



## LAND INFORMATION DEPARTMENT

John Lefebvre  
*Director*

Greg Cleereman  
*Conservationist*

Tina Barnes  
*Property Lister*

### AGENDA LAND INFORMATION COMMITTEE

**DATE:** Monday, June 13, 2016  
**TIME:** 9:00 a.m.  
**PLACE:** Marinette County Courthouse - Land Information Department Meeting Room  
(C129)

1. Call meeting to order
2. Approve agenda
3. Approve minutes of the May 9, 2016 meeting.
4. Any person desirous of addressing the Committee on any subject under the Committee's jurisdiction shall first obtain permission from the Committee Chairperson. All such addresses shall be limited to 5 minutes unless otherwise extended by the Committee Chairperson.
5. Reports by cooperating agencies. Action, if any.
  - USDA-FSA ~ Program Updates
6. Correspondence. Action, if any. (Correspondence if not specifically listed below will be for information only)
  - June 2016 DATCP Report ~ For Information Only
7. Discuss/consider recommending to the County Board the approval of the Town of Peshtigo Rezoning of parcel # 024-00623.000 from R-1 Residential District to B-1 Business District. Action, if any.
8. Discuss/consider accepting nine donations totaling \$855.00 for Sand Lake Conservation Camp. Action if any.
9. Discuss/consider the County Conservationist attending the summer County Conservationist meeting on July 21 – 22, 2016 in Wisconsin Rapids. Action if any.
10. Report(s) by Land Information Staff on Departmental programs and activities. Action, if any.
  - Shoreland/Wetland Zoning Ordinance Amendments
  - LMLWCA Summer Tour
11. Review schedule of invoices May 2016. Action, if any.
12. Schedule next meeting ~ Monday, July 11, 2016
13. Identify possible items for discussion and consideration at the next meeting.
14. Adjourn

Alice Baumgarten  
Clancy Whiting  
Fred Meintz

Ted Sauve  
Robert Holley  
Renee Miller

Gilbert Engel  
Mary Noll  
Kathy Brandt



NOTE: Agenda items may not be considered and acted upon in the order listed. Supervisors present at this meeting may constitute an unintended quorum of other County Board Committees. Only Supervisors appointed to the Committee shall participate in action. Others may be present to listen and observe.

If you are an individual with a disability and need a special accommodation while attending this meeting, as required by the Americans with Disabilities Act, please notify the County Clerk, Marinette County Courthouse (715-732-7406) at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD #715-732-7760)



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### MEETING OF THE LAND INFORMATION COMMITTEE MONDAY, MAY 9, 2016 COURTHOUSE – LAND INFORMATION CONFERENCE ROOM

**Members Present:** Ted Sauve, Clancy Whiting, Robert Holley, Gilbert Engel, Fred Meintz, and Mary Noll.

**Members Excused:** Alice Baumgarten

**Others Present:** John Lefebvre, LID; Greg Cleereman, LID-LWC; Aleta DiRienzo, LID-LWC; Ross Mielke, USDA-APHIS; Jeffrey Maroszek, USDA-NRCS; Shawn Henessee, County Administrator, Renee Miller, ROD, and the Peshtigo Times.

1. The meeting was called to order by Chairperson Sauve at 9:00 a.m.
2. APPROVAL OF AGENDA  
**MOTION** (Holley/Engel) to approve the agenda as presented. Motion carried no negative vote.
3. APPROVAL OF MINUTES  
**MOTION** (Whiting/Meintz) approve the minutes of April 11, 2016 as presented. Motion carried no negative vote.
4. PUBLIC COMMENT  
None
5. REPORTS BY COOPERATING AGENCIES
  - **NRCS ~ 2015 End of Year Review:** Reviewed projects done in Marinette County with the Environmental Quality incentives Program (EQIP) and the Conservation Stewardship Program (CRP). Two waste storage systems with waste transfer and pumping plants were completed under the EQIP Program. Over four thousand acres had nutrient management plans done also under the EQIP Program. Conservation Stewardship Program had 37 active contracts in Marinette that cover 17,211 acres with an average payment of \$18 per acre. This program is set up to reward farmers that are already doing conservation on their land and incentive to try a new activity.
  - **APHIS ~ Program Update:** There was 34 participants enrolled in 2015 for the Wildlife Damage Abatement and Claims program. Crops that were assessed for



damage included: Alfalfa, small grains (rye, wheat, and barley), soybeans, pinto beans, field corn, potatoes and fresh market produce crops consisting of tomatoes, peppers, cucumbers, green beans, squash, melons and pumpkins. Abatement techniques used where shooting permits, pyrotechnics, culvert traps, and permanent fencing. There were five farmers that were having bear damage, four of the five farms we were able to trap the bears, resulting in a total of 20 bears trapped and relocated.

