



LAND INFORMATION DEPARTMENT

John Lefebvre
Director

Greg Cleereman
Conservationist

Tina Barnes
Property Lister

AGENDA LAND INFORMATION COMMITTEE

DATE: Monday, May 8th 2017

TIME: 9:00 a.m.

PLACE: Marinette County Courthouse – Land Information Department Room (C129)

1. Call meeting to order
2. Approve agenda
3. Approve minutes of the April 10th, 2017 meeting.
4. Any person desirous of addressing the Committee on any subject under the Committee's jurisdiction shall first obtain permission from the Committee Chairperson. All such addresses shall be limited to 5 minutes unless otherwise extended by the Committee Chairperson.
5. Reports by cooperating agencies. Action, if any.
 - USDA-FSA ~ Program Updates
6. Correspondence. Action, if any. (Correspondence if not specifically listed below will be for information only)
 - Annual County Soil & Water Resource Management Grant Contract with DATCP
7. Discuss/consider recommending to the County Board the approval of the Town of Pound's zoning change to rezone that part of parcel # 028-00296.001, located in SE1/4 NE1/4 S22 T30N R20E lying between US Highway 141 and Double R Road from A1/R1 (Agricultural/Residential) to B1 (Highway Commercial Business District). Action, if any.
8. Discuss/consider recommending to the County Board the approval of the Town of Pound's zoning change to rezone that part of parcel # 028-00489.007, located in NW1/4 NW1/4, S22, T30N R20E lying at the intersection of US Highway 141 and County Road M from A1/R1 (Agricultural/Residential) to B1 (Highway Commercial Business District). Action, if any.
9. Discuss/consider Land Information Department Capital Improvement Plan. Action, if any.
10. Discuss/consider awarding the survey contract for perpetuation of PLSS monuments in danger of being damaged or destroyed by road construction projects. Action, if any.
11. Discuss/consider recommending to the County Board the approval of the County Administrator's appointment for Land Information Director. Action, if any.
12. Discuss/consider the agreement with the Lake Noquebay Rehabilitation District to operate and maintain the Lake Noquebay Dam. Action, if any.
13. Discuss/consider committee members and staff attendance at the Lake Michigan Land & Water Conservation Association Spring Conference in Marinette on May 19, 2017 at the Iron Works. Action, if any.
14. Discuss/consider the Conservation Technician's attendance at the Feedlot and Milkhouse Waste Discharges training in Portage County on May 31 – June 1, 2017. Action, if any.
15. Discuss/consider increasing the Soil and Water Resources Management Budget accounts (56172000-52498) to \$105,800 to reflect additional cost sharing funds carried over from 2016 and (56172000-52499) to \$42,400 to match the amount of nutrient management cost sharing available. Action, if any.



16. Discuss/consider recommending to the Personnel Committee the hiring a summer project employee to assist departmental staff. Action, if any.
17. Report(s) by Land Information Staff on Departmental programs and activities. Action, if any.
 - 2017/2018 Plat Book
18. Review schedule of invoices April 2017. Action, if any.
19. Schedule next meeting ~ Monday, June 12, 2017 (Harmony Arboretum)
20. Identify possible items for discussion and consideration at the next meeting.
21. Adjourn

Ted Sauve	Gilbert Engel	Penny Chaikowski
Clancy Whiting	Robert Holley	Mary Noll
Fred Meintz	Renee Miller	Kathy Brandt

NOTE: Agenda items may not be considered and acted upon in the order listed. Supervisors present at this meeting may constitute an unintended quorum of other County Board Committees. Only Supervisors appointed to the Committee shall participate in action. Others may be present to listen and observe.

If you are an individual with a disability and need a special accommodation while attending this meeting, as required by the Americans with Disabilities Act, please notify the County Clerk, Marinette County Courthouse (715-732-7406) at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD #715-732-7760)



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MEETING OF THE LAND INFORMATION COMMITTEE MONDAY, APRIL 10, 2017 COURTHOUSE – LAND INFORMATION CONFERENCE ROOM

Members Present: Ted Sauve, Robert Holley, Gilbert Engel, Fred Meintz, Penny Chaikowski, Mary Noll and Clancy Whiting

Others Present: Greg Cleereman, LID-LWC; Aleta DiRienzo, LID-LWC; Scott Reuss, UWEX; Chip Long, WDNR Jeff Maroszek, USDA-NRCS, and the Peshtigo Times. John Lefebvre, County Administrator, Chip Long, WDNR and Scott Reuss, UWEX were present for a portion of the meeting.

1. The meeting was called to order by Chairperson Sauve at 9:00 a.m.
2. APPROVAL OF AGENDA
MOTION (Meintz/Holley) to approve the agenda as presented. Motion carried no negative vote.
3. APPROVAL OF MINUTES
MOTION (Engel/Holley) approve the minutes of March 13, 2017 and March 28, 2017 as presented. Motion carried no negative vote.
4. PUBLIC COMMENT
None
5. PLAN TO ADDRESS VACANT LAND INFORMATION DIRECTOR POSITION
The plan for the Land Information Department to deal with the promotion of the current Director to the County Administrator position will be to promote from within and split up Director duties among the present staff. Will need to update position descriptions and will report back to committee next month.
6. REPORTS BY COOPERATING AGENCIES
 - USDA-FSA ~ Mary Noll, FSA Representative: The ARCPLC program signup is coming to an end soon as the office turns focus to preparation for spring acreage reporting. Producers should visit the office before the busy spring planting season to ensure they have enrolled their farms for the 2017 program year. Reminder! Disaster programs remain available throughout the year. Programs like ELAP (Emergency Assistance for Livestock, Honeybees, and Farm-raised



Fish Program) provides emergency relief for losses due to feed or water shortages, disease, adverse weather, or other conditions. LIP (Loss Indemnity Program) provides payments for livestock death in excess of normal mortality due to adverse weather such as; lightning, tornados, wildfires, blizzards, extreme heat and cold. A notice of loss must be submitted within 30 calendar days of when the loss occurred. The TAP (Tree Assistance Program) is available for orchards and nursery tree growers who experience losses from natural disasters. The applications must be submitted to the county office within 90 calendar days after the disaster event.

- UW-Extension ~ Scott Reuss, Ag/Horticulture Agent: The Nature and Horticulture Program flyer was handed out to the committee. Some of the bigger programs are the "Kids Dig It!" on August 5th, Summer Squash Spectacular on August 15th, Winter Squash & Pumpkin Fest on September 14th and the Halloween Family Fun Fest on October 14th. There will be changes to Harmony Arboretum this year, as the old shade house was torn down and a new one will be built. The raised garden beds will be taken out and the garden will go back to flat beds ~ this should help with the watering and care of the garden plots. The Annual Garden Conference had 197 attendees. Breakfast on the Farm will be hosted by the Golden Ridge Dairy in the Town of Beaver.
- WDNR ~ Chip Long, Fisheries Biologist: Handed out a spreadsheet showing the water bodies in Marinette County that were stocked with fish, the kind of fish, the number of fish stocked and where the fish came from. The Fish Elevator had good usage last year – were able to find out how many female and male Sturgeon were moving up the Menominee. Worked on a Walleye spawning reef on the southeastern side of the Lake Noquebay. Normally walleye use the southeastern side for the correct wave action that Walleye require to successfully spawn. Walleye are already been using the reef. The DNR purchased a property with Peshtigo River access on County Road P and 3rd Road that people have been using for years ~ even though it was privately owned. Also handed out to the committee the 2016 Little Quinnesec Flowage Electroshocking Survey and the Great Lakes Spotted Muskellunge Survey Lower Menominee River May 2016 reports.

7. CORRESPONDENCE

None

8. LAKE MICHIGAN LAND & WATER CONSERVATION ASSOCIATION SPRING CONFERENCE

Discussion to find out how many of the committee members were planning on attending the Friday, May 19th meeting.

9. AUGUST LAND INFORMATION COMMITTEE MEETING

Discussion on where the committee will tour before the meeting on the way to Camp Bird. Have talked to Pete Vilas, Forest and Park Administrator regarding a Forestry project to tour and have a dairy operation in mind to tour as well. Will have the meeting at Camp Bird and tour the facilities as well.

