



March 27, 2018

MARINETTE COUNTY BOARD OF SUPERVISORS

County Administrator – John Lefebvre
 Corporation Counsel – Gale R. Mattison

- | | | |
|-----------------------|------------------------|------------------------|
| 1. Gilbert Engel | 11. Mark Anderson | 21. Vilas Schroeder |
| 2. Alfred J. Sauld | 12. Ginger Deschane | 22. Don R. Pazynski |
| 3. Tricia Grebin | 13. Robert Holley | 23. Ken Keller |
| 4. Cary L. Whiting | 14. Josh Anderson | 24. Don E. Phillips |
| 5. Bill Stankevich | 15. Glenn L. Broderick | 25. Paul D. Gustafson |
| 6. George Kloppenburg | 16. David M. Zahn | 26. Shirley A. Kaufman |
| 7. Cheryl L. Wruk | 17. Thomas E. Mandli | 27. Ted J. Sauve |
| 8. Joe Banaszak | 18. Vacant | 28. Thomas Mailand |
| 9. Joe Policello | 19. Fred H. Meintz | 29. Rick Polzin |
| 10. Penny Chaikowski | 20. Michael J. Behnke | 30. Allen L. Mans |

Meeting called to order by Chair Mark Anderson at 9:00 a.m. at the Marinette County Courthouse. Roll call taken by County Clerk Kathy Brandt. Quorum is present. Pledge of allegiance and a moment of silent prayer held.

- Motion (Zahn/Sauld) to approve the agenda in modified order. Motion carried.

Public Hearing: Public Input on Rural Economic Area Development Initiative (READI) grant Application #1 to the Wisconsin Department of Administration to provide Community Development Block Grant (CDBG) funds for Entrepreneurial Development, Job Training, and Housing Activities within Florence, Marinette and Oconto Counties

- Motion (Phillips/Schroeder) to open Public Hearing. Motion carried.
- Public comment – None
- Motion (Engels/Sauve) to close Public Hearing. Motion carried.

RESOLUTION No. 492-18

AUTHORIZING THE SUBMITTAL OF RURAL ECONOMIC AREA DEVELOPMENT INITIATIVE (READI) GRANT APPLICATION #1 TO THE WISCONSIN DEPARTMENT OF ADMINISTRATION

- Motion (Behnke/Schroeder) to approve Resolution No. 492-18. Motion carried. Exhibit A

PUBLIC COMMENT

- Fincantieri Marinette Marine Employees and CEO Jan Allman – Resolution regarding \$50,000,000 loan for economic development
- Motion (Holley/Behnke) to approve the minutes of February 27th, 2018. Motion carried.
- Motion (Meintz/Gustafson) to approve minutes of March 20th, 2018. Motion carried.

Chair Anderson and Vice Chair Schroeder relinquish the chair to the County Clerk to participate in discussion of Resolution No. 493-18.

RESOLUTION No. 493-18

INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION PROMISSORY NOTES IN AN AMOUNT NOT TO EXCEED \$50,000,000 FOR ECONOMIC DEVELOPMENT PURPOSES RELATED TO THE UPGRADE AND RECONFIGURATION OF FINCANTIERI MARINETTE MARINE SHIPYARD

- Motion (Behnke/Schroeder) to approve Resolution No. 493-18. Motion failed. $\frac{3}{4}$ vote required (23) – Yes: 19, No: 10, Voting Yes – Supervisors J. Anderson, M. Anderson, Behnke, Chaikowski, Deschane, Grebin, Gustafson, Kaufman, Kloppenburg, Mailand, Mandli, Phillips, Policello, Polzin, Schroeder, Stankevich, Whiting, Wruk, and Zahn
 Voting No – Supervisors Banaszak, Broderick, Engel, Holley, Keller, Mans, Meintz, Pazynski, Sauld, and Sauve. Exhibit B

Chair Anderson resumes the chair.

RESOLUTION No. 494-18

ESTABLISHING A MEDICAL EXAMINER SYSTEM

- Motion (Keller/Polzin) to approve Resolution No. 494-18. Motion carried. Yes: 21, No: 8, Voting No – Supervisors Behnke, Kaufman, Kloppenburg, Mailand, Phillips, Policello, Whiting, and Zahn. Exhibit C

Break 10:35 a.m. to 10:45 a.m.

Supervisor Schroeder excused at 10:45 a.m.

REPORTS

Highway Commissioner Rick Rickaby – 2017 Annual Report

ORDINANCE No. 399-18

**AMENDING THE GENERAL CODE OF ORDINANCES OF MARINETTE COUNTY – COUNTY GOVERNMENT
CHAPTER 2 – COUNTY GOVERNMENT**

- Motion (Keller/Engel) to approve Ordinance No. 399-18 effective January 7, 2019. Motion carried. Voting no – Supervisors Behnke Kaufman, and Kloppenburg. Exhibit D

ORDINANCE No. 400-18

**AMENDING CHAPTER 5
THE MARINETTE COUNTY CODE
ORDINANCES – LAW ENFORCEMENT**

- Motion (Keller/Polzin) to approve Ordinance No. 400-18. Motion carried. Exhibit E

ORDINANCE No. 401-18

**RENUMBERING AND AMENDING
THE GENERAL CODE OF ORDINANCES OF
MARINETTE COUNTY - COUNTY GOVERNMENT
CHAPTER 2 SECTION 2.04 – COUNTY
GOVERNMENT**

- Motion (Sauve/Zahn) to approve Ordinance No. 401-18. Motion carried. Exhibit F

ORDINANCE No. 402-18

**AMENDING THE GENERAL CODE OF ORDINANCES OF MARINETTE COUNTY - COUNTY GOVERNMENT
CHAPTER 2 – COUNTY GOVERNMENT**

(Main)

- Motion (Polzin/Meintz) to approve Ordinance No. 402-18.

(Amendment)

- Motion (Engel/Holley) to amend Section 2.04 County Board Rules of Procedure (7) Rules of Order (d) to read as follows:

Any motion resulting in a tie vote fails. Any County Board vote resulting in a tie vote fails. Any committee vote resulting in a tie vote, except election of committee chair and vice chair, is referred to the County Board without recommendation.

Section 2.04 County Board Rules of Procedure (1) Standing Committees (4) Committee Organization/Procedure to read as follows:

- (d) ~~The organizational meeting shall take place immediately after all committee appointments and during a recess called by the County Board Chairperson. Each committee shall, as its first order of business, elect its own Chairperson and Vice-Chairperson. After said recess, the committee shall report back to the County Board Chairperson the duly elected Chairperson and Vice-Chairperson. All regular meetings shall be scheduled by committee action. Special meetings may be called with notice to all members by the committee Chairperson or on the written request of a majority of committee members. If required, each committee shall make recommendations for miscellaneous appointments and immediately report recommendations to Administration for confirmation by the County Board.~~
- (e) All committee meetings shall be open to the public in compliance with Wisconsin Open Meetings Law and a schedule of regular monthly meetings shall be filed with the County Clerk. ~~The schedule of regular meetings, special meetings and agendas shall be filed with the County Clerk by the committee Chairperson and/or Department Head. Any changes in the meeting date or locations shall be reported by the committee Chairperson and/or Department Head immediately to the County Clerk.~~

Motion carried.

- Main motion carried as amended. Exhibit G

ORDINANCE No. 403-18

AMENDING THE GENERAL CODE OF ORDINANCES OF MARINETTE COUNTY - COUNTY GOVERNMENT CHAPTER 19 – FLOODPLAIN ZONING CODE

- Motion (Sauve/Zahn) to approve Ordinance No. 403-18. Motion carried. Exhibit H

HEALTH AND HUMAN SERVICES

- Motion (Sauld/Gustafson) to approve 2018 Door County Department of Human Services revenue contract for group home services in the amount of \$184.38 per bed per day, estimated \$27,000. Motion carried.
- Motion (Sauld/Behnke) to approve 2018 Sheboygan Secure Detention contract for \$100.00 per day per juvenile, estimated \$50,000. Motion carried.

BUILDING AND PROPERTY

- Motion (Behnke/Meintz) to approve agreement with Ayres Associates to conduct Evaluation Phase of existing courthouse structure for proposed antenna at an engineering cost not to exceed \$11,000 plus expenses, with additional undetermined costs of testing and site visits, subject to Corporation Counsel's approval. Motion carried.

HIGHWAY

- Motion (Kaufman/Stankevich) to approve purchase from Northeast Asphalt, Inc. to furnish hot and cold mix asphalt materials for 2018. Motion carried.
- Motion (Kaufman/Broderick) to approve purchase from Henry G. Meigs, LLC for Deery 80102 GL at \$0.4154/lb. for an approximate quantity of 40,000 lbs. of material at a cost of \$16,616.00. Motion carried.
- Motion (Kaufman/Policello) to approve purchase with Henry G. Meigs, LLC for Deery 80101 GL at \$0.4789/lb. for an approximate quantity of 40,000 lbs. of material at a cost of 19,156.00. Motion carried.
- Motion (Kaufman/Behnke) to approve agreement with Henry G. Meigs, LLC for MS-2 delivered at \$2.0974/gal. for an approximate quantity of 20,000 gal at a cost of \$41,948.00 and to approve agreement with Henry G. Meigs,

LLC for HFRS-2 material and application at \$2.2474/gal, total cost dependent on State and local demands, subject to Corporation Counsel's approval. Motion carried.

- Motion (Kaufman/Banaszak) to approve agreement with Tri-County Paving for 2018 pulverizing at \$0.280/sy for an approximate 90,000/sy with an estimated cost of \$25,200.00 and to authorize Highway Commissioner to enter into and utilize the next lowest bidder, Northeast Asphalt, at an estimated cost of \$.288/sy in the event of a scheduling conflict with Tri-County Paving, subject to Corporation Counsel's approval. Motion carried.
- Motion (Kaufman/Kloppenburger) to approve agreement with Northeast Asphalt for 2018 pulverizing and milling, dependent on needs and to authorize Highway Commissioner to utilize the next lowest bidder, Hein Reclamation & Construction, Inc., subject to Corporation Counsel's approval. Motion carried.

FINANCE

- Motion (Pazynski/Phillips) to approve Information Services purchase of Varonis Data Risk Management Evaluation and Control software at a cost not to exceed \$38,695. Motion carried.
- Motion (Pazynski/Polzin) to approve agreement with U.S. Bank for the county's P-Card Program through the Wisconsin Public Sector Consortium Commercial Card Program, subject to Corporation Counsel's approval. Motion carried.
- Motion (Kloppenburger/Stankevich) to adjourn at 11:55 a.m. Motion carried.

Next meeting scheduled for April 17, 2018.

Kathy Brandt, County Clerk

Any exhibits/attachments mentioned above are available for public viewing and per the Marinette County copy policy upon request to the County Clerk.

Date approved/corrected:

RESOLUTION No. 492 - 18

**AUTHORIZING THE SUBMITTAL OF
RURAL ECONOMIC AREA DEVELOPMENT INITIATIVE (READI)
GRANT APPLICATION #1 TO THE
WISCONSIN DEPARTMENT OF ADMINISTRATION**

WHEREAS, the Rural Economic Area Development Initiative (READI) Program provides funding through the State of Wisconsin to non-entitlement units of General Local Government for the purpose of providing Community Development Block Grant (CDBG) funds to Community Development Organizations (CDOs); and

WHEREAS, the Marinette County Board approved Resolution #472-17 agreeing to be the lead County for the Florence, Marinette and Oconto County Region for the READI Program; and

WHEREAS, NEWCAP is certified as a CDO and will be administering any grant funds received through the READI Program; and

WHEREAS, the READI grant application, if approved, will provide CDBG funds for Entrepreneurial Development, Job Training, and Housing Activities within Florence, Marinette and Oconto Counties as identified in the application; and

WHEREAS, Marinette County prior to finalizing and approving the READI grant application held a public hearing at its March 27, 2018 Board meeting to solicit comments on the application.

