



Your county extension office

Marinette County UW Extension
1926 Hall Avenue
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AGRICULTURAL AND EXTENSION EDUCATION COMMITTEE

December 8, 2015 - 9 a.m.

UW-Extension Conference Room, Courthouse

AGENDA

- 1. Call the Meeting to Order.
2. Approval of Agenda.
3. Approve and, if necessary, amend the minutes of November 03, 2015 meeting. Action, if any.
4. Public Comment.
5. Educator Activity Reports for November and Upcoming Events.
A. Community, Natural Resources, and Economic Development. Introduction of new educator - Ellen Geisler
B. Family Living (Crevier)
C. Agriculture/Horticulture (Reuss)
D. 4-H/Youth Development (Devine-Barribeau)
E. WNEP (Pinkart - written report)
6. Discuss/consider schedule of invoices paid during November, 2015. Action, if any.
7. Partner Report: WI Associated County Extension Committees' service awards, changes to election procedures, and upcoming meeting.
8. Program Report: e-Parenting High Tech Kids Report, Nancy Crevier.
9. Consider approving transfer of \$1,500 from Courthouse Printing into Equipment and Materials Acquisition. Action, if any.
10. Consider approving transfer of \$425 into Salaries w/o Retirement and \$50 into County share of Social Security from Other Contractual Services. Action, if any.
11. Consider adding certified Master Gardener Volunteers to Marinette County Liability Insurance Policy to match certified 4-H Volunteers' status. Action, if any.
12. Upcoming Agenda Items.
13. Next Meeting date and time.
14. Adjourn

Agenda items may not be considered or acted upon in the order listed.

*Supervisors present at this meeting may constitute an unintended quorum of other county board committees. Supervisors appointed to the committee shall participate in action. Others may be present to listen and observe.

If you are an individual with a disability and need any accommodations to attend the meeting, as required by the Americans With Disabilities Act, please notify the Marinette County Clerk at 715-732-7406 at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD#715-732-7760).

Committee Members Receiving Agenda:
Thomas Mailand
Joe Banaszak
Alice Baumgarten, Chair
Ted Sauve
Cheryl Wruk

Copies Also Being Sent To:
County Clerk
Posting
County Administrators
Media



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**AGRICULTURAL AND EXTENSION EDUCATION COMMITTEE
TUESDAY, NOVEMBER 3, 2015 - POSTED FOR 9 A.M.
UW-EXTENSION CONFERENCE RM., THIRD FLOOR, COURTHOUSE**

Members Present: Supervisors Baumgarten, Sauve, Wruk, Mailand and Banaszak
Member Absent: None

Others Present: Nancy Crevier, UW Extension Family Living Educator; Scott Reuss, UW Extension Agriculture Agent; Lisa Devine-Barribeau, UW Extension 4-H Youth Development Educator; and Nancy Servais, UW Extension secretary

1. CALL THE MEETING TO ORDER

The meeting was called to order at 9:01 a.m. by Chair Baumgarten.

2. APPROVAL OF AGENDA

Motion (Mailand/Wruk) to approve the agenda with a change under Agenda Item 5, switching the order of the reports by Reuss and Devine-Barribeau. Motion carried. No negative vote.

3. APPROVE AND, IF NECESSARY, AMEND THE MINUTES OF OCTOBER 13, 2015 MEETING. ACTION, IF ANY

Motion (Wruk/Banaszak) to accept the minutes. Motion carried. No negative vote.

4. PUBLIC COMMENT

Reuss referred to an e-mail from the East Metro Regional Office indicating there will be a Regional WACEC (WI Associated County Extension Committees) Meeting, on Friday, February 26, in Manitowoc.

5. EDUCATOR ACTIVITY REPORTS FOR OCTOBER AND UPCOMING EVENTS
A. FAMILY LIVING (CREVIER); B. 4-H/YOUTH DEVELOPMENT (DEVINE-BARRIBEAU); C. AGRICULTURE/HORTICULTURE (REUSS)

The Educators reported on their activities and events. Devine-Barribeau distributed a new report to replace the one that was erroneously included in the packet with the agenda.