10. SOIL MECHANICS TRAINING
MOTION (Holley/Noll) to approve the Conservation Technician's attendance at the Soil Mechanics Training held in Wausau on April 26-27, 2017. Motion carried no negative vote.
11. 2017 FOOD PREPARATION AGREEMENT FOR SAND LAKE CONSERVATION CAMP
MOTION (Meintz/Chaikowski) to approve the 2017 Food Preparation Agreement for Sand Lake Conservation Camp in June. Motion carried no negative vote.
12. JOINT COMMITTEE ON FINANCE BUDGET HEARINGS
Discussion to find out if any committee members were willing to attend the budget hearing that will be held at Marinette High School and to go over what will be said in the two minutes of allotted time.
13. JOINT DNR/DATCP NONPOINT SOURCE GRANT APPLICATION FOR 2018
MOTION (Whiting/Noll) to approve the Joint DNR/DATCP Nonpoint Source Grant Application for Calendar year 2018. Motion carried no negative vote.
14. REPORTS BY LAND INFORMATION STAFF
 - Fish viewing platform in the City of Peshtigo ~ Chuck Druckrey, Water Resource Specialist has been helping the City of Peshtigo apply for grants for the fish viewing platform project. The Peshtigo Fish Viewing Platform Project is a cooperative effort by the City of Peshtigo, BPM Incorporated, Wisconsin Public Service Corporation and the Marinette County LWCD. It will rehabilitate part of an abandoned industrial facility to construct a fish viewing platform on the Peshtigo River at one of the most popular walleye fishing and sturgeon viewing destinations on the Green Bay west shore. An artists rendering of the platform was handed out to the committee. The committee suggested having this information and the picture placed in the County Board packet for the next meeting.
 - 2017 WI Land + Water Annual Conference ~ Report was given by Supervisor Engel, Member of LIC and Greg Cleereman, County Conservationist. Both reported on the conference sessions they attended. One of the sessions talked about water quality. It was shocking to find out that in the ground water are medicines and artificial sweeteners and that people are getting about two pounds of chemicals per person. Marinette County has the most Black Bear with 1 bear per square mile. The total in the state is 29,000. Talked about the big rain event and flooding that took place in the northwestern part of the state in 2016.
15. MARCH SCHEDULE OF VOUCHERS
The February Schedule of Invoices (\$6,271.54) was presented to the committee.
16. SCHEDULE NEXT MEETING
The next meeting is scheduled for Monday, May 8, 2017 at 9:00 am in the Land Information

Conference Room.

17. ITEMS FOR DISCUSSION AT NEXT MEETING

- Meeting at Harmony Arboretum

18. ADJOURNMENT

MOTION (Engel/Chaikowski) to adjourn at 10:55 a.m. Motion carried no negative vote.

Respectfully Submitted



Aleta DiRienzo
Database Specialist/Program Assistant

Aleta DiRienzo

From: Greg Cleereman
Sent: Monday, April 24, 2017 2:13 PM
To: Aleta DiRienzo
Subject: FW: Annual County Soil and Water Resource Management Grant Contract with DATCP

From: Castelnuovo, Richard M - DATCP [mailto:Richard.Castelnuovo@wisconsin.gov]
Sent: Monday, April 24, 2017 2:02 PM
To: morganstrees@maqs.net; jeff.beirl@co.ashland.wi.us; FRENCH, JEFFERY_S.; ABELES-ALLISON, MARK; Streckenbach_TJ@co.brown.wi.us; gknhorses@gmail.com; ed54893@gmail.com; cbdistrict10@burnettcounty.org; Admin.County@co.calumet.wi.us; FPascarella@co.chippewa.wi.us; wayne.hendrickson@co.clark.wi.us; Mike.Weyh@co.columbia.wi.us; Parisi@countyofdane.com; jmielke@co.dodge.wi.us; kpabich@co.door.wi.us; AAustin@bayfieldcty.onmicrosoft.com; Lane, Ann; Winkler.Patricia@co.calumet.wi.us; TBremness@co.chippewa.wi.us; Kelly.Maginnis@co.columbia.wi.us; cwolcott@crawfordcountywi.org; Goldade@countyofdane.com; Lynda.Schweikert@wi.nacdn.net; hweishaar@co.green-lake.wi.us; Nikki.Larson@lafayettecountywi.org; Diane.Hanson@co.marathon.wi.us; pat.kilbey@WI.nacdn.net; ken.dolata@co.oconto.wi.us; msadauskas@co.oneida.wi.us; aholschbach@co.ozaukee.wi.us; rodney.webb@co.pierce.wi.us; Mary.ThereseM.T.Boyle@racinecounty.com; Cathy.Cooper@wi.nacdn.net; THOMAS.SWEENEY@co.rock.wi.us; jkrell@ruskcountywi.us; Ellen.Denzer@co.saint-croix.wi.us; kelly.nechuta@sawycercountygov.org; Scott.Frank@co.shawano.wi.us; nhill@co.walworth.wi.us; Kim.Nass@co.washington.wi.us; TDavies@co.winnebago.wi.us; wcdistrict10@co.wood.wi.us; sue.hendrickson@douglascountywi.org; tqiinn@co.dunn.wi.us; Gregg.Moore@co.eau-claire.wi.us; JBomborg@pridesports.com; dthel2@gmail.com; nmatuszewski@co.forest.wi.us; nolson@wekz.net; drichter@co.green-lake.wi.us; larry.bierke@iowacounty.org; jpinardi@ironcountywi.org; rcarney43@gmail.com; BenjaminW@jeffersoncountywi.gov; lchipman@co.juneau.wi.us; Jim.Kupfer@kenoshacounty.org; FeldtS@kewauneeeco.org; tajohnson@lacrossecounty.org; leonnwolfe81@gmail.com; dsolin@co.langlade.wi.us; Loretta.Baughan@co.lincoln.wi.us; Ziegelbauer, Bob; Paul.Daigle@co.marathon.wi.us; TWaupochick@co.menominee.wi.us; Stevan.Keith@milwaukeecountywi.gov; cathy.schmit@co.monroe.wi.us; county.board@co.oconto.wi.us; bobmott329@hotmail.com; Thomas.Nelson@outagamie.org; jrothstein5@hotmail.com; dkjelle@gmail.com; dana.frey@co.polk.wi.us; dreierp@co.portage.wi.us; nick.trimner@co.price.wi.us; Jonathan.Delagrave@racinecounty.com; larry.sebranek@co.richland.wi.us; richard.bostwick@co.rock.wi.us; pboss@ruskcountywi.us; patrick.thompson@CO.Saint-Croix.WI.US; dpolivka@co.sauk.wi.us; dale.olson@sawycercountygov.org; District10@co.shawano.wi.us; Adam.Payne@SheboyganCounty.com; dave.krug@co.taylor.wi.us; tcchair@tremplounty.com; dbrault@me.com; kisima@co.vilas.wi.us; nrussell@co.walworth.wi.us; lolson@co.washburn.wi.us; rick.gundrum@co.washington.wi.us; Shaver, Dale; duwfed@frontiernet.net; bkrentz@live.com; henkelfm@wctc.net
Cc: Jim VandenBrook; lcd-staff@wisconsinlandwater.org; lcc-supervisors@wisconsinlandwater.org; Carlson, Kim O - DATCP; Mockert, Susan S - DATCP
Subject: Annual County Soil and Water Resource Management Grant Contract with DATCP

Dear County Partner,

Every May for the last 15 years, the DATCP grants team and I have been sending your county an annual contract that formalizes your staff and cost-share grants previously approved by DATCP in the annual allocation plan and the addendum. Even though annual awards are well established in advance of a county's grant contract, and counties have made expenditures based on DATCP's funding commitments, a county must complete a process in early May to sign a grant contract before it can seek reimbursements based on amounts that everyone agrees the county is owed.

Starting this year, we are proposing an approach to our grant contract designed to recognize our long-standing funding commitment to you and other counties: we intend on using a master contract to distribute annual grant awards. The master contract sets up a framework for renewal that eliminates the future execution of individual

contracts with the counties. Once the master contract is signed, DATCP will annually renew its contract with each county by sending a new schedule of awards and a new set of terms and conditions that apply to that year. Counties must acknowledge receipt of these new documents, thereby completing the renewal process, or exercise the option to terminate the contract.

The move to a master contract simply changes procedures by eliminating our requirement for annual signatures; it does not change your rights and responsibilities. For example, you still have the right to terminate the contract without cause if you do not want to receive funding in any given year. Likewise, DATCP retains the same rights and responsibilities including the right to terminate the contract based on a lack of funds, and the responsibility to make payments to counties that perform according to the contract terms. With this change in procedures, counties will have renewed contracts in place earlier in the year, and may start receiving reimbursements sooner. This simplified process also eliminates the risk that contracts get misplaced or delayed during the contract's routing for a county signature.

To start the process this year, your county will be asked to sign a master contract, which requires that you do one small step beyond what you have done in the past. In this contract, you must identify the name of the person designated to receive renewal and other notices, and the email address of that person. At any time, you may change the name of this person by notifying us. If you select an elected official as your designee, rather than a county employee, you should be aware that you may need to update your designee more frequently.

After DATCP signs the master contract, you will receive a signed copy for your files. In subsequent years, you will receive a notice renewing your contract by providing a schedule of your grant awards for that year, and the terms and conditions that apply to your annual award.

We have informally shared this proposal with a number of counties, and have heard nothing but positive feedback. However, by sending you this email, I wanted to give you an opportunity to share your thoughts directly with me. Please feel free to give me a call or send me an email.