NOW, THEREFORE, BE IT RESOLVED the Marinette County Board of Supervisors authorizes the County Administrator to submit the READI grant application.

BE IT FURTHER RESOLVED by the Marinette County Board of Supervisors that upon award of the READI grant the Board authorizes the County Administrator to accept the funds and coordinate with NEWCAP the administration of the funds as identified in the grant application.

Approved this 27th day of March, 2018 by a majority vote of a quorum of the Marinette County Board.

MARK ANDERSON, Chairperson

KATHERINE K. BRANDT, County Clerk

Submitted by: Economic Development and Tourism Committee

Marinette County Finance Department

Fiscal Impact Statement

Number 492-18

Ordinance

Resolution

***AUTHORIZING THE SUBMITTAL OF RURAL ECONOMIC
AREA DEVELOPMENT INITIATIVE (READI) GRANT
APPLICATION #1 TO THE WISCONSIN DEPARTMENT
OF ADMINISTRATION***

Fiscal Impact Statement:

No fiscal impact.

Laura Mans
Laura Mans
Asst. Finance Director

March 20, 2018
Date

Resolution No. 493-18

**INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION PROMISSORY NOTES
IN AN AMOUNT NOT TO EXCEED \$50,000,000 FOR ECONOMIC DEVELOPMENT
PURPOSES RELATED TO THE UPGRADE AND RECONFIGURATION OF
FINCANTIERI MARINETTE MARINE SHIPYARD**

BE IT RESOLVED by the County Board of Supervisors of Marinette County, Wisconsin (the "County"), that there shall be issued, pursuant to Section 67.12(12), Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$50,000,000 for the public purpose of economic development related to the upgrade and reconfiguration of Fincantieri Marinette Marine shipyard, and there shall be levied on all the taxable property of the County a direct, annual, irrevocable tax sufficient to pay the interest on said notes as it becomes due, and also to pay and discharge the principal thereof within ten years of the date of issuance of the notes.

Adopted, approved and recorded March 27, 2018.

Mark A. Anderson
Chairperson

ATTEST:

Katherine K. Brandt
County Clerk

(SEAL)

Recommended: Finance Committee – March 16, 2018

Marinette County Finance Department
Fiscal Impact Statement

Number 493 - 18

Ordinance

Resolution

INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION PROMISSORY NOTES IN AN AMOUNT NOT TO EXCEED \$50,000,000 FOR ECONOMIC DEVELOPMENT PURPOSES RELATED TO THE UPGRADE AND RECONFIGURATION OF FINCANTIERI MARINETTE MARINE (FMM) SHIPYARD

Fiscal Impact Statement:

The resolution by itself has no fiscal impact to the County. If the County subsequently approves the issuance not to exceed \$50,000,000 of general obligation promissory notes the current expectation is all debt service expenses for the issue will be funded by FMM. If debt services expenses were for some reason not funded by FMM, the debt would likely be restructured and debt service expenses added to the tax roll and/or paid by County sales tax. Estimated debt service expenses at current interest rates and the County's current property valuation for \$50,000,000 equalized over 20 years would be approximately \$3,550,000 or \$.96 per \$1,000 in property valuation.

Patrick Kass

Patrick Kass
Finance Director

March 16, 2018

Date

RESOLUTION No. 494 - 18

ESTABLISHING A MEDICAL EXAMINER SYSTEM

WHEREAS, Wis. Stat. Section 59.20, creates a four year term for an elected Coroner, which position was last elected in November 2014 to a term ending in January 2019; and

WHEREAS, a County Board may abolish, at the end of the elected Coroners term, the Office of Coroner and create a Medical Examiner system to perform the same duties as a Coroner; and

WHEREAS, the Personnel Committee has reviewed the matter and recommends abolishing the Office of Coroner and implementing a Medical Examiner system.

NOW THEREFORE, BE IT RESOLVED by the Marinette County Board of Supervisors to abolish the Office of Coroner and implement a Medical Examiner system effective the first Monday in January 2019.

Approved by a majority of a quorum of the Marinette County Board of Supervisors this 27th day of March 2018.

MARK ANDERSON, Chairperson

KATHERINE K. BRANDT, County Clerk

Submitted by: Personnel and Veterans Service Committee

Marinette County Finance Department
Fiscal Impact Statement

Number 494-18

Ordinance

Resolution

ESTABLISHING A MEDICAL EXAMINER SYSTEM

Fiscal Impact Statement:

No fiscal impact.

Laura Mans

Laura Mans
Asst. Finance Director

March 20, 2018

Date

ORDINANCE No. 399 - 18

**AMENDING THE GENERAL CODE OF ORDINANCES OF
MARINETTE COUNTY - COUNTY GOVERNMENT
CHAPTER 2 – COUNTY GOVERNMENT**

The Marinette County Board of Supervisors does ordain as follows:

Section One: Section 2.01 is amended as follows:

2.01 GENERAL PROVISIONS AS TO OFFICIALS

(1) Elected Officials.

- (a) Elected officials of the County shall be the County Clerk, County Treasurer, Register of Deeds, Clerk of Court, Sheriff, ~~Coroner~~, and thirty (30) County Board Supervisors.
- (b) The terms of all County Board Supervisors shall be concurrent.
- (c) Except as otherwise provided in this code, all elected officials shall have such powers and perform such duties as authorized in Wis. Stats.

(2) Appointed Officials/Department Heads.

- (a) The position of County Administrator is created pursuant to §59.18, Wis. Stats., and shall be filled by appointment of the County Board. The Executive Committee shall evaluate applications for the position and recommend a selection to the County Board on the basis of merit. The County Board may accept or reject the recommendation or request additional recommendations from the Executive Committee. The County Administrator shall receive such compensation and benefits as determined by the County Board in the manner determined by law. In the event the conduct of the county administrator becomes unsatisfactory, the County Board may remove the county administrator and engage a successor. The action of the County Board in removing the County Administrator shall be final.

- (b) The following department heads shall be appointed by the County Administrator for an indefinite term, subject to confirmation by the County Board:

Child Support Director	Health & Human Services Director
Communications Director	Highway Commissioner
Corporation Counsel	Human Resources Director
Emergency Management Director	Information Services Director
Facilities Director	Land Information Director
Finance Director	<u>Medical Examiner</u>
Forestry & Parks Administrator	Veterans Service Officer

...

Section Two: This ordinance as amended shall be effective the first Monday in January 2019.

Approved by a majority of a quorum of the Marinette County Board of Supervisors this 27th day of March 2018.

Mark Anderson, Chairperson

Kathy Brandt, County Clerk

Recommended – Personnel and Veterans Service Committee March 8th

Marinette County Finance Department
Fiscal Impact Statement

Number 399-18

Ordinance

Resolution

*AMENDING THE GENERAL CODE OF ORDINANCES OF
MARINETTE COUNTY – COUNTY GOVERNMENT
CHAPTER 2 – COUNTY GOVERNMENT*

Fiscal Impact Statement:

This has no fiscal impact.

Laura Mans

Laura Mans
Asst. Finance Director

March 8, 2018

Date

ORDINANCE No. 400 - 18

**AMENDING CHAPTER 5 THE MARINETTE COUNTY CODE OF
ORDINANCES – LAW ENFORCEMENT**

The County Board of Supervisors of the County of Marinette does ordain as follows:

Section One: Section 5.03(1) , 5.03(4) and 5.03(6) of the Marinette County Code of Ordinances are amended to read as follows:

5.03 CANDIDATES FOR DEPUTY SHERIFF

- (1) **Applications.** ~~Every two (2) years~~ Annually, or as approved by the Human Resources Director, applications shall be solicited and received for the position of deputy sheriff. Every person desiring to apply for the position of deputy sheriff shall make an application to the Human Resource Dept. on forms provided by the Human Resources Director. Applications shall be filed and accepted by the Human Resources Director at such times as advertisements have been made stating that the county is taking applications for the position of deputy sheriff.

...

5.03 (4) Examination

...

- (f) The Human Resources Director, or designee, under the direction of the Commission shall conduct a background investigation of ~~those persons~~ the person to be certified to the Sheriff is considering appointing as a deputy. The purpose of the background investigation is to determine suitability for employment in the position applied for, and to verify information supplied to Marinette County.
- (g) ~~Prior to the appointment of any deputy sheriff, a physical examination and drug screen shall be conducted on the individual the sheriff is considering appointing.~~ The A physical examination and drug screen shall only be conducted after a conditional offer of appointment has been made. ~~The offer~~ An offer of employment shall be conditioned on successful completion of ~~the~~ a physical examination and drug screen; ~~and~~ shall be at the expense of the county, and scheduled by the Human Resources Department.

...

5.03

(6) Appointments:

- (a) Whenever an opening for a deputy sheriff exists, the Human Resources Director or designee shall certify to the Sheriff the names of persons with the ~~three (3)~~ ten (10) highest scores on the eligibility list. The Sheriff shall make appointments to the position from the list of applicants who are certified as eligible by the Human Resources Director. In the event there are less than ten (10) names on the eligibility list, all names on the list shall be certified to the Sheriff.
- (b) If more than one vacancy is to be filled, the Human Resources Director shall certify ~~one (1)~~ five (5) additional names from that list for each additional vacancy. In the event there are less than five (5) names on the eligibility list, all

names on the list shall be certified to the Sheriff.
(c) ~~Conditional offers of employment of deputy sheriffs by the Sheriff shall be made within ten (10) days after receipt of the certified list from the Human Resources Director.~~

Section Two: This ordinance shall be effective immediately upon passage and publication.

Approved by a majority of a quorum of the Marinette County Board of Supervisors this 27th day of March 2018.

Mark Anderson, Chairperson

Katherine K. Brandt, County Clerk

Recommended: Law Enforcement Committee March 12, 2018

Marinette County Finance Department

Fiscal Impact Statement

Number 400-18

Ordinance

Resolution

**AMENDING CHAPTER 5 OF THE MARINETTE COUNTY
CODE OF ORDINANCES – LAW ENFORCEMENT**

Fiscal Impact Statement:

No fiscal impact.

Laura Mans

Laura Mans
Asst. Finance Director

March 8, 2018

Date

ORDINANCE No. 401-18

RENUMBERING AND AMENDING THE GENERAL CODE OF ORDINANCES OF MARINETTE COUNTY - COUNTY GOVERNMENT CHAPTER 2 SECTION 2.04 – COUNTY GOVERNMENT

The Marinette County Board of Supervisors does ordain as follows:

Section One: Section 2.04 County Supervisory Districts of Chapter 2 of the County Code of Ordinances is removed from Chapter 2 and renumbered in its entirety as Chapter 8.