6. DISCUSS/CONSIDER SCHEDULE OF INVOICES PAID DURING OCTOBER, 2015. ACTION, IF ANY

Motion (Banaszak/Mailand) to place the schedule of vouchers on file totaling \$40,776.71. Motion carried. No negative vote.

7. PARTNER REPORT: PROPOSED CHANGES TO UW-EXTENSION STAFFING PATTERNS - LOCAL PRESENCE MODEL

Reuss discussed with members the summary that was prepared by John Pinkart, from Oconto County UW Extension.

8. PROGRAM REPORT: HARMONY FAMILY FUN FEST SYNOPSIS AND DISCUSSION FOR FUTURE EVENTS

Reuss reported on the recently-held event and shared information on where participants came from and an evaluation of the event.

9. CONSIDER APPROVING TRANSFER OF \$200 FROM POSTAGE INTO TELEPHONE AND \$3,000 FROM OTHER TRAVEL EXPENSE INTO EQUIPMENT AND MATERIALS ACQUISITION. ACTION, IF ANY

Motion (Sauve/Banaszak) to approve the transfer. Motion carried. No negative vote.

10. UPCOMING AGENDA ITEMS

The new Community, Natural Resource and Economic Development Educator will be starting December 1 and will be introduced at the December meeting.

11. NEXT MEETING DATE AND TIME

The next meeting date will be Tuesday, December 8, 9 a.m., in the UW Extension Conference Room.

12. ADJOURN

Motion (Sauve/Mailand) to adjourn the meeting at 10:29 a.m. Motion carried. No negative vote.



Nancy Servais, UWEX secretary

Family Living Educator – Nancy Crevier
Report to the Marinette County Extension Committee for December 2015
December 8, 2015

Programming in November

- Nutrition Presentations at Wausaukee School District, four 2nd and 3rd grade classrooms, *Serving Up MyPlate*, total of 68 children
- Nutrition Presentations at Crivitz School District, four 1st and 2nd grade classrooms, *Serving Up MyPlate*, total of 79 children
- Nutrition Presentations at Pembine School District, 4K, 5K and 2nd grade classrooms, *Serving Up MyPlate* and *Feast for 10*, total of 41 children
- Marinette County Association for Home and Community Education Project Lesson, *Vel Phillips: Dream Big Dreams*, total of 8 participants
- eXtension Health Literacy national webinar
- Two presentations at the All Extension Staff Conference, *Working Across Program Areas to Promote Health and Prevent Obesity* and *Mentoring in Cooperative Extension*
- Poster Session at the All Extension Staff Conference, *UW-Extension Affordable Care Act Google+ Community*
- Financial education with Habitat for Humanity recipient

Networking/Collaboration

- ✓ Attended All Extension Staff Conference, Madison
- ✓ Attended National Health Literacy Action Team meeting

Looking ahead for December/January

December 2 & January 6 Nutrition Presentations at Wausaukee School District, four 2nd and 3rd grade classrooms

December 3 East Metro Family Living Staff Meeting, UW-Fond du Lac

December 7 WNEP Staff Meeting, Oconto

December 8 Ag & Extension Education Committee Meeting

December 8 Family Caregiver Coalition Meeting, Northland Lutheran Nursing Home

December 11 Child Death Review Team Meeting, Crivitz

December 12 Marinette County Association for Home and Community Education, Holiday Harmony, Marinette Senior Center

December 16 National Health Literacy Action Team meeting

December 17 & January 21 Nutrition Presentations at Crivitz School District, four 1st and 2nd grade classrooms

December 21 & January 18 Nutrition Presentations at Pembine School District, 4K, 5K and 2nd grade classrooms