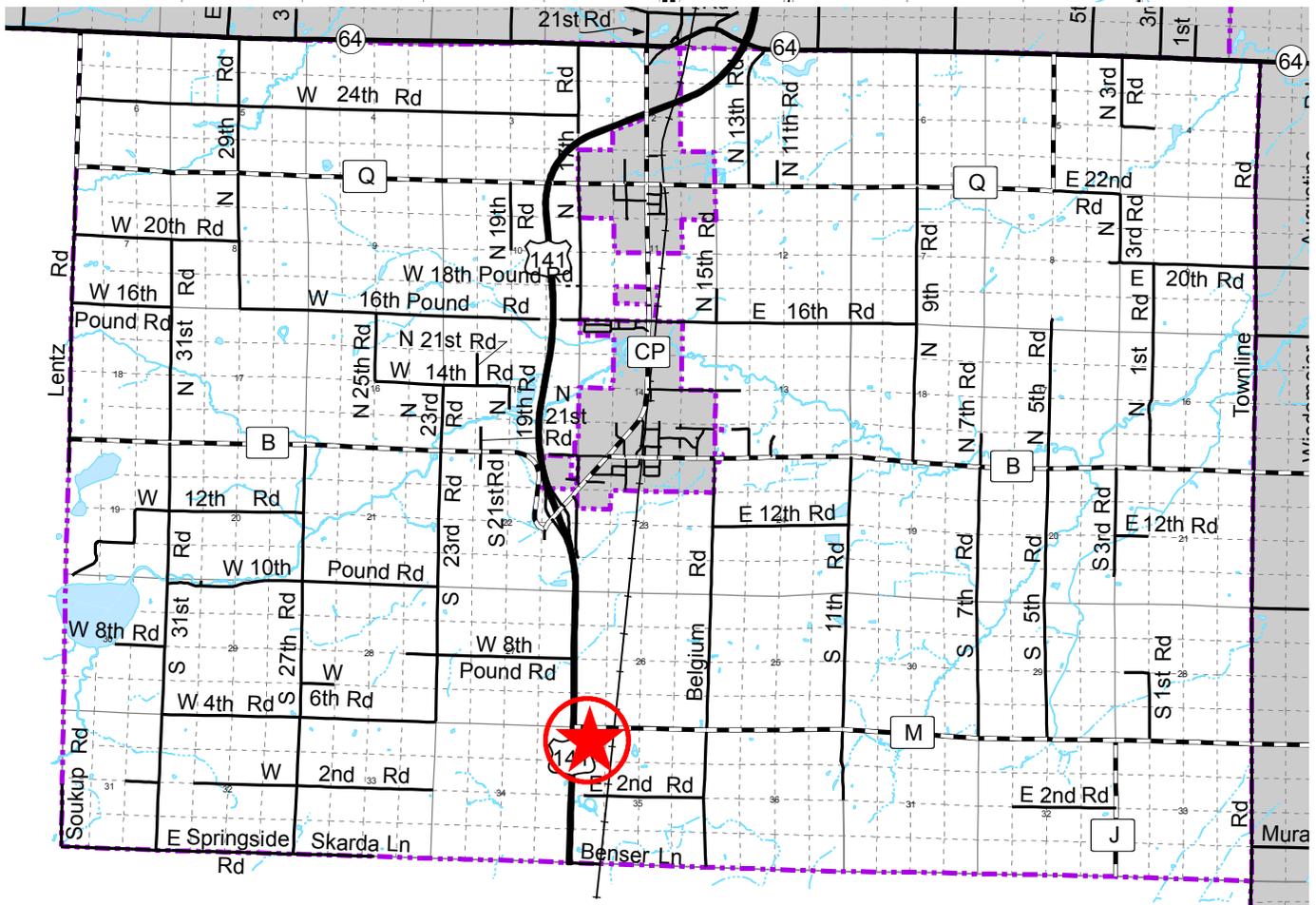
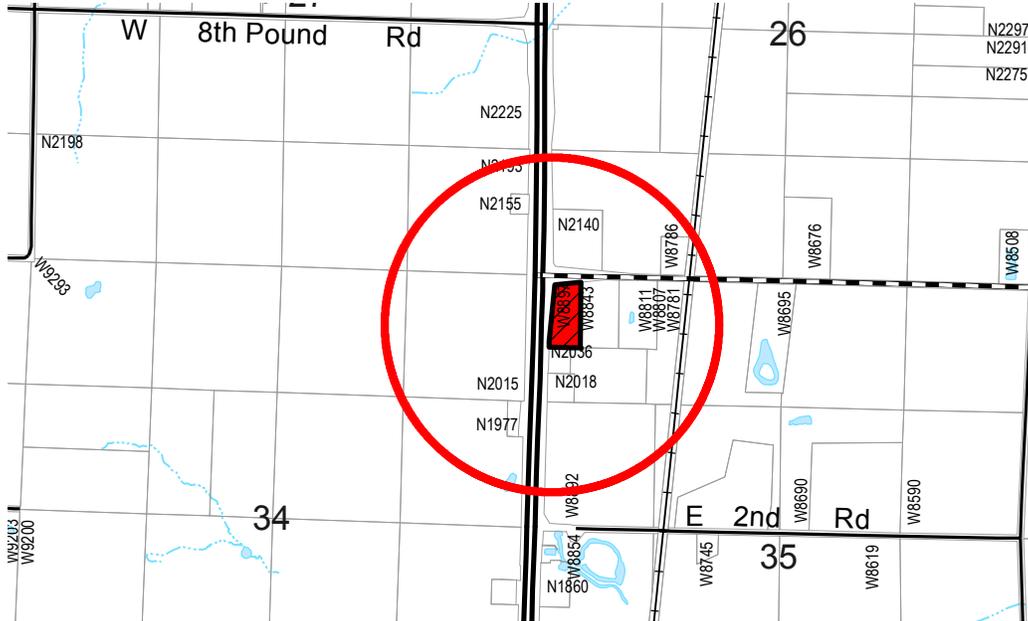
Richard Castelnovo
Chief, Resource Management & Engineering Section
Dept of Agriculture, Trade and Consumer Protection
Phone: 608-224-4608
Richard.Castelnovo@Wisconsin.gov



