



ADDENDUM

AGENDA

Building and Property Committee

Tuesday, January 15, 2013
10:00 a.m.
Jury Assembly Room
Lower Level, Courthouse Annex

14. Discuss/consider relocation of departments to develop customer service efficiencies, action if any - see attachment
15. Discuss/consider Executive Committee motion to refer issue regarding maintenance of the Niagara Senior Center to the Building and Property Committee for review and gathering of cost estimates, action if any

cc:	Mike Behnke	Facilities Director	Media
	Russ Bousley	County Board Chair	Posting
	Mike Cassidy	County Administrator	
	Vilas Schroeder	Corporation Counsel	
	Bill Walker	County Clerk	

PLEASE NOTE: AGENDA ITEMS MAY NOT BE CONSIDERED AND ACTED UPON IN THE ORDER LISTED

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans With Disabilities Act", please notify County Clerk Kathy Brandt, Marinette County Courthouse (715-732-7406) at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD 715-732-7760)

1926 Hall Avenue, Marinette, WI 54143-1717

Option 1 - hire movers**\$ 51,491**

Forestry and Parks moves to the Highway Office in Peshtigo

Admin moves to Forestry and Parks

Corporation Counsel moves to Board Conference room

UW Extension moves to Admin area

Finance moves to UW-Extension

HR moves to Veteran's

Veteran's moves to HR

The business group(?) moves into the UW - Extension conference room area

Option 2 - we do the moves (on overtime)**\$ 45,981**

Forestry and Parks moves to the Highway Office in Peshtigo

Admin moves to Forestry and Parks

Corporation Counsel moves to Board Conference Room

UW Extension moves to Admin area

Finance moves to UW-Extension

HR moves to Veteran's

Veteran's moves to HR

The business group(?) moves into the UW - Extension conference room area

Option 3**\$ 34,570**

Forestry and Parks moves to the Highway Office in Peshtigo

Admin moves to Forestry and Parks

Finance takes over Admin area

HR moves to Veteran's

Veteran's moves to HR

Option 4**\$ 26,496**

Forestry and Parks moves to the Highway Office in Peshtigo

Provide walls for HR

Additional options

Veteran's moves to job Center - rent?

Veteran's moves to Board Conference Room

Floor to ceiling wall dividing Admin area

Moveable partitions dividing Admin area

Conference room for Extension, in Admin area

Assumptions

All new walls are floor to ceiling movable prefab installed by supplier

Minimal re-work of electrical, lighting, HVAC, phones, Data, computer, printers, copiers, etc.

No furniture purchases

All areas will be cleaned and painted

All departments pack and unpack themselves at no charge

Departments pack up on Friday, moves take place on weekends, depts unpack on Monday

The week between moves is for prepping the next area, cleaning, painting etc.

Two Movers with a Truck: \$125/hour, plus possible travel time from Green Bay

Tech Labor \$35/hr

Purchased labor: \$65/hr

Yellow Flags

Cost of movable walls may require RFP = delays

Moving Veteran's to HR is complicated by the use of a multi department security door and their request for a receptionist window. The waiting area is a safe zone with fire walls, making a camera and monitor necessary, or putting the window inside the secure area and leaving the security door open.