- **FSA ~ Program Update:** The FSA Office is preparing for spring acreage reporting appointments and wrapping up the ARD/PLC contract enrollments for 2016. Producers that scheduled appointments to report their crops will be mailed a reminder about a week before the scheduled appointment. Disaster programs continue to be available throughout the year for various eligible losses. Livestock Indemnity Program covers losses to eligible livestock during an adverse weather event. Emergency Assistance for Livestock, Honeybees, and Farm Raised Fish covers losses due to disease or adverse weather that is not covered by LIP or LFP programs. Tree Assistance Program covers eligible trees, bushes, and vines that produce annual crops from damages due to a natural disaster. And the Noninsured Crop Disaster Assistance Program provides financial assistance for non-insurable crop losses due to drought, flood, or other natural disasters. Some important dates coming up are: May 1, 2016 – NAP Application Deadline for nursery crops. May 30, 2016 – FSA Offices are closed in observance of Memorial Day. May 31, 2016 – Last day to obtain a Marketing Assistance Loan on 2015 coarse grain crops. July 15, 2016 ~ Acreage reporting deadline for spring-seeded crops and August 1, 2016 ~ SRC/PLC Enrollment deadline for 2016 Contracts.

6. CORRESPONDENCE

- April 2016 DATCP Report ~ Information only.

7. LAND INFORMATION DEPARTMENT CAPITAL IMPROVEMENT PLAN

**MOTION** (Holley/Meintz) to approve the Capital Improvement Plan for the Land Information Department projects. Motion carried no negative vote.

8. SURVEY CONTRACTS FOR PERPETUATION OF PLSS MONUMENTS

**MOTION** (Whiting/Noll) to enter into an agreement for Land Surveying Services with Rob Kamps Land Surveying and Tom McGuire Land Surveying for perpetuation of monuments identified as being in danger of being destroyed or damaged by road construction activities in 2016. Motion carried no negative vote.

9. 2015 WISCONSIN ACT 391

A copy of Wisconsin Act 391 was distributed to the Committee for information. One of the requirements in Wisconsin Act 391 requires all municipalities to maintain a list of persons who wish to receive notice of any proposed ordinance amendments that affect the allowable use of property owned by the person.

10. BUDGET TRANSFER FOR WATERCRAFT INSPECTOR HOURS

**MOTION** (Holley/Engel) to approve the budget transfer of \$3,432 to be distributed between Salaries Without Fringes, Social Security and Workman's comp for an increase in the Clean Boats Clean Waters Watercraft Inspector Hours. Motion carried no negative vote.

11. DONATIONS FOR SAND LAKE CONSERVATION CAMP  
**MOTION** (Meintz/Whiting) to accept \$50.00 and \$75.00 donations from private parties (Memorial for Al Gresch in lieu of flowers) for Sand Lake Conservation Camp. Motion carried no negative vote.
12. US FISH & WILDLIFE SERVICE GRANT ACCEPTANCE  
**MOTION** (Holley/Whiting) to accept the US Fish & Wildlife & Ducks Unlimited grant pending Corporation Counsel approval of the grant agreement language of \$10,000 for continued control of the Phragmites on the shore of Green Bay along Shore Drive and to increase the budget expenditure line item by this amount. Motion carried no negative vote.
13. REPORTS BY LAND INFORMATION STAFF
  - Shoreland/Wetland Zoning Ordinance Amendments ~ an April draft copy of the amended Shoreland/Wetland was handed out to the committee members for their review. Discussion will take place at the June meeting.
  - LMLWCA Summer Tour ~ the committee was informed of the draft agenda and plans for the summer tour on July 15, 2016. Marinette County will be the host this year.
  - Polzin Fence ~ committee was informed that a payment schedule has been agreed upon for the repayment of the Wildlife Damage Fence.
14. APRIL SCHEDULE OF VOUCHERS  
The April Schedule of Invoices (\$19,853.20) was presented to the committee.
15. SCHEDULE NEXT MEETING  
The next meeting is scheduled for Monday, June 13, 2016 at 9:00 am in the Land Information Conference Room.
16. ITEMS FOR DISCUSSION AT NEXT MEETING
  - Shoreland/Wetland Zoning Ordinance Public Hearing dates and times.
  - LMLWCA Summer Tour Plans
  - Land Information Committee July 2016 meeting at Goodman Park
17. ADJOURNMENT  
**MOTION** (Meintz/Engel) to adjourn at 10:40 a.m. Motion carried no negative vote.