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To post to this group, send email to lcd-staff@wisconsinlandwater.org.
To view this discussion on the web visit <https://groups.google.com/a/wisconsinlandwater.org/d/msgid/lcd-staff/BN6PR09MB1473F198D2DAEF2C0206A050F91F0%40BN6PR09MB1473.namprd09.prod.outlook.com>

Proposed Zoning Change
Town of Pound
Parcel 028-00489.007
Agricultural/Residential (A1/R1)
to Highway Commercial Business District (B-1)



AGREEMENT
Marinette County
And
Lake Noquebay Rehabilitation District

THIS AGREEMENT is entered into by and between the Marinette County (County) and the Lake Noquebay Rehabilitation District (District) for the purposes of operating and maintaining the Lake Noquebay dam.

FOR AND IN CONSIDERATION of the terms and conditions contained in this agreement, the above named parties agree:

1. PERIOD OF AGREEMENT: This agreement shall commence on January 1, 2017 and continue until December 31, 2017 during which period all performance as described in this agreement shall be fully completed to the satisfaction of the County.
2. CANCELLATION: The County reserves the right to cancel this agreement in whole or in part, without penalty, due to non-appropriation of funds or for failure of the District to comply with terms, conditions, and specifications of this agreement.
3. AGREEMENT AND AMENDMENTS: This agreement, together with the specifications, referenced parts and any amendments shall constitute the entire agreement and previous communications or agreements pertaining to this contract are hereby superseded. Any agreement revisions including cost adjustments and time extensions shall be made by a written amendment to this agreement, signed by both parties prior to the ending date of this agreement.
4. ASSIGNMENT SUBCONTRACTS: This agreement or any right or duty in whole or in part by the District under this contract may be assigned, delegated or subcontracted to outside associates or consultants without the written consent of the County. The District will inform the County in writing along with copies of subcontracts or agreements of any such subcontractors and outside associates or consultants required in connection with the services covered by this agreement.
5. DESCRIPTION OF WORK: The District agrees to perform the following services to operate and maintain the Lake Noquebay dam in accordance with the Project Work Program, referred to as Attachment A, and made a part of this agreement by reference:
 - A. Dam Operation

B. Grounds & Maintenance

C. Record Keeping

6. COUNTY/DISTRICT CONTACTS: All communications regarding this agreement will be made through the designated County/District contacts. The designated contacts are:

County - Greg Cleereman
Land Information-Land and Water Division
1926 Hall Avenue
Marinette, WI 54143-1717
Tel: work (715) 732-7783

District - Mark VanDerZee Chairman, Board of Commissioners
Lake Noquebay Rehabilitation District
W6654 Birchwood Road
Crivitz, WI 54114
Tel: (920) 809-2322

7. TERMINATION:

A. This agreement may be terminated in whole, or in part, in writing by the County in the event of substantial failure of the District to fulfil its obligation under this agreement, provided, that the County shall give the District not less than thirty (30) days written notice (delivered by certified mail, return receipt requested) of intent to terminate and an opportunity for consultation prior to termination.

B. If termination is effected by the County an equitable adjustment in the price provided for in this agreement shall be made. Any payment due to the District (or County request to return a prorated amount of advance payment made to the District) at the time of termination may be adjusted to the extent of any additional costs occasioned to the County by reason of the District's default. The equitable adjustment for any termination shall provide for payment to the District for services rendered and reasonable expenses incurred prior to the termination. The County will not be responsible for District commitments, subcontracts or otherwise, for services that have not been delivered.

C. Upon receipt of a termination action pursuant to paragraph A above, the District shall (1) promptly discontinue all services affected (unless the notice directs otherwise); and (2) deliver or otherwise make available to the County all data, reports, estimates, summaries, and such other information and materials as may have been accumulated by the District in performing this agreement, whether completed or in process.

- D. Upon termination pursuant to paragraph A above, the County may take over the work and carry on the same to completion by agreement with another party or otherwise.
- E. The rights and remedies of the County and the District provided in this clause are in addition to any other rights and remedies provided by law or under this agreement.