December 22 Healthy Youth Coalition Ex. Board and Task Force meetings, Menominee

December 29 Mentor Team Meeting, Waushara County Courthouse

January 14 *Celebrate What's Right With the World* presentation, Oconto County Home and Community Education, Kelly Lake

- *Will also be completing end of the year reporting during the month of December.*

Agriculture/Horticulture Report for November, 2015

Agricultural Programming

- + Holstein Association Annual meeting – approximately 40 present
- + 1 Oc. Falls newspaper article and WOCO radio show
- + Developed Wildlife Damage Program Crop Prices for Land Information Cmte.
- + Dairy Margin Protection Program Workshop – Chase – 1 producer, 2 professionals present
- + Agriculture newsletter
- + 3 individual inquiries, including one forage management visit

Horticulture Programming

- + Led Fruits class for Master Gardener Volunteer training in Keshena, 11 present
- + Invasive Species identification with Town of Brazeau
- + Twelve other individual inquiries
- + WOCO Radio Show

Managerial Leadership & Professional Development

- + Ag & Ext. Ed. Cmte. for Marinette & Florence Counties
- + 2 days of All UWEX Staff meetings – Madison
- + Pest Management Update meeting
- + Multiple teleconferences for program planning and administrative purposes

Upcoming Events

Wed., Dec. 2	10 am	Chase	Land Rental Logistics workshop
Thurs., Dec. 3	9 am	Office	Financial Software training pilot
	6:30 pm	Coleman	Land Rental Logistics workshop
Friday, Dec. 4	8 am	Oconto	WOCO Horticulture Show
Mon, Dec. 7	9:30 am	Gillett	Multi-County program planning meeting
Tues., Dec. 8	9 am	office	Ag & Ext. Ed. Cmte.
Wed., Dec. 9	day	Cecil	Soil & Water Management Meetings
Thurs., Dec. 10	5 pm	Marinette	Northern Lights MGV Annual Meeting
Mon., Dec. 14	6:30 pm	Crivitz	Mar. Cty. Dairy Promotions meeting
Wed., Dec. 16	am	Appleton	Mentor Team Meetings
Thurs., Dec. 17	8 am	Oconto	WOCO Agriculture Show
End of Dec.	days	office	program plan development, annual review processes And annual reporting documentation.
Wed., Jan. 6	7 am	Kimberly	Agronomy Update
	1 pm	Green Bay	Performance Review
Thurs., Jan. 7	8 am	Marinette	Career Expo at NWTC

**Lisa Devine-Barribeau, 4-H Youth Development Educator
Report to the Marinette County Extension Education Committee**



November 3 – December 8, 2015

- ^aExtension Education Committee meeting – Nov. 3
- ^aMarinette Middle School 4-H Afterschool program – Nov. 3
- ^a4-H Youth Development Program Area wisline – Nov. 5
- ^aAll Faculty Conference, Madison – Nov. 11-13
- ^aFoundational Topics Leadership Team conference call – Nov. 16
- ^a4-H Leaders Association meeting, Marinette – Nov. 16
- ^aFoundational Topics Leadership team wisline – Nov. 18
- ^aMeeting with 4-H Leader – Nov. 20
- ^aMeeting with teen court youth and parent – Nov. 24
- ^aTenure Portfolio Review, Dept. Standards Rank and Promotion Committee, Mauston – Nov. 30
- ^aFoundational Topics conference committee wisline – Dec. 1
- ^aMarinette Middle School 4-H Afterschool program – Dec. 1
- ^a4-H Youth Development East-Metro Regional training, Manitowoc – Dec. 2
- ^aMeeting with 4-H Leader – Dec. 3
- ^a*Youth Readiness: Mobilizing for Impact*, wisline – Dec. 3
- ^a4-H Achievement and Leader Recognition Event, Crivitz – Sat., Dec. 5
- ^aAnnual 4-H Leader Training, (option 1) Marinette – Dec. 8