Respectfully Submitted



Aleta DiRienzo  
Database Specialist/Program Assistant

# DATCP REPORT

June 2016

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## **Land and Water Conservation Board**

- The June LWCB meeting was canceled. The next meeting of the LWCB will be held on August 2nd. Some items on the draft agenda include: preliminary 2017 DATCP and DNR joint allocation plan, update on implementation of annual work plans, amendment to 2016 CREP spending authority, and several requests for approval of Land and Water Resource Management Plan reviews, extensions, and revisions.

## **Producer Led Watershed Protection Grants**

- A [press release](#)<sup>1</sup> was issued in May summarizing the 14 awardees and projects of the Producer Led Watershed Protection grants.
- DATCP is continuing to work on the permanent rule for the program (ATCP 52) and are also continuing to work on outreach materials.

## **Conservation Reserve Enhancement Program**

- DATCP continues to offer CREP training for counties that covers CREP basics, county CREP responsibilities, and available tools. Trainings can be held locally and are a good opportunity for all partner agencies (LCD, FSC, NRCS, and DATCP) to convene and review CREP in their area. Contact [Brian.Loeffelholz@wisconsin.gov](mailto:Brian.Loeffelholz@wisconsin.gov) if you are interested in arranging a training or have any other CREP-related questions.

## **Farmland Preservation**

- Burnett County just received certification of the FP plan.
- Forest County received certification of an amendment to their FP plan.
- DATCP is in the process of sending out about 8,300 letters to 2014 Farmland Preservation Tax Credit claimants. All the letters will be sent by mid-June. The letter asks claimants to contact the county where they own cropland if they do not yet have a certificate of compliance and wish to continue to claim the farmland preservation tax credit. DATCP is sending the letter out now so landowners have time to develop a nutrient management plan and achieve compliance with other soil and water conservation practices if necessary by the end of the year.
- DATCP has created a database tool to help with tasks related to the FP program. You can view the [short webinar demonstration](#)<sup>2</sup> to learn more.

## **Drainage Districts**

- A Spring 2016 Drainage Program update was sent to all county drainage board members. To request a copy of the update, email Chris Clayton at [christopher.clayton@wi.gov](mailto:christopher.clayton@wi.gov).

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<sup>1</sup> <http://datcp.wi.gov/news/?ID=1464>

