



Marinette County

HEALTH AND HUMAN SERVICES

2500 Hall Avenue / Marinette, WI 54143-1604

Voice (715) 732-7700 FAX (715) 732-7766

Toll Free: 1-888-732-7549

Internet: www.marinettecounty.com

MARINETTE COUNTY COMMUNITY OPTIONS PROGRAM / LONG TERM SUPPORT PLANNING COMMITTEE

AGENDA

February 19th, 2015

10:00 a.m.

Marinette County Health and Human Services Department

Conference Room B. (Main Level – Wait in Main Lobby)

1. Call meeting to order.
2. Approve/amend Agenda.
3. Public Comment – Speakers will be limited to 5 minutes.

Public Comment Procedure: Any person not a member of the COP/LTS Planning Committee, desirous of addressing the Committee on any subject under the Committee's jurisdiction shall first obtain permission from the COP/LTS Planning Committee Chairperson. All such addresses shall be limited to five minutes unless otherwise extended by the Committee Chairperson.

4. Approve/amend Minutes of November 20th, 2014 meeting.
5. Review COP Plan Update form. Action, if any.
6. COP Coordinator's and Financial Report. Action, if any.
7. Vacant Positions: Discussion only.
8. Family Care Updates: Discussion only.
9. Set date for next meeting.

Next Regular Meeting: Thursday May 21st, 2015 at 10am

10. Adjourn meeting.

Committee Members: So that we may assure a quorum at the meeting, please contact Lindsay Arcand at (715) 732-7744 or email larcand@marinettecounty.com by Wednesday, February 18th if you are unable to attend this meeting. Thank you!

If you are an individual who needs a special accommodation while attending this meeting as required by the "Americans with Disabilities Act", please notify the County Clerk, Kathy Brandt, Marinette County Courthouse at (715) 732-7406 at least 24 hours prior to the meeting in order to make suitable arrangements.
Thank you. TDD (715) 732-7760.

Kathy Just
Mike Cassidy
Bonnie Haley
County Clerk

Vacant
Ruth Roush
Pam Mueller-Johnson
Media

Mary Rosner
Joanne Bryngelson
Vacant (2)
County Administrator



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**MARINETTE COUNTY COMMUNITY OPTIONS PROGRAM /
LONG TERM SUPPORT PLANNING COMMITTEE**

MINUTES

November 20, 2014

10:00 a.m.

Marinette County Health and Human Services Department
2500 Hall Avenue, Marinette, WI 54143

Conference Room G. (Basement -Take elevator to lower level)

Members Present: Pam Mueller-Johnson, Ruth Roush, Kathy Just, Joanne Bryngelson, Ellie Jarvie and Bonnie Haley.

Members Absent: Mary Rosner & Michael Cassidy

Others Present: None

Staff Present: Lindsay Arcand and Bobbie Dolliver.

1. **Call meeting to order.** Meeting called to order by Kathy Just at 10:02 am
2. **Approve/amend Agenda. MOTION (Mueller-Johnson/Haley)** to approve/amended agenda. Motion carried. No negative vote.
3. **Public Comment – Speakers will be limited to 5 minutes.** None
4. **Approve/amend Minutes of August 28th, 2014 meeting. MOTION (Jarvie/Mueller-Johnson)** to approve. Motion carried. No negative vote.
5. Approval of High Cost Letters. Action Necessary. **MOTION (Mueller-Johnson/Haley)** to approve the following requests for Community Options Program Exceptional funds.
 - \$ 3,375.87 Vehicle adaptive modifications
 - \$ 3,640.36 Vehicle adaptive modifications
 - \$ 7,174.85 Van conversion modifications
 - \$ 1,000.00 Medical Expense coverage
 - \$ 862.74 Bathroom Mold remediation & wall repairs
 - \$ 1,434.89 Adaptive Scooter
 - \$ 1,018.06 Adaptive Scooter
 - \$ 2,924.96 Vertical platform lift
 - \$ 3,659.66 Platform lift
 - \$ 878.92 Adaptive scooter
 - \$10,910.00 Home modifications – roof repairs
 - \$ 2,044.00 Wheelchair lift

Motion carried. No negative vote.

