



**Marinette County  
HIGHWAY DEPARTMENT  
Raymond G. Palonen  
Highway Commissioner**

**AGENDA  
WEDNESDAY, JUNE 3, 2015  
9:00 A.M.  
PESHTIGO HIGHWAY SHOP**

1. Call to order
2. Approve/amend agenda items
3. Approve/amend minutes of May 20, 2015
4. Public Comment – Speakers will be limited to 5 minutes
5. Discuss/consider authorize mileage and per diem for committee members attending the summer highway conference, action if any
6. Discussion drainage complaints on CTH "BB" from Keller Road to the south, no action
7. Correspondences
8. Information: Commissioner's report
9. Informational: Report on activities by Highway Supervisors and Shop Foreman
10. Discuss/consider all Vouchers presented, action if any
11. Discuss/consider next meeting date, action if any
12. Adjourn

**Please note:** Agenda items may not be considered and acted upon in the order listed.

Supervisors present at this meeting may constitute an unintended quorum of other county board committees. Supervisors appointed to the committee shall participate in action. Others may be present to listen and observe.

List the Members of the Committee

Chair Bousley	Supervisor Bauer	Supervisor Nichols	County Clerk	Media
Vice Chair Policello	Supervisor Kaufman	Corporation Counsel	County Administrator	

**If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans with Disabilities Act", please notify the County Clerk, Marinette County Courthouse (715-732-7406) at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD 715-732-7760)**



## Marinette County HIGHWAY DEPARTMENT

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Raymond G. Palonen  
Highway Commissioner

**MINUTES**  
**Meeting of the Highway Committee**  
**Summer Road Tour**  
**Wednesday, May 20, 2015**  
**9:00 a.m.**  
**Peshtigo Highway Office**

**Members Present:** Chairperson Bousley, Supervisors Policello, Bauer, Kaufman and Nichols

**Others Present:** Highway Commissioner Ray Palonen, Patrol Superintendent Joe Baranek and Administrative Assistant Kellie Hartman

**1. Meeting Called to Order**

Meeting called to order by Chair Bousley at 9:00 a.m.

**2. Approve/amend Agenda**

**Motion** (Kaufman/Nichols) to approve the agenda and the addendum. Motion carried.

**3. Approve/correction of minutes**

**Motion** (Bauer/Policello) to approve the minutes of May 6, 2015 as presented. Motion carried.

**4. Public Comment**

None

**5. Purchase of hot mix asphalt pavement for CTH "B" (LRIP) from CTH "W" to Belgium Rd**

**Motion** (Policello/Nichols) to authorize the Highway Commissioner to purchase hot mix asphalt pavement for CTH "B" (LRIP) from CTH "W" to Belgium Rd from Northeast Asphalt, Inc. for unit prices provided in the proposal. Motion carried.

**6. 2016-2020 Highway Department Capital Improvement**

**Motion** (Nichols/Kaufman) to recommend the Finance Committee approve the draft of the 2016-2020 Highway Department Capital Improvement Plan. Motion carried.

**7. Traffic Safety Committee recommendation regarding ATV/UTV on CTH “K”**

**Motion** (Nichols/Kaufman) to accept the Traffic Safety Commission’s recommendation to deny Ranger Cities Riders Snowmobile/ATV/UTV request for ATV route east end of CTH “K”, due to safety concerns, but encourage off-road use along but outside of County Right-a-Way. Motion carried.

**8. Local Force Account with WisDOT for ditch cleaning on USH “141” for \$5,000**

**Motion** (Nichols/Policello) to accept the Local Force Account contract for the Wisconsin Department of Transportation for ditch cleaning on USH “141” between Crivitz and Middle Inlet for a total of \$5,000.00. Motion carried.

**9. Performance based maintenance agreement with WisDOT for \$113,873.22 for crack filling STH “180”**

**Motion** (Policello/Kaufman) to recommend County Board approve the performance based maintenance agreement with the Wisconsin Department of Transportation for crack filling on STH “180” from USH “141” to CTH “X” for a total of \$113,873.22. Motion carried.

