



Your county extension office

Marinette County UW Extension
1926 Hall Avenue
Marinette WI 54143-1717
715-732-7510 • Toll-free 877-884-4408
Fax: 715-732-7513
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AGRICULTURAL AND EXTENSION EDUCATION COMMITTEE

April 14, 2015 - 9 a.m.

Marinette County Courthouse - UW-Extension Conference Room

AGENDA

- 1. Call the Meeting to Order.
2. Approval of Agenda.
3. Approve and, if necessary, amend the minutes of March 10, 2015 meeting. Action, if any.
4. Public Comment.
5. Educator Activity Reports for March and Upcoming Events.
A. Family Living (Crevier - written)
B. Agriculture/Horticulture (Reuss)
C. 4-H/Youth Development (Devine-Barribeau)
6. Discuss/consider schedule of invoices paid during March, 2015. Action, if any.
7. Consider approving payment of invoice for agent services for period January 1 to June 30, 2015, totaling \$42,231. Action, if any.
8. Review status of Community, Natural Resources, and Economic Development Educator position. Action, if any.
9. Program Report: WI Nutrition Education Program Agreement Letter consideration and funding update. Action, if any.
10. Partner Report: Northern Lights Master Gardener Volunteers Association - spring garden conference report and upcoming activities.
11. Consider approving contract with Marinette County Fair Board for commercial exhibit space at the 2015 Marinette County Fair. Action, if any.
12. Upcoming Agenda Items.
13. Next Meeting date and time.
14. Adjourn

Agenda items may not be considered or acted upon in the order listed.

If you are an individual with a disability and need any accommodations to attend the meeting, as required by the Americans With Disabilities Act, please notify the Marinette County Clerk at 715-732-7406 at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD#715-732-7760).

Committee Members Receiving Agenda:
Thomas Mailand
Joe Banaszak
Alice Baumgarten, Chair
Ted Sauve
Cheryl Wruk

Copies Also Being Sent To:
County Clerk
Posting
Interim County Administrators
Media

Agenda



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**AGRICULTURAL AND EXTENSION EDUCATION COMMITTEE
TUESDAY, MARCH 10, 2015 - POSTED FOR 9 AM
UW EXTENSION CONFERENCE RM. - MARINETTE CO. COURTHOUSE**

Members Present: Supervisors Baumgarten, Wruk, Sauve, Mailand and Banaszak

Member Absent: None

Others Present: Scott Reuss, UW Extension Agriculture/Horticulture Agent; Nancy Crevier, UW Extension Family Living Educator; Lisa Devine-Barribeau, UW Extension 4-H/Youth Development Educator and Nancy Servais, UW Extension secretary

1. CALL THE MEETING TO ORDER

The meeting was called to order at 9:00 am by Chair Baumgarten.

2. APPROVAL OF AGENDA

Motion (Wruk/Banaszak) to approve the agenda as presented. Motion carried. No negative vote.

3. APPROVE AND, IF NECESSARY, AMEND THE MINUTES OF FEBRUARY 10, 2015 MEETING. ACTION, IF ANY

Motion (Mailand/Sauve) to approve the minutes. Motion carried. No negative vote.

4. PUBLIC COMMENT

Banaszak referred to a letter from Congressman Reid Ribble's office regarding a Phosphorus Summit to be held April 1st, in Green Bay.

5. EDUCATOR ACTIVITY REPORTS FOR FEBRUARY AND UPCOMING EVENTS

A. FAMILY LIVING (CREVIER); B. AGRICULTURE/HORTICULTURE (REUSS); C. 4-H/YOUTH DEVELOPMENT (DEVINE-BARRIBEAU); AND, D. WI NUTRITION EDUCATION PROGRAM (WRITTEN)

Educators reported on their programming efforts for February and on upcoming activities. Members received a written report from John Pinkart and Sarah Ferdon, with the WI Nutrition Education Program, and Beth Rieth, Interim Family Living Educator.

6. DISCUSS/CONSIDER SCHEDULE OF INVOICES PAID DURING FEBRUARY, 2015. ACTION, IF ANY

Motion (Banaszak/Mailand) to place the schedule of vouchers on file for audit totaling \$1,582.84. Motion carried. No negative vote.

