



**Marinette County
HIGHWAY DEPARTMENT
Raymond G. Palonen
Highway Commissioner**

**AGENDA
WEDNESDAY, AUGUST 5, 2015
9:00 A.M.
PESHTIGO HIGHWAY SHOP**

1. Call to order
2. Approve/amend agenda items
3. Approve/amend minutes of July 15, 2015
4. Public Comment – Speakers will be limited to 5 minutes
5. Discuss/consider require snowmobile/ATV clubs to fill out a miscellaneous work in the right of way permit and pave the roadway shoulders at crossing locations, action if any
6. Discuss/consider approve the 2016 Highway Department user fees, action if any
7. Discuss/consider pursuing HRRRP Funding for CTH "O" from USH "8" to CTH "N" to incorporate safety improvements, action if any
8. Discuss/consider installing hidden entrance signs on CTH "A" at two private roadway locations (Getaway Lane and Royal Ann Lane), action if any
9. Discussion: 2015-2017 state biennial budget as it relates to the Highway Department, no action
10. Discuss/consider authorizing the Highway Commissioner to utilize available surplus funds from 2015 paving projects to continue paving westward on CTH "B" west of STH "141", action if any
11. Correspondences
12. Information: Commissioner's report
13. Informational: Report on activities by Highway Supervisors and Shop Foreman
14. Discuss/consider all Vouchers presented, action if any
15. Discuss/consider next meeting date, action if any
16. Adjourn

ADDENDUM(S)

Please note: Agenda items may not be considered and acted upon in the order listed.

Supervisors present at this meeting may constitute an unintended quorum of other county board committees. Supervisors appointed to the committee shall participate in action. Others may be present to listen and observe.

List the Members of the Committee

Chair Bousley	Supervisor Bauer	Supervisor Nichols	County Clerk	Media
Vice Chair Policello	Supervisor Kaufman	Corporation Counsel	County Administrator	

If you are an individual who needs a special accommodation while attending the meeting as required by the “Americans with Disabilities Act”, please notify the County Clerk, Marinette County Courthouse (715-732-7406) at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD 715-732-7760)

**Marinette County
HIGHWAY DEPARTMENT**



Raymond G. Palonen
Highway Commissioner

**MINUTES
Meeting of the Highway Committee
Wednesday, July 15, 2015
9:00 a.m.
Peshtigo Highway Office**

Members Present: Chairperson Bousley, Supervisors Policello, Bauer, Kaufman and Nichols

Members Absent: Supervisor Kaufman

Others Present: Highway Commissioner Ray Palonen, Patrol Superintendent Joe Baranek, Financial Director Pat Kass, Accountant Hollie Viestenz, County Administrator Shawn Hennessee, County Clerk Kathy Brandt and Peshtigo Times

1. Call to Order

Meeting called to order by Chair Bousley at 9:00 a.m.

2. Approve/amend Agenda

Motion (Policello/Nichols) to approve the agenda as presented. Motion carried.

3. Approve/correction of minutes

Motion (Bauer/Nichols) to approve the minutes of July 15, 2015 as presented. Motion carried.

4. Public Comment

Gene Kussart – Donohue and Associates – CTH “U”
Mike Exford – Mead and Hunt – Little River Bridge Project – Public meeting
Wednesday, July 22, 2015, 4:00 p.m., Peshtigo Town Hall

5. Adjustment for 2014 Winter Maintenance

Motion (Bauer/Nichols) to approve the transfer of \$166,873.76 from County Road Projects Fund to Winter Maintenance Fund for fiscal year 2014 to cover deficit for the winter maintenance plan. Motion carried. The Department has implemented procedures for more accurate tracking of sand/salt usage.

6. Including CTH “Q” In Long Range Maintenance Plan

Motion (Nichols/Bauer) to approve the Village of Pound request to include CTH “Q”, within the village limits, in the county’s long range maintenance plan. Motion carried.

7. Releasing Retainer - CTH “BB” Project

Motion (Bauer/Policello) to approve releasing \$21,082.25 Northeast Asphalt retainer from the 2014 CTH “BB” project that was held to ensure landscaping was completed by the general contractor. Motion carried.

8. Discretionary Maintenance Agreement

Motion (Policello/Nichols) to recommend County Board approve Discretionary Maintenance Agreement with WisDOT for asphalt repair for a total of \$75,000. Motion carried. Work to consist of rut filling on US Highway 8 west of the Town of Goodman.