Section Two: 8.01 (1) and (3) are amended and 8.01 (5) is created as follows:

8.01 COUNTY SUPERVISORY DISTRICTS

- (1) Thirty supervisory districts are hereby created, numbered and described as set forth in ~~2.04(4)~~ 8.01(5) and one supervisor shall be elected from each district:
- (2) These boundary descriptions were compiled from U.S. Census Data, the Marinette County Plat Book, Wisconsin DNR and various other public land records. Coordinating maps are available to supplement the descriptions. These boundary descriptions are based upon the municipal boundaries in effect as of date of adoption.
- (3) County board supervisory district boundaries shall be automatically amended to reflect assignment of annexed land to an existing ward and that ward's supervisory district for all annexations since the ~~2010~~ most recent census as needed. The Land Information Department is directed to adjust the supervisory district maps accordingly. The Land Information Department shall, when an annexation is recorded, give notice to the County Clerk and provide the County Clerk with adjusted supervisory district maps resulting from the annexation.
- (4) Annexations occurring after this date may subsequently affect the following descriptions.
- (5) Description of Districts:

...

Section Three: This ordinance as amended shall become effective immediately upon passage and publication.

Approved by a majority of a quorum of the Marinette County Board of Supervisors this 27th day of March 2018.

Mark Anderson, Chairperson

Kathy Brandt, County Clerk

Recommended – Executive Committee March 13th

Marinette County Finance Department
Fiscal Impact Statement

Number 401-18

Ordinance

Resolution

*RENUMBERING AND AMENDING
THE GENERAL CODE ORDINANCES OF
MARINETTE COUNTY – COUNTY GOVERNMENT
CHAPTER 2 SECTION 2.04 – COUNTY GOVERNMENT*

Fiscal Impact Statement:

This has no fiscal impact.

Laura Mans

Laura Mans
Asst. Finance Director

March 12, 2018

Date

ORDINANCE No. 402-18

AMENDING THE GENERAL CODE OF ORDINANCES OF MARINETTE COUNTY - COUNTY GOVERNMENT CHAPTER 2 – COUNTY GOVERNMENT

The Marinette County Board of Supervisors does ordain as follows:

Section One: Sections 2.01 through 2.07 are amended as follows:

2.01 GENERAL PROVISIONS AS TO OFFICIALS

(1) Elected Officials.

- (a) Elected officials of the County shall be the County Clerk, County Treasurer, Register of Deeds, Clerk of Court, Sheriff, Coroner, and thirty (30) County Board Supervisors.
- (b) The terms of all County Board Supervisors shall be concurrent.
- (c) Except as otherwise provided in this code, all elected officials shall have such powers and perform such duties as authorized in Wis. Stats.

(2) Appointed Officials/Department Heads.

- (a) The position of County Administrator is created pursuant to §59.18, Wis. Stats., and shall be filled by appointment of [a majority vote of](#) the County Board. The Executive Committee shall evaluate applications for the position and recommend a selection to the County Board on the basis of merit. The County Board may accept or reject the recommendation or request additional recommendations from the Executive Committee. The County Administrator shall receive such compensation and benefits as determined by the County Board in the manner determined by law. In the event the conduct of the county administrator becomes unsatisfactory, the County Board may remove the county administrator and engage a successor. The action of the County Board in removing the County Administrator shall be final.

- (b) The following department heads shall be appointed by the County Administrator for an indefinite term, subject to confirmation by the County Board:

Child Support Director	Health & Human Services Director
Communications Director	Highway Commissioner
Corporation Counsel	Human Resources Director
Emergency Management Director	Information Services Director
Facilities Director	Land Information Director
Finance Director	Veterans Service Officer
Forestry & Parks Administrator	
Health & Human Services Director	
Highway Commissioner	
Human Resources Director	
Information Services Director	

Land Information Director
Veterans Service Officer

- (c) Pursuant to §SCR75.02, Wis. Stats., a Court Commissioner shall be ~~supervised by the presiding judge and shall be~~ appointed by the chief judge of the administrative district and shall be supervised by the judges of the circuit and may be terminated for cause by the chief judge.
- (d) Pursuant to §851.71, Wis. Stats., a Register in Probate shall be appointed and may be removed by the judges of Marinette County, subject to the approval of the chief judge.
(Ord #364 3/26/13)

(3) Vacancies.

- (a) CAUSE. Vacancies in elective and appointed positions are caused as provided in §17.03, Wis. Stats.
 - (b) COUNTY BOARD SUPERVISOR VACANCY. Upon the creation of a vacancy on the Marinette County Board of Supervisors, at the next regular or special meeting of the Marinette County Board of Supervisors, the Chairperson may announce the vacancy to be filled and shall set a date for submitting applications or nominations for appointment of a supervisor. The Chairperson shall interview the prospective supervisor candidates and at a later regular or special meeting of the Marinette County Board of Supervisors shall appoint a suitable candidate to the vacant supervisor position, pursuant to §59.10(1)(d) Wis. Stats., with confirmation of the County Board. The confirmed supervisor shall serve until the end of the term. In the event that a supervisor position becomes vacant shortly before the end of the term, the Chairperson may, with the approval of the Marinette County Board of Supervisors, determine not to fill the vacancy for the remainder of the term. (Ord #386-16 3/29/16)
 - (c) VACANCY IN ELECTIVE COUNTY OFFICE OTHER THAN COUNTY SUPERVISOR. A vacancy in an elective County office other than a supervisor shall be filled in accordance with the appropriate procedures prescribed in §17.21(1), (3), (4m), and (6) Wis. Stats., which are hereby adopted and incorporated by reference.
 - (d) VACANCY IN APPOINTIVE COUNTY OFFICE. A vacancy in an appointive County office shall be filled in accordance with the appropriate procedures prescribed in §17.22 and §59.18(2)(b) Wis. Stats., which are hereby adopted and incorporated by reference.
- (4) Salary.** The County Board shall determine, from time to time, the annual compensation to be paid officials. Compensation of elected officials and County Board Supervisors shall be fixed by ordinance or resolution.
(Ord #263 2/25/03, Ord #278 6/29/04, Ord #318 1/29/08, Ord #347 1/25/11)

2.02 CODE OF ETHICS

- (1) Declaration of Policy.** The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in

proper channels of the governmental structure; that public office not be used for personal gain; and that the public has confidence in the integrity of its government. In recognition of these goals, there is established a code of ethics for all officials and employees, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions of the county as well as any individuals who are candidates for elective office as soon as such individuals file nomination papers with the county. The purpose of this Ethics Code is to establish guidelines for ethical standards of conduct for all such officials and employees by setting forth those acts or actions that are incompatible with the best interest of the county and by directing disclosure by such officials and employees of private financial or other interests in matters affecting the county. The provisions and purpose of this Ethics Code and such rules and regulations as may be established are hereby declared to be in the best interests of the county and are promulgated under the authority granted to the county pursuant to §19.59(1m), Wis. Stats.

- (2) **Standards of Conduct.** There are certain provisions of the Wisconsin Statutes which should, while not set forth herein, be considered an integral part of any code of ethics. Accordingly, the provisions of the following sections of the statutes are made a part of this code of ethics and shall apply to public officials and employees whenever applicable:

§946.10 Bribery of Public Officers and Employees

§946.11 Special Privileges From Public Utilities

§946.12 Misconduct in Public Office

§946.13 Private Interest In Public Contract Prohibited

- (3) **Responsibility of Public Office.** Public officials and employees are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of this state and carry out impartially the laws of the nation, state and municipality and to observe in their official acts the highest standards of morality and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their prime concern.

- (4) **Use of Public Property.** No official or employee shall request or permit the unauthorized use of county-owned vehicles, equipment, materials or property for personal convenience or profit.

- (5) **Receipt of Gifts and Gratuities.**

(a) RESTRICTED. No County employee or official shall receive or offer to receive, either directly or indirectly, any gift, gratuity or other thing of value which he/she is not authorized to receive from any person who:

- (1) has or is seeking to obtain contractual or other business or financial relationships with the County or County Board;
- (2) conducts operations or activities which are regulated by the County or County Board;
- (3) has interests which may be substantially affected by the County or County Board.

- (b) PENALTY. The receipt of any gift, gratuity or other thing of value as denoted above is contrary to the public policy of the County and is punishable as provided in §19.59(7) and/or §946.12, Wis. Stats.
- (6) **Fair and Equal Treatment.** No official or employee shall grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen.
- (7) **Conflict of Interest.**
 - (a) DEFINITIONS.
 - (1) **Anything of Value** includes money or property, favor, service, payment, advance, forbearance, loan or promise of future employment for him/herself or for his/her immediate family.
 - (2) **Financial Interest** means any interest that shall yield, directly or indirectly, a monetary or other material benefit to the officer or employee or to any person employing or retaining the services of the officer or employee.
 - (3) **Immediate Family** includes spouse and children living at home.
 - (4) **Person** means any person, corporation, partnership or joint venture.
 - (5) **Personal Interest** means any interest arising from blood or marriage relationships or from close business or political associations, whether or not any financial interest is involved.
 - (6) **Relative** means wife, husband, son, daughter, mother, father, brother, brother-in-law, sister, sister-in-law, son-in-law, daughter-in-law, mother-in-law, father-in-law, aunt, uncle, niece, nephew, stepchild or stepparent.
 - (b) FINANCIAL AND PERSONAL INTEREST PROHIBITED.

No official or employee, whether paid or unpaid, shall engage in any business or transaction or shall act in regard to financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of official duties in the public interest, contrary to the provisions of this chapter or which would tend to impair independence of judgment or action in the performance of official duties.
 - (c) SPECIFIC CONFLICTS ENUMERATED.
 - (1) **Incompatible Employment.** No official or employee shall engage in or accept private employment or render service for private interest when such employment or service is incompatible with the proper discharge of official duties or would tend to impair independence of judgment or action in the performance of official duties unless otherwise permitted by law and unless disclosure is made as hereinafter provided.
 - (2) **Confidential Information.** No official or employee may intentionally use or disclose information gained in the course of or by reason of his/her official position or activities in any way that could result in the receipt of anything of value for him/herself or for his/her immediate family.
 - (3) **Solicitation or Acceptance Prohibited.**

- (a) No official or employee shall solicit nor accept from any person, directly or indirectly, anything of value if it could reasonably be expected to influence the official's or employee's vote, official action or judgment, or could reasonably be considered as a reward for any official action or inaction on the part of the official or employee. No official or employee shall grant, in the discharge of his/her duties, any improper favor, service or thing of value. Campaign contributions may be accepted if properly noted in Wisconsin campaign finance statements.
 - (b) No official or employee, or member of the official's or employee's immediate family, shall accept hospitality if, after consideration of the surrounding circumstances, it could reasonably be expected to influence the official's or employee's vote, official action or judgment. An official or employee should discourage any member of his/her immediate family from accepting hospitality under such circumstances. Participation in groundbreaking, celebrations, grand openings, open houses, informational meetings, voter forums and similar events are excluded from this prohibition.
- (4) **Nepotism.**
- (a) No appointing authority shall hire a relative nor participate in selection and appointment procedures of a relative, nor shall an official or employee seek to influence the employment decisions of an appointing authority on behalf of a relative.
 - (b) Relatives shall not be employed in an immediate supervisor/subordinate relationship, except as authorized by the Human Resource Director or Personnel Committee.
- (5) **Contracts with the County.** A county official or employee or business in which an official or employee holds a 10% or greater interest, may not participate in the making of a contract with the county involving a payment or payments of more than three thousand dollars (\$3,000) within a twelve (12) month period unless disclosure of the nature and extent of such relationship or interest has been made in writing to the County Clerk and reported to the County Board. Furthermore, no county official or employee shall enter into any contract with the county unless it is specifically permitted under §946.13 Wis. Stats.
- (6) **Disclosure of Interest in Legislation.** Any official or employee who has a financial interest or personal interest in any proposed legislative action of the board, commission or committee upon which the official or employee has any influence or input or of which the official or employee is a member that is to make a recommendation or decision upon any item which is the subject of the proposed legislative action shall disclose on the records of the board, commission or committee the nature and extent of such interest.