<sup>2</sup> <https://datcp-wi.adobeconnect.com/p5shcrji4j7/>

## **Conservation Engineering**

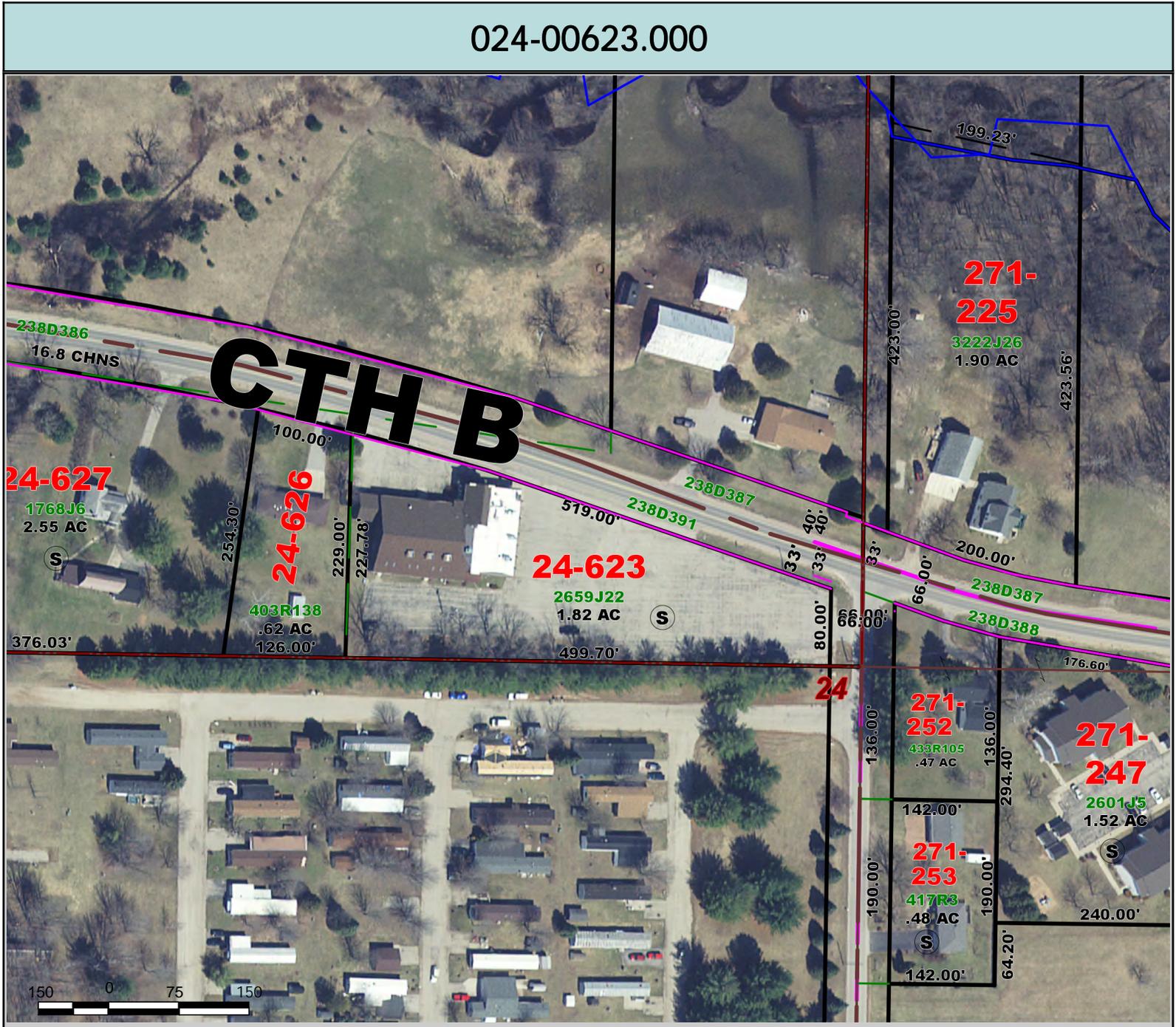
- Conservation engineering staff continue to assess the impact of changes in technical standards related to managing discharges on livestock operations, specifically related to vegetated treatment areas. Currently nearly 50 conservation projects are under evaluation to determine if additional practices are needed to address potential discharges. For current and new non-federal projects, design and construction on operations with 300 AU and fewer should continue to move forward following the DATCP small AFO guidance which still requires co-approval from the Area Engineer. Conservation needs on medium-size operations (300 to 999 AU) will likely need additional practices to ensure that any discharge from that operation is handled appropriately. DATCP continues to work with partners to evaluate changes in the standard for vegetated treatment areas.