9. Correspondence

None

10. Information: Commissioner’s report

- CTH G project funding application has been submitted to WisDOT
- Three bridge projects forward to WisDOT for Federal Aid
- CTH V project has been completed and a punch list has been developed
- Curb and gutter will be installed at the intersections of– CTH C & V, W & B
- Various municipal projects – Towns of Athelstane, Pembine, Peshtigo, Silver Cliff Wagner, and City of Peshtigo
- State Highway 180 chipsealing from Wausaukee to CTH X
- Review of General Maintenance Budget balance
- CTH P bridge repair
- Meeting with County Administrator to discuss 2016 budget

11. Informational: Report on activities by Highway Supervisors

- Rubber melter engine repair
- Tri-axle trucks delivery expected in August
- Excavated test pits for gravel near CTH “I”, little was found
- Mowing road sides
- Completion of City of Niagara emergency road repair due to storm

12. Schedule of Vouchers

Motion (Policello/Bauer) to approve Schedule of Vouchers in the amount of \$678,929.44 as presented. Motion carried.

13. Next Meeting Date

The next meeting will be on August 5th, 2015, 9:00 a.m., Peshtigo Highway Shop.

14. Adjournment

Motion (Nichols/Policello) to adjourn the meeting at 9:50 a.m. Motion carried.

Kathy Brandt
County Clerk

Date approved/correct

Raymond Palonen

From: Carl Meverden
Sent: Thursday, July 30, 2015 8:37 AM
To: Raymond Palonen
Cc: Joe Baranek
Subject: ATV TRAILS

Ray, we have constant problems with are shoulders where ATV are crossing our roads. We are adding material to the shoulder at least two times a month, or we have a bad drop off around 4 to 6 inches deep and 3 to 8 foot long. I was wondering if it is possible to make the ATV clubs pave the approaches where they cross our roads.

Ray, who should fix the fences on the trails that are attached to our bridges, I think it was done with snowmobile drag.

Carl

Marinette County 2016 User Fees

HIGHWAY DEPARTMENT - continued

Fee Description	Fee Amount	Fee Determination	Projected Revenue	Collection Method
Gravel at Pit	Based on Cost	Actual Cost	Actual Cost	Bi-Monthly Invoices
Breaker run Gravel	Based on Cost	Actual Cost	Actual Cost	Bi-Monthly Invoices
Recycled Material	Based on Cost	Actual Cost	Actual Cost	Bi-Monthly Invoices
Mixed Sand	Based on Cost	Actual Cost	Actual Cost	Bi-Monthly Invoices
Salt	Based on Cost	Actual Cost	Actual Cost	Bi-Monthly Invoices
Patch Material	Based on Cost	Actual Cost	Actual Cost	Bi-Monthly Invoices
Top Dirt	Based on Cost	Actual Cost	Actual Cost	Bi-Monthly Invoices
Fuel	Cost + Legal handling <i>0.08</i>	Actual Cost	\$ 33,994.00	Bi-Monthly Invoices
Utility Permit - Including Service Connections Perpendicular to ROW	\$50 Admin Fee + \$.10 per Lineal Mainline Foot	Fee Cost	\$ 3,000.00	At Time of Request
Open Roadway Cuts - -Excluding Municipal Owned Utilities	\$1,000.00 per Permit	Fee Cost	\$ 1,000.00	At Time of Request
Road Closure - Non-Emergency	\$500.00 per Day	Fee Cost	\$ 500.00	At Time of Request
Municipal/Agency ROW Request	Fee waived			
Utility Permit within County	Fee waived			
Construction Projects	Fee waived			
Driveway/ROW Permits	\$50.00 per Permit	Fee Cost	\$ 800.00	At Time of Request
Commercial Access	\$100.00 per Permit	Fee Cost	\$ 200.00	At Time of Request
Remove Illegal Driveway	At Cost	Actual Cost	Actual Cost	At Time of Request
Access Road	\$250.00 per Permit	Fee Cost	\$ 250.00	At Time of Request
Towns/Municipalities	Fee waived			

Miscellaneous Work in ROW permits	\$50.00 per Permit	Fee Cost	\$	500.00	At Time of Request
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Marinette County 2016 User Fees

HIGHWAY DEPARTMENT - continued

Fee Description	Fee Amount	Fee Determination	Projected Revenue	Collection Method
Transportation Permits				
Overweight	\$50.00 per Load	Fee Cost	\$ 3,000.00	At Time of Request
Overweight	\$50.00 per Load	Fee Cost	\$ 3,000.00	At Time of Request
Spring Breakup permit (Over Posted Load)	\$50.00 <i>No Fee</i>	<i>Fee Cost</i>	<i>2,500.00</i>	<i>At Time of Request</i>
- Upon approval of Highway Commissioner unless exempt by policy				
Used Guardrail & Components	50% of Market Value	Fee Cost	\$ 500.00	Time of Purchase
Used Culverts	50% of Market Value	Fee Cost	\$ 500.00	Time of Purchase

Raymond Palonen

From: Nelson, Scott - DOT [Scott.Nelson@dot.wi.gov]
Sent: Thursday, July 16, 2015 2:22 PM
To: Raymond Palonen
Subject: Corridor Safety Evaluation Opportunity for CTH O, Marinette County
Attachments: Marinette_CTH O_info packet.pdf

Hi Ray,

I left you a voice mail as well. Attached is the information for the High Risk Rural Roads Program (HRRRP) for 2015. CTH O was identified as a potential candidate project to have a corridor safety evaluation completed similar to the one done on CTH U. The packet of information explains the program and process for this location.