(8) Investigation and Enforcement.

- (a) **Advisory Opinions.** Any person governed by this Code of Ethics may apply in writing to the Corporation Counsel for an advisory opinion and shall be guided by any opinion rendered. The applicant shall present his or her interpretation of the facts at issue and of the applicability of provisions of Ethics Code in writing to the Corporation Counsel.
- (b) **Complaints.** The Corporation Counsel shall accept from any person a verified written complaint which states the name of the officer or employee alleged to have committed a violation of Ethics Code and sets forth the material facts involved in the allegation. The Corporation Counsel shall forward a copy of the complaint to the accused officer or employee within ten (10) working days. If no action on the verified complaint is taken by the Corporation Counsel within thirty (30) days, the complaint shall be dismissed.
- (c) **Preliminary Investigations.** Following the receipt of a verified complaint, the Corporation Counsel may make preliminary investigations with respect to an alleged violation of Ethics Code. A preliminary investigation shall not be initiated unless the accused officer or employee is notified in writing. The notice shall state the exact nature and purpose of the investigation, the individual's specific action or activities to be investigated and a statement of such person's due process rights.
- (d) **Time Limitations.** The Corporation Counsel shall investigate any complaint properly filed with him/her. However, no action may be taken on any complaint, which is filed more than one (1) year after a violation of the Ethics Code is alleged to have occurred.
- (e) **Enforcement.** If the Corporation Counsel finds that probable cause exists for believing the allegations of the complaint, the Corporation Counsel may:
 - (1) request the officer or employee to conform his or her conduct to the Ethics Code;
 - (2) recommend that the County Board or Administrator as applicable order the officer or employee to conform his/her conduct to the Ethics Code or recommend that the official or employee be censured, suspended or removed from office;
 - (3) refer the matter to the district attorney to commence enforcement pursuant to the procedures and remedies of §19.59 Wis. Stats.
- (f) **Records.** Records of the Corporation Counsel's opinions, opinion requests and investigations of the violations shall be closed to public inspection, as required by Chapter 19, Wis. Stats. However, such records may be made public with the consent of the applicant.

(9) Sanctions.

- (a) A determination that an official's or employee's actions constitute improper conduct under the provisions of this chapter may constitute a cause for suspension, removal from office or employment, or other disciplinary action by the County Board, as permitted by law.

- (b) Sanctions, including any disciplinary actions, that may affect employees covered under a collective bargaining agreement or civil service regulations, shall be consistent with the terms and conditions set forth in the applicable collective bargaining agreement or civil service regulations.

(10) **Distribution of Code of Ethics.** The County Clerk shall provide each public official ~~and employee~~ elected or; appointed ~~or engaged~~ a copy of this Ethics Code ~~and Wisconsin Statutes~~ before that person assumes his/her duties. ~~In addition, all existing staff and elected officials shall annually receive of this Ethics Code during the open enrollment period for fringe benefits.~~

(11) **Electronic Devices**

- (a) **Definition.** An electronic device issued by Marinette County includes but is not limited to a cell phone, a smart phone, an iPad, a tablet, a computer or any other device that is capable of transmitting, receiving, or recording messages, images, sounds, data, or other information by electronic means or that, in appearance, purports to be such a device.
- (b) **Expectations of privacy.** Marinette County owns County provided devices and all records and data, therefore, there shall be no expectation of privacy by the user. Marinette County has the right to access and view data and communications created, stored, and/or received at any time, with or without notice, whether business related or personal. Marinette County has the right to disclose such data and communications to law enforcement, government officials or other third parties
- (c) **Use during county board and committee meetings.**
 - (1) Electronic devices may be used during Board and Committee meetings to read and review meeting materials, and access information pertinent to the items being discussed at a meeting.
 - (2) All communication between Supervisors during a County Board or Committee Meeting shall be completed verbally.
- (d) **Violation.** Violation of these rules could result in censure by the County Board.

(ord #371-14 2/25/14)

2.03 SELF ORGANIZATION STATUS

In accordance with §59.10 Wis. Stats., Marinette County shall be a self-organized county and the Marinette County Board of Supervisors shall act in accordance with §59.03(1) Wis. Stats., effective October 23, 1990.

~~**2.04 COUNTY SUPERVISORY DISTRICTS**~~

~~(1) Thirty supervisory districts are hereby created, numbered and described as set forth in 2.04(4) and one supervisor shall be elected from each district.~~

- ~~(2) These boundary descriptions were compiled from U.S. Census Data, the Marinette County Plat Book, Wisconsin DNR and various other public land records. Coordinating maps are available to supplement the descriptions. These boundary descriptions are based upon the municipal boundaries in effect as of date of adoption.~~
- ~~(3) County board supervisory district boundaries shall be automatically amended to reflect assignment of annexed land to an existing ward and that ward's supervisory district for all annexations since the 2010 census as needed. The Land Information Department is directed to adjust the supervisory district maps accordingly. The Land Information Department shall, when an annexation is recorded, give notice to the County Clerk and provide the County Clerk with adjusted supervisory district maps resulting from the annexation.~~
- ~~(4) Annexations occurring after this date may subsequently affect the following descriptions.~~

~~**District #1 (Population 1398)**~~

~~That part of the City of Niagara described as:~~

~~Commencing at the Northwest corner of the City; south along west boundary line to Main Street (a.k.a. County Road N); east along Main Street to USH 141; east along USH 141 to 4th street; south along 4th street to Vine Street; east on Vine Street to Main Street (a.k.a. USH 141); east along Main Street (a.k.a. USH 141) to Hill Street; south along Hill Street to Forest Street; east on Forest Street to Brook Street; south along Brook Street to Ridge Street; east along Ridge Street to Meridian Street; south along Meridian Street to Park Street; east and south on Park Street and an extension of Park Street to the south boundary line of the City limits; east along the southern boundary of the City; North along the eastern boundary of the City and west along the northern boundary of City to the place of beginning.~~

~~**District #2 (Population 1343)**~~

~~All of the Town of Niagara along with that part of the Town of Pembine and City of Niagara each described as follows:~~

~~Town of Pembine~~

~~Commencing in the southeast corner of the Town of Pembine where the south town line meets the Menominee River; west to Reed Rd, thence north along Reed Road and an extension of Reed Road to USH 141 & 8, continue northerly along USH 141 & 8 to the north boundary line of the Town of Pembine; thence following the north boundary line to the shoreline of the Menominee River and south along Menominee River to the place of beginning.~~

~~City of Niagara~~

~~That part of the City of Niagara as described as: Commencing at the intersection of the City limits and Main Street (a.k.a. County Road N); east along Main Street to USH 141; east along USH 141 to 4th street; south along 4th street to Vine Street; east on Vine Street to Main Street (a.k.a. USH 141); east along Main Street (a.k.a. USH 141) to Hill Street; southwesterly along Hill Street to Forest Street; east on Forest Street to Brook Street; south along Brook Street to Ridge Street; east along Ridge Street to Meridian Street; south along Meridian Street to Park Street; east and then south on Park Street extending the end of Park Street to the south boundary line of the City limits; west along the southern boundary of the City; north along the western boundary of the City to the place of beginning.~~

~~**District #3 (Population 1353)**~~

~~All of the Town of Dunbar and part of the Town of Athelstane described as follows:~~

~~Commencing at the northeast corner of the Town of Athelstane; south on the east town line of the town to County Road C; west on County road C to North Way Drive; northwest on Northway Drive to Eagle River Rd; west on Eagle Road to town line; following the town line north and west to the northwest corner of Athelstane and east on the north town line to the place of beginning.~~

~~**District #4 (Population 1349)**~~

~~All of the Town of Beecher and that part of the Town of Pembine described as follows:~~

~~Commencing at the southwest corner of Town of Pembine; following the south town line of the Town of Pembine to Reed Rd, thence north along Reed Road and an extension of Reed Road to USH 141 & 8, continue northerly along USH 141 & 8 to the north town line of the Town of Pembine; thence following the north town line west to the northwest corner of the Town of Pembine and south along west town line to the place of beginning.~~

~~**District #5 (Population 1355)**~~

~~All of the Towns of Goodman and Silver Cliff and that part of the Town of Athelstane described as follows:~~

~~Commencing at the southeast corner of the Town of Athelstane; west on the south boundary line of town to the west boundary line; north on the west boundary line to Eagle River Rd; east along Eagle Road to Northway Drive; southeasterly along Northway Drive to County Road C; east on County Road C to the east boundary line of the town thence south along east boundary line to the place of beginning.~~

~~District #6 (Population 1440)~~

~~All of the Town of Amberg and that part of the Town of Wausaukee described as follows:~~

~~Commencing at the northwest corner of the Town of Wausaukee; thence east along town boundary to the Menominee River; southerly along Menominee River to McCall Creek; southwesterly along McCall Creek to Mud Lake Road; Northwesterly along mud Lake Road to State HWY 180; west along State HWY 180 to Lovers Lane; north along Lovers Lane to Jamros Road; west along Jamros Road to the Village of Wausaukee limits; thence north, west and south around the Village of Wausaukee to Perch Lake Rd; northwesterly along Perch Lake Road to the western boundary of the Town of Wausaukee and north to the place of beginning.~~

~~District #7 (Population 1331)~~

~~That part of the Town of Stephenson described as follows:~~

~~Commencing at the northwest corner of the Town of Stephenson; continuing east along the north boundary line of the town to Newton Lake Rd, south along Newton lake Road to High Falls Road, west along High Falls Road to the Medicine Brook Creek, southwesterly along the Medicine Brook Creek to Peshtigo River, south westerly along Peshtigo River to Parkway Road, south along Parkway Road to County Road W, east along County Road W to County Road P, south on County P to the southern boundary line of the town, west along the southern boundary line to the southwest corner of the town and north along the western boundary line to the place of beginning.~~

~~District #8 (Population 1328)~~

~~That part of the Town of Stephenson described as follows:~~

~~Commencing at the intersection of Newton Lake Road and the northern boundary line of the town; south along Newton lake Road to High Falls Road, west along High Falls Road to the Medicine Brook Creek, southwesterly along the Medicine Brook Creek to Peshtigo River, south westerly along Peshtigo River to Parkway Road, south along Parkway Road to County Road W, east along County Road W to County Road P, south on County P to the southern boundary line of the town, east along the southern town line to USH 141, north along USH 141 to the southern limits of the Village of Crivitz; west, north, and east along the limits of the Village of Crivitz to USH 141, north along USH 141 to Noquebay Road, east along Noquebay Road to St. Paul Road, north along St. Paul Road to Smith Creek Road, west along Smith Creek Road to USH 141, north on USH 141 to the north town line, northwesterly along the north town line to the place of beginning.~~

~~District #9 (Population 1454)~~

~~All of the Village of Wausaukee and that part of the Town of Middle Inlet and Town of Wausaukee, described as follows:~~

~~Town of Middle Inlet~~

~~Commencing intersection north town line and McMahan Rd; thence south easterly along McMahan Rd to Creek Rd, east and south along Creek Rd to Middle Inlet Creek, thence southerly along Middle Inlet Creek to CTH X, west along CTH X to Pleasant Rd, southerly along Pleasant Rd to Wayside Rd, thence south along Wayside Rd to south town line, west along south town line to southwest corner of town, thence north along west town line to northwest corner of town, east along north town line to McMahan Rd and place of beginning.~~