024-00623.000

Notice/Disclaimer: The land records site is intended to be a general guide to property and land information, and does not represent a survey of real property nor should be used or referenced to for conveyance of real property, guaranteeing title thereto or making official determinations of building development, permitting or other activity. Contact the appropriate County Department to obtain original source documents or for official determinations. This information has been developed from various sources and although efforts have been made to ensure accuracy and reliability; errors, omissions and variable conditions originating from compilation and sources used to develop the information may be reflected herein. In addition, land information is constantly changing and the most current or accurate data might not be represented. The information accessible through this site is represented "as is" without warranty of any kind, either expressed or implied, or statutory, including, but not limited to, the implied warranties or merchantability and fitness for a particular purpose. No guarantee of accuracy, completeness or currentness is granted nor is any responsibility for reliance thereon assumed. The user assumes the entire risk as to the quality, use and reliability of the entire information. Marinette County does not accept any liability for damages or misrepresentation of any kind caused by inaccuracies in the information and in no event shall Marinette County, its elected or appointed officials or employees be liable for direct, indirect, incidental, consequential or special damages of any kind.



**April 19, 2016 Town of Peshtigo Board Meeting**

Chairperson **Herman Pottratz X**

Supervisor 1 **Dan Staudenmaier X**

Supervisor 3 **Denise Wiedemeier X**

Supervisor 2 **Mark Monnette X**

Supervisor 4 **Daniel Van Beek X**

24-00623.000

**Public Hearing on Rezone of Parcel #24-0063.000:** Public hearing was called to order at 6:45 p.m. by Chairperson Herman Pottratz. Vern Cramer stated that he agreed with the rezone change and didn't have any opposition to the change. No one else made and comments pro or con to the zoning change. Motion (Denise Wiedemeier/Dan Staudenmaier) to close the public hearing. Motion (Denise Wiedemeier/Dan Staudenmaier) to change the zoning of parcel #24-0063.000 from Residential R-1 to Business B-1. Motion carried with 5 yes votes.

~~24-000~~ 24-00623.000

Town Board meeting called to order at 7:00 p.m. following annual meeting.

**Agenda Approval:** Motion (Denise Wiedemeier/Mark Monnette) to approve the agenda as published. Motion carried with 5 yes votes.

**Minute Approval:** Motion (Mark Monnette/Dan Staudenmaier) to approve the minutes of March 15, 2016 minutes as presented. Motion carried with 5 yes votes.

**Treasurers Report:** Motion (Mark Monnette/Denise Wiedemeier) to approve the treasure's report as presented. Motion carried with 5 yes votes.

**Payment of Vouchers:** Motion (Mark Monnette/ Denise Wiedemeier with amendment to motion) to pay vouchers as presented: amendment to motion to set aside bill from Road King Construction for work done on Kutz Road totaling \$25,075.00 for 30 days or next month's board meeting, Dan Staudenmaier made the second for the amendment. The amendment carried with 3 yes votes by Dan Staudenmaier, Dan Van Beek, and Denise Wiedemeier and 2 no votes by Herman Pottratz and Mark Monnette. The amended motion is to pay vouchers as presented except for the two bills from Road King Construction totaling \$25,075.00. Motion carried with 3 yes votes by Denise Wiedemeier, Dan Van Beek, and Dan Staudenmaier 2 no votes by Herman Pottratz and Mark Monnette. Presented for payment were vouchers Electronic Pay #16089 thru #16136 for \$11,462.51 and Local Pay #19124 thru #19153 for \$64,104.77 for a total payout of \$75,567.28 Motion carried with 5 yes votes. Note: the totals for local pay are incorrect due to the nonpayment of bills to Road King Construction, LLC. Voided check and corrected amounts will be stated at the next months meeting.

**2015 Year End Investments:** Vilas Schroeder reported that the Town has \$267,537.11 in undesignated investments and needs to be placed in designated investments. Motion (Mark Monnette/Dan Van Beek) to place \$25,000.00 in Recycling Account, \$100,000.00 in Roads Account, \$100,000.00 in Capital Outlay Account, and \$42,537.11 in Fire Department Account. Motion carried with 5 yes votes.

**Announcements:**

**Public Input:** Dennis Staudenmaier stated that shouldering should be done in the spring not the fall.  
Al Brisko stated that fire department members should be paid by the hour not by the call.  
Jerry Pennings asked when the last time board members were given a pay increase.

**Appoint Election Tabulators:** Motion (Mark Monnette/Dan Van Beek) to authorize the Town Clerk to appoint tabulators as needed for future elections with same pay as election inspectors. Motion carried with 5 yes votes.

