Marinette County
HIGHWAY DEPARTMENT
Raymond G. Palonen
Highway Commissioner

AGENDA
THURSDAY, NOVEMBER 13, 2014
10:00 A.M.
PESHTIGO HIGHWAY SHOP

1. Call to order
2. Approve/amend agenda items
3. Approve/amend minutes of October 15, 2014 Attachment (a)
4. Public Comment – Speakers will be limited to 5 minutes
5. Discussion: Highway Department 2014 budge update, no action
6. Discussion: review CTH "U" HRRP project consultant rankings, no action
7. Discuss/consider establish waiving the $1,000.00 open cut user fee for utilities owned by towns, cities and villages, action if any
8. Discuss/consider designate revenues over expenses from performance based maintenance projects to be used for equipment purchases, no action
9. Discuss/consider evaluate a request to lower the speed limit to 45 MPH on CTH "P" between Willston Springs Road and CTH "S", action if any Attachment (b)
10. Discuss/consider utilize remaining funds in the acquisition of capital assets fund to purchase a tri-axle chassis and a road widener attachment in 2014, no action
11. Discuss/consider recommend County Board approve the 2015 Routine Maintenance Agreement with the Wisconsin Department of Transportation for a total of $1,786,200.00, action if any Attachment (c)
12. Discuss/consider attending the WCHA Winter Highway Conference on January 12, 13 & 14, 2015, action if any
13. Correspondences
14. Information: Commissioner's report
15. Informational: Report on activities by Highway Supervisors and Shop Foreman
16. Discuss/consider all Vouchers presented, action if any
17. Discuss/consider next meeting date, action if any
18. Adjourn

Please note: Agenda items may not be considered and acted upon in the order listed.

List the Members of the Committee

Chair Bousley	Supervisor Bauer	Supervisor Nichols	County Clerk	Media
Vice Chair Policello	Supervisor Kaufman	Corporation Counsel	County Administrator	

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans with Disabilities Act", please notify the County Clerk, Marinette County Courthouse (715-732-7406) at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD 715-732-7760)

Attachment (a)

Marinette County
HIGHWAY DEPARTMENT

Raymond G. Palonen
Highway Commissioner

MINUTES
Meeting of the Highway Committee
Wednesday, October 15, 2014
9:00 a.m.
Peshtigo Highway Office

Members Present: Chairperson Bousley, Supervisors Policello, Bauer and Kaufman

Members Absent/excused: Supervisor Nichols

Others Present: Highway Commissioner Ray Palonen, Construction Supervisor Carl Meverden, Scott Shield Aring Equipment, Jack Willems Brooks Tractor, Tom Olson Fabco, Mary & Vernon Lambrecht, Administrative Assistant Kellie Hartman and press

1. **Meeting Called to Order**

Meeting called to order by Chair Bousley at 9:00 a.m.

2. **Approve/amend Agenda**

Motion (Bauer/Kaufman) to eliminate item #7. Agenda approved. Motion carried.

3. **Approve/correction of minutes**

Motion (Policello/Bauer) to approve the minutes from October 1, 2014 as presented. Motion carried.

4. **Public Comment**

Mary Lambrecht – CTH BB driveway

5. **Review loader proposals**

Motion (Policello/Kaufman) to recommend County Board approve the purchase a Case loader from Miller Bradford for a total of $72,950.00 including trade in allowances. Motion carried. Attachment A

6. **2014/2015 Salt and sand/salt mixture prices**

Motion (Bauer/Kaufman) to set the 2014/2015 salt price to $71.00 per ton and the sand/salt mixture price to $28.00 per ton. Motion carried.

7. Transfer up to $15,000 for Crivitz' deteriorated air hander insulation

Motion (Kaufman/Bauer) to transfer up to $15,000 from the general maintenance account to be used to replace damaged and deteriorated air hander insulation at the Crivitz shop. Motion carried.

8. Discuss – updates on CTH "N" and CTH "O" railroad track repairs

The railroad tracks on CTH "N" were raised due to the railroad track repairs. The Highway Commissioner worked with the railroad, Northeast Asphalt and county crews to re-align the approaches to accommodate the height of the new tracks. No action.

9. Correspondences

None

10. Information: Commissioner's report

The Commissioner updated the Committee on the implements of Husbandry Law Act 377.
The Commissioner will set up a meeting with the local municipalities and farmers to discuss available options. The fuel upgrade went over budget by $6,000, he spoke the Finance Director about it and will work with him to transfer funds within the Hwy budget.

11. Informational: Report on activities by Highway Supervisors

Carl Meverden reported the crews have been busy patching on county roads, replacing culverts and repairing approaches to the railroad tracks on CTH "N"

12. Schedule of Vouchers

Motion (Policello/Kaufman) to approve the vouchers in the amount of $332,729.01 as presented. Motion carried. Attachment A

13. Next Meeting Date

The next meeting will be on Thursday, November 13, 2014 beginning at 10:00 a.m. at the Peshtigo Highway Shop.

