AGENDA

PERSONNEL AND VETERANS SERVICE

Friday, February 20, 2009
9:00 a.m.
Jury Assembly Room
Lower Level, Courthouse Annex

1. Call meeting to order
2. Approve agenda
3. Approve minutes of January 16, 2009
4. Discuss/consider process to match salary to Register in Probate job description, action if any
5. Discuss/consider Marinette County's Personnel Policy and Procedure Manual legal review, action if any
6. Discuss/consider resolution creating a non-representative position classification compensation plan review committee, action if any See attachment
7. Human Resources Director's Report:
   - Update Policy and Procedure Manual
   - Distribute signed LOU's
   - Worker's Compensation Report
   - Commerce/300 Log Program/OSHA Audit
   - Retirements/Resignations/Dismissals/Layoffs
   - New Hires
   - Postings
8. Review Schedule of Vouchers, action if any
9. Closed session per Wisconsin Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to-wit: AFSCME Pros, Library, and Courthouse
10. Open session per Wisconsin Statute 19.85 (2), action if any
11. Set next meeting date
12. Adjournment

cc:	Ken Casper	Human Resources Director
	Steve Dill	Veterans Service
	Ken Keller	Posting
	Jerry Martens	
	Connie Seefeldt	

PLEASE NOTE: AGENDA ITEMS MAY NOT BE CONSIDERED AND ACTED UPON IN THE ORDER LISTED

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans With Disabilities Act", please notify County Clerk Kathy Brandt, Marinette County Courthouse (715-732-7406) at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD 715-732-7760)