~~Town of Wausaukee~~

~~Commencing intersection Mc Call Creek and Menominee River; thence easterly along Menominee River to east town line, south along east town line to southeast corner of town, thence west along south town line to southwest corner of town, north along west town line to Perch Lake Rd, thence easterly along Perch Lake Rd to west line Village of Wausaukee, south, east and north along village line to Jamros Rd, thence east along Jamros Rd to Lovers Ln, south along Lovers Ln to STH 180, southeasterly along STH 180 to Mud Lake Rd, east and south along Mud Lake Rd to Mc Call Creek, northeasterly along creek to Menominee River and place of beginning.~~

~~District #10 (Population 1448)~~

~~All of the Town of Lake and that part of the Town of Middle Inlet described as follows:~~

~~Commencing at the northeast corner Town of Middle Inlet; thence south 352ly along said town line to Pleasant Rd, northeasterly along Pleasant Rd to CTH X, east along CTH X to Upper Middle Inlet Creek, thence northwest and northeasterly along creek to Creek Rd, north and west on Creek Rd to McMahan Rd, northwesterly along McMahan Rd to north town line, east on town line to northeast corner and place of beginning.~~

~~District #11 (Population 1333)~~

~~All of the Town of Wagner and that part of the Town of Porterfield, described as follows:~~

~~Commencing at the northeast corner of the Town of Porterfield and west bank of the Menominee River; thence southerly along Menominee River to intersection of an extension of Wickman Rd to the Menominee River, west along extension of Wickman Road and Wickman Road to STH 180, northeast along highway to~~

~~Twin Creek Rd, west along Twin Creek Rd to Hudak Rd, thence south along Twin Creek Rd to CTH G, thence west along CTH G to CTH E, south and west along CTH E to Porterfield Lake Rd, thence west along Porterfield Lake Road to west town line, north on west town line to north town line, east on north town line to Menominee River and place of beginning.~~

~~**District #12 (Population 1331)**~~

~~All of the Village of Crivitz and that part of the Town of Stephenson described as follows:~~

~~Commencing at the intersection of Wayside Rd and the most northeast corner of the town; thence south on the most east town line to the south town line, thence west to USH 141, thence north along USH 141 to intersection southwest corner Village of Crivitz, thence continue along the south, east and north Village lines to intersection USH 141, thence northerly along USH 141 to Noquebay Rd, east along Noquebay Rd to St Paul Rd, thence north along St Paul Rd to Smith Creek Rd, west along Smith Creek Rd to USH 141, north along USH 141 to north town line, east on north town line to most northeast corner of town and place of beginning~~

~~**District #13 (Population 1356)**~~

~~All of the Town of Beaver and that part of the Town of Pound described as follows:~~

~~Commencing at the northeast corner of the Town of Pound along STH 64; thence south along the east town line to Little Peshtigo River, westerly along the Little Peshtigo River to CTH B, west along CTH B to the Little Peshtigo River, thence northwesterly along Little Peshtigo River to the east line Village of Coleman, thence north and west along east line Village of Coleman to CTH CP, north along CTH CP to south line Village of Pound, thence east and northerly along east line of Village of Pound to north town line and STH 64, east along town line and STH 64 to northeast corner of town and place of beginning.~~

~~**District #14 (Population 1319)**~~

~~That part of the Town of Porterfield described as follows:~~

~~Commencing at the southwest corner of the town at intersection STH 64 & W Townline Rd; thence north along west town line to Porterfield Lake Rd, thence east along Porterfield lake Road to intersection CTH E, east and north on CTH E to CTH G, thence east along CTH G to Twin Creek Road, north along Twin Creek Rd to Hudak Rd, thence east along Twin Creek Rd to STH 180, southeast along STH 180 to Wickman Rd, southeast along Wickman Rd and as extended to~~

~~Menominee River, southerly along Menominee River to southeast corner of town, west along south town line to southwest corner of town and place of beginning.~~

~~**District #15** *(Population 1453)*~~

~~All of the Village of Coleman and the Village of Pound and that part of the Town of Pound described as follows:~~

~~Commencing at the northwest corner of the Town of Pound; thence east along the north town line to the northwest corner Village of Pound, southerly along the westerly line of Village of Pound to southwest corner of Village of Pound, east along south Village of Pound line to CTH CP, thence South along CTH CP to north line Village of Coleman, thence west along north line to northwest corner of Village of Coleman, southerly along west line of Village of Coleman to the intersection of CTH B extended to the western Village of Coleman boundary, thence west along the extension of CTH B from the Village boundary to CTH B, thence west along CTH B to the western boundary of the town, north along west town line to northwest corner and place of beginning.~~

~~**District #16** *(Population 1438)*~~

~~That part of the Towns of Pound and Grover described as follows:~~

~~Town of Pound~~

~~Commencing intersection east town line, Little Peshtigo River; thence south along east town to southeast corner of town, west along south town line to southwest corner of town, thence north along west town line to CTH B, east along CTH B and an extension of CTH B to west Village of Coleman line, thence southerly and easterly along Village of Coleman line to southeast corner of Village of Coleman and Belgium Rd, northeasterly, along east Village of Coleman line to Little Peshtigo River, thence southeasterly along Little Peshtigo River to CTH B, east along CTH B to Little Peshtigo River, northeasterly along Little Peshtigo River to east town line and place of beginning.~~

~~Town of Grover~~

~~Commencing at intersection USH 41 and Drees Rd; thence southwest along USH 41 to CTH W and south town line, westerly along CTH W and CTH WW to southwest corner of town, north along west town line to Peshtigo River, easterly along Peshtigo River to CTH W, thence southerly along CTH W to CTH M, east along CTH M to Drees Rd, south and east along Drees Rd to USH 41 and place of beginning.~~

~~**District #17** *(Population 1442)*~~

~~That part of the Towns of Grover and Peshtigo described as follows:~~

~~Commencing at the southeast corner Town Grover; thence west along the south town line to USH 41, northeast along USH 41 to Drees Rd, west and north along Drees Rd to CTH M, thence west along CTH M to CTH W, thence northerly along CTH W to the Peshtigo River, thence easterly along the Peshtigo River to intersection most northeast town of Grover and west line Town of Porterfield, thence south along the town line to STH 64, east along STH 64 and north line Towns of Grover and Peshtigo to the Peshtigo River, thence southerly along the river to north line City of Peshtigo, westerly along north City line to Seward Heights Rd, thence westerly along Seward Heights Rd to CTH D, thence northwest along CTH D to a high voltage transmission line located approximately 1,150' south of the intersection of CTH D and Rehms Rd, thence southwest along transmission line to west line Town Peshtigo and east line Grover, thence southerly along town line to southeast corner Town of Grover and place of beginning.~~

~~District #18 (Population 1441)~~

~~Part of the City of Peshtigo and that part Town of Peshtigo described as follows:~~

~~Town of Peshtigo~~

~~Commencing northeast corner of town; thence southerly along west city line to USH 41, southwest along USH41 to Old Peshtigo Road, thence north along Old Peshtigo Road to City of Peshtigo line, thence north and west along City of Peshtigo line to Peshtigo River, northerly along river to north town line, east along north town line to northeast corner of town and place of beginning.~~

~~City of Peshtigo~~

~~Described as commencing northeast corner of City at the intersection Schacht Rd and Jopek Rd; thence south along east city line to Maple St, southwest along Maple St to intersection Old Peshtigo Rd, thence north along Old Peshtigo Rd to Pine St, west along Pine St to N Beebe St, thence north along N Beebe St and Right of Way Road to Jopek Road, east on Jopek Road to Schacht Rd and place of beginning.~~

~~District #19 (Population 1453)~~

~~That part of the City of Peshtigo described as follows:~~

~~Commencing intersection south line City of Peshtigo and W Front St; thence southwest to intersection southwest corner of city and Old Cedar Way extended, north along the west City of Peshtigo boundary line to the intersection of the northwest corner of city and Aubin St, thence northeasterly along city boundary line to west shore Peshtigo River, southerly along river to French St, thence west along French St to S Wood Ave, south along S Wood Ave to McGraw St, east along McGraw St to S Peck Ave, south along S Peck Ave to intersection W Railroad St extended to S. Peck Ave, thence easterly along W~~

~~Railroad St to W Front St, south along W Front St to south city line and place of beginning.~~

~~**District #20 (Population 1444)**~~

~~That part of the City of Peshtigo described as follows:~~

~~Commencing southeast corner City of Peshtigo; thence westerly along south city line to W Front St, north along W Front St to W Railroad St, westerly along W Railroad St extended to S Peck Ave, north along S Peck Ave to McGraw St, west along McGraw St to S Wood Ave, north along S Wood Ave to French St, thence east along French St to east shore Peshtigo River, northerly along river to north city line, east and southerly along east city line to intersection of Jopek Rd and Right of Way Rd, southwesterly along Right of Way Rd to intersection Oak St and N Beebe Ave, thence south along N Beebe Ave to Pine St, east along Pine St to Old Peshtigo Rd, southerly along Old Peshtigo Rd to intersection Railroad and south city boundary line, thence southwesterly along city boundary line to southeast corner of city and place of beginning.~~

~~**District #21 (Population 1435)**~~

~~That part of the Town of Peshtigo described as follows:~~

~~Commencing southwest corner of the town and shore of Green Bay; thence northwesterly along west town line to CTH Y, northerly along west town line to intersection high voltage transmission line located approximately 500' north of the intersection of Bergeson Ln and Poplar Ridge Ln, thence northeast along transmission line to CTH D, southeast along CTH D to Seward Heights Rd, easterly along Seward Heights Rd to northwest corner City of Peshtigo, thence southerly along west city line to southwest corner of city, easterly and northerly along city line to intersection Old Peshtigo Rd and northwest line USH 41, northeasterly along USH 41 to Roosevelt Rd/CTH T, thence northerly along town line to W Cleveland Ave, east along W Cleveland Ave to intersection west city line, southerly and easterly along city line to Old Peshtigo Ct, thence southwesterly and easterly along city and town line to intersection Roosevelt Rd, south along Roosevelt Rd to CTH B, thence southwest along CTH B to Dahl Rd, south along Dahl Rd to CTH BB, thence southeasterly along CTH BB to Johnson Rd, south along Johnson Rd to the intersection with the northern most bank of the Peshtigo River, southwesterly along bay to southwest corner of town and place of beginning.~~

~~**District #22 (Population 1437)**~~

~~Green Island and that part of the Town of Peshtigo described as follows:~~

~~Commencing intersection of the northern-most bank of the Peshtigo River and Johnson Rd; thence north along Johnson Rd to CTH BB, northwesterly along CTH BB to Dahl Rd, north along Dahl Rd to CTH B, thence northeast along CTH B to Roosevelt Rd, north along Roosevelt Rd to north town line and south line City Marinette, thence easterly and southerly along town line to shore of Green Bay, southwesterly along bay to Johnson Rd and place of beginning.~~

~~District #23 (Population 1341)~~

~~That part of the City of Marinette described as follows:~~

~~Commencing intersection Water St and 6th St; thence south along 6th St to Carney Blvd, west along Carney Blvd to 7th St, south along 7th St to Mott St, southeast along Mott St to 6th St, thence south along 6th St to Prairie St, west along Prairie St to Woodview Ln, thence south along Woodview Ln to Edwin St, east along Edwin St to W Bay Shore St, thence southerly along W Bay Shore St to University Dr, west along University Dr to Woodland Rd, south on Woodland Road to the city line, south and east along city line to shore of Green Bay, thence northeasterly and northwesterly along bay to Menominee River and north city line, westerly along Menominee River to Ogden St, south along Ogden St to Water St, thence west along Water St to 6th St and place of beginning.~~