7. REVIEW STATUS OF COMMUNITY, NATURAL RESOURCES, AND ECONOMIC DEVELOPMENT EDUCATOR AND WI NUTRITION EDUCATION PROGRAM EDUCATOR POSITIONS. ACTION, IF ANY

Reuss noted the time line for interviewing and hiring the WNEP Educator is listed in Pinkart's activity report discussed prior in the meeting. Reuss indicated that the Community, Natural Resources, and Economic Development (CNRED) Educator position has been reposted until March 31.

Motion (Wruk/Mailand) to schedule final interviews on June 9 for the CNRED Educator position, the day of the regularly scheduled meeting. Motion carried. No negative vote.

8. PROGRAM REPORT: 4-H & YOUTH DEVELOPMENT PLAN OF WORK FOR 2015

Devine-Barribeau reviewed her plan of work with the Committee.

9. PARTNER REPORT: WI CAPITOL CONNECTIONS EVENT SPONSORED BY WI ASSOCIATED COUNTY EXT. CMTES.

Reuss reminded members of this event to be held April 30th in Madison. It is co-sponsored by UW Extension and WACEC.

10. UPCOMING AGENDA ITEMS

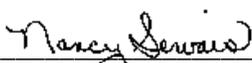
None noted.

11. NEXT MEETING DATE AND TIME

The next regular meeting will be April 14, 9 am, in the UW Extension Conference Room.

12. ADJOURN

Motion (Sauve/Banaszak) to adjourn the meeting at 11:10 am. Motion carried. No negative vote.



Nancy Servais, UWEX secretary

**Family Living Educator – Nancy Crevier
Report to the Marinette County Extension Committee for April 2015
April 14, 2015**

Programming in March was postponed due to my leg injury.

Networking/Collaboration

- ✓ Attended Family Caregiver Coalition Meeting, Rennes West
- ✓ Attended East Metro All Staff Conference, Elkhart Lake
- ✓ Assisted with WNEP Preliminary Interviews
- ✓ Reviewed applications for state Health Promotion Specialist position
- ✓ Attended Community Wellness Partnership planning meeting, Oconto
- ✓ Attended WNEP Staff Meeting, Oconto
- ✓ Assisted with Healthy Youth Coalition Middle School and High School Awareness Days at UW-Marinette

Looking ahead for April/May

- April 7 Peshtigo Middle School, Health and Wellness Event, Stress management presentation with Lisa Devine-Barribeau and Sue Salefsky
- April 8 and May 13 Nutrition Presentations at Crivitz School, five classrooms (2nd & 3rd graders)
- April 9 and May 20 Nutrition Presentations at Wausaukee School, four classrooms (2nd & 3rd graders)
- April 10 M&O Literacy Council Tutor Time-Out Luncheon at Railhouse
- April 13 & 14 Interviews for state Health Promotion Specialist
- April 14 Human Trafficking Presentation at UW-Marinette
- April 15 Every 15 Minutes (E15M) Steering Committee and Parent meetings
- April 16 Marinette County Association for Home and Community Education - Spring Association Meeting, Crivitz
- April 17 Child Death Review Team Meeting, Crivitz
- April 20 Teleconference meeting with Laurie Boyce, Family Living Program Director for Health Literacy Specialist review
- April 20 ½ day Vacation
- April 21 Breastfeeding Support Workgroup Meeting, Human Services
- April 22 E15M program in one of the Marinette County schools
- April 23 Facilitating Focus on Family Living, Healthy Living Team webinar
- April 27 and May 11 Nutrition Presentations at Pembine School, four classrooms (4K, 5K, 1st and 2nd graders)
- May 4-8 Attending National Health Outreach Conference in Atlanta, Georgia
 - May 5 Participating in Health Literacy Action Team meeting
 - May 7 Poster Session - ACA UW-Extension Google+™ Community
- May 12 Marinette County Association for Home and Community Education - Recognition Day, Crivitz
- May 26-29 Vacation

