

Marinette County Multi-Function Device RFP – Questions & Answers

Q. Is there a guaranteed volume for fleet?

A. *No.*

Q. Will the county even entertain a 3yr lease with cost per copy?

A. *Yes.*

Q. How many coin op machines are there currently in use and will that number increase or decrease in the coming year?

A. *There is currently one coin op machine in use. That number will not increase or decrease in the coming year.*

Q. Is there a dedicated fax line in each location that a fax function is needed?

A. *Yes.*

Q. Do the machines need to be new or can good used/refurbished machines be placed?

A. *The machines can be good used/refurbished.*

Q. Canon has a program to wipe hard drive memory, would that be sufficient for both the machines being removed now and for the machines that will be at the end of their lease in 3 years or is there a requirement from the county or state that the hard drives must be removed?

A. *The Canon program would be sufficient for both machines being removed now and for the machines at the end of their lease in three years.*

Q. Item 6 says there are approximately 38 machines now, I count 53. Where are machines not going to be utilized in the future?

A. *Only 38 machines are needed. Please see the attached updated list.*

Q. Are you just replacing the MFDs and not the desktop units?

A. *We are just replacing the MFDs at this time.*

Q. Staples are included in the maintenance; do you know how many boxes a year the county uses?

A. *This information is not available.*

Q. Are you requesting an exact match of speeds? If not how closed to the current speed is required?

A. *We are not requesting an exact match of speeds. The speed should within 15% of the current speed.*

Q. Do all replacement units need to have the same maximum paper size (A3 or A4) ability as the current units?

A. *Yes.*

Q. If the features listed on Attachment F is to serve as system requirements please define or clarify what is meant by "NET" and "USB". Page 4 of the RFP states "MFDs shall include features listed on attachment F, for example paper trays, stapling, double sided, collating, secure mailbox, secure scan, secure fax, envelope printing, networkable printing and copying features." Yet we do not see these features listed on the Attachment F. Please clarify which systems require these features.

A. *NET means it is networkable as a printer from a print server; USB means it has a USB connection. USB is not an important criteria – those features should be available on all MFDs. The RFP language should not have said "listed on Attachment F."*

Q. Please verify that the units list at the bottom of Attachment F under the heading "Fax Copies/Location" are not additional units but rather a record of fax volume on devices listed under "Copiers/Location."

A. *Yes, that is exactly what they are.*

- Q. Please verify if the HP printers listed on Attachment F need replacement as part of this proposal. If they are not to be replaced is the usage of these devices going to be moved to the MFDs that are a part of the program?**
- A. The HP printers will not be part of the proposal. The usage maybe moved, but that is not guaranteed at this time.*
- Q. Does Marinette County represent that the usage represented on Attachment F will be maintained for the term of the agreement?**
- A. The usage on attachment F is showing current usage. It may or may not stay the same with advances in technology going paperless.*
- Q. Is Marinette County willing to agree to image usage minimums by device or for the entire MFD fleet?**
- A. No.*

	Copiers / Location	Model	2011		thru June 31		2012		PPM	Net	USB	Fax	Pull	Universal	Drawers
			BEGIN	END	USAGE	BEGIN	END	USAGE							
1	Child Support	IR3300	352,861	388,107	35,246	388,107	403,565	15,458	33	X		X	X		4
2	Highway Pembine (04/18)	IR1670F	74,032	75,393	1,361	75,393	76,052	659	13		X	X			1
3	Highway Crivitz (04/18)	IR1670F	16,111	20,266	4,155	20,266	22,317	2,051	13		X	X			1
4	Stephenson Library	IR3300	349119	390213	41094	390213	415334	25121	33	X		X	X		2
5	Stephenson Library (Niagara)	IR3300	250158	261626	11468	From 02/2010 thru 06/20/2012			33	X		X			4
6	Stephenson Library (Wausaukee)	IR4570							45	X		X	X		4
7	Stephenson Library (Coleman)	IR1600							16						2
8	Stephenson Library (Crivitz)	MF6530							23		X	X			1
9	Stephenson Library (Peshigo)	MF6530							23		X	X			1
10	HSD FRONT	IR5570	620156	799514	179358	799514	888684	89170	55	X		X	X	X	4
11	HSD BACK	IR5570	75333	96496	21163	96496	169518	73022	55	X		X	X	X	4
12	PUBLIC HEALTH	IR5570	446581	581881	135300	581881	666240	84359	55	x		X	X	X	4
13	HSD ADAPT	IR3300	564982	654293	89311	654293	686805	32512	33	X		X	X		4
14	HSD ADAPT/receptionist		New												
15	HSD NIAGARA	IR2200	214176	245078	30902	245078	256869	11791	22	X		X	X		4
16	HSD ADRC	iR3045					84503		45	X		X	X	X	2
17	HIGHWAY	IR3300	444114	516787	72673	516787	548643	31856	33	X		X	X		4
18	Printing new	IR105	723271	883105	159,834	883105	951873	68,768	105	X			X		4
19	Extension	IR5570	864310	995295	130,985	995295	1045985	50,690	55	X		X	X	X	4
20	1st Floor Courthouse	IR5070	369436	413350	43,914	413350	483867	70,517	50	X		X	X	X	4
21	1st Floor Annex	IR5570	161135	336023	174,888	336023	424568	88,545	55	X		X	X	X	4
22	Finance Department		New												
23	Clerk of Courts	IR3300	715196	793869	78,673	793869	828420	34,551	33	X		X	X		4
24	DA	IR3320	241197	263927	22,730	263927	314550	50,623	33	X		X	X	X	4
25	Forestry/Parks	IR2200	225355	251989	26,634	251989	263877	11,888	22	X		X	X		4
26	Reg of Deeds	IR2200	262162	297125	34,963	297125	310032	12,907	22	X		X	X		4
27	Veterans	IR2200	143971	168819	24,848	168819	180991	12,172	22	X		X	X		4
28	Job CTR Back	IR5570	505619	641624	136,005	641624	683803	42,179	55	X		X	X	X	4
29	Job CTR Rec	IR3300	389757	415039	25,282	415039	428463	13,424	33	X		X	X		4
30	Sheriff Admin	IR5570	499369	589528	90,159	589528	628272	38,744	55	X		X	X	X	4
31	Investigations	IR2200	87249	91340	4,091	91340	92913	1,573	22			X			4
32	Deputies Room	IR1330	31,721	34,766	3,045	34,766	36,616	1,850	13		X				1
33	Jail Admin	IR2200	599117	623239	24,122	623239	634964	11,725	22	X		X	X		4
34	Video Conference New	IR3320	219529	241185	21,656	Moved to DA									4
35	Circuit Court	IR2200	197873	223509	25,636	223509	223509	0	22			X			4
36	Information Services	IR4570				363715	364441	726	45	X		X	X		4
37	Dispatch	IR1670F	20,000	23,590	3,590	23,590	26,862	3,272	13		X	X			1
38	Print Shop Lobby	CLC4000													
		Black	358608	378184	19576	378184	383958	5774	40	X	Out of Commission				
		Color prints	56453	61034	4581	61034	62287	1253	40	X					

These copiers are charged a flat fee per month

HSD FRONT Replace with a color copier

HSD BACK old	IR5570	1047493	1099115	51622				0							4
HSD BACK	IR4570	420313	495208	74895				0		X		X	X		4
Dispatch	IR1670F	37,481	42,690	5,209				0			X	X			1
1st Floor Courthouse old	IR5570	834033	926309	92,276				0		X		x	X		4
DA old	IR3300	995993	1097809	101,816				0							4
Printing old	IR105	2656733	2679538	22,805	2679538	2885761	206,223	105	X				X		4
Video Conference	IR2200	286172	293428	7,256	293428	304288	10,860	22	X		X	X			4
UW EXT	IBM 1125	73561	95103	21542	95103	101829	6726	20	X						4