Looking Ahead

- ^a4-H Youth Development Program Area wisline – Dec. 10
- ^aFoundational Topics Leadership team wisline – Dec. 10
- ^aMarinette County Child Death Review Team, Crivitz – Dec. 11
- ^aFoundational Topics Team conference planning wisline – Dec. 14
- ^aTeen Court (1 case) – Dec. 15
- ^a4-H Youth Development Program Area wisline – Dec. 17
- ^a2015 program reports due to state --Dec. 31
- ^aMarinette Middle School 4-H Afterschool program – Jan. 5
- ^aLiving Healthy Team phone conference – Jan. 13
- ^a4-H Leaders Association meeting, Crivitz – Jan. 18
- ^aDepartment Research and Publications Committee – Jan. 19
- ^aTeen Court – Jan. 19

Upcoming Experiences & Trips:

- ‡ Winter Leadership Camp, WI, Feb. 5-7 (1 youth)
- ‡ National 4-H Conference, Washington, D.C., April 2016 (1 youth)
- ‡ Space Camp, Huntsville, AL, April 2016 (1 youth)
- ‡ Wisconsin 4-H & Youth Conference, Madison, WI (4 youth, 2 adults)

**“4-H IS A COMMUNITY OF YOUNG PEOPLE ACROSS
AMERICA WHO ARE LEARNING LEADERSHIP, CITIZENSHIP
AND LIFE SKILLS”**

Marinette County WNEP Activity Report, December 8, 2015
John Pinkart, Oconto and Marinette County WNEP Coordinator

- I began teaching a series of lessons for the Community Support Program group at Health and Human Services in November, and have a 2nd event scheduled for this 1st week in December. This is the same program that Kay Rich worked with for many years and we have resumed that working agreement as of the start of our new Program Year on October 1.
- Another relatively recent partner that the WNEP Program works with is the Rainbow House Domestic Abuse Shelter. Sarah Ferdon has been teaching a series of nutrition lessons at the shelter and the feedback from learners and management has been very positive thus far.
- I joined Sarah to do teaching observations on one of her teaching days at Wausaukee Elementary School in early November. She taught lessons on food safety to 4th graders, physical activity with 5th, and calcium/bone health to 6th. I am always impressed by Sarah's command of the subject matter and her communication skills. Especially in the upper elementary grades, students are able to grasp some of the more abstract concepts about how food affects the body, and Sarah did an excellent job at explaining things in a way that was relevant and interesting! I had comments from classroom teachers about how much they value Sarah and the program.
- We submitted our annual accomplishment report for the Marinette/Oconto WNEP Project for Fiscal Year 2015.
- Our WNEP staff members attended the recent all-UW-Extension colleague conference on November 11-13.