14. Adjournment

Motion (Bauer/Kaufman) to adjourn the meeting at 10:04 a.m. Motion carried.

Kellie Hartman/Administrative Assistant
Date approved/correct

Attachment (b)

We the under signed, due to the hills and curves, petition the Marinette County Highway Committee to install a forty five mile per hour speed limit on County Highway "P" from Williston Springs Road to the intersection of County Highway "S".

NAME	ADDRESS (Fire Number)	SIGNITURE
JAMES ZWICK	N6098 CTH P	James J Zwick
Dennis Hendricks	N6466 CTH P	Dennis Hendricks
Kim Aldrich	N6084 CTH P.	Kim Aldrich
SCOTT FIELD	N5957 CTH P.	Scott Field
BRUCE DEMERATH	N5936 C.T.H. P	Bruce Demerath
Margaret Demerath	N5936 CTH P	Margaret Demerath
Jesse D. Sanchez	N5878 CTH P	Jesse D Sanchez
Steven Portilio	N5725 CTH P	Steven Portilio
Patrice Quales	N6405 CTH P	[illegible]

Attachment (c)

E-M-605B 11-95

State of Wisconsin / Department of Transportation
10/30/2014

ROUTINE MAINTENANCE AGREEMENT

MARINETTE COUNTY

CALENDAR YEAR 2015

The State of Wisconsin Department of Transportation (hereafter called the Department) authorizes the maintenance project herein described, and the above designated County, represented by its County Highway Committee and Highway Commissioner, agrees to perform such operations and furnish such materials as listed below. It is understood that the maintenance services authorized under this agreement shall be accomplished in compliance with state and federal law and under the general direction of the Department. Payment for services provided under this agreement shall be made to the County based on actual labor, including fringe benefit costs, machinery allowances as specified in the current MAINTENANCE MANUAL, CHAPTER 2, and material purchases authorized by the Department. Such payment shall be made upon presentation of accounts itemized and verified in accordance with regulations of the Department.

In connection with the services provided under this agreement, the County agrees not to discriminate against any employee or applicant for employment because of sex, age, race, religion, color, handicap, physical condition, developmental disability as defined in s.51.05(5), sexual orientation, or national origin. This provision shall include, but not be limited to the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The County further agrees to post in a conspicuous place, available for employees and applicants for employment, notices setting forth these provisions.

The disclaimer language as contained in the State Highway Maintenance Manual is included in this agreement by reference. The County is obligated to provide services under this agreement only to the extent it receives Department funding for the same. The Department recognizes that the County does not warranty that maintenance funds provided by the Department are sufficient to provide for a uniform level of service or standard of state highway maintenance applicable to all situations. Certain factors, including but not limited to, weather restrictions and funding or labor shortages, may make universal, year-round compliance with the goals expressed within this manual impossible to achieve.

PROJECT ID	COUNTY ACCT. NO.	DESCRIPTION		AMOUNT
0038-01-01	53321	ROADWAYS ASPHALT MAINTENANCE	NON INTERSTATE	$ 110,900
0038-01-03	53321	ROADWAYS CONCRETE MAINTENANCE	NON INTERSTATE	$ 130,200
0038-01-05	53321	ROADWAYS SHOULDERS	NON INTERSTATE	$ 53,400
0038-01-07	53321	RMN ROUTINE MISCELLANEOUS	NON INTERSTATE	$ 110,400
0038-01-11	53321	WINTER MAINTENANCE	NON INTERSTATE	$ 754,000
0038-01-21	53321	ROUTINE STRUCTURES	NON INTERSTATE	$ 20,300
0038-01-24	05332	ROUTINE STRUCTURES	NON INTERSTATE	$ 148,300
0038-01-31	53321	ROADSIDES FACILITY MAINTENANCE	NON INTERSTATE	$ 64,900
0038-01-33	53321	ROADSIDES VEGETATION	NON INTERSTATE	$ 135,900
0038-01-40	53321	ADMIN NON PATROL SUPERVISION	BOTH	$ 103,000
0038-01-41	53321	ADMIN PATROL SUPERVISION	BOTH	$ 88,400
0038-01-51	53321	ROUTINE STRUCTURES	OFF SYSTEM	$ 4,600
0038-01-52	53321	ROUTINE STRUCTURES	OFF SYSTEM	$ 32,300
0038-01-61	53321	SIGN REPAIR	NON INTERSTATE	$ 15,100
0038-01-65	53321	PERMANENT SIGN REPLACEMENT		$ 14,500
			ESTIMATED COUNTY COSTS	$ 1,786,200

DATE:_____

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County Highway Commissioner

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County Highway Committee

ESTIMATED AMOUNT BUDGETED	
COUNTY LABOR	$ 1,109,500
COUNTY EQUIPMENT	$ 431,100
COUNTY MATERIALS	$ 73,300
ADMINISTRATIVE SUPPORT	$ 172,300
TOTAL COUNTY COST	$ 1,786,200

Approved for DEPARTMENT OF TRANSPORTATION

_____ _____
DTSD Regional Director Date

_____ _____
Director, Bureau of Highway Maintenance Date