Agriculture/Horticulture Report for March, 2015

Agricultural Programming

- + Farm Bill Education Workshops – Plus Two individual calls on this topic in March
Town of Humboldt – 6 producers; Town of Morrison – 4 producers
- + Pesticide Applicator Training – 6 producers took training in Oc. Falls, 2 individuals took test
- + Completion of Returning to the Farm farm transfer workshop, 7 producers
- + Crandon – Fresh Market Vegetable Growers’ workshop – 9 producers present
- + Skid Steer safety training on-farm, 9 workers and owners present
- + Breakfast on the Farm committee meeting
- + Farm Management Team meeting
- + Seven other individual inquiries & 1 Oc. Falls newspaper article

Horticulture Programming

- + Seed Starting at Wausaukee library – 10 present
- + Woods in Bloom (Lakewood) presentation on soil health – 22 present
- + Spring Garden Conference: Companion Planting – 67 present; What’s the Fuss – 24 present
- + Fruit Tree Pruning @ Harmony – 29 present
- + Home Vegetable Garden management workshop in Crandon – 7 present
- + WRISC Education team (Wild Rivers Invasive Species Coalition)
- + Master Gardener Volunteer Training started in Florence – 11 trainees plus continuing members
- + Twelve other individual inquiries, including one home visit & WOCO Radio Show

Managerial Leadership & Professional Development

- + Cty. Department Head meeting (April 1) + Forage Team Meeting
- + Marinette County Ext. Cmte. meeting + Florence County Staff meeting

Upcoming Events

Tuesday evenings @ 6 p.m. Florence Master Gardener Volunteer Training			
April 2	day	Eagle River	Mapping Outreach Efforts workshop
April 3	8 am	Oconto	WOCO Horticulture Show
April 8	1 pm	office	CNRED applicant screening teleconference
April 9	6 pm	office	Grafting training for Master Gardener Volunteers
April 10	1 pm	Iron River	Pruning Workshop with Iron County Cons. Dist.
April 15	8 am	Oconto	WOCO Agriculture Show
	1 pm	Marinette	library series – seed starting and selection
April 17	11 am	Menominee	WISEWomen fresh market growing series
April 20	5:30 pm	Coleman	Landscaping for Wildlife
April 21	5 pm	Florence	Crossroads Community Garden Orientation
April 23	9 am	UW-Mar.	Earth Day event for 4 th graders
April 25	day	Escanaba	Bay de Noc Gardening Conference – 3 presentations
April 28	a.m.	office	Program Team Reviews
April 29	1 pm	Crivitz	Companion Planting in the vegetable garden
April 30	6 pm	Harmony	Companion Planting
May 1	8 am	Oconto	WOCO Horticulture Show
	Day	Hancock	Horticulture Team meeting
May 2	day	Florence	North Stars Garden Conference – 3 presentations
May 4	6 pm	Porterfield	Breakfast on the Farm committee meeting
May 6	a.m.	Green Bay	CNRED Preliminary Interviews
	6 pm	Norway	Norway Garden Club presentation
May 7	6 pm	Goodman	Landscaping for Wildlife presentation
May 8	day	Kimberly	Aglanders’ Farm Management Update Workshop

Lisa Devine-Barribeau, 4-H Youth Development Educator
Report to the Marinette County Extension Education Committee



March 10 – April 14, 2015

- ^aUW-Extension Education Committee meeting – March 10
- ^aDepartment of Youth Development Research and Publications wisline – March 11
- ^aPresented at 4-H Foundational Topics Leadership Conference, Wausau – March 12-13
- ^aUWEX All-colleague conference, Elkhart Lake – March 16
- ^aTeen Court (4 cases) – March 17
- ^aUWEX staff meeting – April 6
- ^aTeens & Stress presentations for middle school students, Peshtigo – April 7
- ^aRelationship Education Outreach for 4-H & UWEX Programming (webinar) – April 8
- ^a4-H Youth Development state-wide wisline – April 9
- ^aMeeting with camp liaison staff, Marinette – April 9
- ^aMeeting with new 4-H club leader, Wausaukee – April 13
- ^aUW-Extension Education Committee meeting – April 14
- ^aMarinette Middle School 4-H Afterschool – April 14
- ^aHuman Trafficking presentation, UW-Marquette – April 14