**10. Schedule of Vouchers**

**Motion** (Bauer/Kaufman) to approve the vouchers in the amount of \$116,324.85 as presented. Motion carried.

**11. Next Meeting Date**

The next meeting will be on June 3<sup>rd</sup>, 2015 beginning at 9:00 a.m. at the Peshtigo Highway Shop.

Supervisors Nichols and Policello left at 9:40 a.m.

**12. Spring Road Tour**

Toured CTH’s “BB”, “B”, “Q”, “A”, “V”, “G” and “P” bridge. No action taken.

**13. Adjournment**

**Motion** (Bousley/Kaufman) to adjourn the meeting at 1:15 p.m. Motion carried.

Kellie Hartman/Administrative Assistant  
Date approved/correct

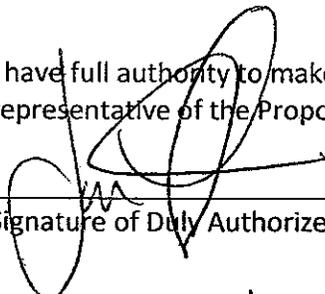
ATTACHMENT A  
RFQ#15-037-30  
PRODUCTION OF HOT MIX ASPHALT MATERIALS FOR CTH "B"  
TABULATION SHEET

CTH "B" (CTH "W" to Belgium Road) LRIP Project

Asphalt Plant Location Pounds

E0.3 19.0mm Price / Ton	<u>\$ 44.<sup>30</sup></u>
E0.3 12.5mm Price / Ton	<u>\$ 44.<sup>30</sup></u>
E1.0 19.0mm Price / Ton	<u>43.<sup>10</sup></u>
E1.0 12.5mm Price / Ton	<u>43.<sup>10</sup></u>

I have full authority to make such statements and to submit this quote as the duly recognized representative of the Proposer.

  
Signature of Duly Authorized Individual

5-6-15  
Date

Printed Name: Jon Leach  
Title: Agent  
Address: 1524 Atkinson Drive Green Bay WI 54303  
Phone Number: 920.494.0543  
Email Address: jleach@neasphalt.com



OFFICE OF  
**COUNTY ADMINISTRATOR**

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**To:** Highway Committee  
**From:** Administration  
**Date:** May 20, 2015  
**Re:** Five Year Capital Improvement Plan

Marinette County annually prepares a Five Year Capital Improvement Plan (CIP). The purpose of the plan is to set a realistic schedule of capital improvements that can be implemented within the limits of the county's financial resources. The County Board has approved a six million debt issuance limit for 2016. Department heads have worked to put together a proposed project list over five years to give board members an idea of future needs. The Finance Director has reviewed the recommendations and has made few, if any, changes.

This document is presented to the committee for review and action. It is a working document meant for discussion. The items may be moved forward on the schedule or pushed out as the committee determines. If a particular item is objectionable, it may be removed.

The process for the CIP is as follows: committees of jurisdiction will review their CIP at their May meeting and, upon approval, will forward it to the June Finance Committee for review and approval. Once Finance has approved the document in its entirety, it will be forwarded to the full County Board for approval. The timeline is such that the full CIP should go to the board for approval at its June meeting.

2016 Capital Project 5-Year Outlook Summary

DRAFT

**Key for Funding Source:**

D = Debt Service G = Grants and Aids O = Operating Revenues F = Forestry Heavy Equip Fund P = Forestry & Parks Development Fund O-H = Operating Revenues Highway T = Property Tax S = Sales Tax S or D = Sales Tax or Debt FB = Fund Balance