8. PAYMENT:

- A. The County agrees to reimburse the District a total of \$3,000 for the work to be done under this agreement. Compensation is intended to be provided from County funds as budgeted and approved by the Marinette County Board.
- B. The District agrees to provide the County with a bill for full \$3,000 advance payment upon the signing of this agreement by both parties; or bill in three payments - one-third after signing of agreement by both parties, one-third midway through the agreement period, and one-third at the end of the agreement period and the delivery of services outlined in Attachment A.
- C. Bill(s) shall be sent to:

Land Information Department
Attn: Greg Cleereman
1926 Hall Avenue
Marinette, WI 54143-1717

9. RECORDS AND ACCESS: The District shall, for a period of three (3) years after completion and acceptance by the County, maintain books, records, documents, and other evidence directly pertinent to performance of work under this agreement in accordance with generally accepted accounting principles and practices. The District shall also maintain the financial information and data used in the preparation or support of the cost submission in effect on the date of execution of this agreement and a copy of the cost summary submitted to the County. The County, their agents, or any of their duly authorized representatives shall have access to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The District shall provide proper facilities for such access and inspection.

Records referred to the above shall be maintained and made available during the performance under this agreement and until three years from the date of final payment. In addition, those records which relate to any dispute, appeal or litigation, or the settlement of claims arising out of such performance, or costs or items to which an audit exception has been taken, shall be maintained and made available until three years after the date of resolution of such appeal, litigation, claim or exception.

10. INDEPENDENT CONTRACTOR: The District is an Independent Contractor for all purposes, including workers' compensation, and is not an employee or agent of the County.

11. INDEMNIFICATION: The District agrees to save, keep harmless, defend and indemnify the County and all its officers, employees and agents, against any and all liability, claims and costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (County or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this agreement or omissions of District's employees, agents or representatives.

12. APPLICABLE LAW: The laws of the State of Wisconsin shall govern this agreement. The District shall at all times comply with all federal, state and local laws, ordinances, and regulations in effect during the period of this contract.

The undersigned, as representative of the County and as representative of the District, hereto agree to this agreement.

MARINETTE COUNTY

Date _____

By _____
 Kathy Brandt
 County Clerk

LAKE NOQUEBAY REHABILITATION DISTRICT

Date _____

By _____
 Mark VanDerZee
 Chairman, Board of Commissioners

PROJECT WORK PROGRAM
OPERATION & MAINTENANCE OF LAKE NOQUEBAY DAM

DAM OPERATION

Lake Levels

In accordance with DNR permit 3-WR-576 the water level of Lake Noquebay is to be maintained between a minimum of 92.00 feet and a maximum of 92.40 feet at all times, insofar as it can be accomplished (holding the lake level between 92.25 feet and 92.33 feet whenever possible), except during the drawdown period. The winter drawdown allows Marinette County to lower the water level below the minimum established level of 92.00 feet to a level of 90.75 feet between October 15 and the spring break up/ice out of any calendar year. **The Lake Noquebay Rehabilitation District (District) will comply with these conditions to protect the public resources that are associated with Lake Noquebay and to avoid an enforcement action by the Wisconsin Department of Natural Resources.**

Drawdown and Excessive Downstream Flows

Excessive flows during drawdown can have a flushing effect on the downstream aquatic community and hamper recreation activities such as duck hunting and trapping. To minimize negative impacts of high flows, it is required that during the drawdown the lake level elevation must be drawn down only one inch each day. The Wisconsin Department of Natural Resources has calculated that this drawdown rate will pass approximately 100 cubic feet per second of water downstream in addition to the normal stream flow. This should allow enough time to draw the lake down to the 90.75 level before the freeze up and should also protect the downstream area from flooding. To optimize the drawdown, the lake level should be at the minimum 92.00 level before the drawdown begins on October 15. **The District will follow the above requirements to minimize the negative impacts of high flows during drawdown.**

Minimum Flow Requirements

Section 31.34 Wisconsin Statutes requires that a dam pass at all times at least 25% of the natural low flow of water on a stream. The purpose of this statute is to ensure that there will be adequate water to protect, enhance and preserve the downstream aquatic resource. Violations of this statute are subject to a \$1000 fine. The U.S. Geological Survey office in Madison has calculated this natural low flow to be 42 cubic feet per second, and that a four inch gate opening with the lake level at 90.75 feet would result in a flow of approximately 16 cubic feet per second and would satisfy the 25% of natural low flow requirement. **The District will comply with the 25% of the natural low flow requirements of this statute.**

General

The gauge on the dam should be checked daily to maintain water levels, and more frequently during periods of heavy runoff and during the drawdown and refilling of the lake. **The District will notify the Marinette County Land and Water Conservation Division (County) prior to the drawdown and refilling.**

GROUNDS & MAINTENANCE

Embankments

Preventing erosion and maintaining a good grass cover on the embankments increases the chance that the dam will be able to withstand overtopping. **The District will mow grass on the embankments so that it stays 4-8 inches tall; and keep the embankments free of trees, brush, and broadleaf plants.**

Problem Reporting, Repairs and Authorization

The dam, gauge, light, walkway, and safety barriers need to be maintained in good working order and in safe condition. **The District will report embankment erosion problems, structural deterioration, need for repairs, and other problems to the County.** The District is authorized to spend up to \$50 for dam repairs or improvement without County authorization. The District has the authority to make necessary repairs if an emergency situation exists that requires immediate attention and they are unable to contact the County. Repair and improvement costs will be the responsibility of the County.