Below is some more information on the HRRRP for your information.

1. The current focus of the HRRRP is to employ low-cost treatments to reduce run-off-the road crashes in rural corridors.
2. Candidate corridors were identified through a statewide analysis of crash data performed by the Traffic Operations and Safety Laboratory at UW-Madison.
3. The Corridor Safety Evaluations (CSE) are prepared by a WisDOT consultant (AECOM) at no cost to the county.
4. A key part of the CSE is a field review by the WisDOT consultant. County commissioners and/or county engineers are welcome to participate in the field reviews if they would like.
5. The counties are under no obligation to submit a request for HRRRP funding after the CSE is completed.
6. If the county chooses to submit a request for HRRRP funding after the CSE is completed, they are not required to perform all of the safety treatments recommended in the CSE. They may choose any or all of the recommended treatments.
7. Generally, LFAs are allowed for the types of improvements that are eligible for HRRRP funding.
8. Intersection improvements are not eligible for HRRRP funding (with the exception of minor signing and marking work).
9. The CSE may identify safety issues that are beyond the scope of the HRRRP. In these cases, the county may wish to address the situation through the standard HSIP program.
10. Funding items:
 - a. Design and construction are eligible for HRRRP funding.
 - b. Real estate is not eligible for HRRRP funding.
 - c. Approved HRRRP projects are funded with 90% federal funding. The county is responsible for the required 10% match.

If you agree to move forward with the CSE, a general timeframe is noted below:

- August/September: AECOM performs field review and prepares a CSE for CTH O
- October/November: AECOM provides the CSE to WisDOT for review
- November/December: CSE is provided to you for review

- February: You may submit a HRRRP application using the information from the CSE
- March: WisDOT HSIP Review Committee evaluates all HRRRP applications
- April: Approved projects proceed into the local project delivery process

Once again, the county is under no obligation to submit HRRRP applications once the CSE is complete.

Please let me know by Friday, July 24, 2015 if you are agreeable to allowing AECOM to complete the CSE on CTH O.

Thank you,

Scott A. Nelson, P.E.

WisDOT-DTSD-NE Region Traffic

Office: 920.492.5651

Cell: 920.366.2109

Fax: 920.492.5640

email: scott.nelson@dot.wi.gov



FINAL 2015-17 STATE BIENNIAL BUDGET SUMMARY

Governor Scott Walker signed the 2015-17 State Biennial Budget (2015 Wisconsin Act 55) on July 12, 2015. The following is a comprehensive summary of budget items impacting counties.

Please contact the WCA Government Affairs Staff with any questions.

Kyle Christianson, Director of Government Affairs
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Dan Bahr, Government Affairs Associate
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TRANSPORTATION AND PUBLIC WORKS

Transportation Funding: The budget includes a total of \$6.3 billion invested for transportation.

Transfers to the Transportation Fund: The budget transfers a one-time payment of \$21 million from the Petroleum Inspection Fund to the Transportation Fund in both fiscal years 2015-16 and 2016-17.

General Transportation Aids: The budget maintains current state funding commitments to counties by retaining statutory funding levels for General Transportation Aids based on funding in the second year of the previous biennium. The previous biennial budget (2013 Wisconsin Act 20) allocated a 4% increase to the program in the second year of the budget (CY 2015). The budget retains the 2015 funding level for calendar years 2016 and 2017.

Routine Maintenance Agreements: The budget maintains current funding for routine maintenance agreements between the state and counties.

Transit Funding: The budget funds Mass Transit Operating Aids at current levels. The previous biennial budget (2013 Wisconsin Act 20) allocated a 4% increase to the program in the second year of the budget. This funding was allocated as follows:

- A. Tier A-1 Milwaukee: \$1,851,700
- B. Tier A-2 Madison: \$486,600
- C. Tier B Systems: \$706,300
- D. Tier C Systems: \$149,700

The allocation approved in the budget remains the same in both years of the current biennium and thereafter.

State Highway Rehabilitation Funding: The budget provides \$1.51 billion for the State Highway Rehabilitation Program. The funding for this program is reduced by \$103 million in the biennium.

Dam Projects: The budget provides \$4 million for dam repair, reconstruction and removal projects.

Elderly and Disabled Specialized Transportation Aids for Counties: The budget renames the program, "Seniors and Individuals with Disabilities Specialized Transportation Aids Appropriation." Funding is increased for the program by \$438,000, a 1% increase in funding in each year of the biennium.