**2016 EXECUTIVE BONDING PROPOSAL AND CAPITAL IMPROVEMENTS PROGRAM (CIP)**

DIVISION/ DEPARTMENT HIGHWAY	Mileage	FUNDING SOURCE	PROJECT DESCRIPTION	2016	2017	2018	2019	2020	TOTAL
	3.3	D	CTH B (West Co. Line to USH 141) - Recondition	644,000	-	-	-	-	644,000
	3.2	D	CTH "B" (Dahi Road to CTH "T") - Overlay	618,000	-	-	-	-	618,000
	-	D	CTH "BB" Bridge Replacement	175,000	-	-	-	-	175,000
	-	D	CTH "G" (CTH "E" to Spur Road) - Engineering	35,000	-	-	-	-	35,000
	5.4	D	CTH H (USH 8 to Forest Co. Line) - Recondition	1,100,000	-	-	-	-	1,100,000
	2.6	D	CTH N (City of Niagara to Florence Co. Line) - Recondition	752,000	-	-	-	-	752,000
	7.0	D	CTH R (USH 141 to Milne Road) - Overlay	1,100,000	-	-	-	-	1,100,000
	-	D	CTH "U" (USH 8 to North County Line)	12,500	-	-	-	-	12,500
		O-H	Equipment Purchases	717,000	-	-	-	-	717,000
	1.0	D	CTH "J" (CTH "M" - South Co. Line) - Recondition	-	195,000	-	-	-	195,000
	4.5	D	CTH S (STH 64 to CTH P) - Recondition	-	897,000	-	-	-	897,000
	11.9	D	CTH W (STH "64" to UTH "141") - Recondition	-	2,243,000	-	-	-	2,243,000
	5.3	D	CTH W (Osmanski Road to Parkway Rd.) - Recondition	-	1,034,000	-	-	-	1,034,000
		O-H	Equipment Purchases	-	676,000	-	-	-	676,000
	8.7	D	CTH C (CTH "F" to CTH "A") - Recondition	-	-	1,697,000	-	-	1,697,000
	5.3	D	CTH P (USH "141" to CTH W) - Overlay	-	-	845,000	-	-	845,000
	7.0	D	CTH W (Relf Road to STH "64") - Recondition	-	-	1,365,000	-	-	1,365,000
		O-H	Equipment Purchases	-	-	865,000	-	-	865,000
	3.8	D	CTH "RW" (Peshtigo Limits - STH "64") - Recondition	-	-	-	546,000	-	546,000
		D	CTH "G" (CTH "E" to Spur Road) - Rehabilitation	-	-	-	495,000	-	495,000
	4.8	D	CTH G (CTH W to East Spur Road) - Recondition	-	-	-	936,000	-	936,000
		D	CTH "O" (USH "8" - CTH "OO") - Recondition	-	-	-	1,345,500	-	1,345,500
		O-H	Equipment Purchases	-	-	-	845,000	-	845,000
	3.4	D	CTH F (Oconto Co. Line to CTH C) - Recondition	-	-	-	-	663,000	663,000
		D	CTH "M" (USH "41" - STH "141") - Overlay	-	-	-	-	1,669,500	1,669,500
	8.0	D	CTH P (CTH S to USH "141") - Overlay	-	-	-	-	1,300,000	1,300,000
		O-H	Equipment Purchases	-	-	-	-	647,000	647,000
			<b>Highway Total</b>	<b>5,153,500</b>	<b>5,045,000</b>	<b>4,772,000</b>	<b>4,167,500</b>	<b>4,279,500</b>	<b>23,417,500</b>

<sup>1</sup> Denotes net cost after Grant funds applied

CTH BB Little River Bridge Replacement (Federal Bridge Aid)  
 CTH B (Belgium Road to CTH W) - Recondition (CHIP Funding)  
 CTH G (CTH "E" to Spur Road) - Rehabilitation (STP-Rural Funding)  
 CTH "U" (USH 8 to North County Line) (HRRHH Funding)

\* STP-R funding is dependent upon WisDOT project approval\*



**Marinette County  
Traffic Safety Commission**

**MINUTES**

Wednesday, May 13, 2015 at 10:00 a.m.  
2161 University Drive, Marinette, WI  
Law Enforcement Center Conference Room

**Members Present:** Lt. Jim Albright, Sheriff Sauve, Ray Palonen, Mike Panosh, Randy Asman, State Trooper Luke Newman, Dr. Dean Magnin and Larry Nichols  
**Excused:** Tom Westlund, Rick Ahrens, and Allen Brey  
**Also Present:** Chief Ida Soletske, Ranger City Riders members Greg Reinhardt and Sean Bright, Sgt. Joe Nault and Fae Olson, Secretary

**1. Call to Order. Roll Call.**

Chair Albright called the meeting to order at 10:00 a.m.

