



## AGENDA

### Finance and Insurance Committee

September 20, 2016

**8:15 a.m.**

UW Extension Conference Room  
Third Floor, Courthouse

1. Call meeting to order
2. Approve agenda
3. Public Comment – Speakers will be limited to 5 minutes
4. Discuss/consider ordinance amending Chapter 3.08 County Sales and Use Tax (1) Purpose and (5) Sunset Provision, action if any
5. Discuss/consider recommending updated 2017 CIP, action if any
6. Discuss/consider recommending County Board enter in agreement(s) with Wisconsin County Mutual Insurance Company for property, liability, and/or third party administrator excess worker's compensation insurance, contingent upon Corporation Counsel's approval, action if any
7. Next meeting dates are: September 29, 2016 – Budget Meeting  
October 17, 2016 – Regular Meeting
8. Adjournment

Addendum(s) when applicable

cc: Kathy Just  
Don Pazynski  
Don Phillips  
Jan Porfilio  
Vilas Schroeder

Supervisors present at this meeting may constitute an unintended quorum of other county board committees. Supervisors appointed to the committee shall participate in action. Others may be present to listen and observe.

**PLEASE NOTE:** AGENDA ITEMS MAY NOT BE CONSIDERED AND ACTED UPON IN THE ORDER LISTED

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans With Disabilities Act", please notify County Clerk Kathy Brandt, Marinette County Courthouse (715-732-7406) at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD 715-732-7760)

**ORDINANCE No. 389-16**

**AMENDING MARINETTE COUNTY CODE OF ORDINANCES CHAPTER 3  
“FINANCE AND TAXATION” SECTION 3.08 COUNTY SALES AND USE TAX (1) –  
PURPOSE AND REPEALING (5) SUNSET PROVISION**

**The County Board of Supervisors of the County of Marinette does ordain as follows:**

**Section One: Section 3.08 (1) of the Marinette County Code of Ordinances is amended to read as follows:**

**3.08 COUNTY SALES AND USE TAX**

**(1) Purpose.** This ordinance is enacted under authority of Subchapter V of Chapter 77, Wis. Stats. and the county sales and use tax imposed herein shall be used to reduce the annual property tax levy of Marinette County by paying the annual debt service obligation and for fiscal year 2016 shall additionally be used for funding capital outlay and/or economic development and tourism expenditures.

**Section Two: Section 3.08 (5) of the Marinette County Code of Ordinances is repealed; (6) and (7) are renumbered as follows:**

~~**(5) Sunset Provision.** In the absence of repeal at any earlier date, this ordinance shall expire and be repealed December 31, 2021.~~

~~**(6)(5) Notification.** A certified copy of this ordinance shall be delivered to the Secretary of Revenue of the State of Wisconsin no later than May 31, 2001.~~

~~**(7)(6) Sales and Use Tax Account.** The Marinette County Finance Department shall forthwith include in the Marinette County accounting system an account to be known as “County Sales and Use Tax Revenue”, and shall reduce the amount of property tax levy, in the manner as specified in this Ordinance paragraph (1) purpose, by all actual and anticipated proceeds of the sales tax herein established beginning with the 2002 budgetary year and that any and all county sales tax receipts collected for the balance of 2001 shall be designated for application to the 2002 property tax levy in the manner as specified in this Ordinance paragraph (1) Purpose.~~

**Section Three: This ordinance shall be effective immediately upon passage and publication.**

ADOPTED: September 20, 2016.

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Mark Anderson, Chairperson

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Katherine K. Brandt, County Clerk

Recommended: Finance Committee September 20, 2016

Marinette County Finance Department  
Fiscal Impact Statement

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Number 389-16

Ordinance

Resolution

**AMENDING MARINETTE COUNTY CODE OF ORDINANCES CHAPTER 3 "FINANCE AND TAXATION" SECTION 3.08 COUNTY SALES AND USE TAX (1) –PURPOSE AND REPEALING (5) SUNSET PROVISION**

Fiscal Impact Statement:

*Using 2017 numbers as a point of reference, the 2017 County sales tax is estimated to generate \$3,250,000. To generate \$3,250,000 in levy, using the 2016 equalized valuation used for the 2017 County tax apportionment; the County would need to levy approximately \$.91 per \$1,000 in property valuation. Actual lost revenues and required levies starting after a 2021 sunset of the County sales tax will be dependent on numerous factors.*