Emergency Contacts

In the event of dam failure, or if dam failure appears imminent, **the District should contact Marinette County Sheriff Department at 911, Wisconsin Division of Emergency Government 24-Hour Emergency Hotline at 800 943-0003, and the Marinette County Land and Water Conservation Division at 732-7780.**

RECORD KEEPING

Daily Record of Operation

Maintaining a daily record of operation is important for liability protection and provides a historical record. **The District will maintain daily logs which include the recording of date of inspections, water levels, gate openings and settings, maintenance performed, and unusual occurrences.** The County will provide the District with appropriate daily log materials.

Schedule of Vouchers ~ April 2017

VENDOR	VENDOR NAME	ORG	ACCOUNT DESC	AMOUNT	FULL DESC
2809	CENTURYLINK	51710000	TELEPHONE	51.13	CENTURYLINK/SPEEDPAY
2809	CENTURYLINK	51710000	TELEPHONE	3.20	CENTURYLINK/SPEEDPAY
96	UNITED MAILING SERVI	51710000	POSTAGE	108.41	MARCH 2017 POSTAGE DUE
96	UNITED MAILING SERVI	56170000	POSTAGE	19.21	MARCH 2017 POSTAGE DUE
80822	NOLL, MARY	56171000	SALARIES-PER DIEM	58.54	LIC MEETING MILEAGE AND PER DIEM
3721	USDA-APHIS, GENERAL	56171000	PURCHASE OF SERVICE	12,036.54	1ST QTR WDC #3002320925
9997	KAMPS, ALBERT	56172000	OPERATION EXPENDITURES	1,915.20	NUTRIENT MANAGEMENT
9997	KUCHTA FARMS	56172000	OPERATION EXPENDITURES	1,652.00	NUTRIENT MANAGEMENT
1914	S&S WORLDWIDE-ONLINE	56173000	EDUCATIONAL SUPPLIES	53.18	S&S WORLDWIDE-ONLINE ~ Craft Supplies for Sand Lak
1914	S&S WORLDWIDE-ONLINE	56173000	EDUCATIONAL SUPPLIES	6.99	S&S WORLDWIDE-ONLINE ~ Camp Supplies
738	WI PUBLIC SERVICE	56270000	UTILITIES	74.06	0403120998-00035 HARMONY ARBORETUM ELEC
452	MILLERS ACTION OFFIC	56270000	OFFICE SUPPLIES	49.65	MILLERS ACTION OFFICE ~ Sharpies & CBCW Rings for Fish Cards
382	LMLWCA	56270000	DUES/REGISTRATION & TUITION	100.00	2017 SPRING MEETING REGISTRATION FEE
481	PAYPAL	56270000	EDUCATIONAL SUPPLIES	78.92	PAYPAL *DISCOUNTOWL ~ Owl Pellets for TOAD
481	PAYPAL	56270000	EDUCATIONAL SUPPLIES	45.26	OWL BRAND ~ Laminated Owl Posters for TOAD
1096	MONARCH WATCH	56270000	EDUCATIONAL SUPPLIES	63.00	MONARCH WATCH ~ Milkweed
892	FORESTRY SUPPLIERS	56270000	SMALL TOOLS	55.89	FORESTRY SUPPLIERS ~ Handle for digger
762	CELLCOM	56300000	TELEPHONE	118.32	CELLCOM ~ March Cellphone
2809	CENTURYLINK	56300000	TELEPHONE	97.15	CENTURYLINK/SPEEDPAY
2809	CENTURYLINK	56300000	TELEPHONE	25.84	CENTURYLINK/SPEEDPAY
452	MILLERS ACTION OFFIC	56300000	OFFICE SUPPLIES	136.00	MILLERS ACTION OFFICE ~ Envelopes INV# 0126673
96	UNITED MAILING SERVI	56300000	POSTAGE	285.65	MARCH 2017 POSTAGE DUE
466	USPS 565110078325109	56300000	POSTAGE	6.65	USPS PO 5651100787 ~ DASH Reim Mailing
1957	DLT SOLUTIONS 703-77	51760000	SOFTWARE	746.73	Software Maintenance Autodesk Map Server 2017
TOTAL				17,787.52	