**2. Approve/Amend Agenda Items.**

**MOTION (Magnin/Palonen)** to approve the Agenda as presented. Motion carried.  
No negative vote.

**3. Approve/Amend Minutes of February 11, 2015 Meeting.**

**MOTION (Magnin/Palonen)** to approve the Minutes as written. Motion carried.  
No negative vote.

**4. Public Comment.**

None at this time.

**5. Correspondence.**

Lt. Albright received traffic light complaint intersection Co T and HWY 41. Complaint sent to DOT. Albright complimented DOT for the quick response in handling matter.

**6. Safety concerns and improvements STH 64 curve east of CTH RW.**

Randy Asman presented past traffic accidents for past five years on STH 64 curve east of CTH RW area. Recently, DOT increased size of chevron signs from 18x24 to 18x30, but within two days two of the signs were knocked down. County/DOT will continue to monitor.

**7. Ranger Cities Riders ATV route request.**

**MOTION (Palonen/Magnin)** recommendation to HWY Committee to deny Ranger Cities Riders Snowmobile/ATU/UTV Club request for ATV route east end of CTH K, due to safety concerns, but encourage off-road use along but outside of County right-a-way. Motion carried. No negative vote.

## CONTRACT FOR CONSTRUCTION Local Force Account

Wisconsin Department of Transportation  
DT2056 7/2005

Project ID 1491-09-71	Contract Amount \$5,000.00	<b>Contract between WDOT and Local Governmental Unit</b> <input type="checkbox"/> Municipality <input type="checkbox"/> City of <input type="checkbox"/> Village of <input type="checkbox"/> Town of <input checked="" type="checkbox"/> County – Who is doing the work Marinette
Road Name Crivitz - Middle Inlet		
Highway USH 141	County – Where Work Performed Marinette	<input type="checkbox"/> Work on Local Units System (CEF to DTSD Region, Contract to BPD) <input type="checkbox"/> Work on Another Local Units System (CEF to DTSD Region, Contract to BPD)
<input checked="" type="checkbox"/> Work on STH System - SHR Funded (CEF to BHO, Contract to BHO)		
<input type="checkbox"/> Work on STH System – Non-SHR Funded (CEF to BHO, Contract to BHO)		
Type of Work Ditch Cleaning		
Approximate Start Work Date May 1, 2015		Approximate Stop Work Date December 31, 2018

This contract is made and entered into by and between the Wisconsin Department of Transportation, designated the "Department", and the above-identified county or municipality, designated the "Local Governmental Unit", represented by its designees for constructing the above-specified project. The Department finds and determines that it is more feasible and advantageous for highway purposes to construct the identified project with the Local Governmental Unit's organization, forces, and equipment. The Department and Local Governmental Unit mutually agree to the provisions on the attached pages, which are made a part of this contract.

### Recommended for Approval

#### For County or Municipality

#### For Wisconsin Department of Transportation

(Name)	(Date)
(Title)	
(Name)	(Date)
(Title)	
(Name)	(Date)
(Title)	
(Name)	(Date)
(Title)	

(Regional Director)	(Date)
<b>Approved for the State of Wisconsin</b>	
(Contract Specialist)	(Date)
(Director of Project Development)	(Date)
(Governor of Wisconsin)	(Date)



Wisconsin Department of Transportation  
**AGREEMENT FOR PERFORMANCE BASED MAINTENANCE  
 2015 PILOT PROGRAM**