*Patrick Kass*

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Patrick Kass  
Finance Director

September 13, 2016

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Date

Proposed 2017 Five Year Capital Improvement Plan

Approved by County Board 6.28.16

**DRAFT - HWY Committee  
9.14.16 Budget  
Reductions Revised**

Key for Funding Source:

D = Debt Service G = Grants and Aids O = Operating Revenues F = Forestry Heavy Equip Fund P = Forestry & Parks Development Fund O-H = Operating Revenues Highway  
T = Property Tax S = Sales Tax S or D = Sales Tax or Debt FB = Fund Balance PY CIP = Prior Year Capital Improvements

2016 EXECUTIVE BONDING PROPOSAL AND CAPITAL IMPROVEMENTS PROGRAM (CIP)

DIVISION/ DEPARTMENT	FUNDING SOURCE	DEPT PRIORITY	PROJECT DESCRIPTION	2017	2018	2019	2020	2021	TOTAL
Dispatch	D		Replace existing four position dispatch radio console and console furniture		\$550,000				\$550,000
	D		Replace/Refresh 911 phone system and recording system	-		-	125,000		125,000
			<b>Dispatch</b>	<b>0</b>	<b>550,000</b>	<b>0</b>	<b>125,000</b>	<b>0</b>	<b>675,000</b>
EMERGENCY MANAGEMENT	D	1	Countywide security and surveillance camera system	93,000	-	-	-		93,000
	D	1	Public Safety Portable Radio cache update			65,000			65,000
			<b>Emergency Management</b>	<b>93,000</b>	<b>0</b>	<b>65,000</b>	<b>0</b>	<b>0</b>	<b>158,000</b>
FACILITIES AND MAINTENANCE	D	Low	CH: Replace internally insulated ducts	150,000	-	-	-		150,000
	D	Med	Annex Membrane Roof System	100,000					100,000
	D	Med	Courthouse & Annex Building Automation System	225,000					225,000
	D	Med	Courthouse & Annex Lighting Upgrade	60,000					60,000
	D	Med	HHS Annex Membrane Roof System	125,000					125,000
	D	Med	HHS Lighting Upgrades	60,000					60,000
	D	Med	LEC Lighting Upgrades	90,000					90,000
	D	Med	LEC Membrane Roof System			400,000			400,000
	D	Med	Annex Internally Insulated Duct Replacement	150,000					150,000
	D	Med	HHS Internally Insulated Duct Replacement		200,000				200,000
	D	Med	UW-Marinette HVAC Control System	65,000					65,000
				<b>Facilities and Maintenance</b>	<b>1,025,000</b>	<b>200,000</b>	<b>400,000</b>	<b>0</b>	<b>0</b>
FORESTRY	O-F		Replace four 2011 Chevy Colorado Crew Cab 4-WD Pickups	125,000	-	-	-	-	125,000
	O-F		Replace 2012 1/2-ton & 3/4-ton Ford Pickup Trucks	-	80,000	-	-	-	80,000
	O-F		Nothing Planned in 2019	-	-	-	-	-	0
	O-F		Nothing Planned in 2020	-	-	- 0	-	-	0
	O-F		Replace 2002 770D John Deere grader	-	-	-	-	200,000	200,000
			<b>FORESTRY TOTAL</b>	<b>125,000</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>405,000</b>

O\* Heavy Equipment Fund (56120)

**PARKS**

O-P	Replace Two Toro Lawnmowers	70,000				70,000
O-P	Repair and restore Parks buildings	50,000	-	-	-	50,000
O-P	Replace 2004 Ford Ranger Pickup Truck		32,000	-	-	32,000
O-P	Replace 2001 Dodge Ram 1500 Pickup Truck			32,000	-	32,000
O-P	Construct new bridge for Twin Bridge Campground	-			75,000	75,000
O-P	Construct new camping loop at Twin Bridges Park					100,000

\* Forestry & Parks Development Fund (55290)

<b>PARKS TOTAL</b>	<b>120,000</b>	<b>32,000</b>	<b>32,000</b>	<b>75,000</b>	<b>100,000</b>	<b>359,000</b>
<b>TOTAL FORESTRY/PARKS</b>	<b>245,000</b>	<b>112,000</b>	<b>32,000</b>	<b>75,000</b>	<b>300,000</b>	<b>764,000</b>