6. **March 2014 COP Coordinator's & Financial Report overviewed.** The COP Coordinators Report and the Marinette County HSD Long Term Services Preliminary Financial Report, dated November 20, 2014, were distributed and overviewed by Lindsay Arcand. As of November 2014:

• CIP II Nursing Home Relocation	Expenditures through October	\$115,212
• CIP II Nursing Home Diversion	Expenditures through October	\$62,096
• Community Options Program	Expenditures through October	\$316,998
• COP-W	Expenditures through October	\$421,048
• CIP II	Expenditures through October	\$1,032,760
• CIP IB COP Match*	Expenditures for 2014	\$619,536
• CIP IB Comm. Aids Match	Expenditures for 2014	\$553,610

Waiting List:

127 people on wait list as of **11.18.14**

Significant Proportions: Through 10.31.14

<u>Target Group</u>	<u>Required</u>	<u>Current</u>	<u># Served</u>
Elderly	57%	46.2%	43
Phys. Dis.	6.6%	5.4%	5
Dev. Dis.	14%	31.2%	29
Chron. Ment. Ill	6.6%	17.2%	16

*****Note: CIP II clients do not count towards significant proportions**

Assessments and Plans:

Year to Date: 10.31.14:		Previous year total as of 10.31.13:	
Assessments:	Plans:	Assessments:	Plans:
13	12	30	25

CBRF Costs: Within agency established caps.

7. Discuss/Consider 2014 CBRF Spending Caps for '15 for COP/COP-W/CIP II (CRI, DIV Exempt). Action, if any. Lindsay overviewed the current caps and recommended they remain the same. **MOTION (Mueller-Johnson/Bryngelson)** to approve keeping them the same. Motion carried. No negative vote.
8. Family Care Updates. Discussion Only. Lindsay Arcand reported that the Joint Finance Committee approved moving forward with Family Care. Marinette County will be given a timeline of when services will be turned over to Family Care; tentatively planned for June of 2015. Marinette County is doing everything possible to assure no gaps in services and as smooth of transition as possible. This committee will likely dissolve at that point.
9. Next Regular Meeting: Thursday, February 19th, 2015 @ 10am
10. Adjourn meeting. Kathy Just adjourned the meeting at 11:10 am.

Respectfully submitted,

Bobbie Dolliver, Recorder

2015 COP PLAN UPDATE

The annual COP Plan Update should contain a description of available county services, client group-specific outreach, local program coordination, and local methods of program implementation and monitoring of the county's Community Options Program. The plan update review process provides counties and the Department of Health Services (DHS) an opportunity to analyze current provisions and recommend changes to ensure COP plans most accurately reflect current service provision conditions. Data requested by DHS is required for program monitoring purposes (s. 46.27 (4) c.).

Please submit one copy of the completed COP Plan update, **no later than February 1st, 2015** to:

Kathleen Luedtke
Bureau of Managed Care – Room 518
P.O. Box 7851
Madison, WI 53707-7851
E-mail: DHSCOP@dhs.wisconsin.gov

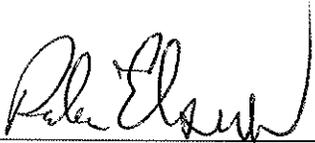
Copies may be sent via e-mail or faxed.

County Marinette County

Lead Agency Marinette County Health & Human Services Department

Person Completing this Form Lindsay Arcand, LTS Manager

Date Submitted to BMC 1.16.15



Signature of Lead Agency Director

1/14/15

Date



Signature of LTS Planning Committee Chairperson

1/14/15

Date

Signature of DHS Representative (Approval of Plan)

Date

2015 COP PLAN UPDATE

Part 1 Lead Agency Staff Contact Information: The following information facilitates completion of current correspondence lists. Please complete all that apply or note instances where one individual completes multiple responsibilities.

COP Lead Agency:	Marinette County Health & Human Services Department
Address:	2500 Hall Ave., Suite B
	Marinette, WI 54143
Phone:	715-732-7700
FAX:	715-732-7766
E-mail	

Lead Agency Director:	Mr. Robin Elsner
Address:	2500 Hall Ave., Suite B
	Marinette, WI 54143
Phone:	715-732-7763
FAX:	715-732-7766
E-mail:	relsner@marinettecounty.com

COP Contact:	Lindsay Arcand
Address:	2500 Hall Ave., Suite B
	Marinette, WI 54143
Phone:	715-732-7744
FAX:	715-732-7766
E-mail:	larcand@marinettecounty.com

COP-W/CIP II Contact:	Lindsay Arcand
Address:	2500 Hall Ave., Suite B
	Marinette, WI 54143
Phone:	715-732-7744
FAX:	715-732-7766
E-mail:	larcand@marinettecounty.com

CIP 1A, 1B, BIW Contact:	Lindsay Arcand
Address:	2500 Hall Ave., Suite B
	Marinette, WI 54143
Phone:	715-732-7744
FAX:	715-732-7766
E-mail:	larcand@marinettecounty.com

CLTS Contact:	Lindsay Arcand
Address:	2500 Hall Ave., Suite B
	Marinette, WI 54143
Phone:	715-732-7744
FAX:	715-732-7766
E-mail:	larcand@marinettecounty.com

Primary Fiscal Contact:	Stacy Strasler
Address:	2500 Hall Ave., Suite B
	Marinette, WI 54143
Phone:	715-732-7798
Fax:	715-732-7766
E-mail	ssstrasler@marinettecounty.com

Planning Committee Chair:	Kathy Just
Address:	N5696 Ferndale Rd., Porterfield, WI 54159

Part 2 Please Note: Part 2 of the COP Plan Update previously contained the request for information as to the agency care management rate and any rate changes. As of 2014, that function has been assumed by the DLTC Bureau of Long Term Care Finance. Please complete and return the Care Management rate documentation to the BLTCF fiscal unit.