County Marinette	Agreement Amount \$113,873.22	Project ID(s) : Click here to enter project ID(s).
Highway Location(s) Asphalt Pavement Rout and Seal – STH 180 (USH 141 – CTH X)		
Start Date April 27, 2015	Completion Date December 31, 2015	

The State of Wisconsin Department of Transportation (DEPARTMENT) authorizes the maintenance project herein described, and the above designated COUNTY, represented by its County Highway Committee and/or Highway Commissioner, agrees to perform such operations and furnish such materials as listed in the schedule below and complete the work by the date indicated above. It is understood that the highway maintenance services as authorized under this Agreement shall be accomplished in compliance with state and federal law. It is acknowledged that this Agreement will be consistent with Section 5, Performance Based Maintenance as agreed to under the Memorandum of Understanding between the Department, WCHA and WTBA dated August, 2013. Authorization for the payment of this work is found under s. 84.07 (2) (b). Payment for services and materials provided under this Agreement shall be made within 30 days of presentation of final county invoice and mutually agreed measurement of quantities and acceptance by the department of work performed.

In connection with the services provided under this Agreement, the County agrees not to discriminate against any employee or applicant for employment because of sex, age, race, religion, color, handicap, physical condition, developmental disability as defined in s. 51.05 (5), sexual orientation, or national origin. This provision shall include, but not limited to the following: employment upgrading, demotion or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The County further agrees to post in a conspicuous place, available for employees and applicants for employment, notices setting forth these provisions.

It is understood all work performed by the COUNTY as authorized under this agreement shall adhere to the guidelines, procedures, and standards set forth by the DEPARTMENT in the Special Provisions for the PBM 2015 Pilot Program, Standard Specifications for Highway and Structure Construction, the Highway Maintenance Manual, and the supplemental special provisions as stated for each project within this contract. If there is a discrepancy between documents the supplemental special provisions shall govern. If there is a discrepancy between the remaining documents the governing order is as outlined in 105.4 of the Standard Specifications for Highway and Structure Construction. Both the Department and

the County recognize that based upon unit price reimbursement the County may generate revenues over expenditures or may have expenditures over revenues.

Work not listed in the below schedule will not be subject to reimbursement unless such work has been formally authorized and approved by an appropriate project change order. The unit prices quoted for the work items are agreed to be the prices used in extending the quantities for work performed. A change order is the written authorization by the DEPARTMENT covering work not otherwise provided for in the Agreement. This may include: work that does not appear in the Agreement as a specific work item accompanied by a unit price, differing site conditions, significant changes in the character of work, additions of work, deletion of work, and revisions or amendments to the Agreement. The work items and units agreed upon and listed in the schedule below may vary from planned quantity by up to 15% without requiring a change order to the Agreement.

The DEPARTMENT may terminate this Agreement before expiration for reasons beyond control of the DEPARTMENT or default. Once determining that termination is in the DEPARTMENT'S or public interest, the DEPARTMENT will provide a written termination notice specifying the extent of termination and the effective date. In the event the agreement is terminated by the DEPARTMENT, the COUNTY shall be paid the reasonable value for services and materials rendered to the DEPARTMENT up to the time of termination. Cause for default shall be the COUNTY's failure to perform work with sufficient workers, equipment, or materials, or complete work within the agreement time specified.

The COUNTY may terminate before expiration of this Agreement for "good cause" or default. Upon termination for good cause by the County, the County must continue service until the DEPARTMENT secures a replacement provider, which the DEPARTMENT will seek and pursue immediately upon receiving a written termination notice from the COUNTY. If the DEPARTMENT does not secure a replacement provider within 45 days the COUNTY is relieved of its service. The County must compensate the DEPARTMENT for any harm caused by early termination. Cause for default shall be the DEPARTMENT's failure to make payments to the COUNTY as required by this Agreement.

**Approved for County Highway Department**

**Approved for Department of Transportation**

\_\_\_\_\_  
County Highway Commissioner                      Date

\_\_\_\_\_  
Regional Director                                      Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Director, Bureau of Highway Maintenance      Date

\_\_\_\_\_  
Highway Committee                                      Date

**Scope of Work:**

XXXX-XX-XX: This work includes routing, cleaning and sealing of asphalt pavement cracks within the roadway travel lanes and paved shoulders.

**Limits of Work:**

XXXX-XX-XX: STH 180, USH 141 – CTH X

**Supplemental Special Provisions:**

1. Holiday work hours for the Memorial Day holiday. No work is allowed from 12:00 PM Friday May 22nd, 2015 through 6:00 AM Tuesday May 26th, 2015.
2. Holiday work hours for the 4th of July holiday. No work is allowed from 12:00 PM Friday July 3rd, 2015 through 6:00 AM Monday July 6th, 2015.
3. Holiday work hours for the Labor Day holiday. No work is allowed from 6:00 AM Friday September 4th, 2015 through 6:00 AM Tuesday September 8th, 2015.
4. Overbanding is required on all sealant placed. A Squeegee, BrewPro Pivoting Shoe wand attachment, or equivalent, as accepted by a representative of the DEPARTMENT, shall be used.
5. The County shall utilize paper, sand, or anti-tracking solution to any warm sealants prior to opening to traffic to prevent tracking on the roadway.
6. A three (3) day notice to the DEPARTMENT is required prior to starting work.
7. Pavement markings damaged shall be reapplied in-kind. Payment shall be incidental to the Asphalt Pavement Rout and Seal – Installation Work Item, Item Number 492.9010.M.
8. Crack sealing material shall meet ASTM D6690 – Type IV specifications.

**SCHEDULE OF WORK ITEMS**

<u>Work Item No.</u>	<u>Item Description</u>	<u>Units</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Item Cost</u>
<b>PROJECT ID(S) 0000-00-00</b>					
492.9010.M	Asphalt Pavement Rout and Seal -- Installation	STA	842.2	\$ 89.60	\$ 75,461.12
492.9011.M	Asphalt Pavement Rout and Seal -High Capacity Torch	STA	0	\$ -	\$ -
492.9020.M	Asphalt Pavement Rout and Seal - Material	LB	31622	\$ 0.55	\$ 17,392.10
619.9100.M	Mobilization	EACH	1	\$ 9,020.00	\$ 9,020.00
643.9520.M	Traffic Control, Mobile Operation on the Shoulder	EACH	0	\$ -	\$ -
643.9530.M	Traffic Control, Mobile Operation on a Two- Lane Road	EACH	0	\$ -	\$ -
643.9540.M	Traffic Control, Mobile Operation on a Two- Lane Road Using Flaggers	EACH	1	\$ 12,000.00	\$ 12,000.00
634.9550.M	Traffic Control, Mobile Operation on a Multi- Lane Road	EACH	0	\$ -	\$ -
643.9560.M	Traffic Control, Half Road Closure on Multi- Lane Roadway	EACH	0	\$ -	\$ -
643.9570.M	Traffic Control, Lane Closure - Intersection	EACH	0	\$ -	\$ -
643.9580.M	Traffic Control, Shoulder Closure on Divided Roadway	EACH	0	\$ -	\$ -
643.9590.M	Traffic Control, Work on Shoulder	EACH	0	\$ -	\$ -
643.9600.M	Traffic Control, Lane Closure on Divided Roadway	EACH	0	\$ -	\$ -

**SCHEDULE OF WORK ITEMS**

643.9610.M	Traffic Control, Lane Closure with Temporary Signals	EACH	0	\$ -	\$ -
643.9620.M	Traffic Control, Non-standard Working Hours	EACH	0	\$ -	\$ -
643.9630.M	Traffic Control- Street Closure with Detour	EACH	0	\$ -	\$ -
	<b>TOTAL PROJECT COSTS</b>				<b>\$ 113,873.22</b>
	<b>TOTAL AGREEMENT COSTS</b>				<b>\$ 113,873.22</b>