~~District #24 (Population 1348)~~

~~That part of the City of Marinette described as follows:~~

~~Commencing intersection Menominee River and Ely St extended; thence southwest along Ely St to Main St, northwest on Main St to Church St., southwesterly on Church St. to Newberry Ave, west along Newberry Ave to Colfax St, south along Colfax St to Logan Ave, thence east along Logan Ave to Stanton St, northeast along Stanton St to Elizabeth Ave, east along Elizabeth Ave to 7th St, thence north along 7th St to Carney Blvd, east along Carney Blvd to 6th St, thence north along 6th St to Water St, east along Water St to Ogden St, north along Ogden St to Menominee River and north city line, westerly along Menominee River and city line to Ely St and place of beginning.~~

~~District #25 (Population 1377)~~

~~That part of the City of Marinette described as follows:~~

~~Commencing intersection Edwin St & W Bay Shore St; thence southerly along W Bay Shore St to University Dr, west along University Dr to Woodland Rd, south city line, thence westerly along city south city line to the west city line, northeasterly along the west city line to Roosevelt Rd/CTH T, south along Roosevelt Rd/CTH T to an extension of Woleske Rd to Roosevelt road/CTH T, easterly along Woleske road extension and Woleske Rd to Industrial Pkwy S,~~

~~thence south along Industrial Pkwy S to a private road, northeasterly along private road to Pierce Ave, thence south along Pierce Ave to Edwin St, east along Edwin St to Shore Dr, south along Shore Dr to Pine Beach Rd, thence east along Pine Beach Rd to Lincoln St, north along Lincoln St to Edwin St, east along Edwin St to W Bay Shore St and place of beginning.~~

~~**District #26 (Population 1370)**~~

~~That part of the City of Marinette described as follows:~~

~~Commencing intersection of Woodview Ln and Edwin St; thence west along Edwin St to Lincoln St, south along Lincoln St to Pine Beach Rd, west along Pine Beach Rd to Shore Dr, thence north along Shore Dr to Prairie St, thence east along Prairie St to 10th St, north along 10th St to Cleveland Ave, west along Cleveland Ave to Shore Dr, thence north along Shore Dr to Daggett St, west along Daggett St to Pierce Ave, north along Pierce Ave to Mary St, thence east along Mary St to Colfax St, north along Colfax St to Logan Ave, thence east along Logan Ave to Stanton St, northeast along Stanton St to Elizabeth Ave, easterly along Elizabeth to 7th St, thence south along 7th St to Mott St, southeast along Mott St to 6th St, south along 6th St to Prairie St, west along Prairie to Woodview Ln, south along Woodview Ln to Edwin St and place of beginning.~~

~~**District #27 (Population 1369)**~~

~~That part of the City of Marinette described as follows:~~

~~Commencing intersection Shore Dr and Edwin St; thence west along Edwin St to Pierce Ave, north along Pierce Ave to a private road, westerly along private road to Industrial Pkwy S, thence north along extended Industrial Pkwy S to Woleske Rd, westerly along Woleske Rd and an extension of Woleske Road to Roosevelt Rd/CTH T, north along Roosevelt Rd/CTH T to city line thence following the city line southwesterly and north westerly (including all annexed islands located near the southwest city line) to CTH T and Carney east along Carney Ave to State St, thence north along State St to Thomas St, east along Thomas St to Pierce Ave, south along Pierce Ave to Daggett St, thence east along Daggett St to Shore Dr, south along Shore Dr to Cleveland Ave, east along Cleveland Ave to 10th St, thence south along 10th St to Prairie St, west along Prairie to Shore Dr, south along Shore Dr to Edwin St and place of beginning.~~

~~**District #28 (Population 1372)**~~

~~That part of the City of Marinette described as follows:~~

~~Commencing intersection of Colfax St and Mary St; thence west along Mary St to Pierce Ave, north along Pierce Ave to Thomas St, west along Thomas St to S Madison Ave, thence northerly along Madison Ave to Hall Ave, easterly along~~

~~Hall Ave to Main St, thence southeasterly along Main St to Church St., southwesterly on Church to Newberry Ave, westerly along Newberry Ave to Colfax St, south along Colfax St to Mary St and place of beginning.~~

~~**District #29 (Population 1363)**~~

~~That part of the City of Marinette described as follows:~~

~~Commencing intersection of CTH T/Roosevelt Rd and Hall Ave; thence east along Hall Ave to Madison Ave, south along Madison and S Madison Ave to Thomas St, west along Thomas St to State St, thence south along State St to Carney Ave, west along Carney Ave to CTH T/Roosevelt Rd, northerly along CTH T/Roosevelt Rd to Hall Ave and place of beginning.~~

~~**District #30 (Population 1428)**~~

~~That part of the City of Marinette (including Blueberry Island, Boom Island, & Stephenson Island) described as follows:~~

~~Commencing intersection of Hall Ave/STH 64 and Roosevelt Rd/STH 180; thence west along STH 64 to west city line, northerly and easterly along city line to the Menominee River, thence easterly along the Menominee River and north city line to intersection Ely St extended to the Menominee River, southerly along an extension of Ely Street and Ely St to Main St, thence northwesterly along Main St to Hall Ave, westerly along Hall Ave to Hall Ave/STH 64/Roosevelt Rd/STH 180 and place of beginning.~~

~~(Ord#244 11/13/01, Districts #18 & #28 amended by Ord#259 8/27/02, Districts #13 & #14 amended by Ord #284 8/31/04, Districts #13, #14, #18 & #28 amended by Ord #295 1/31/06, Ord #299 3/28/06 Rescinded 8/29/06, Ord #316 1/29/08, Ord#352 8/30/11)~~

2.052.04 COUNTY BOARD RULES OF PROCEDURE.

(1) County Board Meetings.

- (a) The County Board of Supervisors shall meet in regular session the last Tuesday of each month except:
 - (1) the organization meeting shall be held the third Tuesday in April;
 - (2) the annual meeting shall be held the second Tuesday in November;
When the day of the meeting falls on November 11, the meeting shall be held on November 12.
 - (3) the meeting shall be held the third Tuesday in December.
- (b) All meetings shall begin at 9:00 a.m. and shall be held with open doors in the County Board chambers at the Courthouse in the City of Marinette, Wisconsin, unless a different hour is set by the County Board Chairperson or a different place is specified by majority vote of the County Board.
- (c) The County Board may meet in special session upon:

(1) written request of a majority of the Supervisors in accordance with §59.11(2), Wis. Stats.

(2) Upon motion and majority vote of County Board of Supervisors present at the scheduled County Board meeting.

~~(e)~~(d) A majority of the members elected shall constitute a quorum.
(Ord #372-14, 4/15/14)

(2) Standing Committee Meetings.

(a) The standing committees shall meet as follows:

(1) Administrative Committee shall meet the 2nd Thursday at 9 am following the first full weekend of the month.

(2) Development Committee shall meet the 1st Tuesday at 9 am following the first full weekend of the month.

(3) Executive Committee shall meet on the call of the County Board Chairperson or a by a request of a majority of Executive Committee members.

(4) Human Services Board shall meet the 1st Thursday at 1:30 pm following the first full weekend of the month.

(5) Infrastructure Committee shall meet the 1st Thursday at 9 am following the first full weekend of the month.

(6) Public Service Committee shall meet the 1st Tuesday at 1:30 pm following the first full weekend of the month.

(7) The Chairperson and Vice Chairperson of the Standing Committees shall be determined at the first meeting held following the County Board re-organization.

(8) All meetings shall be held with open doors at the Courthouse in the City of Marinette, Wisconsin, unless a different place is specified by majority vote of the Committee.

(9) A Committee may meet in special session upon approval of a majority of the members.

(10) A Committee meeting may be cancelled by the Committee Chairperson in the event of an identifiable valid reason.

(11) A majority of the members on the Committee shall constitute a quorum.

~~(2)~~(3) Resolutions and Ordinances.

(a) Resolutions and ordinances shall be in writing and filed with the County Clerk no later than Tuesday noon one week prior to the next meeting of the County Board. The Clerk shall reproduce and ~~mail~~ provide the same to all County Board members for their information and consideration not less than three (3) days prior to the meeting. The Chairperson shall refer resolutions and ordinances not previously submitted to the Clerk to the appropriate committee.

(b) All resolutions and ordinances, except as set forth in (e) shall be presented to one or more committees of the Marinette County Board of Supervisors for consideration, possible amendment and approval. If approved by the committee or committees, the ordinance or resolution shall be

recommended to the Marinette County Board of Supervisors in final form. The recommendation of the committee or committees shall be indicated in the minutes of each committee and it shall not be necessary for individual committee members to sign the resolution or ordinance. Upon approval of the resolution or ordinance by the appropriate majority of the Marinette County Board of Supervisors, which shall be duly noted and recorded in the minutes of the meeting, the final form of the resolution or ordinance shall require only the signature of the Chairperson of the Marinette County Board of Supervisors and the Marinette County Clerk.

- (c) Resolutions and ordinances submitted to the County Clerk that have been placed on the agenda and ~~mailed~~ provided to County Board members need not be read aloud at the meeting absent request. In the absence of such a request, members may move and second the adoption of the resolution or ordinance. Upon receipt of a second, the subject will be open for discussion after which a voice vote shall be taken on each resolution or ordinance unless a Supervisor requests a roll call vote.
- (d) Any County Board member who desires to offer study recommendations to the County Board shall submit the same to the County Clerk no later than Tuesday noon one week prior to the next meeting to allow inclusion of the information in the Board ~~packet mailing agenda~~.
- (e) Resolutions-Proclamations reflecting the County's interest in special recognition or commendation shall be referred to County Board Chairperson for review and submission to the County Board for consideration.

~~(3)~~**(4) Form of Legislation.**

- (a) All legislation introduced to the County Board for consideration shall substantially comply with the following forms. All proposed legislation shall be submitted to Corporation Counsel for approval as to form and content prior to submission to a committee
 - (1) ORDINANCES. All ordinances shall be entitled as such and shall contain a proposed numerical codification and identify the applicable section of the Code affected including minimally the title of the ordinance. The body of each ordinance shall be prepared in such a manner, editorially, so as to facilitate insertion in the Code without further revision. ~~All proposed ordinances shall be submitted to Corporation Counsel for approval as to form prior to submission to a committee or the Chairperson.~~
 - (2) RESOLUTIONS. All resolutions shall be entitled as such and shall contain a preamble consisting of a brief summary of the intent of the legislation. The body of each resolution shall be composed of the rationale or factual basis for the same and shall be divided into such paragraphs as are necessary to segregate and set forth explicitly the basis. The final provisions of a resolution shall contain clauses detailing the action of the County Board.
- (b) All formal written enactments not constituting ordinances as herein specified shall be designated as resolution.