Part 3 Technical Assistance

Are there ways in which Department or Bureau staff can provide technical assistance regarding the Community Options Program?

Yes
 No

If yes, please describe:

Part 4 Other Plan Changes: Please note: Managed Care counties continue to receive a COP allocation for adults with mental health or drug/alcohol issues AND children and are not exempt. To continue to receive COP funds, each county shall maintain a COP Plan and must provide BLTS any revisions to their COP Plan and/or any other COP policy changes.

Have any other implementation changes been made in **CY 2014** to your COP Plan?

Yes
 No

If yes, list the topics and attach a description of the implemented changes. In addition, please submit any 2015 anticipated changes.

Part 5 COP Cost Sharing Plan: Complete and submit a new cost sharing plan. **Only if changes have been made since the last Update.** Note: Counties must collect 100% of the calculated client cost sharing contribution.

No changes have been made since the last update.

COP Cost Sharing - Local Decision

Please describe the special, non-medical, long term support expense items allowed by the county as a deduction from the monthly resources considered available for participant cost sharing. (COP Guidelines, Chapter II, Section 2.05 (C).) **There is nothing that Marinette County has added to this list outside of the already allowable deductions for Cost Sharing. We will not have any changes in 2015.**

County: Marinette County

Lead Agency: Marinette County Health & Human Services Department

COP Coordinators Report: February 19th, 2015

Waiting List:

128 people on wait list as of **2.12.15**

Elderly	34	Likely Start in 1.1.16
Phys. Dis.	11	Likely Start in 1.1.16
Dev. Dis	58	Likely Start in 1.1.16
Relocation	19	Likely Start in 1.1.16
Diversion	0	Likely Start in 1.1.16

Total: **122** – **Individuals waiting for contacts/services**

Transit. to Services 6 Services will be established within approx. 2 months

Overall total: **128**

- DD waiting longest due to cap on COP Match and insufficient local match funds for CIP I

CMI (COP Specific) Waiting List:

Chron. Ment. Ill 4 About 4 year wait for Regular COP funds

- CMI can only be served with **regular COP**, not COP-W or CIP II, CIP IA or CIP IB

Significant Proportions: Through end of 2014

<u>Target Group</u>	<u>Required</u>	<u>Current</u>	<u># Served</u>
Elderly	57%	46.2%	43
Phys. Dis.	6.6%	5.4%	5
Dev. Dis.	14%	31.2%	29
Chron. Ment. Ill	6.6%	17.2%	16

*****Note: CIP II clients do not count towards significant proportions**

Assessments and Plans:

Year End - 2014:		Year End - 2013:	
Assessments:	Plans:	Assessments:	Plans:
14	13	39	32

CBRF Costs: 2.2.15

Cap on % of program allocation that can be spent on CBRF resident's services

Program(s)	% Cap	# Served	<u>Current % of total allocat. spent on CBRF</u>
COP/COP-Waiver	50% cap	15	26.2%
CIP II	60% cap	20	23.5%
NH Relocation & Diversion	<i>Exempt</i>	5	42.9%

**Marinette County Health & Human Services Department
Long Term Services
Preliminary Financial Report**

2.19.15

(info based on reportable expenses through the end of 2014)

Fully Funded- No tax levy or match required

CIP II Nursing Home Relocation		
	Allocation for 2014	\$397,685
	Expenditures for 2014	\$155,576
CIP II Nursing Home Diversion		
	Allocation for 2014	\$465,375
	Expenditures for 2014	\$86,514

Shared Funding Sources - Fed/State/County funds

1. Community Options Program		
	Allocation for 2014	\$562,224
	Expenditures for 2014	\$451,858
	<i>(Remainder used for match and overmatch)</i>	
2. COP-W		
	Allocation for 2014	\$864,530
	Expenditures for 2014	\$558,729
3. CIP II		
	Allocation for 2014	\$1,519,770
	Expenditures for 2014	\$1,375,992
4. CIP IB COP Match*		
	Expenditures for 2014	\$783,113
	COP Match Required	\$320,606
	*COP Match Reimbursed	\$240,103
5. CIP IB Comm. Aids Match		
	Expenditures for 2014	\$750,919
	Comm Aids Match Required	\$307,426

*Match cannot exceed \$240,103
Match = 40.94%

Note: 7% administration claim *will be* added to expenditure figures for programs above, as well as taxes.