

Addendum #2

County of Marinette

RFP#: 17-006-020

Questions and Answers

Following are the questions received (as of 4:30 p.m. Monday February 20, 2017) by Marinette County, Wisconsin along with the corresponding answers:

Requirements 1118 through 1128 in *Appendix C – CAD Questions* appear to be duplicates of requirements 823 through 833 in *Appendix E – Jails (JMS) Questions* and unrelated to CAD. Should vendors attempt to respond to these requirements in Appendix C from a CAD perspective, or leave the responses blank with a comment that responses are available in Appendix E, or should we respond in some other manner?

This was an item added after Dispatch noticed the requirement in the Jails section. Dispatch currently maintains a manual pass-on log through edited and printed Microsoft Word documents. Dispatch would like functionality similar to that of our current Jails Management system where an inmate log is kept and maintains changes, who made such changes, when they were made, etc. The reference to “inmate” in the requirement is an error not discovered upon proofreading as this functionality section was originally copied/pasted from the Jails Management Section after being identified by Dispatch as an important item they are seeking.

For Civil Document Process – How many Deputies are assigned to the Civil Division and how many are out at the same time serving Civil Papers?

Technically no one deputy is assigned to Civil Process. All deputies handle/perform civil process service as time allows. On rare occasion one deputy may be specifically to process service to a day/shift.

For Civil Document Process – How many clerks are assigned to the Civil Division?

1 clerk handles civil process on a part time basis unless she is on vacation in which case another clerk fills in.

In regards to the coding system in the functional requirements appendices, code “N” reads “Proposed system does meet requirement.” Will the County confirm this is correct? Or should it read, “Proposed system does **not** meet requirement”?

You are correct – “N” should read DOES NOT MEET THE REQUIREMENT

In regards to the coding system order in each appendix, is the County aware the order changes throughout each appendix?

Yes, if this is in reference to the column headings, this was noticed after publication

Appendix B, Technical Requirements 10: Question is incomplete. Will the County please send the full question?

The full question/statement is as follows: **The bidder, along with the appropriate Marinette County staff will perform all tasks required to implement the system.** This questions shows as complete of our copy so please ensure no other information is missing.

Appendix C, CAD Requirements 312-321: Does the County want the Vendor to include pricing for an interface to an EMD system or simply note that it is capable of providing such an interface?

Pricing for a complete EMD system is not required however Marinette County certainly would welcome that pricing as an optional component. The thought behind the questions was to determine if the system has the ability to integrate with an EMD system in the future, should one be implemented. Additionally, the references to having the ability to create custom questions refers to Dispatch having the ability to create questions and link them to specific call types.

Appendix C, CAD Requirement 842: Would the County provide additional information with regard to the alarm monitoring unit(s) which needs to interface with CAD (vendor, version, etc.)? Does this interface exist with the current CAD system? If so, how is the data currently transferred to CAD from the alarm unit (transfer protocol, frequency, etc.)?

CAD currently does NOT interface with an alarm monitoring system however our Dispatch Director felt this to be important for any future implementation.

Appendix D, RMS Requirements 680-681: Would the County provide additional information on the data which is to be passed from the Vendor's RMS to TIPPS and vice versa? Does this interface exist within the current RMS? If so, how is the data currently transferred between the RMS and TIPPS (transfer protocol, frequency, etc.)?

This requirement is now obsolete – Marinette County has moved to the Crime Stoppers Notification Program and this does NOT need to interface with RMS.

Appendix D, RMS Requirement 1397: Would the County provide additional information on the data which is to be passed from C-CAP with regard to orders of protection? Does this interface exist within the current RMS? If so, how is the data currently transferred between C-CAP and the RMS (transfer protocol, frequency, etc.)?

CCAP does not currently interface with the RMS or JMS systems however it would be beneficial if information from CCAP could be imported, such as petitioner and respondent, effective date, termination date. Since we do not have this functionality at this time we cannot provide information as to the frequency, methodology etc.

Appendix E, JMS Requirements: According to the page numbers, there should be 132 pages of functional requirements. However, the RFP only includes 66 pages. Will the County confirm this is correct? Or are there additional pages of functional requirements?

There are a total of 1,554 questions; the page numbering in most of the sections does not match due to the method use for importing and transferring to PDF. Excel spreadsheets are available.