Looking Ahead

- ^a4-H Foundational Topics Leadership Team meeting, Madison? – April 15-16
- ^aMarinette County Child Death Review Team meeting, Crivitz – April 17
- ^aN.E.W. Camp Team planning wisline – April 17
- ^a4-H Drama and Demonstration Festival, Pound – April 20
- ^a4-H Leader's Association meeting, Pound – April 20
- ^aTeen Court (2 cases) – April 21
- ^aBe Safe Training (prevent bullying outside of school), Merrill – April 23
- ^aFaculty tenure meeting with mentor, Oconto UWEX – April 24
- ^aTeen Drug Task Force meeting – April 27
- ^aUWEX program team reviews – April 28
- ^aCommunity service with youth at UWEX – April (once a week)
- ^aCamp Youth Staff training, Beaver – Sat., May 2
- ^aMarinette Middle School 4-H Afterschool – May 12 (guest speaker – growing plants with Gina)
- ^aSRP Faculty tenure workshop, Warren – May 13
- ^a4-H Youth Development Program Area state-wide wisline – May 14
- ^aDept. of Youth Development Research & Publications Committee, review submissions – May 14
- ^aLiving Healthy program area team meeting, Stevens Point – May 15
- ^a4-H Leader's Association meeting, Crivitz – May 18
- ^aTeen Court – May 19
- ^a4-H Youth Development East-Metro Regional meeting, location TBA – May 27
- ^aWisconsin Teen Court Association meeting, Stevens Point – June 5
- ^aCamp Paid Staff training, Crivitz – June 8
- ^aMarinette & Oconto Counties Summer Camp youth staff training, Camp Bird – June 12
- ^aMarinette & Oconto Counties 4-H Summer Camp, Camp Bird – June 13-16

Upcoming Youth Trips/Experiences:

- 2 youth attending Space Camp in Huntsville, AL (April 16-20)
- 4-H Summer Camp, Crivitz (June 13-16)
- 3 youth attending Wisconsin 4-H & Youth Conference, UW-Madison Campus (June 22-25)

REF NBR	CHECK NBR	VOUCH NBR	DATE PAID	PO NBR	VENDOR NBR	PAYEE	DESCRIPTION	ACCOUNT NUMBER	SUB-TOTAL	TOTALS
00000	165617	02098	03/12/15	00000	01733	DEVINE-BARRIBEAU, LISA	4-H YOUTH DEV EDUC EXPENSES 2/2-2/14/15			
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00000	000000	02595	03/27/15	00000	02371	JP MORGAN CHASE	LAMINATING SUPPLIES	100-66-55621-410-000	38.76	
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00000	000000	02498	03/23/15	00000	02371	JP MORGAN CHASE	SHIPPING FOR GARDEN CONF BAGS	100-66-55621-411-000	60.85	
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00000	000000	01703	03/02/15	00000	02371	JP MORGAN CHASE	MILLER'S ACTION OFFICE SU			
00000	000000	01703	03/02/15	00000	02371	JP MORGAN CHASE	OFFICE SUPPLIES	100-66-55621-410-000	131.96	
00000	000000	02173	03/16/15	00000	02371	JP MORGAN CHASE	OFFICE SUPPLIES (LABELS)	100-66-55621-410-000	22.79	
00000	000000	02596	03/27/15	00000	02371	JP MORGAN CHASE	OFFICE SUPPLIES	100-66-55621-410-000	66.78	
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00000	000000	02153	03/16/15	00000	02371	JP MORGAN CHASE	2/5 CELLCOM (715) 923-0807	100-66-55621-225-000	80.71	
00000	000000	02510	03/23/15	00000	02371	JP MORGAN CHASE	ORIENTAL TRADING COMPANY			
00000	000000	02510	03/23/15	00000	02371	JP MORGAN CHASE	FLE/4H EDUC. SUPPLIES	100-66-55621-448-000	72.50	
00000	000000	01888	03/09/15	00000	02371	JP MORGAN CHASE	PAULA J SEEWALD			
00000	000000	01888	03/09/15	00000	02371	JP MORGAN CHASE	RETURNING TO THE FARM SUPPLIES	100-66-55621-448-000	95.29	
00000	000000	01762	03/02/15	00000	02371	JP MORGAN CHASE	PELKIN'S FOODS, INC			
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00000	000000	02502	03/23/15	00000	02371	JP MORGAN CHASE	SHIPPING FOR EDUC. MATERIAL	100-66-55621-411-000	36.38	
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00000	000000	01719	03/02/15	00000	02371	JP MORGAN CHASE	S STEWART AND ASSOCIATES			
00000	000000	01719	03/02/15	00000	02371	JP MORGAN CHASE	FLE EDUCATOR REGISTRATION	100-66-55621-424-000	500.00	
00000	000000	02256	03/16/15	00000	02371	JP MORGAN CHASE	STATION HOUSE FAMILY REST			
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00000	000000	02237	03/16/15	00000	02371	JP MORGAN CHASE	UNIVERSITY OF WISCONSIN			
00000	000000	02237	03/16/15	00000	02371	JP MORGAN CHASE	SHIPPING COSTS FOR HORT PUBL.	100-66-55621-411-000	28.75	
00000	000000	02168	03/16/15	00000	02371	JP MORGAN CHASE	WAL-MART STORES			
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00000	165528	01857	03/05/15	00000	00732	REUSS, SCOTT	MEAL REIMBURSEMENT	100-66-55621-436-000	6.75	
00000	165528	01857	03/05/15	00000	00732	REUSS, SCOTT	TRAVEL REIMBURSEMENT	100-66-55621-439-000	903.90	910.65
00000	165787	02395	03/19/15	00000	00096	UNITED MAILING SERVICES INC	INVOICE #126805 - FEB. 2 - 27, 2015			
00000	165787	02395	03/19/15	00000	00096	UNITED MAILING SERVICES INC	EXTENSION	100-66-55621-411-000		218.46

