



AGENDA

Building and Property Committee

Tuesday, February 16, 2016

10:00 a.m.

Jury Assembly Room

Lower Level, Courthouse Annex

1. Call meeting to order
2. Approve agenda
3. Public Comment – Speakers will be limited to 5 minutes
4. Approve minutes of January 12, 2016
5. Discuss fairgrounds update – discussion only.
6. Discuss additional payment of up to \$581.56 per week to Ray Palonen for performance of part time facilities director duties for an open ended period of time, subject to Finance Committee approval of transfer of salary between Highway and Facilities. Information only.
7. Discuss transfer of salary between Highway and Facilities for the purpose of additional payment of \$581.56 per week to Ray Palonen for performance of part time facilities director duties for an open ended period of time. Information only.
8. Discuss/consider approving independent contractor agreement with James Swanson to provide part time facilities director duties at \$45.00/ hour not to exceed \$12,000.00, action if any
9. Discuss UW Fieldhouse pool update – discussion only.
10. Discuss Building Security – discussion only.
11. Discuss/consider pending RFP's, action if any
12. Department Head Report
13. Future agenda items
14. Set next meeting date
15. Adjournment

Addendum(s) when applicable

cc: Mike Behnke
Mike Cassidy
Ken Mattison
Vilas Schroeder

Supervisors present at this meeting may constitute an unintended quorum of other county board committees. Supervisors appointed to the committee shall participate in action. Others may be present to listen and observe.

PLEASE NOTE: AGENDA ITEMS MAY NOT BE CONSIDERED AND ACTED UPON IN THE ORDER LISTED

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans With Disabilities Act", please notify County Clerk Kathy Brandt, Marinette County Courthouse (715-732-7406) at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD 715-732-7760)

1926 Hall Avenue, Marinette, WI 54143-1717



MINUTES

Building and Property

January 12, 2016
Jury Assembly Room
Lower Level, Courthouse Annex

MEMBERS PRESENT: Supervisors Mike Behnke, Mike Cassidy, and Vilas Schroeder
MEMBERS EXCUSED: Supervisor Ken Mattison
OTHERS PRESENT: Deputy County Clerk BobbieJean Borkowski, Facilities Director James Swanson, Fair Board President Dave Gross, HHSD Director Robin Elsner, Peshtigo Times, and Eagle Herald

1. Call to order

Chair Behnke called the meeting to order at 8:30 a.m. and moment of silent prayer for Supervisor Russ Bousley

2. Agenda

Motion (Cassidy/Schroeder) to approve agenda. Motion carried.

3. Public Comment

None

4. Minutes

Motion (Cassidy/Schroeder) to approve minutes of December 8, 2015. Motion carried.

5. Pending RFP's

None at this time.

6. Surplus Items for Wisconsin Surplus Auction

Motion (Cassidy/Schroeder) to approve listing surplus items on Wisconsin Surplus Auction website. Motion carried. Exhibit A

7. Johnson Controls Agreement for HVAC Planned Service Agreement

Motion (Schroeder/Cassidy) to recommend County Board approve agreement with Johnson Controls for HVAC Planned Service Agreement at a cost of \$39,500.00. Motion carried. Exhibit B

8. Fairgrounds Cattle Barn

- Land surveying is already done.
- Currently working on an estimate to get everything up to grade.
- Rough estimate of \$125,000 in donations set aside so far.
- RFP is in process.

9. Facilities Director's Report

- HHSD Transport Van – SS 85.21 Grant along with HHSD funding to purchase and maintain a transport van at HHSD and it will not be part of the county motor pool.
- Focus on Energy update - submitted application for steam trap surveys and repairs, looking at outside lighting options, and variable frequency drives
- West Entry - base of steps drywall plastering is boiling up, tiles are falling off baseboard. One of the problems is there's not enough heat in that area.
- LEC – hard water issue is causing problems with kitchen boiler
- Asbestos abatement in the courthouse, still asbestos in the area.
- RFP for Niagara Senior Center – replace roof, front fascia and windows and the building needs to be ADA compliant.
- Dispatch carpeting is ordered and will be replaced in February
- Library shades are ordered and will be addressed this week.
- Fire Alarm Systems need to be standardized.

10. Future Agenda Items

- Building Security

11. Adjournment

Motion (Cassidy/Schroeder) to adjourn at 10:54 a.m. Motion carried.

Next meeting date: Tuesday, February 16, 2016 at 10:00 a.m.

BobbieJean Borkowski, Deputy County Clerk
Date approved/corrected: