, Hardwired Dimensions: H53.5" x W20.9" x D31.5"; 1,049 Lbs Internal Battery Runtime: 12 mins at full load / 30 mins at half load	
1	Eaton	Network Card-MS Web/SNMP Provides real time monitoring and control across UPS's in your network	
1	Eaton	On-site UPS Startup After Hours (7x24) Once the equipment is installed, a Field Service Engineer will verify all connections within the system have been made according to factory specification, and that it is functioning correctly in all modes of operation	

### ATTACHED SHIPPING FORMS MUST BE COMPLETED FOR YOUR ORDER TO BE PROCESSED

Unless otherwise indicated, price quotations are valid for 45 days and exclude any applicable freight costs or any applicable sales, use, or other taxes. Prices based on estimated quantities or time periods may change in the event actual quantities or time periods differ. Nationwide Power reserves the right to adjust pricing or delivery dates, during the term of this quote or resulting orders, to reflect the impact of current or future taxes, duties, or tariffs on the price of the products or services included herein. All orders are subject to acceptance by NP.

NPSQ26097-02



Sold to: Marinette County Information Services

1060 Mary Crest Road  
 Henderson, NV 89074

Phone: 800.868.2780  
 Fax: 800.586.5095

12:16:27 04/04/19



# Equipment Proposal

Number NPSQ26097-02

Date Apr 4, 2019

**Sold To**  
Marinette County Information Services

**Ship To**  
Marinette County Information Services

Qty	Item	Description	Ext. Price
<b>SubTotal for above configuration</b>			<b>\$12,471.00</b>
	Standard Freight	Delivery truck will need a lift gate - no stairs or elevators Any special requirements WILL incur charges in addition to normal freight charges.	\$1,588.00
<b>Recommended Options</b>			
<input type="checkbox"/>	1 Eaton	93E Model 30/30kVA Matching External Maintenance Bypass (left mount) Dimensions: H53.5" x W8" x D31.5"; 165 Lbs	\$1,613.00
<input type="checkbox"/>	1 Eaton 93E 30kVA	2YR Extended UPS Coverage (time of sale)  Includes: 24x7 Emergency Service Parts & Labor; 4 Hour Response; 2 Per Year (1 major & 1 minor) UPS Preventive Maintenance Inspections 2 Per Year (1 major & 1 minor) Battery Preventive Maintenance Inspections	\$3,896.00

**ATTACHED SHIPPING FORMS MUST BE COMPLETED FOR YOUR ORDER TO BE PROCESSED**

Unless otherwise indicated, price quotations are valid for 45 days and exclude any applicable freight costs or any applicable sales, use, or other taxes. Prices based on estimated quantities or time periods may change in the event actual quantities or time periods differ. Nationwide Power reserves the right to adjust pricing or delivery dates, during the term of this quote or resulting orders, to reflect the impact of current or future taxes, duties, or tariffs on the price of the products or services included herein. All orders are subject to acceptance by NP.

NPSQ26097-02



Sold to: Marinette County Information Services

1060 Mary Crest Road  
Henderson, NV 89074

Phone: 800.868.2780  
Fax: 800.586.5095

12:16:27 04/04/19

ADMINISTRATIVE COMMITTEE  
SCHEDULE OF APPROPRIATION ENTRIES  
APRIL 11, 2019

Department	County Board	2018 ENTRIES	JE #	Period	Amount	Increase/Decrease	Org	Org Description	Object	Object Description
Highway	N	To carry forward unspent equipment and machinery acquisition from 2018 to 2019 budget	1052	12-2018	\$348,000.00	Decrease	53280000	Acq Capital Assets	53890	Outlay
					\$348,000.00	Increase	601	Highway	33900	Retained earnings unreserved
Highway	N	Transfer from county general maintenance to county winter maintenance	1053	12-2018	\$378,086.22	Decrease	53301000	County Routine Mntc	52498	Operating expense
					\$378,086.22	Increase	53302000	County Winter Mntc	52498	Operating expense
Department	County Board	2019 ENTRIES	JE #	Period	Amount	Increase/Decrease	Org	Org Description	Object	Object Description
Land Records Modernization	Y	Increase purchase of service account from fund balance for expected remonumentation expenses associated with SIG 2019 project in Land Records Modernization Fund	64	04-2019	\$ 50,000.00	Increase	51760000	Land Records	52291	Purchase of Service
					\$ 50,000.00	Decrease	219	Land Records	34290	Fund Balance
Land Information	N	To increase revenue by \$4,309.37 and increase expenses by \$5,745.82 to reflect an extension of the Lundgren Lake Eurasian Water Milfoil Rapid Response Grant into 2019	52	04-2019	\$ 4,309.37	Increase	56186000	Lundgren EWM RR AIRR	43545	Other Grant Awards
					\$ 3,131.04	Increase	56186000	Lundgren EWM RR AIRR	50111	Salaries
					\$ 219.67	Increase	56186000	Lundgren EWM RR AIRR	50112	Salaries Without Retirement
					\$ 20.42	Increase	56186000	Lundgren EWM RR AIRR	51133	Longevity Pay
					\$ 257.89	Increase	56186000	Lundgren EWM RR AIRR	51151	Co Share of Social Security
					\$ 205.08	Increase	56186000	Lundgren EWM RR AIRR	51152	Co Share of State Retirement
					\$ 1,351.60	Increase	56186000	Lundgren EWM RR AIRR	51154	Health & Dental Insurance
					\$ 3.11	Increase	56186000	Lundgren EWM RR AIRR	51155	Life Insurance
					\$ 67.01	Increase	56186000	Lundgren EWM RR AIRR	51159	Workmen Compensation
					\$ 390.00	Increase	56186000	Lundgren EWM RR AIRR	52439	Other Travel Expense
					\$ 100.00	Increase	56186000	Lundgren EWM RR AIRR	52498	Operation Expenditures
Land Information	N	To decrease revenue by \$817.66 and increase expenses by \$16,969.55 to reflect revised estimated 2019 Bass Lake Alum Treatment Evaluation Grant project costs	54	04-2019	\$ 817.66	Decrease	56189000	Bass Lake Monitoring	46821	Land Conservation
					\$ 4,014.28	Increase	56189000	Bass Lake Monitoring	50111	Salaries
					\$ 713.92	Increase	56189000	Bass Lake Monitoring	50112	Salaries Without Retirement
					\$ 26.15	Increase	56189000	Bass Lake Monitoring	51133	Longevity Pay
					\$ 363.71	Increase	56189000	Bass Lake Monitoring	51151	Co Share of Social Security
					\$ 262.94	Increase	56189000	Bass Lake Monitoring	51152	Co Share of State Retirement
					\$ 1,730.99	Increase	56189000	Bass Lake Monitoring	51154	Health & Dental Insurance
					\$ 4.00	Increase	56189000	Bass Lake Monitoring	51155	Life Insurance
					\$ 94.56	Increase	56189000	Bass Lake Monitoring	51159	Workmen Compensation
					\$ 9,428.00	Increase	56189000	Bass Lake Monitoring	52291	Purchase of Service
					\$ 95.00	Increase	56189000	Bass Lake Monitoring	52411	Postage
					\$ 136.00	Increase	56189000	Bass Lake Monitoring	52439	Other Travel Expense
					\$ 100.00	Increase	56189000	Bass Lake Monitoring	52498	Operation Expenditures
Land Information	N	To decrease revenue by \$3,733.01 and increase expenses by \$521.03 to	63	04-2019	\$ 3,733.01	Decrease	56188000	Dolan Lake EWM	46821	Land Conservation

ADMINISTRATIVE COMMITTEE  
SCHEDULE OF APPROPRIATION ENTRIES  
APRIL 11, 2019

		reflect revised estimated 2019 Dolan Lake EMW Rapid Response Grant			\$ 332.88	Increase	56188000	Dolan Lake EWM	50111	Salaries
					\$ 61.67	Decrease	56188000	Dolan Lake EWM	50112	Salaries Without Retirement
					\$ 0.31	Increase	56188000	Dolan Lake EWM	51133	Longevity Pay
					\$ 43.65	Increase	56188000	Dolan Lake EWM	51151	Longevity Pay
					\$ 21.11	Increase	56188000	Dolan Lake EWM	51152	Co Share of Social Security
					\$ 184.29	Increase	56188000	Dolan Lake EWM	51154	Co Share of State Retirement
					\$ 0.50	Increase	56188000	Dolan Lake EWM	51155	Health & Dental Insurance
					\$ 4.96	Increase	56188000	Dolan Lake EWM	51159	Life Insurance
					\$ 71.00	Decrease	56188000	Dolan Lake EWM	52439	Workmen Compensation
					\$ 66.00	Increase	56188000	Dolan Lake EWM	52498	Operation Expenditures
Land Information	N	To increase revenue by \$12,386.68 and increase expenses by \$11,022.41 to recognize the Lake Nocquebay Nutrient Study Grant in 2019	61	04-2019	\$ 12,386.68	Increase	56180000	Lake Nocquebay Nutrient	43585	Other Grant Revenues
					\$ 5,374.74	Increase	56180001	Lake Nocquebay Nutrient	50111	Salaries
					\$ 413.94	Increase	56180004	Lake Nocquebay Nutrient	51151	Co Share of Social Security
					\$ 352.05	Increase	56180005	Lake Nocquebay Nutrient	51152	Co Share of State Retirement
					\$ 36.24	Increase	56180006	Lake Nocquebay Nutrient	51133	Longevity Pay
					\$ 2,383.08	Increase	56180002	Lake Nocquebay Nutrient	51154	Health & Dental Insurance
					\$ 4.87	Increase	56180007	Lake Nocquebay Nutrient	51155	Life Insurance
					\$ 107.49	Increase	56180003	Lake Nocquebay Nutrient	51159	Workmen Compensation
					\$ 200.00	Increase	56180008	Lake Nocquebay Nutrient	52498	Operation Expenditures
					\$ 1,190.00	Increase	56180009	Lake Nocquebay Nutrient	52439	Other Travel Expense
					\$ 960.00	Increase	56180010	Lake Nocquebay Nutrient	52411	Postage
Land Information	N	To increase revenue by \$6,275.00 and increase expenses by \$5,392.23 to recognize the Beecher Lake EWM control grant in 2019	62	04-2019	\$ 6,275.00	Increase	56174000	Beecher Lake	43585	Other Grant Revenues
					\$ 3,355.87	Increase	56174000	Beecher Lake	50111	Salaries
					\$ 258.45	Increase	56174000	Beecher Lake	51151	Co Share of Social Security
					\$ 219.81	Increase	56174000	Beecher Lake	51152	Co Share of State Retirement
					\$ 1,487.94	Increase	56174000	Beecher Lake	51154	Health & Dental Insurance
					\$ 3.04	Increase	56174000	Beecher Lake	51155	Life Insurance
					\$ 67.12	Increase	56174000	Beecher Lake	51159	Workmen Compensation
Finance	N	To transfer remaining 2016 CIP funds from Information Services and Sheriff Department budgets to Building Maintenance budget	66	04-2019	\$ 11,877.70	Decrease	57002754	Information Services	52754	Information Service
					\$ 4,444.26	Decrease	57002755	Sheriff Department	52755	Sheriff Department
					\$ 16,321.96	Increase	57002753	Building Maintenance	52753	Building Maintenance
Highway	N	To carry forward unspent equipment machinery and equipment from 2018 to 2019 budget	39	04-2019	\$348,000.00	Increase	53280000	Acq Capital Assets	53890	Outlay
					\$348,000.00	Decrease	601	Highway	33900	Retained earnings unreserved

(Note: Shaded items use contingency funds.)

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VENDOR NAME	CHECK NO	ORG	ORG DESC	ACCOUNT DESC	INVOICE DATE	FULL DESC	Sum of AMOUNT
<b>CDW GOVERNMENT</b>	<b>0</b>	51450000	<b>INFORMATION SERVICES</b>	EQUIPMENT MAINTENANCE	<b>03/06/2019</b>	WHOLESALE COMPUTERS/ - smartnet support agreement	\$ 43,572.48
	<b>0 Total</b>						\$ 43,572.48
<b>CENTURYLINK</b>	<b>21565</b>	51110000	<b>COUNTY BOARD</b>	TELEPHONE	<b>03/13/2019</b>	ACCT# 85447735	\$ 1.59
		51320000	<b>CORPORATION COUNSEL</b>	TELEPHONE	<b>03/13/2019</b>	ACCT# 85447735	\$ 3.96
		51410000	<b>COUNTY ADMINISTRATOR</b>	TELEPHONE	<b>03/13/2019</b>	ACCT# 85447735	\$ 1.79
		51420000	<b>COUNTY CLERK</b>	TELEPHONE	<b>03/13/2019</b>	ACCT# 85447735	\$ 4.28
		51450000	<b>INFORMATION SERVICES</b>	TELEPHONE	<b>03/13/2019</b>	ACCT# 85447735	\$ 45.47
		51510000	<b>FINANCE DEPARTMENT</b>	TELEPHONE	<b>03/13/2019</b>	ACCT# 85447735	\$ 6.81
		51520000	<b>COUNTY TREASURER</b>	TELEPHONE	<b>03/13/2019</b>	ACCT# 85447735	\$ 5.64
		51430000	<b>HUMAN RESOURCES</b>	TELEPHONE	<b>03/13/2019</b>	ACCT# 85447735	\$ 3.43
	<b>21565 Total</b>						\$ 72.97
	<b>21487</b>	51110000	<b>COUNTY BOARD</b>	TELEPHONE	<b>03/05/2019</b>	ACCT 301525991	\$ 10.39
		51320000	<b>CORPORATION COUNSEL</b>	TELEPHONE	<b>03/05/2019</b>	ACCT 301525991	\$ 15.58
		51410000	<b>COUNTY ADMINISTRATOR</b>	TELEPHONE	<b>03/05/2019</b>	ACCT 301525991	\$ 15.58
		51420000	<b>COUNTY CLERK</b>	TELEPHONE	<b>03/05/2019</b>	ACCT 301525991	\$ 25.97
		51450000	<b>INFORMATION SERVICES</b>	TELEPHONE	<b>03/05/2019</b>	ACCT 301525991	\$ 124.64
		51510000	<b>FINANCE DEPARTMENT</b>	TELEPHONE	<b>03/05/2019</b>	ACCT 301525991	\$ 25.97
		51520000	<b>COUNTY TREASURER</b>	TELEPHONE	<b>03/05/2019</b>	ACCT 301525991	\$ 20.77
		51430000	<b>HUMAN RESOURCES</b>	TELEPHONE	<b>03/05/2019</b>	ACCT 301525991	\$ 15.58
	<b>21487 Total</b>						\$ 254.48
<b>FARMERS &amp; MERCHANTS</b>	<b>21591</b>	51520000	<b>COUNTY TREASURER</b>	OTHER CONTRACTUAL SERVICES	<b>03/12/2019</b>	FEB SERVICE CHARGES	\$ 1,060.04
	<b>21591 Total</b>						\$ 1,060.04
<b>PESHTIGO TIMES</b>	<b>0</b>	51110000	<b>COUNTY BOARD</b>	ADV BIDS NOTICES	<b>03/13/2019</b>	PT - Dec and Jan Minutes. Type E	\$ 337.86
		51430000	<b>HUMAN RESOURCES</b>	ADV BIDS NOTICES	<b>03/06/2019</b>	Position Ads	\$ 413.70
	<b>0 Total</b>						\$ 751.56
<b>MI DEPT OF JUSTICE</b>	<b>0</b>	51430000	<b>HUMAN RESOURCES</b>	EMPLOYMENT EXPENSE	<b>03/06/2019</b>	Backgrounds	\$ 47.00
		51430000	<b>HUMAN RESOURCES</b>	EMPLOYMENT EXPENSE	<b>02/27/2019</b>	Background check	\$ 17.00
	<b>0 Total</b>						\$ 64.00
<b>MI PARKS AND HARBORS</b>	<b>0</b>	51430000	<b>HUMAN RESOURCES</b>	EMPLOYMENT EXPENSE	<b>03/06/2019</b>	Backgrounds	\$ 10.00
	<b>0 Total</b>						\$ 10.00

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CHECK BEFORE HIRE, L	0	51430000	HUMAN RESOURCES	EMPLOYMENT EXPENSE	03/13/2019	Background checks	\$ 155.00
		51430000	HUMAN RESOURCES	EMPLOYMENT EXPENSE	03/20/2019	Background check	\$ 120.00
		51430000	HUMAN RESOURCES	EMPLOYMENT EXPENSE	03/06/2019	Backgrounds	\$ 215.00
	<b>0 Total</b>						<b>\$ 490.00</b>
AMAZON - PCARD VENDO	0	51410000	COUNTY ADMINISTRATOR	OFFICE SUPPLIES	03/20/2019	OFFICE SUPPLIES	\$ 16.91
		51450000	INFORMATION SERVICES	EQUIPMENT MAINTENANCE	03/13/2019	BOOK STORES - cables and label tape	\$ 30.38
		51450000	INFORMATION SERVICES	EQUIPMENT MAINTENANCE	03/20/2019	BOOK STORES - office supplies	\$ 86.37
		51450000	INFORMATION SERVICES	EQUIPMENT MAINTENANCE	03/06/2019	BOOK STORES - smart card readers	\$ 624.70
		51450000	INFORMATION SERVICES	EQUIPMENT MAINTENANCE	02/27/2019	BOOK STORES - hot plug power supply	\$ 365.85
<b>0 Total</b>						<b>\$ 1,124.21</b>	
P-CARD ONE TIME PAY	0	51433000	EMPLOYEE WELLNESS PROGRAM	OPERATION EXPENDITURES	03/06/2019	BLUEBIKEBURRITO MIM	\$ 40.00
<b>0 Total</b>						<b>\$ 40.00</b>	
WI REVENUE, DEPT OF	21674	59210000	OTHER REVENUE SOURCES	RETAINED SALES TAX	03/20/2019	FEB 2019 WI SALES TAX PAID	\$ (10.00)
	<b>21674 Total</b>						<b>\$ (10.00)</b>
SHEPARD, DIANE RUTH	21610	51432000	GHT WELLNESS GRANT FUNDS	CORP CHALLENGE/YOGA	03/19/2019	3/19/19 40 MINUTE YOGA SESSION	\$ 25.00
	<b>21610 Total</b>						<b>\$ 25.00</b>
THE ADVERTISER	0	51430000	HUMAN RESOURCES	ADV BIDS NOTICES	03/20/2019	Position Ads	\$ 99.30
							<b>0 Total</b>
UNIVERSITY OF WI	0	51510000	FINANCE DEPARTMENT	DUES/REGISTRATION & TUITION	03/13/2019	2019 WGFOA MEMBERSHIP DUES - H VIESTENZ	\$ 25.00
		51510000	FINANCE DEPARTMENT	DUES/REGISTRATION & TUITION	03/06/2019	2019 SPRING WGFOA CONF - LM & HV REGISTRATION	\$ 170.00
		<b>0 Total</b>					
ANTHEM BLUE CROSS	21698	51962000	HEALTH & DENTAL SELF INS FUND	ADMINISTRATION	03/15/2019	ADMIN FEES/CLAIMS WK OF 3/15, TRNSFRD 3/20/19	\$ 56,687.72
		51962000	HEALTH & DENTAL SELF INS FUND	PROVIDED SERVICES	03/15/2019	ADMIN FEES/CLAIMS WK OF 3/15, TRNSFRD 3/20/19	\$ 57,182.38
	<b>21698 Total</b>						<b>\$ 113,870.10</b>
	21699	51962000	HEALTH & DENTAL SELF INS FUND	ADMINISTRATION	03/15/2019	ADMIN FEES/CLAIMS WK OF 3/15, TRNSFRD 3/20/19	\$ 34,522.64
51962000		HEALTH & DENTAL SELF INS FUND	PROVIDED SERVICES	03/15/2019	ADMIN FEES/CLAIMS WK OF 3/15, TRNSFRD 3/20/19	\$ 27,651.53	
<b>21699 Total</b>						<b>\$ 62,174.17</b>	

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ANTHEM BLUE CROSS	21706	51962000	HEALTH & DENTAL SELF INS FUND	ADMINISTRATION	03/27/2019	ADMIN FEES & CLAIMS 3/22/19 WK, TRNSFR 3/27/19	\$ 838.65	
		51962000	HEALTH & DENTAL SELF INS FUND	PROVIDED SERVICES	03/27/2019	ADMIN FEES & CLAIMS 3/22/19 WK, TRNSFR 3/27/19	\$ 55,186.58	
	<b>21706 Total</b>						<b>\$ 56,025.23</b>	
	21707	51962000	HEALTH & DENTAL SELF INS FUND	ADMINISTRATION	03/27/2019	ADMIN FEES & CLAIMS 3/22/19 WK, TRNSFR 032719	\$ 954.02	
		51962000	HEALTH & DENTAL SELF INS FUND	PROVIDED SERVICES	03/27/2019	ADMIN FEES & CLAIMS 3/22/19 WK, TRNSFR 032719	\$ 52,216.81	
	<b>21707 Total</b>						<b>\$ 53,170.83</b>	
	21603	51962000	HEALTH & DENTAL SELF INS FUND	ADMINISTRATION	03/01/2019	ADMIN FEES & CLAIMS FOR WK OF 3/1, TRANS 3/6/19	\$ 638.42	
		51962000	HEALTH & DENTAL SELF INS FUND	PROVIDED SERVICES	03/01/2019	ADMIN FEES & CLAIMS FOR WK OF 3/1, TRANS 3/6/19	\$ 37,269.88	
	<b>21603 Total</b>						<b>\$ 37,908.30</b>	
	21604	51962000	HEALTH & DENTAL SELF INS FUND	ADMINISTRATION	03/01/2019	ADMIN FEES & CLAIMS FOR WK OF 3/1, TRANS 3/6/19	\$ 169.07	
		51962000	HEALTH & DENTAL SELF INS FUND	PROVIDED SERVICES	03/01/2019	ADMIN FEES & CLAIMS FOR WK OF 3/1, TRANS 3/6/19	\$ 20,085.55	
	<b>21604 Total</b>						<b>\$ 20,254.62</b>	
	21605	51962000	HEALTH & DENTAL SELF INS FUND	ADMINISTRATION	03/08/2019	ADMIN FEES & CLAIMS WK OF 3/8, TRANS 3/13/19	\$ 694.33	
		51962000	HEALTH & DENTAL SELF INS FUND	PROVIDED SERVICES	03/08/2019	ADMIN FEES & CLAIMS WK OF 3/8, TRANS 3/13/19	\$ 46,470.55	
	<b>21605 Total</b>						<b>\$ 47,164.88</b>	
	21606	51962000	HEALTH & DENTAL SELF INS FUND	ADMINISTRATION	03/08/2019	ADMIN FEES & CLAIMS FOR WK OF 3/8, TRANS 3/13/19	\$ 1,227.28	
		51962000	HEALTH & DENTAL SELF INS FUND	PROVIDED SERVICES	03/08/2019	ADMIN FEES & CLAIMS FOR WK OF 3/8, TRANS 3/13/19	\$ 51,894.99	
	<b>21606 Total</b>						<b>\$ 53,122.27</b>	
	UNITED MAILING SERVI	21450	51110000	COUNTY BOARD	POSTAGE	03/08/2019	FEBRUARY 2019 POSTAGE	\$ 3.49
			51320000	CORPORATION COUNSEL	POSTAGE	03/08/2019	FEBRUARY 2019 POSTAGE	\$ 9.28
			51410000	COUNTY ADMINISTRATOR	POSTAGE	03/08/2019	FEBRUARY 2019 POSTAGE	\$ 4.96
			51420000	COUNTY CLERK	POSTAGE	03/08/2019	FEBRUARY 2019 POSTAGE	\$ 20.78
			51450000	INFORMATION SERVICES	POSTAGE	03/08/2019	FEBRUARY 2019 POSTAGE	\$ 4.96
			51510000	FINANCE DEPARTMENT	POSTAGE	03/08/2019	FEBRUARY 2019 POSTAGE	\$ 20.78
		51520000	COUNTY TREASURER	POSTAGE	03/08/2019	FEBRUARY 2019 POSTAGE	\$ 1,625.05	

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UNITED MAILING SERVI	21450	51440000	ELECTIONS	POSTAGE	03/08/2019	FEBRUARY 2019 POSTAGE	\$ 7.38
		51950000	WORKER'S COMPENSATION INS.	POSTAGE	03/08/2019	FEBRUARY 2019 POSTAGE	\$ 4.96
		51430000	HUMAN RESOURCES	POSTAGE	03/08/2019	FEBRUARY 2019 POSTAGE	\$ 10.42
		51911000	TAX DEED EXPENSE	POSTAGE	03/08/2019	FEBRUARY 2019 POSTAGE	\$ 56.41
<b>21450 Total</b>							<b>\$ 1,768.47</b>
MADISON CONCOURSE HO	0	51420000	COUNTY CLERK	MEALS AND LODGING	03/13/2019	WCCO Conference Madison	\$ 312.00
		51420000	COUNTY CLERK	OTHER TRAVEL EXPENSE	03/13/2019	WCCO Conference Madison	\$ 60.00
<b>0 Total</b>							<b>\$ 372.00</b>
MILLERS ACTION OFFIC	0	51420000	COUNTY CLERK	OFFICE SUPPLIES	03/20/2019	Millers - Office Supplies	\$ 60.48
		51510000	FINANCE DEPARTMENT	OFFICE SUPPLIES	03/06/2019	OFFICE SUPPLIES	\$ 103.53
<b>0 Total</b>							<b>\$ 164.01</b>
CELLCOM	0	51410000	COUNTY ADMINISTRATOR	TELEPHONE	03/06/2019	2/5/19 ACCT#002-01530082	\$ 50.03
		51450000	INFORMATION SERVICES	TELEPHONE	03/06/2019	2/5/19 ACCT#002-01530082	\$ 49.71
<b>0 Total</b>							<b>\$ 99.74</b>
LINDNER & MARSACK	21544	51430000	HUMAN RESOURCES	PURCHASE OF SERVICE	02/28/2019	CLIENT 2499100-008M	\$ 315.00
<b>21544 Total</b>							<b>\$ 315.00</b>
BAY AREA MEDICAL CEN	0	51430000	HUMAN RESOURCES	EMPLOYMENT EXPENSE	03/20/2019	Post Accient test	\$ 102.00
<b>0 Total</b>							<b>\$ 102.00</b>
ERC INC.	21283	51961000	HEALTH & DENTAL EXP	PURCHASE OF SERVICE	02/28/2019	MONTHLY EAP SERVICES	\$ 1,066.41
		<b>21283 Total</b>					
PHILLIPS, DON E	21552	54610000	COMMITTEE ON AGING	OPERATION EXPENDITURES	03/13/2019	MARINETTE COUNTY ELDERLY SERVICES	\$ 64.00
		<b>21560 Total</b>					
LEDVINA, MARY	21570	51450000	INFORMATION SERVICES	PURCHASE OF SERVICE	03/14/2019	CONSULTING & PROGRAMMING SERVICES FOR FEB 2019	\$ 431.25
		<b>21570 Total</b>					
BENEFIT ADVANTAGE	21569	51962000	HEALTH & DENTAL SELF INS FUND	ADMINISTRATION	03/11/2019	CUSTOMER 63909	\$ 288.00
		<b>21569 Total</b>					
KOSEWSKI DIANNE	21472	51432000	GHT WELLNESS GRANT FUNDS	FITNESS CLUB REIMB	03/06/2019	FEBRUARY 2019 HEALTH CLUB REIMB	\$ 20.00
		<b>21472 Total</b>					

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GROSSO LYNN	21473	51432000	GHT WELLNESS GRANT FUNDS	FITNESS CLUB REIMB	03/06/2019	FEBRUARY 2019 HEALTH CLUB REIMB.	\$ 20.00
	<b>21473 Total</b>						<b>\$ 20.00</b>
MARCIULIONIS, MARY	21444	51432000	GHT WELLNESS GRANT FUNDS	FITNESS CLUB REIMB	03/07/2019	FEBRUARY HEALTH CLUB REIMBURSEMENT	\$ 20.00
	<b>21444 Total</b>						<b>\$ 20.00</b>
PAYPAL - PCARD ONLY	0	51110000	COUNTY BOARD	DUES/REGISTRATION & TUITION	03/13/2019	SUSTAINABLE FORESTRY CONF IN FLORENCE - AL SAULD	\$ 35.00
		51110000	COUNTY BOARD	MEALS AND LODGING	03/06/2019	G. Engle Sustainable Forestry Conference	\$ 35.00
	<b>0 Total</b>						<b>\$ 70.00</b>
HOTEL MARSHFIELD	0	51110000	COUNTY BOARD	MEALS AND LODGING	03/20/2019	WCFA Spring Meeting - County Board	\$ 164.00
	<b>0 Total</b>						<b>\$ 164.00</b>
MARINETTE CO CLERK	21317	51320000	CORPORATION COUNSEL	POSTAGE	02/28/2019	POSTAGE DUE	\$ 0.50
	<b>21317 Total</b>						<b>\$ 0.50</b>
WI ASSOC COUNTY CORP	21462	51320000	CORPORATION COUNSEL	DUES REGISTRATION & TUITION	03/06/2019	WACCC 2019 MEMBERSHIP	\$ 35.00
	<b>21462 Total</b>						<b>\$ 35.00</b>
EAGLE-HERALD PUBLISH	0	51430000	HUMAN RESOURCES	ADV BIDS NOTICES	03/20/2019	Position Ads	\$ 307.87
		51430000	HUMAN RESOURCES	ADV BIDS NOTICES	02/27/2019	Position Ads	\$ 236.11
	<b>0 Total</b>						<b>\$ 543.98</b>
WI DEPT OF NATURAL R	21441	52220000	FIRE SUPPRESSION	OPERATION EXPENDITURES	02/28/2019	CUSTOMER NUMBER MUNI000410	\$ 495.00
	<b>21441 Total</b>						<b>\$ 495.00</b>
ROCQUE, JOAN L	21551	54610000	COMMITTEE ON AGING	OPERATION EXPENDITURES	03/13/2019	MARINETTE COUNTY ELDERLY SERVICES	\$ 93.00
	<b>21551 Total</b>						<b>\$ 93.00</b>
RISNER, COLLEEN	21561	54610000	COMMITTEE ON AGING	OPERATION EXPENDITURES	03/13/2019	MARINETTE COUNTY ELDERLY SERVICES	\$ 45.44
	<b>21561 Total</b>						<b>\$ 45.44</b>
VZWRLLSS*MY VZ VB P	0	51450000	INFORMATION SERVICES	TELEPHONE	03/20/2019	TELECOM SVC/CRED CRD CALL - verizon invoice	\$ 98.51
		51450000	INFORMATION SERVICES	TELEPHONE	02/27/2019	TELECOM SVC/CRED CRD CALL - verizon invoice	\$ 131.20
	<b>0 Total</b>						<b>\$ 229.71</b>
GRAESE ELECTRIC	21541	51450000	INFORMATION SERVICES	PURCHASE OF SERVICE	03/05/2019	LOOK AT DAMAGED UOS IN COURTHOUSE	\$ 75.00
	<b>21541 Total</b>						<b>\$ 75.00</b>
LECC TRAINING FUND	21302	51450000	INFORMATION SERVICES	DUES/REGISTRATION & TUITION	03/04/2019	WI COUNTERTERRORISM CONFERENCE REGISTRATION	\$ 160.00
	<b>21302 Total</b>						<b>\$ 160.00</b>

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KNOWBE4 INC	0	51450000	INFORMATION SERVICES	SOFTWARE	03/20/2019	SCHOOLS/EDUCATIONAL SCHL - yearly subscription	\$ 6,930.00
	<b>0 Total</b>						<b>\$ 6,930.00</b>
MULTIMEDIA COMMUNICA	21524	51450000	INFORMATION SERVICES	OUTLAY	03/07/2019	2019 REDUNDANCY & UW CONNECTION PROJECT	\$ 10,784.37
	<b>21524 Total</b>						<b>\$ 10,784.37</b>
WI COUNTY MUTUAL INS	21452	51930000	PROPERTY & LIABILITY INS.	INSURANCE PREMIUMS	02/08/2019	CUSTOMER NO. 138 - EFF 01/01/19-01/01/20	\$ 175.00
	<b>21452 Total</b>						<b>\$ 175.00</b>
AEGIS CORPORATION	21579	51930000	PROPERTY & LIABILITY INS.	INSURANCE PREMIUMS	03/05/2019	CRIME POLICY 04/01/19-01/01/20	\$ 1,677.00
	<b>21579 Total</b>						<b>\$ 1,677.00</b>
MARINETTE FARM & GAR	0	51433000	EMPLOYEE WELLNESS PROGRAM	OPERATION EXPENDITURES	03/06/2019	LAWN & GARDEN SUPPLY STOR MIM	\$ 20.00
	<b>0 Total</b>						<b>\$ 20.00</b>
BP#3333069NORTHLANDQ	0	51433000	EMPLOYEE WELLNESS PROGRAM	OPERATION EXPENDITURES	03/06/2019	SERVICE STATIONS MIM	\$ 25.00
	<b>0 Total</b>						<b>\$ 25.00</b>
SUBWAY 032605	0	51433000	EMPLOYEE WELLNESS PROGRAM	OPERATION EXPENDITURES	03/13/2019	FAST FOOD RESTAURANTS	\$ 40.00
	<b>0 Total</b>						<b>\$ 40.00</b>
WAL-MART #2545	0	51433000	EMPLOYEE WELLNESS PROGRAM	OPERATION EXPENDITURES	03/13/2019	GROCERY STORES, SUPERMARK	\$ 40.00
		51433000	EMPLOYEE WELLNESS PROGRAM	OPERATION EXPENDITURES	03/20/2019	LEC WELLNESS ROOM SUPPLIES	\$ 10.95
	<b>0 Total</b>						<b>\$ 50.95</b>
DUNHAMS 150	0	51433000	EMPLOYEE WELLNESS PROGRAM	OPERATION EXPENDITURES	03/06/2019	SPORTING GOODS STORES MIM	\$ 20.00
	<b>0 Total</b>						<b>\$ 20.00</b>
THE BROTHERS THREE	0	51433000	EMPLOYEE WELLNESS PROGRAM	OPERATION EXPENDITURES	03/06/2019	EATING PLACES AND RESTAURANTS MIM	\$ 85.00
	<b>0 Total</b>						<b>\$ 85.00</b>
PHOENIX THEATRE - CA	0	51433000	EMPLOYEE WELLNESS PROGRAM	OPERATION EXPENDITURES	03/06/2019	MOTION PICTURE THEATERS MIM	\$ 40.00
	<b>0 Total</b>						<b>\$ 40.00</b>
NEW FITNESS REPAIR	21466	51433000	EMPLOYEE WELLNESS PROGRAM	OPERATION EXPENDITURES	03/06/2019	PREVENTATIVE MAINT. FITNESS EQUIP	\$ 435.90
	<b>21466 Total</b>						<b>\$ 435.90</b>
THE LANDING	0	51433000	EMPLOYEE WELLNESS PROGRAM	OPERATION EXPENDITURES	03/06/2019	EATING PLACES AND RESTAURANTS MIM	\$ 75.00
	<b>0 Total</b>						<b>\$ 75.00</b>
RAIL HOUSE RESTAURAN	0	51433000	EMPLOYEE WELLNESS PROGRAM	OPERATION EXPENDITURES	03/06/2019	EATING PLACES AND RESTAURANTS MIM	\$ 50.00
	<b>0 Total</b>						<b>\$ 50.00</b>

**Administrative Committee Schedule of Paid Invoices - March, 2019  
April 11, 2019 Meeting**

YEAR	2019
PERIOD	3

VENDOR NAME	CHECK NO	ORG	ORG DESC	ACCOUNT DESC	INVOICE DATE	FULL DESC	Sum of AMOUNT
ADVANCED PHYSICAL TH	21647	51433000	EMPLOYEE WELLNESS PROGRAM	OPERATION EXPENDITURES	03/22/2019	3/22/19 WELLNESS CHAIR MASSAGES	\$ 150.03
	<b>21647 Total</b>						<b>\$ 150.03</b>
	21572	51433000	EMPLOYEE WELLNESS PROGRAM	OPERATION EXPENDITURES	03/07/2019	CTHS MASSAGES	\$ 166.70
	<b>21572 Total</b>						<b>\$ 166.70</b>
<b>Grand Total</b>							<b>\$ 518,844.80</b>

Governmental Fund Types  
December 31, 2018  
Department Orgs Over Budget

Department	Dept-Org Number	Amount Over Budget	Less Excess Revenue or Under Expenditures	Applied From Dept-Org Number	From Contingency 51901000-52498	From Applicable Fund Balance 34290	Comment
Finance	04-51995000-52498	\$ 2,077.53	\$ 2,077.53	16-51110000-50140 expense	-		
Victim Witness	22-51315000-50114	2,401.27	2,401.27	22-51315000-45151 excess revenues	-		
Human Resources	41-51430000-50111	1,837.76	1,837.76	41-51430000-47321 excess revenues	-		
					-		
					-		
					-		
					-		
					-		
					-		
<b>TOTAL:</b>		<b>\$ 6,316.56</b>	<b>\$ 6,316.56</b>		<b>- \$</b>	<b>- \$</b>	

2018 Contingency: \$35,061.45

2019 - 2020 LEGISLATURE

## 2019 SENATE BILL 5

January 23, 2019 - Introduced by Senators MARKLEIN, BEWLEY, DARLING, HANSEN, JACQUE, JOHNSON, LARSON, RISSER, SCHACHTNER, SMITH, TESTIN and BERNIER, cosponsored by Representatives BORN, EDMING, BRANDTJEN, BROOKS, FELZKOWSKI, HORLACHER, JAGLER, KATZMA, KRUG, KUGLITSCH, KURTZ, LOUDENBECK, MACCO, MILROY, MURPHY, MURSAU, NOVAK, PETERSEN, PLUMER, ROHRKASTE, SCHRAA, SHANKLAND, SINICKI, SORTWELL, STEFFEN, STEINEKE, STUCK, SUBECK, SWEARINGEN, THIESFELDT, TRANEL, VANDERMEER and ZIMMERMAN. Referred to Committee on Judiciary and Public Safety.

1 **AN ACT** *to renumber and amend* 40.05 (2) (ar); *to amend* 40.02 (48) (b) 3., 40.02  
2 (48) (c) and 40.23 (3) (a); and *to create* 40.02 (17) (n), 40.02 (48) (am) 23., 40.02  
3 (48) (b) 5., 40.05 (1) (a) 7., 40.05 (2) (ap), 40.05 (2) (ar) 2., 40.23 (3) (c), 40.65 (4w),  
4 59.52 (8m) and 111.70 (4) (bn) of the statutes; **relating to:** classifying county  
5 jailers as protective occupation participants under the Wisconsin Retirement  
6 System and the treatment of county jailers under the Municipal Employment  
7 Relations Act.

### *Analysis by the Legislative Reference Bureau*

Under current law, participants under the Wisconsin Retirement System (WRS) whose principal duties involve active law enforcement or fire suppression or prevention and require frequent exposure to a high degree of danger or peril and a high degree of physical conditioning are classified as protective occupation participants. Current law classifies police officers, fire fighters, and various other individuals as protective occupation participants. Under the WRS, the normal retirement age of a protective occupation participant is lower than that of other participants and the percentage multiplier used to calculate retirement annuities is higher for protective occupation participants.

This bill classifies county jailers as protective occupation participants without a requirement that their principal duties involve active law enforcement or active

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fire suppression or prevention. The bill defines county jailers as persons employed by a county whose principal duties involve supervising, controlling, or maintaining a jail or persons confined in a jail, regardless of whether the jailers have been sworn regarding their duties or whether they serve on a full-time basis.

Under the bill, county jailers who become protective occupation participants on or after the bill's effective date and are employed by a county that did not classify county jailers as protective occupation participants on July 1, 2018, are required to pay all additional employer costs resulting from their classification as protective occupation participants, including the cost of the duty disability program. County jailers who were classified as protective occupation participants before the bill's effective date and county jailers hired on or after the bill's effective date in counties that did classify county jailers as protective occupation participants on July 1, 2018, are not required to pay the additional employer costs. The bill also allows a county jailer to elect at the time of hire not to become a protective occupation participant.

Finally, under the Municipal Employment Relations Act, public safety employees may collectively bargain over wages, hours, and conditions of employment, and general employees may bargain collectively over only an annual percentage wage increase that does not exceed the annual percentage increase in the

consumer price index. Under MERA, public safety employees and general employees may not be in the same collective bargaining unit. This bill amends MERA so that a county that treats a county jailer as a public safety employee on the effective date of this bill shall continue to treat any person it employs as a county jailer as a public safety employee except that, if the county subsequently raises a question regarding the appropriateness of including county jailers in a collective bargaining unit containing public safety employees, no person the county employs as a county jailer may be treated as a public safety employee.

Because this bill relates to public employee retirement or pensions, it may be referred to the Joint Survey Committee on Retirement Systems for a report to be printed as an appendix to the bill.

For further information see the *state and local* fiscal estimate, which will be printed as an appendix to this bill.

***The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:***

SECTION 1 . 40.02 (17) (n) of the statutes is created to read:

40.02 (17) (n) Notwithstanding par. (d), each participant who is a county jailer and who is classified as a protective occupation participant shall be granted creditable service as a protective occupation participant for all covered service as a county jailer that was earned on or after the effective date of this paragraph .... [LRB

inserts date], but may not be granted creditable service as a protective occupation participant for any covered service as a county jailer that was earned before the effective date of this paragraph .... [LRB inserts date], unless that service was earned while the participant was classified under sub. (48) (a) and s. 40.06 (1) (d) as a protective occupation participant.

SECTION 2 . 40.02 (48) (am) 23. of the statutes is created to read:

40.02 (48) (am) 23. A county jailer.

SECTION 3 . 40.02 (48) (b) 3. of the statutes is amended to read:

40.02 (48) (b) 3. A "deputy sheriff" or a "county traffic police officer" is any officer or employee of a sheriff's office or county traffic department, except one whose principal duties are those of a telephone operator, clerk, stenographer, machinist or mechanic and whose functions do not clearly fall within the scope of active law enforcement even though such an employee is subject to occasional call, or is occasionally called upon, to perform duties within the scope of active law enforcement. Deputy sheriff or county traffic police officer includes also does not include a county jailer, but does include any person regularly employed and qualifying as a deputy sheriff or county traffic police officer, even if temporarily assigned to other duties.

SECTION 4 . 40.02 (48) (b) 5. of the statutes is created to read:

40.02 (48) (b) 5. A "county jailer" is an employee of a county whose principal duties involve supervising, controlling, or maintaining a jail or the persons confined in a jail, as assigned by the sheriff under s. 59.27 (1), regardless of whether the employee has been sworn regarding his or her duties or whether the employee serves on a full-time basis. Notwithstanding par. (a), an employer may classify an employee who is a county jailer as a protective occupation participant under par. (am) 23.

without making a determination that the principal duties of the employee involve active law enforcement or active fire suppression or prevention. A determination under this subdivision may not be appealed under s. 40.06 (1) (e) or (em). A county jailer is not a protective occupation participant if he or she so elects with the employer under s. 59.52 (8m) or 2019 Wisconsin Act .... (this act).

SECTION 5 . 40.02 (48) (c) of the statutes is amended to read:

40.02 (48) (c) In s. 40.65, "protective occupation participant" means a participating employee who is a police officer, fire fighter, an individual determined by a participating employer under par. (a) or (bm) to be a protective occupation participant, county undersheriff, deputy sheriff, county jailer, state probation and parole officer, county traffic police officer, conservation warden, state forest ranger, field conservation employee of the department of natural resources who is subject to call for forest fire control or warden duty, member of the state traffic patrol, state

14 motor vehicle inspector, University of Wisconsin System full-time police officer,  
15 guard or any other employee whose principal duties are supervision and discipline  
16 of inmates at a state penal institution, excise tax investigator employed by the  
17 department of revenue, person employed under s. 60.553 (1), 61.66 (1), or 62.13 (2e)  
18 (a), or special criminal investigation agent employed by the department of justice.

19 SECTION 6 . 40.05 (1) (a) 7. of the statutes is created to read:

20 40.05 (1) (a) 7. For a county jailer covered under subd. 3., the percentage of  
21 earnings equal to the total actuarially required contribution rate, as approved by the  
22 board under s. 40.03 (1) (e), for a participating employee whose formula rate is  
23 determined under s. 40.23 (2m) (e) 3., less the contribution rate paid by the employer  
24 for a county jailer under sub. (2) (a). This subdivision applies only to a county jailer  
25 who becomes a protective occupation participant on or after the effective date of this

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1 subdivision .... [LRB inserts date], and is employed in a county that did not classify  
2 county jailers as protective occupation participants on July 1, 2018.

3 SECTION 7 . 40.05 (2) (ap) of the statutes is created to read:

4 40.05 (2) (ap) The contributions under par. (a) that are required to be paid by  
5 a participating employer for a county jailer whose formula rate is determined under  
6 s. 40.23 (2m) (e) 3. shall be a percentage of earnings equal to one-half of the total  
7 actuarially required contribution rate, as approved by the board under s. 40.03 (1)  
8 (e), for an employee whose formula rate is determined under s. 40.23 (2m) (e) 1. This  
9 paragraph applies only to contributions paid for a county jailer who becomes a  
10 protective occupation participant on or after the effective date of this paragraph ....  
11 [LRB inserts date], and is employed in a county that did not classify county jailers  
12 as protective occupation participants on July 1, 2018.

13 SECTION 8 . 40.05 (2) (ar) of the statutes is renumbered 40.05 (2) (ar) 1. and  
14 amended to read:

15 40.05 (2) (ar) 1. ~~Participating~~ Except as provided in subd. 2., participating  
16 employers of employees subject to s. 40.65 shall contribute an additional percentage  
17 or percentages of those employees' earnings based on the experience rates  
18 determined to be appropriate by the board with the advice of the actuary.

19 SECTION 9 . 40.05 (2) (ar) 2. of the statutes is created to read:

20 40.05 (2) (ar) 2. County jailers who become protective occupation participants  
21 on or after the effective date of this subdivision .... [LRB inserts date], and are  
22 employed in a county that did not classify county jailers as protective occupation  
23 participants on July 1, 2018, shall make the contribution under subd. 1. in lieu of  
24 their employers.

25 SECTION 10 . 40.23 (3) (a) of the statutes is amended to read:

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1 40.23 (3) (a) Except as provided in ~~par. pars.~~ (b) and (c), the initial monthly  
2 amount of any retirement annuity in the normal form shall not be less than the  
3 money purchase annuity which can be provided by applying the sum of the  
4 participant's accumulated additional and required contributions, including interest  
5 credited to the accumulations, plus an amount from the employer accumulation  
6 reserve equal to the participant's accumulated required contributions, less any  
7 accumulated contributions to purchase other governmental service under s. 40.25  
8 (7), 2001 stats., or s. 40.285 (2) (b) to fund the annuity in accordance with the  
9 actuarial tables in effect on the annuity effective date.

10 SECTION 11 . 40.23 (3) (c) of the statutes is created to read:

11 40.23 (3) (c) Under par. (a), for a county jailer described in s. 40.02 (48) (am)  
12 23., the amount to be paid from the employer accumulation reserve is equal to the  
13 employer required contributions, including interest, paid for a county jailer under  
14 s. 40.05 (2) (a). This paragraph applies only to a county jailer who becomes a  
15 protective occupation participant on or after the effective date of this paragraph ....  
16 [LRB inserts date], and is employed in a county that did not classify county jailers  
17 as protective occupation participants on July 1, 2018.

18 SECTION 12 . 40.65 (4w) of the statutes is created to read:

19 40.65 (4w) A county jailer who becomes a protective occupation participant on  
20 or after the effective date of this subsection .... [LRB inserts date], is not entitled to  
21 a duty disability benefit under this section for an injury or disease occurring before  
22 the effective date of this subsection .... [LRB inserts date].

23 SECTION 13 . 59.52 (8m) of the statutes is created to read:

24 59.52 (8m) EMPLOYMENT OF COUNTY JAILERS. The board shall provide an  
25 individual who is employed as a county jailer an option to elect not to be a protective

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1 occupation participant under s. 40.02 (48) (b) at the time the individual is hired as  
2 a county jailer. An individual shall make an election under this subsection in writing  
3 on a form provided by the board.

4 SECTION 14 . 111.70 (4) (bn) of the statutes is created to read:

5 111.70 (4) (bn) *Public safety employee determination regarding county jailers.*

6 1. Except as provided under subd. 2., a county jailer, as defined in s. 40.02 (48) (b)  
7 5., is a general municipal employee.

8 2. A county that treats a county jailer as a public safety employee on the  
9 effective date of this subdivision .... [LRB inserts date], shall continue to treat any  
10 person it employs as a county jailer as a public safety employee except that, if the  
11 county raises a question concerning the appropriateness of including county jailers  
12 in a collective bargaining unit that includes public safety employees, no person it  
13 employs as a county jailer may be treated as a public safety employee.

14 SECTION 15 . **Nonstatutory provision.**

15 (1) COUNTY JAILER OPT OUT FROM PROTECTIVE OCCUPATION PARTICIPANT STATUS  
16 UNDER WISCONSIN RETIREMENT SYSTEM. No later than 60 days after the effective date  
17 of this subsection, if an individual employed as a county jailer on the effective date  
18 of this subsection does not want to be a protective occupation participant under the  
19 Wisconsin Retirement System, the individual shall notify his or her employer in  
20 writing on a form provided by the employer. An election not to be a protective  
21 occupation participant is irrevocable.

22 SECTION 16 . **Effective date.**

23 (1) This act takes effect on the January 1 after publication.

24 (END)

2019 - 2020 LEGISLATURE

## 2019 ASSEMBLY BILL 5

February 4, 2019 - Introduced by Representatives BORN, EDMING, BRANDTJEN, BROOKS, FELZKOWSKI, HORLACHER, JAGLER, KATZMA, KRUG, KUGLITSCH, KURTZ, LOUDENBECK, MACCO, MILROY, MURPHY, MURSAU, NOVAK, PETERSEN, PLUMER, ROHRKASTE, SCHRAA, SHANKLAND, SINICKI, STEFFEN, STEINEKE, STUCK, SUBECK, SWEARINGEN, THIESFELDT, TRANEL, VANDERMEER, ZIMMERMAN, SORTWELL and TUSLER, cosponsored by Senators MARKLEIN, BEWLEY, DARLING, HANSEN, JACQUE, JOHNSON, LARSON, RISSER, SCHACHTNER, SMITH, TESTIN and BERNIER. Referred to Committee on Corrections.

1 **AN ACT** *to renumber and amend* 40.05 (2) (ar); *to amend* 40.02 (48) (b) 3., 40.02  
2 (48) (c) and 40.23 (3) (a); and *to create* 40.02 (17) (n), 40.02 (48) (am) 23., 40.02  
3 (48) (b) 5., 40.05 (1) (a) 7., 40.05 (2) (ap), 40.05 (2) (ar) 2., 40.23 (3) (c), 40.65 (4w),  
4 59.52 (8m) and 111.70 (4) (bn) of the statutes; **relating to:** classifying county  
5 jailers as protective occupation participants under the Wisconsin Retirement  
6 System and the treatment of county jailers under the Municipal Employment  
7 Relations Act.

### *Analysis by the Legislative Reference Bureau*

Under current law, participants under the Wisconsin Retirement System (WRS) whose principal duties involve active law enforcement or fire suppression or prevention and require frequent exposure to a high degree of danger or peril and a high degree of physical conditioning are classified as protective occupation participants. Current law classifies police officers, fire fighters, and various other individuals as protective occupation participants. Under the WRS, the normal retirement age of a protective occupation participant is lower than that of other participants and the percentage multiplier used to calculate retirement annuities is higher for protective occupation participants.

This bill classifies county jailers as protective occupation participants without a requirement that their principal duties involve active law enforcement or active

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fire suppression or prevention. The bill defines county jailers as persons employed by a county whose principal duties involve supervising, controlling, or maintaining a jail or persons confined in a jail, regardless of whether the jailers have been sworn regarding their duties or whether they serve on a full-time basis.

Under the bill, county jailers who become protective occupation participants on or after the bill's effective date and are employed by a county that did not classify county jailers as protective occupation participants on July 1, 2018, are required to pay all additional employer costs resulting from their classification as protective occupation participants, including the cost of the duty disability program. County jailers who were classified as protective occupation participants before the bill's effective date and county jailers hired on or after the bill's effective date in counties that did classify county jailers as protective occupation participants on July 1, 2018, are not required to pay the additional employer costs. The bill also allows a county jailer to elect at the time of hire not to become a protective occupation participant.

Finally, under the Municipal Employment Relations Act, public safety employees may collectively bargain over wages, hours, and conditions of employment, and general employees may bargain collectively over only an annual percentage wage increase that does not exceed the annual percentage increase in the

consumer price index. Under MERA, public safety employees and general employees may not be in the same collective bargaining unit. This bill amends MERA so that a county that treats a county jailer as a public safety employee on the effective date of this bill shall continue to treat any person it employs as a county jailer as a public safety employee except that, if the county subsequently raises a question regarding the appropriateness of including county jailers in a collective bargaining unit containing public safety employees, no person the county employs as a county jailer may be treated as a public safety employee.

Because this bill relates to public employee retirement or pensions, it may be referred to the Joint Survey Committee on Retirement Systems for a report to be printed as an appendix to the bill.

For further information see the *state and local* fiscal estimate, which will be printed as an appendix to this bill.

***The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:***

SECTION 1. 40.02 (17) (n) of the statutes is created to read:

40.02 (17) (n) Notwithstanding par. (d), each participant who is a county jailer and who is classified as a protective occupation participant shall be granted creditable service as a protective occupation participant for all covered service as a county jailer that was earned on or after the effective date of this paragraph .... [LRB

inserts date], but may not be granted creditable service as a protective occupation participant for any covered service as a county jailer that was earned before the effective date of this paragraph .... [LRB inserts date], unless that service was earned while the participant was classified under sub. (48) (a) and s. 40.06 (1) (d) as a protective occupation participant.

SECTION 2. 40.02 (48) (am) 23. of the statutes is created to read:

40.02 (48) (am) 23. A county jailer.

SECTION 3. 40.02 (48) (b) 3. of the statutes is amended to read:

40.02 (48) (b) 3. A "deputy sheriff" or a "county traffic police officer" is any officer or employee of a sheriff's office or county traffic department, except one whose principal duties are those of a telephone operator, clerk, stenographer, machinist or mechanic and whose functions do not clearly fall within the scope of active law enforcement even though such an employee is subject to occasional call, or is occasionally called upon, to perform duties within the scope of active law enforcement. Deputy sheriff or county traffic police officer ~~includes also does not include a county jailer, but does include~~ any person regularly employed and qualifying as a deputy sheriff or county traffic police officer, even if temporarily assigned to other duties.

SECTION 4. 40.02 (48) (b) 5. of the statutes is created to read:

40.02 (48) (b) 5. A "county jailer" is an employee of a county whose principal duties involve supervising, controlling, or maintaining a jail or the persons confined in a jail, as assigned by the sheriff under s. 59.27 (1), regardless of whether the employee has been sworn regarding his or her duties or whether the employee serves on a full-time basis. Notwithstanding par. (a), an employer may classify an employee who is a county jailer as a protective occupation participant under par. (am) 23.

without making a determination that the principal duties of the employee involve active law enforcement or active fire suppression or prevention. A determination under this subdivision may not be appealed under s. 40.06 (1) (e) or (em). A county jailer is not a protective occupation participant if he or she so elects with the employer under s. 59.52 (8m) or 2019 Wisconsin Act .... (this act).

SECTION 5. 40.02 (48) (c) of the statutes is amended to read:

40.02 (48) (c) In s. 40.65, "protective occupation participant" means a participating employee who is a police officer, fire fighter, an individual determined by a participating employer under par. (a) or (bm) to be a protective occupation participant, county undersheriff, deputy sheriff, county jailer, state probation and parole officer, county traffic police officer, conservation warden, state forest ranger, field conservation employee of the department of natural resources who is subject to call for forest fire control or warden duty, member of the state traffic patrol, state

14 motor vehicle inspector, University of Wisconsin System full-time police officer,  
15 guard or any other employee whose principal duties are supervision and discipline  
16 of inmates at a state penal institution, excise tax investigator employed by the  
17 department of revenue, person employed under s. 60.553 (1), 61.66 (1), or 62.13 (2e)  
18 (a), or special criminal investigation agent employed by the department of justice.

19 **SECTION 6.** 40.05 (1) (a) 7. of the statutes is created to read:

20 40.05 (1) (a) 7. For a county jailer covered under subd. 3., the percentage of  
21 earnings equal to the total actuarially required contribution rate, as approved by the  
22 board under s. 40.03 (1) (e), for a participating employee whose formula rate is  
23 determined under s. 40.23 (2m) (e) 3., less the contribution rate paid by the employer  
24 for a county jailer under sub. (2) (a). This subdivision applies only to a county jailer  
25 who becomes a protective occupation participant on or after the effective date of this

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1 subdivision .... [LRB inserts date], and is employed in a county that did not classify  
2 county jailers as protective occupation participants on July 1, 2018.

3 **SECTION 7.** 40.05 (2) (ap) of the statutes is created to read:

4 40.05 (2) (ap) The contributions under par. (a) that are required to be paid by  
5 a participating employer for a county jailer whose formula rate is determined under  
6 s. 40.23 (2m) (e) 3. shall be a percentage of earnings equal to one-half of the total  
7 actuarially required contribution rate, as approved by the board under s. 40.03 (1)  
8 (e), for an employee whose formula rate is determined under s. 40.23 (2m) (e) 1. This  
9 paragraph applies only to contributions paid for a county jailer who becomes a  
10 protective occupation participant on or after the effective date of this paragraph ....  
11 [LRB inserts date], and is employed in a county that did not classify county jailers  
12 as protective occupation participants on July 1, 2018.

13 **SECTION 8.** 40.05 (2) (ar) of the statutes is renumbered 40.05 (2) (ar) 1. and  
14 amended to read:

15 40.05 (2) (ar) 1. ~~Participating~~ Except as provided in subd. 2., participating  
16 employers of employees subject to s. 40.65 shall contribute an additional percentage  
17 or percentages of those employees' earnings based on the experience rates  
18 determined to be appropriate by the board with the advice of the actuary.

19 **SECTION 9.** 40.05 (2) (ar) 2. of the statutes is created to read:

20 40.05 (2) (ar) 2. County jailers who become protective occupation participants  
21 on or after the effective date of this subdivision .... [LRB inserts date], and are  
22 employed in a county that did not classify county jailers as protective occupation  
23 participants on July 1, 2018, shall make the contribution under subd. 1. in lieu of  
24 their employers.

25 **SECTION 10.** 40.23 (3) (a) of the statutes is amended to read:

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1 40.23 (3) (a) Except as provided in ~~par. pars.~~ (b) and (c), the initial monthly  
2 amount of any retirement annuity in the normal form shall not be less than the  
3 money purchase annuity which can be provided by applying the sum of the  
4 participant's accumulated additional and required contributions, including interest  
5 credited to the accumulations, plus an amount from the employer accumulation  
6 reserve equal to the participant's accumulated required contributions, less any  
7 accumulated contributions to purchase other governmental service under s. 40.25  
8 (7), 2001 stats., or s. 40.285 (2) (b) to fund the annuity in accordance with the  
9 actuarial tables in effect on the annuity effective date.

10 **SECTION 11.** 40.23 (3) (c) of the statutes is created to read:

11 40.23 (3) (c) Under par. (a), for a county jailer described in s. 40.02 (48) (am)  
12 23., the amount to be paid from the employer accumulation reserve is equal to the  
13 employer required contributions, including interest, paid for a county jailer under  
14 s. 40.05 (2) (a). This paragraph applies only to a county jailer who becomes a  
15 protective occupation participant on or after the effective date of this paragraph ....  
16 [LRB inserts date], and is employed in a county that did not classify county jailers  
17 as protective occupation participants on July 1, 2018.

18 **SECTION 12.** 40.65 (4w) of the statutes is created to read:

19 40.65 (4w) A county jailer who becomes a protective occupation participant on  
20 or after the effective date of this subsection .... [LRB inserts date], is not entitled to  
21 a duty disability benefit under this section for an injury or disease occurring before  
22 the effective date of this subsection .... [LRB inserts date].

23 **SECTION 13.** 59.52 (8m) of the statutes is created to read:

24 59.52 (8m) EMPLOYMENT OF COUNTY JAILERS. The board shall provide an  
25 individual who is employed as a county jailer an option to elect not to be a protective

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1 occupation participant under s. 40.02 (48) (b) at the time the individual is hired as  
2 a county jailer. An individual shall make an election under this subsection in writing  
3 on a form provided by the board.

4 SECTION 14. 111.70 (4) (bn) of the statutes is created to read:

5 111.70 (4) (bn) *Public safety employee determination regarding county jailers.*

6 1. Except as provided under subd. 2., a county jailer, as defined in s. 40.02 (48) (b)  
7 5., is a general municipal employee.

8 2. A county that treats a county jailer as a public safety employee on the  
9 effective date of this subdivision .... [LRB inserts date], shall continue to treat any  
10 person it employs as a county jailer as a public safety employee except that, if the  
11 county raises a question concerning the appropriateness of including county jailers  
12 in a collective bargaining unit that includes public safety employees, no person it  
13 employs as a county jailer may be treated as a public safety employee.

14 SECTION 15. **Nonstatutory provision.**

15 (1) COUNTY JAILER OPT OUT FROM PROTECTIVE OCCUPATION PARTICIPANT STATUS  
16 UNDER WISCONSIN RETIREMENT SYSTEM. No later than 60 days after the effective date  
17 of this subsection, if an individual employed as a county jailer on the effective date  
18 of this subsection does not want to be a protective occupation participant under the  
19 Wisconsin Retirement System, the individual shall notify his or her employer in  
20 writing on a form provided by the employer. An election not to be a protective  
21 occupation participant is irrevocable.

22 SECTION 16. **Effective date.**

23 (1) This act takes effect on the January 1 after publication.

24 (END)

RESOLUTION No. 329

**RESOLUTION OPPOSING 2009 ASSEMBLY BILL 634 CLASSIFYING  
COUNTY JAILERS AS PROTECTIVE OCCUPATION PARTICIPANTS**

WHEREAS, Assembly Bill 634 would specifically classify county jailers as protective occupation participants; and,

WHEREAS, the state of Wisconsin has had a long history of collective bargaining between counties and their respective employees and this collective bargaining resulted in a process whereby bargaining units and county Employers engage in labor negotiations regarding such topics; and,

WHEREAS, it is a much more efficient process if county employers and bargaining units are able to negotiate whether certain positions are protective status qualified; and,

WHEREAS, a bill introducing protective status for jailers is an expensive and financially exponential benefit; and,

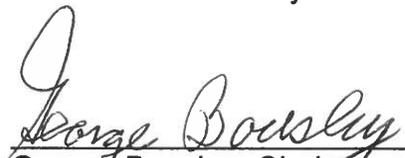
WHEREAS, this would increase Marinette County's contribution to the Wisconsin Retirement system for correctional officers substantially; and,

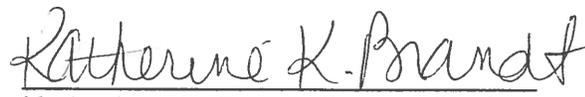
WHEREAS, this increase in benefits would be borne entirely by the Marinette County taxpayers.

THEREFORE BE IT RESOLVED, the Marinette County Board of Supervisors is opposed to the passage of Assembly Bill 634.

BE IT FURTHER RESOLVED, a copy of this resolution is to be provided to the Governor James Doyle, members of the Legislature representing Marinette County, other Wisconsin counties through their respective County Clerks and the Wisconsin Counties Association.

Hereby granted this 30th day of March 2010 by a majority of a quorum of the Marinette County Board of Supervisors.

  
George Bousley, Chairperson

  
Katherine K. Brandt, County Clerk

Recommended: Personnel and Veterans Service Committee  
Date: March 8, 2010



**RESOLUTION No. 187**

**RESOLUTION OPPOSING 2005 SENATE BILL 114 AND ASSEMBLY BILL  
225 CLASSIFYING COUNTY JAILERS AS PROTECTIVE OCCUPATION  
PARTICIPANTS**

WHEREAS, Senate Bill 114 and Assembly Bill 225 would specifically classify county jailers as protective occupation participants; and,

WHEREAS, the state of Wisconsin has had a long history of collective bargaining between counties and their respective employees and this collective bargaining resulted in a process whereby bargaining units and county Employers engage in labor negotiations regarding such topics; and,

WHEREAS, it is a much more efficient process if county employers and bargaining units are able to negotiate whether certain positions are protective status qualified; and,

WHEREAS, a bill introducing protective status for jailers is an expensive and financially exponential benefit; and,

WHEREAS, this would increase Marinette County's contribution to the Wisconsin Retirement system for correctional officers substantially; and,

WHEREAS, this increase in benefits would be borne entirely by the Marinette County taxpayers.

THEREFORE BE IT RESOLVED, the Marinette County Board of Supervisors is opposed to the passage of Senate Bill 114 and Assembly Bill 225.

BE IT FURTHER RESOLVED, a copy of this resolution is to be provided to the Governor James Doyle, members of the Legislature representing Marinette County, other Wisconsin counties through their respective County Clerks and the Wisconsin Counties Association.

Hereby granted this 31st day of May 2005 by a majority of a quorum of the Marinette County Board of Supervisors.

  
George Bousley, Chairperson

  
Katherine K. Brandt, County Clerk

Recommended: Personnel and Veterans Service Committee  
Date: May 11, 2005





# MARINETTE COUNTY POSITION REQUEST FORM

**Administration Completes and returns to the Department**

Applicable dates:

Governing Committee P.S. 4-9-19  
 Administrative Committee 4-11-19  
 County Board 4-16-19

Permission to proceed:

(County Administrator initials and dates)

**Department Completes and submits to Human Resources**

Department: Child Support  
 Department Head: Suzanne Hinch  
 Supervisor: Suzanne Hinch  
 Position Title: Children First Case Manager  
 Old Position Title: \_\_\_\_\_  
 Hours per Week/Year: 28/1456  
 Effective Date: ASAP / /  
 Account Number(s): 5133X -- new org

New Positions:  Permanent  
 Seasonal  
 Project  
 LTE  
 Addition of Current Position  
 Eliminate/Create

Changes to Existing:  Hours of Work  
 Title Change  
 Location Change

Funding taken from: 5133X - new org (i.e. salaries with or without fringes)

Justification for request: Please attach**Human Resources Completes and submits to Finance**01/29/19. received in HR

Wage Scale: MC  
 Pay Rate/Salary: \$ 17.81 - 20.36 - 22.90  
 Pay Level: E

Human Resources Initials: KG**Finance Completes and returns to Administration**

Cost of Request:

Wages: \$ \_\_\_\_\_ Workers Comp: \$ \_\_\_\_\_  
 FICA: \$ \_\_\_\_\_ Life Insurance: \$ \_\_\_\_\_  
 Retirement: \$ \_\_\_\_\_ Longevity: \$ \_\_\_\_\_  
 Other (explain): \_\_\_\_\_

Total Cost: \$ See attached Finance Initials: LM 3/13/19

**Approval\***

Department Head: Suzanne Hinch  
 County Administrator: [Signature]

01/29/19  
3/14/19

\* Minutes from the applicable Governing Committee, Administrative Committee, and County Board meeting must be attached.

**received**  
 1-29-19 KL

## **JUSTIFICATION TO CREATE A CHILDREN FIRST CASE MANAGER POSITION**

Marinette County had a very successful Children First Program from 1994-2005. Approximately 500 noncustodial parents participated in the program during those twelve years. Unfortunately, the program was eliminated due to budget cuts.

Our Child Support Agency has been awarded \$20,000 for 50 participants for 2019 upon acceptance by Marinette County. The federal government will also reimburse 66% of administrative costs.

The Children First Program is designed to provide case management to connect noncustodial parents (payers) to employment services, with the goals of obtaining employment and providing child support to their families.

### **PROPOSED CHILDREN FIRST SERVICES:**

1. Provide one-on-one case management.
2. Assess for potential barriers to employment (lack of education, homelessness, etc.)
3. Teach interviewing skills, as well as résumé and cover letter writing.
4. Review employment search methods and options.
5. Teach organizational skills.
6. Refer to remedial education classes such as reading and math skills, with the desired end result of obtaining a GED or HSED.
7. Refer to the Department of Vocational Rehabilitation, if applicable.
8. Assess for additional potential referral needs, such as: medical, food, or housing assistance, child care and work transportation.

The Marinette County Child Support Agency recognizes that some individuals may lack parenting or job skills, education or training which create barriers to obtaining employment and becoming a responsible parent. Providing the necessary tools to succeed will potentially enhance not only the life of the individual, but of the family and community as well. This will conceivably result in improved ability of the noncustodial parent to meet the child support and parental obligations. However, we need a dedicated case manager to provide these tools as our child support specialists do not have the time to devote to these services.

## What is the Children First Program?

The Children First Program (CFP) has been developed to provide able-bodied under or unemployed non-custodial parents with an opportunity to contribute to the support of their dependent children. CFP will provide you with opportunities to access employment and training which will increase your employability.

## You Are Eligible for the Children First Program Because You Are...

- ◆ A non-custodial parent who has been court-ordered to pay child support for your child(ren)
- ◆ Able to work full time
- ◆ Working less than an average of 32 hours per week in an unsubsidized job
- ◆ Earning less than you have the potential to earn
- ◆ Receiving weekly gross income averaging less than 40 times the federal minimum hourly wage

## The Children First Program Offers:

- ◆ Workshops to develop job skills
- ◆ Employment search and referrals
- ◆ Resume and cover letter preparation
- ◆ Successful world of work behaviors and attitudes
- ◆ Budgeting
- ◆ Proper nutrition
- ◆ Employer expectations

## How to Complete the Children First Program Successfully...

- ◆ If you find employment immediately, you can complete the program by making your child support payments for a period of three (3) consecutive months, without any missed payments.
- ◆ If you are unemployed at the time of your Children First orientation, you will be required to participate in program activities for 32 hours a week for a 16-week period. (Child Support will accumulate during this time unless payments are made.)
- ◆ If acceptable employment is found during the 16-week program, a wage assignment will be issued. Until your employer begins to deduct your child support payments from your check, you're responsible to make child support payments directly to the Wisconsin Support Collections Trust Fund.
- ◆ For every week of non-cooperation, an additional week of program will be added to the original 16-week program.

## If You Choose Not to Participate in the Children First Program, the Following Will Happen...

- ◆ You will be considered uncooperative if:
  1. You refuse or fail to enroll; or
  2. You refuse or fail to comply with requirements of the program.
- ◆ If you refuse or fail to cooperate without good cause, you will be sent an appointment notice for a Fact Finding. (Only one (1) Fact Finding is done in CFP because of the short duration of the program.)
- ◆ You will be expected to attend the Fact Finding and to resolve any issues or barriers to your continued success in CFP.
- ◆ If a resolution cannot be agreed upon, or another infraction occurs, your case will be referred back to the Child Support office for further action.
- ◆ The court order will remain in effect and the amount you owe will continue to accumulate during this process.
- ◆ The court will make the final decision of non-compliance and you could be held in contempt of court with possible incarceration as a result.

**CHILDREN FIRST PART-TIME CASE MANAGER POSITION**

**STARTUP COSTS**

Computer Equipment	Office Furniture - Desk & Chair	File Cabinet	Office Supplies	Total Startup Costs	66% Federal Reimbursement	Startup Cost for County
\$ -	\$ 500.00	\$ 600.00	\$ 400.00	\$ 1,500.00	\$ 990.00	\$ 510.00

\*\*We have existing computer equipment.

**ANNUAL GENERAL EXPENSE COSTS**

Support General Expenses	Divided by Current Staff of Eight	Divided by Nine Staff	Cost Per Nine Staff times 70% Part-Time Hours	66% Federal Reimbursement for PT EE Costs	Annual General Exp Cost for PT Employee
\$ 5,906.89	\$ 738.36	\$ 656.32	\$ 459.42	\$ 303.22	\$ 156.20

**TOTAL ESTIMATED SALARY/BENEFITS COSTS**

Pay Grade at Step 1	Annual Salary/Benefit	66% Federal Reimbursement	Annual Cost after Reimburse
Grade E	\$ 27,959.19	\$ 18,453.07	\$ 9,506.13

average cost per person was then multiplied by 70% to prorate cost for the part-time position.

\*\*Total annual general expenses were based on yearend 2018 actuals.

Expenses	
Dues/Reg	\$ 91.00
Meals/Lodge	\$ 1,078.00
Processing	\$ 2,944.00
telephone	\$ 83.00
office supplies	\$ 522.00
postage	\$ 833.33
print	\$ 355.56
	<u>\$ 5,906.89</u>

**Marinette County - Child Support 70% Part Time employee**

	Hours	Per Hour	111 SALARY	7.65% 151 S.S.	6.55% 152 RET	154 H&D	0.17% 159 W/C	Total Benefits	Total S&B	66.00% Federal Reimb Rate	Cost to County after Fed Reimbursement
<b>Child Support - 70%</b>											
Grade E - Step 1	1,456.00	\$ 17.81	\$ 25,931.36	\$ 1,983.75	\$ -	\$ -	\$ 44.08	\$ 2,027.83	\$ 27,959.19	\$ 18,453.07	\$ 9,506.13
Grade E - Step 6	1,456.00	\$ 20.36	\$ 29,644.16	\$ 2,267.78	\$ -	\$ -	\$ 50.40	\$ 2,318.17	\$ 31,962.33	\$ 21,095.14	\$ 10,867.19
Grade E - Step 11	1,456.00	\$ 22.90	\$ 33,342.40	\$ 2,550.69	\$ -	\$ -	\$ 56.68	\$ 2,607.38	\$ 35,949.78	\$ 23,726.85	\$ 12,222.92



## **Job Title: Children First Case Manager**

**Department:** Child Support  
**Position Reports to:** Child Support Director  
**Pay Grade Level:** Carlson-Dettmann E  
**FLSA Status:** Non Exempt  
**Position Status:** Part Time

### **JOB ANALYSIS**

Provide a full range of training for employment services, along with appropriate supportive services to all mandatory, court-ordered participants in the Children First Program. Utilize a wide array of instructional and motivational techniques and program resources to secure and retain employment and long-term self-sufficiency.

### **ESSENTIAL JOB FUNCTIONS**

- A. Administer assessment tools and utilize results to create effective employability plans with program participants.
- B. Assess participants for potential barriers to employment.
- C. Discuss available services and resources during orientation and enrollment.
- D. Refer participants to community resources and support services that will improve employability and job retention.
- E. Facilitate job search and workshop participation.
- F. Monitor child support payments, participation or lack of participation in the Children First Program, and refer to case specialist if participant is non-compliant.
- G. Maintain case files and CARES (Client Assistance for Re-Employment and Economic Support) records.
- H. Document assessment results, employability plan, goals and assigned activities, as well as, employment information.
- I. Work effectively with Child Support and other agencies and community partners.
- J. Attend court hearings when necessary.
- K. Satisfy local, state and federal performance requirements.
- L. Assist with planning, development and implementation of internal and external services.
- M. Assist with planning, development and implementation of Children First-related procedures.
- N. Attend applicable trainings, conferences, seminars and meetings as needed.

### **REQUIRED ABILITIES**

- A. Maintain security of confidential matters and materials.
- B. Maintain knowledge of applicable current local, state, and federal laws, rules and regulations.
- C. Possess working knowledge of general office procedures, computer hardware/software and office equipment.
- D. Communicate orally and in writing effectively.
- E. Remain calm and levelheaded in difficult, unexpected or emergency situations.
- F. Possess excellent public relation skills.
- G. Respond effectively to the most sensitive inquires or complaints.
- H. Define problems, collect data, establish facts and draw valid conclusions.
- I. Add, subtract, divide and multiply.
- J. Memorize and retain information over long and short periods of time.
- K. Apply attention to detail.
- L. Plan and monitor assigned activities.
- M. Prioritize multiple tasks and meet scheduled deadlines.
- N. Work as team player in the absence of or with minimal supervision.
- O. Work independently and exercise sound professional judgment.
- P. Possess interpersonal and motivational skills.
- Q. Possess observational and interview skills.

### **QUALIFICATIONS**

- A. Requires a High School diploma or equivalent.
- B. Prefer an Associate's Degree or Bachelor's degree in a related field.

- C. Requires three years of experience as a Child Support Specialist, vocational rehab specialist, school guidance counselor or similar.
- D. Possess and maintain an insurance acceptable driver's license.

**ENVIRONMENTAL CONDITIONS OF THE WORKPLACE**

- A. Work indoors in a controlled environment.
- B. Deal with challenges and criticism on a regular basis.
- C. Interact with abusive and/or difficult individuals occasionally.

**PHYSICAL DEMANDS**

- A. Requires hand-eye coordination.
- B. Sit for long periods of time.
- C. Bend, squat, stretch, and twist frequently.
- D. Lift and/or carry up to ten pounds frequently, occasionally lifting in excess.

**ADDITIONAL DUTIES**

- A. Work outside of normal hours when necessary.
- B. Travel as needed.
- C. Perform additional duties as assigned.

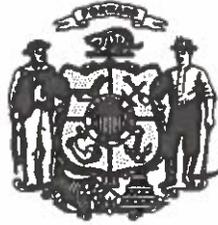
**THE ABOVE STATEMENTS ARE INTENDED TO DESCRIBE THE GENERAL NATURE AND LEVEL OF WORK BEING PERFORMED BY THE EMPLOYEE ASSIGNED TO THIS POSITION. THEY ARE NOT TO BE CONSTRUED AS AN EXHAUSTIVE LIST OF ALL JOB RESPONSIBILITIES AND DUTIES PERFORMED BY PERSONNEL SO CLASSIFIED.**

**MARINETTE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THE COUNTY WILL PROVIDE REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES AND ENCOURAGE BOTH PROSPECTIVE AND CURRENT EMPLOYEES TO DISCUSS POTENTIAL ACCOMMODATIONS WITH MARINETTE COUNTY WHEN NECESSARY.**

Prepared: 02/2019  
Approved: 03/08/2019

03/11/2019 Pending Committees and County Board approvals.

DAVID KAPITZ  
Official Court Reporter



JACQUELYN BUETTNER  
Judicial Assistant

MARINETTE COUNTY  
CIRCUIT COURT BRANCH II  
JAMES A. MORRISON  
Circuit Judge

March 22, 2019

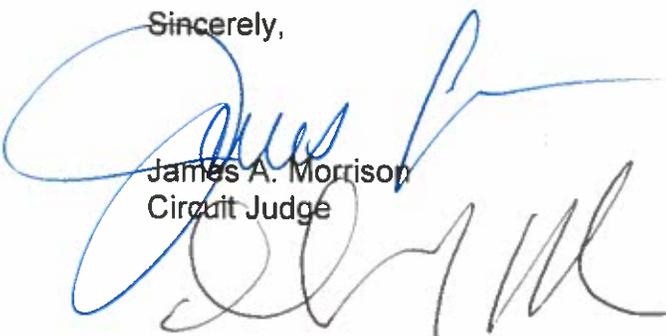
Public Service Committee  
of the Marinette County Board  
1926 Hall Avenue  
Marinette, WI 54143

RE: Children's First Program

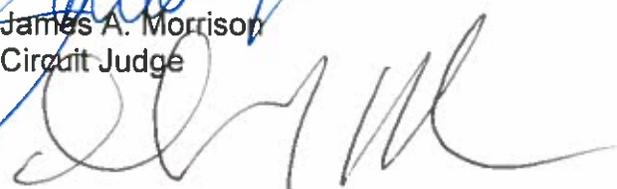
Members:

We address you in strong support of reinstatement of the Children's First Program here in Marinette County. That is a program designed to do as its name suggests, putting children first by assisting parents in getting and keeping jobs necessary to properly support their children. We have had the program in the past, it was very successful and should be reinstated. We understand that you will be considering this, followed by the Administrative Committee and then the County Board as a whole. We urge each of these bodies to give this serious and favorable consideration.

Sincerely,



James A. Morrison  
Circuit Judge



David G. Miron  
Circuit Judge

JAM/jb

### May

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### April

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