Appendix E, JMS Requirements 986: Can the County define what a Hold Card is?

Whether there is or is not a HOLD and if so, the reason form the HOLD on the individual.

Appendix E, JMS Requirements 71 & 382 and following: With regard to the interface between the Vendor's JMS and the SI-3000, would the County provide additional information with regard to which data will be sent from the JMS to the SI-3000 and what information will be returned from the SI-3000 to the JMS? Alternatively, would the County consider converting the mugshot data from its SI-3000 system into the Vendors JMS, thereby doing away with the need for an interface altogether?

The SI3000 system receives basic identifying information from the current JMS system such as name, DOB, descriptors, charge, place and date of arrest. Additionally this information is then pushed from the SI3000 system to Identix which takes much of the same information and utilizes it to complete the necessary fields on a fingerprint card which is then printed and also transmitted to the State of Wisconsin. Per our Jail Administrator, Marinette County is not adverse to looking at other solutions as long as they complete the same processes and can also import all of the picture and arrest data that is currently on file at the Marinette County Jail.

Appendix E, JMS Requirements 1002 and following: Would the County provide additional information on the data which is to be passed from C-CAP to the Vendor's JMS and vice versa? Does this interface exist within the current JMS? If so, how is the data currently transferred between the JMS and C-CAP (transfer protocol, frequency, etc.)?

Currently no data is automatically transferred from CCAP to RMS, CAD or JMS. We are seeking to automatically import information such as conviction dates, fines, jail assessments, jail sentences etc.

With regard to the several points of interaction desired between the Vendor's RMS and JMS and Tyler MUNIS (RMS Requirements 760, 780, 1318, 1468 and JMS 570), would the County provide additional information? Do these interfaces exist between the current RMS and JMS and Tyler MUNIS? If so, how is the data currently transferred between the RMS, JMS and Tyler MUNIS systems (transfer protocol, frequency, etc.)?

There is currently no integration between Tyler Munis and the current RMS, JMS or CAD software applications. A one-way export from the Law enforcement system to Tyler-Munis would be sufficient to meet these requirements. Please note that these items are not listed as a "Critical" requirement. In summary, there are some functions performed in various areas (such as jail lodging) that incur costs that are billed through

the Tyler-Munis system. We are looking for a method to automatically bring those costs into Tyler without having to re-key information.

Please describe the relationship the County and Marinette Police Department have with the existing EMS and Fire agencies.

All dispatching is done through the Marinette County Dispatch Center; there is no City of Marinette Dispatch center. Also, neither the City of Marinette nor Marinette County provides any fire or EMS related reporting functions beyond CAD information such as times, locations, call details.

Please briefly explain the County's jail classification process.

Currently all classification is done on paper forms which are included at the end of this document.

Section I. Overview

It states you are looking to replace your current multi-jurisdictional system for the county, city of Marinette, and other fire, ems, and law agencies. It goes on to say in #3 Marinette County Background Information the total of 6 law enforcement agencies in the county.

The core question is who are we gearing our pricing to?

Where we need clarification is in Section - XVIII **Pricing and Payment:**

It states that Marinette County is seeking two pricing options. In pricing option #1 you mentioned the county and Marinette City to utilize the system. Does this also include the other law agencies?

Currently Marinette County and the City of Marinette share an RMS system. Only Marinette County uses a Jails Management System and only Marinette County provides dispatch services however, Marinette County dispatches for all agencies in the county. There are no other dispatch agencies in Marinette County. The City of Marinette does have the capability to log into the CAD system but they do not provide dispatching services, they use the access to retrieve records they may need. There are no other agencies with dispatch access.

The two pricing options are requested as the City of Marinette may elect to remain on their current system or may move to a new system with Marinette County. This is entirely their choice and they have not made this decision and will not do so until they know the costs involved. What we are looking for is essentially what will it cost to have only Marinette County move to the new RMS system and what will it cost to have both Marinette County and the City of Marinette move to a new RMS system. The Jails and CAD systems will be the same in either case as Marinette County will continue to operate the jail and dispatch centers.

For the second pricing option you are requesting, how do you want us to present this? Should we duplicate all of the pricing forms you provided? So there should be a total of two of each form?