Freight Rail Preservation Program: The budget provides \$30 million in general obligation bond authorization for the freight rail preservation program. This is a \$22 million reduction compared to the 2013-15-budget.

Car-Killed Deer: The budget maintains the annual allocation of \$350,700 for the DNR to contract for the removal of car-killed deer. However, the budget stipulates that state dollars may only be used to provide for car-killed deer pickup on the state system. Local jurisdictions are now responsible for car-killed deer pickup on their systems.

Bicycle and Pedestrian Facilities: The budget replaces current law with a provision specifying that WisDOT is required to give due consideration to establishing bikeways and pedestrian ways in all new highway construction and reconstruction projects funded in part or in whole with state or federal funds with the following exceptions:

- a. Bicyclists or pedestrians are prohibited by law from using the highway that is the subject of the project.
- b. The project is funded in whole or in part from state funds, unless the governing body of each municipality in which a portion of the project will occur has adopted a resolution authorizing the Department to establish the bikeway or pedestrian way.
- c. If the federal government provides written notice to the Department that establishment of such facilities as part of a project is a condition for the use of federal funds for that project.

Trans 75 Repeal: The budget eliminates Trans 75, the chapter of administrative code relating to the inclusion and exclusion of bikeways and pedestrian walkways in highway projects.

Transportation Alternatives Program: The budget repeals state funding for the Transportation Alternatives Program resulting in savings of \$1 million annually. Under current law, state funding for this program can only be used for bicycle and pedestrian projects. Base level federal funding of \$7,049,300 annually remains in the program. Further, because no state funding is used to meet the required match, no change to the percent of project costs paid by local governments is anticipated.

Transportation Fund Solvency Study: The budget provides \$1 million for WisDOT to study methods of improving the transportation fund's solvency.

Community Sensitive Design: The budget prohibits WisDOT from funding Community Sensitive Design on highway projects, resulting in \$7 million in savings. This provision prohibits state dollars from being spent on highway improvement projects that WisDOT determines are primarily related to the aesthetic preferences of communities adjacent to the project. This provision is applicable to contracts entered into after July 12, 2015.

Advertising Revenues: The budget allows WisDOT to collect advertising revenues at state-owned rail stations.

Motor Fuel Tax to Bond Program: The budget pledges the motor fuel tax to the Transportation Revenue Bond Program, which will increase the debt service coverage in the program.

State-Owned Lift Bridges: The budget provides an additional \$330,000 to counties for operating and maintaining state bridges. There are currently 14 lift bridges operated in five counties; the state is responsible for operational costs.

Culvert Permitting: The budget adds statutory language that the construction or replacement of a culvert, as well as the maintenance thereof, is exempt from waterway permitting requirements if the culvert is replacing an existing culvert and is placed substantially in the same location as the culvert being replaced. Further, if the DNR requires a person who replaces a culvert to seek a permit for a culvert that would otherwise be exempt or if the DNR requires conditions under a new permit that are different than conditions for the existing permit, the DNR is required to reimburse the person for the "reasonable costs" associated with meeting the DNR requirements.

AGRICULTURE, ENVIRONMENT AND LAND USE

Private On-Site Wastewater Treatment Systems: The budget provides \$1,645,000 in 2015-16 and \$840,000 in 2016-17 for grants to low income homeowners for partial reimbursement for the replacement or rehabilitation of a private on-site wastewater treatment system (POWTS).

Mapping: The budget provides increased funding to the Bureau of Parks and Recreation and the Division of Forestry for improved geographical information system activities and global positioning system activities to more accurately identify property boundaries. A total of \$100,000 is provided in each year of the biennium.

County Forest Administrative Grant: The budget removes funding for County Forest Administrative Grants. The County Forest Administrative Grant has provided funding to counties who employ a 4-year degreed professional forester in the position of county forest administrator or assistant county forest administrator. In 2007, the DNR was given statutory authorization to fund up to 50% of the cost of a county's annual dues to a nonprofit organization that provides leadership and counsel to a county's forest administrator and to serve as a liaison to the Department of Natural Resources.

Shoreland Zoning Policy Changes: The budget makes several policy changes limiting the scope of county shoreland zoning ordinances:

- Counties may not enact ordinances that require or prohibit the installation of outdoor lighting.
- Counties may not enact ordinances requiring approval, impose a fee or mitigation requirement, or otherwise prohibit or regulate the maintenance, repair, replacement, restoration, rebuilding or remodeling of all or any part of a nonconforming structure, if the activity does not expand the footprint of the nonconforming structure.
- A county ordinance may not require any approval for, impose any fee or mitigation requirement or otherwise prohibit or regulate, the vertical expansion