REF NBR	CHECK NBR	VOUCH NBR	DATE PAID	PO NBR	VENDOR NBR	PAYEE	DESCRIPTION	ACCOUNT NUMBER	SUB-TOTAL	TOTALS	
00000	165623	10196	11/19/15	00000	01733	DEVINE-BARRIBEAU, LISA	4H YOUTH DEV EDUC EXPENSES				
00000	165623	10196	11/19/15	00000	01733	DEVINE-BARRIBEAU, LISA	MILEAGE	100-66-55621-439-000	41.98		
00000	165623	10196	11/19/15	00000	01733	DEVINE-BARRIBEAU, LISA	SUPPLIES	100-66-55621-448-000	25.08		
00000	165623	10196	11/19/15	00000	01733	DEVINE-BARRIBEAU, LISA	SUPPLIES	212-66-51210-498-000	6.99	74.05	
00000	000000	10287	11/23/15	00000	02371	JP MORGAN CHASE	DAIRYLAND LABORATORIES IN				
00000	000000	10287	11/23/15	00000	02371	JP MORGAN CHASE	(AG) LAB TESTING	100-66-55621-387-000	56.00		
00000	000000	09524	11/02/15	00000	02371	JP MORGAN CHASE	FAMILY DOLLAR INC.				
00000	000000	09524	11/02/15	00000	02371	JP MORGAN CHASE	(HORT) FAMILY FUN FEST SUPPLIE	100-66-55621-448-000	5.59		
00000	000000	10234	11/23/15	00000	02371	JP MORGAN CHASE	MILLER'S ACTION OFFICE SU				
00000	000000	10234	11/23/15	00000	02371	JP MORGAN CHASE	(YD) OFFICE SUPPLIES	100-66-55621-410-000	57.60		
00000	000000	10205	11/23/15	00000	02371	JP MORGAN CHASE	NATIONAL 4-H COUNCIL				
00000	000000	10205	11/23/15	00000	02371	JP MORGAN CHASE	4-H AWARD TROPHIES	100-66-55621-730-000	18.85		
00000	000000	10208	11/23/15	00000	02371	JP MORGAN CHASE	4-H AWARDS	100-66-55621-730-000	494.47		
00000	000000	10278	11/23/15	00000	02371	JP MORGAN CHASE	4-H AWARD RECOGNITION	100-66-55621-730-000	8.40		
00000	000000	10477	11/30/15	00000	02371	JP MORGAN CHASE	4-H ACHIEVEMENT AWARDS	100-66-55621-730-000	34.69		
00000	000000	09858	11/09/15	00000	02371	JP MORGAN CHASE	NEW-CELL, INC.				
00000	000000	09858	11/09/15	00000	02371	JP MORGAN CHASE	1530082 (715) 923-0807	100-66-55621-225-000	53.21		
00000	000000	09891	11/09/15	00000	02371	JP MORGAN CHASE	PROPAPY INC				
00000	000000	09891	11/09/15	00000	02371	JP MORGAN CHASE	(CRD) NEW NORTH SUMMIT	100-66-55621-424-000	150.00		
00000	000000	09538	11/02/15	00000	02371	JP MORGAN CHASE	SAL'S FOOD CENTER INC				
00000	000000	09538	11/02/15	00000	02371	JP MORGAN CHASE	(HORT) FAMILY FUN FEST SUPPLIE	100-66-55621-448-000	4.15		
00000	000000	09531	11/02/15	00000	02371	JP MORGAN CHASE	UNIVERSITY OF WISCONSIN				
00000	000000	09531	11/02/15	00000	02371	JP MORGAN CHASE	(ADMIN) FAIR EDUC. DISPLAY REN	100-66-55621-448-000	15.00		
00000	000000	10403	11/30/15	00000	02371	JP MORGAN CHASE	(HORT) SOIL SAMPLES	100-66-55621-387-000	60.00		
00000	000000	09888	11/09/15	00000	02371	JP MORGAN CHASE	UW EXTENSION CASHIER SERV				
00000	000000	09888	11/09/15	00000	02371	JP MORGAN CHASE	(FLE) EDUC. DVD RENTAL	100-66-55621-448-000	3.00	960.96	
00000	169484	09728	11/05/15	00000	00732	REUSS, SCOTT					
00000	169484	09728	11/05/15	00000	00732	REUSS, SCOTT	TRAVEL REIMBURSEMENT MILEAGE	100-66-55621-439-000		857.33	
00000	165659	10350	11/24/15	00000	00845	U W EXTENSION CHECKING ACCOUNT	REIMBURSE UW CHECKING				
00000	165659	10350	11/24/15	00000	00845	U W EXTENSION CHECKING ACCOUNT		100-66-55621-411-000	235.22		
00000	165659	10350	11/24/15	00000	00845	U W EXTENSION CHECKING ACCOUNT		100-66-55621-424-000	105.00		
00000	165659	10350	11/24/15	00000	00845	U W EXTENSION CHECKING ACCOUNT		100-66-55621-448-000	100.97		
00000	165659	10350	11/24/15	00000	00845	U W EXTENSION CHECKING ACCOUNT		212-66-51210-498-000	57.30	498.49	
00000	165607	10193	11/19/15	00000	00096	UNITED MAILING SERVICES INC	#133482 POSTAGE OCTOBER				
00000	165607	10193	11/19/15	00000	00096	UNITED MAILING SERVICES INC	EXTENSION	100-66-55621-411-000		177.43	

									REPORT TOTALS	2,568.26	
									ACH PAYMENTS		
									ELECTRONIC PAYMENTS		
									DISBURSEMENTS		

NOTE: AN ASTERISK (*) FOLLOWING THE ACCOUNT NUMBER INDICATES THE ACCOUNT IS TO BE APPLIED TO THE PRIOR YEAR.

