

MARINETTE COUNTY GROUP HOME ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
December 20,2017 @ 5:00pm
CROSSROADS
N2981 Schacht Rd.
Peshigo WI 54157

1. **Call Meeting to order:** President Connie Seefeldt called the meeting to order at 6:40pm. Present were Connie Seefeldt, Paul Aftanas, Zac Albrecht, Bev Noffke, Scott Ries, Rebecca Moody, Bonnie Latimer, Brianna Armstrong, Robin Kinzer West and Pam Losinski.
Excused is Kevin Vidas. Absent were Kim Barlament and Russ Bauer.
2. **Introduction of Student Representative:** Ivy Sutek is a Psychology student at UW Marinette and has inquired how she could become involved in MCGHA. She will fill our Student Representative Position on the Board of Directors. The Board is happy to have a new member come aboard.
3. **County Board Representative:** Russ Bauer will be doing another three-year term with MCGHA.
4. **Approve/amend agenda items: MOTION** (Aftanas,Noffke) to approve the agenda. Motion carried. No negative vote.
5. **Approve last minutes from October 11, 2017: MOTION** (Albrecht,Aftanas) to approve the minutes. Motion carried. No negative vote.
6. **Public Comment:** None
7. **Approve financial:** Robin Kinzer West presented the November Financial Report. Pam Losinski reported that our auditors approved the transfer of funds from Taylor House and Anthony House to cover the deficits at Crossroads, with permission from the County. Robin Elsner approved the transfer. **MOTION** (Noffke, Aftanas) to approve the financials. Motion carried. No negative vote.
8. **Manager Reports:**
Anthony House: Presented by Rebecca Moody
 - The Occupancy Rate for October was 273 days of utilization or 73%
The Occupancy Rate for November was 238 days of utilization or 66%
We currently have 6 residents; 5 of which are drug court participants
 - A Quality Assurance Specialist from the Department of Wisconsin returned to follow up on the last site review which needed some corrections. We received the results back and no corrections or follow up need to be made. We are in compliance of the requirements of a community based residential facility.
 - The Site Director from Northpointe Behavioral Health came to conduct the State of Michigan's site review for our facility; we received the results back for this site review as well. We are in compliance and no further plan of action is required since we are in compliance of the requirements of a community based residential facility for the State of Michigan.
 - Management individuals from Dickinson County came to meet with Pam and Rebecca to discuss opening a treatment facility similar to the Anthony House in Dickinson County. These individuals included members from the Dickinson County Drug Task Force, Health Department, a psychologist and therapists. They toured the facility and were very impressed as to how effective and beneficial The Anthony House is to those struggling with mental health issues and/or addiction issues.

- The Anthony House has provided staff with very beneficial training within the last couple of months; this included Residential Rights, Diabetic Medication and Dietary Management Training, and Suicide Prevention. In addition, we have several trainings scheduled for after the new year. An active shooter training will be provided by the Marinette Police Department and Laughter Yoga training that will be provided by a local therapist.

Crossroads: Presented by Bonnie Latimer

- Occupancy: October 66% and Diversion was 0%
November 62% and Diversion was 0%
December is at 55% and Diversion is at 2%
- Residents-We currently have 5 long term residents and a new placement coming today for 90 days from out of county.
- Personnel-We have not lost any staff in the recent months. We are currently looking at hiring another staff to help out on weekends, but could use at least 1 more.
- House-We lost our new 36 gallon fish tank from an out of county placement pushing it over. We are attempting to get restitution to cover the cost of it. Damages to the house has been minimal in the recent months, besides the tank.
- Activities-Residents continue to visit the animal shelter. Other activities have been minimal due to lack of funds. Planning on doing lots of sledding, with all the new snow

Taylor House: Presented by Brianna Armstrong

- Continues to house 4 Chronically Mentally Ill residents
- Staffing Concerns: Currently searching for a Part-time Employee
 - Two previous hires to fill this position have fallen through
 - Staff from Anthony House, Crossroads, and TH Manager have been working to fill in the gaps.

Activities:

- Clients Have been able to attend:
 - Community Services Program [CSP] Christmas Party
 - 3 Residents attended CSP Christmas Shopping in Green Bay
- Clients have been given opportunity for:
 - Attending movies at the Theatre
 - Attending Free Events @ Abundant Joy Gifts and Gathering
 - Lights Tour through Westlund Bus

* Clients continue to refuse participating in activities. If they do participate, only 2 of 4 ladies participate in these activities

- Taylor House only Activities Provided:
 - Bingo [Sunday nights]
 - Movie Night [Saturday nights]
 - Mall walking [Wednesday afternoons]
 - Shopping [Monday nights]
 - Craft Night [Thursdays]
 - Twice Monthly Opportunity to [Incentive Program] to go Out to Eat
 - *This has been going very well
 - Encouragement Notebooks [craft night or as desired]: individual notebooks where they can write encouraging and positive message to one another

Home Updates:

- Dennis Klitzke recently added some requested storage to the lower entryway
 - It provides more functional storage and use for recycling bins
 - It also provides storage for frequently used outdoor items [i.e. swing cushions, camping chairs for outdoor events, and etc.]
- TH Manager has begun working to make minor updates to interior spaces
 - One resident was given the opportunity to make pillow cases for the living room; she happily accepted
 - Some new art pieces have been purchased to make the living spaces more “homey,” with the additional goal of bringing in more positive affirmation pieces to inspire motivation and increase self-esteem
 - Individual and Group photos have also been scheduled with Cassie Tebo Photography to give the girls a beautiful self-portrait and a group photo to add into the living spaces

Other Concerns Being Addressed:

- There continues to be confusion with Spectrum regarding the homes Internet/Phone/Cable bill
 - TH Manager is working to resolve these concerns and get on a definitive same page with Spectrum

9. **Schedule next meeting date: January 2018** Doodle to come up with an exact date.

10. **Adjournment MOTION** (Noffke, Aftanas) to adjourn at 6:25pm. Motion carried. No negative vote.

Note: Agenda items may not be considered & acted upon in the order listed.

Board of Directors:

Connie Seefeldt, President
Bev Noffke, Vice President
Paul Aftanas, Treasurer
Scott Ries
Kevin Vidas
Kim Barlament
Zak Albrecht

County Board Rep:

Russ Bauer

Student Rep:

Vacant

Anthony House Manager:

Rebecca Moody

Crossroads Manager:

Bonnie Latimer

Group Home Administrator:

Pam Losinski

Finance:

Robin West