**Chairs for Election Workers:** Motion (Mark Monnette/Dan Staudenmaier) to purchase 12 chairs for use at elections. Motion carried with 5 yes votes.

**Meal Expense Cap for Election Workers:** Motion (Mark Monnette/Dan Van Beek) to remove the cap for per meal expense for election workers. The lunch currently being supplied as a meal to be able to dine when workers have time to eat. Motion carried with 5 yes votes.

**Annual Bike Ride:** Motion (Mark Monnette/Herman Pottratz) to authorize the annual bike ride and to allow the Town Hall be used as a stop off point. Motion carried with 5 yes votes.

**Damaged Porta Toilet:** Motion (Dan Van Beek/Dan Staudenmaier) to authorize the purchase of a replacement porta toilet and additional cement blocks for protecting the site. Motion carried with 5 yes votes.

**Authorize 2016 Road Bids:** Motion (Herman Pottratz/Dan Staudenmaier) to advertise for road bids for 2016 road projects. Mark Monnette will draw up specifications. Advertise in Peshtigo Times with opening at the May 17, 2016 Board

meeting. Also may award bids that night. Roads are a section of Hale Road, Cleveland Avenue, and Keller Road as the TRIP project. Some spots on Old Peshtigo Road need fixing also. Motion carried with 5 yes votes.

**Annual Review and Pay Adjustment for Administrative Secretary:** Motion (Denise Wiedemeier/Mark Monnette) to authorize a \$2.00 per hour pay increase for the Administrative Secretary. Motion carried with 5 yes votes.

**Quotes for Cleveland Avenue Culvert Project:** Quotes from three companies were opened. Quote from Carlie's Landscaping & Excavating, LLC – Time and Material, Peshtigo Asphalt, Inc. - \$17,550.00, and Road King Excavating, LLC - \$3,375.00. Motion (Mark Monnette/Dan Staudenmaier) to award the work to Road King Excavating, LLC for \$3,375.00. Motion carried with 5 yes votes.

**Appoint members to Committees:** Reappoint Leo Krivickas to the Plan Commission, reappoint Gerald Pennings, Jim Kollross, and Patricia Pottratz to the Board of Appeals, and appoint Dale Edlbeck to the Fire Commission to replace Alex Dudka who retired. Motion (Herman Pottratz/Mark Monnette) to accept the appointments to the various committees. Motion carried with 5 yes votes.

Department head and committee reports were given.

Motion (Dan Van Beek/Denise Wiedemeier) to adjourn at 8:18 p.m. Motion carried with 5 yes votes.

Clarence E Coble, Clerk

**PLAN COMMISSION MINUTES**  
**March 14, 2016**  
**5:30 p.m.**

Chairman Tim Oestreich called the March 14, 2016 meeting of the Town of Peshtigo Plan Commission to order at 5:42 p.m.

Plan Commission members attending were Herman Pottratz, Eugene Frank, Mike Biehl and Tim Oestreich.

Excused were Leo Krivickas, Joyce Buchman, Thomas Russell and Jim Devcich.

Attending was Tom Maxwell of Farmers and Merchants Bank.

A motion was made by Pottratz and seconded by Biehl to accept the agenda as printed. The motion carried with all in favor.

A motion was made by Biehl and seconded by Frank to accept the minutes of the March 6, 2014 meeting as printed. The motion carried with all in favor.

No announcements at this time

A motion was made by Frank and seconded by Biehl to recommend to the Town of Peshtigo Board of Supervisors to approve the request from Farmers and Merchants Bank to rezone parcel ~~024.0063.000~~ located at W3529 County Highway B in the Town of Peshtigo from R-1 to B-1, property to continue being used as a Restaurant/Banquet Hall. The property is located at prt SE NW S24 T30N R22E Containing 1.82 Acres. The motion carried with all in favor.

The next meeting will be scheduled as needed.

A motion was made by Pottratz and seconded by Biehl to adjourn the meeting at 5:46 p.m. The motion carried with all in favor.