**HIGHWAY**

PY CIP						Mileage	
	<b>CTH B (West Co. Line to USH 141) - Recondition</b>	<b>644,000</b>				<b>644,000</b>	3.3
D	CTH "G" (CTH "E" to Spur Road)(State/Federal Funded) - Engineering	10,000	-	-	-	10,000	<sup>1</sup> -
D	CTH S (STH 64 to CTH P) - Overlay	719,000	-	-	-	719,000	4.5
Ø	<del>CTH W (STH "64" to UTH "141") - Recondition</del>	<del>2,396,000</del>	-	-	-	-	11.9
D	CTH W (Osmanski Road to Parkway Rd.) - Overlay	728,000	-	-	-	728,000	5.3
D	CTH W (Pesht. River Bridge to West Crivitz Village Limits) - Overlay	90,000				90,000	
O-H	Equipment Purchases	594,000	-	-	-	594,000	
D	CTH "J" (CTH "M" - South Co. Line) - Recondition		232,000			232,000	1.0
D	CTH "G" (CTH "E" to Spur Road)(State/Federal Funded) - Engineering		10,000			10,000	<sup>1</sup> -
Ø	<del>CTH C (CTH "F" to 2.9 Miles West of CTH "A") - Overlay</del>	<del>930,000</del>				-	5.8
Ø	<del>CTH P (USH "141" to CTH W) - Overlay</del>	<del>845,000</del>				-	5.3
Ø	<del>CTH W (Reif Road to STH "64") - Recondition</del>	<del>1,365,000</del>				-	7.0
O-H	Equipment Purchases	-	598,000	-	-	598,000	
Ø	<del>CTH "RW" (Peshtigo Limits - STH "64") - Recondition</del>	<del>546,000</del>				-	2.9
D	CTH "G" (CTH "E" to Spur Road)(State/Federal Funded) - Rehabilitation	-	-	495,000	-	495,000	<sup>1</sup> 3.8
D	CTH G (CTH W to East Spur Road) - <b>Overlay</b>	-	-	680,000	-	680,000	4.8
Ø	<del>CTH "O" (USH "8" - CTH "OO") - Recondition</del>	<del>1,345,500</del>				-	8.2
O-H	Equipment Purchases	-	-	518,000	-	518,000	
Ø	<del>CTH F (Oconto Co. Line to CTH C) - Recondition</del>	<del>663,000</del>				-	3.4
Ø	<del>CTH P (CTH S to USH "141") - Overlay</del>	<del>1,300,000</del>				-	8.0
O-H	Equipment Purchases	-	-	-	573,000	573,000	
Ø	<del>CTH "BB" (CTH "B" - Oxbow Creek) - Recondition</del>	<del>526,655</del>				-	2.7
Ø	<del>CTH "E" (CTH "D" - STH "64") - Overlay</del>	<del>150,000</del>				-	0.9
Ø	<del>CTH "O" (CTH "OO" - CTH "N") - Overlay</del>	<del>1,332,500</del>				-	8.2
O-H	Equipment Purchases					593,000	593,000
	<b>Highway Total</b>	<b>2,785,000</b>	<b>840,000</b>	<b>1,693,000</b>	<b>573,000</b>	<b>593,000</b>	<b>6,484,000</b>

<sup>1</sup> Denotes net cost after Grant funds applied





**RFP#16-035-04 - PREMIUM COST WORKSHEET**  
**PROPERTY, LIABILITY, AND/OR A THIRD PARTY ADMINISTRATOR FOR EXCESS WORKERS' COMPENSATION INSURANCE**

VENDOR:	VENDOR:	VENDOR:
WI COUNTY MUTUAL INSURANCE CORPORATION	WI MUNICIPAL MUTUAL INSURANCE COMPANY	PMA MANAGEMENT CORPORATION
		<b>BID ONLY ON TPA &amp; RISK SERVICES FOR WORKERS' COMPENSATION</b>