This is entirely the vendors choice. What we are requesting is that we (The City of Marinette and Marinette County) can clearly see the cost for each agency to move to a new RMS system. As stated, CAD and Jails will not change as they are already centralized by Marinette County. Also, on a related but separate note, Marinette County does currently bill back each agency for each Mobile Data Terminal license they use so it would be very beneficial to Marinette County to know the cost of each license (if that is your license model) as we will continue to bill back the initial and yearly support costs for each terminal/computer/MDC license use by the various agencies.

There are a few requirements in the RMS/JMS specifications (Appendix D – item 1318, 1468; Appendix E – item 570) that reference the Tyler-Munis Financial System. There are no requirements for an interface to Tyler-Munis in Appendix H – Interface. Please confirm an interface is required to Tyler-Munis or if a one-way export from the Law system to Tyler-Munis will suffice.

A one-way export for the Law enforcement system to Tyler-Munis would be sufficient to meet this requirement. Please note that neither item is listed as a “Critical” requirement.

On the CAD tab of Appendix C, there is a Pass-on Log section (1118-1128). Is the County maintaining an inmate pass on log within CAD currently? This section typically applies to Jail Management systems.

Dispatch currently maintains a manual pass-on log through edited and printed Microsoft Word documents. Dispatch would like functionality similar to that of our current Jails Management system where an inmate log is kept and maintains changes, which made such changes, when they were made, etc. The reference to “inmate” in the requirement is an error not discovered upon proofreading as this functionality section was originally copied/pasted from the Jails Management Section after being identified by Dispatch as an important item they are seeking.

CLASSIFICATION NOTICE

NAME: (last)		{first}		{middle}	
JAIL NO:	D.O.B.	RACE:	SEX:	SSN:	
Charge(s)	1)	2)	3)		

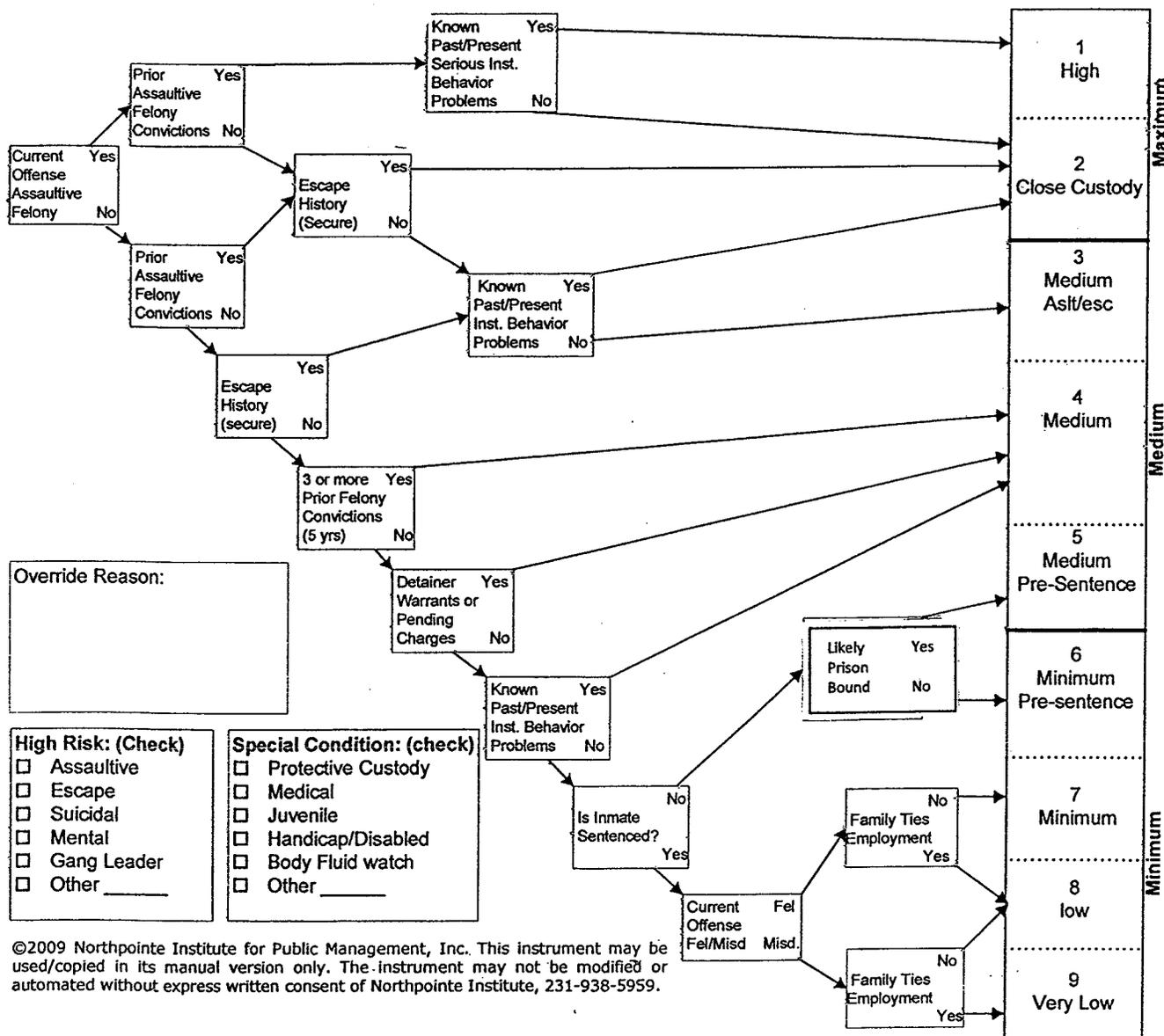
You have been placed in the following classification:

This classification is determined by: current/past convictions; current/past institutional behavior; pending charges or holds in other jurisdictions (if any); sentenced or unsentenced; and/or any other information that may be deemed appropriate with regard to your personal security or the security of the facility. NOTE: Your classification can change when: charges are altered or reduced; you are sentenced; due to administrative hearings; due to regular periodic review; and / other reasons recommended by the jail staff.

Appeal Process: any inmate dissatisfied with his or her classification must appeal his / her classification, in writing, within ten (10) days of the primary classification or reclassification by addressing his/her appeal as APPEAL OF CLASSIFICATION and directing it to: the Sheriff or his designee.

Classified by:	Date:
Comments by staff:	

Booking Date:



Override Reason:

- High Risk: (Check)**
- Assaultive
 - Escape
 - Suicidal
 - Mental
 - Gang Leader
 - Other _____

- Special Condition: (check)**
- Protective Custody
 - Medical
 - Juvenile
 - Handicap/Disabled
 - Body Fluid watch
 - Other _____

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Marinette County Sheriff's Department
2161 University Drive
Marinette, WI 54143



CLASSIFICATION INTERVIEW FORM

Booking #: _____ Date: _____

Name: _____ DOB: ____/____/____ SS#: ____-____-____

Address: _____ Rent or Own? _____

How Long? _____

Any family locally? YES NO

Family Member Name: _____ Relationship: _____

Family Member Phone #: ____-____-____

Employer: _____ Employer Phone #: ____-____-____

Current Charges: _____

Criminal History: _____

On Probation & Parole? YES NO Charge/Agent Name: _____

Gang Affiliation? YES NO What Gang? _____

Any Known Enemies or No Contacts? _____

Ever been an informant? For Whom? _____

Ever escaped or walked away from custody? YES NO Where? _____

Ever receive any disciplinary write-ups while in jail? _____

Ever assaulted/battered anyone? YES NO When? _____

Ever been charged with a crime of a sexual nature? YES NO

What/When/Where? _____

Any medical problems? YES NO Medical Staff notified? YES NO

Explain: _____

Under psychiatric care? YES NO

Explain: _____

Comments: _____

I have a copy of the Inmate Handbook (Rules & Regulations) YES NO

Inmate's Signature: _____

Classification's Signature: _____

Date: _____

JAIL STAFF

Classification Level: _____ Drug/Alcohol Abuse History? YES NO
Type: _____

Current Release Date: _____

Type of Sentence: _____ Unsentenced _____ Sentenced _____ Probation Hold (others)