Respectfully submitted,

Nicole Dionne

24  
10623.000



Land Information Schedule of Vouchers ~ May 2016

VENDOR	VENDOR NAME	ACCOUNT DESC	AMOUNT	FULL DESC
2809	CENTURYLINK	TELEPHONE	49.82	CENTURYLINK/SPEEDPAY - phone service
2809	CENTURYLINK	TELEPHONE	6.49	CENTURYLINK/SPEEDPAY - long distance phone bill
21	FRIENDS OFC PROD WHS	OFFICE SUPPLIES	181.98	TONER
96	UNITED MAILING SERVI	POSTAGE	141.46	POSTAGE DUE
6365	MARINETTE CO CLERK	POSTAGE	0.48	POSTAGE DUE
96	UNITED MAILING SERVI	POSTAGE	7.39	POSTAGE DUE
80822	NOLL, MARY	SALARIES-PER DIEM	58.76	LIC MEETING PER DIEM / MILEAGE
3478	SCHENK, KATHRYN	PURCHASE OF SERVICE	373.00	REIMBURSEMENT TO KATHY SCHENK FOR INSURANCE
361	WI LAND CONSERVATION	DUES/REGISTRATION & TUITION	200.00	SCHOLARSHIPS TO WI LAND & WATER CAMP
481	PAYPAL	EQUIP & MATERIALS ACQUISITION	102.18	WHOESALEDIRECT ~ First Aid Supplies for SLCC
80058	UWEX-LAKES PROGRAM	SUPPLIES & EXPENSE	25.00	CBCW SHIRT & HAT
1045	SCHMIDT'S AQUATIC	PURCHASE OF SERVICE	1,950.00	TREATMENT
1045	SCHMIDT'S AQUATIC	PURCHASE OF SERVICE	4,550.00	TREATMENT
762	CELLCOM	TELEPHONE	117.50	CELLCOM ~ April Cellphone Bill
2809	CENTURYLINK	TELEPHONE	94.66	CENTURYLINK/SPEEDPAY - phone service
2809	CENTURYLINK	TELEPHONE	20.56	CENTURYLINK/SPEEDPAY - long distance phone bill
96	UNITED MAILING SERVI	POSTAGE	135.18	POSTAGE DUE
361	WI LAND CONSERVATION	DUES/REGISTRATION & TUITION	82.00	COUNTY CON WINTER MEETING
997	DANNER-LACROSSE	CLOTHING AND UNIFORMS	126.60	DANNER-LACROSSE - Steel Toed Boots PBK
993	CONSUMER CRAFTS	EDUCATIONAL SUPPLIES	78.59	CONSUMER CRAFTS ~ TOAD Program Supplies
1096	MONARCH WATCH	EDUCATIONAL SUPPLIES	51.45	MONARCH WATCH ~ Bookmarks for TOAD Programs
6811	DAN'S FASTER LUBE	EQUIPMENT MAINTENANCE	51.00	DAN'S FASTER LUBE ~ Truck 1332
456	MENARDS MARINETTE WI	SUPPLIES & EXPENSE	8.43	MENARDS MARINETTE WI ~ Protective Gloves
456	MENARDS MARINETTE WI	SUPPLIES & EXPENSE	39.99	MENARDS MARINETTE WI ~ Herbicide
456	MENARDS MARINETTE WI	SUPPLIES & EXPENSE	213.90	MENARDS MARINETTE WI ~ Brochure Board for Harmony
456	MENARDS MARINETTE WI	EQUIP & MATERIALS ACQUISITION	45.61	MENARDS MARINETTE WI ~ Harmony Liturature Holder
1018	PESHTIGO VETERINARY	EQUIP & MATERIALS ACQUISITION	10.00	PESHTIGO VETERINARY ~ Tubing to fix H2O Sampler
434	AMAZON MKTPLACE PMTS	OFFICE SUPPLIES	999.00	AMAZON MKTPLACE PMTS ~ Toner for 5500
434	AMAZON MKTPLACE PMTS	OFFICE SUPPLIES	340.10	AMAZON MKTPLACE PMTS ~ Toner for IBM Printer
1085	MPOWER INNOVATIONS	SOFTWARE	3,250.00	MPOWER INNOVATIONS ~ Annual Mait. Software
<b>TOTAL</b>			<b>13,311.13</b>	