COVERAGE	COVERAGE LIMITS	DEDUCTIBLE	PREMIUM	PREMIUM	PREMIUM
BUILDINGS, PERSONAL PROPERTY, AND PROPERTY IN THE OPEN PER OCCURRENCE	\$97,935,106	\$25,000	\$ 63,325	\$ 47,988	
SPECIFIC LIMIT ENDORSEMENT	\$300,000	\$25,000	INCLUDED ABOVE	\$ 207	
CONTRACTORS EQUIPMENT REPLACEMENT COVERAGE	\$5,620,947 \$1,000		INCLUDED W/BLDGS	\$ 9,780	
SPECIAL USE ANIMAL COVERAGE	\$17,600	\$1,000	INCLUDED W/BLDGS	INCLUDED W/BLDGS	
MOTOR VEHICLE COMPREHENSIVE REPLACEMENT COVERAGE	\$8,219,055	\$1,000	\$ 63,023	ALTERNATE BID	
MOTOR VEHICLE COLLISION REPLACEMENT COVERAGE	\$8,219,055	\$2,500	INCLUDED WITH ABOVE VEHICLE COMPREHENSIVE	INCLUDED WITH ABOVE VEHICLE COMPREHENSIVE	
POSITION SCHEDULE BOND REQUIREMENT	\$732,000		\$ 2,044	\$ 1,830	
GOVERNMENT CRIME: EMPLOYEE THEFT/DISHONESTY	\$100,000 PER EMPLOYEE	\$0	\$ 2,227	\$ 642	
GOVERNMENT CRIME: THEFT OF MONIES & SECURITIES INSIDE PREMISES	\$100,000	\$1,000	INCLUDED WITH EMPLOYEE THEFT/ DIHONESTY BID	\$ 807	
GOVERNMENT CRIME: THEFT OF MONIES & SECURITIES OUTSIDE PREMISES	\$100,000	\$1,000	INCLUDED WITH EMPLOYEE THEFT/ DIHONESTY BID	INCLUDED WITH EMPLOYEE THEFT/ DIHONESTY BID	
GOVERNMENT CRIME: COMPUTER FRAUD	\$100,000	\$1,000	INCLUDED WITH EMPLOYEE THEFT/ DIHONESTY BID	INCLUDED WITH EMPLOYEE THEFT/ DIHONESTY BID	
GOVERNMENT CRIME: FUNDS TRANSFER FRAUD	\$100,000	\$1,000	INCLUDED WITH EMPLOYEE THEFT/ DIHONESTY BID	INCLUDED WITH EMPLOYEE THEFT/ DIHONESTY BID	
PUBLIC ENTITY GENERAL & AUTOMOBILE LIABILITY: BODILY INJURY, PROPERTY DAMAGE, PERSONAL INJURY & ERRORS AND OMISSIONS COMBINED	\$10,000,000	\$25,000 PER OCCURRENCE \$100,000 AGGREGATE	\$ 219,625	(ALTERNATE BID)	
PUBLIC ENTITY GENERAL & AUTOMOBILE LIABILITY: UNINSURED MOTORIST	\$25,000 PER PERSON \$50,000 PER ACC.		INCLUDED WITH ABOVE LIABILITY BID	(ALTERNATE BID)	

**RFP#16-035-04 - PREMIUM COST WORKSHEET - ALTERNATE BIDS  
PROPERTY, LIABILITY, AND/OR A THIRD PARTY ADMINISTRATOR FOR EXCESS WORKERS' COMPENSATION INSURANCE**

VENDOR:	VENDOR:	VENDOR:
WI COUNTY MUTUAL INSURANCE CORPORATION	WI MUNICIPAL MUTUAL INSURANCE COMPANY	PMA MANAGEMENT CORPORATION
		<b>BID ONLY ON TPA &amp; RISK SERVICES FOR WORKERS' COMPENSATION</b>

COVERAGE	COVERAGE LIMITS	DEDUCTIBLE	PREMIUM	PREMIUM	PREMIUM
MOTOR VEHICLE COMPREHENSIVE REPLACEMENT COVERAGE		\$2,500		\$ 85,995	
MOTOR VEHICLE COLLISION REPLACEMENT COVERAGE		\$2,500		(INCLUDED IN ABOVE BID)	
GENERAL LIABILITY INCLUDING POLICY LIABILITY, EMPLOYMENT PRACTICES LIABILITY	\$10,000,000	\$100,000 per occurrence \$300,000 annual aggregate		\$ 137,500	
PUBLIC ENTITY GENERAL & AUTOMOBILE LIABILITY: UNINSURED MOTORIST				(INCLUDED IN ABOVE BID)	
CYBER LIABILITY COMPREHENSIVE FORM				\$ 7,500 (SEE SCHEDULE)	