- (c) The Executive Committee shall by rule prepare a standard format for the preparation of legislation

~~(4)~~(5) **Fiscal Notes.**

- (a) Every resolution or ordinance shall incorporate a reliable estimate of the fiscal effect or absence thereof. The fiscal note shall include an estimate of the anticipated changes in current County fiscal year liability and projected fiscal liability in future years. The fiscal note shall state “no fiscal impact” or “unknown” if applicable. The Finance Director shall prepare estimates. ~~When a fiscal estimate is prepared after legislation has been introduced, it~~ All fiscal estimates shall be ~~distributed-~~ provided to the County Board members prior to formal action.
- (b) Fiscal estimate under this rule includes:
 - (1) making an appropriation or increasing or decreasing existing appropriations or revenue estimates;
 - (2) authorizing or obligating the expenditures of funds or creating or incurring present or future County fiscal liability if funds are not budgeted for such authorization or liability;
 - (3) any action involving an expenditure of any sum other than stated in the budget shall ~~not be acted upon until the following Board meeting, unless deemed to be of an emergency nature, and then only by require~~ a two- thirds vote of the entire membership of the Board, pursuant to §65.90(5), Wis. Stats. This rule shall apply to original resolutions, ordinances and substitute amendments thereto, but not to amendments or minority reports, except when ordered by majority vote of the County Board or committee of reference.

~~(5)~~(6) **Agenda.**

- (a) All ~~resolutions, ordinances and minutes of all committee meetings~~ relevant agenda information for inclusion in the County Board packet shall be delivered to the County Clerk as soon as possible but not later than noon of the Tuesday prior to the County Board meeting. The County Clerk shall at least three (3) working days before each meeting of the County Board, except when the County Board is in continuous session, present to each County Board member an itemized agenda of the matters to be considered by the County Board. The County Clerk and the County Administrator subject to the approval of the County Board Chairperson shall prepare the agenda.
- (b) The Chairperson and Clerk may list reports of committees on the agenda as required by immediate needs of the County Board. All resolutions and ordinances promulgated by committee shall be placed on the agenda of the next County Board meeting.
- (c) The order of business of the organizational meeting shall be:
 - (1) Call of the roll
 - ~~(2)~~ Invocation
 - ~~(3)~~(2) Pledge of Allegiance and moment of silent reflection
 - ~~(4)~~(3) Administration of the oath of office
 - ~~(5)~~(4) Adoption of the Rules of Procedure

- ~~(6)~~(5) Election of Chairperson, 2-year term
 - ~~(7)~~(6) Election of Vice-Chairperson, 2-year term
 - ~~(8)~~(7) Appointment of Committee on Committees, Committee exists until such time as the County Board confirms appointments to standing committees
 - ~~(9)~~(8) Recess for the purpose of Committee on Committees meeting
 - ~~(10)~~(9) Recommendation of Committee on Committees appointments, action by County Board
 - ~~(11)~~ Recess for the purpose of Standing Committee meetings
 - ~~(12)~~ Standing Committees announcement of Committee Officers
 - ~~(13)~~(10) _____ Move to Item 5 of 2. ~~0421~~(~~f6~~)(d)(4), approval of agenda and amendments
 - ~~(14)~~(11) _____ Continue agenda as set forth in 2. ~~0421~~(56)(d)
- (d) The order of business of all other County Board meetings shall be as follows:
- (1) Call to order by Chairperson
 - (2) Roll call by Clerk
 - (3) Pledge of Allegiance and moment of silent reflection
 - ~~(4)~~ Moment of silent prayer
 - ~~(5)~~(4) Approval of agenda and amendments
 - ~~(6)~~ Public Comment
 - (5) Approval/correction of minutes
 - (6) Public Comment
 - (7) Announcements
 - ~~(7)~~(8) Proclamations
 - ~~(8)~~(9) Reports of outside agencies and others
 - (10) Reports of Administrator Report,
 - ~~(9)~~(11) _____ Reports of Department Heads and Elected Officials
 - (12) Announcements/Resignations
 - ~~(13)~~ Appointments by Board Chairperson
 - ~~(10)~~(14) _____ -Appointments by County Administrator
 - ~~(11)~~(15) _____ Petitions and accompanying documents
 - (16) Study recommendations
 - (17) Ordinances
 - (18) Resolutions, ordinances and
 - ~~(12)~~ study Study recommendations
 - ~~(13)~~(19) _____ Motions
 - ~~(14)~~(20) _____ Reports of committees
 - (15) Letters and communications
 - (21) Correspondence
 - ~~(16)~~(22) _____ Adjournment
- (Ord #343 7/27/10)

(e) The order of business of all Committee meetings shall be as follows:

- (1) Call meeting to order
- (2) Approval of agenda and amendments

- (3) Approval/correction of minutes
- (4) Public comment
- (5) Correspondence
- (6) Reports of outside agencies and others
- (7) Reports of internal staff
- (8) Items for Committee consideration
- (9) Presentation of paid invoices
- (10) Future agenda items
- (11) Identify next meeting date
- (12) Adjournment

~~(e)~~(f) Committee agendas shall be prepared by the department head(s) or designee in cooperation with the committee chairperson. The County Board Chairperson and/or County Administrator may place items on the committee agendas for discussion and consideration.

~~(6)~~(7) **Rules of Order.**

- (a) The Chairperson of the Board/Committee shall preside at all meetings ~~of the County Board~~. In his/her ~~the~~ absence of the Chairperson, Vice-Chairperson shall preside. In the absence of both, the County Clerk, County Administrator or Department Head shall call the meeting ~~County Board~~ to order and the County Board or Committee members shall elect one of its members as temporary chairperson. The Chairperson shall preserve order and shall decide questions of order, subject to an appeal to the members present ~~whole County Board~~.
- (b) The Chairperson may, without motion, refer every matter that shall come before the County Board to its ~~an~~ appropriate committee.
- (c) Any motion duly made and seconded, shall be stated by the Chairperson prior to debate. If a majority of the members present require, any motion except adjourn, postpone, table or commit, shall be reduced to writing. Any motion containing several points may be divided if any member so requires.
- ~~(e)~~(d) Any motion resulting in a tie vote fails.
- ~~(d)~~(e) A motion ~~or resolution~~ may be withdrawn at any time before amendment or decision and such motion ~~or resolution~~ need not be entered in the minutes. All motions, resolutions, ordinances and/or amendments, unless withdrawn shall be entered in the minutes.
- ~~(e)~~(f) Whenever any member speaks in debate or delivers any remarks ~~to the County Board~~, he/she shall address the Chairperson, confine his/her remarks to the question under debate and avoid personality. No member shall speak more than twice on the same subject not longer than five (5) minutes each time without permission from the Chairperson.
- ~~(f)~~(g) The member who first addresses the Chairperson shall speak first. In the event two members address the Chairperson at the same time, the Chairperson shall name the member who is to speak first.
- ~~(g)~~(h) Any member called ~~to~~ out of order shall immediately stop speaking unless permitted to explain, and the decision of the Chairperson shall

prevail. In the event of an appeal is taken form by the member called out of order on the decision of the Chairperson, a vote of the members shall decide if out of order ~~the County Board shall decide the case.~~

- ~~(h)~~ Questions directing the drawing of an order on the County Treasurer for the payment of money shall be acted upon the vote of ayes and nays.
- (i) County Administrator may comment and/or provide information on any topic under consideration of the Board/Committee.
- ~~(j)~~ (j) The Chairperson may without suspension of the rules call upon any County ~~employee Officer or Department Head~~ for relevant remarks.
- ~~(k)~~ (k) Any person not a member of the ~~County Board/Committee~~, desirous of addressing the ~~County Board/Committee under public comment~~ on any subject, shall first obtain permission from the ~~County Board/Committee~~ Chairperson. All such addresses shall be limited to five (5) minutes unless otherwise extended by the ~~County Board/Committee~~ Chairperson.
- ~~(l)~~ (l) Except as modified by these Rules, the Rules of Parliamentary Practice contained in Roberts Rules of Order, current edition, shall govern the County Board in all cases if applicable. Copies of Roberts Rules of Order, current edition, shall be available in the office of the County Clerk.
- ~~(m)~~ (m) All members of the County Board, visitors and others shall at all times conduct themselves in a special manner and shall eliminate conversation or loud noises on the floor during ~~County Board/Committee meeting sessions~~.

~~(7)~~ **(8) Voting.**

- (a) For the purposes of voting, the first roll call of the membership shall determine those present. Members not present shall be considered absent until she or he reports to the Chairperson. The Clerk shall keep a record of those in attendance.
- (b) The Chairperson may allow a member early leave for cause and the member shall then be considered absent. The absent member may return to the Board and ~~upon report to and~~ acknowledgment by the Chairperson shall again be considered present.
- (c) In the event membership requests a roll call vote, A all members ~~present at any meeting of the County Board~~ shall ~~be required to~~ vote in electronically if available. All members ~~of the County Board~~ are expected to vote either yes or no on the question before the ~~County Board or Committee~~. In the event of votes of abstention, a majority of the members voting shall decide the questions.
- (d) Pursuant to §19.88, Wis. Stats., unless otherwise specifically provided for by statute, no secret ballot shall be utilized in any election or other decision except the election of the officers of the Board of Supervisors.
- (e) Except when made by ballot, a member has the right to change his/her vote before the decision of the question has been finally and conclusively pronounced by the Chairperson or County Clerk.
- (f) No member of the Board shall leave the room during roll call.

(Ord #372-14, 4/15/14)

- (9) **Reconsideration and Rescission.** Any member voting with the majority may move for reconsideration or rescission of the vote on any question at the same or succeeding meeting.
- (10) **Suspending, Changing and Interpreting the Rules.**
- (a) These rules may be suspended by affirmative vote of two-thirds of the members present. The vote on any motion to suspend the rules shall be taken by roll call vote.
 - (b) These rules may be amended by Ordinance at any regular session of the County Board by a majority vote of the members present.
(Ord #261 12/17/02, Ord #271 1/27/04, Ord #327 5/26/09)

2.062.05 COUNTY BOARD COMPENSATION AND REIMBURSEMENT

- (1) **Compensation.** County Board Supervisors shall receive an annual salary of twenty-four hundred dollars (\$2,400.00) payable in twelve (12) monthly installments. Supervisors are eligible for monthly compensation beginning the day of reorganization.
- (2) **County Board Chairperson Compensation.** The County Board Chairperson shall receive additional compensation over and above the compensation paid to him/her as a Supervisor in the amount of forty-eight hundred dollars (\$4,800.00) per year payable in twelve (12) monthly installments.
- (3) **Mileage and Travel Expense.** Reimbursement for mileage shall be paid at the current IRS rate present rate per mile authorized by the Internal Revenue Service of the United States Department of the Treasury for the business mileage personal income tax deduction for mileage traveled to and from meetings by the most direct route. Only the operator of a personal vehicle used for transportation to and from a meeting may claim reimbursable mileage. Supervisors shall be reimbursed other travel expenses in accordance with Marinette County's Policies and Procedures Manual. In the event of unusual circumstances, the County Board Chairperson may authorize expenses outside of the Personnel Policies and Procedures Manual parameters.
- (4) **Meals.** County Board Supervisors shall be eligible for reimbursement of meal costs incurred, as stated in Marinette County's Personnel policy Policies and procedure Procedures manualManual, when committee duties require attendance at a meeting or combination of meetings that would prevent the member from returning home at a normal meal period.
- (5) **Per Diem** Effective April 19, 2016, Supervisors shall receive fifty dollars (\$50.00) per diem for each regularly scheduled monthly County Board meeting attended. Supervisors shall be paid thirty dollars (\$30.00) for all other meetings attended not to exceed three (3) claimed meetings per day. Claims for additional meeting payment in any given day shall be made only if such meeting, because of its nature, time or location, caused the meeting to be held separately. A meeting held within one hour prior to a County Board meeting or held during a County Board recess is not considered a separate

meeting and additional per diem shall not be claimed or paid. The annual number of per diem committee meetings claimed in any calendar year shall not be limited. (Ord #381-15, 11/10/15)

