Addendum #1: Questions and Answers
RFP#15-052-004 – Indirect Cost Allocation Plan

1. The 2nd bullet point states, "If the cost allocation plan requires negotiation, a negotiation agreement must be issued by the cognizant agency before any compensation is due the Consultant." Does that mean, if negotiation is required, the consultant would not receive any compensation during the process of preparation until after the plan is approved?

   Answer: If the Consultant has not yet been paid, the County may withhold any payment due until a negotiation agreement is issued.

2. The 3rd bullet point states, "Assistance in preparing the claims…will also monitor the progress of claims", I assume the Consultant would need to be made aware of the current process Accounting is taking to process and monitor remittance notices (i.e. preparation, forms needed, internal controls, necessary approvals, etc.)?

   Answer: This means the consultant will provide indirect cost claim tracking sheets and any other information that will assist the County to recovery any indirect cost reimbursable. The consultant should also monitor/review that the County has requested reimbursement as allowed when preparing subsequent indirect cost allocation plans.