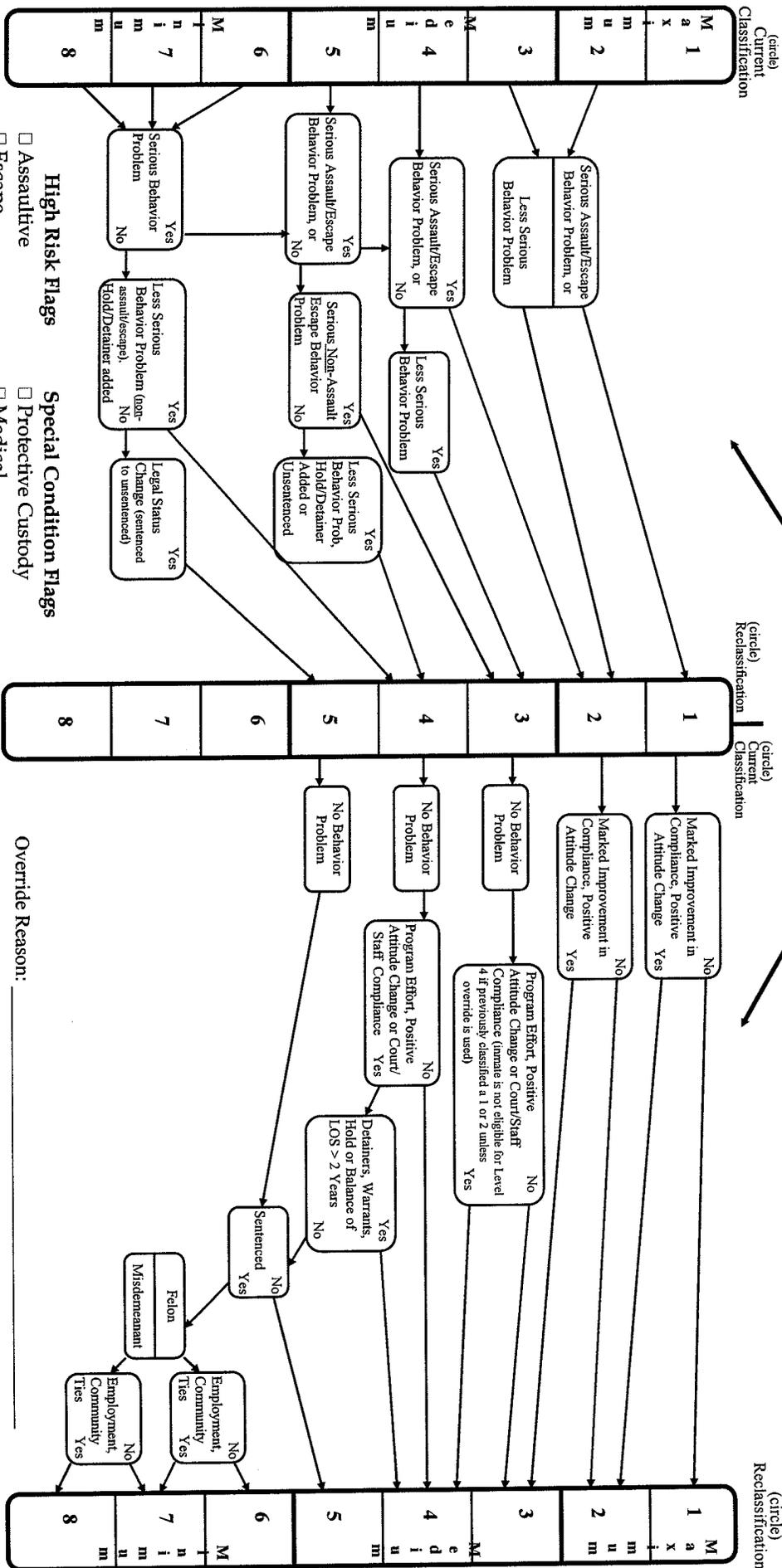
Refer to: _____ Religious _____ Education _____ Counseling (Mental Health) _____ AODA

Inmate No. _____

JICS Reclassification Tree

Name: _____

Are Classification Review Circumstances Aggravating? or Mitigating?



- High Risk Flags**
- Assaultive
 - Escape
 - Suicidal
 - Mental
 - Gang Member
 - Other _____
- Special Condition Flags**
- Protective Custody
 - Medical
 - Juvenile
 - Handicap/Disabled
 - Body Fluid Watch
 - Other _____

Comments: _____

Override Reason: _____

Override Assignment: (circle) 1 2 3 4 5 6 7 8

Review Officer: _____

Date: _____

No Change in Current Classification (check)