- (6) **Meeting Defined.** For compensation purposes, a meeting is defined as a meeting called to order by the Chairperson or a majority of its members for the purpose of exercising the responsibility, authority, power or duties delegated to or vested in a quorum of that body meeting the requirements of Ch. 19, Sub V, Wis. Stats. Open meetings of Governmental Bodies. In the event a quorum is lacking, members attending officially called meetings are entitled to meeting and travel expenses. Additionally, a Supervisor shall be credited with a committee meeting when said Supervisor has received authorization by his/her committee or the County Board Chairperson to perform an administrative task for said committee or the County Board. A Supervisor shall be credited with a committee meeting when said Supervisor is a member of a Wisconsin Counties Association steering committee, attends a Wisconsin Counties Association District Meeting, Wisconsin Counties Association Legislative Meeting or has received prior approval to attend a specific event. Any day a Supervisor travels a distance of one hundred fifty (150) miles or greater one-way, said Supervisor shall be entitled to one (1) meeting per diem in addition to any other claimed meeting per diem. (Ord #394-17, 3/28/17)
- (7) **County Board Chairperson Authorization to Attend Meetings.** The County Board Chairperson is authorized to attend meetings and conferences on matters directly related to County government. The Chairperson may direct the Vice-Chairperson or another member of the County Board to attend such meetings and conferences, either in place of the Chairperson or with the Chairperson. The Chairperson, the Vice-Chairperson and such other Board members as may be designated by the Chairperson, shall be entitled to per diem and mileage for attending such meetings and conferences, all subject to the regular rules of the County Board pertaining to per diem, mileage, and expenses.
- (8) **Citizen Members.**
- (a) The per diem payment shall be thirty-five dollars (\$35.00), plus mileage reimbursement at the current IRS rate for citizen members appointed by the County Board or Administrator to Boards, Committees and Commissions. Citizen members shall be eligible for reimbursement of meal costs incurred, as stated in Marinette County's policy and procedure manual, when committee duties require attendance at a meeting or combination of meetings that would prevent the member from returning home at a normal meal period. Specific to Board of Adjustment members, per diem shall be paid per inspection or hearing not to exceed two claimed per diems per day. (Ord #288 6/28/05, Ord #300 3/28/06, Ord 337, 1/26/10, Ord 382 12/15/15)
 - (b) The appointing authority, subject to County Board approval, may remove a citizen member of a Board, Committee or Commission for

cause. Cause shall be determined on a case by case basis.(Ord # 393-17, 3/28/17)

- (9) Compensation or Reimbursement Dispute. The County Board Chairperson shall make the final determination on any dispute related to compensation or reimbursement of any claim by any Board Supervisor or Citizen Member.

2.072.06 DUTIES OF OFFICERS AND CERTAIN APPOINTEES

- (1) **County Board Chairperson.** The County Board Chairperson shall:
- (a) preside at meetings of the County Board and shall countersign all ~~final~~ ~~and~~-approved resolutions and ordinances of the County Board;
 - (b) expedite those matters resolved upon by the County Board;
 - (c) in cooperation with the Corporation Counsel and County Administrator, take action to ensure that all federal, state and local laws, rules and regulations pertaining to County government are enforced;
 - (d) subject to County Board confirmation, shall appoint replacement members in the event a vacancy occurs on any standing or special committee, agency or commission of the County Board who are not subject to appointment by the County Administrator. Any vacancies requiring citizen appointments shall be identified at a County Board meeting and no appointment shall be made prior to the next County Board meeting, thus allowing County Board members the opportunity to provide names of qualified candidates or nominees for consideration;
 - (e) serve as ex officio member to all standing, special, or ad hoc committees of the County Board to which the Chairperson is not duly appointed;
 - ~~(f) may call meetings of standing committee chairpersons for the purpose of reviewing program evaluations being conducted by said standing committees. Following the April reorganization meeting, the County Board Chairperson may also call a meeting of the standing committee chairpersons for the purpose of orientation and training in conducting committee meetings, program evaluations, resolution procedure and County Board rules.~~
- (2) **Vice-Chairperson.** The County Board Vice-Chairperson shall:
- (a) in the event of death or resignation of the County Board Chairperson, assume and perform all duties of the Chairperson.
 - (b) in the event of absence or disability of the County Board Chairperson, assume and perform all duties of the Chairperson.
 - (c) in the event absence or disability of the Chairperson extends to a period of sixty days, the Vice-Chairperson shall be compensated at the Chairperson's salary. The Executive Committee shall determine the date the Vice-Chairperson shall become entitled to the salary of the Chairperson.
- (3) **Corporation Counsel.** The Corporation Counsel shall:
- (a) prosecute and defend civil actions in which the County Board has an interest;

- (b) attend County Board meetings and serve as parliamentarian and legal advisor to the County Board;
 - (c) upon request, advise the County Board, its commissions, committees, agencies and officers in civil matters;
 - (d) review and make recommendation to the County Board on all contracts, agreements, ordinances and resolutions as to the legal content and application of the same;
 - (e) serve as legal advisor to all County departments as requested in civil matters; and, serve as chief legal representative for the Marinette County Child Support Agency;
 - (f) ~~upon request of the County Administrator or Personnel Committee,~~ assist in labor relations, arbitrations and negotiations with employee bargaining units;
 - (g) perform all other necessary duties as prescribed by §59.42(1)(c), Wis. Stats.
- (4) County Administrator.** The County Administrator shall have all the powers and duties as set forth in §59.18, Wis. Stats., and shall:
- (a) serve as chief administrative officer of the County and take care that every county ordinance and state or federal law is observed, enforced and administered within his/her county if the ordinance or law is subject to enforcement by the county administrator or any other person supervised by the county administrator;
 - (b) coordinate and direct all administrative and management functions of the county government not otherwise vested by law in boards, commissions or other elected officers;
 - (c) appoint and supervise department heads except those elected by the people and except where the statutes provide that the appointment shall be made by elected officers. ~~and a~~ Appoint members of boards and commissions where the statutes provide that such appointment shall be made by the county board or by the chairperson of the county board. All appointments ~~to boards and commissions~~ by the county administrator shall be subject to the confirmation of the County Board;
 - ~~(d) interview candidates for department head vacancies with the appropriate governing committee chairperson or designee if he/she so elects. The candidate selected by the County Administrator shall be approved by a majority vote of the governing committee prior to submission to the full County Board for confirmation;~~
 - ~~(e)~~(d) Evaluate Department Heads on an annual basis~~annually perform department head evaluations with participation of the department governing committee chairperson or his/her designee;~~
 - ~~(f)~~(e) serve under the direction of the Executive Committee and County Board;
 - ~~(g)~~(f) annually, or as necessary, communicate to the County Board of Supervisors the condition of the County and make such recommendations to the Board for consideration as the Administrator deems necessary and relevant. Notwithstanding any other provision of the law, be responsible

for preparing the annual budget policy and submission of the annual budget to the County Board;

(h)(g) authorize line item transfers within departmental operation budgets.

2.082.07 COMMITTEES OF THE COUNTY BOARD

...

(6) Administrative Committee. The duties of the committee shall be:

...

~~Effective April 17, 2018 (i) Committee Chairperson makes the final determination on County Board Supervisors mileage and expense claim dispute.~~

...

Section Two: This ordinance as amended shall become effective immediately upon passage and publication.

Approved by a majority of a quorum of the Marinette County Board of Supervisors this 27th day of March 2018.

Mark Anderson, Chairperson

Kathy Brandt, County Clerk

Recommended – Executive Committee March 13th

Marinette County Finance Department
Fiscal Impact Statement

Number 402-18

Ordinance

Resolution

**AMENDING THE GENERAL CODE OF ORDINANCES OF
MARINETTE COUNTY – COUNTY GOVERNMENT
CHAPTER 2 – COUNTY GOVERNMENT**

Fiscal Impact Statement:

This has no fiscal impact.

Laura Mans

Laura Mans
Asst. Finance Director

March 12, 2018

Date

ORDINANCE No. 403 - 18

**AMENDING THE GENERAL CODE OF ORDINANCES OF MARINETTE COUNTY -
COUNTY GOVERNMENT CHAPTER 19 – FLOODPLAIN ZONING CODE**

The County Board of Supervisors of the County of Marinette does ordain as follows:

Section One: Section 19.01 (5) (b) (2) OFFICIAL MAPS BASED ON OTHER STUDIES is amended as follows:

(5) GENERAL PROVISIONS

.....

(b) OFFICIAL MAPS & OFFICIAL MAPS BASED ON OTHER STUDIES

The boundaries of all floodplain districts are designated as floodplains or A-Zones on the maps listed below and the revisions are filed in the County Land Information Department. Any change to the base flood elevations (BFE) in the Flood Insurance Study (FIS) or on the Flood Insurance Rate Map (FIRM) must be reviewed and approved by the DNR and FEMA before it is effective. No changes to regional flood elevations (RFE's) on non-FEMA maps shall be effective until approved by the DNR. These maps and revisions are on file in the office of the Land Information Department, Marinette County. If more than one map or revision is referenced, the most restrictive information shall apply.

(1) OFFICIAL MAPS:

(a) Flood Insurance Rate Map (FIRM), panel number 550259, Marinette County, Unincorporated areas, dated March 18, 1991 or November 4, 1992; with corresponding profiles that are based on the Flood Insurance Study (FIS) dated March, 1991:

(2) OFFICIAL MAPS BASED ON OTHER STUDIES:

(a) Special Studies or Case by Case Analyses approved by the DNR conducted to define the boundaries of the floodplain.

(b) Dam Failure Analyses approved by the WDNR and adopted by the Marinette County Board of Supervisors and listed below:

(1) Hatchery Dam (North Pond), S20 T37N R18E prepared by AECOM, WDNR approved Feb 2010.

(2) Kirton Dam (Railroad), S29 T37N R18E, prepared by AECOM, WDNR approved June 2009.

(3) Brock Dam, S19 T36N R18E, prepared by AECOM, WDNR approved June 2009.

(4) Grosse Dam, S35 T31N R19E, prepared by Mach IV Engineering and Survey, LLC, WDNR approved December 2010.

(5) Lake Noquebay Dam, S18 T32N R21E prepared by STS Consultants, LTd., WDNR approved October 2000.

(6) Marsh Lake Dam, S28 T31N R19E prepared by Tiry Engineering, Inc., WDNR approved June 2013.

- (7) Hoyle/Johnson Dam, S30 T34N R18E prepared by Robert E. Lee & Associates, Inc., WDNR approved June 2013.
- (8) Miscauno Pond Dam S16 T36N R21E prepared by Robert E. Lee & Associates, Inc., WDNR approved September 2017.

Section Two: This ordinance shall be effective upon passage and publication.

ADOPTED:

Mark Anderson, Chairperson

Kathy Brandt, County Clerk

Recommended – Land Information Committee – 3/12/18

Marinette County Finance Department
Fiscal Impact Statement

Number 403 - 18

Ordinance

Resolution

**AMENDING THE GENERAL CODE OF ORDINANCES OF MARINETTE
COUNTY- COUNTY GOVERNMENT CHAPTER 19 – FLOODPLAIN
ZONING CODE**

Fiscal Impact Statement:

No fiscal impact.

Patrick Kass

Patrick Kass
Finance Director

March 12, 2018

Date