REPORT TOTALS 3,508.10

ACH PAYMENTS
ELECTRONIC PAYMENTS
DISBURSEMENTS



**Wisconsin Nutrition Education Program (WNEP)
Fiscal Year - 2016
Marinette County Agreement Letter - Extension Office**

The UW-Extension Wisconsin Nutrition Education Program (WNEP) has been offering nutrition education programming to the food stamp-eligible residents of Marinette County since 1993. During the period of October 2013 to September 2014, 1,726 educational contacts were made in Marinette County, reaching 7,730 persons at locations such as schools, Health and Human Services, and NEWCAP. Participants learn to make healthy food choices, to manage their food dollars, and handle their food safely.

Much of the cost to provide WNEP educational programming is paid with the approximately \$89,056 in federal funds that WNEP is bringing into Marinette County during this current year. These federal dollars pay the salaries, fringe benefits, travel, professional development costs, and curriculum materials used by WNEP colleagues in the county office.

WNEP will rely upon Marinette County to provide office space and related overhead costs. In addition, Marinette County will incorporate basic WNEP operating costs, including telephones, postage, printing, office supplies, subscriptions, and laminating costs into line items within the Extension Department budget. The maximum county expense of these line items will be \$2,500. These contributions are essential to WNEP's work and presence in Marinette County.

AGREEMENT STATEMENT:

During the period from October 1, 2015 to September 30, 2016, Marinette County agrees to support Food Stamp Nutrition Education as part of the UW-Extension Wisconsin Nutrition Education Program (WNEP) within the County Extension Department by contributing the following:

Physical Space: Offices, overhead, and shared work spaces in the County Extension Office used by WNEP colleagues and other Cooperative Extension colleagues when they are working on WNEP efforts.

Resources: Resources such as supplies, equipment, information systems and county administrative costs (categories and amounts vary by county) to be used by WNEP colleagues in support of WNEP work. These resources are supplied to WNEP colleagues as they are to other Cooperative Extension colleagues in the office. The maximum county expense of these line items for Fiscal Year 2015 will be \$2,500.

Marinette County Clerk

Date

County Extension Department Head

Date



Coordinator

Date

Agenda