PROPERTY QUOTATION IS BASED ON CURRENT SOV LIMIT AND SUBJECT TO REVISION BASED ON UPDATED SOV'S AND PROPERTY INVENTORIES FOR 2017			XXX		
PREMIUM INDICATION ABOVE INCLUDES A FULL PACKAGE RATE CREDIT AS A RESULT OF CONSOLIDATING THE LIABILITY, EXCESS WORKERS' COMPENSATION AND PROPERTY COVERAGE WITH THE COUNTY MUTUAL FOR 2017. FULL PACKAGE SAVINGS:				\$ 23,949	
SHOULD MARINETTE COUNTY CHOOSE TO PLACE PROPERTY OR EXCESS WORKERS' COMPENSATION ELSEWHERE WITH ANOTHER CARRIER OR PROVIDER, THE COUNTY'S CONSOLIDATION RATE CREDIT WOULD BE LESS. FOR CONSOLIDATING ONLY THE LIABILITY AND EITHER PROPERTY AND EXCESS WORKERS' COMPENSATION THE PACKAGE SAVINGS:				\$ 12,179	
SHOULD MARINETTE COUNTY CHOOSE TO PLACE BOTH PROPERTY AND EXCESS WORKERS' COMPENSATION WITH ANOTHER CARRIER OR PROVIDER, THE COUNTY WOULD NOT BE ELIGIBLE FOR A CONSOLIDATION CREDIT. THE LIABILITY PREMIUM WITH NO CONSOLIDATION RATE CREDIT:				\$ 243,574	

**RFP#16-035-04 - PREMIUM COST WORKSHEET - BIDS**  
**THIRD PARTY ADMINISTRATOR FOR EXCESS WORKERS' COMPENSATION INSURANCE**

VENDOR:	VENDOR:	VENDOR:
WI COUNTY MUTUAL INSURANCE CORPORATION	WI MUNICIPAL MUTUAL INSURANCE COMPANY	PMA MANAGEMENT CORPORATION
		BID ONLY ON TPA & RISK SERVICES FOR WORKERS' COMPENSATION

COVERAGE	COVERAGE LIMITS	DEDUCTIBLE	PREMIUM	PREMIUM	PREMIUM
EXCESS WORKER'S COMPENSATION THIRD PARTY ADMINISTRATOR (TPA)	COVERAGE TO BE PROVIDED AFTER SINGLE LIMITS ARE MET:	\$300,000 SNGL LIM / \$500,000 AG	\$ 49,940	(ALTERNATE BID - DOES NOT MEET SPECIFICATIONS)	(ALTERNATE BID - DOES NOT MEET SPECIFICATIONS)
WORKERS' COMPENSATION TPA SERVICE FLAT FEE					
WORKERS' COMPENSATION EXCESS INSURANCE (Excess Insurance is only available to WMMIC members.)					
TPA - CTG NEW AND TAKEOVER					
TPA - CTG NEW ONLY					

PREMIUM INDICATION ABOVE INCLUDES A FULL PACKAGE RATE CREDIT AS A RESULT OF CONSOLIDATING THE LIABILITY, EXCESS WORKERS' COMPENSATION AND PROPERTY COVERAGE WITH THE COUNTY MUTUAL FOR 2017. FULL PACKAGE SAVINGS:			\$ 23,949		
SHOULD MARINETTE COUNTY CHOOSE TO PLACE PROPERTY OR EXCESS WORKERS' COMPENSATION ELSEWHERE WITH ANOTHER CARRIER OR PROVIDER, THE COUNTY'S CONSOLIDATION RATE CREDIT WOULD BE LESS. FOR CONSOLIDATING ONLY THE LIABILITY AND EITHER PROPERTY AND EXCESS WORKERS' COMPENSATION THE PACKAGE SAVINGS:			\$ 12,179		
SHOULD MARINETTE COUNTY CHOOSE TO PLACE BOTH PROPERTY AND EXCESS WORKERS' COMPENSATION WITH ANOTHER CARRIER OR PROVIDER, THE COUNTY WOULD NOT BE ELIGIBLE FOR A CONSOLIDATION CREDIT. THE LIABILITY PREMIUM WITH NO CONSOLIDATION RATE CREDIT:			\$ 243,574		