**MARINETTE COUNTY FINANCE DEPARTMENT
BUDGET TRANSFER FORM
APPROPRIATION ENTRY**

Entry#:	
Date Posted:	
Current Date:	
Initials	

Department: UW-Extension

Date: 12/1/2015

Transfer From:

Account Number:							Object Code Description	Amount of Transfer	Budget Amount	Remaining Balance	
100	-	66	-	55621	-	413	-	Courthouse Printing	\$ 1,600.00	\$ 10,250.00	
	-		-		-		-				
	-		-		-		-				
	-		-		-		-				
	-		-		-		-				

Transfer To:

Account Number:							Object Code Description	Amount of Transfer	Budget Amount	Remaining Balance	
100	-	66	-	55621	-	980	-	Eq. & Materials Acquisition	\$ 1,600.00	\$ -	\$ -
	-		-		-		-				
	-		-		-		-				
	-		-		-		-				
	-		-		-		-				
	-		-		-		-				

Explanation: Transfer nonutilized funds from Postage into Equipment and Materials Acquisition for purposes of replacing chipper/shredder used primarily for corn silage sampling. Available funds due to lack of CNRED position until 12/1/15.

FOR FINANCE USE ONLY	
DOES TRANSFER "FROM ACCOUNT" INVOLVE CONTINGENCY FUNDS?	
Yes <input type="checkbox"/>	No <input type="checkbox"/>
Level of Approval:	Date
Administrator <input type="checkbox"/>	_____
Governing Committee <input type="checkbox"/>	_____
Finance Committee <input type="checkbox"/>	_____
County Board <input type="checkbox"/>	_____

APPROVAL:

Department Head

Finance Department

Administrator

**MARINETTE COUNTY FINANCE DEPARTMENT
BUDGET TRANSFER FORM
APPROPRIATION ENTRY**

Entry#:	
Date Posted:	
Current Date:	
Initials	

Department: UW-Extension

Date: 11/13/2015

Transfer From:

Account Number:							Object Code Description	Amount of Transfer	Budget Amount	Remaining Balance
100	-	66	-	55621	-	290	Other Contractual Services	\$ 475.00	\$ 122,580.00	
	-		-		-					
	-		-		-					
	-		-		-					
	-		-		-					

Transfer To:

Account Number:							Object Code Description	Amount of Transfer	Budget Amount	Remaining Balance
100	-	66	-	55621	-	112	Salaries w/o retirement	\$ 425.00	\$ 6,598.00	\$ -
100	-	66	-	55621	-	151	Co. share of Social Security	\$ 50.00	\$ 5,760.00	
	-		-		-					
	-		-		-					
	-		-		-					
	-		-		-					

Explanation: Transfer funds for 5 additional days of work for LTE position in support of newly starting (Dec. 1, 2015) CNRED Educator. Available funds due to lack of CNRED position until 12/1/15.

FOR FINANCE USE ONLY	
DOES TRANSFER "FROM ACCOUNT" INVOLVE CONTINGENCY FUNDS?	
Yes <input type="checkbox"/>	No <input type="checkbox"/>
Level of Approval:	Date
Administrator <input type="checkbox"/>	_____
Governing Committee <input type="checkbox"/>	_____
Finance Committee <input type="checkbox"/>	_____
County Board <input type="checkbox"/>	_____

APPROVAL:

Department Head

Finance Department

Administrator